

REGIONAL DISTRICT OF NANAIMO

**REGULAR BOARD MEETING
TUESDAY, AUGUST 23, 2011
7:00 PM**

(RDN Board Chambers)

A G E N D A

PAGES

- 1. CALL TO ORDER**
- 2. DELEGATIONS**
 - 3 - 5 **Teresa Beers**, re BC Hydro Smart Meters.
 - 6 **Bob Hogberg**, **Cedar Community Policing** re Funding Assistance.
- 3. BOARD MINUTES**
 - 7 - 16 Minutes of the regular Board meeting held July 26, 2011.
- 4. BUSINESS ARISING FROM THE MINUTES**
- 5. COMMUNICATIONS/CORRESPONDENCE**
- 6. UNFINISHED BUSINESS**
- 7. STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS**
 - 7.1 ELECTORAL AREA PLANNING STANDING COMMITTEE**
 - 7.2 COMMITTEE OF THE WHOLE STANDING COMMITTEE**
 - 7.3 EXECUTIVE STANDING COMMITTEE**
 - 7.4 COMMISSIONS**
 - 7.5 SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS**
- 8. ADMINISTRATOR'S REPORTS**
 - 17 - 23 Bylaw No. 1615 - Regional Growth Strategy Bylaw – Consideration of bylaw revisions resulting from feedback of First Nations and provincial government agencies. (All Directors – One Vote)

- 24 - 33 Bylaw No. 975.56 – Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw – Bylaw to exclude six properties from Pump and Haul Local Service Area in Electoral Areas ‘B’ and ‘F’. (All Directors – One Vote)
- 34 - 52 Operating Results for the Period Ending June 30, 2011. (All Directors – One Vote)
- 53 - 54 Audit Services Contract Award. (All Directors – Weighted Vote)
- 55 - 57 Qualicum Beach Interceptor Sanitary Forcemain Improvements Construction Award. (EA’s ‘E’, ‘F’, ‘G’, ‘H’, City of Parksville, Town of Qualicum Beach – Weighted Vote)

9. ADDENDUM

10. BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

11. NEW BUSINESS

12. BOARD INFORMATION (Separate enclosure on blue paper)

13. ADJOURNMENT

14. IN CAMERA

Burgoyne, Linda

From: Teresa <teresa.b@shaw.ca>
Sent: Monday, August 15, 2011 3:11 PM
To: Burgoyne, Linda
Subject: RE: delegation at meetings and receiving correspondance
Attachments: Trust Council letter to BC Hydro.pdf; City of Colwood letter to the minister of health.pdf

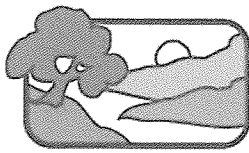
Hi Linda.

Thank you so much for having me as the first delegation. Your consideration is very much appreciated!

I've included two pages to be included in the agenda for my presentation. I am going to be speaking about my concerns on the upcoming BC Hydro Smart Meters, and these two letters indicate the Islands Trust's position and the City of Colwood's (one of a number of municipalities in BC) in responds to citizen concerns.

Have a wonderful day!

Teresa Beers
1420 Hess Road
Gabriola Island
247-7444



Islands Trust

200-1627 Fort Street, Victoria BC V8R 1H8
Telephone (250) 405-5151 Fax (250) 405-5155

Toll Free via Enquiry BC in Vancouver 604.660-2421. Elsewhere in BC 1.800.663.7867

Email information@islandstrust.bc.ca

Web www.islandstrust.bc.ca

June 30, 2011

File Number: PG/15

Via Email: David.Cobb@bchydro.com

David Cobb
President and CEO
BC Hydro
18th Floor – 333 Dunsmuir Street
Vancouver BC V6B 5R3

Dear Mr. Cobb:

Re: Smart Meters

At our quarterly meeting in June, the Islands Trust Council unanimously passed a resolution to convey concerns received from Trust Area residents regarding the Smart Metering Program; and to encourage BC Hydro to engage in consultations with Trust Area residents regarding smart metering.

Please consider delaying the installation of Smart Meters until the public concerns about privacy, security and health issues can be resolved.

You may find it of interest that in 2008, the Salt Spring Island Official Community Plan included an advocacy statement encouraging BC Hydro to implement smart meters, net-metering and off-peak metering. That endorsement was intended to promote energy conservation and did not refer to particular transmission technology. If wireless meters are creating concerns about health and privacy, then wired transmission is an alternative to consider.

Thank you for considering this letter and those from our constituents throughout the Gulf Islands.

Yours sincerely,

Sheila Malcolmson
Chair, Islands Trust Council

pc: Salt Spring Island Local Trust Committee
Chris Anderson - Gulf Islanders for Safe Technology
BC Minister of Energy and Mines
BC Minister of Health
Murray Coell, MLA – Saanich North and the Islands
Islands Trust website



CITY OF COLWOOD

3300 Wishart Road | Colwood | BC V9C 1R1 | 250 478 5999
mayor@colwood.ca | www.colwood.ca

July 5, 2011

The Honourable Michael de Jong
Minister of Health
Room 337, Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister de Jong:

Residents of the City of Colwood have raised concern with City Council about the significant and serious health, privacy and other issues that have been identified regarding the installation of wireless smart meters in British Columbia.

The World Health Organization and International Agency for Research on Cancer has classified radiofrequency electromagnetic fields as a possible carcinogenic to humans. Colwood City Council is very concerned about these findings. The May 30, 2011 Press Release No. 208 is included with this letter.

At the June 27, 2011 Regular Meeting of Council, the following resolution regarding BC Hydro wireless smart meters was passed:

Whereas significant and serious health, privacy and other concerns have been identified regarding the installation of wireless smart meters in British Columbia; and

Whereas BC Hydro is proceeding with its program to install wireless smart meters in British Columbia although it recognizes there is active discussion and ongoing research into the possible health and environmental effects related to radio frequency signals and it is aware the World Health Organization has called for further investigation on this matter in its press release issued on May 31, 2011;

Therefore be it resolved that a moratorium be placed on the mandatory installation of wireless smart meters until the major issues and problems identified regarding wireless smart meters are independently assessed and acceptable alternatives can be made available at no added cost to the consumer.

This resolution was also submitted to the UBCM Resolutions Committee for discussion by its members at the 2011 UBCM Convention.

Yours sincerely,

Original signed by

David Saunders, Mayor
City of Colwood

Burgoyne, Linda

From: kathleen and robert hogberg <hogbergs@telus.net>
Sent: Tuesday, August 09, 2011 7:34 PM
To: Burgoyne, Linda
Subject: presentation

Linda, as per our phone discussion of Tuesday, August 8. I would like to make a short presentation listing the activities of the Cedar Community Police to your board at their meeting on August 23. The purpose of this presentation is to request consideration for funding assistance to allow this community policing activity to continue.

Yours Truly,
Bob Hogberg
1979 Boswell Rd.
Nanaimo V9X1H5
250 7222060

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR MEETING OF THE BOARD
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JULY 26, 2011 AT 7:00 PM IN THE
RDN BOARD CHAMBERS

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Alternate	
Director F. Van Eynde	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Alternate	
Director C. Burger	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Alternate	
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Holdom	City of Nanaimo
Alternate	
Director T. Greves	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director M. Unger	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
W. Idema	A/ Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen. Mgr., Recreation & Parks Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Dempsey, Van Eynde, Burger and Greves.

PRESENTATION

Certificate in Local Government Service Delivery.

The Chairperson presented Greg Keller, Senior Planner, with a Certificate in Local Government Service Delivery and commended him for his work experience in the local government field.

LATE DELEGATION

MOVED Director Bartram, SECONDED Director Kipp, that a late delegation be permitted to address the Board.

CARRIED

Richard Coll, re Zoning Amendment Application No. PL2011-023 and Development Permit with Variance Application No. PL2011-24 – Fern Road Consulting Ltd. – 883 & 899 Island Highway West – Area ‘G’.

Mr. Coll presented the Board with the original signed petition in opposition of the above noted amendment application.

BOARD MINUTES

MOVED Director Sherry, SECONDED Director Westbroek, that the minutes of the regular Board meeting held June 28, 2011 and the Special Board meeting held July 12, 2011 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Melissa Noel, Coastal Invasive Plant Committee, re Coordinated Invasive Plant Management in the Nanaimo Region.

MOVED Director Bartram, SECONDED Director Burger, that the correspondence from the Coastal Invasive Plant Committee be received.

CARRIED

BYLAWS

Public Hearing & Third Reading.

Report on the Public Hearing held July 18, 2011 on Bylaw No. 500.373 - Zoning Amendment Application No. PL2011-057 – City of Nanaimo – South Forks Road – Area ‘C’.

MOVED Director Young, SECONDED Director Burnett, that the report of the Public Hearing held on July 18, 2011 on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.373, 2011" be received.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.373, 2011” be read a third time.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.373, 2011”, be adopted.

CARRIED

Bylaw 500.371.

MOVED Director Bartram, SECONDED Director Van Eynde, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.371, 2011” be adopted.

CARRIED

Bylaw No. 1620.

MOVED Director Burnett, SECONDED Director Bartram, that "Regional District of Nanaimo Electoral Area 'A' Official Community Plan Bylaw No. 1620, 2011" be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

MOVED Director Bartram, SECONDED Director Van Eynde, that the minutes of the Electoral Area Planning Committee meeting held July 12, 2011 be received for information.

CARRIED

PLANNING

AMENDMENT APPLICATIONS

Zoning Amendment Application No. PL2011-023 and Development Permit with Variance Application No. PL2011-24 – Fern Road Consulting Ltd. – 883 & 899 Island Highway West – Area ‘G’.

MOVED Director Bartram, SECONDED Director Van Eynde, that the Summary of the Public Information Meeting held on April 14, 2011, be received.

CARRIED

MOVED Director Bartram, SECONDED Director Van Eynde, that the Summary of the Public Information Meeting held on May 30, 2011, be received.

CARRIED

MOVED Director Bartram, SECONDED Director Van Eynde, that Zoning Amendment Application No. PL2011-023 to rezone the subject property from Commercial 2 (CM2) to French Creek Landing Comprehensive Development Zone (CD48) be denied.

CARRIED

MOVED Director Bartram, SECONDED Director Van Eynde, that staff review drive-thru's within the context of the Board's Strategic Plan, the Regional Growth Strategy and Official Community Plan targets for greenhouse gas reductions, and provide options for the Board's consideration.

CARRIED

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. PL2011-101 – Donaldson – 901 Shorewood Drive – Area ‘G’.

MOVED Director Bartram, SECONDED Director Burnett, that Development Permit Application No. PL2011-101 to permit the construction of a dwelling unit be approved subject to the conditions outlined in Schedules 1 - 3.

CARRIED

Development Permit Application No. PL2011-017 – Fern Road Consulting Ltd. – 6076 Island Highway West – Area ‘H’.

MOVED Director Bartram, SECONDED Director Burnett, that Development Permit No. PL2011-017 in conjunction with a two lot bare land strata subdivision be approved subject to the conditions outlined in Schedules 1 - 2.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit with Variance Application No. PL2011-084 – Keith Brown Associates Ltd. – 1922 and 1940 Schoolhouse Road – EA ‘A’.

MOVED Director Burnett, SECONDED Director Bartram, that Development Permit with Variance Application No. PL2011-084 to permit a fascia sign on a new industrial building and a compacted gravel parking area be approved subject to the conditions outlined in Schedule 1 - 3.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2011-093 – Heringa and Ladouceur – 3142 and 3146 Meadow Drive – Area ‘C’.

MOVED Director Young, SECONDED Director Burnett, that Development Variance Permit Application No. PL2011-093 be approved subject to the conditions outlined in Schedules No. 1 - 3.

CARRIED

Development Variance Permit Application No. PL2011-107 – Sitler – 3095 Lear Road – Area ‘A’.

MOVED Director Burnett, SECONDED Director Bartram, that Development Variance Permit Application No. PL2011-107 be approved subject to the conditions outlined in Schedules No. 1 - 3.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

MOVED Director Burnett, SECONDED Director Greves, that the minutes of the Committee of the Whole meeting held July 12, 2011 be received for information.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

Bylaw No. 1641 – Alberni Clayoquot Regional District – 2012 Permissive Tax Exemption.

MOVED Director Westbroek, SECONDED Director Burger, that "Property Tax Exemption (Mt. Arrowsmith Regional Park) Bylaw No. 1641, 2011" be introduced and read three times.

CARRIED

MOVED Director Westbroek, SECONDED Director Burger, that "Property Tax Exemption (Mt. Arrowsmith Regional Park) Bylaw No. 1641, 2011" be adopted.

CARRIED

Bylaws No. 1642, 1643, 1644, 1645 – Reserve Fund Establishment Bylaws.

MOVED Director Kipp, SECONDED Director Unger, that "Electoral Area 'C' (Defined Area 'C') Community Parks Reserve Fund Establishment Bylaw No. 1642, 2011" be introduced and read three times

CARRIED

MOVED Director Kipp, SECONDED Director Unger, that "Electoral Area 'C' (Defined Area 'C') Community Parks Reserve Fund Establishment Bylaw No. 1642, 2011" be adopted.

CARRIED

MOVED Director Kipp, SECONDED Director Unger, that "Building Inspection Service Operational Reserve Fund Establishment Bylaw No, 1643, 2011" be introduced and read three times.

CARRIED

MOVED Director Kipp, SECONDED Director Unger, that "Building Inspection Service Operational Reserve Fund Establishment Bylaw No. 1643, 2011" be adopted.

CARRIED

MOVED Director Kipp, SECONDED Director Unger, that "Englishman River Community Storm Water Management Service Area Reserve Fund Establishment Bylaw No. 1644, 2011" be introduced and read three times.

CARRIED

MOVED Director Kipp, SECONDED Director Unger, that "Englishman River Community Storm Water Management Service Area Reserve Fund Establishment Bylaw No. 1644, 2011" be adopted.

CARRIED

MOVED Director Kipp, SECONDED Director Unger, that "Whiskey Creek Water Service Reserve Fund Establishment Bylaw No. 1645, 2011" be introduced and read three times.

CARRIED

MOVED Director Kipp, SECONDED Director Unger, that "Whiskey Creek Water Service Reserve Fund Establishment Bylaw No. 1645, 2011" be adopted.

CARRIED

FIRE DEPARTMENTS

BC Ambulance Service – Request for Temporary Vehicle Shelter Extension.

MOVED Director Bartram, SECONDED Director Johnstone, that the request by the BC Ambulance Service to extend the temporary vehicle shelter permit at the site of the Bow Horn Bay Fire Department be approved subject to the removal and replacement of the shelter with a permanent structure on or before June 30, 2012.

CARRIED

Request for Approval for Bow Horn Bay Volunteer Fire Department to Purchase Rescue Vehicle from Nanoose Bay Volunteer Fire Department.

MOVED Director Bartram, SECONDED Director Van Eynde, that the capital purchase of a 1995 Freightliner FL60 fire rescue/mini-pumper vehicle by the Bow Horn Bay Volunteer Fire Department from the Nanoose Bay Volunteer Fire Department at a cost of \$20,000 be approved.

CARRIED

MOVED Director Bartram, SECONDED Director Johnstone, that Bow Horn Bay Fire department vehicle reserve funds in the estimated amount of \$20,000 be released for this purpose when required.

CARRIED

DEVELOPMENT SERVICES

PLANNING

Electoral Area 'A' Cedar Main Street Design Project – Terms of Reference.

MOVED Director Burnett, SECONDED Director Young, that the staff report on the Cedar Main Street Design Project Terms of Reference be received.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the Cedar Main Street Design Project Terms of Reference (attached as Schedule No. 1) be endorsed by the Board.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that applications to amend the new Electoral Area 'A' Official Community Plan or to rezone lands in a way which is not consistent with the intent of the Cedar Main Street land use designation not be considered while the Cedar Main Street Design Project is underway.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER

Proposed Rainwater Harvesting Incentive Pilot Program.

MOVED Director Kipp, SECONDED Director Burnett, that the Board approve the proposed Rainwater Harvesting Incentive Program Pilot for Electoral Area 'B' and the proposed Yellow Point DPA.

CARRIED

TRANSPORTATION AND SOLID WASTE SERVICES

TRANSIT

Highway 19A Speed Limit.

MOVED Director Burger, SECONDED Director Holdom, that a letter be sent to the Ministry of Transportation and Infrastructure requesting that the Ministry undertake a review of the speed limit on the section of Highway 19A, which is in Electoral Area 'G' between the Rath Trevor Beach Provincial Park and the City of Parksville boundary at the Englishman River bridge, to determine if the speed limit should be reduced to 50km/h.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area 'H' Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Westbroek, that the minutes from the meeting of the Electoral Area 'H' Parks and Open Space Advisory Committee held May 25, 2011 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Westbroek, that staff be directed to prepare a report on Dunsmuir Community Park summarizing issues and identifying options to improve the park.

CARRIED

MOVED Director Bartram, SECONDED Director Westbroek, that the Qualicum Bay Lions Club Grant-In-Aid application in the amount of \$6,739.23, for painting of the Lion's Recreation Centre, be approved and funded by the Electoral Area 'H' Community Parks Function Budget.

CARRIED

East Wellington and Pleasant Valley Parks and Open Space Advisory Committee.

MOVED Director Young, SECONDED Director Burnett, that the minutes from the meeting of the East Wellington and Pleasant Valley Parks and Open Space Advisory Committee held June 13, 2011 be received for information.

CARRIED

Drinking Water Watershed Protection Advisory Committee.

MOVED Director Bartram, SECONDED Director Holdom, that the minutes from the meeting of the Drinking Water Watershed Protection Advisory Committee meeting held June 22, 2011 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Holdom, that the Drinking Water Watershed Protection Advisory Committee terms of reference be amended to include a representative from Fisheries and Oceans Canada.

CARRIED

Arrowsmith Water Service Management Board.

MOVED Director Holdom, SECONDED Director Young, that the minutes from the meeting of the Arrowsmith Water Service Management Board meeting held June 23, 2011 be received for information.

CARRIED

NEW BUSINESS

Gabriola Health Care Foundation, re the Community Health and Urgent Care Clinic Project.

MOVED Director Rudischer, SECONDED Director Kipp, that the 2012 budget include a one-time increase to the Regional District grants-in-aid service in order to raise up to a maximum of \$10,000 to be provided as a grant to the Gabriola Island Healthcare Foundation project towards the cost of a building permit for the Gabriola Island Health and Urgent Care Clinic.

CARRIED

EXECUTIVE STANDING COMMITTEE

COMMISSIONS

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Electoral Area 'B' Parks and Open Space Advisory Committee.

MOVED Director Rudischer, SECONDED Director Bartram, that the minutes from the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held May 3, 2011 be received for information.

CARRIED

MOVED Director Rudischer, SECONDED Director Bartram, that the South Road Community Park old stairway (G142) be removed and that the bench and guardrail be retained.

MOVED Director Rudischer, SECONDED Director Bartram, that this be referred back for a staff report.

CARRIED

MOVED Director Rudischer, SECONDED Director Bartram, that the Regional District survey and submit permit applications to MoTI for water accesses G139 (El Verano Turnabout) and G140 (Gabriola Cemetery).

CARRIED

Electoral Area 'E' Parks and Open Space Advisory Committee.

MOVED Director Van Eynde, SECONDED Director Ruttan, that the minutes from the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held June 6, 2011 be received for information.

CARRIED

MOVED Director Van Eynde, SECONDED Director Ruttan, that the Regional District approve the Lions Club storage of a twenty-five (25) foot trailer at the rear of Nanoose Place, providing there will be no major modifications of the site, other than the removal of one small arbutus tree and the limbing of adjacent fir trees.

MOVED Director Van Eynde, SECONDED Director Ruttan, that this be referred back for a staff report.

CARRIED

Electoral Area 'F' Parks and Open Space Advisory Committee.

MOVED Director Biggemann, SECONDED Director Van Eynde, that the minutes from the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held June 27, 2011 be received for information.

CARRIED

Emergency Management Select Committee.

MOVED Director Bartram, SECONDED Director Ruttan, that the minutes from the Emergency Management Select Committee meeting held July 13, 2011 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Ruttan, that the Hazard Vulnerability Risk Analysis Public Consultation Plan for Electoral Area 'A be approved.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that the licence agreement between the Sunshine Coast Regional District and the Regional District of Nanaimo for the installation and maintenance of a dual band vertical radio antenna and repeater in the Regional District of Nanaimo Transit building be approved for a five year term beginning July 1, 2011 and ending June 30, 2016.

CARRIED

ADMINISTRATOR'S REPORTS

Fire Departments Authority to Respond to Emergencies Outside Fire Protection Boundaries.

MOVED Director Bartram, SECONDED Director Ruttan, that the Bow Horn Bay Volunteer Fire Department be authorized to deploy fire-fighting resources outside their statutory boundaries to provide first responder assistance to other emergency services providers and to provide low-angle rope rescue services to assist in emergency situations.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that the Extension Volunteer Fire Department be authorized to deploy existing fire-fighting resources outside their statutory boundaries to provide assistance to other emergency services providers in the case of motor vehicle accidents and to provide river rescue services in emergency situations as requested.

CARRIED

Crown Land Licence of Occupation Renewal Offer for Malcolm Community Park - Electoral Area 'F'.

MOVED Director Biggemann, SECONDED Director Bartram, that the Regional District accept the Province's 30-year Licence of Occupation renewal offer for that part of the Southwest ¼ of Parcel A (DD4504N) of District Lot 9, Cameron District, commonly known as Malcolm Community Park; offer attached as Appendix I.

CARRIED

BC Ferries Pump Ashore Program.

MOVED Director Sherry, SECONDED Director Holdom, that the RDN Board receive the staff report on the BC Ferries Pump Ashore Program for information.

CARRIED

French Creek Pollution Control Centre Biosolids Contract Extension.

MOVED Director Holdom, SECONDED Director Burger, that SYLVIS Environmental Inc. be granted a two year extension to the current contract for the hauling and beneficial use of biosolids from the French Creek Pollution Control Centre at \$77 per tonne, through to September 30, 2013.

CARRIED

Infrastructure Planning Grant Application – Request for Support – Streamlined Water Use Reporting Tool (SWURT).

MOVED Director Bartram, SECONDED Director Holdom, that the Board support the application for an Infrastructure Planning Grant for the development of the Streamlined Water Use Reporting Tool in the Regional District of Nanaimo.

CARRIED

Phase 2 Transit Upgrade and Expansion.

MOVED Director Holdom, SECONDED Director Unger, that the Board award the general construction contract to Knappett Projects Inc. for the tendered price of \$1,466,683 plus HST.

CARRIED

Agricultural Area Plan Update.

MOVED Director Burnett, SECONDED Director Bartram, that the Board receive this report for information.

CARRIED

Strategic Community Investment Funds Grant.

MOVED Director Unger, SECONDED Director Bartram, that the Province of BC's Strategic Community Investment Funds 2011/12 grant in the amount of \$178,902 be utilized by:

- Allocating \$50,000 to the Energy and Sustainability department to match BC Hydro funding for the Energy and Sustainability Manager position;
- Allocating \$94,700 to a Regional Sustainability Initiatives reserve; and
- Allocating \$34,202 to the Electoral Areas with \$16,202 being allocated to an Electoral Areas Sustainability Initiatives reserve fund and the remainder to the Electoral Area administrative services.

CARRIED

Regional Services Review – Phase III.

MOVED Director Bartram, SECONDED Director Burger, that staff be directed to prepare bylaws for introduction at the September Committee of the Whole Meeting for the following services:

- Economic Development (Southern Community)
- Economic Development (Northern Community)
- Watershed/Drinking Water Protection
- Oceanside Place Arena
- Ravensong Aquatic Centre

CARRIED

MOVED Director Bartram, SECONDED Director Rudischer, that a plebiscite question be prepared for consideration at the Committee of the Whole meeting asking the electors of Electoral Area 'E' if they are in favour of the RDN implementing a regional service strategy that would involve:

- a) Nanaimo, Parksville and Qualicum Beach becoming participants in the Drinking Water/Watershed Protection service;
- b) Amending the cost allocation formula for the District 69 (Oceanside Place) ice arena to allocate 50% of the costs of the service to usage; and
- c) Electoral Area E becoming a participant in the District 69 (Ravensong Aquatic Centre) swimming pool service with cost allocations based on participating area usage.

CARRIED

Nanoose Bay Fire Hall Tender Award.

MOVED Director Van Eynde, SECONDED Director Holdom, that the Board award the general construction contract for the Nanoose Bay firehall construction project to W.J. Murphy Contracting Ltd. for the total amount of \$2,621,975 plus HST.

CARRIED

ADJOURNMENT

MOVED Director Westbrook, SECONDED Director Bartram, that the meeting terminate.

CARRIED

TIME: 8:15 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION



RDN REPORT	
CAO APPROVAL	
EAP	
COW	
AUG - 9 2011	
RHD	
BOARD	✓ Aug. 23 / 11

MEMORANDUM

TO: Paul Thompson
 Manager, Long Range Planning

DATE: August 8, 2011

FROM: Lisa Bhopalsingh
 Senior Planner

FILE: 6780 30

SUBJECT: Regional Growth Strategy Bylaw No. 1615, 2011

PURPOSE

To make amendments to “Regional Growth Strategy (RGS) Bylaw No. 1615, 2011” as a result of comments received from First Nations and provincial government agencies.

BACKGROUND

On June 28, 2011, “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011” was given first and second reading, and staff were directed to schedule a public hearing. Since that time, new comments have been received which include requests for revisions from First Nations and provincial government agencies.

Staff have reviewed the new comments and recommend making a small number of minor changes to the text in “Schedule A” (June 6, 2011, draft RGS) of Bylaw No. 1615, 2011 to address some of these comments. The proposed amendments are attached in Appendix 2 of this report. These include amending/adding text to address Green House Gas Targets, First Nations Treaty Settlement Lands, and language emphasizing collaboration with the provincial government to implement various policies.

Several of the changes requested by different agencies reflect a desire to see a higher level of detail included in the RGS. The Board will recall that the first draft of the RGS contained a higher level of detail. The document was subsequently amended to reflect RDN members’ (municipal and electoral area representatives) opinion that a shorter, less detailed document was more appropriate. Adding more detail to the draft RGS is not recommended at this time.

Bylaw No. 1615 has not yet proceeded to public hearing and there is an opportunity for the RDN Board to consider making the recommended amendments prior to the public hearing and subsequent referral for acceptance. If the RDN Board supports the recommended changes, first and second reading of Bylaw No. 1615 should be rescinded. This will allow the Bylaw to include the proposed changes to Schedule ‘A’ and be given amended readings before proceeding to public hearing. These steps will ensure that the legislative requirements to adopt a Regional Growth Strategy are met.

ALTERNATIVES

1. To receive this report with proposed changes to “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011” given on June 28, 2011, rescind first and second reading of this Bylaw, re-introduce the Bylaw with an amended “Schedule A” for first and second reading, and proceed to public hearing.
2. To not rescind “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011” and continue to proceed to public hearing.

FINANCIAL IMPLICATIONS

There are no additional financial implications involved with either proceeding with the recommendations of this report or not, as the same schedule for public hearings can be followed either way. However, as noted in the staff report received by the Board on June 28, 2011, there are potentially significant financial implications if one or more of the affected local governments pass a resolution to not accept the RGS Bylaw.

LAND USE & SUSTAINABILITY IMPLICATIONS

The proposed changes to the June 6, 2011, draft of the RGS do not have significant land use implications other than acknowledging that First Nations' treaties may result in the transfer of jurisdiction of some lands within the RDN to First Nations governments. Upon settlement of treaties, these transfers of jurisdiction over land use would still occur regardless of whether they are acknowledged in the RGS.

The proposed changes to the draft RGS continue to be consistent with the June 6, 2011, draft RGS that the Board reviewed. As such, the land use and sustainability implications explained in previous reports to the Board are still relevant. The draft RGS with the proposed amendments, if adopted, will continue to use growth containment boundaries and policies to promote compact, complete and connected communities, to manage growth. It will also continue to include a broader range of sustainability goals and policies including economic development, groundwater protection, food security, affordable housing and climate change. The collaborative implementation of the draft RGS policies will help improve the environmental, social and economic sustainability of the region.

Public Consultation Implications


Proceeding with the changes as outlined in this report will have no impact on the public consultation process previously considered and adopted by the Board. Two public hearings on the bylaw are scheduled for September 7th and 8th, 2011.

SUMMARY/CONCLUSIONS


Since the Board gave Bylaw No. 1615, 2011 first and second reading, new comments including requests for amendments to the Bylaw have been received from First Nations and provincial government agencies. Staff are recommending that the changes outlined in this report be made by rescinding first and second reading and reintroducing Bylaw No. 1615, 2011 for first and second reading. This will allow the Board to ensure that legislation governing the adoption the Regional Growth Strategy is followed, while also providing the public with sufficient time to review the amended Bylaw prior to the public hearings. The following recommendations are provided for the Board's consideration.

RECOMMENDATIONS


1. That first and second reading of “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011”, be rescinded.
2. That “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011”, be read two times as amended as set out in Appendix 2 of the staff report.




Report Writer



General Manager Concurrence



Manager Concurrence



A/ CAO Concurrence

APPENDIX 1

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1615

A BYLAW TO ADOPT A REGIONAL GROWTH STRATEGY
FOR THE REGIONAL DISTRICT OF NANAIMO

WHEREAS the *Local Government Act* provides for a regional district to undertake the development, adoption, implementation, monitoring and review of a regional growth strategy under Part 25,

AND WHEREAS a review of “Regional District of Nanaimo Growth Strategy Bylaw No. 1309, 2003” was initiated by resolution, pursuant to Part 25, section 854 of the *Local Government Act*,

NOW THEREFORE, the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. “Regional District of Nanaimo Growth Strategy Bylaw No. 1309, 2003” is hereby repealed.
2. Schedule “A” attached to and forming part of this Bylaw is hereby designated as the “Regional Growth Strategy for the Regional District of Nanaimo”.
3. This Bylaw may be cited as “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011” and takes effect on the date adopted.

The Regional Growth Strategy Bylaw was introduced and read two times on the 28th of June, 2011.

First and second reading was rescinded and the Bylaw was amended on the ____ of _____, 20__.

The Regional Growth Strategy Bylaw was read two times as amended on the ____ of _____, 20__.

The Board conducted a public hearing on the Regional Growth Strategy Bylaw on the ____ and ____ days of _____, 20__.

“Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011” was accepted, by resolution as follows:

- City of Nanaimo on the ____ day of _____, 20__;
- City of Parksville on the ____ day of _____, 20__;
- District of Lantzville on the ____ day of _____, 20__;
- Town of Qualicum Beach on the ____ day of _____, 20__;
- Comox Strathcona Regional District Board on the ____ day of _____, 20__;
- Alberni-Clayoquot Regional District Board on the ____ day of _____, 20__;
- Cowichan Valley Regional District Board on the ____ day of _____, 20__.

Read a third time this ____ day of _____, 20__.

Adopted this ____ day of _____, 20__.

Chairperson

Sr. Mgr., Corporate Administration

APPENDIX 2

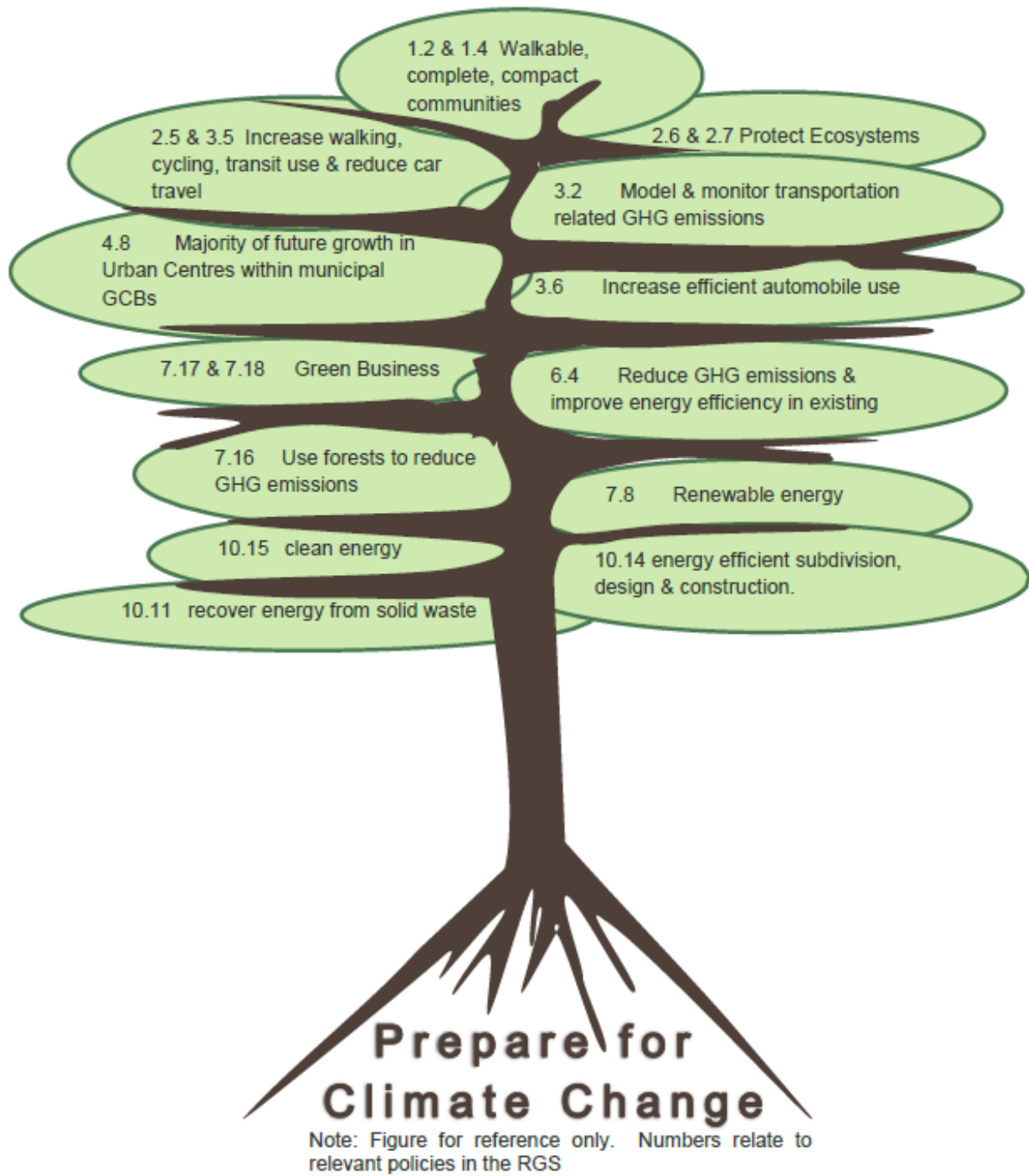
Amendments to Schedule ‘A’ of “Regional District of Nanaimo
 Regional Growth Strategy Bylaw No. 1615, 2011”

RGS Section	Page #	Amendment
Section 2.1 RDN Mandate	7	<p>Add underlined text as follows:</p> <p><i>There are several First Nations whose traditional territories lie within the area subject to the RGS. Within these lands are six reserve areas that come under the jurisdiction of:</i></p> <ul style="list-style-type: none"> • <i>Snuneymuxw First Nation (Nanaimo I.R. 1, 2, 3 & 4)</i> • <i>Snaw'Naw'As (Nanoose First Nation)</i> • <i>Qualicum First Nation</i> <p><u><i>In addition to the reserve lands noted above, it is recognized that additional lands within the RDN may be transferred to First Nations through Treaty Settlement processes. The RGS will be updated to reflect these changes in jurisdiction over land as determined by Treaty Implementation Agreements.</i></u></p> <p><u><i>The RDN will continue to pursue building respectful and collaborative relationships with First Nations with Traditional Territories adjacent to or within the RDN's boundaries. This will help ensure that common concerns and interests are addressed to achieve mutually beneficial social, economic and environmental goals.</i></u></p>
Section 2.2 Regional Geography	8	<p>Add underlined text as follows:</p> <p><u><i>The ecosystems of the area are threatened by the impacts of growth. Of great significance are the rare Coastal Douglas Fir ecosystems which have been heavily impacted by human activity. Population growth and associated development continue to pose a threat to remaining Coastal Douglas Fir ecosystems along with other ecosystem types.</i></u></p>
Section 4.2 Goal 1	16-17	<p>Add underlined text as follows:</p> <p><u><i>....This plan will provide specific policies, tools and targets that will help implement the objectives of the RGS related to the creation of complete, compact, connected communities.</i></u></p>
Section 4.2 Goal 1 Policy 1.1	17	<p>Delete and replace text in policy 1.1 and add new policy 1.2 and figure as follows:</p> <p><i>The RDN and member municipalities agree to:</i></p> <p><i>1.1 — Contribute to the provincial goal of reducing GHG emissions to 33% below 2007 levels by 2020 and 80% by 2050 and reduce overall energy consumption in the region. Key strategies will be included in the Community Energy & Emissions Plan.</i></p> <p><i>1.1 <u>Initially use the established Provincial targets to reduce GHG emissions 33% below 2007 levels by 2020 and 80% by 2050. These targets may be revised once the RDN's Community Energy & Emissions Plan is finalized. The RDN's Community Energy & Emissions Plan will establish both regional and local targets to reduce GHG emissions and include key strategies to achieve those</u></i></p>

RGS Section	Page #	Amendment
		<p><u>targets.</u></p> <p>1.2 <u>Work towards achieving GHG targets by implementing the policies and actions to reduce GHG's contained within the RGS. Figure 6 identifies examples of the policies and actions contained in the RGS to reduce GHG emissions.</u></p>
Section 4.2 Goal 2 Land Policy 2.6	20	Add underlined text as follows: <u>Work with the federal and provincial governments to identify and protect open spaces that are representative of the region's ecosystems. These spaces reflect the region's character, and form systems of interconnected areas and natural corridors capable of sustaining native plant and animal communities.</u>
Goal 7 Economic Resiliency Policy 7.15 Bullet 2	33	Remove text and add underlined text as follows: <ul style="list-style-type: none"> • Encourage the <u>Work collaboratively with the provincial and federal government to protect the shellfish aquaculture leases from wastewater or industrial runoff contamination;</u>

Figure 6 to be inserted after Section 4.2 Policy 1.9

Figure 6: Policies and Actions to Address Climate Change





CAO APPROVAL	
EAP	
COW	
AUG 16 2011	
RHD	
BOARD	✓ Aug. 23/11

MEMORANDUM

TO: Sean De Pol
Manager, Wastewater Services

DATE: August 11, 2011

FROM: Ellen Hausman
Wastewater Program Coordinator

FILE: 4520-20-10,
34, 40, 44, 46, 47, 48 and 76

SUBJECT: Bylaw No. 975.56 - Pump & Haul Bylaw Amendment to Exclude Six Properties.

PURPOSE

To recommend an amendment to the “Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995” to remove six properties from the Pump & Haul Local Service Area.

BACKGROUND

Little Qualicum River Village, Electoral Area F

On behalf of property owners within Little Qualicum River Village, written notice was received on December 29th, 2010^{*} from Mr. Tim Peligren, requesting that the following four properties in Electoral Area F be excluded from the “Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995” (see Appendix A):

- Strata Lot 179, Block 526, Strata Plan VIS4673, Cameron Land District. 1550 Pady Place, Qualicum Beach, Electoral Area F
- Strata Lot 181, Block 526, Strata Plan VIS4673, Cameron Land District. 1562 Pady Place, Qualicum Beach, Electoral Area F
- Strata Lot 182, Block 526, Strata Plan VIS4673, Cameron Land District. 1568 Pady Place, Qualicum Beach, Electoral Area F
- Strata Lot 183, Block 526, Strata Plan VIS4673, Cameron Land District. 1574 Pady Place, Qualicum Beach, Electoral Area F

The bylaw to originally include these properties in the Pump & Haul Local Service Area was adopted on January 14th, 2003, after Vancouver Island Health Authority confirmed in a letter dated January 4th, 2002 that the lots were not suitable for in ground sewage disposal.

An authorized person, as defined in the Sewerage System Regulations (effective May 31st, 2005), has since installed onsite sewerage systems in accordance with the regulations, and Sewerage System Letters of Certification have been filed with Vancouver Island Health Authority. The lots are serviced as follows:

- Strata Lot 179 is being serviced by a Type 1 Septic System with a distribution field located on Lot 173. (Construction completed November 28th, 2007.)
- Strata Lot 181 is being serviced by a Type 1 Septic System with a distribution field located on Lot 181, and partially on common property. (Construction completed June 12th, 2008.)

* Processing of this request was delayed until all four properties had Letters of Certification filed with Vancouver Island Health Authority.

- Strata Lot 182 is being serviced by a Type 1 Septic System with a distribution field located on Lot 182, and partially on common property. (Construction completed June 18th, 2008.)
- Strata Lot 183 is being serviced by a Type 1 Septic System with a distribution field located on Lot 172. (Construction completed July 26th, 2011).

Therefore the pump and haul service is no longer required for these properties.

3096 Commodore Way, Gabriola Island, Electoral Area B

Written notice was received on June 15th, 2011 from Mr. and Mrs. MacFarlane requesting that the following property be excluded from the Regional District of Nanaimo Pump & Haul Local Service Area (see Appendix B):

- Lot 24, Section 5, Plan 19972, Nanaimo Land District 3096 Commodore Way, Gabriola Island, Electoral Area B

The original inclusion of 3096 Commodore Way in the Pump & Haul Local Service Area was adopted on January 14th, 1997 after Vancouver Island Health Authority rejected an application for an On-site Sewage Disposal Permit for this property.

An authorized person, as defined in the Sewerage System Regulations (effective May 31st, 2005), has since installed an onsite sewerage system in accordance with the regulations, and a Sewerage System Letter of Certification has been filed with Vancouver Island Health Authority. Construction of the system was completed on the May 29th, 2011. Therefore the pump and haul service is no longer required for this property.

Coombs Country Market, 2310 Alberni Highway, Coombs, Electoral Area F

Written notice was received on June 23rd, 2011 from Zello Holdings Inc. requesting that the following property be excluded from the Regional District of Nanaimo pump and Haul Local Service Area (see Appendix C):

- Lot A, Salvation Army Lots, Plan 1115, Except part in Plan 734 RW, Nanoose Land District Coombs Country Market, 2310 Alberni Highway, Coombs, Electoral Area F

The original inclusion of 2310 Alberni Highway in Pump & Haul Local Service Area was adopted on May 8th, 2001, after a Vancouver Island Health Authority Order was issued to cease all further effluent discharge from the existing septic system due to sewage reaching the surface ground.

An authorized person, as defined in the Sewerage System Regulations (effective May 31st, 2005), has since installed an onsite sewerage system in accordance with the regulations, and a Sewerage System Letter of Certification has been filed with Vancouver Island Health Authority. Construction of the system was completed on the July 29th, 2010. Therefore the pump and haul service is no longer required for this property.

ALTERNATIVES

1. Approve an amendment to the “Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995” to exclude all six properties from the Pump & Haul Local Service Area.
2. Do not approve the amendment.

FINANCIAL IMPLICATIONS

There are no financial implications. The pump and haul program is a user pay service, in which the participant pays an application fee and an annual user fee.

SUMMARY/CONCLUSIONS

Written notices to exclude six properties from the Pump & Haul Local Service Area have been received. In all cases, an authorized person, as defined in the Sewerage System Regulations (effective May 31st, 2005), has installed onsite sewerage systems in accordance with the regulations, and a Sewerage System Letter of Certification has been filed with Vancouver Island Health Authority. As a result, the pump and haul service is no longer required for these properties.

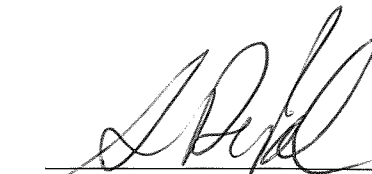
Wastewater Services staff are recommending that the Board approve an amendment to the “Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995”, to exclude all six properties.

RECOMMENDATIONS

1. That the boundaries of the “Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995” be amended to exclude Strata Lots 179, 181, 182 and 183, Block 526, Strata Plan VIS4673, Cameron Land District.
2. That the boundaries of the “Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995” be amended to exclude Lot 24, Section 5, Plan 19972, Nanaimo Land District.
3. That the boundaries of the “Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995” be amended to exclude Lot A, Salvation Army Lots, Plan 1115, Except part in Plan 734 RW, Nanoose Land District.
4. That the “Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw No. 975.56, 2011” be introduced and read three times.



Report Writer



Manager Concurrence

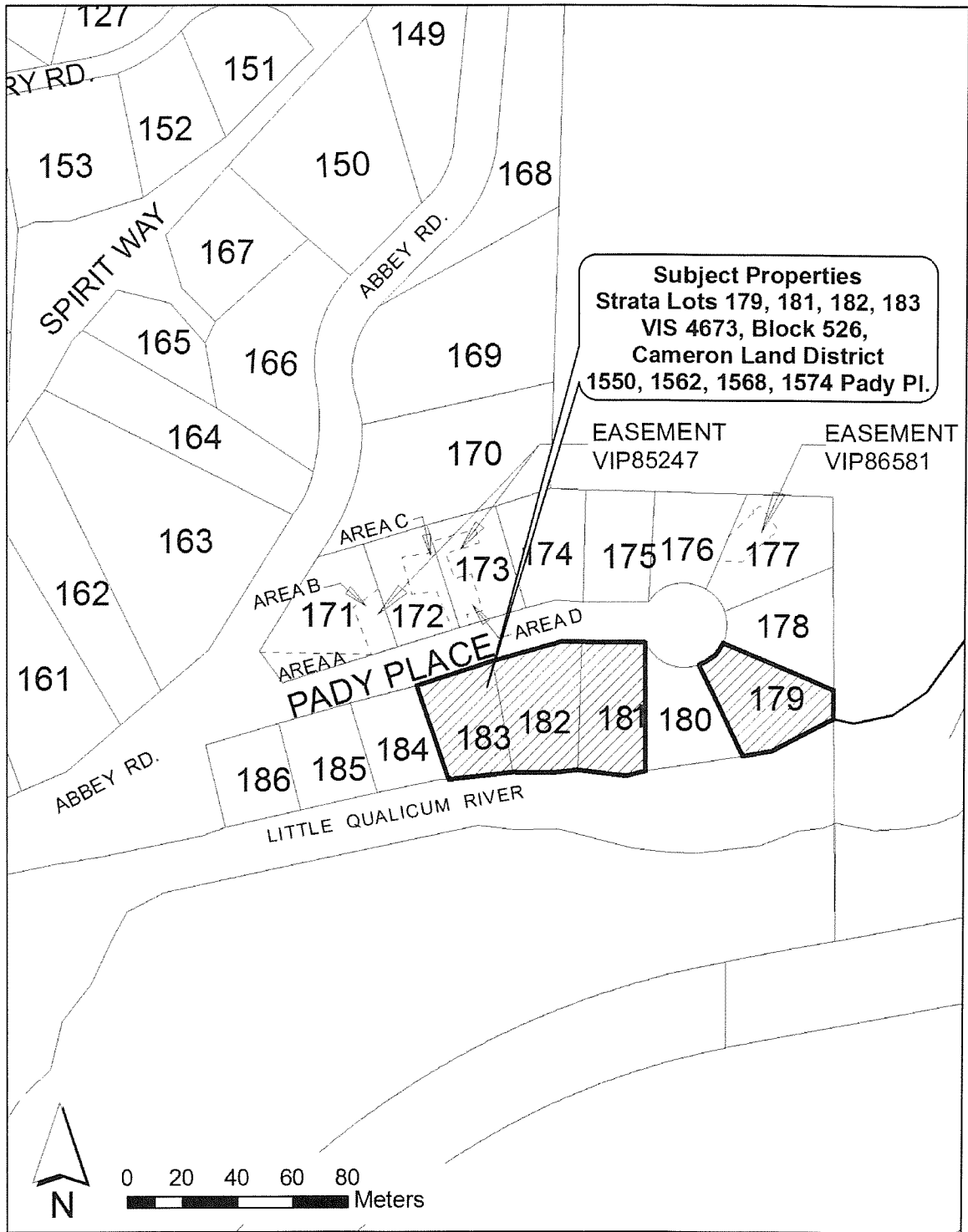


General Manager Concurrence

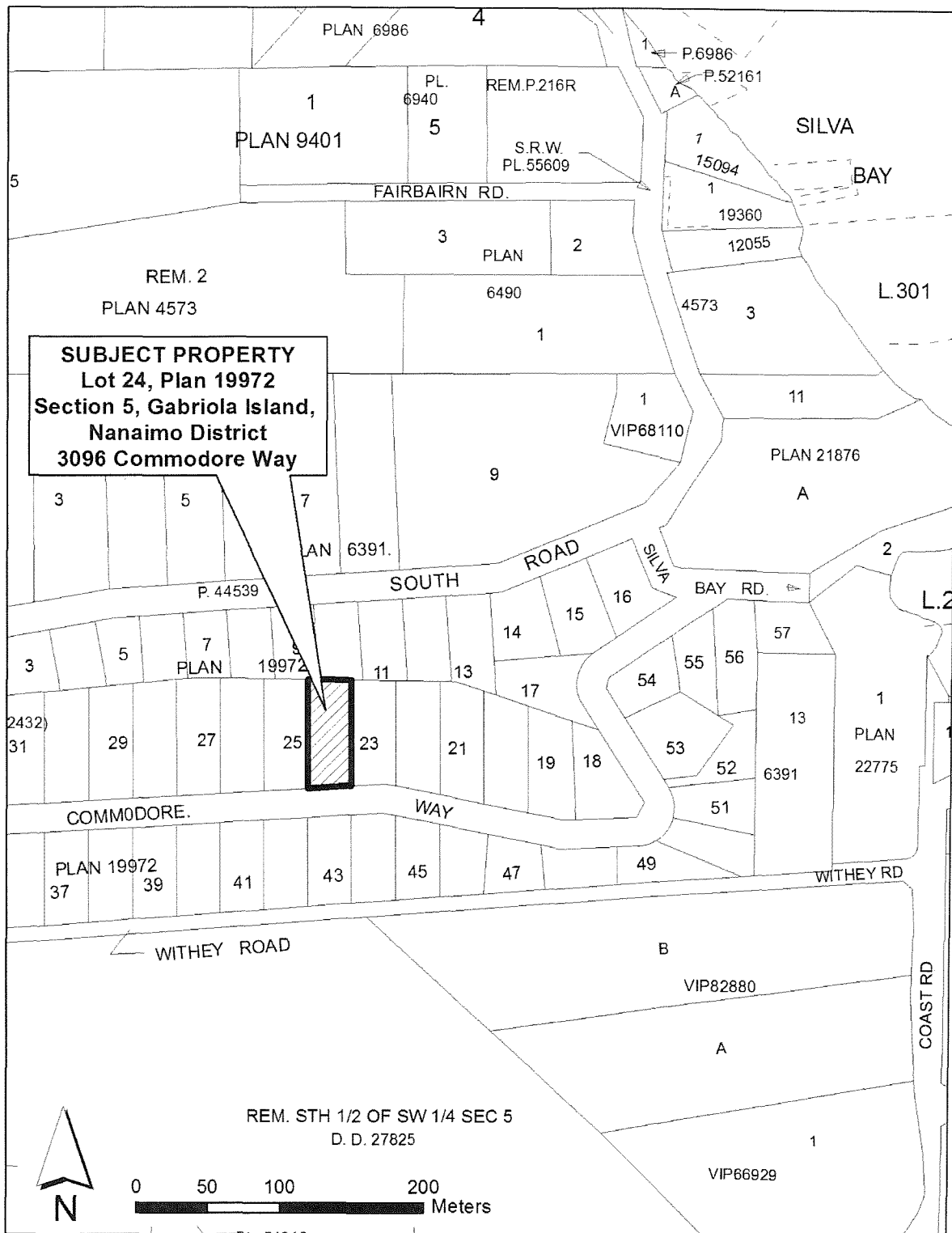


A/ CAO Concurrence

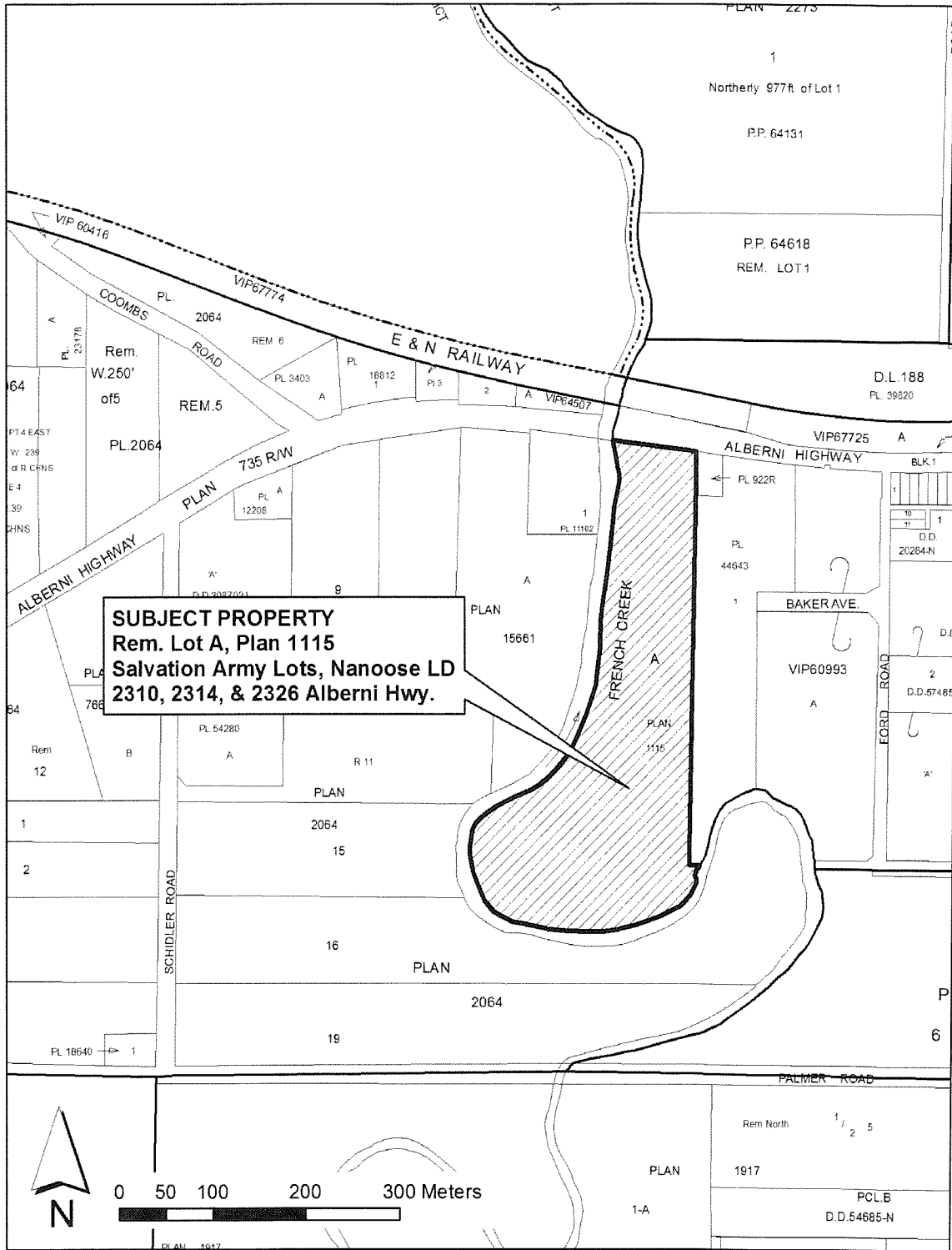
APPENDIX A



APPENDIX B



APPENDIX C



BCGS Map Sheet No 92F.038.2.2

**REGIONAL DISTRICT OF NANAIMO
BYLAW NO. 975.56**

**A BYLAW TO AMEND THE BOUNDARIES OF THE
PUMP & HAUL LOCAL SERVICE**

WHEREAS the Regional District of Nanaimo established a *Pump and Haul Service* pursuant to Bylaw No. 975, cited as “Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995”;

AND WHEREAS the Board of the Regional District of Nanaimo has been petitioned by the property owner to reduce the boundaries of the service area to exclude the land legally described as:

- Strata Lot 179, Block 526, Strata Plan VIS4673, Cameron Land District.
- Strata Lot 181, Block 526, Strata Plan VIS4673, Cameron Land District.
- Strata Lot 182, Block 526, Strata Plan VIS4673, Cameron Land District.
- Strata Lot 183, Block 526, Strata Plan VIS4673, Cameron Land District.
- Lot 24, Section 5, Plan 19972, Nanaimo Land District.
- Lot A, Salvation Army Lots, Plan 1115, Except part in Plan 734 RW, Nanoose Land District.

AND WHEREAS at least 2/3 of the service participants have consented to the adoption of this bylaw in accordance with section 802 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Amendment

“Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995” is amended by deleting Schedule ‘A’ and replacing it with the Schedule ‘A’ attached to this bylaw.

2. Citation

This bylaw may be cited for all purposes as “Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw No. 975.56, 2011”.

Introduced and read three times this 23rd day of August, 2011.

Adopted this 27th day of September, 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

BYLAW NO. 975.56

SCHEDULE 'A'

Electoral Area 'B'

1. Lot 108, Section 31, Plan 17658, Nanaimo Land District.
2. Lot 6, Section 18, Plan 17698, Nanaimo Land District.
3. Lot 73, Section 31, Plan 17658, Nanaimo Land District.
4. Lot 26, Section 12, Plan 23619, Nanaimo Land District.
5. Lot 185, Section 31, Plan 17658, Nanaimo Land District.
6. Lot A, Section 31, Plan VIP84225, Gabriola Island, Nanaimo District
7. Lot 120, Section 31, Plan 17658, Nanaimo Land District.
8. Lot 108, Section 12, Plan 23435, Nanaimo Land District.
9. Lot 75, Section 13, Plan 21531, Nanaimo Land District.
10. Lot 85, Section 18, Plan 21586, Nanaimo Land District.
11. Lot 14, Section 21, Plan 5958, Nanaimo Land District.
12. Lot 108, Section 13, Plan 21531, Nanaimo Land District.

13. Lot 84, Sections 12 & 13, Plan 21531, Nanaimo Land District.

14. Lot 72, Section 13, Plan 21531, Nanaimo Land District.

Electoral Area 'C' (Defined portion)

Electoral Area 'E'

1. Lot 1, District Lot 72, Plan 17681, Nanoose Land District.
2. Lot 17, District Lot 78, Plan 14212, Nanoose Land District.
3. Lot 32, District Lot 68, Plan 26680, Nanoose Land District.
4. Lot 13, Block E, District Lot 38, Plan 13054, Nanoose Land District.
5. Lot 13, District Lot 78, Plan 25828, Nanoose Land District.
6. Lot 58, District Lot 78, Plan 14275, Nanoose Land District.
7. Lot 28, District Lot 78, Plan 15983, Nanoose Land District.
8. Lot 23, District Lot 78, Plan 14212, Nanoose Land District.
9. Lot 23, District Lot 78, Plan 28595, Nanoose Land District.
10. Lot 53, District Lot 78, Plan 14275, Nanoose Land District.
11. Lot 12, District Lot 8, Plan 20762, Nanoose Land District.
12. Lot 57, District Lot 78, Plan 14275, Nanoose District

Electoral Area 'F'

1. Lot 2, District Lot 74, Plan 36425, Newcastle Land District.
4. Strata Lot 180, Block 526, Strata Plan VIS4673, Cameron Land District.

Electoral Area 'G'

1. Lot 28, District Lot 28, Plan 26472, Nanoose Land District.
2. Lot 1, District Lot 80, Plan 49865, Newcastle Land District.

Electoral Area 'H'

1. Lot 22, District Lot 16, Plan 13312, Newcastle Land District.
2. Lot 29, District Lot 81, Plan 27238, Newcastle Land District.
3. Lot 46, District Lot 81, Plan 27238, Newcastle Land District.
4. Lot 9, District Lot 28, Plan 24584, Newcastle Land District.
5. Lot 41, District Lot 81, Plan 27238, Newcastle Land District.
6. Lot 20, District Lot 16, Plan 13312, Newcastle Land District.
7. Lot 1, District Lot 40, Plan 16121, Newcastle District.
8. Lot 27, Plan 16121, District Lot 40, Newcastle Land District.

City of Nanaimo

1. Lot 43, Section 8, Plan 24916, Wellington Land District.

District of Lantzville

1. Lot 24, District Lot 44, Plan 27557, Wellington Land District.
2. Lot A, District Lot 27G, Plan 29942, Wellington Land District.
3. Lot 1, District Lot 85, Plan 15245, Wellington Land District.



RDN REPORT		
CAO APPROVAL		
EAP		
COW		
AUG 11 2011		
RHD		
BOARD	✓	Aug. 23 / 11

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: August 10, 2011

FROM: W. Idema
Acting General Manager, Finance & Information Services

FILE:

SUBJECT: Operating Results for the Period Ending June 30, 2011

PURPOSE:

To present a summary of the operating results for the period ending June 30, 2011.

BACKGROUND:

The Regional Board reviews quarterly financial progress statements in order to identify both positive and negative budget trends as they occur. This report provides information on the operating results for the period January 1st to June 30th, 2011.

The quarterly statements are prepared primarily on a cash paid/received or invoiced basis. Exceptions are property taxes and debt payments, which are recorded or accrued at 1/12 of the annual amount each month and the prior year surpluses (deficits), which are recorded in full at the beginning of the year.

Assuming an even distribution of revenues and expenses throughout the year, the current financial performance benchmark would be approximately 50% versus budget. Where significant variances have been observed, staff have provided comments in the individual sections below.

Attached as appendices to this report are the following:

- Appendix 1 Overall Summary by Division
- Appendix 2 Summary of Total Revenues/Total Expenditures by Department
- Appendices 3-7 Departmental Details by Division

Overall Summary by Division (Appendix 1)

This appendix provides an overview of the year to date results, at an organizational level.

Revenues

Total Revenues are at 50% of budget with property tax revenues at the expected 50%. Grant Revenues are at 44%, due mainly to grant timing on several Development Services projects (10%). Other Revenues at 29% (includes transfers from reserves for capital projects), reflect the drawdown accounting approach applied to capital projects, especially in the wastewater (4%) and water supply

(0%) functions, whereby revenues are recorded as project expenses are incurred. Most capital projects occur during the summer and fall – the current results are typical of capital financing at this point in the year.

Expenditures

Overall expenditures are at 36% of budget. Expenditure budget items which are noticeably under budget include Professional Fees (22%), Other Operating Costs (34%), Program Costs (25%) due mainly to Recreation Programs (20%), Capital Expenditures (21%) and Transfers to Reserve Funds (10%). Wages & Benefits at 51% are slightly over the 50% benchmark due to the payout of retroactive wages for 2010 made to staff in the spring this year.

This pattern of expenditures in these categories is consistent with previous years. In particular annual Transfers to Reserves are normally recorded later in the year and will appear on the next report.

Summary of Operating Results by Department (Appendix 2)

This appendix lists the total year to date revenues and expenditures for functions within each organizational division. This listing illustrates at a glance the overall status of an individual service as at June 30 compared to the overall budget for that service.

Departmental Details (Appendices 3 – 7)

Appendices 3 to 7 provide summaries for each service grouped by organizational division.

Appendix 3 - Corporate Services

Year to Date Total Revenues for this division are below the benchmark at 46%.

Other Revenues for Corporate Services are at 36% mainly because transfers from reserves and debt funding for the purchase of fire department vehicles and the construction or improvement of buildings, especially the Nanoose Bay Fire Department, have yet to be required.

Year to Date Total Expenditures for this division are below the benchmark at 39%.

Capital Expenditures are at 13%, reflecting the future timing for fire department vehicle purchases and building construction projects as noted above. Other Operating Costs are at 12% of budget, primarily because firefighting practice and response remuneration for some fire departments are normally paid out in December.

Appendix 4 - Development Services

Year to Date Total Revenues for this division are above the benchmark at 57%.

Grant Revenues at 10% are significantly below the half year benchmark. The variance is largely related to Community Works funded initiatives – a number of which are underway but invoicing has not yet been received. New 2011 Community Works projects being managed in Development Services include the following:

- Electoral Area 'A' Village Plan
- Emissions Reduction Targets for Electoral Areas
- Sustainable Rural Development Review

- Community Energy and Emissions Plan Projects
- Green Building Action Plan Education and Outreach Programs
- Corporate Sustainability and Carbon Neutral Operations Initiatives

Building Inspection Services

Building permit fee revenues collected up to June 30th, 2011 are \$520,758 which at 56% is above the year to date benchmark and is approximately \$50,000 higher than at June 30, 2010. Additionally 277 permits have been issued, which is in line with the 2010 number of 265 permits.

Year to Date Total Expenditures for this division are below the benchmark at 41%.

Professional Fees in the Development Services area at (26%), include allowances for legal services which are utilized as needed. As well the Airport Planning Review, the Regional Sustainability Review and the previously mentioned Community Works projects are included in this area which will record costs in the fall and winter as projects are completed.

Appendix 5 – Regional & Community Utilities

Year to Date Total Revenues for this division are just below benchmark at 46%.

Other Revenues for Regional and Community Utilities are below the budget benchmark at 5% due to the timing of transferring approximately \$9 million from Development Cost Charge reserves (DCC's) and general reserves as offsets to capital project expenditures. Several very large wastewater services projects are underway that are partially funded by DCC's or reserves as follows: the Southern Community Departure Bay Pump Station upgrade (\$1.7 million – DCC's and reserves), the Southern Community Third Digester project (\$4.1 million – DCC's), the Southern Community Sedimentation Tank expansion (\$2.0 million – DCC's), the Northern Community Second Centrifuge (\$650,000 – DCC's) and the Northern Community Forcemain at Seacrest Place project (\$204,000 – DCC's). As well preliminary planning for expansions at both the Northern and Southern Community Wastewater Treatment plants will be continued this year.

Water Supply Other Revenue is at 0% of budget and Grant Revenues are at 6% for similar reasons. The Nanoose Bay Peninsula Water Treatment Plant project is just underway and is funded by \$450,000 from Community Works grant funds, \$850,000 from borrowing and \$550,000 from reserve funds. Sewer Operating Revenues are at 103% of budget following the May billing for annual sewer utility fees.

Year to Date Expenditures for this division are below the benchmark at 21%.

The comments above with respect to project timing are similar with respect to Professional Fees (20%) and Capital Expenditures (6%) in this division.

Appendix 6 - Recreation and Parks Services

Year to Date Total Revenues for this division are above the benchmark at 67%.

Overall Operating Revenues are just above the benchmark at 54%. Northern Community Recreation and Ravensong Aquatic Centre Revenues are above the benchmark at 62% and 60% respectively. There is a variance in Other Revenues in the Regional Parks budget (98% of budget) resulting from the transfer from reserves and the borrowing of funds for the Moorecroft Regional Park purchase early this

year. Grant Revenues at 28% relate to the Electoral Area 'A' Community Parks function not receiving the planned for Towns for Tomorrow grant for the Cedar Skate Park.

Year to Date Expenditures for this division are above benchmark at 58%.

This 58% figure is largely a reflection of capital spending (86% of budget) already incurred this year for the Moorecroft purchase as well as the final spending for the Ravensong project. Professional Fees at 24%, Other Operating Costs at 17% and Recreation Program spending at 20% will incur many of their expenditures over the summer and fall as programs and projects are completed in the Community Parks and Recreation service areas.

Appendix 7 - Transportation and Solid Waste Services

Year to Date Total Revenues for this division are just above benchmark at 51%.

Transit Operating Revenues are above budget at 53%, Solid Waste Disposal Operating Revenues are at 45% of budget and Solid Waste Collection & Recycling Fees which are billed annually to most customers in May of each year are at 86% of budget.

The one revenue area below budget is Other Revenue (12%) again largely driven by capital projects where revenue is recorded as the work is completed. There are several grant and/or reserve funded projects being carried out by Solid Waste and Transportation Services including the Cedar Road Landfill Cell 1 closure (\$3 million in reserve funding), Cedar Road Cell 1 Nature Park Design & Construction (\$965,000 reserve funded), and Phase 2 of the transit shop/site building upgrades. Much of this work is underway and will be complete by year end which will result in capital expenses and related revenues increasing throughout the fall.

Year to Date Expenditures for this division are below the benchmark at 35%.

As noted above both Transportation and Solid Waste Services have large capital projects underway which results in capital expenditures below the benchmark at 4% and 6% respectively.

Operating Expenditures are at 37% for Solid Waste Collection & Recycling and at 27% for Solid Waste Disposal due in part to the budget assumption that the City of Nanaimo would begin food waste collection earlier in the year which would have increased the related collection/transfer costs. As well a late billing adjustment was processed in July that brings the actual costs up to current forecast.


SUMMARY:

The attached appendices reflect the operating activities of the Regional District recorded up to June 30, 2011. Appendix 1 summarizes the overall results across the organization. To date 50% of budgeted revenues and 36% of budgeted expenditures have been recorded. Grants (44%) and other revenues (29%) are below the benchmark, for seasonal and other timing reasons noted above.

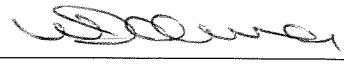
Expenditures across all services are lower overall (36%) due to the timing of transfers to reserves (10%) and summer time commencement for many capital projects (21%) which also impacts professional fees (22%). Across all services, wages and benefits are at 51% of budget for the year, which is in line with expectations.

RECOMMENDATION:


That the summary report of financial results from operations to June 30, 2011 be received for information.



Report Writer



A | General Manager



A | C.A.O. Concurrence



REGIONAL DISTRICT OF NANAIMO
GENERAL REVENUE FUND
June 30, 2011

	CORPORATE SERVICES			DEVELOPMENT SERVICES			REGIONAL & COMMUNITY UTILITIES			RECREATION & PARKS SERVICES			TRANSPORTATION AND SOLID WASTE SERVICES			TOTAL REVENUE FUND		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES																		
TAX REQUISITION GRANTS	\$3,057,755	\$6,115,508	50%	\$1,056,364	\$2,112,729	50%	\$5,980,337	\$11,958,051	50%	\$4,338,478	\$8,676,954	50%	\$3,573,054	\$7,146,105	50%	\$18,005,988	\$36,009,347	50%
OPERATING REVENUE	132,571	128,000	104%	77,403	750,300	10%	256,070	599,449	43%	120,399	436,110	28%	2,935,874	6,001,905	49%	3,522,317	7,915,764	44%
OTHER REVENUE	218,300	160,545	136%	598,325	1,056,189	57%	1,464,894	1,760,225	83%	745,587	1,370,060	54%	8,455,962	15,314,877	55%	11,483,068	19,661,896	58%
PRIOR YEAR'S SURPLUS (DEFICIT)	4,497,513	12,500,440	36%	117,177	258,895	45%	654,099	12,988,111	5%	4,604,854	4,889,260	95%	696,204	5,752,145	12%	10,569,847	35,968,851	29%
	1,356,928	1,358,035	100%	1,237,991	1,237,975	100%	4,472,680	4,472,815	100%	1,260,571	1,260,530	100%	3,523,953	3,523,940	100%	11,852,123	11,853,295	100%
TOTAL REVENUES	9,263,067	20,262,528	46%	3,087,260	5,416,088	57%	12,828,080	31,378,651	41%	11,069,889	16,612,914	67%	19,185,047	37,738,972	51%	55,433,343	111,409,153	50%
EXPENSES																		
OFFICE OPERATING	598,099	1,250,395	48%	352,846	793,941	44%	489,456	1,047,210	47%	368,991	762,528	48%	1,878,958	3,824,330	49%	3,688,350	7,678,404	48%
COMMUNITY GRANTS	16,250	37,353	44%	0	0	0	0	0	0	43,820	104,625	42%	0	0	0	60,070	141,978	42%
LEGISLATIVE	151,903	314,545	48%	0	0	0	0	0	0	0	0	0	0	0	0	151,903	314,545	48%
PROFESSIONAL FEES	121,363	440,180	28%	266,330	1,014,492	26%	143,908	722,054	20%	43,616	183,900	24%	96,707	709,950	14%	671,924	3,070,576	22%
BUILDING - OPER & MAINT	112,953	270,855	42%	34,665	78,113	44%	120,262	305,225	39%	346,698	848,876	41%	170,242	396,551	43%	784,820	1,899,620	41%
VEH & EQUIP - OPER & MAINT	130,486	298,930	44%	25,476	38,810	66%	304,577	830,351	37%	71,077	200,779	35%	2,456,562	5,445,877	45%	2,988,178	6,814,747	44%
OTHER OPERATING COSTS	37,992	314,105	12%	76,697	177,290	43%	1,380,459	3,517,144	39%	76,384	443,087	17%	2,082,101	6,450,428	32%	3,653,633	10,902,054	34%
WAGES & BENEFITS	1,663,250	3,138,064	53%	1,108,977	2,189,635	51%	1,730,031	3,650,125	47%	1,959,113	3,959,133	49%	5,885,297	11,354,398	52%	12,326,668	24,291,355	51%
PROGRAM COSTS	0	0	0	6,550	0	0	0	0	0	29,223	143,960	20%	0	0	0	35,773	143,960	25%
CAPITAL EXPENDITURES	638,242	4,773,480	13%	37,565	195,150	19%	962,568	15,289,954	6%	5,108,409	5,950,856	86%	404,375	7,152,370	6%	7,151,159	33,361,810	21%
DEBT FINANCING - INTEREST	1,320,662	2,701,820	49%	0	0	0	225,006	454,940	49%	331,328	770,495	43%	0	0	0	1,876,996	3,927,255	48%
DEBT FINANCING - PRINCIPAL	967,835	1,963,725	49%	0	0	0	365,639	537,730	68%	790,238	1,042,645	76%	0	0	0	2,123,712	3,544,100	60%
CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	70,770	0
TRSF TO RESERVE FUND	11,663	560,120	2%	9,703	213,905	5%	503,984	3,201,015	16%	360	114,340	0%	6,723	1,265,445	1%	532,433	5,354,825	10%
TRSF TO OTHER GOVT/AGENCIES	1,968,550	3,693,460	53%	5,000	15,775	32%	225	10,000	2%	83,550	1,458,915	6%	0	0	0	2,058,325	5,178,150	40%
TOTAL EXPENDITURES	7,740,248	19,757,032	39%	1,923,809	4,717,111	41%	6,226,115	29,565,748	21%	9,232,807	15,984,139	58%	12,980,965	36,670,119	35%	38,103,944	106,694,149	36%
OPERATING SURPLUS (DEFICIT)	\$1,522,819	\$505,496		\$1,163,451	\$698,977		\$6,601,965	\$1,812,903		\$1,837,082	\$628,775		\$6,204,082	\$1,066,853		\$17,329,399	\$4,715,004	

**REGIONAL DISTRICT OF NANAIMO
SUMMARY OF OPERATING RESULTS
June 30, 2011**

	Revenues			Expenditures			Surplus	
	2011 Actual	2011 Budget	Variance	2011 Actual	2011 Budget	Variance	2011 Actual	2011 Budget
CORPORATE SERVICES								
General Administration	\$3,034,760	\$5,348,863	57%	\$2,352,849	\$5,288,215	44%	\$681,911	\$60,648
Electoral Areas Administration	606,623	831,605	73%	321,528	684,157	47%	285,095	147,448
Public Safety								
D68 E911	49,662	91,390	54%	32,094	89,860	36%	17,568	1,530
D69 E911	282,315	549,900	51%	514,072	516,885	99%	(231,757)	33,015
Community Justice	44,057	87,725	50%	0	87,725		44,057	0
Fire Protection - Volunteer								
Coombs-Hilliers	243,656	450,035	54%	208,625	450,035	46%	35,031	0
Errington	127,556	254,950	50%	119,766	254,950	47%	7,790	0
Nanoose	639,140	4,285,120	15%	453,178	4,187,075	11%	185,962	98,045
Dashwood	200,466	458,080	44%	245,578	458,080	54%	(45,112)	0
Meadowood	142,705	174,920	82%	69,679	139,360	50%	73,026	35,560
Extension	93,554	156,160	60%	54,678	156,160	35%	38,876	0
Nanaimo River	9,244	18,140	51%	809	17,795	5%	8,435	345
Bow Horn Bay	221,978	562,565	39%	254,677	562,565	45%	(32,699)	0
Fire Protection - Service Contracts								
French Creek (Area C)	308,089	497,905	62%	63	418,095	0%	308,026	79,810
Parksville Local (Area G)	106,275	163,380	65%	63	116,330	0%	106,212	47,050
Cassidy/Waterloo (Area A & C)	103,154	197,200	52%	78,763	197,200	40%	24,391	0
Wellington (Area C)	32,126	63,270	51%	994	61,225	2%	31,132	2,045
Regional Library	778,510	1,557,020	50%	779,288	1,557,020	50%	(778)	0
Feasibility Studies								
Electoral Area E	0	0		1,694	0		(1,694)	0
Electoral Area G	2,785	5,570	50%	0	5,570		2,785	0
Electoral Area H	22,640	37,640	60%	38,078	37,640	101%	(15,438)	0
Municipal Debt Transfers	2,203,022	4,449,590	50%	2,203,022	4,449,590	50%	0	0
House Numbering	10,750	21,500	50%	10,750	21,500	50%	0	0
	\$9,263,067	\$20,262,528	46%	\$7,740,248	\$19,757,032	39%	\$1,522,819	\$505,496
DEVELOPMENT SERVICES								
EA Community Planning	\$1,180,834	\$1,865,830	63%	\$762,637	\$1,662,230	46%	\$418,197	\$203,600
Community Works Fund - Dev Svcs	91,839	653,525	14%	91,840	653,525	14%	(1)	0
Regional Growth Management	542,101	720,460	75%	209,333	503,145	42%	332,768	217,315
Emergency Planning	124,699	354,736	35%	198,069	348,267	57%	(73,370)	6,469
Search & Rescue	13,934	27,430	51%	12,000	27,135	44%	1,934	295
Building Inspection	840,150	1,252,665	67%	402,906	1,029,784	39%	437,244	222,881
Bylaw Enforcement								
Animal Control F	11,384	47,410	24%	28,675	47,410	60%	(17,291)	0
Animal Control A, B, C & Lantzville	50,855	79,830	64%	33,059	64,068	52%	17,796	15,762
Animal Control E, G & H	57,712	98,080	59%	43,221	87,885	49%	14,491	10,195
Nuisance Premises	12,506	22,490	56%	3,758	15,170	25%	8,748	7,320
Hazardous Properties	3,871	9,795	40%	3,323	9,041	37%	548	754
Noise Control								
Electoral Area A	9,448	11,859	80%	3,426	7,063	48%	6,022	4,776
Electoral Area B	5,476	8,180	67%	3,815	6,749	57%	1,661	1,431
Electoral Area C	14,951	18,935	79%	3,359	17,083	20%	11,592	1,852
Electoral Area E	4,946	7,825	63%	3,357	7,080	47%	1,589	745
Electoral Area G	6,834	9,950	69%	5,310	7,561	70%	1,524	2,389
General Enforcement	115,720	227,088	51%	115,721	223,895	52%	(1)	3,193
	\$3,087,260	\$5,416,088	57%	\$1,923,809	\$4,717,111	41%	\$1,163,451	\$698,977

**REGIONAL DISTRICT OF NANAIMO
SUMMARY OF OPERATING RESULTS
June 30, 2011**

	Revenues			Expenditures			Surplus	
	2011 Actual	2011 Budget	Variance	2011 Actual	2011 Budget	Variance	2011 Actual	2011 Budget
REGIONAL & COMMUNITY UTILITIES								
Regional & Community Utilities Administration	\$157,444	\$300,100	52%	\$157,445	\$300,101	52%	(\$1)	(\$1)
Wastewater Management								
Wastewater Management Plan	190,310	295,390	64%	73,197	237,594	31%	117,113	57,796
Southern Community Wastewater	3,849,843	14,320,815	28%	2,065,675	14,103,891	15%	1,884,168	216,924
Northern Community Wastewater	3,290,112	6,002,256	55%	1,575,863	5,527,612	29%	1,714,249	474,644
Duke Point Wastewater	308,818	290,725	106%	181,752	244,103	74%	127,066	46,622
Water Supply								
Whiskey Creek	37,629	161,320	23%	26,947	161,319	17%	10,682	1
French Creek	169,485	228,585	74%	46,677	227,674	21%	122,808	911
Surfside	31,632	43,348	73%	12,543	26,051	48%	19,089	17,297
Decourcy	7,020	11,308	62%	3,662	8,815	42%	3,358	2,493
San Pareil	124,125	218,580	57%	76,563	205,933	37%	47,562	12,647
Driftwood	4,144	7,850	53%	3,923	7,850	50%	221	0
Englishman River	199,547	264,030	76%	28,555	155,268	18%	170,892	108,762
Melrose Terrace	12,455	25,240	49%	8,456	24,674	34%	3,999	566
Nanoose Bay Peninsula	1,260,414	1,926,405	65%	536,967	1,724,707	31%	723,447	201,698
Drinking Water/Watershed Protection	552,216	833,234	66%	232,081	659,996	35%	320,135	173,238
Nanoose Bay Bulk	745,052	3,509,550	21%	379,938	3,509,650	11%	365,114	89,900
French Creek Bulk	168,222	535,775	31%	33,370	492,929	7%	134,852	42,846
Sewer Collection								
French Creek	580,116	776,855	75%	334,648	731,329	46%	245,468	45,526
Nanoose (Fairwinds)	560,945	785,048	71%	179,464	592,521	30%	381,481	192,527
Pacific Shores	49,632	77,115	64%	22,373	50,138	45%	27,259	26,977
Surfside	39,899	48,536	82%	5,985	34,578	17%	33,914	13,958
Cedar	84,818	146,560	58%	69,067	135,100	51%	15,751	11,460
Englishman River Stormwater	16,387	18,635	88%	740	5,480	14%	15,647	13,155
Cedar Estates Stormwater	5,525	7,775	71%	613	4,500	14%	4,912	3,275
Barclay Crescent	134,798	196,410	69%	79,409	170,576	47%	55,389	25,834
Pump & Haul	2,884	2,620	110%	1,465	2,620	56%	1,429	0
Streetlighting	78,498	116,586	67%	22,638	82,739	27%	55,860	33,847
Engineering Services	66,100	138,000	48%	66,100	138,000	48%	0	0
	\$12,828,080	\$31,378,651	41%	\$6,226,116	\$29,665,748	21%	\$6,601,964	\$1,812,903

**REGIONAL DISTRICT OF NANAIMO
SUMMARY OF OPERATING RESULTS
June 30, 2011**

	Revenues			Expenditures			Surplus	
	2011 Actual	2011 Budget	Variance	2011 Actual	2011 Budget	Variance	2011 Actual	2011 Budget
RECREATION & PARKS SERVICES								
Regional Parks	\$5,488,572	\$6,410,259	86%	\$5,205,781	\$6,314,405	82%	\$282,791	\$95,854
Community Parks								
Electoral Area A	106,503	660,320	16%	43,992	636,747	7%	62,511	23,573
Electoral Area B	136,061	220,090	62%	61,791	206,604	30%	74,270	13,486
Electoral Area C	38,495	64,070	60%	18,425	64,070	29%	20,070	0
Electoral Area D	55,666	88,020	63%	26,859	70,102	38%	28,807	17,918
Electoral Area E	59,887	99,965	60%	37,365	95,178	39%	22,522	4,787
Electoral Area F	118,806	164,270	72%	37,288	118,967	31%	81,518	45,303
Electoral Area G	102,730	149,710	69%	41,377	130,765	32%	61,353	18,945
Electoral Area H	95,476	193,070	49%	39,318	176,946	22%	56,158	16,124
Area A Recreation & Culture	183,988	255,925	72%	84,272	209,950	40%	99,716	45,975
Northern Community Recreation	870,323	1,498,460	58%	495,333	1,422,284	35%	374,990	76,176
Oceanside Place Arena	1,122,895	2,234,140	50%	1,070,761	2,233,766	48%	52,134	374
Ravensong Aquatic Center	2,093,968	3,389,510	62%	2,004,896	3,121,285	64%	89,072	268,225
Gabriola Island Recreation	45,990	90,070	51%	44,536	88,035	51%	1,454	2,035
Southern Community Recreation	511,699	1,017,765	50%	20,813	1,017,765	2%	490,886	0
Hotel Room Tax	0	0		0	0		0	0
Port Theater Contribution	38,831	77,270	50%	0	77,270		38,831	0
	\$11,069,890	\$16,612,914	67%	\$9,232,807	\$15,984,139	58%	\$1,837,083	\$628,775
TRANSPORTATION AND SOLID WASTE SERVICES								
Gabriola Island Emergency Wharf	\$6,066	\$8,795	69%	\$396	\$6,150	6%	\$5,670	\$2,645
Southern Community Transit	9,674,173	17,749,555	55%	7,647,666	17,251,570	44%	2,026,507	497,985
Northern Community Transit	758,625	1,478,995	51%	666,136	1,416,188	47%	92,489	62,807
Solid Waste Disposal	5,250,245	14,549,758	36%	3,308,354	14,473,459	23%	1,941,891	76,299
Solid Waste Collection & Recycling	3,495,938	3,951,869	88%	1,358,413	3,522,750	39%	2,137,525	429,119
	\$19,185,047	\$37,738,972	51%	\$12,980,965	\$36,670,117	35%	\$6,204,082	\$1,068,855
TOTAL ALL SERVICES	\$55,433,344	\$111,409,153	50%	\$38,103,945	\$106,694,147	36%	\$17,329,399	\$4,715,006

**REGIONAL DISTRICT OF NANAIMO
CORPORATE SERVICES
June 30, 2011**

	Administration			Electoral Area Administration			Public Safety			Fire Protection			Regional Library		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES															
TAX REQUISITION	\$407,742	\$815,483	50%	\$156,500	\$313,000	50%	\$353,065	\$706,130	50%	\$1,343,403	\$2,686,805	50%	\$778,510	\$1,557,020	50%
GRANTS	101,048	94,500	107%	20,511	18,000	114%	78	0	0	10,934	5,500	199%	0	0	0
OPERATING REVENUE	127,526	125,000	102%	7,497	14,995	50%	0	0	0	83,277	20,550	405%	0	0	0
OTHER REVENUE	1,840,072	3,754,380	49%	22,500	86,000	26%	0	0	0	431,919	4,210,470	10%	0	0	0
PRIOR YEAR'S SURPLUS (DEFICIT)	558,372	559,500	100%	399,615	399,610	100%	22,891	22,885	100%	358,410	358,400	100%	0	0	0
TOTAL REVENUES	3,034,760	5,348,863	57%	606,623	831,605	73%	376,034	729,015	52%	2,227,943	7,281,725	31%	778,510	1,557,020	50%
EXPENSES															
OFFICE OPERATING	348,063	717,755	48%	175,296	360,445	49%	8,167	16,020	51%	55,823	134,675	41%	0	0	0
COMMUNITY GRANTS	16,250	37,353	44%	0	0	0	0	0	0	0	0	0	0	0	0
LEGISLATIVE	118,619	252,670	47%	16,343	53,750	30%	0	0	0	16,941	8,125	209%	0	0	0
PROFESSIONAL FEES	73,121	389,090	19%	6,980	13,150	53%	0	0	0	712	300	237%	778	0	0
BUILDING - OPER & MAINT	87,801	178,680	49%	1,344	8,325	16%	597	315	190%	23,211	83,535	28%	0	0	0
VEH & EQUIP - OPER & MAINT	12,819	51,115	25%	2,461	4,300	57%	3,795	5,150	74%	111,411	238,365	47%	0	0	0
OTHER OPERATING COSTS	26,728	75,105	36%	0	0	0	0	0	0	11,264	239,000	5%	0	0	0
WAGES & BENEFITS	1,548,904	2,916,877	53%	109,856	212,187	52%	0	0	0	4,490	9,000	50%	0	0	0
CAPITAL EXPENDITURES	116,836	420,595	28%	9,248	32,000	29%	0	0	0	512,158	4,320,885	12%	0	0	0
DEBT FINANCING - INTEREST	0	0	0	0	0	0	0	0	0	45,657	136,315	33%	0	0	0
DEBT FINANCING - PRINCIPAL	0	0	0	0	0	0	0	0	0	39,818	79,640	50%	0	0	0
CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO RESERVE FUND	3,708	223,815	2%	0	0	0	0	6,800	0	7,955	323,935	2%	0	0	0
TRSF TO OTHER GOVT/AGENCIES	0	25,160	0%	0	0	0	533,607	666,185	80%	657,433	1,445,095	45%	778,510	1,557,020	50%
TOTAL EXPENDITURES	2,352,849	5,288,215	44%	321,528	684,157	47%	546,166	694,470	79%	1,486,873	7,018,870	21%	779,288	1,557,020	50%
OPERATING SURPLUS (DEFICIT)	\$681,911	\$60,648		\$285,095	\$147,448		(\$170,132)	\$34,545		\$741,070	\$262,855		(\$778)	\$0	

**REGIONAL DISTRICT OF NANAIMO
CORPORATE SERVICES
June 30, 2011**

	Feasibility Studies			Municipal Debt Transfers			House Numbering			Corporate Services		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES												
TAX REQUISITION GRANTS	\$7,785	\$15,570	50%	\$0	\$0		\$10,750	\$21,500	50%	\$3,057,755	\$6,115,508	50%
OPERATING REVENUE	0	10,000		0	0		0	0		132,571	128,000	104%
OTHER REVENUE	0	0		2,203,022	4,449,590	50%	0	0		4,497,513	12,500,440	36%
PRIOR YEAR'S SURPLUS (DEFICIT)	17,640	17,640	100%	0	0		0	0		1,356,928	1,358,035	100%
TOTAL REVENUES	25,425	43,210	59%	2,203,022	4,449,590	50%	10,750	21,500	50%	9,263,067	20,262,528	46%
EXPENSES												
OFFICE OPERATING	0	0		0	0		10,750	21,500	50%	598,099	1,250,395	48%
COMMUNITY GRANTS	0	0		0	0		0	0		16,250	37,353	44%
LEGISLATIVE	0	0		0	0		0	0		151,903	314,545	48%
PROFESSIONAL FEES	39,772	37,640	106%	0	0		0	0		121,363	440,180	28%
BUILDING - OPER & MAINT	0	0		0	0		0	0		112,953	270,855	42%
VEH & EQUIP - OPER & MAINT	0	0		0	0		0	0		130,486	298,930	44%
OTHER OPERATING COSTS	0	0		0	0		0	0		37,992	314,105	12%
WAGES & BENEFITS	0	0		0	0		0	0		1,663,250	3,138,064	53%
CAPITAL EXPENDITURES	0	0		0	0		0	0		638,242	4,773,480	13%
DEBT FINANCING - INTEREST	0	0		1,275,005	2,565,505	50%	0	0		1,320,662	2,701,820	49%
DEBT FINANCING - PRINCIPAL	0	0		928,017	1,884,085	49%	0	0		967,835	1,963,725	49%
CONTINGENCY	0	0		0	0		0	0		0	0	0
TRSF TO RESERVE FUND	0	5,570		0	0		0	0		11,663	560,120	2%
TRSF TO OTHER GOVT/AGENCIES	0	0		0	0		0	0		1,969,550	3,693,460	53%
TOTAL EXPENDITURES	39,772	43,210	92%	2,203,022	4,449,590	50%	10,750	21,500	50%	7,740,248	19,757,032	39%
OPERATING SURPLUS (DEFICIT)	(\$14,347)	\$0		\$0	\$0		\$0	\$0		\$1,522,819	\$505,496	

