

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, APRIL 26, 2011 AT 7:00 PM IN THE  
RDN BOARD CHAMBERS**

**Present:**

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Alternate	
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director M. Unger	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
N. Avery	Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen. Mgr., Recreation & Parks Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

**CALL TO ORDER**

The Chairperson welcomed Alternate Director Brian Dempsey to the meeting.

**DELEGATIONS**

**Rob Christopher, Nanaimo Search & Rescue Society, re Annual Activity Update.**

Mr. Christopher presented the annual activity update to the Board.

## **BOARD MINUTES**

MOVED Director Holme, SECONDED Director Lefebvre, that the minutes of the regular Board meeting held March 22, 2011 and the Special Board meeting held March 29, 2011 be adopted.

CARRIED

## **COMMUNICATIONS/CORRESPONDENCE**

**Colin Fry, Agricultural Land Commission, re Local Government Forwarding Resolution – Agricultural Land Reserve Subdivision & Non-Farm Use Applications.**

MOVED Director Bartram, SECONDED Director Ruttan, that the correspondence from Colin Fry of the Agricultural Land Commission be received.

CARRIED

## **BYLAWS**

### **Public Hearing & Third Reading.**

**Report of the Public Hearing held April 11, 2011 on Bylaw No. 500.369 – RDN – 2834 Northwest Bay Road – Area ‘E’.**

MOVED Director Holme, SECONDED Director Ruttan, that the report of the Public Hearing held April 11, 2011 on Bylaw No. 500.369 be received.

CARRIED

MOVED Director Holme, SECONDED Director Ruttan, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.369, 2011” be read a third time.

CARRIED

**Report of the Public Hearing held April 13, 2011 on Bylaw No. 1285.15 – J.E. Anderson & Associates – 908 & 920 Little Mountain Road – Area ‘F’.**

MOVED Director Biggemann, SECONDED Director Bartram, that the report of the Public Hearing held April 13, 2011 on Bylaw No. 1285.15 be received.

CARRIED

MOVED Director Biggemann, SECONDED Director Bartram, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 1285.15, 2011” be read a third time.

CARRIED

**Report of the Public Hearing held March 28, 2011 on Bylaw No. 1620 – Electoral Area ‘A’ Official Community Plan.**

MOVED Director Burnett, SECONDED Director Bartram, that the report of the Public Hearing held March 28, 2011 on Bylaw No. 1620 be received.

CARRIED

MOVED Director Burnett, SECONDED Director Bartram, that "Regional District of Nanaimo Electoral Area 'A' Official Community Plan Bylaw No. 1620, 2011" be amended at third reading as outlined in Schedule No. 1 of this report.

CARRIED

MOVED Director Burnett, SECONDED Director Bartram, that "Regional District of Nanaimo Electoral Area 'A' Official Community Plan Bylaw No. 1620, 2011" be read a third time, as amended, and forwarded to the Minister of Community, Sport and Cultural Development for approval.

CARRIED

**For Adoption.**

**Bylaws No. 500.367 & 1335.**

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.367, 2011" be adopted.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Electoral Area 'H' Official Community Plan Amendment Bylaw No. 1335.05, 2011" be adopted.

CARRIED

**Bylaw No. 975.54.**

MOVED Director Holme, SECONDED Director Johnstone, that "Regional District of Nanaimo Pump and Haul Local Service Establishment Bylaw No. 975.54, 2011" be adopted.

CARRIED

**Bylaw No. 1626 & 1627.**

MOVED Director Burnett, SECONDED Director Bartram, that "Cedar Sewer Large Residential Properties Capital Financing Service Security Issuing Bylaw No. 1626, 2011" be adopted.

CARRIED

MOVED Director Burnett, SECONDED Director Ruttan, that "Cedar Sewer Large Residential Properties Capital Financing Service Interim Financing Bylaw No. 1627, 2011" be adopted.

CARRIED

**Bylaw No. 1285.16.**

MOVED Director Biggemann, SECONDED Director Bartram, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.16, 2011" be adopted.

CARRIED

**STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS**

**ELECTORAL AREA PLANNING STANDING COMMITTEE**

MOVED Director Bartram, SECONDED Director Holme, that the minutes of the Electoral Area Planning Committee meeting held April 12, 2011 be received for information.

CARRIED

## PLANNING

### *AMENDMENT APPLICATIONS*

**Bylaw No. 500.370 to Support Zoning Amendment Application No. PL2010-123 – Landeca Services Inc. – 2956 & 2962 Ridgeway Road – Area ‘C’.**

MOVED Director Young, SECONDED Director Burnett, that Zoning Amendment Application No. PL2010-123 to rezone the subject property from Subdivision District 'D' to Subdivision District 'F' be approved subject to the conditions included in Schedule No. 1.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2011" be introduced and read two times.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2011" be delegated to Director Young or her alternate.

CARRIED

**Bylaw No. 500.371 & Consideration of Park Land Dedication and/or Cash-in-Lieu of Park Land to Support Zoning Amendment Application No. PL2010-216 – Fern Road Consulting Ltd. – Wembley Road – Area ‘G’.**

MOVED Director Bartram, SECONDED Director Holme, that the Summary of the Public Information Meeting held on March 30, 2011, be received.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that Zoning Amendment Application No. PL2010-216 to rezone the subject property from Rural 1 Subdivision District 'F' (RS IF) to Residential 1 Subdivision District 'Q' (RS IQ) be approved.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.371, 2011", be introduced and read two times.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.371, 2011" be delegated to Director Stanhope or his alternate.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the request to accept the dedication of park land, as outlined in Schedule No. 1 be accepted.

CARRIED

***DEVELOPMENT PERMIT APPLICATIONS***

**Development Permit Application No. PL2011-047 – Keith Brown & Associates Ltd. – 1922 - 1940 Schoolhouse Road – Area ‘A’.**

MOVED Director Burnett, SECONDED Director Bestwick, that Development Permit Application No. PL2011-047 to permit the construction of an industrial warehouse building be approved subject to the conditions outlined in Schedules No. 1- 5.

CARRIED

**Bylaws No. 1335.05 & 500.367 – OCP & Zoning Amendments to Support Development Permit Application No. PL2010-198 - Fern Road Consulting Ltd. - 6120 Island Highway West – Area ‘H’.**

MOVED Director Bartram, SECONDED Director Holme, that Zoning Amendment Application No. PL2010-198 for a Development Permit in relation to the proposed rezoning for the subject property be approved subject to the conditions included in Schedule No. 1.

CARRIED

***DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS***

**Development Permit with Variance & Request for Frontage Relaxation Application No. PL2010-145 – Parrish – 2075 & 2081 Lazy Susan Drive – Area ‘A’.**

MOVED Director Burnett, SECONDED Director Bartram, that Development Permit with Variance Application No. PL2010-145, in conjunction with a two lot subdivision be approved subject to the conditions outlined in Schedule No. 1.

CARRIED

MOVED Director Burnett, SECONDED Director Bartram, that the request to relax the minimum 10% perimeter frontage requirement for the proposed new lot and for the remainder lot be approved.

CARRIED

**Reconsideration of Development Permit with Variance & Request for Frontage Relaxation Application No. PL2010-230 - Fern Road Consulting Ltd. - 6224, 6266, 6280 & 6290 Island Highway West - Area 'H'.**

MOVED Director Bartram, SECONDED Director Holme, that Development Permit with Variance Application No. PL2010-230 in conjunction with a lot line adjustment subdivision be approved subject to the conditions outlined in Schedule No. 1.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the request to relax the minimum 10% perimeter frontage requirement for proposed Lots A and B, be approved.

CARRIED

**Development Permit with Variance Application No. PL2011-014 – Fern Road Consulting Ltd. – Island Highway & Linx Road – Area ‘H’.**

A written submission from Kevin Buydens with respect to this application was circulated.

MOVED Director Bartram, SECONDED Director Holme, that Development Permit with Variance Application No. PL2011-014 be approved subject to the conditions outlined in Schedules No. 1 - 2.

CARRIED

***DEVELOPMENT VARIANCE PERMIT APPLICATIONS***

**Development Variance Permit Application No. PL2011-036 – Stouffer – 1454 The Outrigger – Area ‘E’.**

MOVED Director Holme, SECONDED Director Bartram, that Development Variance Permit Application No. PL2011-036 to legalize the siting of an existing garage and carport with a variance to the setback from the front lot line be approved subject to the conditions outlined in Schedules No. 1- 3.

