

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, OCTOBER 25, 2011 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Alternate	
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Alternate	
Director F. Pattje	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director M. Unger	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
N. Avery	Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen. Mgr., Recreation & Parks Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Dempsey and Pattje to the meeting.

LATE DELEGATIONS

MOVED Director Holme, SECONDED Director Kipp, that a late delegation be permitted to address the Board.

CARRIED

Bob Rogers, re Mail-In Ballots.

Mr. Rogers spoke in support of mail in ballots and requested the District to look into implementing the provision of mail in ballots.

BOARD MINUTES

MOVED Director Westbroek, SECONDED Director Lefebvre, that the minutes of the regular Board meeting held October 4, 2011 and the Special Board meeting held October 11, 2011 be adopted

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Diane Auld, re Development Variance Permit Application No. PL 2010-180 – JE Anderson & Associates – 1915 Cormorant Crescent – Area ‘E’

MOVED Director Holme, SECONDED Director Johnstone, that the correspondence from Diane Auld be received.

CARRIED

BYLAWS

Bylaw No. 1285.15 - J.E. Anderson & Associates – 908 & 920 Little Mountain Road – Area ‘F’.

MOVED Director Holme, SECONDED Director Biggemann, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 1285.15, 2011” be adopted.

CARRIED

Bylaw No. 1400.03 – Lakes District Neighbourhood Plan.

MOVED Director Holme, SECONDED Director Bartram, that “Regional District of Nanaimo Nanoose Bay Official Community Plan Amendment Bylaw No. 1400.03, 2011” be adopted.

CARRIED

Bylaw No. 1400.04 – Schooner Cove Neighbourhood Plan.

MOVED Director Holme, SECONDED Director Bartram, that “Regional District of Nanaimo Nanoose Bay Official Community Plan Amendment Bylaw No. 1400.04, 2011” be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

MOVED Director Bartram, SECONDED Director Young, that the minutes of the Electoral Area Planning Committee meeting held October 11, 2011 be received for information.

CARRIED

PLANNING

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. PL2011-157 – Kuun – Jameson Road – Area ‘H’.

MOVED Director Young, SECONDED Director Bartram, that Development Permit Application No. PL2011-157 to permit the construction of a dwelling unit and detached garage be approved subject to the conditions outlined in Schedules No. 1 - 4.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2011-149 – Muise – Creekside Place – Area ‘C’.

MOVED Director Young, SECONDED Director Bartram, that Development Variance Permit Application No. PL2011-149 to amend an existing covenant in order to permit a building strata on the subject property be denied.

CARRIED

Development Variance Permit Application No. PL2010-180 – JE Anderson & Associates – 1915 Cormorant Crescent – Area ‘E’.

Mr. Scott spoke in support of the application.

MOVED Director Holme, SECONDED Director Bartram, that Development Variance Permit Application No. PL2010-180, be approved subject to the conditions outlined in Schedules No. 1 - 4.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

MOVED Director Burnett, SECONDED Director Ruttan, that the minutes of the Committee of the Whole meeting held October 11, 2011 be received for information.

CARRIED

FINANCE AND INFORMATION SERVICES

Cedar Community Policing Office – Request for Annual Funding Assistance.

MOVED Director Burnett, SECONDED Director Bestwick, that the request from the Cedar Community Policing Office for annual funding in the amount of \$2,000 be referred to the 2012 Annual Budget process for consideration.

CARRIED

RECREATION AND PARKS SERVICES

Nanoose Place Temporary Storage Trailer.

MOVED Director Holme, SECONDED Director Bestwick, that the Regional District of Nanaimo approve the temporary placement and use of a recreational trailer by the Nanoose Bay Lions Club located at the back of Nanoose Place for up to a maximum of three (3) years, effective October 1, 2011, and the Regional District follow up with the Nanoose Bay Activities and Recreation Society to discuss a long-term storage strategy for the site as part of the lease renewal.

CARRIED

Cedar Heritage Centre Energy Assessment 2011.

MOVED Director Burnett, SECONDED Director Young, that the energy upgrades as recommended by City Green Solutions for the Cedar Heritage Centre be approved and funded through the Electoral Area 'A' Community Works Fund and any other available incentive programs that may be applicable.

CARRIED

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE

Waste Stream Management License Application – DBL Disposal Services.

MOVED Director Holme, SECONDED Director Lefebvre, that the Board receive the report on the Waste Stream Management License application from DBL Disposal Services Ltd. for information.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area 'A' Parks, Recreation and Culture Commission.

