

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR MEETING OF THE BOARD  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, AUGUST 24, 2010 AT 7:00 PM  
IN THE RDN BOARD CHAMBERS**

**Present:**

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Alternate	
Director C. Pinker	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director E. Mayne	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen Mgr., Recreation & Parks Services
N. Avery	Gen. Mgr., Finance & Information Services
C. McIver	A/C Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

**CALL TO ORDER**

The Chairperson welcomed Alternate Director Pinker to the meeting.

**BOARD MINUTES**

MOVED Director Holme, SECONDED Director McNabb, that minutes of the regular Board meeting held July 27, 2010 be adopted.

CARRIED

## **COMMUNICATIONS/CORRESPONDENCE**

### **Trudy Coates, Town of Qualicum Beach, re Draft Regional Growth Strategy.**

MOVED Director Westbrook, SECONDED Director Mayne, that the correspondence from Trudy Coates from the Town of Qualicum Beach be received.

CARRIED

### **Colin Haime, District of Lantzville, re Draft Regional Growth Strategy.**

MOVED Director Westbrook, SECONDED Director Mayne, that the correspondence from Colin Haime from the District of Lantzville be received.

CARRIED

### **Barry Penner, Ministry of Environment, re Proposed Amendment to the RDN Solid Waste Management Plan.**

MOVED Director Westbrook, SECONDED Director Mayne, that the correspondence from Barry Penner, Minister of Environment be received.

CARRIED

### **Ted Swabey, City of Nanaimo, re Draft Regional Growth Strategy.**

MOVED Director Westbrook, SECONDED Director Mayne, that the correspondence from Ted Swabey from the City of Nanaimo be received.

CARRIED

## **UNFINISHED BUSINESS**

### **BYLAWS**

#### **For Adoption.**

#### **Bylaw No. 813.45**

MOVED Director Holme, SECONDED Director McNabb, that “French Creek Sewer Local Service Area Amendment Bylaw No. 813.45, 2010” be adopted.

CARRIED

#### **Bylaw No. 889.57**

MOVED Director Holme, SECONDED Director Johnstone, that “Northern Community Server Service Area Boundary Amendment Bylaw No. 889.57, 2010” be adopted.

CARRIED

#### **Bylaw No. 1604**

MOVED Director Bartram, SECONDED Director Biggemann, that “Bowser Village Centre Sewer Feasibility Study Service Establishment Bylaw No. 1604, 2010” be adopted.

CARRIED

#### **Bylaw No. 975.53**

MOVED Director Bartram, SECONDED Director Johnstone, that “Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw No. 975.53, 2010” be adopted.

CARRIED

**Bylaw No. 1577**

MOVED Director Westbrook, SECONDED Director Sherry, that “Regional District of Nanaimo Not-for-Profit-Rental Housing Sewer Development Cost Charge Reduction Bylaw No. 1577, 2010” be adopted.

CARRIED

**STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS**

**ELECTORAL AREA PLANNING STANDING COMMITTEE**

*From the Electoral Area Planning meeting held July 13, 2010.*

**DEVELOPMENT VARIANCE PERMIT APPLICATIONS**

**Development Variance Permit Application No. PL2010-101 - Fern Road Consulting Ltd. – 863 Cavin Road - Area ‘G’.**

MOVED Director Holme, SECONDED Director Bartram, that Development Variance Permit Application No. PL2010-101 to relax the minimum setback requirement from the front lot line of the future road be approved subject to the conditions outlined in Schedule No. 1.

CARRIED

**SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS**

**Electoral Area ‘E’ Parks and Open Space Advisory Committee.**

MOVED Director Holme, SECONDED Director Bestwick, that the minutes of the Electoral Area ‘E’ Parks and Open Space Advisory Committee meeting held July 5, 2010 be received for information.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that the investigation and assessment of a possible boat ramp location in Nanoose Bay by park staff be added to the 2011 work plan.

CARRIED

**Electoral Area ‘B’ Parks and Open Space Advisory Committee.**

MOVED Director Rudischer, SECONDED Director Johnstone, that the minutes of the Electoral Area ‘B’ Parks and Open Space Advisory Committee meeting held July 26, 2010 be received for information.

CARRIED

**ADMINISTRATOR’S REPORTS**

**Operating Results for the Period Ending June 30, 2010.**

MOVED Director McNabb, SECONDED Director Burnett, that the summary report of financial results from operations to June 30, 2010 be received for information.

CARRIED

**Bylaw No. 1490.01 – Amends the Southern Community Restorative Justice Contribution Service by Adding Victim Services and Increasing the Requisition Limit.**

MOVED Director Burnett, SECONDED Director Pinker, that the Board approve, commencing in 2011, an annual grant of \$5,000 to support the Victim Services program operating in School District 68 through the existing Southern Community Restorative Justice establishing bylaw.

CARRIED

MOVED Director Burnett, SECONDED Director Bestwick, that the "Southern Community Restorative Justice and Victims Services Support Service Amendment Bylaw No. 1490.01, 2010" be introduced for three readings and be forwarded to the Inspector of Municipalities for approval.

CARRIED

MOVED Director Burnett, SECONDED Director Bestwick, that the Regional District enter into a funding agreement with the Nanaimo Victim Services to provide an annual activity and financial report.

CARRIED

**Southern Community Search & Rescue Contribution Service – Request for Operational Funding by Nanaimo Search & Rescue Society.**

MOVED Director Burnett, SECONDED Director McNabb, that an operating grant of \$5,365 be provided to the Nanaimo Search & Rescue Society from current surplus funds in the Southern Community Search & Rescue Contribution Services.

CARRIED

MOVED Director Burnett, SECONDED Director McNabb, that commencing in 2011, annual funding to the Society of approximately \$3,000 be included in the annual budget.

CARRIED

MOVED Director Burnett, SECONDED Director McNabb, that as a condition of these funding approvals, the Society be required to enter into an agreement which provides for an annual activity and financial report.

CARRIED

MOVED Director Burnett, SECONDED Director McNabb, that correspondence be sent to the Province requesting the reinstatement of funding for Nanaimo Search & Rescue.

CARRIED

**Bow Horn Bay Fire Protection Service - Award of Fire Truck Proposal.**

MOVED Director Bartram, SECONDED Director Johnstone, that Rocky Mountain Phoenix be awarded the supply of a Rosenbauer Top Mount Pumper at an estimated price of \$281,040 including taxes for the Bow Horn Bay Volunteer Fire Department.

CARRIED

MOVED Director Bartram, SECONDED Director Johnstone, that Bow Horn Bay Fire department vehicle reserve funds in the estimated amount of \$238,595 be released for this purpose when required.

CARRIED

MOVED Director Bartram, SECONDED Director Johnstone, that the 2011 budget include an amount of approximately \$43,405 to fund the balance of the purchase price.

CARRIED

**Ministerial Order – Protection of Plant Communities on Select Crown Lands.**

MOVED Director Holme, SECONDED Director McNabb, that this report be received for information.

CARRIED

**Bylaw No. 500.355 – Request to Receive New Information - Zoning Amendment Application No. PL2009-211 - Keith Brown & Associates - Fielding Road - Area ‘A’.**

MOVED Director Burnett, SECONDED Director Holme, that third reading of "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.355, 2010" given on June 22, 2010 be rescinded.

CARRIED

MOVED Director Burnett, SECONDED Director Holme, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.355, 2010" be scheduled and delegated to Director Burnett or his alternative.

CARRIED

**Area ‘B’ Community Parks Service – 707 Community Park Management Plan.**

MOVED Director Rudischer, SECONDED Director Bartram, that the 707 Community Park Management Plan be approved.

CARRIED

**Drinking Water & Watershed Protection Service – Funding Request for Joint RDN - Ministry of Environment French Creek Water Quality Monitoring Project.**

MOVED Director Bartram, SECONDED Director Mayne, that the Regional District of Nanaimo/Ministry of Environment French Creek Monitoring Project Partnership, with funding support from the Drinking Water Watershed Protection program budget not to exceed \$3,500 be approved.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Draft Regional Growth Strategy.**

Director Westbroek enquired as to the next steps with respect to the communications received from the municipalities with their comments on the Draft Regional Growth Strategy document. The Board was advised that staff would be meeting with staff from the municipalities to review their concerns and expect to have a report back to the Board in October.

**NEW BUSINESS**

**Green Bin Project.**

The Manager of Solid Waste provided a brief update on the upcoming launch of the Green Bin Program.

**Nanoose Bay Parks and Open Space Advisory Committee.**

MOVED Director Holme, SECONDED Director McNabb, that Susan Croskery be appointed to Nanoose Bay Parks and Open Space Advisory Committee for a term ending December 31, 2010.

CARRIED

**Request for Remembrance Project – Royal Canadian Legion.**

MOVED Director Bartram, SECONDED Director Mayne, that the Board purchase a ½ page full colour advertisement space in the “Military Service Recognition Book” in support of the Royal Canadian Legion’s remembrance project.

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director McNabb, that pursuant to Section 90(1)(c) of the Community Charter the Board proceed to an In Camera Committee meeting to consider items related to personnel issues.

CARRIED

TIME: 7:37 PM

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CHAIRPERSON

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SR. MGR., CORPORATE ADMINISTRATION