

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, OCTOBER 26, 2010 AT 7:00 PM
IN THE RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Alternate	
Director V. Hartman	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director E. Mayne	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Alternate	
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Alternate	
Director M. Unger	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director L. Sherry	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen Mgr., Recreation & Parks Services
N. Avery	Gen. Mgr., Finance & Information Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Hartman, Dempsey, and Unger to the meeting.

BOARD MINUTES

MOVED Director Westbroek, SECONDED Director Holdom, that the minutes of the regular Board meeting held September 21, 2010 and the Special Board held October 12, 2010 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Dave Cunningham, Telus, re City of Nanaimo Proposed 911 Call Answer Levy.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from Dave Cunningham, Telus be received.

CARRIED

David Farnes, Canadian Wireless Telecommunications Association, re City of Nanaimo Proposed 911 Call Answer Levy.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from David Farnes, Canadian Wireless Telecommunications Association be received.

CARRIED

A. Laudadio, re Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from A. Laudadio be received.

CARRIED

B. Morrow, re Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from B. Morrow be received.

CARRIED

Donna Smith, District of Lantzville, re Request to Renew Service Agreements.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from Donna Smith, District of Lantzville be received.

CARRIED

Bruce & Ronalyn Cownden, re Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from Bruce & Ronalyn Cownden be received.

CARRIED

Barbara & John Cowperthwaite, re Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from Barbara & John Cowperthwaite be received.

CARRIED

Patricia & Stephen Harman, re Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from Patricia & Stephen Harman be received.

CARRIED

Neville & Lee Hunter, re Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from Neville & Lee Hunter be received.

CARRIED

Bill McKnight, re Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from Bill McKnight be received.

CARRIED

Rose Anne McQueen, re Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

MOVED Director Johnstone, SECONDED Director Bestwick, that the correspondence from Rose Anne McQueen be received.

CARRIED

UNFINISHED BUSINESS

BYLAWS

Public Hearing & Third Reading.

Report of the Public Hearing held October 18, 2010 on Bylaw No. 500.363 - Timberlake Jones Engineering Ltd. – 1790 Claudet Road – Area ‘E’.

MOVED Director Holme, SECONDED Director Bartram, that the report of the Public Hearing held October 18, 2010 on Bylaw No. 500.363 be received.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.363, 2010” be read a third reading.

CARRIED

Report of the Public Hearing held October 7, 2010 on Bylaw No. 500.355 – Keith Brown & Associates - Fielding Road - Area ‘A’.

MOVED Director Burnett, SECONDED Director Young, that the report of the Public Hearing held October 7, 2010 on Bylaw No. 500.355 be received.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.355, 2010” be read a third time.

CARRIED

For Adoption.

Bylaws No. 1605 & 1606 - Whiskey Creek Water Service

These bylaws will be considered for adoption once the acquisition agreement has been finalized.

Southern Community Restorative Justice Contribution Service

Bylaw No. 1490.01 – Amends the Southern Community Restorative Justice Contribution Service by Adding Victim Services and Increasing the Requisition Limit.

MOVED Director Burnett, SECONDED Director Young, that the "Southern Community Restorative Justice and Victims Services Support Service Amendment Bylaw No. 1490.01, 2010" be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

MOVED Director Bartram, SECONDED Director Holme, that the minutes of the Electoral Area Planning Committee meeting held October 12, 2010 be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Linda Addison, re OCP Amendment to Support Zoning Amendment Application No. PL2009-778 – Addison – 2610 Myles Lake Road – Area ‘C’.

MOVED Director Bestwick, SECONDED Director Ruttan, that the correspondence from Linda Addison be received.

CARRIED

PLANNING

AMENDMENT APPLICATIONS

OCP Amendment to Support Zoning Amendment Application No. PL2009-778 – Addison – 2610 Myles Lake Road – Area ‘C’.

MOVED Director Young, SECONDED Director Burnett, that this application be deferred to the November 9, 2010 Electoral Area Planning Committee.

CARRIED

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. PL2010-164 – Empey – 2618 East Side Road – Area ‘H’.

MOVED Director Bartram, SECONDED Director Holme, that the 4th paragraph in Schedule No. 1 be deleted.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that Development Permit Application No. PL2010-164, to permit fill to be placed within 15 metres of the natural boundary of Horne Lake, be approved pursuant and subject to the conditions outlined in revised Schedules No. 1 – 3, as amended.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit with Variances Application No. PL2010-109 – Fern Road Consulting Ltd. – Mariner Way – Area ‘G’.

Mr. Fletcher of Fern Road Consulting, agent for Mr. Bentley, spoke in support of the application.

Mr. & Mrs. Cowperthwaite of 823 Mariner Way spoke in opposition of this application.

Mr. & Mrs. Hunter of 817 Marnier Way spoke in opposition of this application.

Ms. McQueen of 808 Mariner Way spoke against this application.

Mr. & Mrs. Harman of 816 Marina Way spoke in opposition of this application.

Mr. Bentley, applicant, spoke in support of his application.

MOVED Director Bartram, SECONDED Director Holme, that the request to vary the minimum setback from the interior side lot line be denied.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that Development Permit with Variance and Site Specific Exemption Application No. PL2010-109 to permit the construction of a dwelling unit with a variance to the height be denied.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2010-173 – JE Anderson & Associates – 2257 & 2291 Yellow Point Road – Area ‘A’.

MOVED Director Burnett, SECONDED Director Young, that Development Variance Permit Application No. PL2010-173 to relax the minimum setback requirements for nine existing greenhouses be approved subject to the conditions outlined in Schedule No. 1.

CARRIED

Development Variance Permit Application No. PL2010-188 – Fern Road Consulting Ltd. – 1969 Seahaven Road – Area ‘E’.

MOVED Director Holme, SECONDED Director Bartram, that Development Variance Permit Application No. PL2010-188 to permit the construction of a dwelling unit with height and setback variances be approved subject to the conditions outlined in Schedules No. 1- 3.

CARRIED

OTHER

Request for Frontage Relaxation on Subdivision Application No. PL2010-141 – JE Anderson & Associates – 1954 & 1984 Shasta Road – Area ‘A’.

MOVED Director Burnett, SECONDED Director Young, that the request to relax the minimum 10% perimeter frontage requirements for proposed Lot 1 be approved.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

MOVED Director Holdom, SECONDED Director Sherry, that the minutes of the Committee of the Whole meeting held October 12, 2010, be received for information.

CARRIED

FINANCE AND INFORMATION SERVICES

Proposed Fire Services Advisory Committee.

MOVED Director Bartram, SECONDED Director Holme, that the Board establish an advisory committee to be known as the Electoral Areas Fire Services Advisory Committee.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the terms of reference attached to this report be approved in principle and be forwarded to the first meeting of the Committee for review.

CARRIED

Bylaw 1259.06 – Amends Select Planning Services Fees.

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.06, 2010" be introduced and read three times.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.06, 2010" be adopted.

CARRIED

DEVELOPMENT SERVICES

PLANNING

Final Report on Green Building Speakers’ Series & Green Skyline Tour.

MOVED Director Burnett, SECONDED Director Johnstone, that this report be received for information.

CARRIED

Energy Manager’s Update

The Manager of Energy & Sustainability provided a visual and verbal overview of the data being generated thru Pulse Energy which is monitoring energy consumption of nine RDN locations.

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER

Liquid Waste Management Planning Service – Educational Awareness Program for the Disposal of Residential Chemicals.

MOVED Director Holme, SECONDED Director Johnstone, that the staff report on the Residential Source Control Awareness Program for the disposal of residential chemicals be received for information.

CARRIED

Bylaws No. 813.46, 889.58 and 1062.03 – Extend the Boundaries of the French Creek & Northern Community Sewer Services and the French Creek Village Streetlighting Service to Include Area ‘G’ Properties (516 and 564 Wembley Road).

MOVED Director Holme, SECONDED Director Unger, that "French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.46, 2010" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Burnett, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.58, 2010" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "French Creek Village Streetlighting Service Boundary Amendment Bylaw No. 1062.03, 2010" be introduced and read three times.

CARRIED

WATER

French Creek Water Service - Release of Reserve Funds for Well Redevelopment Project.

MOVED Director Holme, SECONDED Director Bestwick, that the expenditure of up to \$40,000 from French Creek reserves for the redevelopment of French Creek Well #7 be approved.

CARRIED

Drinking Water & Watershed Protection Service – Innovative Options & Opportunities for Water Use and Re-Use Integration.

MOVED Director Bartram, SECONDED Director Johnstone, that the Board receive the Innovative Options and Opportunities for Water Use and Re-Use Integration staff report for information.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director Holme, that the minutes of the District 69 Recreation Commission meeting held September 16, 2010 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Mayne, that the Qualicum and District Curling Club's funding request of \$25,000 from the District 69 Recreation Community Grant program be denied.

CARRIED

MOVED Director Bartram, SECONDED Director Mayne, that the Qualicum and District Curling Club be advised that there may be favourable financing available through the Municipal Finance Authority (MFA) as the facility is owned by the Town of Qualicum Beach.

CARRIED

MOVED Director Westbroek, that the Qualicum and District Curling Club's funding request be referred back to staff for consideration in the upcoming budget deliberations.

The motion FAILED due to the lack of a seconder.

Electoral Area 'A' Parks, Recreation and Culture Commission.

MOVED Director Burnett, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held September 15, 2010 be received for information.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the \$48,000 funding request from the Cedar Community Hall Board for hall improvements be referred to staff for a report on funding options with consideration given to recreation and parks budget priorities in Electoral Area 'A'.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that Regional District staff meet with School District 68 administration and discuss land tenure options in order to develop a community park and playground in Cassidy at the original Waterloo School site.

CARRIED

Regional Agricultural Advisory Committee.

MOVED Director Burnett, SECONDED Director Johnstone, that the minutes of the Regional Agricultural Advisory Committee meeting held September 24, 2010 be received for information.

CARRIED

Sustainability Select Committee.

MOVED Director Bartram, SECONDED Director Burnett, that the minutes of the Sustainability Select Committee meeting held September 15, 2010 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Unger, that the Board approve the Green Building Action Plan as presented.

CARRIED

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Grants-in-Aid Advisory Committee.

MOVED Director Young, SECONDED Director Burnett, that the minutes of the Grants-in-Aid Advisory meeting held October 13, 2010 be received for information.

CARRIED

District 68.

MOVED Director Young, SECONDED Director Burnett, that the following grants be awarded:

Name of Organization	Amount Recommended	
Gabriola Island Community Hall Association	<u>\$1,350</u>	
	<u>\$1,350</u>	CARRIED

MOVED Director Young, SECONDED Director Burnett, that the remaining funds from the District 68 General Grants-in-Aid 2010 Budget totalling \$3,678, be carried over to the 2011 Budget.

CARRIED

District 69.

MOVED Director Young, SECONDED Director Westbroek, that the following grants be awarded:

Name of Organization	Amount Recommended	
Errington Elementary School Parent Advisory Committee	\$1,000	
Forward House Community Society	\$ 800	
Nanoose Bay Catspan	\$1,500	
Oceanside Building Learning Together Society	\$3,200	
Oceanside Community Network	\$ 750	
Parksville & District Association for Community Living	<u>\$2,380</u>	
	<u>\$9,630</u>	CARRIED

Emergency Management Select Committee.

MOVED Director Bartram, SECONDED Director Burnett, that the minutes of the Emergency Management Select Committee meeting held October 19, 2010 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Dempsey, that the Emergency Management Select Committee Terms of Reference be amended to include the Municipal Director from the District of Lantzville as a member of the Committee.

CARRIED

MOVED Director Bartram, SECONDED Director Dempsey, that Director Haime be appointed by the Board Chairperson as a member of the Emergency Management Select Committee.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that staff be directed to prepare an application to the Investment Agriculture Foundation of British Columbia for funding to conduct a Farm Animal Mass Carcass Disposal Plan table top exercise.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that the Joint Emergency Preparedness Program applications be approved and signed.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Cedar Community Association for a five (5) year term, commencing November 1, 2010 and ending October 31, 2015, be approved.

CARRIED

MOVED Director Bartram, SECONDED Director Ruttan, that the Emergency Reception Centre License of Use Agreement between the Regional District of Nanaimo and the Lighthouse Community Centre Society for a five (5) year term, commencing November 1, 2010 and ending October 31, 2015, be approved.

CARRIED

ADMINISTRATOR'S REPORTS

RDN Energy (Electricity) Policy.

MOVED Director Holdom, SECONDED Director Mayne, that the RDN Energy Policy (Electricity) be adopted.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Ruttan, that pursuant to Section 90(1) (e) and (g) of the Community Charter the Board proceed to an In Camera meeting to consider items related to land and legal issues.

CARRIED

TIME: 8:20 PM

RISE & REPORT

RECREATION AND PARKS SERVICES

MOVED Director Holme, SECONDED Director Mayne, that the Land Acquisition and Co-Owners Agreement between the RDN and the Nature Trust of BC for the acquisition of Camp Moorecroft be approved and that the RDN submit purchase offers to the United Church.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Ruttan, that the meeting terminate.

CARRIED

TIME: 9:13 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION