

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR MEETING OF THE BOARD  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, JUNE 28, 2011 AT 7:00 PM IN THE  
RDN BOARD CHAMBERS**

**Present:**

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director M. Unger	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
W. Idema	A/ Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen. Mgr., Recreation & Parks Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

**DELEGATIONS**

**Barbara Campbell, re Well Water Quality, South Forks Road, Area 'C'.**

Ms. Campbell discussed her concerns for the water quality in the South Forks Area and requested consideration to connect to the future water treatment plant on South Forks Road.

**Janette Poncratz-Doyle, re Well Water Quality, South Forks Road, Area 'C'.**

Ms. Poncratz-Doyle spoke about the possible water treatment plant in South Forks Road area and requested that a number of properties in the area be granted a connection to the water line.

## **LATE DELEGATIONS**

MOVED Director Johnstone, SECONDED Director Holme, that a late delegation be permitted to address the Board.

CARRIED

### **Bill Sims, Manager Water Resources, City of Nanaimo.**

Mr. Sims presented a visual and verbal overview of the zoning amendment application for the water treatment plan on South Forks Road.

## **BOARD MINUTES**

MOVED Director Bartram, SECONDED Director Lefebvre, that the minutes of the regular Board meeting held May 24, 2011 be adopted.

CARRIED

## **COMMUNICATIONS/CORRESPONDENCE**

### **Dawn Burnett, Resignation from the City of Nanaimo Parks, Recreation and Culture Commission and from the Electoral Area 'A' Parks, Recreation and Culture Commission.**

MOVED Director Bartram, SECONDED Director Burnett, that the correspondence from Dawn Burnett be received.

CARRIED

## **BYLAWS**

### **Bylaw No. 500.370.**

MOVED Director Young, SECONDED Director Burnett, that the report of the Public Hearing held on June 9, 2011 on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No 500.370, 2011" be received.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2011" be read a third time.

CARRIED

### **Bylaw No. 1309.01.**

MOVED Director Young, SECONDED Director Burnett, that the responses to the referral for acceptance of "Regional Growth Strategy Amendment Bylaw No. 1309.01" be received.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that "Regional Growth Strategy Amendment Bylaw No. 1309.01, 2011" be read a third time.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that "Regional Growth Strategy Amendment Bylaw No. 1309.01, 2011" be adopted.

CARRIED

**Bylaw No. 1148.07** MOVED Director Young, SECONDED Director Burnett, that "Regional District of Nanaimo Arrowsmith Benson – Cranberry Bright Official Community Plan Amendment Bylaw No. 1148.07" be adopted.

CARRIED

**Bylaw No. 889.60.**

MOVED Director Holme, SECONDED Director Johnstone, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.60" be adopted.

CARRIED

**Bylaw No. 1498.01.**

MOVED Director Burnett, SECONDED Director Young, that "Duke Point Sewer Service Area Development Cost Charges Amendment Bylaw No. 1498.01, 2011" be adopted.

CARRIED

**Bylaw No. 500.371.**

MOVED Director Bartram, SECONDED Director Young, that the report of the Public Hearing held on May 17, 2011 on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.371, 2011 be received.

CARRIED

MOVED Director Bartram, SECONDED Director Young, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.371, 2011" be read a third time.

CARRIED

MOVED Director Bartram, SECONDED Director Young, that staff work with the developer and the Ministry of Transportation and Infrastructure through the subdivision process to mitigate the impacts of site development on the surrounding residential neighbourhood.

CARRIED

**STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS**

**ELECTORAL AREA PLANNING STANDING COMMITTEE**

MOVED Director Bartram, SECONDED Director Burnett, that the minutes of the Electoral Area Planning Committee meeting held June 14, 2011 be received for information.

CARRIED

**PLANNING**

***AMENDMENT APPLICATIONS***

**Bylaw No. 500.373 to Support Zoning Amendment Application No. PL2011-057 – City of Nanaimo – South Forks Road – Area 'C'.**

MOVED Director Young, SECONDED Director Burnett, that the summary of the Public Information Meeting held on May 18, 2011, be received.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.373, 2011 ", be introduced and read two times.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.373, 2011" be delegated to Director Young or another Area Director.

