

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, AUGUST 28, 2012 AT 7:00 PM IN THE  
RDN BOARD CHAMBERS**

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Alternate	
Director R. Wahlgren	Electoral Area H
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Alternate	
Director F. Pattje	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director T. Greves	City of Nanaimo

**Regrets:**

Director W. Veenhof	Electoral Area H
Director B. Bestwick	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
P. Thorkelsson	Gen. Mgr., Strategic & Community Development
T. Osborne	Gen. Mgr., Recreation & Parks Services
J. Finnie	Gen. Mgr., Regional Community Utilities
C. McIver	A/ Gen. Mgr., Solid Waste
T. Nohr	Recording Secretary

## **CALL TO ORDER**

The Chairperson welcomed Directors Pattje and Wahlgren to the meeting.

## **DELEGATIONS**

### **Andrew Twiddy, re Charter for Compassion Presentation.**

Pastor Twiddy provided a verbal and visual background presentation regarding the Charter for Compassion. He requested that the Regional District of Nanaimo affirm the Charter.

### **Erik and Catherine Anderson, re Request to Close off Access from Ritchie Road to Rollo McClay Community Park.**

Mr. Anderson provided Board members with a report and verbal presentation regarding a request by residents of Ritchie Road, Electoral Area 'B', to have the Ritchie Road access to Rollo McClay Community Park closed.

### **Louise and Mike Renning, re: Construction of Block Wall at 1067 Troy Place, Area 'G'.**

Mr. Renning raised his concerns regarding a neighbouring property's block wall construction and requested that the Board proceed further with an RDN Stop Work Order.

## **BOARD MINUTES**

MOVED Director Anderson, SECONDED Director Johnstone, that the minutes of the regular Board meeting held Tuesday, July 24th, 2012 be adopted.

CARRIED

## **BYLAW THIRD READING**

### **Bylaw No. 500.378 – Zoning Amendment Application No. PL2012-014.**

MOVED Director Holme, SECONDED Director McPherson, that the report of the public hearing held on August 15, 2012 for "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.378, 2012" be received.

CARRIED

MOVED Director Holme, SECONDED Director McPherson, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.378, 2012" be read a third time.

CARRIED

## **BYLAW ADOPTION**

### **Bylaw No. 500.376 - Zoning Amendment Application No. PL2012-070.**

MOVED Director Holme, SECONDED Director McPherson that the report of the public hearing held on August 14, 2012 on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.376, 2012" be received.

CARRIED

MOVED Director Holme, SECONDED Director McPherson, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.376, 2012" be read a third time.

CARRIED

MOVED Director Holme, SECONDED Director McPherson, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.376, 2012" be adopted.

CARRIED

## **STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS**

### **Electoral Area 'F' Parks and Open Space Advisory Committee.**

MOVED Director Fell, SECONDED Director Young, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Monday, May 14, 2012 be received for information.

CARRIED

### **Electoral Area 'A' Parks, Recreation and Culture Commission.**

MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, June 20, 2012 be received for information.

CARRIED

### **District 69 Recreation Commission.**

MOVED Director Fell, SECONDED Director Ruttan, that the minutes of the District 69 Recreation Commission meeting held Thursday, June 21, 2012 be received for information.

CARRIED

### **Arrowsmith Water Service Management Board.**

MOVED Director Lefebvre, SECONDED Director Holme, that the minutes of the Arrowsmith Water Service Management Board meeting held Thursday, July 16, 2012 be received for information.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the AWS Joint Venture Agreement Schedule 'C' correction be approved.

CARRIED

**Englishman River Water Service Management Board.**

MOVED Director Lefebvre, SECONDED Director Holme, that the minutes of the Englishman River Water Service meeting held July 16, 2012 be received for information.

CARRIED

**Transit Select Committee.**

MOVED Director Brennan, SECONDED Director Greves, that the minutes of the Transit Select Committee meeting held Thursday, July 19, 2012 be received for information.

CARRIED

**BC Transit Custom Service Area Proposal.**

MOVED Director Brennan, SECONDED Director McPherson, that the Board respond to BC Transit advising that it does not support the Custom Transit Service Area Proposal and direct staff to respond to BC Transit to not include the proposal in future Custom Annual Operating Agreements.

CARRIED

**Electoral Area 'B' Taxi Saver Service.**

MOVED Director Houle, SECONDED Director Johnstone, that staff be directed to develop a service area establishment bylaw for the creation of a Taxi Saver Service for Gabriola Island to be submitted to the electors of Electoral Area 'B' for approval.

CARRIED

**Sustainability Select Committee.**

MOVED Director Lefebvre, SECONDED Director Fell, that the minutes of the Sustainability Select Committee meeting held Wednesday, July 25, 2012 be received for information.

CARRIED

**ADMINISTRATOR'S REPORTS**

**Hall Road Pump Station Upgrade - Tender Award and Engineering Services.**

MOVED Director Holme, SECONDED Director Brennan, that the Board award the construction of the Hall Road pump station to IWC Excavating Ltd. for the tendered price of \$565,289.84.

CARRIED

MOVED Director Holme, SECONDED Director Willie, that the Board award the engineering services during construction of the Hall Road pump station to Koers & Associates for the price of \$78,300.

CARRIED

MOVED Director Holme, SECONDED Director Willie, that funds from the Northern Community Development Cost Charge Reserve Fund and the French Creek Operations Reserve Fund be used for this project.

CARRIED

**Packaging and Printed Paper Policy Stewardship.**

MOVED Director Brennan, SECONDED Director Willie, that the Board endorse the recommendations contained in the UBCM Packaging and Printed Paper Working Group policy paper.

CARRIED

**BC Transit Independent Review Report.**

MOVED Director Brennan, SECONDED Director Willie, that the report *Modernizing the Partnership – Report of the BC Transit Independent Review Panel* be received for information purposes.

CARRIED

**Operating Results for the Period Ending June 30, 2012.**

MOVED Director Brennan, SECONDED Director Johnstone, that the summary report of financial results from operations to June 30, 2012 be received for information.

CARRIED

**Approval of Signing Authorities for General Banking and Investments.**

MOVED Director Holme, SECONDED Director Brennan, that the signing authorities for general banking services and financial instruments reflect the following officer positions:

Chairperson	Joe Stanhope
Deputy Chairperson	Diane Brennan
Chief Administrative Officer (Interim)	Paul Thorkelsson
Director of Finance	Wendy Idema
Manager, Accounting Services	Tiffany Moore
Senior Accountant	Manvir Manhas

CARRIED

MOVED Director Holme, SECONDED Director Willie, that the foregoing authorizations extend to accounts in the name of the Regional District of Nanaimo and the Nanaimo Regional Hospital District.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Request to Close off Access from Ritchie Road to Rollo McClay Community Park.**

MOVED Director Houle, SECONDED Director Dempsey, that staff prepare a report for the Electoral Area 'B' Parks and Open Space Advisory Committee and the Regional Board on the short and long term plans for parking improvements to Rollo McClay Community Park.

CARRIED

**Charter for Compassion.**

MOVED Director Lefebvre, SECONDED Director Young, that the Regional Board affirm the Charter for Compassion, and that the Board Chairperson sign the document on behalf of the Board.

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Young, that pursuant to Sections 90(1)(c) and (e) of the *Community Charter*, the Board proceed to an In Camera meeting to consider discussions related to labour and legal issues.

CARRIED

TIME: 8:11 PM

**RISE AND REPORT**

**ADMINISTRATOR'S REPORTS**

**Electoral Area 'A' Recreation and Culture Grants**

MOVED Director Fell, SECONDED Director McPherson, that the status report on Electoral 'A' Recreation and Culture Grant program be received.

CARRIED

MOVED Director McPherson, SECONDED Director Fell, that the St. Phillip Anglican Church be awarded Electoral Area 'A' Recreation and Culture Grant funding in the amount of \$800.00.

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Young, that this meeting be terminated

TIME: 8:28 PM

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CHAIRPERSON

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CORPORATE OFFICER