MOVED Director Burnett, SECONDED Director Young, that the minutes from the meeting of the Electoral Area 'A' Parks, Recreation and Culture Commission held September 22, 2011 be received for information.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the Regional District work with community members, user groups and the Ministry of Forests, Lands and Natural Resource Operations to develop a concept plan and management strategy for the Ritten Road Boat Launch for review by the Electoral Area 'A' Parks, Recreation and Culture Commission.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the Regional District proceed with the preparation of working drawings and tender documents, including a detailed cost estimate for the kiosk project (Morden Colliery Trail Entrance) and report back to the Electoral Area 'A' Parks, Recreation and Culture Commission and Board prior to tendering for construction.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that staff review the extent of Regional District involvement regarding horseback riding in Hemer Provincial Park and ascertain the type of support the Regional District can provide with respect to Cedar Horse Club's request.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Snaw'Naw'As First Nations, Update Regarding Development and General Activities.

MOVED Director Holme, SECONDED Director Bartram, that staff coordinate a meeting between the Snaw'Naw'As First Nations and the Regional District.

CARRIED

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Electoral Area 'B' Parks and Open Space Advisory Committee.

MOVED Director Rudischer, SECONDED Director Lefebvre, that the minutes from the meeting of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held October 13, 2011 be received for information.

CARRIED

MOVED Director Rudischer, SECONDED Director Bartram, that the Islands Trust be advised that the Density Transfer application GB-RZ-2009 should not be approved as presented.

CARRIED

MOVED Director Rudischer, SECONDED Director Rudischer, that the Islands Trust be advised that the parkland donor parcel is unacceptable because the environmental impact to the parcel at Lock Bay that would be receiving the densities is too severe.

CARRIED

Electoral Area 'G' Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Lefebvre, that the minutes from the meeting of the Electoral Area 'G' Parks and Open Space Advisory Committee held September 7, 2011 be received for information.

CARRIED

ADMINISTRATOR'S REPORTS

Nanoose Power Squadron 25th Anniversary Celebration – Request for Fly-By.

MOVED Director Holme, SECONDED Director Bartram, that the Regional District of Nanaimo provide a letter of support to the Nanoose Power and Sail Squadron for their application to the Royal Canadian Air Force to request permission for an aircraft fly-by during their 25th Anniversary celebration on May 27, 2012.

CARRIED

Qualicum First Nation – Fire Protection Service Agreement.

MOVED Director Bartram, SECONDED Director Westbroek, that the fire protection service agreement between the Regional District of Nanaimo and the Qualicum First Nation lands located within the Bow Horn Bay fire protection service area be approved as presented.

CARRIED

French Creek Pollution Control Centre - Trickling Filter Ventilation & Piping Upgrade – Construction Award.

MOVED Director Unger, SECONDED Director Bestwick, that the Board award the construction contract for the Trickling Filter Ventilation and Piping Upgrade Project at the French Creek Pollution Control Centre to Archie Johnstone Plumbing and Heating Ltd. for the tendered price of \$426,870.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Mail In Ballots.

MOVED Director Holme, SECONDED Director Westbrook, that a staff report be prepared with respect to the provision of mail in ballots.

CARRIED

NEW BUSINESS

Englishman River Water Service Joint Venture Agreement.

MOVED Director Holme, SECONDED Director Burnett, that Director Stanhope and Director Holme be appointed to the Englishman River Water Service Board.

CARRIED

Prohibiting Firework Sales.

MOVED Director Burnett, SECONDED Director Dempsey, that staff look into options for banning the sale of fireworks in the Electoral Areas excluding Area 'F' and that staff report back with recommendations.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Ruttan, that pursuant to Section 90(1)(g) of the Community Charter the Board proceed to an In Camera meeting to consider items related to legal and land matters.

CARRIED

TIME: 7:27 PM

RISE & REPORT

ADMINISTRATOR'S REPORT

Red Gap Wells Statutory Right-of-Way Agreement.

MOVED Director Holme, SECONDED Director Ruttan, that the Board approve the Statutory Right of Way agreement for District Lot 36, Nanoose Land District, except Plans 17330 and 2959, PID 009-359-061 and direct staff to prepare the final documents for signature and to abandon the expropriation process.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Ruttan, that this meeting terminate.

CARRIED

TIME: 7:55 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION