

REGIONAL DISTRICT OF NANAIMO

**REGULAR BOARD MEETING
TUESDAY, AUGUST 24, 2010
7:00 PM**

(RDN Board Chambers)

A G E N D A

PAGES

- 1. CALL TO ORDER**
- 2. DELEGATIONS**
- 3. BOARD MINUTES**
5 - 14 Minutes of the regular Board meeting held July 27, 2010.
- 4. BUSINESS ARISING FROM THE MINUTES**
- 5. COMMUNICATIONS/CORRESPONDENCE**
15 - 22 **Trudy Coates, Town of Qualicum Beach**, re Draft Regional Growth Strategy.
23 - 28 **Colin Haime, District of Lantzville**, re Draft Regional Growth Strategy.
- 6. UNFINISHED BUSINESS**
BYLAWS
For Adoption.
French Creek Sewer
Bylaw No. 813.45 (All Directors – One Vote)
That “French Creek Sewer Local Service Area Amendment Bylaw No. 813.45, 2010” be adopted.

This bylaw extends the boundaries of the French Creek Sewer Service to include an Area ‘G’ property.

Bylaw No. 889.57. (All Directors – One Vote)

That “Northern Community Sewer Service Area Boundary Amendment Bylaw No. 889.57, 2010” be adopted.

This bylaw extends the boundaries of the Northern Community Sewer Service to include an Area ‘G’ property.

Bowser Village Sewer Feasibility Study Service

Bylaw No. 1604. (All Directors – One Vote)

That “Bowser Village Centre Sewer Feasibility Study Service Establishment Bylaw No. 1604, 2010” be adopted.

This bylaw establishes a service for the purpose of undertaking a sewer feasibility study in the Bowser Village Centre of Electoral Area ‘H’.

7. STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

7.1 ELECTORAL AREA PLANNING STANDING COMMITTEE

From the Electoral Area Planning meeting held July 13, 2010.

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2010-101 - Fern Road Consulting Ltd. - 863 Cavin Road - Area ‘G’. (Electoral Area Directors except EA ‘B’ – One Vote)

Delegations wishing to speak to Development Variance Permit Application No. PL2010-101.

That Development Variance Permit Application No. PL2010-101 to relax the minimum setback requirement from the front lot line of the future road be approved subject to the conditions outlined in Schedule No. 1.

7.2 COMMITTEE OF THE WHOLE STANDING COMMITTEE

7.3 EXECUTIVE STANDING COMMITTEE

7.4 COMMISSIONS

7.5 SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Electoral Area 'E' Parks and Open Space Advisory Committee. (All Directors – One Vote)

29 - 30 Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held July 5, 2010. (for information)

That the investigation and assessment of a possible boat ramp location in Nanoose Bay by park staff be added to the 2011 work plan.

Electoral Area 'B' Parks and Open Space Advisory Committee. (All Directors – One Vote)

31 - 32 Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held July 26, 2010. (for information)

8. ADMINISTRATOR'S REPORTS

33 - 52 Operating Results for the Period Ending June 30, 2010. (All Directors – One Vote)

53 - 57 Bylaw No. 1490.01 – Amends the Southern Community Restorative Justice Contribution Service by Adding Victim Services and Increasing the Requisition Limit. (EAs 'A', 'B', 'C' – Weighted Vote; All Directors – One Vote)

58 - 60 Southern Community Search & Rescue Contribution Service – Request for Operational Funding by Nanaimo Search & Rescue Society. (Nanaimo, Lantzville, EAs 'A', 'B', 'C' – Weighted Vote)

61 - 62 Bow Horn Bay Fire Protection Service - Award of Fire Truck Proposal. (All Directors – Weighted Vote)

63 - 74 Ministerial Order – Protection of Plant Communities on Select Crown Lands. (All Directors – One Vote)

75 - 79 Bylaw No. 500.355 – Request to Receive New Information - Zoning Amendment Application No. PL2009-211 - Keith Brown & Associates - Fielding Road - Area 'A'. (Electoral Area Directors except EA 'B' – One Vote)

80 - 83 Area 'B' Community Parks Service – 707 Community Park Management Plan. (All Directors – One Vote)

84 - 86 Drinking Water & Watershed Protection Service – Funding Request for Joint RDN - Ministry of Environment French Creek Water Quality Monitoring Project. (Electoral Area Directors – Weighted Vote)

9. **ADDENDUM**
10. **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**
11. **NEW BUSINESS**
12. **BOARD INFORMATION (Separate enclosure on blue paper)**
13. **ADJOURNMENT**
14. **IN CAMERA**

That pursuant to Section 90(1) (c) of the Community Charter the Board proceed to an In Camera Committee meeting to consider items related to personnel issues.

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JULY 27, 2010, AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Alternate	
Director D. Heenan	Electoral Area H
Director E. Mayne	City of Parksville
Director T. Westbrook	Town of Qualicum Beach
Alternate	
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Alternate	
Director M. Unger	City of Nanaimo
Alternate	
Director F. Pattje	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director D. Johnstone	City of Nanaimo

Also in Attendance:

P. Thorkelsson	A/C Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
S. Cormie	Acting Mgr., Current Planning
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen Mgr., Recreation & Parks Services
N. Avery	Gen. Mgr., Finance & Information Services
J. Pope	A/C Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

CALL TO ORDER

DELEGATIONS

Cheryl Zapotichny & Sheryl Armstrong, District 68 RCMP, re Funding Request for Victim Services Program.

Ms. Zapotichny and Ms. Armstrong provided a verbal and visual overview of the Nanaimo RCMP Victim Services program and requested funding support in the amount of \$5,000 to hire a crisis case worker for weekend assistance.

MOVED Director McNabb, SECONDED Director Unger, that this request be referred back to staff for a report.

CARRIED

LATE DELEGATIONS

MOVED Director Holme, SECONDED Director McNabb, that one late delegation be permitted to address the Committee.

CARRIED

David Pope, re Regional Growth Strategy Amendment to Support OCP Amendment Application No. PL2010-105 – Walbern Ventures – Claudet Road – Area E.

Mr. Pope spoke in opposition of any future development with regards to the Walbern Ventures application.

BOARD MINUTES

MOVED Director Holme, SECONDED Director McNabb, that minutes of the regular Board meeting held June 22, 2010 and the Special Board meeting held July 13, 2010 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Bill Layman, Qualicum and District Curling Club, re Request for Funding.

MOVED Director Westbroek, SECONDED Director Ruttan, that the correspondence from Bill Layman of the Qualicum and District Curling Club be received.

CARRIED

MOVED Director Westbroek, SECONDED Director Ruttan, that this item be referred back to staff for a report.

CARRIED

BYLAWS

For Adoption.

OCP & Zoning Amendment Application No. PL2009-502 – Williamson & Associates – Virostko Road & Midora Road – Area ‘C’

Bylaw No. 1148.05.

MOVED Director Young, SECONDED Director Burnett, that “Regional District of Nanaimo Arrowsmith Benson – Cranberry Bright Official Community Plan Amendment Bylaw No. 1148.05, 2010” be adopted.

CARRIED

Bylaw No. 500.353.

MOVED Director Young, SECONDED Director Burnett, that “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.353, 2010” be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

MOVED Director Holme, SECONDED Director Rudischer, that the minutes of the Electoral Area Planning Committee meeting held July 13, 2010 be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Michael & Jan Wilby, re Proposed Schooner Cove Development.

MOVED Director Holme, SECONDED Director Burnett, that the communication from Michael & Jan Wilby be received.

CARRIED

Nettie & William Kokura, re Proposed Lakes District and Schooner Cove Development.

MOVED Director Holme, SECONDED Director Burnett, that the communication from Nettie & William Kokura be received.

CARRIED

PLANNING

AMENDMENT APPLICATIONS

Regional Growth Strategy Amendment to Support OCP Amendment Application No. PL2010-105 - Walbern Ventures - Claudet Road - Area 'E'.

This item has been withdrawn.

Bylaw No. 500.357 Zoning Amendment Application No. PL2010-011 – Maibach - 2115 South Wellington Road - Area 'A'.

MOVED Director Burnett, SECONDED Director Young, that the Summary of the Public Information Meeting held on June 28, 2010 be received.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that Application No. PL2010-011 to rezone the subject property from Commercial 4 (CM4) to Industrial 1 (IN1) be approved subject to the conditions included in Schedule No. 1.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.357, 2010" be given 1st and 2nd reading.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.357, 2010" be delegated to Director Burnett or his alternate.

CARRIED

Bylaw No. 500.358 Zoning Amendment Application No. PL2009-006 - Atkey and Polgari - 2800 Kilpatrick Road - Area 'C'.

MOVED Director Young, SECONDED Director Burnett, that Application No. PL2009-006 to rezone the subject property from Subdivision District 'D' to Subdivision District 'F' be approved subject to the conditions included in Schedule No. 1.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.358, 2010" be given 1st and 2nd reading.

CARRIED

MOVED Director Young, SECONDED Director Burnett, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.358, 2010" be delegated to Director Young or her alternate.

CARRIED

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. PL2010-094 & Request for Frontage Relaxation - Fern Road Consulting Ltd. - 226 Kenmuir Road - Area 'H'.

MOVED Director Heenan, SECONDED Director Young, that Development Permit Application No. PL2010-094, in conjunction with a two lot subdivision be approved subject to the conditions outlined in Schedule No. 1.

CARRIED

MOVED Director Heenan, SECONDED Director Young, that the request to relax the minimum 10% perimeter frontage requirement for proposed Lot 1 and Lot 2 be approved.

CARRIED

Development Permit Application No. PL2010-118 & Request for Frontage Relaxation - Fern Road Consulting Ltd. - 6190 & 6208 Island Highway West - Area 'H'.

MOVED Director Heenan, SECONDED Director Young, that Development Permit Application No. PL2010-118, in conjunction with a lot line adjustment subdivision be approved subject to the conditions outlined in Schedule No. 1.

CARRIED

MOVED Director Heenan, SECONDED Director Young, that the request to relax the minimum 10% perimeter frontage requirement for proposed Lot 1 be approved.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit with Variances Application No. PL2010-097 - Fern Road Consulting Ltd. - 771 Miller Road - Area 'G'.

MOVED Director Holme, SECONDED Director Biggemann, that Development Permit with Variance No. PL2010-097 to permit the construction of an accessory building by varying the maximum accessory building height, be approved subject to the conditions outlined on Schedules No. 1-4.

CARRIED

Development Permit with Variances Application No. PL2010-099 - Anderson Greenplan Ltd. - Janes Road - Area 'A'.

MOVED Director Burnett, SECONDED Director Young, that Development Permit with Variances and Site Specific Exemption Application No. PL2010-099 to permit the construction of a dwelling unit with variances to the watercourse, other (exterior) lot line setback, and height be approved subject to the conditions outlined in Schedules No. 1- 3.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2010-101 - Fern Road Consulting Ltd. – 863 Cavin Road - Area 'G'.

This item has been postponed.

Development Variance Permit Application No. PL2010-103 – Mitchell - 1407 Marina Way – Area 'E'.

MOVED Director Holme, SECONDED Director Burnett, that Development Variance Permit Application No. PL2010-103, be approved subject to the conditions outlined in Schedules No. 1-3.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

MOVED Director Mayne, SECONDED Director Westbroek, that minutes of the Committee of the Whole meeting held July 13, 2010 be received for information.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

Cassidy Waterloo Fire Protection Service - Agreement for Ownership of Highway Signal Equipment & Establishment of Capital Reserve Fund by Bylaw No. 1602.

MOVED Director Burnett, SECONDED Director Young, that staff be authorized to execute an ownership transfer and maintenance agreement for highway pre-emption signals installed within the Cassidy Waterloo Fire Protection Service Area.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that "Cassidy Waterloo Fire Protection Service Capital Reserve Fund Bylaw No, 1602, 2010" be introduced and read three times.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that "Cassidy Waterloo Fire Protection Service Capital Reserve Fund Bylaw No. 1602, 2010" be adopted.

CARRIED

District 69 Fire Protection Services - Mutual Aid Agreement Between the RDN (Bow Horn Bay, Dashwood, Errington, Coombs-Hilliers & Nanoose Bay Fire Protection Services) and Other Service Providers.

MOVED Director Holme, SECONDED Director Biggemann, that the fire services mutual aid agreement between District 69 local government fire departments be approved as presented.

CARRIED

Local Calling Area in a Portion of Electoral Area 'H'.

MOVED Director Heenan, SECONDED Director Mayne, that the Regional District of Nanaimo support an application to the CRTC to introduce local calling between Bowser and Union Bay.

CARRIED

Bylaw No. 1603 - 2011 Permissive Tax Exemption for Alberni Clayoquot Regional District.

MOVED Director Westbrook, SECONDED Director Mayne, that "Property Tax Exemption (Mt. Arrowsmith Regional Park) Bylaw No. 1603, 2010" be introduced for first three readings.

CARRIED

MOVED Director Westbrook, SECONDED Director Mayne, that "Property Tax Exemption (Mt. Arrowsmith Regional Park) Bylaw No. 1603, 2010" be adopted.

CARRIED

Final Report on Use of Strategic Communities Investment Funds.

MOVED Director Holme, SECONDED Director McNabb, that the report of the use of the Strategic Community Investment Funds be received.

CARRIED

Nanoose Fire Protection Service - Support for Sponsored Crown Land Grant Application.

MOVED Director Holme, SECONDED Director McNabb, that the Board supports the submission of an application for a sponsored crown grant for fire department purposes over Lot 6, District Lot 130, Plan 27190, Nanoose District.

CARRIED

Mid Vancouver Island Habitat Enhancement Society - Request for Grant in Aid.

MOVED Director Mayne, SECONDED Director Westbrook, that a Grant in Aid in the amount of \$1,500 be approved for the Mid Vancouver Island Habitat Enhancement Society, for assistance in the production of educational materials regarding the importance of the nearshore to our ecosystem.

CARRIED

MOVED Director Mayne, SECONDED Director Westbrook, that the Grant in Aid be funded from the District 69 portion of Grants in Aid funds.

CARRIED

DEVELOPMENT SERVICES

PLANNING

Electoral Area 'A' Draft Official Community Plan - Nanaimo Regional Airport.

MOVED Director Burnett, SECONDED Director Young, that the Board support Alternative 1: To remove the airport section and potential Growth Containment Boundary expansion on airport lands from the draft Electoral Area 'A' OCP with the understanding that there are issues surrounding the airport lands that are unresolved and that the OCP may be amended at a later date in response to the outcome of a separate process.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the Board forward the consideration of the external process included in Alternative 1 to the 2011 budget deliberations.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the Board direct staff to prepare a public consultation plan in preparation for the 2011 budgeting process.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER

Bylaw No. 1577 - Reduction of Sewer Development Cost Charges for Not-for-Profit Rental Housing (Northern Community, Southern Community, Duke Point & Fairwinds Sewer Services).

MOVED Director Westbroek, SECONDED Director Johnstone, that "Regional District of Nanaimo Not-for-Profit-Rental Housing Sewer Development Cost Charge Reduction Bylaw No.1577, 2010" be rescinded at third reading.

CARRIED

MOVED Director Westbroek, SECONDED Director Johnstone, that "Not-for-Profit-Rental Housing Sewer Development Cost Charge Reduction Bylaw No. 1577, 2010" be amended at second reading to include a 50% reduction in sewer DCCs for not-for-profit rental housing for the Southern Community, Fairwinds (Nanoose) and Duke Point Sewer Service Areas.

CARRIED

MOVED Director Westbroek, SECONDED Director Johnstone, that "Regional District of Nanaimo Not-for-Profit-Rental Housing Sewer Development Cost Charge Reduction Bylaw No. 1577, 2010" be read a third time, as amended, and forwarded to the Inspector of Municipalities for approval.

CARRIED

Bylaws No. 813.45 & 889.57 - Amend the Boundaries of the French Creek & Northern Community Sewer Services to Include an Area 'G' Property.

MOVED Director Westbroek, SECONDED Director Mayne, that "French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.45, 2010" be introduced and read three times.

CARRIED

MOVED Director Westbroek, SECONDED Director Mayne, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.57. 2010" be introduced and read three times.

CARRIED

WATER

Drinking Water & Watershed Protection Service - Request for Funding by the Mid Vancouver Island Habitat Enhancement Society for Phase 2 of the Lower Englishman River Watershed Study.

MOVED Director Westbroek, SECONDED Director Rudischer, that funding in the amount of \$4,000 to MVIHES for Phase 2 of the "Lower Englishman River Watershed - Groundwater and Surface Water Interaction Study" be approved.

CARRIED

MOVED Director Holme, SECONDED Director Burnett, that the funding be provided from the Drinking Water Watershed Protection Volunteer Support budget.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Arrowsmith Water Service Management Committee.

MOVED Director Holme, SECONDED Director Ruttan, that the minutes of the Arrowsmith Water Service Management Committee meeting held March 22, 2010 be received for information.

CARRIED

Electoral Area 'B' Parks and Open Space Advisory Committee.

MOVED Director Rudischer, SECONDED Director Pattje, that the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held May 4, 2010 be received for information.

CARRIED

Drinking Water & Watershed Protection Advisory Committee.

MOVED Director Burnett, SECONDED Director Biggemann, that the minutes of the Drinking Water & Watershed Protection Advisory Committee meeting held June 7, 2010 be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Campbell Connor, Coalwatch Comox Valley, re Raven Underground Coal Project.

MOVED Director Westbrook, SECONDED Director Burnett, that this issue be referred to the Sustainability Select Committee.

CARRIED

ADMINISTRATOR'S REPORTS

Bylaw No. 1604 – Establishes the Bowser Village Sewer Feasibility Study Service.

MOVED Director Heenan, SECONDED Director Burnett, that "Bowser Sewer Study Service Establishing Bylaw No. 1604, 2010" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

MOVED Director Heenan, SECONDED Director Burnett, that \$10,000 from the Community Works Funds held for Electoral Area 'H' be applied to the Bowser Centre Sewer Feasibility study.

CARRIED

MOVED Director Heenan, SECONDED Director Burnett, that \$10,000 be provided on a temporary feasibility study basis from the Liquid Waste Management Planning service for the Bowser Centre Sewer study.

CARRIED

Bylaw No. 975.53 – Amends the Boundaries of the Pump & Haul Service to Exclude an Area 'H' Property.

MOVED Director Heenan, SECONDED Director Burnett, that the boundaries of the "Regional District of Nanaimo Pump and Haul Local Service Establishment Bylaw No. 975, 1995" be amended to exclude District Lot 2001, Nanaimo Land District (Electoral Area 'H').

CARRIED

MOVED Director Heenan, SECONDED Director Burnett, that the "Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw No. 975.53, 2010" be introduced and read three times.

CARRIED

Nanoose Bay Pollution Control Centre Upgrade Study.

MOVED Director Holme SECONDED Director McNabb, that the Nanoose Bay Pollution Control Centre Upgrade Study be received for information.

CARRIED

Bowser Waterworks District Infrastructure Planning Grant Application – Request for Support.

MOVED Director Heenan SECONDED Director Burnett, that the Board support the Bowser Waterworks District application for a Ministry of Community & Rural Development Infrastructure Planning Grant to investigate the availability of additional source water to compliment a future water system balancing reservoir project.

CARRIED

VIU Transit Exchange Agreement.

MOVED Director McNabb, SECONDED Director Burnett, that the Board approve the Vancouver Island Transit Exchange Agreement.

CARRIED

ADDENDUM

Coombs Hilliers Fire Department – Approval to Use Resources Outside of Fire Protection Boundaries.

MOVED Director Biggemann, SECONDED Director Unger, that the Coombs Hilliers Volunteer Fire Department be added to the list of crew and equipment available to respond to fire emergencies on Vancouver Island only for fire season 2010.

CARRIED

Province of BC Ambulance Service – Land Lease at 220 Lions Way, Bowser.

MOVED Director Heenan, SECONDED Director Johnstone, that the Board authorize the execution of a lease for property at 220 Lions Way, Bowser BC in substantially the form attached to this report.

CARRIED

BOARD INFORMATION

UBCM - Meeting Requests for Premier or Cabinet Ministers.

Staff were requested to coordinate meetings with Cabinet Ministers and or the Premier to discuss BC Transit management fees, the Raven Underground Coal Project and the issues surrounding DL33 in Nanoose.

IN CAMERA

MOVED Director Holme, SECONDED Director McNabb, that pursuant to Section 90(1) of the Community Charter the Board proceed to an In Camera Committee meeting to consider items related to legal issues.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 7:49 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION



TOWN OF QUALICUM BEACH
INCORPORATED 1942

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August 17, 2010

Emailed: mpearse@rdn.bc.ca
Maureen Pearse, Sr. Mgr. of Corporate Administration
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

Dear Maureen Pearse:

Draft Regional Growth Strategy

Council at their July 12, 2010 regular Council meeting considered the draft Regional Growth Strategy and passed the following motion:

THAT Council directs staff to provide a letter to the Regional District of Nanaimo indicating that Council supports the draft Regional Growth Strategy dated April 29, 2010 subject to the changes contained in Schedule 'A' to the Planning Department's memo included in the July 12, 2010 Council Agenda.

Enclosed is a copy of the Planning Department's July 12, 2010 memo. If you have any questions, please call Paul Butler, Director of Planning at 250.752.6921 or e-mail: pbutler@qualicumbeach.com

Yours truly,

Trudy Coates
Corporate Administrator

/v1

Enc.

c. P. Butler, Director of Planning, Town of Qualicum Beach

c. Carol Mason, RDN

c. Paul Thompson, Mgr. Long Range Planning, RDN

File: 6530-60

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**Town of Qualicum Beach
MEMORANDUM**

TO: Mark D. Brown FOR: Regular Council Meeting, July 12, 2010

FROM: Paul Butler, Director of Planning

SUBJECT: Draft Regional Growth Strategy Dated April 29, 2010

RECOMMENDATION

THAT Council direct staff to provide a letter to the Regional District of Nanaimo indicating that Council supports the draft Regional Growth Strategy dated April 29, 2010 subject to the changes contained in Schedule 'A' to the Planning Department memo included in the July 12, 2010 Council Agenda.

PURPOSE

For Council to consider the draft Regional Growth Strategy (RGS) as requested by the Regional District of Nanaimo (RDN).

BACKGROUND

The current draft of the RGS is the result of a three-year initiative consultation process involving the public, provincial agencies and member municipalities.

The latest proposed RGS is a 30-year visioning document that builds on two previous growth strategies for the region. The proposed RGS recognizes new issues in land use planning, sustainability and urban development including climate change and green house gases, food security, and affordable housing. The draft RGS also establishes a new process for approving minor amendments: to the bylaw and a new monitoring and goals achievement program will be established.

After its adoption the RGS will be a guiding document for land use within the region. All official community plans (OCP) must be consistent with the RGS as indicated in the OCP's Regional Context Statement.

The most significant changes in the draft RGS are:

- The RGS is based on a set of clearly stated sustainability principles;
- Establishes a clear process for making changes to the RGS;
- Identifies how the RGS will implement and establish a public reporting process;
- Includes targets and measures for reducing greenhouse gas emissions
- Sets direction on the role of municipalities and the RDN on many issues including, affordable housing, food security, transportation, serving, climate change, energy consumption, economic development and education

- Destination resorts such as the Pheasant Glen development are no longer supported in rural areas. Only ecotourism and small scale agri-tourism is supported outside the RGS.

Other changes that do not support the overriding sustainability principals are:

- Growth containment boundaries (GCB) previously called Urban Containment Boundary, have expanded in some areas and now include “resource lands and open space” including lands within the Agricultural Land Reserve;
- Growth Containment Boundaries have expanded in some areas and now include “rural residential areas”;
- Growth Containment Boundaries have expanded in some areas and now include ‘Industrial Areas’ that are remotely located outside urban areas;

It is clear in the document’s policies and descriptions that land not intended for urban growth e.g. ALR and other resource lands and Rural Residential does not belong inside the ‘Growth Containment Boundary’ nor should they be designated as an ‘Urban Area’, yet Map 6, Land Use Designations does this extensively.

The currently adopted RGS has “Resource Lands and Open Space”, “Rural Residential Areas” and remotely located “Industrial Areas”, all outside the Urban Containment Boundary (now called the “Growth Containment Boundary”) where they should be located.

Goals of the RGS

The draft RGS has eleven goals, an increase over the eight goals in the previous Growth Strategy. The goals are:

1. Prepare for Climate Change and Reduce Energy Consumption - Reduce GHG emissions and energy consumption and promote adaptive measures to prepare for climate change impacts.
2. Protect the Environment - Protect the environment and avoid ecological damage related to human activity.
3. Coordinate land use and mobility - Ensure land use patterns and mobility networks are mutually supportive and work together to reduce automobile dependency and provide for efficient goods movement.
4. Concentrate housing and jobs in rural village and urban growth centres - Establish distinctive activity centres and corridors within growth containment boundaries that provide ready access to places to live, work, play and learn.

5. Enhance Rural Integrity - Protect and strengthen the region's rural economy and lifestyle.
6. Facilitate the Provision of Affordable Housing - Support and facilitate the provision of appropriate, adequate, attainable and affordable housing.
7. Enhance Economic Resiliency - Support strategic economic development and to link commercial and industrial strategies to the land use and rural and environmental protection priorities of the region.
8. Enhance Food Security - Protect and enhance the capacity of the region to produce and process food.
9. Celebrate Pride of Place - Celebrate the unique natural beauty, culture, history, and arts of the region.
10. Provide Services Efficiently - Provide efficient, cost-effective services and infrastructure.
11. Enhance Cooperation Among Jurisdictions - Facilitate an understanding of and commitment to the goals of growth management among all levels of government, the public, and key private and voluntary sector partners.

SUMMARY

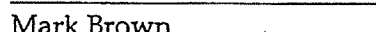
The goals of the draft RGS are supported by staff, however, the Land Use designations on Map 6 of the RGS are inconsistent with the goals because, in some instances, resource lands, (including ALR), rural residential areas and remotely located industrial areas are included within the Growth Containment Boundary and are designated as urban centres.

ALTERNATIVES

1. Advise the Regional District of Nanaimo that the Town supports the draft RGS subject to the changes identified in Schedule 'A';
2. Advise the Regional District of Nanaimo that the Town supports the draft RGS subject to other changes as directed by Council; or
3. Advise the Regional District of Nanaimo that the Town supports the draft RGS as submitted by the Regional District of Nanaimo.



Paul Butler
Director of Planning
Report Writer



Mark Brown
Chief Administrative Officer
Concurrence

Schedule A

Recommended Changes to the Draft Regional Growth Strategy Dated April 29 2010

1. All land designated in the current Regional Growth Strategy Bylaw 1309 as 'Resource' Lands, including land within the Agricultural Land Reserve, should remain outside of the Growth Containment Boundary.
2. All land designated in the current Regional Growth Strategy Bylaw 1309 as 'Resource' Lands, including land within the Agricultural Land Reserve, should not be designated as 'Urban Area' or 'Urban Centre'
3. All land designated in the current Regional Growth Strategy Bylaw 1309 as 'Rural Residential' should remain outside of the Growth Containment Boundary unless they are areas intended to be developed for urban densities.
4. All land designated in the current Regional Growth Strategy Bylaw 1309 as 'Rural Residential' should not be designated as 'Urban Area' or 'Urban Centre' unless they are areas intended to be developed for urban densities.
5. All land designated in the current Regional Growth Strategy Bylaw 1309 as Industrial and are remotely located outside the current Urban Containment Boundary should remain outside the Containment Boundary unless they are areas intended to be developed for residential urban densities.
6. All land designated in the current Regional Growth Strategy Bylaw 1309 as Industrial and are remotely located outside the current Urban Containment Boundary should not be designated as 'Urban Area' or 'Urban Centre' unless they are areas intended to be developed for residential urban densities.
7. Sec. 1,5,1(2) reads 'The following types of amendments are not considered minor'. This could be interpreted as a complete list, which is not the intent. To clarify it is suggested that the wording be changed to read 'Although not intended as an exhaustive list, the following types of amendments are not considered minor', or similar wording.
8. Sec. 1,5,1(2)(bullet 2), regarding types of amendments that are not considered minor, reads 'Those that include land in the Agricultural Land Reserve and will negatively impact agricultural lands'. This wording indicates that two sets of criteria have to be satisfied in order for this type of amendment to be considered under the 'major' process. This creates subjective criteria for an amendment involving land in the ALR and invites unwanted debate as to whether the amendment involving ALR land should be considered under the major or minor process. It is suggested that the wording be changed to read 'Those that include land in the Agricultural Land Reserve or will negatively impact agricultural lands'.

9. Sec. 1.5.1(2) (bullet 4), regarding types of amendments that are not considered minor, reads 'Those that require the provision of new community water and sewer systems outside of proposed or existing Growth Containment Boundaries' (GCB). This could be interpreted to mean that a new development proposal located inside a proposed GCB extension would be considered minor, which is not the intent. To clarify it is suggested that the wording be changed to read 'Those that require the provision of new community water and sewer systems outside the Growth Containment Boundary'.

10. Advise the Regional District of Nanaimo that the Town is in the process of reviewing its Official Community Plan which could result in an amendment to its Urban Containment Boundary in accordance with the current OCP adopted in 2005.

BACKGROUNDER

Having areas that include “resource lands and open space”, “rural residential” and “industrial” inside the GCB would produce a document that grossly contradicts itself.

Examples of this run throughout the document eg. the description of a Growth Containment Boundary.

“Growth Containment Boundary

The Growth Containment Boundary is a line that defines where growth is intended to be directed. The Growth Containment Boundary is intended to control urban sprawl and to encourage the development of compact, complete communities within municipalities or within a Rural Village Centre in electoral areas. Development within growth containment boundaries is intended to be diverse and provide places for people to live, work, learn, shop and play and may include lands intended to be conserved to support ecosystem functions or other green space purposes. Land situated outside growth containment boundaries is intended primarily for rural purposes that require only limited infrastructure and services to be viable.”

Likewise the description of ‘Rural Residential’ indicates that land designated as such in the current adopted plan should not be placed inside the Growth Containment Boundary, and then have its designation changed to Urban Area, because it is located within a municipal boundary, unless it is truly intended to receive urban density. In most cases this is not the intention.

“Rural Residential

Land that is intended to accommodate primarily rural residential development is designated as Rural Residential.

This designation mostly includes land that has already been subdivided into relatively small parcels for a rural area. It also includes land where modest future rural residential subdivision development could occur without affecting the rural economy or environmental quality.

Except as provided for under Policy 5.12, the minimum parcel size of lands designated as Rural Residential will not be reduced below the minimum parcel size established in official community plans in place at the date of the adoption of this regional growth strategy.”

Land designated as ‘Urban Centre’ (Area), in some cases, now contains resource land, including ALR; land currently designated as Rural Residential; and remote industrial areas currently outside the Urban Containment Boundary. The definitions that follow indicate that such land uses are improperly designated.

“Urban Centre

Land located within the Growth Containment Boundaries of a municipality that is primarily intended for urban development is designated as Urban Centre.

Land in this designation should be served with community water and sewer systems and accommodate a broad range of urban land uses at urban densities, or have commitments in place to service it and develop the land to urban densities.

New development on land designated as Urban Centre should primarily be focused into mixed-use centres adjacent to development that is designed to support its commercial vitality, and provide direct, convenient multi-modal access to the centre. Urban Centres include one or more mixed-use centres intended to be complete, compact neighbourhoods that include places to live, work, learn, play, shop, and access services. Local jurisdictions may define and create a wide variety of different types of mixed-use centres in Urban Centres to suit community conditions.” also

“Urban Centre

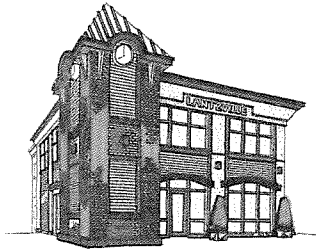
Urban centres accommodate a broad mix of land uses and medium to high density development within a municipality,”

“Policies

The RDN and member municipalities agree to/that:

Growth Containment Boundaries

4.1 Designate Growth Containment Boundaries (GCBs) consistent with the Regional Growth Strategy in their Official Community Plans for the purpose of defining Urban Centres and Rural Village Centres.”



District of Lantzville

Incorporated June 2003

OFFICE OF THE MAYOR

August 3rd, 2010

Mr. Joe Stanhope, Chair
 RDN Board of Directors
 Regional District of Nanaimo
 6300 Hammond Bay Rd
 Nanaimo, BC V9T 6N2

Dear Mr. Stanhope:

Re: Regional Growth Strategy Review

CAO'S OFFICE			
CAO	<input checked="" type="checkbox"/>	GMR&PS	
GMDS	<input checked="" type="checkbox"/>	GMT&SWS	
GMF&IS		GMR&CS	
AUG 11 2010			
SMCA		BOARD	<input checked="" type="checkbox"/>
CHAIR	<input checked="" type="checkbox"/>	Coll.	

Thank you for the invitation to comment on the April 29th, 2010 Draft of the Regional Growth Strategy (RGS). The following outlines Council's comments on the Draft on issues of interest to the District of Lantzville.

Overall, we feel strongly that the RGS does not represent the comments made by member municipalities at the meetings held on this document. The municipalities stated that they were interested in a succinct, verbiage-free document that provided a high-level perspective on growth and change in the region. Much of the text in *Section 1: Introduction*, and *Section 2: Context* is unnecessary. *Section 3: Vision and Sustainability Principles* should be substantially downsized. In addition, the preamble text introducing the goals and policies in each section should be stricken. We also find the language in the document to be prescriptive rather than descriptive; there was extensive discussion at several meetings and widespread agreement that this document was not intended to be a regulatory document but was to provide guidance for the evolution of the region. Words like "will" and "must" are precisely what we asked not be included in the document.

We were surprised to see that the member municipalities are being treated unequally. Policy 3.3 establishes a hierarchy of municipalities, separating the City of Nanaimo from the other member municipalities. While an argument might be made to state that by population and land area alone, the City of Nanaimo is sufficiently different from the other municipalities to warrant a separate classification. The question, however, is if the policies within the RGS somehow apply differently to the City of Nanaimo in comparison to the other municipalities. Clarification is requested from the RDN on the rationale behind this differentiation among member municipalities along with text that describes how the policies apply differently to the two classifications of municipalities. We do see one point of difference: the District is again being singled out on servicing issues. We point to policy 10.6 as an example.

The amendments defined as *minor* are inconsequential and largely address only errors or housekeeping issues. We are uncertain if the changes that fall under the definition of minor amendments even require this level of review.

We would request a definition of the term “support” as it appears throughout the document. It is unclear if support then ties the District of Lantzville to a financial commitment to a future project. In addition, there are several places where the document supports new functions or actions that will require financial investment from the member municipalities and the RDN. We are concerned that the RGS makes many commitments that are far beyond the financial abilities of the RDN or the member municipalities. As with the term “support” mentioned previously, we request a definition of what “agree to” means for the District of Lantzville. The document needs to be amended to either delete each reference to “the municipalities agree” where no such agreement has been obtained. Less restrictive wording is required.

With reference to specific policies or sections of the RGS, we provide the following comments:

1.0 (1.5.2)	<i>Process for Approving Minor Amendments:</i> this review process must be simplified. The point of a minor amendment process was that it be rapid and uncomplicated; the process as proposed does not meet that criteria and will also be extremely costly for participants.
4.0	<i>Goals and Policies:</i> this is one place in the document where preamble text is required. The text should state that goal order is not indicative of importance or the goals should be prioritized and a statement provided indicating this.
4.0, 4.1	Several of the goals appear to be in conflict. For example, how can reducing automobile dependency be reconciled with strengthening the rural economy? Enhancing food production with reducing energy consumption? While this is an expected list of goals, what do we mean by them? Additionally, Goal 9 seems out of place and is committing the RDN to a new function (currently unfunded).
4.2	Immediately preceding the numbered policies, a statement is made that “The RDN and member municipalities agree to...” This statement must be amended as it does not accurately reflect Lantzville’s understanding of our participation in the RGS.
4.2 (2.7)	<i>Environmentally Sensitive Areas:</i> Remove item 2.7. The District of Lantzville has not committed to the preparation of this inventory. Therefore, we request the removal of 2.7 or clarification/confirmation from the RDN that the RDN assumes all responsibilities including financial implications.
4.2 (2.9)	“...require an environmental review for projects” – this statement unduly binds the decision-making authority of the member municipalities. Each municipality has jurisdiction over application requirements within its incorporated boundaries. The District of Lantzville has its own process for requiring environmental reviews.
4.2 (3.4)	Unclear what is meant by “environmental impacts (aquifers, etc)”.
4.2 (3.8)	Remove this item as, again, it falls under the jurisdictional authority of applicable member municipalities, or alternatively remove the words “significant economic assets”.
4.2 Goal 4	<i>Preamble.</i> This section is representative of the excess in the RGS. Statements like “how communities are designed reflects social equity and fairness values.” do not add to the RGS.
4.2 (4.2)	Would this preclude updating the RGS following an OCP review? Would this preclude changes to Growth Containment Boundaries in Official Community Plans? This is the situation for Lantzville, as our OCP was adopted in 2005 yet the RGS map was never updated to reflect the changes in the Urban Containment Boundary.

4.2 (4.7)	It is anticipated that all costs for the region-wide study will be paid by the RDN. We request that the RDN confirm/clarify this in writing.
4.2 (4.8)	We request clarification on all bullets contained in this section, specifically the second bullet. If the wording cannot be clarified, we request that all four bullets be removed.
4.2 (5.2 & 5.3)	Remove these items. Further discussion is required.
4.2 (5.6)	Incorrect terminology. Replace "silviculture" with "timber production"
4.2 (6.0)	Add "adaptable" to end of first sentence of preamble. Remove reference to City of Nanaimo Housing Action Plan in third paragraph.
4.2 (6.1)	Delete – no agreement on this item has been reached.
4.2 (6.3)	It is the jurisdiction of each member municipality to determine the incentives supported in OCPs and zoning bylaws
4.2 (7.0)	Third bullet: It is questionable if there are labour force shortages in this region, given that we have one of the higher unemployment rates in Canada. After "Key areas for potential future economic growth include:" add sixth bullet that states "Recognition of the unique central location on Vancouver Island which is favourable for communications, telecommunications and knowledge-based businesses."
4.2 (7.1)	Remove item. Policy 7.1 states that "the RDN and member municipalities agree to work as partners and individually on economic development related projects, including the preparation of a regional economic development strategy." The District of Lantzville has not committed to this strategy, nor, to our knowledge, have the other member municipalities.
4.2 (7.2)	This statement needs to be more broadly written and at the level of the RGS. Additionally, the benefits of economic development should not necessarily be distributed based on assessment/population split, but rather on the acceptance of a cost-sharing arrangement.
4.2 (7.3)	Delete jargon such as "ex-urban".
4.2 (7.6)	An industrial lands study was completed a few years ago by the RDN: clarification is requested on the cost and status of this document. The District of Lantzville has not committed to participate in an industrial lands study.
4.2 (7.14)	Third bullet: "support the preparation of a study of agriculture..." As noted in the first two bullets, the Agricultural Land Commission, a provincial agency, has jurisdiction over lands in the Agricultural Land Reserve. As the RGS does not otherwise specify lands with agricultural potential in the mapping, it is unknown what the purpose of a study on agriculture would be. This question is better left to the appropriate ministries. Fifth bullet: clarification is requested on how the RGS will enhance opportunities for agricultural activity on lands not within the Agricultural Land Reserve or how this bullet adds meaning to the RGS.
4.2 (8)	Delete first 3 paragraphs. The study referenced is from 2001 and referenced conditions in a study that is not proven relevant to local conditions. Clarification is requested on how the first bullet "improving access to water for irrigation" is rationalized with Policy 10.4.

4.2 (8.1)	Request clarification of definition of "agricultural lands" – ALR or non-ALR and include definition. Request consistency within document when referencing agricultural lands.
4.2 (8.3 & 8.5)	As above in 8.1.
4.2 (9.0)	The RDN would appear to be committing to a new function that is currently unfunded. Again, 9.1 and 9.2 are either so obvious as to not require statement or better belong in OCPs and zoning documents.
4.2 (10.1)	The District of Lantzville has not committed to the preparation of a strategy for the provision of community services inside growth containment boundaries. The District is, of course, interested in a strategy within its own incorporated boundary, but is neither prepared nor able to fund a similar investigation in other incorporated municipalities or growth containment areas.
4.2 (10.2)	Clarification is requested as to the meaning of the first bullet. Does this preclude obtaining grant funding? Should the local government determine that a different funding formula/method is applicable, does this mean that the local government could not proceed with providing water and/or wastewater services? Reference to the party that pays for the service should be removed.
4.2 (10.3)	As above in 10.2. Remove policy.
4.2 (10.4)	<p>Of specific concern are the water policies which support BC's Living Water Smart 2020 goals of "being 33% more water use efficient and acquiring 50% of new municipal water needs through conservation." It is these sweeping, blanket statements that make support for the RGS difficult. The use of water in Lantzville is top of mind for residents, and many residents are extremely careful in their water use. It is unlikely that an additional 33% saving could be achieved from these users.</p> <p>The statement "new water needs" also requires clarification. It is also unlikely that Lantzville will somehow acquire 50% of new water needs through conservation, and should water savings be made, it is further unlikely that Lantzville would add new users to the water system.</p> <p>The 33% and 50% goals, while laudable, are unachievable. The District is certainly in support of reductions in water use and water conservation measures, but the language in this section should be broadened so unrealistic goals are not set. "District of Lantzville Subdivision and Development Bylaw No. 55, 2005" contains the District's standards for water supply and use and, since Lantzville's only community water source is its aquifer, it would be unachievable for us to acquire 50% of our new water needs through conservation. If this were possible, we would have achieved it as we are a quantum level ahead of other BC municipalities in our water use and conservation methods/watering restrictions.</p>
4.2 (10.6)	This policy must be removed. This would preclude the consideration of pre-zoning lands to meet the objectives and policies of an official community plan or other neighbourhood or village-level plan. Zoning is often used as a tool to interest in development, whether or not it can be immediately achieved. This policy seems short-sighted, punitive, overly regulatory, and well beyond the level of detail that one would expect to see in an RGS.

4.2 (10.11)	Request clarification as to whether the wording refers to aggregate or bedrock mining sites (usually porous material) hence the use of the site for solid waste disposal would not be an appropriate use.
4.2 (10.8-10.11)	Add wording to ensure all new high density development and facilities provide food waste recycling.
4.2 (11)	Second paragraph – remove words "...partnership and..." from first sentence.
4.2 (11.1)	Example of "fluff" – provincial legislation requires municipalities to do this, and restating this as a policy does not add to the RGS.

Please be advised that these points are illustrative of Council's concerns and Council may provide further comment as future drafts of the RGS are prepared and circulated.

It appears that, should the District of Lantzville wish to amend the Urban Containment Boundary (UCB) or its new reference Growth Containment Boundary (GCB) within our own incorporated boundaries, we would need to initiate a full-scale amendment process. That being the case, and given that amendments are being made to the Draft RGS while it is under review, we propose that the UCB or GCB for the District of Lantzville be amended to include those lands as reflected on the map enclosed.

We would also like to emphasize the District of Lantzville's ongoing support for managing growth and change in the Region, and we look forward to further opportunities to comment as the RGS review process progresses.

Sincerely



Colin Haime
MAYOR
District of Lantzville

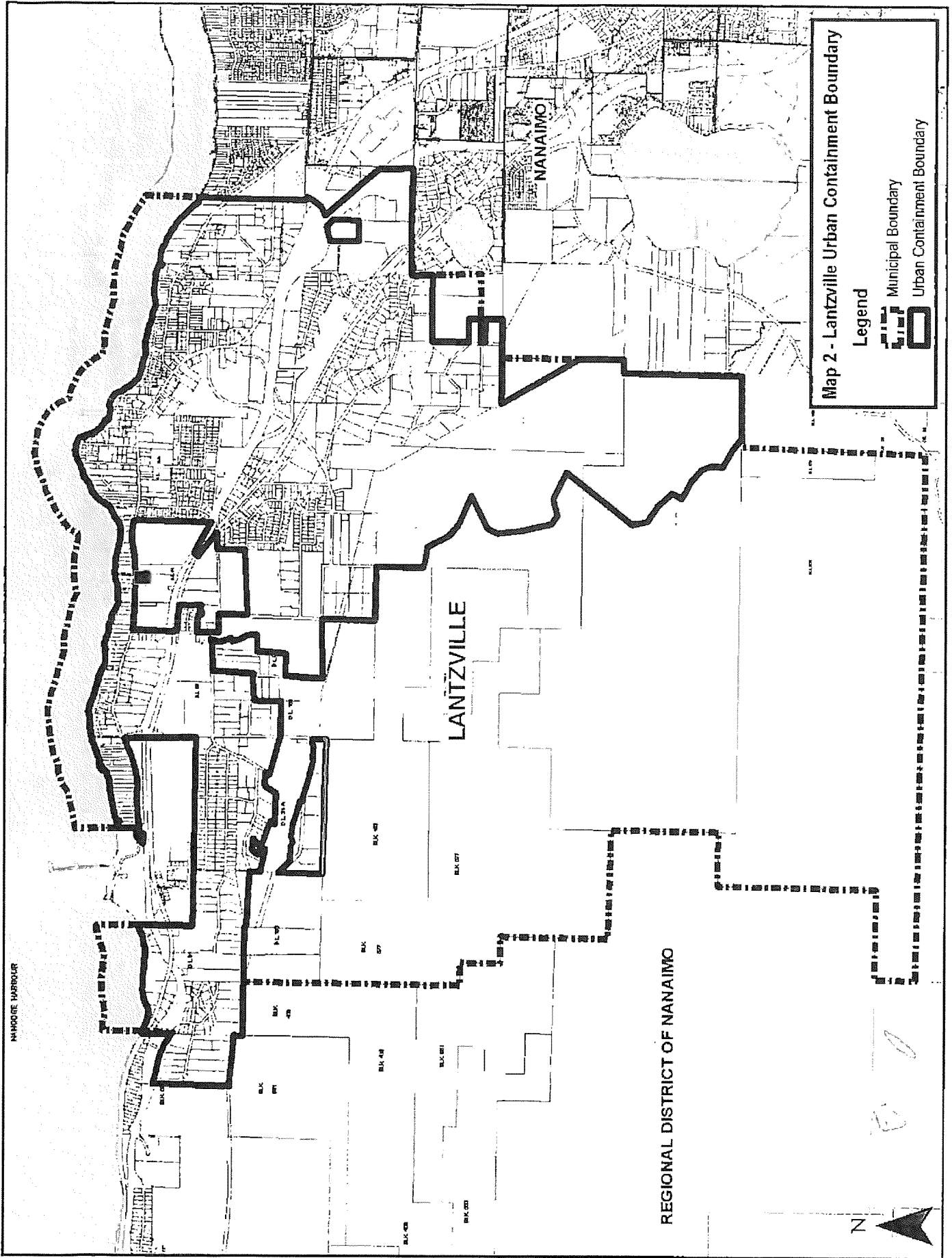
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C: District of Lantzville Council
City of Nanaimo Council
City of Parksville Council
Town of Qualicum Beach Council

Twyla Graff, Chief Administrative Officer
Pamela Shaw, Planning Consultant

Carol Mason, Chief Administrative Officer, RDN
Paul Thorkelsson, General Manager, Development Services, RDN



REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'E' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING HELD
MONDAY, JULY 5, 2010, 7:00PM
AT NANOOSE PLACE**

Attendance: Frank Van Eynde, Chair
George Holme, Director, RDN Board
Stephen Watson
Gabrielle Cartlidge
Peter Law
Scott Wroe

Staff: Lesya Fesiak, Parks Planner

CALL TO ORDER

Chair Van Eynde called the meeting to order at 7:00pm.

DELEGATIONS

Schooner Cove Yacht Club, DiAnne Hill – Boat Launching Facility Area 'E'

Ms. Hill stated boat launches are very important for community access to the water and requested the development of a boat ramp facility be included in the five year plan. Ms. Hill pointed out the existing boat launch availability in Area 'E' will not keep up with the population growth as it is already difficult to find a suitable beach launch site.

Mike Paterson, Public Boat Ramp Facility Area 'E'

Mr. Paterson provided statistics on boat use and noted the community value and the economic and social benefits a boat ramp facility would provide.

MOVED G. Holme, SECONDED S. Wroe, that the Delegations be received.

CARRIED

MINUTES

MOVED G. Holme, SECONDED S. Wroe, that the Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held May 3, 2010, be approved.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED G. Holme, SECONDED G. Cartlidge, the following Correspondence be received:

- B. Wallace, Integrated Land Management Bureau, Re: Proposed Redevelopment of Schooner Cove Marina.

- C. Pollak, Nanoose Bay Elementary School Parent Advisory Council, Re: Grant Final Report.

CARRIED

BUSINESS ARISING FROM DELEGATIONS

MOVED P. Law, SECONDED G. Cartlidge, that the investigation and assessment of a possible boat ramp location in Nanoose Bay by park staff be added to the 2011 work plan.

CARRIED

REPORTS

Ms. Fesiak presented the Community Parks and Regional Parks and Trails Projects Update Reports for April and May.

NEW BUSINESS

Fairwinds Neighbourhood Plan Parkland Proposal

Fairwinds representatives presented the latest information on the Fairwinds Neighbourhood Parkland Master Plan and fielded questions regarding wildlife corridors, hydrology, the increased traffic flow, biological mapping and play areas for children.

ADJOURNMENT

MOVED G. Holme, SECONDED S. Wroe, that the meeting be adjourned at 9:00pm.

CARRIED

Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING HELD MONDAY JULY 26, 2010
AT GABRIOLA ISLAND COMMUNITY HALL
7:00PM**

Attendance: Tom Cameron, Chair
Gisele Rudischer, Director, RDN Board
Jennifer MacLeod
Nancy Crozier
Catherine Williams
Laurie Burke
Cameron Murray

Staff: Wendy Marshall, Manager of Parks Services
Lesya Fesiak, Parks Planner

CALL TO ORDER

Chair Cameron called the meeting to order at 7:05pm.

MINUTES

MOVED G. Rudischer, SECONDED C. Williams, that the Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held May 4, 2010, be approved.

CARRIED

Committee members requested a site assessment of the trail proposal between Honeysuckle and Wild Cherry, in the Whalebone area, be available at the next meeting.

COMMUNICATIONS/CORRESPONDENCE

MOVED N. Crozier, SECONDED G. Rudischer, that the Correspondence L. Burgoyne to the Gabriola Island Community Hall Association, re: grant-in-aid denied, be received.

CARRIED

Mr. Cameron stated he would clarify the request by Ms. Brown for Gabriola Island Community Hall funding at the next meeting.

REPORTS

Monthly Update of Community Parks and Regional Parks and Trails Projects for April and May

Ms. Fesiak reviewed the Community Parks and Regional Parks and Trails projects for April and May 2010.

707 Community Park Management Plan

Ms. Fesiak presented the 707 Community Park Management Plan noting the plan had been presented to the Community at an open house on June 26, 2010, and of the twenty comment sheets received, most provided positive feedback, which has been incorporated into the Management Plan.

MOVED G. Rudischer, SECONDED J. MacLeod, that trails not be added to the 707 Community Park, as shown in the July 26, 2010, conceptual layout revision.

CARRIED

MOVED G. Rudischer, SECONDED J. MacLeod, that the 707 Community Park conceptual layout of June 18, 2010, be approved.

CARRIED

MOVED J. MacLeod, SECONDED C. Williams, that distinct 707 Community Park features such as viewpoints, not be preserved.

CARRIED

MOVED G. Rudischer, SECONDED N. Crozier, that proposed hitching posts be removed from the 707 Community Park.

CARRIED

MOVED N. Crozier, SECONDED J. MacLeod, that 707 Community Park details be discussed at a later date.

CARRIED

MOVED J. MacLeod, SECONDED N. Crozier, that the 707 Community Park Management Plan be approved, pending changes as recommended by the Electoral Area 'B' Parks and Open Space Advisory Committee.

CARRIED

NEW BUSINESS

Ms. Rudischer reported many beach access trails have become blocked and a designation of high priority beach access points should be created. Ms. Burke will review the previous beach access reports and coordinate her findings with Ms. Fesiak.

ADJOURNMENT

MOVED G. Rudischer, SECONDED L. Burke, that the meeting be adjourned at 10:00pm.

CARRIED

Chair



RDN REPORT		CAO APPROVAL <i>[Signature]</i>
EAP		
COW		
10/10/10		
RHD		
BOARD	✓	Aug 24 '10

MEMORANDUM

TO: N. Avery
General Manager, Finance & Information Services

DATE: August 10, 2010

FROM: W. Idema
Manager, Financial Reporting

FILE:

SUBJECT: **Operating Results for the Period Ending June 30, 2010**

PURPOSE

To present a summary of the operating results for the period ending June 30, 2010.

BACKGROUND

The Regional Board reviews quarterly financial progress statements in order to identify both positive and negative budget trends as they occur. This report provides information on the operating results for the period January 1st to June 30th, 2010.

The quarterly statements are prepared primarily on a cash paid/cash received basis. Exceptions to the cash basis are property taxes and debt payments, which are recorded at 1/12 of the annual amount each month and prior year surpluses (deficits), which are recorded in full at the beginning of the year.

Assuming an even distribution of revenues and expenses throughout the year, the current financial performance benchmark would be approximately 50% versus budget. Where significant variances have been observed, staff have provided comments in the individual sections below.

Attached as appendices to this report are the following:

- Appendix 1 Overall Summary by Division
- Appendix 2 Summary of Total Revenues/Total Expenditures by Department
- Appendices 3-7 Departmental Details by Division

Overall Summary by Division (Appendix 1)

This appendix provides an overview of the year to date results, at an organizational level.

Revenues

Total revenues are at 47% of budget with property tax revenues at the expected 50%. “Grants” revenues at 37% and “Other Revenues” (includes transfers from reserves for capital projects) at 24%, reflect the drawdown accounting approach applied to capital projects, whereby revenues are recorded as project expenses are incurred. Most capital projects occur during the summer and fall – the current results are typical of capital financing at this point in the year.

Expenditures

Expenditure budget items which are under budget at the overall organizational level include Professional Fees (16%), Other Operating Costs (33%), Recreation Programs (25%), Capital Expenditures (17%) and Transfers to Reserve Funds (3%).

This pattern of expenditures in these categories is consistent with previous years. In particular annual Transfers to Reserves are recorded in full in August and will appear on the next report.

Summary of Operating Results by Department (Appendix 2)

This appendix lists the total year to date revenues and expenditures for functions within each organizational division. This listing illustrates at a glance the overall status of an individual service as at June 30 compared to the overall budget for that service.

Departmental Details (Appendices 3 – 7)

Appendices 3 to 7 provide summaries for each service grouped by organizational division.

Appendix 3 - Corporate Services

Year to Date Total Revenues for this division are just above the benchmark at 51%.

Other Revenues for General Administration are at 44% largely because transfers for the purchase of fire department vehicles and design services for seismic upgrades (\$731,000) have yet to be required for those items.

Year to Date Total Expenditures for this division are below the benchmark at 44%.

Professional Fees at 14% reflect expenditures lower than budget at this time with respect to the District's annual financial audit, an asset management software study and consultant fees for First Nations protocol meetings.

Capital Expenditures stand at 12% and reflect the future timing for vehicle purchases and seismic related building projects as noted above under Other Revenues. Other Operating Costs are at 4% of budget. The primary contributors are firefighting practice and response remuneration for fire departments which are paid out in December.

Appendix 4 - Development Services

Year to Date Total Revenues for this division are above the benchmark at 57%.

“Grants” revenues at 9% are significantly below the half year benchmark. The variance is related to Community Works funded initiatives – a number of which are underway but invoicing has not yet been received. New 2010 Community Works projects include the following:

- Electoral Area Transportation Studies
- Bus Shelter Installation in Electoral Areas
- Sustainable Subdivision/Home Based Business Review
- Official Community Plan Studies (Area A)
- GHG/Green Building Community Outreach & Speaker Series
- CommunityViz Software Implementation (uses mapping software for development scenario analyses)
- GHG Emission Inventories, Reduction Target Development and Action Plans for Electoral Areas

Building Inspection Services:

Building permit fee revenues collected up to June 30th are \$469,870 which at 68% is above the year to date benchmark. The year to date results are also \$161,545 higher than at June 30th, 2009. A new fee schedule went into effect on March 1, 2010 which contributes somewhat to the higher revenue figure, but there has also been an increase in activity year over year as shown in the following table.

Residential Permits Issued by Electoral Area 2009 – 2010

Electoral Area	A	B	C	E	F	G	H	Total
2009	47	49	17	50	0	40	1	204
2010	42	63	17	83	1	56	3	265

Year to Date Total Expenditures for this division are below the benchmark at 38%.

Professional Fees (17%), include allowances for legal services, the Regional Sustainability Review and the aforementioned Community Works projects which record costs in the fall as projects are completed.

Appendix 5 – Regional & Community Utilities

Year to Date Total Revenues for this division are just below benchmark at 46%.

Grants and Other Revenues for Water and Wastewater Services are below the budget benchmark due to the timing of transferring approximately \$7.2 million from Development Cost Charge reserves (DCC's) and \$1.7 million in Gas Tax Grant revenues as offsets to capital project expenditures. Several very large wastewater services projects are underway. These include the Southern Community Departure Bay Pump Station upgrade (\$1.7 million – DCC's), the Southern Community Cogeneration project (\$2 million - \$1.65M Gas Tax Grants and \$350K FCM Grant), the Southern Community Third Digester (\$3.5M – DCC's), the Northern Community Second Centrifuge (\$884K – DCC's) and the Northern Community (French Creek) Lee Road Pump Station Upgrade (\$500K – DCC's).

Sewer Operating revenues are at 100% of budget following the May billing for annual sewer utility fees.

Year to Date Expenditures for this division are below the benchmark at 24%.

The comments above with respect to project timing are similar with respect to professional fees (11%) and capital expenditures (12%) in this division.

Appendix 6 - Recreation and Parks Services

Year to Date Total Revenues for this division are below the benchmark at 41%.

Overall Operating Revenues are at the 50% benchmark. Area A Recreation & Culture revenues are ahead of budget at \$7,000 versus a budget estimate of \$10,000 and Northern Community Recreation revenues are also above the benchmark at 61%. Total revenues for Ravensong Aquatic Center are below the benchmark as the remedial project was just underway at the time this report was generated. There is a variance in revenues in the Regional Parks budget (5% of budget) resulting from grant revenues from the second phase of the Province's Community Tourism program (\$179,000) which will

be recognized after the work on the Lighthouse Country Regional Trail is completed throughout the summer and fall.

Year to Date Expenditures for this division are below benchmark at 26%.

The Ravensong Aquatic Center is at 25% as a result of the construction work noted above and Oceanside Place is on budget at 50%. Regional Parks (14%), Northern Community Recreation (35%), Southern Community Recreation & Culture (2%) and Community Parks (31%) are below the benchmark which is typical for this time of year as summer program costs, park development work and transfers for municipal sportsfields and facilities occur later in the summer.

Appendix 7 - Transportation and Solid Waste Services

Year to Date Total Revenues for this division are just below benchmark at 49%.

Transit Operating Revenues are above budget at 54%, Solid Waste Disposal Operating revenues are strong at 48% of budget and Solid Waste Collection & Recycling fees which are billed annually to most customers in May of each year are at 86% of budget.

The two revenue areas slightly below budget overall are Grants revenues (44%) and Other Revenue (22%) both largely driven by capital projects where revenue is recorded as the work is completed. There are several grant and/or reserve funded projects being carried out by Solid Waste and Transportation Services including the Church Road Transfer Station expansion and upgrade, the Cedar Road Landfill Cell 1 closure, the Vancouver Island University Transit Exchange, the Transit Highway Priority Lighting project, and Phase 2 of the transit shop/site building upgrades. Much of this work is underway and will be complete by year end which will result in capital expenses and related revenues increasing throughout the fall.

Year to Date Expenditures for this division are below the benchmark at 37%.

As noted above both Transportation and Solid Waste Services have large capital projects underway which results in capital expenditures below the benchmark at 20% and 26% respectively.

Operating expenditures for Solid Waste Collection & Recycling are at 39% overall. Budgeted contract collection costs for food waste will not be incurred until the new Green Bin program is in place later this year.

SUMMARY

The attached appendices reflect the operating activities of the Regional District recorded up to June 30, 2010. Appendix 1 summarizes the overall results across the organization. To date 47% of budgeted revenues and 33% of budgeted expenditures have been recorded. Grants (37%) and Other Revenues (24%) are below the benchmark, for seasonal and other timing reasons noted above.

Expenditures across all services are lower overall (33%) due to the timing of transfers to reserves (3%) and summer time commencement for many capital projects (17%) which also impacts professional fees (16%). Across all services, Wages and Benefits are at 46% of budget for the year, which is in line with expectations.

revenues from the second phase of the Province's Community Tourism program (\$179,000) which will be recognized after the work on the Lighthouse Country Regional Trail is completed throughout the summer and fall.

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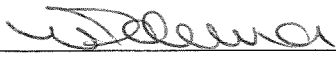
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RECOMMENDATION

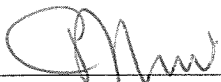
That the summary report of financial results from operations to June 30, 2010 be received for information.



Report Writer



General Manager



C.A.O. Concurrence



REGIONAL DISTRICT OF NANAIMO
GENERAL REVENUE FUND
June 30, 2010

	CORPORATE SERVICES			DEVELOPMENT SERVICES			REGIONAL & COMMUNITY UTILITIES			RECREATION & PARKS SERVICES			TRANSPORTATION AND SOLID WASTE SERVICES			TOTAL REVENUE FUND		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES																		
TAX REQUISITION GRANTS	\$2,968,000	\$5,935,995	50%	\$1,006,060	\$2,012,115	50%	\$5,806,585	\$11,613,165	50%	\$3,859,328	\$7,718,655	50%	\$3,269,412	\$6,538,826	50%	\$16,909,385	\$33,818,756	50%
OPERATING REVENUE	88,773	173,030	51%	59,074	635,350	9%	683,389	2,167,500	32%	\$201,419	\$1,264,055	16%	\$3,833,704	\$8,761,957	44%	4,866,359	13,001,892	37%
OTHER REVENUE	4,071,200	9,175,035	44%	494,421	757,000	65%	1,189,326	2,118,387	56%	\$668,364	\$1,330,380	50%	\$8,784,206	\$15,616,763	56%	11,136,317	19,822,530	56%
RETAINED EARNINGS	1,319,949	1,323,490	100%	912,915	912,940	100%	4,590,635	4,592,150	100%	\$1,488,908	\$1,440,740	103%	\$1,657,441	\$1,656,960	100%	9,969,848	9,926,280	100%
TOTAL REVENUES	8,447,922	16,607,550	51%	2,631,568	4,930,255	57%	12,718,062	27,862,752	46%	6,903,546	16,952,670	41%	18,769,115	38,193,601	49%	49,470,213	104,246,828	47%
EXPENSES																		
OFFICE OPERATING COMMUNITY GRANTS	\$ 602,847	\$1,227,650	49%	\$ 334,914	\$ 768,346	44%	\$ 474,573	\$ 972,633	49%	\$342,346	\$697,627	49%	\$1,825,917	\$3,399,572	54%	\$ 3,580,597	\$ 7,065,828	51%
LEGISLATIVE	45,660	62,698	73%	0	0	0	0	0	0	59,378	100,965	59%	0	0	0	105,038	163,663	64%
PROFESSIONAL FEES	133,763	298,780	45%	131,808	773,820	17%	106,944	952,785	11%	61,005	457,425	13%	121,369	456,750	27%	133,763	298,780	45%
BUILDING - OPER & MAINT	96,025	259,380	37%	35,034	83,363	42%	120,684	314,145	38%	325,536	734,101	44%	134,065	349,031	38%	711,344	1,740,020	41%
VEH & EQUIP - OPER & MAINT	138,198	299,620	46%	29,625	38,585	77%	306,539	731,046	42%	69,567	216,338	32%	1,987,472	4,222,429	47%	2,531,401	5,508,018	46%
OTHER OPERATING COSTS	8,444	277,260	3%	72,748	189,435	38%	1,225,305	3,081,462	40%	127,022	637,260	20%	1,819,896	5,625,579	32%	3,253,415	9,810,996	33%
WAGES & BENEFITS	1,400,120	2,975,144	47%	912,412	2,005,568	45%	1,590,720	3,687,940	43%	1,717,249	3,558,229	48%	5,228,776	11,361,283	46%	10,849,277	23,588,164	46%
RECREATION PROGRAMS	0	0	0	0	0	0	0	0	0	34,046	133,535	25%	0	0	0	34,046	133,535	25%
CAPITAL EXPENDITURES	154,840	1,305,970	12%	21,096	180,930	12%	1,357,281	11,473,169	12%	952,764	6,743,790	14%	2,683,214	10,990,054	24%	5,169,195	30,693,913	17%
DEBT FINANCING - INTEREST	1,382,979	2,728,670	51%	0	0	0	539,757	1,074,720	50%	295,696	681,550	43%	0	0	0	2,218,432	4,484,940	49%
DEBT FINANCING - PRINCIPAL	967,221	1,982,580	49%	0	0	0	477,984	890,935	54%	206,844	413,775	50%	0	0	0	1,652,049	3,287,290	50%
DEBT FINANCING - EXCHANGE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO RESERVE FUND	58,415	420,630	14%	13,405	24,105	56%	30,868	2,875,035	1%	720	688,301	0%	13,445	533,155	3%	116,853	4,541,226	3%
TRSF FROM RESERVE FUND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO OTHER GOVT/AGENCIES	1,915,682	3,539,812	54%	0	3,000	0	0	0	0	152,780	1,383,150	11%	0	0	0	2,068,462	4,925,962	42%
TOTAL EXPENDITURES	6,955,302	15,755,884	44%	1,551,042	4,067,152	38%	6,230,655	26,053,870	24%	4,344,953	16,446,046	26%	\$13,814,154	37,038,623	37%	32,896,106	98,361,575	33%
OPERATING SURPLUS (DEFICIT)	\$1,492,620	\$ 851,666		\$1,080,526	\$ 563,103		\$ 6,487,407	\$ 1,808,882		\$ 2,558,593	\$ 506,624		\$ 4,954,961	\$ 1,154,978		\$16,574,107	\$ 4,885,253	

**REGIONAL DISTRICT OF NANAIMO
SUMMARY OF OPERATING RESULTS
June 30, 2010**

	Revenues			Expenditures			Surplus	
	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget
CORPORATE SERVICES								
General Administration	2,643,138	5,126,045	52%	2,046,674	4,926,818	42%	596,464	199,227
Electoral Areas Administration	746,227	942,695	79%	291,485	604,926	48%	454,742	337,769
Public Safety								
D68 E911	50,775	91,685	55%	548,826	86,755	633%	-498,051	4,930
D69 E911	267,864	532,800	50%	2,813	532,800	1%	265,051	0
Community Justice	41,479	82,675	50%	0	82,500		41,479	175
Fire Protection - Volunteer								
Coombs-Hilliers	208,236	410,460	51%	236,371	323,195	73%	-28,135	87,285
Errington	120,916	241,670	50%	126,749	241,670	52%	-5,833	0
Nanose	287,499	988,430	29%	69,175	946,635	7%	218,324	41,795
Dashedwood	179,630	587,850	31%	236,180	583,300	40%	-56,550	4,550
Meadowood	133,859	202,615	66%	114,894	202,615	57%	18,965	0
Extension	146,081	208,035	70%	114,956	208,035	55%	31,125	0
Nanaimo River	28,066	36,960	76%	809	36,960	2%	27,257	0
Bow Horn Bay	102,387	291,830	35%	124,735	290,330	43%	-22,348	1,500
Fire Protection - Service Contracts								
French Creek (Area G)	288,475	472,780	61%	63	362,730	0%	288,412	110,050
Parksville Local (Area G)	87,787	144,890	61%	63	99,415	0%	87,724	45,475
Cassidy/Waterloo (Area A & C)	117,005	199,545	59%	71,647	180,840	40%	45,358	18,705
Wellington (Area C)	27,808	55,550	50%	984	55,345	2%	26,824	205
Regional Library	738,620	1,477,240	50%	738,618	1,477,240	50%	2	0
Feasibility Studies								
Electoral Area E	-1,189	0		0	0		-1,189	0
Electoral Area G	3,000	6,000	50%	0	6,000		3,000	0
Municipal Debt Transfers	2,219,509	4,486,275	49%	2,219,510	4,486,275	49%	-1	0
House Numbering	10,750	21,500	50%	10,750	21,500	50%	0	0
	8,447,922	16,607,550	51%	6,955,302	15,755,884	44%	1,492,620	851,666
DEVELOPMENT SERVICES								
EA Community Planning	1,098,702	1,760,790	62%	653,055	1,544,763	42%	445,617	216,027
Community Works Fund - Dev Svcs	58,383	625,510	9%	82,924	625,510	13%	-24,541	0
Regional Growth Management	538,065	712,835	75%	167,134	507,205	33%	370,931	205,630
Emergency Planning	151,629	284,215	53%	87,703	258,915	34%	63,926	25,300
Search & Rescue	16,004	29,365	55%	14,000	24,000	58%	2,004	5,365
Building Inspection	482,883	700,000	69%	324,216	654,214	50%	158,667	45,786
Bylaw Enforcement								
Animal Control F	-3,747	18,240	-21%	21,388	18,240	117%	-25,135	0
Animal Control A, B, C & Lantzville	55,827	83,425	67%	26,987	62,760	43%	28,840	20,665
Animal Control E, G & H	62,877	101,275	62%	40,143	89,380	45%	22,734	11,895
Nuisance Premises	18,451	28,325	65%	4,426	16,355	27%	14,025	11,970
Hazardous Properties	3,365	8,875	38%	3,126	8,875	35%	239	0
Noise Control								
Electoral Area A	11,409	13,605	84%	3,172	7,225	44%	8,237	6,380
Electoral Area B	6,273	8,730	72%	3,130	6,870	46%	3,143	1,860
Electoral Area C	13,527	17,470	77%	3,171	7,225	44%	10,356	10,245
Electoral Area E	6,205	8,525	73%	3,129	7,155	44%	3,076	1,370
Electoral Area G	1,709	8,420	20%	3,303	7,810	42%	-1,594	610
General Enforcement	110,006	220,650	50%	110,005	220,650	50%	1	0
	2,631,568	4,630,255	57%	1,551,942	4,067,152	38%	1,080,526	563,103

**REGIONAL DISTRICT OF NANAIMO
SUMMARY OF OPERATING RESULTS
June 30, 2010**

	Revenues			Expenditures			Surplus	
	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget
REGIONAL & COMMUNITY UTILITIES								
Regional & Community Utilities Administration	140,760	290,290	48%	140,760	290,290	48%	0	0
Wastewater Management								
Wastewater Management Plan	135,154	252,865	53%	75,267	220,086	34%	59,867	32,779
Southern Community Wastewater	4,270,407	13,076,945	33%	1,920,624	12,388,077	16%	2,349,783	688,868
Northern Community Wastewater	2,944,862	6,142,525	48%	2,079,901	5,968,894	35%	864,961	173,631
Duke Point Wastewater	194,245	279,315	70%	65,652	226,363	29%	128,593	52,952
Water Supply								
French Creek	180,878	328,270	55%	47,377	235,252	20%	133,501	93,018
Surfside	26,817	37,578	71%	9,067	24,902	36%	17,750	12,676
Decourcy	6,320	10,073	63%	3,608	7,752	47%	2,712	2,321
San Pareil	172,337	283,405	61%	102,827	229,646	45%	69,510	53,759
Driftwood	4,286	8,280	52%	3,923	7,850	50%	363	430
Englishman River	190,805	251,855	76%	30,431	142,360	21%	160,374	109,495
Meirose Terrace	20,490	31,715	65%	13,457	23,519	57%	7,033	8,196
Nanoose Bay Peninsula	1,141,561	1,730,530	66%	492,385	1,562,580	32%	649,176	167,950
Drinking Water/Watershed Protection	552,253	904,055	61%	150,911	843,855	18%	401,342	60,200
Nanoose Bay Bulk	909,779	1,529,615	59%	254,697	1,419,775	18%	655,082	109,840
French Creek Bulk	404,445	528,530	77%	42,123	509,240	8%	362,322	19,290
Sewer Collection								
French Creek	563,931	747,890	75%	314,891	700,383	45%	249,040	47,507
Nanoose (Fairwinds)	438,465	645,560	68%	203,886	570,400	36%	234,579	75,160
Pacific Shores	41,399	67,350	61%	23,157	52,401	44%	18,242	14,949
Surfside	29,292	38,316	76%	5,324	15,557	34%	23,968	22,759
Cedar	38,916	124,370	31%	63,321	122,990	51%	-24,405	1,380
Englishman River Stormwater	14,404	16,655	86%	63	4,867	1%	14,341	11,788
Cedar Estates Stormwater	2,250	4,500	50%	63	4,500	1%	2,187	0
Barclay Crescent	122,613	182,665	67%	78,166	166,547	47%	44,447	16,118
Pump & Haul	5,519	5,330	104%	2,696	5,330	51%	2,823	0
Streetlighting	86,658	123,440	70%	26,851	89,620	30%	59,807	33,820
Engineering Services	79,216	220,830	36%	79,215	220,830	36%	1	0
	12,718,062	27,862,752	46%	6,230,663	26,053,866	24%	6,487,399	1,808,886

**REGIONAL DISTRICT OF NANAIMO
SUMMARY OF OPERATING RESULTS
June 30, 2010**

	Revenues			Expenditures			Surplus	
	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget
RECREATION & PARKS SERVICES								
Regional Parks	1,444,055	3,510,615	41%	484,448	3,480,310	14%	959,607	30,305
Community Parks								
Electoral Area A	87,253	136,225	64%	35,204	117,239	30%	52,049	18,986
Electoral Area B	127,875	207,970	61%	53,400	181,897	29%	74,475	26,073
Electoral Area C	35,910	53,495	67%	17,105	47,600	36%	18,805	5,895
Electoral Area D	69,220	102,930	67%	24,311	83,709	29%	44,909	19,221
Electoral Area E	60,780	98,665	62%	29,341	88,577	33%	31,439	10,088
Electoral Area F	93,205	139,840	67%	27,624	105,233	26%	65,581	34,607
Electoral Area G	110,728	160,690	69%	39,380	112,729	35%	71,348	47,961
Electoral Area H	113,478	170,260	67%	49,732	152,560	33%	63,746	17,700
Area A Recreation & Culture	220,750	267,365	83%	73,014	160,955	45%	147,736	106,410
Northern Community Recreation	915,788	1,548,140	59%	511,595	1,442,664	35%	404,193	105,476
Oceanside Place Arena	1,091,775	2,156,175	51%	1,076,264	2,149,159	50%	15,511	7,016
Ravensong Aquatic Center	1,970,987	7,294,050	27%	1,824,867	7,217,164	25%	146,120	76,886
Gabriola Island Recreation	48,353	89,835	54%	79,346	89,835	88%	-30,993	0
Southern Community Recreation	480,483	951,145	51%	19,322	951,145	2%	461,161	0
Hotel Room Tax	0	0		0	0		0	0
Port Theater Contribution	32,905	65,270	50%	0	65,270		32,905	0
	6,903,545	16,952,670	41%	4,344,953	16,446,046	26%	2,558,592	506,624
TRANSPORTATION AND SOLID WASTE SERVICES								
Gabriola Island Emergency Wharf	6,006	8,685	69%	363	5,150	7%	5,643	3,535
Southern Community Transit	7,973,215	16,188,319	49%	6,964,660	16,162,871	43%	1,008,555	25,448
Northern Community Transit	806,440	1,479,471	55%	713,125	1,463,097	49%	93,315	16,374
Solid Waste Disposal	6,712,606	16,845,037	40%	4,972,191	16,424,176	30%	1,740,415	420,861
Solid Waste Collection & Recycling	3,270,848	3,672,088	89%	1,163,815	2,983,327	39%	2,107,033	688,761
	18,769,115	38,193,600	49%	13,814,154	37,038,621	37%	4,954,961	1,154,979
TOTAL ALL SERVICES	49,470,212	104,246,827	47%	32,896,114	99,361,569	33%	16,574,098	4,885,258

**REGIONAL DISTRICT OF NANAIMO
CORPORATE SERVICES
June 30, 2010**

	Administration			Electoral Area Administration			Public Safety			Fire Protection			Regional Library		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES															
TAX REQUISITION	\$410,135	\$820,270	50%	\$159,000	\$318,000	50%	\$347,098	\$694,195	50%	\$1,298,209	\$2,596,415	50%	\$738,620	\$1,477,240	50%
GRANTS	79,536	149,530	53%	531	18,000	3%	55	0		8,651	5,500	157%	0	0	
OTHER REVENUE	1,774,015	3,773,235	47%	20,000	40,000	50%	0	0		57,676	875,525	7%	0	0	
RETAINED EARNINGS	379,452	383,010	99%	566,696	566,695	100%	12,965	12,965	100%	363,213	363,195	100%	0	0	
TOTAL REVENUES	2,643,138	5,126,045	52%	746,227	942,695	79%	360,118	707,160	51%	1,727,749	3,840,635	45%	738,620	1,477,240	50%
EXPENSES															
OFFICE OPERATING	\$359,197	\$729,395	49%	\$162,682	\$325,485	50%	\$7,344	\$14,195	52%	\$62,874	\$137,075	46%	\$0	\$0	
COMMUNITY GRANTS	45,660	62,698	73%	0	0		0	0		0	0		0	0	
LEGISLATIVE	117,506	251,180	47%	16,257	47,600	34%	0	0		0	0		0	0	
PROFESSIONAL FEES	42,615	343,440	12%	8,343	13,150	63%	0	0		150	21,100	1%	0	0	
BUILDING - OPER & MAINT	78,378	209,790	37%	20	2,000	1%	563	315	179%	17,064	47,275	36%	0	0	
VEH & EQUIP - OPER & MAINT	25,642	55,705	46%	1,918	4,300	45%	3,166	5,150	61%	107,472	234,465	46%	0	0	
OTHER OPERATING COSTS	4,133	57,840	7%	0	0		0	0		4,311	219,420	2%	0	0	
WAGES & BENEFITS	1,302,038	2,764,853	47%	94,788	201,391	47%	0	0		3,294	8,900	37%	0	0	
CAPITAL EXPENDITURES	64,090	252,930	25%	6,477	10,000	65%	0	0		84,273	1,043,040	8%	0	0	
DEBT FINANCING - INTEREST	0	0		0	0		0	0		90,607	144,805	63%	0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0		40,083	80,170	50%	0	0	
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	7,415	173,815	4%	1,000	1,000	100%	0	6,800		50,000	233,015	21%	0	0	
TRSF TO OTHER GOVT/AGENCIES	0	25,172		0	0		540,566	675,595	80%	636,498	1,361,805	47%	738,618	1,477,240	50%
TOTAL EXPENDITURES	\$2,046,674	\$4,926,818	42%	\$291,485	\$604,926	48%	\$551,639	\$702,055	79%	\$1,096,626	\$3,531,070	31%	\$738,618	\$1,477,240	50%
OPERATING SURPLUS (DEFICIT)	\$596,464	\$199,227		\$454,742	\$337,769		(\$191,521)	\$5,105		\$631,123	\$309,565		\$2	\$0	

**REGIONAL DISTRICT OF NANAIMO
CORPORATE SERVICES
June 30, 2010**

	Feasibility Studies			Municipal Debt Transfers			House Numbering			Total Corporate Services		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$4,188	\$8,375	50%	\$0	\$0		\$10,750	\$21,500	50%	\$2,968,000	\$5,935,995	50%
GRANTS	0	0		0	0		0	0		88,773	173,030	51%
OTHER REVENUE	0	0		2,219,509	4,486,275	49%	0	0		4,071,200	9,175,035	44%
RETAINED EARNINGS	-2,377	-2,375	100%	0	0		\$0	\$0		1,319,949	1,323,490	100%
TOTAL REVENUES	1,811	6,000	30%	2,219,509	4,486,275	49%	\$10,750	\$21,500	50%	8,447,922	16,607,550	51%
EXPENSES												
OFFICE OPERATING	\$0	\$0		\$0	\$0		\$10,750	\$21,500	50%	\$602,847	\$1,227,650	49%
COMMUNITY GRANTS	0	0		0	0		0	0		45,660	62,698	73%
LEGISLATIVE	0	0		0	0		0	0		133,763	298,780	45%
PROFESSIONAL FEES	0	0		0	0		0	0		51,108	377,690	14%
BUILDING - OPER & MAINT	0	0		0	0		0	0		96,025	259,380	37%
VEH & EQUIP - OPER & MAINT	0	0		0	0		0	0		138,198	299,620	46%
OTHER OPERATING COSTS	0	0		0	0		0	0		8,444	277,260	3%
WAGES & BENEFITS	0	0		0	0		0	0		1,400,120	2,975,144	47%
CAPITAL EXPENDITURES	0	0		0	0		0	0		154,840	1,305,970	12%
DEBT FINANCING - INTEREST	0	0		1,292,372	2,583,865	50%	0	0		1,382,979	2,728,670	51%
DEBT FINANCING - PRINCIPAL	0	0		927,138	1,902,410	49%	0	0		967,221	1,982,580	49%
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0	0
CONTINGENCY	0	0		0	0		0	0		0	0	0
TRSF TO RESERVE FUND	0	6,000		0	0		0	0		58,415	420,630	14%
TRSF TO OTHER GOVT/AGENCIES	0	0		0	0		0	0		1,915,682	3,539,812	54%
TOTAL EXPENDITURES	\$0	\$6,000		\$2,219,510	\$4,486,275	49%	\$10,750	\$21,500	50%	\$6,955,302	\$15,755,884	44%
OPERATING SURPLUS (DEFICIT)	\$1,811	\$0		(\$1)	\$0		\$0	\$0		\$1,492,620	\$851,666	

**REGIONAL DISTRICT OF NANAIMO
DEVELOPMENT SERVICES
June 30, 2010**

	EA Community Planning			Comm Works Fund Projects			Regional Growth Management			Emergency Planning		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	608,483	1,216,965	50%	0	0	0	175,973	351,945	50%	97,287	194,575	50%
GRANTS	4,344	0		55,883	620,510	9%	1,198	0		-2,513	14,840	-17%
OPERATING REVENUE	24,548	69,000	36%	0	0	0	0	0		0	0	
OTHER REVENUE	14,003	27,500	51%	2,500	5,000	50%	0	0		13,054	31,000	42%
RETAINED EARNINGS	447,324	447,325	100%	0	0		360,894	360,890	100%	43,801	43,800	100%
TOTAL REVENUES	1,098,702	1,760,790	62%	58,383	625,510	9%	538,065	712,835	75%	151,629	284,215	53%
EXPENSES												
OFFICE OPERATING	173,484	417,926	42%	\$15,684	\$0		\$65,416	\$172,710	38%	\$21,687	\$58,445	37%
PROFESSIONAL FEES	12,328	113,000	11%	38,883	413,000	9%	4,648	67,500	7%	2,565	29,210	9%
BUILDING - OPER & MAINT	19,136	41,813	46%	0	5,000		100	9,000	1%	48	300	16%
VEH & EQUIP - OPER & MAINT	6,583	5,235	126%	0	0		350	350	100%	7,422	7,600	98%
OTHER OPERATING COSTS	40,472	93,190	43%	0	0		1,042	21,300	5%	560	4,600	12%
WAGES & BENEFITS	374,955	849,649	44%	28,357	87,510	32%	93,204	233,440	40%	55,421	106,280	52%
COMMUNITY GRANTS	0	0		0	0		0	0		0	0	
PROGRAM COSTS	0	0		0	0		0	0		0	0	
CAPITAL EXPENDITURES	19,127	16,950	113%	0	120,000		1,969	2,500	79%	0	41,480	
DEBT FINANCING - INTEREST	0	0		0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0		0	0	
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	7,000	7,000	100%	0	0		405	405	100%	0	8,000	
TRSF FROM RESERVE FUND	0	0		0	0		0	0		0	0	
TRSF TO OTHER GOVT/AGENCIES	0	0		0	0		0	0		0	3,000	
TOTAL EXPENDITURES	653,085	1,544,763	42%	\$82,924	\$625,510	13%	\$167,134	\$507,205	33%	\$87,703	\$258,915	34%
OPERATING SURPLUS (DEFICIT)	\$445,617	\$216,027		(\$24,541)	\$0		\$370,931	\$205,630		\$63,926	\$25,300	

**REGIONAL DISTRICT OF NANAIMO
DEVELOPMENT SERVICES
June 30, 2010**

	Search & Rescue			Building Inspection			Bylaw Enforcement			Total Development Services		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	13,500	27,000	50%	0	0	0	110,817	221,630	50%	1,006,060	2,012,115	50%
GRANTS	133	0	0	0	0	0	29	0	0	59,074	635,350	9%
OPERATING REVENUE	0	0	0	469,873	688,000	68%	0	0	0	494,421	757,000	65%
OTHER REVENUE	5	0	0	13,010	12,000	108%	116,526	237,350	49%	159,098	312,850	51%
RETAINED EARNINGS	2,366	2,365	100%	0	0	0	58,530	58,560	100%	912,915	912,940	100%
TOTAL REVENUES	16,004	29,365	55%	482,883	700,000	69%	285,902	517,540	55%	2,631,568	4,630,255	57%
EXPENSES												
OFFICE OPERATING	\$0	\$0	0	\$43,941	\$89,215	49%	\$14,702	\$30,050	49%	\$334,914	\$768,346	44%
PROFESSIONAL FEES	0	0	0	456	3,000	15%	72,928	148,110	49%	131,808	773,820	17%
BUILDING - OPER & MAINT	14,000	24,000	58%	0	0	0	1,750	3,250	54%	35,034	83,363	42%
VEH & EQUIP - OPER & MAINT	0	0	0	10,288	17,000	61%	4,982	8,400	59%	29,625	38,585	77%
OTHER OPERATING COSTS	0	0	0	764	5,445	14%	29,910	64,900	46%	72,748	189,435	38%
WAGES & BENEFITS	0	0	0	268,767	539,554	50%	91,708	189,135	48%	912,412	2,005,568	45%
COMMUNITY GRANTS	0	0	0	0	0	0	0	0	0	0	0	0
PROGRAM COSTS	0	0	0	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0	0	21,096	180,930	12%
DEBT FINANCING - INTEREST	0	0	0	0	0	0	0	0	0	0	0	0
DEBT FINANCING - PRINCIPAL	0	0	0	0	0	0	0	0	0	0	0	0
DEBT FINANCING - EXCHANGE	0	0	0	0	0	0	0	0	0	0	0	0
CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO RESERVE FUND	0	0	0	0	0	0	6,000	8,700	69%	13,405	24,105	56%
TRSF FROM RESERVE FUND	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO OTHER GOV'T/AGENCY	0	0	0	0	0	0	0	0	0	0	3,000	0
TOTAL EXPENDITURES	\$14,000	\$24,000	58%	\$324,216	\$654,214	50%	\$221,980	\$452,545	49%	\$1,551,042	\$4,067,152	38%
OPERATING SURPLUS (DEFICIT)	\$2,004	\$5,365		\$158,667	\$45,786		\$63,922	\$64,995		\$1,080,526	\$563,103	

**REGIONAL DISTRICT OF NANAIMO
REGIONAL & COMMUNITY UTILITIES
June 30, 2010**

	Administration			Wastewater Management			Water Supply		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES									
TAX REQUISITION	\$0	\$0		\$4,155,505	\$8,311,010	50%	\$1,038,389	\$2,076,775	50%
GRANTS	0	0		680,402	2,045,470	33%	1,935	121,575	2%
OPERATING REVENUE	140,760	290,290	48%	220,674	454,800	49%	349,762	747,471	47%
OTHER REVENUE	0	0		418,093	6,870,285	6%	17,348	494,100	4%
RETAINED EARNINGS	0	0		2,069,994	2,070,085	100%	2,202,537	2,203,985	100%
TOTAL REVENUES	140,760	290,290	48%	7,544,668	19,751,650	38%	3,609,971	5,643,906	64%
EXPENSES									
OFFICE OPERATING	\$4,643	\$2,995	155%	\$311,260	\$590,118	53%	\$116,300	\$287,939	40%
PROFESSIONAL FEES	0	0		54,111	482,075	11%	31,285	433,399	7%
BUILDING - OPER & MAINT	0	0		72,150	151,042	48%	33,257	93,073	36%
VEH & EQUIP - OPER & MAINT	0	0		247,968	570,900	43%	39,518	89,825	44%
WAGES & BENEFITS	132,122	278,575	47%	879,632	1,922,636	46%	423,286	1,021,610	41%
OTHER OPERATING COSTS	2,023	5,720	35%	605,515	1,638,970	37%	193,771	507,277	38%
CAPITAL EXPENDITURES	1,972	3,000	66%	1,283,700	10,006,300	13%	49,860	1,397,810	4%
DEBT FINANCING - INTEREST	0	0		371,262	742,525	50%	115,861	231,675	50%
DEBT FINANCING - PRINCIPAL	0	0		310,493	620,990	50%	133,587	202,135	66%
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0	
TRSF TO RESERVE FUND	0	0		5,365	2,077,865	0%	14,081	741,988	2%
TRSF FROM RESERVE FUND	0	0		0	0		0	0	
TRSF TO OTHER GOV'T/AGENCIES	0	0		0	0		0	0	
TOTAL EXPENDITURES	\$140,760	\$290,290	48%	\$4,141,456	\$18,803,421	22%	\$1,150,806	\$5,006,731	23%
OPERATING SURPLUS (DEFICIT)	\$0	\$0		\$3,403,212	\$948,229		\$2,459,165	\$637,175	

**REGIONAL DISTRICT OF NANAIMO
REGIONAL & COMMUNITY UTILITIES
June 30, 2010**

	Sewer Collection			Street Lighting			Engineering			Total Regional & Community Utilities		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$576,114	\$1,152,225	50%	\$36,577	\$73,155	50%	\$0	\$0		\$5,806,585	\$11,613,165	50%
GRANTS	820	0		232	455	51%	0	0		683,389	2,167,500	32%
OPERATING REVENUE	403,037	404,996	100%	0	0		75,093	220,830	34%	1,189,326	2,118,387	56%
OTHER REVENUE	8,563	7,165	120%	0	0		4,123	0		448,127	7,371,550	6%
RETAINED EARNINGS	268,255	268,250	100%	49,849	49,830	100%	0	0		4,590,635	4,592,150	100%
TOTAL REVENUES	1,256,789	1,832,636	69%	86,658	123,440	70%	79,216	220,830	36%	12,718,062	27,862,752	46%
EXPENSES												
OFFICE OPERATING	\$39,888	\$83,686	48%	\$516	\$1,045	49%	\$1,966	\$6,850	29%	\$474,573	\$972,633	49%
PROFESSIONAL FEES	5,910	18,810	31%	0	1		15,638	18,500	85%	106,944	952,785	11%
BUILDING - OPER & MAINT	9,772	31,230	31%	5,505	38,800	14%	0	0		120,684	314,145	38%
VEH & EQUIP - OPER & MAINT	19,053	70,321	27%	0	0		0	0		306,539	731,046	42%
WAGES & BENEFITS	94,835	270,322	35%	0	917		60,845	193,880	31%	1,590,720	3,687,940	43%
OTHER OPERATING COSTS	402,400	879,038	46%	20,830	48,857	43%	766	1,600	48%	1,225,305	3,081,462	40%
CAPITAL EXPENDITURES	21,749	66,059	33%	0	0		0	0		1,357,281	11,473,169	12%
DEBT FINANCING - INTEREST	52,634	100,520	52%	0	0		0	0		539,757	1,074,720	50%
DEBT FINANCING - PRINCIPAL	33,904	67,810	50%	0	0		0	0		477,984	890,935	54%
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	11,422	55,182	21%	0	0		0	0		30,868	2,875,035	1%
TRSF FROM RESERVE FUND	0	0		0	0		0	0		0	0	
TRSF TO OTHER GOVT/AGENCIES	0	0		0	0		0	0		0	0	
TOTAL EXPENDITURES	\$691,567	\$1,642,978	42%	\$26,851	\$89,620	30%	\$79,215	\$220,830	36%	\$6,230,655	\$26,053,870	24%
OPERATING SURPLUS (DEFICIT)	\$565,222	\$189,658		\$59,807	\$33,820		\$1	\$0		\$6,487,407	\$1,808,882	

**REGIONAL DISTRICT OF NANAIMO
RECREATION & PARKS SERVICES
June 30, 2010**

	Regional Parks			Community Parks			Area A Recreation & Culture			Northern Community Recreation			Oceanside Place Arena		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES															
TAX REQUISITION	784,555	1,569,110	50%	368,107	736,215	50%	46,863	93,725	50%	533,118	1,066,235	50%	745,782	1,491,565	50%
GRANTS	11,923	255,130	5%	288	0		3,200	0		4,650	8,425	55%	0	0	
OPERATING REVENUE	947	6,500	15%	0	0		7,043	10,000	70%	139,508	228,390	61%	279,363	612,930	46%
OTHER REVENUE	1,739	1,035,000	0%	938	0		0	0		1,291	3,000	43%	35,738	20,790	172%
RETAINED EARNINGS	644,891	644,875	100%	329,116	333,860	99%	163,644	163,640	100%	237,221	242,090	98%	30,892	30,890	100%
TOTAL REVENUES	1,444,055	3,510,615	41%	698,449	1,070,075	65%	220,750	267,365	83%	915,788	1,548,140	59%	1,091,775	2,156,175	51%
EXPENSES															
OFFICE OPERATING	\$52,024	\$107,045	49%	\$35,760	\$72,442	49%	\$4,950	\$11,295	44%	\$57,690	\$139,130	41%	\$88,095	\$168,330	52%
PROFESSIONAL FEES	23,506	327,000	7%	8,481	52,500	16%	5,899	500	1180%	15,981	32,925	49%	3,969	16,500	24%
BUILDING - OPER & MAINT	31,323	108,435	29%	8,066	14,201	57%	4,808	10,515	46%	10,130	21,400	47%	142,061	281,100	51%
VEH & EQUIP - OPER & MAINT	11,358	28,549	40%	3,558	23,699	15%	0	0		6,656	25,505	26%	37,880	96,055	39%
OTHER OPERATING COSTS	58,069	368,900	16%	36,049	187,805	19%	4,435	6,550	68%	12,119	27,955	43%	7,050	16,300	43%
WAGES & BENEFITS	206,809	421,445	49%	147,357	376,097	39%	47,994	91,200	53%	306,687	727,729	42%	457,840	935,449	49%
COMMUNITY GRANTS	0	0		0	0		0	0		0	0		361	400	90%
RECREATION PROGRAMS	133	1,500	9%	0	0		3,534	20,595	17%	49,719	71,970	69%	4,329	10,500	41%
CAPITAL EXPENDITURES	71,046	1,521,800	5%	322	0		1,200	10,000	12%	12,448	69,245	18%	41,707	37,760	110%
DEBT FINANCING - INTEREST	0	0		12,163	24,330	50%	194	300	65%	6,105	13,045	47%	156,266	312,530	50%
DEBT FINANCING - PRINCIPAL	0	0		8,341	16,770	50%	0	0		0	0		136,526	273,050	50%
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	180	565,636	0%	0	93,500		0	10,000		180	17,800	1%	180	1,185	15%
TRSF FROM RESERVE FUND	0	0		0	0		0	0		0	0		0	0	
TRSF TO OTHER GOVT/AGENCIES	30,000	30,000	100%	16,000	28,200	57%	0	0		33,880	295,960	11%	0	0	
TOTAL EXPENDITURES	\$484,448	\$3,480,310	14%	\$276,097	\$889,544	31%	\$73,014	\$160,955	45%	\$511,595	\$1,442,664	35%	\$1,076,264	\$2,149,159	50%
OPERATING SURPLUS (DEFICIT)	\$959,607	\$30,305		\$422,352	\$180,531		\$147,736	\$106,410		\$404,193	\$105,476		\$15,511	\$7,016	

**REGIONAL DISTRICT OF NANAIMO
RECREATION & PARKS SERVICES
June 30, 2010**

	Ravensong Aquatic Center			Gabriola Island Recreation			Southern Community Recreation & Culture			Total Recreation & Parks		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	836,235	1,672,470	50%	41,498	82,995	50%	503,170	1,006,340	50%	3,859,328	7,718,655	50%
GRANTS	180,700	1,000,000	18%	519	500	104%	139	0		201,419	1,264,055	16%
OPERATING REVENUE	241,503	472,560	51%	0	0		0	0		668,364	1,330,380	50%
OTHER REVENUE	645,821	4,140,050	16%	0	0		0	0		685,527	5,198,840	13%
RETAINED EARNINGS	66,728	8,970	744%	6,336	6,340	100%	10,080	10,075	100%	1,488,908	1,440,740	103%
TOTAL REVENUES	1,970,987	7,294,050	27%	48,353	89,835	54%	513,389	1,016,415	51%	6,903,546	16,952,670	41%
EXPENSES												
OFFICE OPERATING	\$96,973	\$191,280	51%	\$6,854	\$8,105	85%	\$0	\$0		\$342,346	\$697,627	49%
PROFESSIONAL FEES	3,169	16,000	20%	0	0		0	12,000		61,005	457,425	13%
BUILDING - OPER & MAINT	118,826	273,000	44%	0	0		10,322	25,450	41%	325,536	734,101	44%
VEH & EQUIP - OPER & MAINT	10,011	42,455	24%	104	75	139%	0	0		69,567	216,338	32%
OTHER OPERATING COSTS	9,095	29,400	31%	205	275	75%	0	75		127,022	637,260	20%
WAGES & BENEFITS	542,392	990,204	55%	8,170	16,105	51%	0	0		1,717,249	3,558,229	48%
COMMUNITY GRANTS	5,764	8,000	72%	0	0		0	0		59,378	100,965	59%
RECREATION PROGRAMS	15,936	42,290	38%	0	0		0	0		34,046	133,535	25%
CAPITAL EXPENDITURES	833,277	5,155,710	16%	113	175	65%	0	15,000		952,764	6,743,790	14%
DEBT FINANCING - INTEREST	127,267	344,690	37%	0	0		0	0		295,696	681,550	43%
DEBT FINANCING - PRINCIPAL	61,977	123,955	50%	0	0		0	0		206,844	413,775	50%
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	180	180	100%	0	0		0	0		720	688,301	0%
TRSF FROM RESERVE FUND	0	0		0	0		0	0		0	0	
TRSF TO OTHER GOV'T/AGENCIES	0	0		63,900	65,100	98%	9,000	963,890	1%	152,780	1,383,150	11%
TOTAL EXPENDITURES	\$1,824,867	\$7,217,164	25%	\$79,346	\$89,835	88%	\$19,322	\$1,016,415	2%	\$4,344,953	\$16,446,046	26%
OPERATING SURPLUS (DEFICIT)	\$146,120	\$76,886		(\$30,993)	\$0		\$494,067	\$0		\$2,558,593	\$506,624	

**REGIONAL DISTRICT OF NANAIMO
TRANSPORTATION & SOLID WASTE SERVICES
June 30, 2010**

	Gabriola Island Emergency Wharf			Southern Community Transportation			Northern Community Transportation			Total Transportation Services		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$2,680	\$5,360	50%	\$2,757,932	\$5,515,865	50%	\$344,425	\$688,851	50%	\$3,105,037	\$6,210,076	50%
GRANTS	0	0		2,554,756	5,925,340	43%	193,274	410,000	47%	2,748,030	6,335,340	43%
OPERATING REVENUE	0	0		2,322,803	4,335,485	54%	138,811	250,690	55%	2,461,614	4,586,175	54%
OTHER REVENUE	0	0		28,371	102,280	28%	0	0		28,371	102,280	28%
RETAINED EARNINGS	3,326	3,325	100%	309,353	309,350	100%	129,930	129,930	100%	442,609	442,605	100%
TOTAL REVENUES	\$6,006	\$8,685	69%	\$7,973,215	\$16,188,320	49%	\$806,440	\$1,479,471	55%	\$8,785,661	\$17,676,476	50%
EXPENSES												
OFFICE OPERATING	\$233	\$150	155%	\$961,525	\$1,775,130	54%	\$440,489	\$778,521	57%	\$1,402,247	\$2,553,801	55%
PROFESSIONAL FEES	130	0		2,072	85,000	2%	0	0		2,202	85,000	3%
BUILDING - OPER & MAINT	0	4,000		98,464	200,450	49%	0	0		98,464	204,450	48%
VEH & EQUIP - OPER & MAINT	0	0		1,665,425	3,532,125	47%	0	0		1,665,425	3,532,125	47%
OTHER OPERATING COSTS	0	0		164,439	347,500	47%	0	0		164,439	347,500	47%
WAGES & BENEFITS	0	0		3,620,114	7,852,791	46%	272,636	684,576	40%	3,892,750	8,537,369	46%
CAPITAL EXPENDITURES	0	0		447,326	2,246,930	20%	0	0		447,326	2,246,930	20%
DEBT FINANCING - INTEREST	0	0		0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0		0	0	
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	100,770		0	0		0	100,770	
TRSF TO RESERVE FUND	0	1,000		5,295	22,175	24%	0	0		5,295	23,175	23%
TRSF FROM RESERVE FUND	0	0		0	0		0	0		0	0	
TRSF TO OTHER GOVT/AGENCIES	0	0		0	0		0	0		0	0	
TOTAL EXPENDITURES	\$363	\$5,150	7%	\$6,964,660	\$16,162,871	43%	\$713,125	\$1,463,097	49%	\$7,678,148	\$17,631,120	44%
OPERATING SURPLUS (DEFICIT)	\$5,643	\$3,535		\$1,008,555	\$25,449		\$93,315	\$16,374		\$1,107,513	\$45,356	

**REGIONAL DISTRICT OF NANAIMO
TRANSPORTATION & SOLID WASTE SERVICES
June 30, 2010**

	Total Solid Waste Disposal			Total Solid Waste Collection & Recycling			Total Transportation and Solid Waste Services		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES									
TAX REQUISITION	\$164,375	\$328,750	50%	\$0	\$0		\$3,269,412	\$6,538,826	50%
GRANTS	1,085,674	2,426,617	45%	0	0		3,833,704	8,761,957	44%
OPERATING REVENUE	3,953,786	8,268,500	48%	2,368,806	2,762,088	86%	8,784,206	15,616,763	56%
OTHER REVENUE	1,179,409	5,491,815	21%	16,572	25,000	66%	1,224,352	5,619,095	22%
RETAINED EARNINGS	329,362	329,355	100%	885,470	885,000	100%	1,657,441	1,656,960	100%
TOTAL REVENUES	6,712,606	16,845,037	40%	3,270,848	3,672,088	89%	18,769,115	38,193,601	49%
EXPENSES									
OFFICE OPERATING	\$335,227	\$668,107	50%	\$88,443	\$177,664	50%	\$1,825,917	\$3,399,572	54%
PROFESSIONAL FEES	105,953	354,550	30%	13,214	17,200	77%	121,369	456,750	27%
BUILDING - OPER & MAINT	34,204	141,900	24%	1,397	2,681	52%	134,065	349,031	38%
VEH & EQUIP - OPER & MAINT	321,158	688,519	47%	889	1,785	50%	1,987,472	4,222,429	47%
OTHER OPERATING COSTS	645,468	2,669,430	24%	1,009,989	2,608,649	39%	1,819,896	5,625,579	32%
WAGES & BENEFITS	1,286,902	2,653,426	48%	49,124	170,488	29%	5,228,776	11,361,283	46%
CAPITAL EXPENDITURES	2,235,789	8,738,924	26%	99	4,200	2%	2,683,214	10,990,054	24%
DEBT FINANCING - INTEREST	0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0	
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0	
TRSF TO RESERVE FUND	7,490	509,320	1%	660	660	100%	13,445	100,770	3%
TRSF FROM RESERVE FUND	0	0		0	0		0	0	
TRSF TO OTHER GOV'T/AGENCIES	0	0		0	0		0	0	
TOTAL EXPENDITURES	\$4,972,191	\$16,424,176	30%	\$1,163,815	\$2,983,327	39%	\$13,814,154	\$37,038,623	37%
OPERATING SURPLUS (DEFICIT)	\$1,740,415	\$420,861		\$2,107,033	\$688,761		\$4,954,961	\$1,154,978	



CAO APPROVAL	
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BOARD	✓ Aug 24 '10

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: August 16, 2010

FROM: N. Avery
General Manager, Finance & Information Services

SUBJECT: Review of Funding Request for Victim Services Operations in School District 68

PURPOSE:

To review alternatives for providing funding to the Victims Services program operating in the City of Nanaimo.

BACKGROUND:

Representatives from the Victim Services program operating out of the RCMP detachment in Nanaimo have requested a contribution of \$5,000 from the Regional District, in recognition that about 10% of the clients they serve living in areas outside of the City's boundaries. Of 37 cases dealt with in 2009, 9 cases were from the District of Lantzville and the remainder from the District 68 Electoral Areas.

There are two basic mechanisms for providing funding for this type of service – the General Grants in Aid program or a service which is matched to these purposes. The General Grants in Aid program provides grants on an application basis and specifically excludes the following types of expenses:

- (a) Annual operating expenses;
- (b) Wages, salaries or other fees for service (remuneration);
- (c) Capital improvements to rented or leased premises;
- (d) Private enterprise.

The intended use of the \$5,000 is to hire a case worker for weekend duties and as a result this request does not qualify for a general grant in aid.

Ongoing operational funding can only be met by establishing a service to raise the necessary funds or using an existing service which is closely matched with this purpose.

Current Funding Arrangements for Restorative Justice and Victim Services:

Victim Services are currently funded in District 69 in the following way. A service which includes Parksville, Qualicum Beach and Electoral Areas E, F, G and H, provides funding to both Restorative Justice and Victim Services programs operated through the Oceanside RCMP detachment. Funds totaling \$72,500 for these programs are raised by a parcel tax levy at a 2010 rate of about \$3.25 per property. At present the Victim Services operations receive \$52,500, which matches funding provided through the Ministry of the Attorney General, the Restorative Justice program receives \$25,000 annually. The RCMP detachment in District 69 provides in-kind services of office space and operating supplies to both programs. A Board Select Committee has been established as a forum to receive and consider annual reports from both programs and to discuss other related issues of concern.

In District 68, the City of Nanaimo currently contributes approximately \$48,230 through a cash grant and provides in-kind office space valued at \$6,810 to the Nanaimo based Victim Services program. This matches Ministry of Attorney General funds similar to the funding described above in District 69.

The District 68 Electoral Areas participate in a service to provide \$5,000 in annual funding to the John Howard Society which provides restorative justice services in District 68. The Society has entered into a funding agreement that requires them to report to the Board annually on the outcomes of the program. The John Howard Society also receives \$50,000 per year, solely from the City of Nanaimo for their program.

ALTERNATIVES:

1. Amend the Southern Community Restorative Justice Service to provide funding for Victim Services.
2. Take no action at this time.

FINANCIAL IMPLICATIONS:

Alternative 1:

Under this alternative the Southern Community Restorative Justice Service would be amended to provide an additional \$5,000 for Victim Services. Given the similar nature of the two programs, this would be an appropriate response to providing financial support. The current bylaw can be amended with the consent of 2/3 of the participants. The cost to provide a total of \$10,000 is estimated at about \$0.40 cents per \$100,000.

Staff are recommending an annual reporting mechanism. The Board may wish to establish a funding agreement with Victim Services similar to that in place with the John Howard Society.

SUMMARY/CONCLUSIONS:

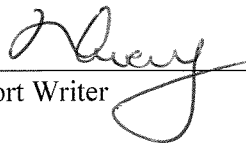
A request has been made by the Nanaimo RCMP detachment based Victim Services program, for funding in the amount of \$5,000 to support hiring a weekend case worker. The program has identified that approximately 10% of its support services are provided to residents outside of the City of Nanaimo, including the District of Lantzville. As this service would not be funded on a regional basis, it is recommended that Victim Services approach the District of Lantzville separately to request funding for that area's use of the service.

A general grant in aid, which would provide a one time grant, is not applicable in this case. In order to provide any financial support either a new service could be established or an existing service with a similar purpose could be amended. Given the modest financial impact and the similarity of purpose, staff recommends amending the current Southern Community Restorative Justice Service to permit funding for Victim Services and increasing the annual requisition to \$10,000. Bylaw No. 1490.01 attached to this report is presented for this purpose.


In consideration of an ongoing financial commitment to this program staff recommend establishing a reporting protocol through a funding agreement with the Victim Services program, similar to that in place with the John Howard Society.

RECOMMENDATIONS:

1. That the Board approve, commencing in 2011, an annual grant of \$5,000 to support the Victim Services program operating in School District 68 through the existing Southern Community Restorative Justice establishing bylaw.
2. That the “Southern Community Restorative Justice and Victims Services Support Service Amendment Bylaw No. 1490.01, 2010” be introduced for three readings and be forwarded to the Inspector of Municipalities for approval.
3. That the Regional District enter into a funding agreement with the Nanaimo Victim Services to provide an annual activity and financial report.



Report Writer



CAO concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO
BYLAW NO. 1490.01
A BYLAW TO AMEND THE REGIONAL DISTRICT OF NANAIMO
SOUTHERN COMMUNITY RESTORATIVE JUSTICE SUPPORT SERVICE

WHEREAS, the Board of the Regional District of Nanaimo established a service for the purpose of providing financial assistance to restorative justice programs known as the “Regional District of Nanaimo Southern Community Restorative Justice Program Service”;

AND WHEREAS the Board of the Regional District of Nanaimo wishes amend the service to provide a contribution to both Restorative Justice and Victim Services organizations operating in School District 68,

AND WHEREAS the consent of 2/3 of the participants in the service has been obtained in accordance with Section 802 of the *Local Government Act*.

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts as follows:

“Regional District of Nanaimo Southern Community Restorative Justice Program Service Establishing Bylaw No. 1490, 2006” is amended by:

1. Deleting Section 1 “Citation” and replacing it with the following:

CITATION

This bylaw may be cited for all purposes as the “Southern Community Restorative Justice and Victim Services Support Service Bylaw No. 1490, 2006”.

2. Deleting Section 2 “Service” and replacing it with the following:

SERVICE

The service established by this bylaw is the provision of financial assistance in relation to restorative justice and victim services programs operating in School District 68 for the purpose of benefiting the community, to be known as the “Southern Community Restorative Justice and Victim Services Support Service” (the “**Service**”).

3. Deleting Section 6 “Maximum Requisition” and replacing it with the following:

MAXIMUM REQUISITION

In accordance with Section 800.1(1)(e) of the *Local Government Act*, the maximum amount that may be requisitioned for the Service is the greater of:

- (a) \$10,000 (Ten Thousand Dollars), or;
 - (b) the product obtained by multiplying the net taxable value of land and improvements within the Service Area by a property tax value rate of \$0.004 per thousand dollars of assessment.
4. That this bylaw be cited for all purposes as the “Southern Community Restorative Justice and Victims Services Support Service Amendment Bylaw No. 1490.01, 2010”

Introduced and read three times this 24th day of August, 2010.

Received the approval of the Inspector of Municipalities this day of , 2010.

Adopted this day of , 2010.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION



CAO APPROVAL		1	✓
EAP			
COW			
AUG 13 2010			
RHD			
BOARD	✓	Aug 24 '10	

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: August 6, 2010

FROM: N. Avery
General Manager, Finance & Information Services

SUBJECT: Nanaimo Search & Rescue Society – request for operational funding

PURPOSE:

To discuss alternatives for providing operational funding to the Nanaimo Search & Rescue Society.

BACKGROUND:

At its February 23, 2010 meeting the Board directed staff to review a request for operational funding from the Nanaimo Search & Rescue Society. The Society presented correspondence which requested the funding in light of reductions in provincial support for search & rescue organizations across the province. A copy of the correspondence is attached, which outlines annual operating expenses of \$8,000.

In the initial start up phase of search & rescue organizations in the province, an umbrella organization known as the BC Association of Search & Rescue Societies (BCSARS) received funding through the Provincial Emergency Program. BCARS in turn distributed the funding to individual local organizations. In addition, the Justice Institute of BC provided training at little or no cost. The Provincial Emergency Program funding arrangement has been eliminated and search & rescue organizations, like other non-profit groups must make annual applications for financial assistance under the Gaming Branch. For the most part Gaming Branch assistance is aimed at the purchase of equipment and vehicles. The Nanaimo Search & Rescue Society has been in the fortunate position since 2007, of having cash resources which have made them somewhat self sufficient, but which also disqualified them from applying for gaming funds. Those resources have been reduced to the point where they now qualify to make an application for funding through the Gaming Branch, with the earlier noted constraint that Gaming Branch funding is targeted to capital equipment type purchases. It is unknown at this time whether any operational funding can be secured.

The Southern Community Search & Rescue Contribution Service was established for the purpose of “providing a contribution to persons providing search and rescue in the Service Area”. At present the Search & Rescue Contribution Service raises \$24,000 annually to cover a property lease through the City of Nanaimo for the Nanaimo Search & Rescue Society. The maximum amount that can be requisitioned is approximately \$27,000.

ALTERNATIVES:

1. Approve an operating grant for 2010 for the Nanaimo Search & Rescue Society.
2. Approve an annual operating grant for the Nanaimo Search & Rescue Society.

FINANCIAL IMPLICATIONS:

Alternative 1

The approximate annual operating costs presented by the Society are \$8,000. The maximum requisition as noted earlier is \$27,000 of which \$24,000 is already committed to the property lease. However, the lease arrangement began part way through 2009 and there is at present \$5,365 in surplus funds which could be made available for 2010. Thereafter, approximately \$3,000 would be available under the current bylaw, until either the lease value increased or the requisition itself was increased.

Staff have met with the Society and reviewed its previous three years' financial reports. The Society's resources at the end of 2009 consisted of:

Current operating account	\$ 19,741
Building fund	\$ 104,634

The Society receives reimbursement from the Provincial Emergency Program for costs when it attends an incident. In some years, the compensation received has exceeded the costs attributable to costs incurred by the Society. In 2007, the Society was in a net recovery position of about \$7,000 on incident responses, but in 2009 the net recovery was \$747.

The largest variable operating cost for the department is training, which in 2008 was a low of \$1,600 and in 2009 was a high \$6,785. The Society may be able to apply for Gaming grants to offset some of the training costs, but is unlikely to qualify for other operating funds. The Society does fund raise, however, the amount of funds raised is diminishing as well (2008 - \$5,470; 2009- \$2,277).

Under this alternative a 2010 operating grant would be provided in the amount of \$5,365 and the Society would be required to make an annual application for further funding.

Alternative 2

Under this alternative staff, the approximately \$3,000 of unallocated budget room would be committed as an annual grant to the Society. Staff have communicated with the Society regarding the potential amount of funding available and they are aware that they will continue to need to seek other sources of operational funding. If the Board supports this approach, staff recommend establishing a funding agreement with the Society in which they are required to provide an annual activity and financial report.

The total funding available under this alternative would be a one time grant of the current surplus funds in the amount of \$5,365 and approximately \$3,000 annually beginning in 2011.

SUMMARY/CONCLUSIONS:

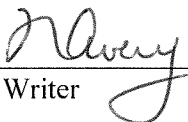
This report provides a review of the financial status of the Nanaimo Search & Rescue Society, in response to their request for operational assistance. Staff have reviewed the organization's financial records and the future environment for funding. It is possible that the Society will not be viable within a few years, without some stable operational funding. At present, without amending the current bylaw, approximately \$3,000 could be made available on an annual basis. Should this amount be approved, the Society is aware that they will need to continue to seek other sources of operational funding, including fund raising.

There is also a current unallocated surplus of \$5,365 available for 2010.


If the Board supports an annual funding arrangement, it would be appropriate to enter into an agreement which would provide an annual reporting of both operational activities and financial results.

RECOMMENDATIONS:

1. That an operating grant of \$5,365 be provided to the Nanaimo Search & Rescue Society from current surplus funds in the Southern Community Search & Rescue Contribution Services.
2. That commencing in 2011, annual funding to the Society of approximately \$3,000 be included in the annual budget.
3. That as a condition of these funding approvals, the Society be required to enter into an agreement which provides for an annual activity and financial report.



Report Writer



CAO concurrence



CAUTION		
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AUG 18 2010		
RHD		
BOARD	✓	Aug 24 '10

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: August 17, 2010

FROM: N. Avery
General Manager, Finance & Information Services

SUBJECT: Award of proposal for fire engine vehicle for the Bow Horn Bay Volunteer Fire Department

PURPOSE:

To report on the results of a request for proposals for the supply of a replacement fire engine vehicle for the Bow Horn Bay Volunteer Fire Department.

BACKGROUND:

The Regional District on behalf of the Bow Horn Bay Volunteer Fire Department issued a request for proposal call for a new fire engine in June. The vehicle is a relatively straightforward engine/pumper and five vendors responded. Price was evaluated a 50% of the possible points, with experience, responsiveness to the basic specification, ease of operation, serviceability, delivery time and reference checks making up the remaining 50%. The budget for the apparatus was established at a maximum, including taxes of \$300,165.

The responding vendors were:

				Score
Fire Power Emergency Apparatus	Option 1	\$234,025	Delivery 30 days	71
	Option 2	\$300,163	Delivery 270-300 days	48
Fort Garry Fire Truck		\$295,890	Delivery 230 days	74
Hub Fire Engines		\$311,175 *	Delivery 420 days or less	37
Rocky Mountain Phoenix		\$280,165	Delivery 310 days	80
Wholesale Fire & Rescue		\$280,423	Delivery 210 to 240 days	42

* Hub Fire engines proposed a number of deletable items which would reduce the price to slightly below the budget target but had the longest delivery date.

The vehicle proposal which most closely matched the base specification and which had a reasonable delivery date is that submitted by Rocky Mountain Phoenix. Reference checks have been conducted (and the department is generally familiar with Rocky Mountain Phoenix) and the department has recommended awarding the proposal to this firm, with the addition of a small piece of optional equipment in the amount of \$858.