CARRIED

***OTHER***

**Consideration of Park Land Dedication and/or Cash-in-Lieu of Park Land & Request for Frontage Relaxation on Subdivision Application No. PL2010-169 – Glencar Consultants – 516 Wembley Road – Area ‘G’.**

MOVED Director Bartram, SECONDED Director Burnett, that the request to accept a combination of park land and cash-in-lieu of park as outlined in Schedule No. 1 in conjunction with Subdivision Application No. PL2010-169 be accepted.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that the offer to provide 0.83% of the appraised value of the subject property for park land development works in Electoral Area 'G' be accepted as outlined in Schedule No. 1.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that the request to relax the minimum 10% perimeter frontage requirements for proposed Lots 16, 17, 18, 19 and 20 be approved.

CARRIED

**Consideration of Park Land Dedication and/or Cash-in-Lieu of Park Land on Subdivision Application No. PL2011-018 – Fern Road Consulting Ltd. – 864 Cavin Road – Area ‘G’.**

MOVED Director Bartram, SECONDED Director Holme, that the request to pay 5% cash-in-lieu of park land in conjunction with Subdivision Application No. PL2011-018, be accepted.

CARRIED

**Request for Frontage Relaxation on Subdivision Application No. PL2011-016 – Fern Road Consulting Ltd. – 403 Lowry’s Road – Area ‘G’.**

MOVED Director Bartram, SECONDED Director Burnett, that the request to relax the minimum 10% perimeter frontage requirement be approved.

CARRIED

## **COMMITTEE OF THE WHOLE STANDING COMMITTEE**

MOVED Director Lefebvre, SECONDED Director Holdom, that that minutes of the Committee of the Whole meeting held April 12, 2011 be received for information.

CARRIED

## **COMMUNICATIONS/CORRESPONDENCE**

### **Oceanside Development & Construction Association (ODCA), re RDN Liaison to ODCA.**

MOVED Director Lefebvre, SECONDED Director Bestwick, that the correspondence from the Oceanside Development and Construction Association be received.

CARRIED

## **FINANCE AND INFORMATION SERVICES**

### **FINANCE**

#### **Proposed Amendment to Community Charter – Authority to Borrow Temporarily Between Reserves.**

MOVED Director Holdom, SECONDED Director Ruttan, that the following resolution be sent to the Ministry of Community, Sport and Cultural Development:

WHEREAS the Regional District of Nanaimo considers it desirable for Regional Districts to have the authority to transfer funds under section 189(4.1) and (4.2) of the Community Charter between capital reserve funds established in respect of different services as a means to address infrastructure requirements of an essential nature and/or to minimize the cost of long term borrowing on its residents;

NOW THEREFORE BE IT RESOLVED that the Minister of Community, Sport and Cultural Development be requested to confer on regional districts the authority under section 189(4.1) of the Community Charter to transfer by bylaw funds held in capital reserve funds, between funds established in respect of different services provided that the regional district bylaw to authorize the transfer includes repayment terms to ensure return of the money used to the transferor reserve fund no later than the date when the funds are required for purposes of the transferor reserve fund and an interest rate that meets the requirements of section 189(4.2) of the Community Charter.

CARRIED

#### **Bylaws No. 1632, 1633, 1634 & 1635 – Establish a Regional Library Capital Financing Service and Authorize Borrowing & Issuance of Securities in Relation to the Service.**

MOVED Director Holdom, SECONDED Director Holme, that the Regional District of Nanaimo support borrowing funds to be provided to the Vancouver Island Regional Library.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that "Regional Library Capital Financing Service Establishment Bylaw No. 1632, 2011" be introduced, read three times and forwarded to the Inspector of Municipalities for approval and proceed to the Alternative Approval Process to receive elector assent.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that the Elector Response Form as attached to this report be approved.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that "Regional Library Capital Financing Service Loan Authorization Bylaw No. 1633, 2011" be introduced, read three times and forwarded to the Inspector of Municipalities for approval and proceed to the Alternative Approval Process to receive elector assent.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that "Regional Library Capital Financing Service Security Issuing Bylaw No. 1634, 2011" be introduced and read three times.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that "Regional Library Capital Financing Service Temporary Borrowing Bylaw No. 1635, 2011" be introduced and read three times.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that the Chair and Senior Manager, Corporate Administration be authorized to execute the Indebtedness Agreement attached to this report if approved.

CARRIED

MOVED Director Holdom, SECONDED Director Holme, that elector assent for Bylaws No. 1632 and 1633 and the Indebtedness Agreement be obtained by using the alternative approval process for the entire service area.

CARRIED

#### **Strategic Priorities Fund – Grant Application Recommendations.**

MOVED Director Holme, SECONDED Director Holdom, that the Regional District of Nanaimo support a funding application for the Greater Nanaimo Pollution Control Center 3rd digester at a cost of \$8.1 million, to the General Strategic Priorities Fund program.

CARRIED

MOVED Director Holme, SECONDED Director Holdom, that the Regional District of Nanaimo support a funding application for the Arrowsmith Water Service aquifer storage reservoir detailed design at a cost of \$1.6 million, to the General Strategic Priorities - Innovations Fund program.

CARRIED

MOVED Director Holme, SECONDED Director Holdom, that the Regional District of Nanaimo support a funding application for a Regional Transportation Data Model & Transportation Plans at a cost of \$400,000, to the General Strategic Priorities – Capacity Building program.

CARRIED

#### ***DEVELOPMENT SERVICES***

#### **PLANNING**

#### **Official Community Plan Referral - Town of Qualicum Beach Bylaw No. 700.**

MOVED Director Westbroek, SECONDED Director Lefebvre, that the Regional District of Nanaimo Board receive this report for information and that the comments provided in the report be forwarded to the Town of Qualicum Beach.

CARRIED



**Area Agriculture Plan Update.**

MOVED Director Burnett, SECONDED Director Lefebvre, that the Board appoint the Agricultural Advisory Committee as the steering committee for the Area Agricultural Plan.

CARRIED

***REGIONAL AND COMMUNITY UTILITIES***

**WASTEWATER**

**Bylaw No. 889.60 – Reduces the Boundaries of the Northern Community Sewer Service by Excluding Fifty-Six Area ‘E’ Properties.**

MOVED Director Holme, SECONDED Director Holdom, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.60, 2011" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

**Greater Nanaimo Pollution Control Centre – Approval of Planning Grant Application to Update Odour Management Strategy.**

MOVED Director Lefebvre, SECONDED Director Holdom, that the Board support an application to the Ministry of Community, Sport and Cultural Development for an Infrastructure Planning (Study) Grant application for the Odour Management Strategy Update for the Greater Nanaimo Pollution Control Centre.

CARRIED

**Bylaw No. 975.55 – Reduces the Boundaries of the Pump & Haul Service by Excluding an Area ‘B’ Property (1383 Sea Lover’s Lane).**

MOVED Director Rudischer, SECONDED Director Bartram, that "Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw No. 975.55, 2011" be introduced and read three times.

CARRIED

**WATER**

**Nanoose Bay Peninsula Water Service - Bill Adjustment for Area ‘E’ Property (3660 Dolphin Drive).**

MOVED Director Holme, SECONDED Director Bestwick, that a water bill reduction at 3660 Dolphin Drive in the amount of \$1,488.51 be approved.

CARRIED

MOVED Director Holme, SECONDED Director Bestwick, that no further water bill reductions be considered for this property prior to May 31, 2017.

CARRIED

**Bylaw No. 1636 – Sets Rates & Regulations for the Whiskey Creek Water Service.**

MOVED Director Biggemann, SECONDED Director Bartram, that "Regional District of Nanaimo Whiskey Creek Water Service Area Rates and Regulations Bylaw No. 1636, 2011" be introduced and read three times.

CARRIED

MOVED Director Biggemann, SECONDED Director Bartram, that "Regional District of Nanaimo Whiskey Creek Water Service Area Rates and Regulations Bylaw No. 1636, 2011" be adopted.

CARRIED

***TRANSPORTATION AND SOLID WASTE SERVICES***

**SOLID WASTE**

**Bylaw No. 1591.01 – Amends the Solid Waste & Recycling Collection Service Rates & Regulations Bylaw.**

MOVED Director Westbroek, SECONDED Director Holme, that "Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.01, 2011" be introduced and read three times.

CARRIED

MOVED Director Westbroek, SECONDED Director Holme, that "Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.01, 2011" be adopted.