**REGIONAL DISTRICT OF NANAIMO
DEVELOPMENT SERVICES
June 30, 2011**

	EA Community Planning			Comm Works Fund Projects			Regional Growth Management			Emergency Planning		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES												
TAX REQUISITION	\$634,992	\$1,269,985	50%	\$0	\$0		\$179,493	\$358,985	50%	\$102,150	\$204,300	50%
GRANTS	3,413	20,000	17%	91,839	630,525	15%	1,129	0		(19,140)	99,640	-19%
OPERATING REVENUE	59,806	84,500	71%	0	0		0	0		9,111	18,221	50%
OTHER REVENUE	3,277	12,000	27%	0	23,000		0	0		0	0	
PRIOR YEAR'S SURPLUS (DEFICIT)	479,346	479,345	100%	0	0		361,479	361,475	100%	32,578	32,575	100%
TOTAL REVENUES	1,180,834	1,865,830	63%	91,839	653,525	14%	542,101	720,460	75%	124,699	354,736	35%
EXPENSES												
OFFICE OPERATING	199,082	446,408	45%	1,517	20,000	8%	54,909	128,905	43%	28,643	54,625	52%
PROFESSIONAL FEES	20,298	171,000	12%	57,975	459,060	13%	433	82,500	1%	96,471	125,615	77%
BUILDING - OPER & MAINT	19,805	42,313	47%	0	2,000		126	5,100	2%	1,234	1,700	73%
VEH & EQUIP - OPER & MAINT	3,898	5,235	74%	0	0		175	350	50%	3,341	7,865	42%
OTHER OPERATING COSTS	41,746	89,565	47%	0	0		1,912	12,600	15%	398	7,100	6%
WAGES & BENEFITS	465,186	879,359	53%	32,348	52,465	62%	151,575	271,785	56%	59,982	109,622	55%
COMMUNITY GRANTS	0	0		0	0		0	0		0	0	
PROGRAM COSTS	0	0		0	0		0	0		0	0	
CAPITAL EXPENDITURES	9,122	21,350	43%	0	120,000		0	1,500		0	2,300	
DEBT FINANCING - INTEREST	0	0		0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	3,500	7,000	50%	0	0		203	405	50%	3,000	26,800	11%
TRSF TO OTHER GOV'T/AGENCIES	0	0		0	0		0	0		5,000	12,640	40%
TOTAL EXPENDITURES	762,637	1,662,230	46%	91,840	653,525	14%	209,333	503,145	42%	198,069	348,267	57%
OPERATING SURPLUS (DEFICIT)	\$418,197	\$203,600		(\$1)	\$0		\$332,768	\$217,315		(\$73,370)	\$6,469	

**REGIONAL DISTRICT OF NANAIMO
DEVELOPMENT SERVICES
June 30, 2011**

	Search & Rescue			Building Inspection			Bylaw Enforcement			Total Development Services		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES												
TAX REQUISITION	\$13,500	\$27,000	50%	\$0	\$0		\$126,229	\$252,459	50%	\$1,056,364	\$2,112,729	50%
GRANTS	131	135	97%	0	0		31	0		77,403	750,300	10%
OPERATING REVENUE	5	0		520,758	933,275	56%	8,645	20,193	43%	598,325	1,056,189	57%
OTHER REVENUE	0	0		0	0		113,900	223,895	51%	117,177	258,895	45%
PRIOR YEAR'S SURPLUS (DEFICIT)	298	295	101%	319,392	319,390	100%	44,898	44,895	100%	1,237,991	1,237,975	100%
TOTAL REVENUES	13,934	27,430	51%	840,150	1,252,665	67%	293,703	541,442	54%	3,087,260	5,416,088	57%
EXPENSES												
OFFICE OPERATING	0	0		52,075	108,865	48%	16,620	35,138	47%	352,846	793,941	44%
PROFESSIONAL FEES	0	0		1,056	2,000	53%	90,097	174,317	52%	266,330	1,014,492	26%
BUILDING - OPER & MAINT	12,000	24,000	50%	0	0		1,500	3,000	50%	34,665	78,113	44%
VEH & EQUIP - OPER & MAINT	0	0		13,384	18,360	73%	4,678	7,000	67%	25,476	38,810	66%
OTHER OPERATING COSTS	0	0		1,789	5,445	33%	30,852	62,580	49%	76,697	177,290	43%
WAGES & BENEFITS	0	0		299,609	685,114	44%	100,277	191,290	52%	1,108,977	2,189,635	51%
COMMUNITY GRANTS	0	0		0	0		0	0		0	0	
PROGRAM COSTS	0	0		6,550	0		0	0		6,550	0	
CAPITAL EXPENDITURES	0	0		28,443	50,000	57%	0	0		37,565	195,150	19%
DEBT FINANCING - INTEREST	0	0		0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	0	0		0	160,000		3,000	19,700	15%	9,703	213,905	5%
TRSF TO OTHER GOVT/AGENCIES	0	3,135		0	0		0	0		5,000	15,775	32%
TOTAL EXPENDITURES	12,000	27,135	44%	402,906	1,029,784	39%	247,024	493,025	50%	1,923,809	4,717,111	41%
OPERATING SURPLUS (DEFICIT)	\$1,934	\$295		\$437,244	\$222,881		\$46,679	\$48,417		\$1,163,451	\$698,977	

**REGIONAL DISTRICT OF NANAIMO
REGIONAL & COMMUNITY UTILITIES
June 30, 2011**

	Administration			Wastewater Management			Water Supply		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES									
TAX REQUISITION	\$0	\$0		\$4,247,249	\$8,494,495	50%	\$1,102,790	\$2,202,960	50%
GRANTS	0	0		222,510	75,470	295%	33,041	523,524	6%
OPERATING REVENUE	0	0		679,175	464,090	146%	346,500	878,951	39%
OTHER REVENUE	157,444	300,100	52%	436,563	9,721,481	4%	6,480	2,426,580	0%
PRIOR YEAR'S SURPLUS (DEFICIT)	0	0		2,153,586	2,153,650	100%	1,823,130	1,823,210	100%
TOTAL REVENUES	157,444	300,100	52%	7,739,083	20,909,186	37%	3,311,941	7,855,225	42%
EXPENSES									
OFFICE OPERATING	6,918	3,535	196%	336,758	680,056	50%	110,035	277,021	40%
PROFESSIONAL FEES	0	0		98,555	424,145	23%	42,029	276,569	15%
BUILDING - OPER & MAINT	630	0		60,160	140,706	43%	42,737	107,407	40%
VEH & EQUIP - OPER & MAINT	1,896	0		233,809	649,400	36%	45,659	105,540	43%
WAGES & BENEFITS	144,541	288,346	50%	954,241	2,009,275	47%	442,499	953,748	46%
OTHER OPERATING COSTS	1,766	5,720	31%	773,208	1,923,613	40%	189,426	680,134	28%
CAPITAL EXPENDITURES	1,694	2,500	68%	824,810	11,505,710	7%	130,950	3,731,489	4%
DEBT FINANCING - INTEREST	0	0		59,181	118,365	50%	115,777	236,545	49%
DEBT FINANCING - PRINCIPAL	0	0		64,532	129,065	50%	263,303	333,055	79%
CONTINGENCY	0	0		0	0		0	0	
TRSF TO RESERVE FUND	0	0		491,232	2,532,865	19%	7,042	493,358	1%
TRSF TO OTHER GOV'T/AGENCIES	0	0		0	0		225	10,000	2%
TOTAL EXPENDITURES	157,445	300,101	52%	3,896,486	20,113,200	19%	1,389,682	7,204,866	19%
OPERATING SURPLUS (DEFICIT)	(\$1)	(\$1)		\$3,842,557	\$795,986		\$1,922,259	\$650,359	

**REGIONAL DISTRICT OF NANAIMO
REGIONAL & COMMUNITY UTILITIES
June 30, 2011**

	Sewer Collection			Street Lighting			Engineering			Regional & Community Utilities			Total		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES															
TAX REQUISITION	\$592,543	\$1,185,085	50%	\$37,755	\$75,511	50%	\$0	\$0		\$5,980,337	\$11,958,051	50%			
GRANTS	392	0		127	455	28%	0	0		256,070	599,449	43%			
OPERATING REVENUE	426,731	414,184	103%	0	0		12,488	3,000	416%	1,464,894	1,760,225	83%			
OTHER REVENUE	0	4,950		0	0		53,612	135,000	40%	654,099	12,588,111	5%			
PRIOR YEAR'S SURPLUS (DEFICIT)	455,348	455,335	100%	40,616	40,620	100%	0	0		4,472,680	4,472,815	100%			
TOTAL REVENUES	1,475,014	2,059,554	72%	78,498	116,586	67%	66,100	138,000	48%	12,828,080	31,378,651	41%			
EXPENSES															
OFFICE OPERATING	34,009	78,503	43%	516	1,045	49%	1,220	7,050	17%	489,456	1,047,210	47%			
PROFESSIONAL FEES	2,251	11,340	20%	0	0		1,073	10,000	11%	143,908	722,054	20%			
BUILDING - OPER & MAINT	15,066	31,312	48%	1,669	25,800	6%	0	0		120,262	305,225	39%			
VEH & EQUIP - OPER & MAINT	23,213	75,411	31%	0	0		0	0		304,577	830,351	37%			
WAGES & BENEFITS	125,508	278,289	45%	0	917		63,242	119,550	53%	1,730,031	3,650,125	47%			
OTHER OPERATING COSTS	395,041	857,020	46%	20,453	49,257	42%	565	1,400	40%	1,380,459	3,517,144	39%			
CAPITAL EXPENDITURES	5,114	50,255	10%	0	0		0	0		962,568	15,289,954	6%			
DEBT FINANCING - INTEREST	50,048	100,030	50%	0	0		0	0		225,006	454,940	49%			
DEBT FINANCING - PRINCIPAL	37,804	75,610	50%	0	0		0	0		365,639	537,730	68%			
CONTINGENCY	0	0		0	0		0	0		0	0				
TRSF TO RESERVE FUND	5,710	169,072	3%	0	5,720		0	0		503,984	3,201,015	16%			
TRSF TO OTHER GOVT/AGENCIES	0	0		0	0		0	0		225	10,000	2%			
TOTAL EXPENDITURES	693,764	1,726,842	40%	22,638	82,739	27%	66,100	138,000	48%	6,226,115	29,565,748	21%			
OPERATING SURPLUS (DEFICIT)	\$781,250	\$332,712		\$55,860	\$33,847		\$0	\$0		\$6,601,965	\$1,812,903				

**REGIONAL DISTRICT OF NANAIMO
RECREATION & PARKS SERVICES
June 30, 2011**

	Regional Parks			Community Parks			Area A Recreation & Culture			Northern Community Recreation			Oceanside Place Arena		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES															
TAX REQUISITION	\$820,790	\$1,641,579	50%	\$389,693	\$779,385	50%	\$52,550	\$105,100	50%	\$546,453	\$1,092,905	50%	\$790,993	\$1,581,985	50%
GRANTS	49,498	63,630	78%	324	361,530	0%	0	2,950	0%	11,182	7,500	149%	0	0	0
OPERATING REVENUE	3,692	6,500	57%	1,486	0	0%	5,560	22,000	25%	138,032	224,000	62%	268,664	572,940	47%
OTHER REVENUE	4,330,835	4,414,800	98%	0	176,500	0%	0	0	0%	1,600	1,000	160%	14,980	30,960	48%
PRIOR YEAR'S SURPLUS (DEFICIT)	283,757	283,750	100%	322,121	322,100	100%	125,878	125,875	100%	173,056	173,055	100%	48,258	48,255	100%
TOTAL REVENUES	5,488,572	6,410,259	86%	713,624	1,639,515	44%	183,988	255,925	72%	870,323	1,498,460	58%	1,122,895	2,234,140	50%
EXPENSES															
OFFICE OPERATING	69,942	153,375	46%	39,562	86,718	46%	8,346	20,250	41%	69,688	155,645	45%	90,882	176,895	51%
PROFESSIONAL FEES	31,669	104,000	30%	3,877	46,000	8%	1,353	500	271%	1,182	2,900	41%	3,762	10,500	36%
BUILDING - OPER & MAINT	65,111	195,835	33%	8,563	14,201	60%	4,162	6,515	64%	11,520	22,030	52%	127,380	297,700	43%
VEH & EQUIP - OPER & MAINT	11,627	29,049	40%	2,611	23,200	11%	0	0	0%	5,756	25,615	22%	47,299	97,955	48%
OTHER OPERATING COSTS	18,306	161,700	11%	23,527	196,612	12%	3,725	6,550	57%	12,115	30,200	40%	7,549	17,700	43%
WAGES & BENEFITS	212,309	441,355	48%	203,248	398,478	51%	56,383	118,765	47%	327,493	734,559	45%	495,817	1,026,886	48%
COMMUNITY GRANTS	0	0	0%	0	0	0%	8,570	24,870	34%	26,112	69,055	38%	459	700	66%
RECREATION PROGRAMS	41	1,500	3%	136	0	0%	1,712	10,500	16%	11,232	74,110	15%	3,773	9,750	39%
CAPITAL EXPENDITURES	4,776,686	5,090,766	94%	4,432	579,250	1%	21	12,000	0%	8,145	8,420	97%	958	9,920	10%
DEBT FINANCING - INTEREST	0	71,125	0%	12,074	24,150	50%	0	0	0%	0	0	0%	156,266	312,530	50%
DEBT FINANCING - PRINCIPAL	0	45,520	0%	8,385	16,770	50%	0	0	0%	0	0	0%	136,526	273,050	50%
CONTINGENCY	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%
TRSF TO RESERVE FUND	90	180	50%	0	86,000	0%	0	10,000	0%	90	17,800	1%	90	180	50%
TRSF TO OTHER GOVT/AGENCIES	20,000	20,000	100%	0	28,000	0%	0	0	0%	22,000	281,950	8%	0	0	0%
TOTAL EXPENDITURES	5,205,781	6,314,405	82%	306,415	1,499,379	20%	84,272	209,950	40%	495,333	1,422,284	35%	1,070,761	2,233,766	48%
OPERATING SURPLUS (DEFICIT)	\$282,791	\$95,854		\$407,209	\$140,136		\$99,716	\$45,975		\$374,990	\$76,176		\$52,134	\$374	

**REGIONAL DISTRICT OF NANAIMO
RECREATION & PARKS SERVICES
June 30, 2011**

	Ravensong Aquatic Center			Gabriola Island Recreation			Southern Community Recreation & Culture			Total Recreation & Parks		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES												
TAX REQUISITION	\$1,149,267	\$2,298,535	50%	\$44,097	\$88,195	50%	\$544,635	\$1,089,270	50%	\$4,338,478	\$8,676,954	50%
GRANTS	58,750	0		519	500	104%	126	0		120,399	436,110	28%
OPERATING REVENUE	328,153	544,620	60%	0	0		0	0		745,587	1,370,060	54%
OTHER REVENUE	257,439	246,000	105%	0	0		0	0		4,604,854	4,869,260	95%
PRIOR YEAR'S SURPLUS (DEFICIT)	300,359	300,355	100%	1,374	1,375	100%	5,768	5,765	100%	1,260,571	1,260,530	100%
TOTAL REVENUES	2,093,968	3,389,510	62%	45,990	90,070	51%	550,529	1,095,035	50%	11,069,889	16,612,914	67%
EXPENSES												
OFFICE OPERATING	87,645	165,335	53%	2,926	4,310	68%	0	0		368,991	762,528	48%
PROFESSIONAL FEES	1,773	20,000	9%	0	0		0	0		43,616	183,900	24%
BUILDING - OPER & MAINT	118,149	280,200	42%	0	0		11,813	32,395	36%	346,698	848,876	41%
VEH & EQUIP - OPER & MAINT	3,651	24,855	15%	133	105	127%	0	0		71,077	200,779	35%
OTHER OPERATING COSTS	11,111	29,800	37%	51	450	11%	0	75		76,384	443,087	17%
WAGES & BENEFITS	635,008	1,222,320	52%	8,855	16,770	53%	0	0		1,939,113	3,959,133	49%
COMMUNITY GRANTS	8,679	10,000	87%	0	0		0	0		43,820	104,625	42%
RECREATION PROGRAMS	12,329	48,100	26%	0	0		0	0		29,223	143,960	20%
CAPITAL EXPENDITURES	318,146	250,500	127%	21	0		0	0		5,108,409	5,950,856	86%
DEBT FINANCING - INTEREST	162,988	362,690	45%	0	0		0	0		331,328	770,495	43%
DEBT FINANCING - PRINCIPAL	645,327	707,305	91%	0	0		0	0		790,238	1,042,645	76%
CONTINGENCY	0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	90	180	50%	0	0		0	0		360	114,340	0%
TRSF TO OTHER GOVT/AGENCIES	0	0		32,550	66,400	49%	9,000	1,062,565	1%	83,550	1,458,915	6%
TOTAL EXPENDITURES	2,004,896	3,121,285	64%	44,536	88,035	51%	20,813	1,095,035	2%	9,232,807	15,984,139	58%
OPERATING SURPLUS (DEFICIT)	\$89,072	\$268,225		\$1,454	\$2,035		\$529,716	\$0		\$1,837,082	\$628,775	

**REGIONAL DISTRICT OF NANAIMO
TRANSPORTATION & SOLID WASTE SERVICES
June 30, 2011**

	Gabriola Island Emergency Wharf			Southern Community Transportation			Northern Community Transportation			Total Transportation Services		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES												
TAX REQUISITION	\$2,733	\$5,465	50%	\$3,039,873	\$6,079,745	50%	\$362,785	\$725,570	50%	\$3,405,391	\$6,810,780	50%
GRANTS	0	0		2,745,879	5,570,105	49%	206,026	425,000	48%	2,951,905	5,995,105	49%
OPERATING REVENUE	0	0		1,907,822	3,560,895	54%	123,743	262,355	47%	2,031,565	3,823,250	53%
OTHER REVENUE	0	0		558,212	1,116,425	50%	0	0		558,212	1,116,425	50%
PRIOR YEAR'S SURPLUS (DEFICIT)	3,333	3,330	100%	1,422,387	1,422,385	100%	66,071	66,070	100%	1,491,791	1,491,785	100%
TOTAL REVENUES	6,066	8,795	69%	9,674,173	17,749,555	55%	758,625	1,478,995	51%	10,438,864	19,237,345	54%
EXPENSES												
OFFICE OPERATING	231	150	154%	1,030,427	2,148,815	48%	384,823	769,645	50%	1,415,481	2,918,610	48%
PROFESSIONAL FEES	0	0		524	30,000	2%	0	0		524	30,000	2%
BUILDING - OPER & MAINT	165	4,000	4%	128,194	252,340	51%	0	0		128,359	256,340	50%
VEH & EQUIP - OPER & MAINT	0	0		2,219,993	4,717,715	47%	0	0		2,219,993	4,717,715	47%
OTHER OPERATING COSTS	0	0		129,126	397,250	33%	0	0		129,126	397,250	33%
WAGES & BENEFITS	0	0		4,072,337	7,803,485	52%	281,313	646,543	44%	4,353,650	8,450,030	52%
CAPITAL EXPENDITURES	0	0		64,417	1,825,900	4%	0	0		64,417	1,825,900	4%
DEBT FINANCING - INTEREST	0	0		0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	70,770		0	0		0	70,770	
TRSF TO RESERVE FUND	0	2,000		2,648	5,295	50%	0	0		2,648	7,295	36%
TRSF TO OTHER GOV'T/AGENCIES	0	0		0	0		0	0		0	0	
TOTAL EXPENDITURES	396	6,150	6%	7,647,666	17,251,570	44%	666,136	1,416,188	47%	8,314,198	18,673,910	45%
OPERATING SURPLUS (DEFICIT)	\$5,670	\$2,645		\$2,026,507	\$497,985		\$92,489	\$62,807		\$2,124,666	\$563,435	

**REGIONAL DISTRICT OF NANAIMO
TRANSPORTATION & SOLID WASTE SERVICES
June 30, 2011**

	Total Solid Waste Disposal			Solid Waste Collection & Recycling			Total Transportation and Solid Waste Services		
	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var	Actual 2011	Budget 2011	% Var
REVENUES									
TAX REQUISITION	\$167,663	\$335,325	50%	\$0	\$0		\$3,573,054	\$7,146,105	50%
GRANTS	(16,031)	6,800	-236%	0	0		2,935,874	6,001,905	49%
OPERATING REVENUE	3,701,527	8,312,823	45%	2,722,870	3,178,804	86%	8,455,962	15,314,877	55%
OTHER REVENUE	137,992	4,635,720	3%	0	0		696,204	5,752,145	12%
PRIOR YEAR'S SURPLUS (DEFICIT)	1,259,094	1,259,090	100%	773,068	773,065	100%	3,523,953	3,523,940	100%
TOTAL REVENUES	5,250,245	14,549,758	36%	3,495,938	3,951,869	88%	19,185,047	37,738,972	51%
EXPENSES									
OFFICE OPERATING	337,892	653,075	52%	125,585	252,645	50%	1,878,958	3,824,330	49%
PROFESSIONAL FEES	95,339	675,250	14%	844	4,700	18%	96,707	709,950	14%
BUILDING - OPER & MAINT	40,525	137,530	29%	1,358	2,681	51%	170,242	396,551	43%
VEH & EQUIP - OPER & MAINT	236,134	726,377	33%	435	1,785	24%	2,456,562	5,445,877	45%
OTHER OPERATING COSTS	799,795	2,951,498	27%	1,153,180	3,101,680	37%	2,082,101	6,450,428	32%
WAGES & BENEFITS	1,455,051	2,749,894	53%	76,596	154,474	50%	5,885,297	11,354,398	52%
CAPITAL EXPENDITURES	339,873	5,322,345	6%	85	4,125	2%	404,375	7,152,370	6%
DEBT FINANCING - INTEREST	0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	70,770	
TRSF TO RESERVE FUND	3,745	1,257,490	0%	330	660	50%	6,723	1,265,445	1%
TRSF TO OTHER GOV'T/AGENCIES	0	0		0	0		0	0	
TOTAL EXPENDITURES	3,308,354	14,473,459	23%	1,358,413	3,522,750	39%	12,980,965	36,670,119	35%
OPERATING SURPLUS (DEFICIT)	\$1,941,891	\$76,299		\$2,137,525	\$429,119		\$6,204,082	\$1,068,853	



QAQ APPROVAL	
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AUG 11 2011	
RHD	
BOARD	✓ Aug. 23/11

MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: August 10, 2011

FROM: Wendy Idema
Acting General Manager, Finance & Information Services

FILE:

SUBJECT: Audit Services Contract Award

PURPOSE:

To obtain Board approval to award a five-year contract for audit services.

BACKGROUND:

In 2002 the Regional District of Nanaimo entered into a five-year agreement with the audit firm of MNP LLP to provide an audit opinion on the Regional District's and the Nanaimo Regional Hospital District's annual consolidated financial statements. This agreement was extended for three additional years and ended effective the completion of the 2010 financial statement audit. Staff have been entirely satisfied with the cost and quality of the audit services provided by MNP LLP.

A request for proposals for external audit services for the Regional District and the Nanaimo Regional Hospital District was issued June 27, 2011. The Regional District received proposals from the following firms:

1. MNP LLP, Nanaimo
2. Hayes Stewart Little & Company, Nanaimo
3. BDO Canada LLP, Vancouver
4. McGorman MacLean, Parksville
5. KPMG, Victoria

All of the proposals met the minimum qualifications and have been included in the evaluation. The audit fee estimate was evaluated at 40% of the possible points, with understanding of the engagement, experience, staff qualifications, audit methodology, additional services and references making up the remaining 60%.

The results of the evaluation were:

	Score	First Year Fee	Five Year Fee Estimate
MNP LLP	92.0	\$31,800	\$165,160
KPMG	84.5	\$33,000	\$171,733
BDO Canada LLP	82.5	\$35,600	\$182,300
McGorman MacLean	67.0	\$32,500	\$175,500
Hayes Stewart Little & Company	65.0	\$34,000	\$178,395

Several firms including MNP LLP outlined innovative approaches to performing the audit and provided good examples of other services they provide. Therefore, on the basis of the evaluation and pricing criteria the firm of MNP LLP is the successful proponent.

ALTERNATIVES:

1. Award the contract audit services to the firm of MNP LLP.
2. Do not award a contract with MNP LLP and select an alternative proposal.

FINANCIAL IMPLICATIONS:

The estimate of fees received from MNP LLP falls within the 2011 budget allocation for audit services.

SUMMARY/CONCLUSIONS:

A request for proposals for external financial audit services for a five year period resulted in the receipt of five proposals from qualified audit firms. The firm of MNP LLP achieved the best overall score and submitted the lowest fee.

RECOMMENDATION:

That the Board appoint the firm of MNP LLP as the Regional District of Nanaimo auditors and authorize the Chairperson and Senior Manager, Corporate Administration to enter into a five-year agreement for the provision of external financial audit services commencing with the 2012 fiscal year.



Report Writer



C.A.O. Concurrence



RDN REPORT	
GAO APPROVAL	
EAP	
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BOARD	✓ Aug 23/11

MEMORANDUM

TO: John Finnie
General Manager, Regional & Community Utilities

DATE: August 10, 2011

FROM: Sean De Pol
Manager of Wastewater Services

FILE: 5330-20-FCPC-QB

SUBJECT: **Qualicum Beach Interceptor Sanitary Forcemain Improvements Construction Award**

PURPOSE

To award the tender for construction of the Qualicum Beach Interceptor Sanitary Forcemain Improvements, located along the foreshore near Seacrest Place.

BACKGROUND

The Qualicum Beach Interceptor Sanitary Forcemain conveys wastewater from the Town of Qualicum Beach to the French Creek Pollution Control Centre. Replacement of a portion of this forcemain is necessary as the cover material has been eroded over the years causing the concrete-encased pipe to become exposed. Replacement also allows an opportunity to provide increased capacity in the line to accommodate increasing population in the service area. This project has been incorporated into the 2011 work plan and budget, with funding for this upgrade coming from a combination of DCC reserves (50%) and taxation (50%).

On August 4, 2011, the RDN received three bids for construction of the Qualicum Beach Interceptor Sanitary Forcemain Improvements as follows:

Windley Contracting Ltd.	\$190,200
Rohl Enterprises,	\$276,321
R. Steel Mechanical Ltd.	\$726,527

The lowest bid, by Windley Contracting Ltd. is approximately 30% lower than the consultant engineer's estimate. Our engineering consultant has evaluated the three tenders received, and verified the appropriate documentation. The consultant recommends award of the project to the lowest bidder, Windley Contracting Ltd. Staff support this recommendation.

The costs for the completion of this project are as follows:

General Construction (Tender results as reported)	\$ 190,200
Detailed Design and Construction Services (PO issued)	\$ 45,900
Archaeological Permitting & Design Services (PO issued)	\$ 3,000
Geotechnical and Hydrotechnical Services (PO issued)	\$ 9,300
Environmental, Archaeological, Legal Survey, and Permits	\$ 40,000
Project Contingency	\$ 36,600
<u>Non-refundable HST 1.75% of project costs</u>	<u>\$ 5,688</u>
Total Project Cost	<u>\$ 330,688</u>

ALTERNATIVES

1. That the Board award the contract to Windley Contracting Ltd. for the construction of the Qualicum Beach Interceptor Sanitary Forcemain Improvements for the tendered price of \$190,200 and approve the release of DCCs in the amount of \$165,344 (50% of the total project cost).
2. Provide alternative direction to staff.

FINANCIAL IMPLICATIONS

Alternative 1

The total budget for the Qualicum Beach Interceptor Sanitary Forcemain Improvements project is approximately \$408,000 with 50% of the funding from DCC's. Windley Contracting Ltd's price for the construction of the Qualicum Beach Interceptor Sanitary Forcemain Improvements is \$190,200. Based on the expected total project cost of \$330,688 there is adequate money in the budget for the completion of this project.

Alternative 2

If the Qualicum Beach Interceptor Sanitary Forcemain Improvements construction contract is not awarded at this time the project will be delayed resulting in the potential for further exposure and potential for damage to the forcemain. Staff do not recommend this alternative.

ENVIRONMENTAL IMPLICATIONS

The Qualicum Beach Interceptor Sanitary Forcemain Improvements are required to replace and upgrade an eroded beach section of forcemain. Population growth in the Town of Qualicum Beach requires that the section of forcemain be replaced with larger diameter pipe. Failure to replace the existing infrastructure may result in breakage and spillage of untreated sewage directly on the foreshore, and potentially pose risks to the environment and public health.

SUMMARY/CONCLUSIONS

On August 4, 2011, the RDN received three bids for the construction of the Qualicum Beach Interceptor Sanitary Forcemain Improvements Project. The project was identified in 2010 and budgeted for in the 2011 work plan.

There were three bids submitted; the lowest bidder for the project was Windley Contracting Ltd. at a tendered cost of \$190,200. The total project costs to complete this assignment, which includes construction, engineering, archaeological, environmental, and contingency will be \$330,688, within the budgeted amount of \$400,000.


The work is required to replace aging infrastructure and ensure there is sufficient capacity for continued population growth in the Town of Qualicum Beach.

RECOMMENDATIONS


1. That Windley Contracting Ltd. be awarded the construction of the Qualicum Beach Interceptor Sanitary Forcemain Improvements for the tendered amount of \$190,200.
2. That Northern Community Development Cost Charge funds in the amount of \$165,344 be approved as a source of funds for Qualicum Beach Interceptor Sanitary Forcemain Improvements.



Report Writer



General Manager Concurrence



A/ CAO Concurrence