CARRIED

***DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS***

**Development Permit with Variance Application No. PL2011-052 – Mike Seargeant – 3441 Trans Canada Highway – Area ‘A’.**

MOVED Director Burnett, SECONDED Director Young, that Schedule No. 1 Conditions of Approval – Minimum Setback Requirements be amended to reduce the setback for the proposed free-standing sign from the east property line (Trans Canada Highway) from 10.0 metres to 6.0 metres.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that Schedule No. 1 Conditions of Approval – Landscaping be amended to require that the proposed landscaping improvements ensure adequate sight lines at the intersection of Aqua Terra Road and Trans Canada Highway, and that the applicant be required to submit a revised Landscaping Plan and Security prior to issuance of a Building Permit.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that Development Permit with Variance Application No. PL2011-052 be approved subject to the conditions outlined in Schedule 1.

CARRIED

**Development Permit with Variance Application No. PL2011-058 – Quentin & Melissa Koop – 1401 Greig Road – Area ‘G’.**

MOVED Director Bartram, SECONDED Director Holme, that Development Permit with Variance Application No. PL2011-058 be approved subject to the conditions outlined in Schedule No. 1.

CARRIED

***DEVELOPMENT VARIANCE PERMIT***

**Development Variance Permit Application No. PL2011-085 – Regional & Community Utilities, Regional District of Nanaimo - 2471/2473 Nanoose Road - Area ‘E’.**

MOVED Director Holme, SECONDED Director Burnett, that Development Variance Permit Application No. PL2011-085 be approved subject to the conditions outlined in Schedule No. 1.

CARRIED

***OTHER***

**Bylaw No. 1432.02 - Proposed Amendments to Regional District of Nanaimo Development Approval Procedures and Notification Bylaw.**

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Development Approval Procedures and Notification Amendment Bylaw No. 1432.02, 2011" be introduced and read three times.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Development Approval Procedures and Notification Amendment Bylaw No. 1432.02, 2011" be adopted.

CARRIED

**Request for Frontage Relaxation on Subdivision Application No. PL2010-197 – Fern Road Consulting Ltd. – 6120 Island Highway West – Area ‘H’.**

MOVED Director Bartram, SECONDED Director Burnett, that the request to relax the minimum 10% perimeter frontage requirement width requirement be approved.

CARRIED

**Subdivision and Non-farm Use Within the ALR.**

MOVED Director Bartram, SECONDED Director Burnett, that Policy B1.8, "Review of Provincial Agricultural Land Reserve Applications" be amended to:

- a) Authorize all subdivision and non-farm use applications to be forwarded to the Agricultural Land Commission, and
- b) Include a general policy statement, as amended, that will be forwarded to the ALC with each subdivision application.

CARRIED

**COMMITTEE OF THE WHOLE STANDING COMMITTEE**

MOVED Director Holdom, SECONDED Director Burnett, that the minutes of the Committee of the Whole meeting held June 14, 2011 be received for information.

CARRIED

**COMMUNICATIONS/CORRESPONDENCE**

**J. A. Ferrero, re People with Disabilities.**

MOVED Director Burnett, SECONDED Director Ruttan, that the correspondence from J.A. Ferrero be received.

CARRIED

***FINANCE AND INFORMATION SERVICES***

**FINANCE**

**Use of Development Cost Charges in 2010.**

MOVED Director Holme, SECONDED Director Holdom, that the report on Development Cost Charges provided under Section 937.01 be received for information.

CARRIED

**Bylaws No. 1078.07 and 1317.03 - Board Remuneration Review and Recommendations.**

MOVED Director Burnett, SECONDED Director Holdom, that the recommendations of the Board Remuneration Committee be approved.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that "Regional District of Nanaimo Board and Committee Member Remuneration, Expenses and Benefits Bylaw No. 1078.07, 2011" be introduced and read three times.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that "Regional District of Nanaimo Board and Committee Member Remuneration, Expenses and Benefits Bylaw No. 1078.07, 2011" be adopted.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that "Regional District of Nanaimo Board Remuneration and Expenses (Electoral Areas Only) Bylaw No. 1317.03, 2011" be introduced and read three times.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that "Regional District of Nanaimo Board Remuneration and Expenses (Electoral Areas Only) Bylaw No. 1317.03, 2011" be adopted.

CARRIED

**Central Island 911 Service Update.**

MOVED Director Burnett, SECONDED Director Holme, that the report be received for information.

CARRIED

**Bylaw No. 1611 - Renewal of Central Island 911 Partnership Agreement and 911 Call Answer Levy.**

MOVED Director Burnett, SECONDED Director Young, that the Parties support the Guiding Principle to work together to provide 911 Service in each of their respective jurisdictions with the eventual goal of the Parties to fund 911 Service entirely through a call answer - levy (CAL) placed on all telephone subscribers within the service areas.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that until such time as the CAL is sufficient to provide all funding necessary for the 911 Service, that any shortfall will be made up by the Parties on the basis of population in accordance with Schedule `A' of the "911 Partnership Agreement".

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the "911 Partnership Agreement" between the Regional District of Nanaimo, the Cowichan Valley Regional District and the City of Nanaimo be approved for a period of five years expiring on December 31, 2015.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that "911 Call Answer Levy Bylaw No. 1611, 2011" be introduced and read three times.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that "911 Call Answer Levy Bylaw No. 1611, 2011" be adopted.

CARRIED

**Fire Departments Authority to Respond to Emergencies Outside Fire Protection Boundaries.**

MOVED Director Holme, SECONDED Director Burnett, that the Extension, Dashwood, Nanoose Bay, Errington and Coombs Hilliers Volunteer Fire Departments be authorized to deploy fire-fighting resources outside their statutory boundaries for the 2011 fire season as outlined in this report.

CARRIED

MOVED Director Holme, SECONDED Director Burnett, that the Errington Volunteer Fire Department be authorized to provide assistance to the BC Ambulance service for cross country and downhill cyclist rescue responses in Blocks 380, 469, 468 and 36 of the Nanoose District, and that the Errington Volunteer Fire Department be authorized to lend their air/lighting pod to the Port Alberni fire department in the case of a tsunami event localized to the Port Alberni area.

CARRIED

***DEVELOPMENT SERVICES***

**BUILDING & BYLAW**

**Building Inspection – Contaminated Building Remediation Policy.**

MOVED Director Bartram, SECONDED Director Rudischer, that the Board policy entitled "Building Inspection Procedure for the Remediation of Contaminated Buildings" be adopted as outlined in Schedule No. 1.

CARRIED

**Building Inspection – Building Bylaw Contravention – 3106 Northwest Bay Road – Area ‘E’.**

MOVED Director Holme, SECONDED Director Unger, that staff be directed to register a Notice of Bylaw Contravention on the title of the subject property legally described as Lot 2, District Lot 30-A, Plan 3074, Nanoose District, pursuant to Section 57 of the Community Charter.

CARRIED

**Bylaw Enforcement – Zoning and Building Bylaw Contraventions – 146 Kinkade Road – Area ‘G’.**

MOVED Director Bartram, SECONDED Director Burnett, that staff be directed to register a Notice of Bylaw Contravention on title pursuant to Section 57, Community Charter and that legal action be taken if necessary to ensure that Lots 1, 2 & 3, District Lot 9, Plan 21816, Newcastle Land District, are in compliance with “Regional District of Nanaimo Building Regulations Bylaw No. 1250, 2010 and Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987.”

CARRIED

**PLANNING**

**Bylaw No. 1615 – Regional District of Nanaimo Growth Strategy Bylaw and Summary of Public Input.**

MOVED Director Westbroek, SECONDED Director Bartram, that the report summarizing the results of Phase 3 of the RGS review community consultation process be received.

CARRIED

MOVED Director Westbroek, SECONDED Director Lefebvre, that the changes to the Draft Regional Growth Strategy as recommended in this report be included prior to the first two readings of the bylaw.

CARRIED

MOVED Director Westbroek, SECONDED Director Lefebvre, that "Regional District of Nanaimo Growth Strategy Bylaw No 1615, 2011" be introduced and read two times.

CARRIED

MOVED Director Bartram, SECONDED Director Johnstone, that two public hearings on "Regional District of Nanaimo Growth Strategy Bylaw No. 1615, 2011" be scheduled and chaired by Director Stanhope or the Deputy Chair.

CARRIED

***REGIONAL AND COMMUNITY UTILITIES***

**LIQUID WASTE**

**Greater Nanaimo Pollution Control Centre and Nanaimo Community Gardens Society Agreement.**

MOVED Director Burnett, SECONDED Director Holdom, that the RDN enter into a two year agreement from September 1, 2011 to August 31, 2013 with the Nanaimo Community Gardens Society for the use of the greenhouses at Greater Nanaimo Pollution Control Centre.

CARRIED

**WATER**

**Drinking Water and Watershed Protection – Water Budget Project – Expenditure of Reserve Funds.**

MOVED Director Bartram, SECONDED Director Burnett, that the expenditure of up to \$107,000 from the Drinking Water and Watershed Protection Reserve Fund Expenditure Bylaw No. 1608 be approved to support proceeding with the Water Budget Project.

CARRIED

***TRANSPORTATION AND SOLID WASTE SERVICES***

**SOLID WASTE**

**Regional Landfill – Cedar Road Bioenergy Facility Expansion Agreement.**

MOVED Director Holdom, SECONDED Director Ruttan, that the Board approve the Fifth Amending (Facility Expansion) Agreement with Cedar Road Bioenergy Inc.

CARRIED

**COMMISSION, ADVISORY & SELECT COMMITTEE**

**Arrowsmith Water Services Management Board.**

MOVED Director Lefebvre, SECONDED Director Westbroek, that the minutes from the meeting of the Arrowsmith Water Service Management Board held April 26, 2011 be received for information.

CARRIED

**District 69 Recreation Commission.**

MOVED Director Bartram, SECONDED Director Holdom, that the minutes from the meeting of the District 69 Recreation Commission held May 19, 2011 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Westbroek, that a cross reference process be formalized in RDN Grant-In-Aid procedures to ensure applicants are accurately completing RDN Grant-In-Aid request forms and to verify applying organizations meet the criteria for the Grant-In-Aid programs.

CARRIED



MOVED Director Bartram, SECONDED Director Biggemann, that the following District 69 Recreation Youth Grants be approved:

Arrowsmith Community Enhance. Society - youth sport facility rental	\$ 400
Bard to Broadway Society - youth summer theatre facility rental	800
Bard to Broadway Society - Education Series facility rental	1,500
Erik Goetzinger BMX Society Qualicum Beach - gate controls, gate repairs and PA speaker	1,500
District 69 Family Resource Association - youth week event	600
Milner Gardens and Woodland - Shoots with Roots youth camps at VIU marine field station	1,195
Oceanside Minor Baseball - video training equipment	1,500
Ravensong Aquatic Club - pool rental	2,500

CARRIED

MOVED Director Bartram, SECONDED Director Biggemann, that the following District 69 Recreation Community Grants be approved:

Arrowsmith Community Enhancement Society – Coombs Halloween Candy Walk	\$ 1,500
Arrowsmith Agricultural Association - padding for indoor court	2,500
Oceanside Building Learning Together – sand; play cars and helmets; play traffic signs	2,500
Nanoose Bay Landscaping Project - landscape materials and irrigation	1,500
Parksville and District Association for Community Living - program and event expenses	1,500
Parksville and District 69 Team – transportation	1,500
Parksville Lions Club - playground maintenance	1,500
Qualicum Beach Lawn Bowling Club - equipment and signage	1,400
Qualicum Beach Historical and Museum Society – children's day event costs	750

CARRIED

**Arrowsmith Community (Area 'F') Recreation Services Agreement 2011-2013.**

MOVED Director Bartram, SECONDED Director Biggemann, that the Agreement with the Arrowsmith Community Enhancement Society, as provided in Appendix 'A', covering the term from June 1, 2011 to December 31, 2013, be approved as presented.

CARRIED

**District 69 Recreation Services Fees and Charges.**

MOVED Director Bartram, SECONDED Director Holme, that the 2011-2012 Northern Community Recreation Services Program Fees be approved as provided in Appendix 'A'.

CARRIED

MOVED Director Bartram, SECONDED Director Lefebvre, that the 2011-2012 program, admission and rental fees for Oceanside Place be approved as provided in Appendix 'B'.

CARRIED

MOVED Director Bartram, SECONDED Director Lefebvre, that the 2011-2012 program, admission and rental fees for Ravensong Aquatic Centre be approved as provided in Appendix 'C'.

CARRIED

MOVED Director Bartram, SECONDED Director Lefebvre, that the Fees and Charges Policy be approved as amended in Appendix 'E'.

CARRIED

**Electoral Area 'A' Parks, Recreation and Culture Commission.**

MOVED Director Burnett, SECONDED Director Holdom, that the minutes from the meeting of the Electoral Area 'A' Parks, Recreation and Culture Commission held May 26, 2011 be received for information.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that a Porta Potty with a concrete privacy surround, a garbage can and dog sign be installed at the Pebble Beach MOTI water access in Electoral Area 'A'.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that the Electoral Area 'A' Recreation and Culture Services Fees and Charges Policy be approved as amended in Appendix A.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that the Electoral Area 'A' Recreation and Culture Services 2011-12 program fees and charges be approved as outlined in Appendix B.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that \$27,000 in 2011 and \$21,000 in 2012 be provided to Cedar Community Hall Association for hall upgrades funded by the Area 'A' Community Parks Budget.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that the request by Cedar School and Community Enhancement Society (CSCES) be approved as presented, with the understanding that the placement of the memorial bench for Mr. Jock Gourlay may be temporary due to being on leased land and should the removal of the bench be required, it will be returned to the family.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that a memorial bench policy in RDN Parks be developed.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that the Regional District enter into an Agreement with the Cedar Community Hall Association that provides for a reduced rental arrangement for a five year period.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that the License to Use Agreement between the Regional District of Nanaimo and the Cedar Community School and Enhancement Society for the operation and use of the Cedar Heritage Centre be approved for a Three Year Term from July 1, 2011 – May 30, 2014.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**People with Disabilities.**