CARRIED

**COMMISSION, ADVISORY & SELECT COMMITTEE**

**District 69 Recreation Commission.**

MOVED Director Bartram, SECONDED Director Rudischer, that the minutes of the District 69 Recreation Commission meeting held March 17, 2011 be received for information.

CARRIED

**Electoral Area 'A' Parks, Recreation and Culture Commission.**

MOVED Director Burnett, SECONDED Director Holdom, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held March 9, 2011 be received for information.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that the following Electoral Area 'A' Recreation and Culture Grants be approved:

CARRIED

<i>Community Group</i>	<i>Amount Recommended</i>
Cedar Family of Community Schools (families first programs)	\$ 1,500
Cedar Community Policing (drug awareness fair)	\$ 750
Comets Sports, Recreation and Culture Society (summer basketball camp)	\$ 800
Cedar 4-H Senior Advisory Council (Beban barnyard)	\$ 1,500
Cedar Community Association (defibrillator)	\$ 1,500
Friends of Morden Mine (brochures)	\$ 750

CARRIED

**East Wellington/Pleasant Valley Parks and Open Space Advisory Committee.**

MOVED Director Young, SECONDED Director Burnett, that the minutes of the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee meeting held February 21, 2011 be received for information.

CARRIED

**Nanoose Bay Parks and Open Space Advisory Committee.**

MOVED Director Holme, SECONDED Director Bartram, that the minutes of the Nanoose Bay Parks and Open Space Advisory Committee meeting held February 7, 2011 be received for information.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that the issue of the Parks Department organizing a workshop of District 69 Parks and Open Space Advisory Committees for the purpose of sharing experiences in developing and implementing projects for their areas be referred to staff for a report.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that the Parks staff submission concerning the Fairwinds OCP amendment be made available to the Electoral Area 'E' Parks and Open Space Advisory Committee for information.

CARRIED

**Electoral Area 'F' Parks and Open Space Advisory Committee.**

MOVED Director Biggemann, SECONDED Director Bartram, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held February 28, 2011 be received for information.

CARRIED

**Electoral Area 'H' Parks and Open Space Advisory Committee.**

MOVED Director Bartram, SECONDED Director Holdom, that the minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held January 26, 2011 be received for information.

CARRIED

**Drinking Water & Watershed Protection Advisory Committee.**

MOVED Director Bartram, SECONDED Director Burnett, that the minutes of the Drinking Water & Watershed Protection Advisory Committee meeting held March 31, 2011 be received for information.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Oceanside Development & Construction Association (ODCA), re RDN Liaison to ODCA.**

MOVED Director Lefebvre, SECONDED Director Bartram, that the request for a RDN liaison on the Oceanside Development and Construction Association be referred to staff for a report.

CARRIED

**Melissa Noel, Coastal Invasive Plant Committee, re Invasive Plant Management – Update for Local Governments.**

MOVED Director Holme, SECONDED Director Johnstone, that the request for a partnership between the Coastal Invasive Plant Committee and the Regional District be referred to staff for a report.

CARRIED

**NEW BUSINESS**

**Island Corridor Foundation Railway.**

MOVED Director Kipp, SECONDED Director Lefebvre, that staff send correspondence to Premier Christie Clark and to Transportation Minister, Blair Lekstrom requesting a \$15 million infrastructure investment to secure the future of Island Rail.

CARRIED

**Electric Cars.**

MOVED Director Lefebvre, SECONDED Director Holdom, that staff prepare a report that looks into the authority of the RDN to regulate the use of electric vehicles on roads in electoral areas.

CARRIED

**SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS**

**Regional Parks & Trails Advisory Committee.**

MOVED Director Holdom, SECONDED Director Johnstone, that the minutes of the Regional Parks & Trails Advisory Committee meeting held April 5, 2011 be received for information.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that staff be directed to prepare a cost analysis report on costs required to plan, develop and maintain the proposed parkland that would be dedicated by Fairwinds as shown in the Lakes District Neighbourhood Plan.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that staff apply to the Province of British Columbia for a permit for a Regional Trail corridor through District Lot 137 to establish a trail linkage between the proposed regional park in Fairwinds and Moorecroft Regional Park.

CARRIED

**Emergency Management Select Committee.**

MOVED Director Bartram, SECONDED Director Biggemann, that the minutes of the Emergency Management Select Committee meeting held April 19, 2011 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Arrowsmith Agricultural Association for a 4 year term commencing May 1st, 2011 and ending on April 30th, 2015, be approved.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the Gabriola Island Emergency Social Services Director agreement between the Regional District of Nanaimo and Nancy Rowan be approved for a fifteen month term commencing January 1, 2011 and ending March 31, 2012.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the Cedar/Extension Emergency Social Services Director agreement between the Regional District of Nanaimo and Andrea Bonkowski be approved for a fifteen month term commencing January 1, 2011 and ending March 31, 2012.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the 2011 Neighborhood Emergency Preparedness Facilitator agreement between the Regional District of Nanaimo and Mr. Robert Dendoff be approved for a fifteen month term commencing January 1, 2011 and ending on March 31, 2012.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the Board approve payment of the annual maintenance fee of the Royal Canadian Legion Bowser and District Branch (211) emergency generator beginning in 2012.

CARRIED

MOVED Director Rudischer, SECONDED Director Bartram, that the Board approve a letter of support to the Minister of Public Works and Government Services Canada for secondary/emergency access through Crown land to Whalebone subdivision on Gabriola Island.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the Board support an application under the strategic Wildfire Prevention Initiative funding program for the implementation of a Wildland Urban Interface fuel management plan.

CARRIED

#### **Transit Select Committee.**

MOVED Director Holdom, SECONDED Director Johnstone, that the minutes of the Transit Select Committee meeting held March 17, 2011 be received for information.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that staff prepare a report on communication issues regarding the implementation of the UPASS at VIU and bring this back for further discussion at the Transit Select Committee.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that the Board receive the report on the Gabriola Island Transit Service Feasibility Study for information and direct staff to investigate the full financial impacts of the various expansion options and to work with BC Transit to prioritize the proposed service increase and update the RDN Transit Business Plan as required.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that the application made by the PIBC North Island Chapter 2011 Conference Sponsorship Committee for the RDN to provide transportation for tours that are part of the Conference 2011 be approved.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that the 2010/2011 Annual Operating Agreement (AOA) Amendment #1 with BC Transit be approved.

CARRIED

MOVED Director Holdom, SECONDED Director Johnstone, that the Board authorize staff to approach School District No. 68 (Nanaimo-Ladysmith) and confirm their acceptance of a one (1) year trial period of the Free Fare for Class Rides program.

CARRIED

#### **ADMINISTRATOR'S REPORTS**

**Waste Stream Management Licensing Application – Earthbank Resource Systems –Area ‘G’ (1424 Hodge’s Road).**

MOVED Director Holme, SECONDED Director Johnstone, that the Board receives the report on the Waste Stream Management License application from Earthbank Resource Systems for information.

CARRIED

**Southern Community Transit Service – Special Event Busing Request Nanaimo Port Authority Cruise Ship Shuttle.**

MOVED Director Ruttan, SECONDED Director Bestwick, that the application made by the Nanaimo Port Authority for the Regional District of Nanaimo to provide bus service for cruise ships arriving in Nanaimo on May 7, May 20, September 10 and September 25, 2011, at the Port Authority's cost, be approved.

CARRIED

#### **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Colin Fry, Agricultural Land Commission, re Local Government Forwarding Resolution – Agricultural Land Reserve Subdivision & Non-Farm Use Applications.**

MOVED Director Bartram, SECONDED Director Burnett, that the Board direct staff to prepare a report outlining options available to the Board when considering requests to authorize the referral of Subdivision and Non-Farm applications in the Agricultural Land Reserve, to the Agricultural Land Commission.

CARRIED

#### **NEW BUSINESS**

**East Wellington Fire Protection Contract.**

MOVED Director Bartram, SECONDED Director Burnett, that staff be requested to review alternatives for fire protection in the East Wellington contract area including seeking a Superior Tanker Shuttle rating by the City of Nanaimo and/or boundary changes which would place residences as close as possible to a responding firehall

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Young, that pursuant to Section 90(1)(e) of the Community Charter the Board proceed to an In Camera meeting to consider items related to land matters.

CARRIED

TIME: 7:42 PM

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CHAIRPERSON

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SR. MGR., CORPORATE ADMINISTRATION