MOVED Director Holme, SECONDED Director Young, that correspondence be sent to senior levels of government regarding services required to assist people with disabilities.

CARRIED

## **NEW BUSINESS**

### **Noise Control Regulatory Bylaw No. 1082.**

MOVED Director Rudischer, SECONDED Director Bartram, that staff be directed to examine the feasibility of amending Electoral Area 'B' Noise Control Bylaw No. 1082 to include firearms related noise and report back to the Board.

CARRIED

## **EXECUTIVE STANDING COMMITTEE**

## **COMMISSIONS**

## **SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS**

### **Transit Select Committee.**

MOVED Director Holdom, SECONDED Director Bestwick, that the minutes from the meeting of the Transit Select Committee held June 15, 2011 be received for information.

CARRIED

MOVED Director Holdom, SECONDED Director Ruttan, that the Board receive the report on the Electoral Area 'A' Transit Service Feasibility Study for information and direct staff to investigate the full financial impacts of the various expansion options and to work with BC Transit to prioritize the proposed service increase and update the RDN Transit Business Plan as required.

CARRIED

MOVED Director Holdom, SECONDED Director Ruttan, that staff be directed to investigate the financial impact of introductory midday scheduled paratransit service for implementation in the 2011/2012 budget year.

CARRIED

MOVED Director Holdom, SECONDED Director Ruttan, that the Board receive the report on the Electoral Area 'H' Transit Service Feasibility Study for information and direct staff to investigate the full financial impacts of the various expansion options, to work with BC Transit to prioritize the proposed service increase and to update the RDN Transit Business Plan as required.

CARRIED

MOVED Director Holdom, SECONDED Director Ruttan, that the Board approve the Bus Stop Realignment Program.

CARRIED

MOVED Director Holdom, SECONDED Director Ruttan, that the Board approve the U-PASS Promotion Campaign and direct staff to work with BC Transit to implement the campaign.

CARRIED

MOVED Director Holdom, SECONDED Director Ruttan, that the Board approve the 2011/2012 Annual Operating Agreement and direct staff to work with BC Transit staff to reduce debt service costs by having interior/exterior retrofit work postponed until the RDN transit body bay is completed and the work can be done by RDN staff.

CARRIED

**Sustainability Select Committee.**

MOVED Director Lefebvre, SECONDED Director Bartram, that the minutes from the meeting of the Sustainability Select Committee held June 15, 2011 be received for information.

CARRIED

MOVED Director Lefebvre, SECONDED Director Bartram, that the staff report on Carbon Management in the RDN be received for information purposes.

CARRIED

MOVED Director Lefebvre, SECONDED Director Bartram, that the Community Emissions Model report be received for information purposes.

CARRIED

**Regional Parks and Trails Advisory Committee.**

MOVED Director Holdom, SECONDED Director Holme, that the minutes from the meeting of the Regional Parks and Trails Advisory Committee held June 21, 2011 be received for information.

CARRIED

**Moorecroft Regional Park Management Plan Terms of Reference.**

MOVED Director Holdom, SECONDED Director Holme, that the Terms of Reference for the Moorecroft Regional Park Management Plan be approved.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that staff be directed to issue a Request for Proposals for a Project Consultant for the development of the Moorecroft Regional Park Management Plan.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that two members of the Regional Parks and Trails Advisory Committee be appointed to participate as members of the Moorecroft Regional Park Management Plan Sub Committee.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that Mr. Van Eynde and Mr. Young be appointed as the Regional Parks and Trails Advisory Committee representatives on the Moorecroft Regional Park Management Plan Sub Committee.

CARRIED

**Mount Arrowsmith Massif Regional Park Management Plan.**

MOVED Director Holdom, SECONDED Director Johnstone, that the Mt. Arrowsmith Massif Regional Park Management Plan be approved.

CARRIED

**Horne Lake Regional Park Concept Plan.**

MOVED Director Holdom, SECONDED Director Johnstone, that the Concept Plan for facility and infrastructure improvements at Horne Lake Regional Park be received as information.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that staff undertake the Northpark water system upgrade and assemble an in-house integrated design team.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that as part of the 2012 work plan, staff be directed to review the concept plan and related costs and provide development alternatives that prioritize essential infrastructure requirements to be undertaken in the short and long term.

CARRIED

## **ADMINISTRATOR'S REPORTS**

### **Tri-Regional District Solid Waste Study.**

MOVED Director Johnstone, SECONDED Director Kipp, that the Board receive the Tri-Regional District Solid Waste Study for information and direct staff to continue to explore the feasibility of WTE as new information becomes available.

CARRIED

### **Nanoose Bay Peninsula Water Treatment Plant Construction and Engineering Services Award.**

MOVED Director Holme, SECONDED Director Bartram, that the Board approve a total project budget of \$1,990,000 for the Nanoose Bay Peninsula Water Service Area Treatment Plant.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that the Board award the construction contract for the new Nanoose Bay Peninsula Water Service Area Treatment Plant to C & M Development Inc. for a tendered value of \$1,580,504.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that the Board award the engineering services contract during construction of the Nanoose Bay Peninsula Water Service Area Treatment Plant to Worley Parsons for a total value of \$102,180.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that the Board award the geotechnical engineering services during the construction to Lewkowich Engineering for a total value of \$4,145.

CARRIED

### **Arrowsmith Water Service Joint Venture Agreement.**

MOVED Director Lefebvre, SECONDED Director Westbroek, that the Arrowsmith Water Service Joint Venturer Agreement between the City of Parksville, the Town of Qualicum Beach and the Regional District of Nanaimo, be approved for a five year term expiring on June 30, 2016.

CARRIED

### **Englishman River Water Service Joint Venture Agreement.**

MOVED Director Lefebvre, SECONDED Director Westbroek, that the "Englishman River Water Service Joint Venturer Agreement" between the City of Parksville and the Regional District of Nanaimo be approved for a five year term expiring on June 30, 2016.

CARRIED

### **2011 UBCM Resolution – Ecosystem Based Offsets for Local Government.**

MOVED Director Westbroek, SECONDED Director Bartram, that the Ecosystem Based Offsets for Local Government resolution be endorsed by the Board, and submitted to the UBCM by June 30<sup>th</sup> for debate at the 2011 UBCM Conference.

CARRIED

## **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

### **Appointment to the City of Nanaimo Parks, Recreation and Culture Commission.**

MOVED Director Bartram, SECONDED Director Rudischer, that Joe Burnett be appointment to the City of Nanaimo Parks, Recreation and Culture Commission.

CARRIED

### **Potable Water Study for South Forks Area.**

MOVED Director Young, SECONDED Director Burnett, that a water study be completed on the South Forks Area including feasibility and costs of connecting to the City of Nanaimo project.

CARRIED

## **NEW BUSINESS**

### **Speed Limit – Parksville Boundary.**

MOVED Director Lefebvre, SECONDED Director Westbroek, that staff bring back a report to the next Committee of the Whole meeting regarding the speed limit on Highway 19A south of Parksville boundary.

CARRIED

## **BOARD INFORMATION**

### **Electoral Area ‘A’ Skate Park Project.**

MOVED Director Burnett, SECONDED Director Young, that staff send correspondence to Assistant Deputy Minister Mike Furey expressing disappointment for not receiving funding from the Towns of Tomorrow grant program for the Electoral Area ‘A’ skate park project and ask for the rationale that another community received grant moneys for a skate park project.

CARRIED

### **Surveyor of Taxes fee for Collection of Regional District Taxes.**

MOVED Director Burnett, SECONDED Director Holme, that staff prepare a report on the implications of the request from the Regional District of Bulkley Nechako to have the Province reduce the fee charged to Regional Districts for the collection of rural taxes with respect to the fees applied by the Surveyor of Taxes to the Regional District of Nanaimo.

CARRIED

## **ADJOURNMENT**

MOVED Director Holme, SECONDED Director Bartram, that pursuant to Section 90(1)(e) and (g) of the Community Charter the Board proceed to an In Camera meeting to consider items related to land matters and land use contraventions.

CARRIED

TIME: 8:44 PM

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CHAIRPERSON

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SR. MGR., CORPORATE ADMINISTRATION