ALTERNATIVES:

1. Award the supply of a fire engine vehicle to Rocky Mountain Phoenix for an estimated price of \$281,040.
2. Do not proceed at this time.

FINANCIAL IMPLICATIONS:

Alternative 1

The vehicle reserve fund is estimated at \$238,595 at the end of 2010. The vehicle will be delivered in 2011 and the remainder of the purchase price of \$43,405 would be budgeted as part of the 2011 requisition.

Alternative 2

The current vehicle is 20 years old and while it could continue to be used, the insurance industry rating for the department would be negatively affected by the age of its fleet. It is common practice to replace engines at between 15 to 20 years and this replacement request is consistent within the firefighting sector.

SUMMARY/CONCLUSIONS:

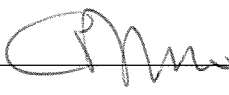
The Bow Horn Bay Fire Department received five responses to a request for proposal for the supply of a fire engine vehicle. After a full review the department is recommending the proposal from Rocky Mountain Phoenix at a price of \$281,040 including taxes. The Rocky Mountain Phoenix response most closely matched the base specifications and has a reasonable delivery date. The purchase would be funded by \$238,595 from reserves on hand and by budgeting \$43,405 in the operating budget in 2011. Staff recommends awarding the supply of the vehicle to Rocky Mountain Phoenix and releasing reserve funds as requested.

RECOMMENDATION:

1. That Rocky Mountain Phoenix be awarded the supply of a Rosenbauer Top Mount Pumper at an estimated price of \$281,040 including taxes for the Bow Horn Bay Volunteer Fire Department.
2. That Bow Horn Bay Fire department vehicle reserve funds in the estimated amount of \$238,595 be released for this purpose when required.
3. That the 2011 budget include an amount of approximately \$43,405 to fund the balance of the purchase price.



Report Writer



CAO concurrence

COMMENTS:



CAO APPROVAL QW	
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AUG 12 2010	
RHD	
BOARD	✓ Aug 24 '10

MEMORANDUM

TO: Paul Thompson
Manager of Long Range Planning

DATE: August 10, 2010

FROM: Stephen Boogaards
Planner

FILE: 0410 20 ILMB

SUBJECT: Ministerial Order for the Protection of Coastal Douglas-Fir Moist Maritime Biogeoclimatic Subzone Plant Communities on Provincial Crown Lands

PURPOSE

To receive information on the implications of a provincial objective to protect Coastal Douglas-fir moist maritime biogeoclimatic subzone plant communities on select Crown lands within the Regional District of Nanaimo (RDN).

BACKGROUND

The Regional District received a referral in December 2009 respecting a land use objective for the protection of Coastal Douglas-fir moist maritime subzone plant communities on select provincial Crown lands. The *Lands Act* permits the Minister of Forests and Range to establish such objectives for the use and management of Crown land and resources. The disturbance of the ecosystems by either development or forestry is prohibited on these lands by ministerial order with the intention to conserve the red listed or endangered ecosystem. Much of the lands in the RDN are within the rare Coastal Douglas-fir ecosystem which is less than 1% of BC's landmass and is under extreme threat to degradation by urban or rural development and logging. The sites selected for protection represent the extremely rare moist maritime subzone of this classification.

The majority of the Crown land designated under the ministerial order for the protection of the plant communities is in the RDN electoral areas, with the others being Hurtado located on the Sunshine Coast and Linley Valley within the City of Nanaimo municipal boundaries. The RDN Board of Directors supported the initiative to preserve each of the Bowser, Little Qualicum and Nanoose Bay old growth plant communities which fall within its jurisdiction. The Regional Board passed a motion on January 12, 2010, Committee of the Whole meeting that:

The RDN Board request staff to write a letter to the Provincial Government supporting their proposed Coastal Douglas-fir Protection of Crown Land in Electoral Area 'H', however, requesting that the below noted areas inside the boundary of the Bowser Village Centre be considered for future civic and cultural uses such as parks, trails and open space, community fire hall and ambulance facility, seniors housing and community sewer system. These areas are:

- (a) District Lot 36, Plan 2076, PT1 AND PT2;
- (b) District Lot 85, Plan 2076, Rem Lot 14, 15, 18 and 19.

The Province received the Board recommendation and adapted the land use objective to remove the two lots identified for community use in the Bowser Centre Village Plan. Subsequently the RDN Board of Directors on February 9, 2010, passed a second motion:

That staff be directed to forward a letter by February 15, 2010 to the Ministry of Forests and Range and Minister responsible for the Integrated Land Management Bureau requesting that the provincial government expand the initiative to include all parcels of Crown land within the Coastal Douglas-fir biogeoclimatic zone and to extend the initiative to protect all remaining parcels of Crown land within the E&N land area, including DL 33.

The Province has not changed the objective to increase the amount of Coastal Douglas-fir ecosystem on provincial Crown land to be protected. With the adoption of the ministerial order only forty percent of all Coastal Douglas-fir ecosystems on provincial Crown land will be protected.

ALTERNATIVES

1. To receive the staff report for information.
2. To receive the staff report for information and provide additional direction to staff.

GROWTH MANAGEMENT IMPLICATIONS

The provincial land use objective is consistent with the RDN Board direction and policy in the RDN Board's Strategic Plan, the Regional Growth Strategy and the electoral area official community plans to maintain rare and environmentally sensitive areas. The lands affected by the objective are also identified as Resource Lands and Open Space in the RDN's Regional Growth Strategy and any new development on the lands would be prohibited. Though the RDN growth management policies limit the development potential on these lands, the provincial land use objective will exclude the possibility for any form of disturbance on the lands including development and logging.

OFFICIAL COMMUNITY PLAN AND ZONING IMPLICATIONS

For most resource management activities on Crown lands the RDN has limited jurisdiction. This means that the RDN is not able to regulate the cutting of trees associated with activities such as timber harvesting and mining. Therefore, with respect to resource management activities on Crown lands the provincial land use objective will provide more comprehensive protection of the Coastal Douglas-fir moist maritime subzone than is possible through RDN regulations. For those Crown lands that are not part of the ministerial order, RDN policies and regulations still apply to private use of Crown lands for land uses such as residential, industrial and commercial.

Bowser Area

The Crown lands protected in the Bowser area are the largest segments in the land use objective, being 873 ha. The Province has removed 3.8 ha of land within the Bowser Village Centre from the objective to allow for future civic and community uses, including a possible senior's housing project on the site. The revision was made by the province in response to the resolution made by the RDN Board of Directors on January 12, 2010. The request was based on the land use designation map adopted as part of the "Regional District of Nanaimo Electoral Area 'H' Official Community Plan Amendment Bylaw No. 1335, 2010" being the Bowser Village Plan.

The Bowser Village Centre Plan also identifies some of the properties that are part of the land use objective as a Future Use Area for the expansion of the Bowser Village Centre. The intention of the expansion area is to accommodate demand for proposed land uses if the Bowser Village Centre area has been fully utilized for the designated land uses. Since part of the proposed expansion area is protected by the provincial objective, the RDN may need to reconsider the location of a Future Use Area if the village centre boundary was to be expanded in the future.

All the lands within the Bowser segment are designated as Resource Lands in the “Electoral Area ‘H’ Official Community Plan Bylaw No. 1335, 2003”. The minimum permitted parcel size under the bylaw is 50 ha for resource lands, except for resource lands within the Agricultural Land Reserve which are 8 ha. The zoning within the Bowser segment is consistent with the Plan, with the majority of the lands being 50 ha minimum parcel size, except for select properties in the Agricultural Land Reserve that are 8 ha. Possible development of these or any Crown lands would be limited by the minimum parcel size established in the zoning and Official Community Plan.

Nanoose Area

The Crown lands being protected under the provincial objective in the Nanoose area comprise 29 ha of the DL 137 lands. These lands adjacent to Stewart Road are identified in the Nanoose Bay Parks and Open Space Plan as a priority area for protection. But only part of the DL 137 lands have been protected as Crown lands to the north of Stewart Road are not included within the provincial objective.

The Crown lands within the Nanoose segment are all designated as Resource Lands within the “Nanoose Bay Official Community Plan Bylaw 1400, 2005” and establish a minimum parcel size of 50 ha. The zoning is in conformity with the Plan and has a minimum parcel size of 50 ha. As required by the Regional Growth Strategy, the minimum parcel size on Resource Lands cannot be decreased below what has been adopted as part of the Official Community Plan.

Little Qualicum Area

The Crown lands protected in the Little Qualicum area under the provincial objective are just under 600 ha and are within both Electoral Area ‘G’ and Electoral Area ‘F’. The northern part of the segment is within the “Area ‘G’ Official Community Plan Bylaw 1540, 2008” and is designated as Rural Resource. The remaining lands are within the “Electoral Area ‘F’ Official Community Plan Bylaw No. 1152, 1999” and are designated as Resource Lands within the Forest Land Reserve. Under both designations and zoning the minimum parcel size on the properties is 50 ha, which would permit only limited development.

SUSTAINABILITY IMPLICATIONS

The protection of the rare ecosystem under the provincial objective is much more comprehensive than the authority granted to local governments. The RDN’s policies and regulations can limit the amount of some forms of development but cannot prohibit resource management activities such as timber harvesting and mining. As such, the protection provided to the designated areas is strongly supportive of the fundamental strategy of the RDN in protecting sensitive ecosystems from development.

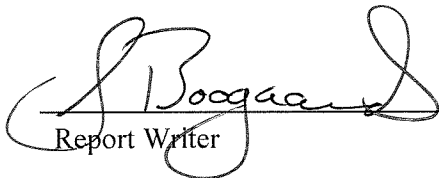
CONCLUSIONS

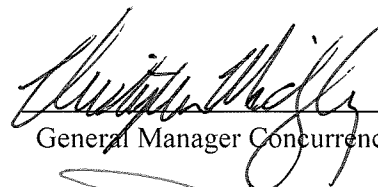
The Province has passed a ministerial order to establish land use objectives for the protection of Coastal Douglas-fir moist maritime biogeoclimatic subzones on select provincial Crown lands. The majority of lands being protected under the objective are within the RDN electoral areas though smaller parcels are being protected in Hurtado on the Sunshine Coast and Linley Valley in the City of Nanaimo. Areas within the electoral areas to be protected include land within Bowser, Nanoose and Little Qualicum.

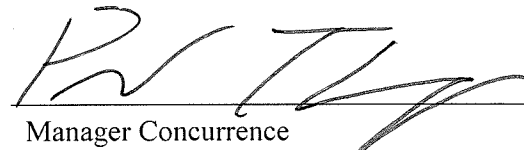
The objective is consistent with the goals and policies contained within the RDN Board Strategic Plan, Regional Growth Strategy and electoral area official community plans. The policies of the Regional Growth Strategy, the official community plans and the zoning bylaws have already designated the lands appropriately to limit the development potential of the lands, assuming that the Province was to dispose of the lands. As the RDN authority does not cover all potential forms of disturbance to the sensitive ecosystems, the objective provides a much more comprehensive level of protection from all forms of land alteration including forestry and other natural resource management activities. Though the objective only covers a limited amount of provincial Crown land with Coastal Douglas-fir ecosystems, most Crown land not included in the order is still subject to existing RDN policies and regulations for resource lands.


RECOMMENDATION

That this report be received for information.


Report Writer

 AGM
General Manager Concurrence


Manager Concurrence


A
CAO Concurrence

**Attachment No. 1
Ministerial Order**

Preamble

The Province is committed to managing Crown land within the Coastal Douglas-fir moist maritime (CDFmm) biogeoclimatic subzone in a manner that provides protection for rare or endangered plant communities.

This preamble is provided for context and background and does not form part of the following ministerial order.

Ministry of Agriculture and Lands

Ministerial Order

Coastal Douglas-fir moist maritime (CDFmm) Biogeoclimatic Subzone

Part 1 - Interpretation

1. Relationship with *Forest and Range Practices Act* objectives
 - (1) Pursuant to Section 93.4 of the *Land Act*, the objective set out in paragraph 3 of this order is established as a land use objective for the purposes of the *Forest and Range Practices Act* and applies to the Crown lands within the mapped polygons shown on Schedules 1 to 5 attached to this order.
 - (2) Nothing in, under or arising out of this order either abrogates or derogates from any aboriginal rights, aboriginal title or treaty rights of any applicable First Nation, nor relieves the Province of any obligation to consult with any applicable First Nation.
2. Definitions
 - (1) In this order, "plant communities" means vegetation that possesses a similar vegetation structure and native species composition and occurs repeatedly on similar habitats within the Coastal Douglas-fir moist maritime biogeoclimatic subzone.
 - (2) Words and expressions not defined in this order have the meaning given to them in the *Forest and Range Practices Act*, the *Range Act* and the regulations made there under, unless the context indicates otherwise.

3. Objective for CDFmm biogeoclimatic subzone plant communities

- (1) Protect all CDFmm biogeoclimatic subzone plant communities within the polygons identified in Schedules 1 to 5 attached to this order.
- (2) Despite subsection (1), up to 5% of a polygon may be disturbed if there is no practicable alternative for road access or other infrastructure or to address a safety concern.
- (3) Where the objective refers to an area shown on a schedule and the area is also defined by a spatial dataset, the boundaries of the area as defined by the spatial dataset apply in the event of any inconsistency. All spatial datasets are available at <http://www.geobc.gov.bc.ca>.

Part 2 - Transition

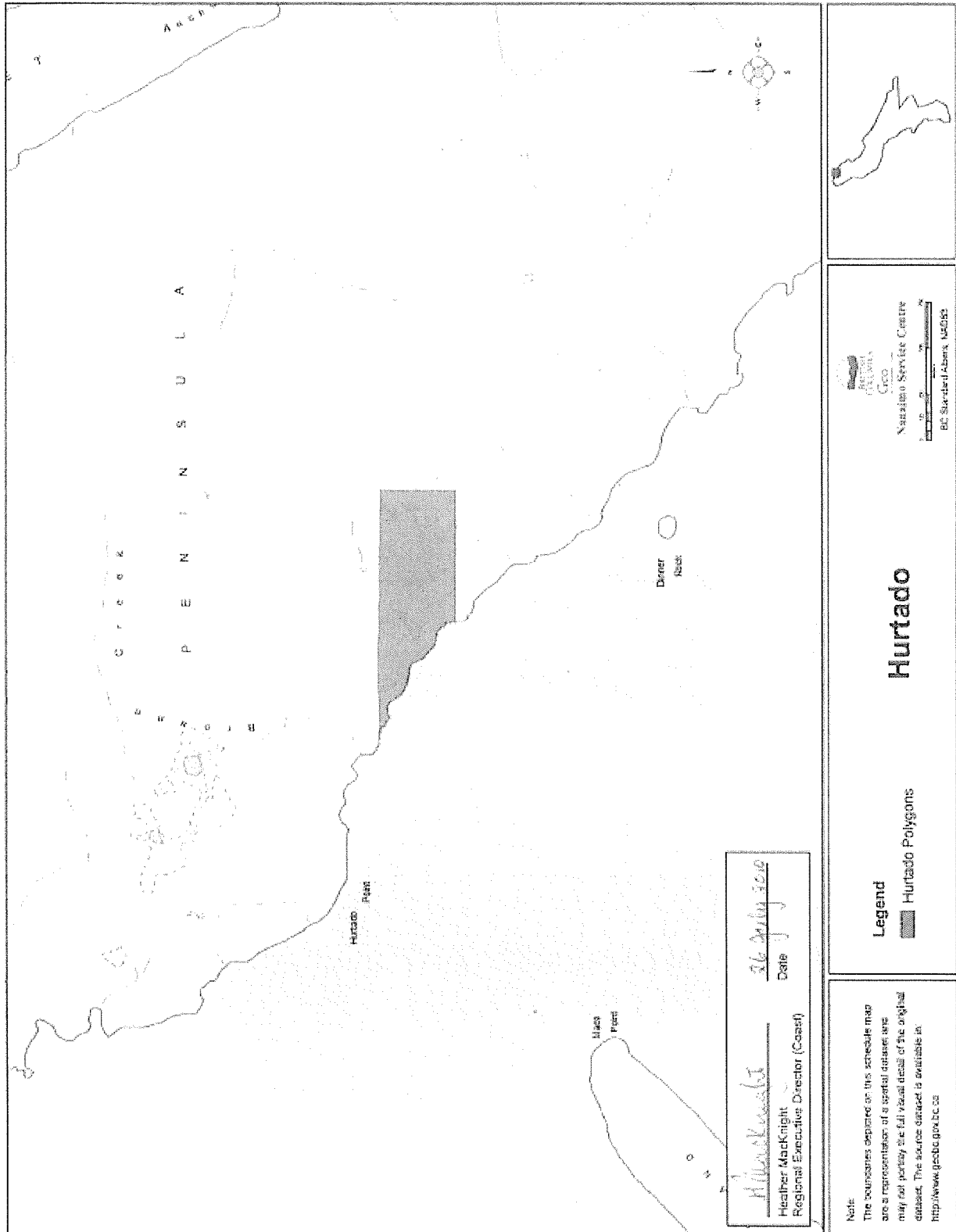
4. Application of this order

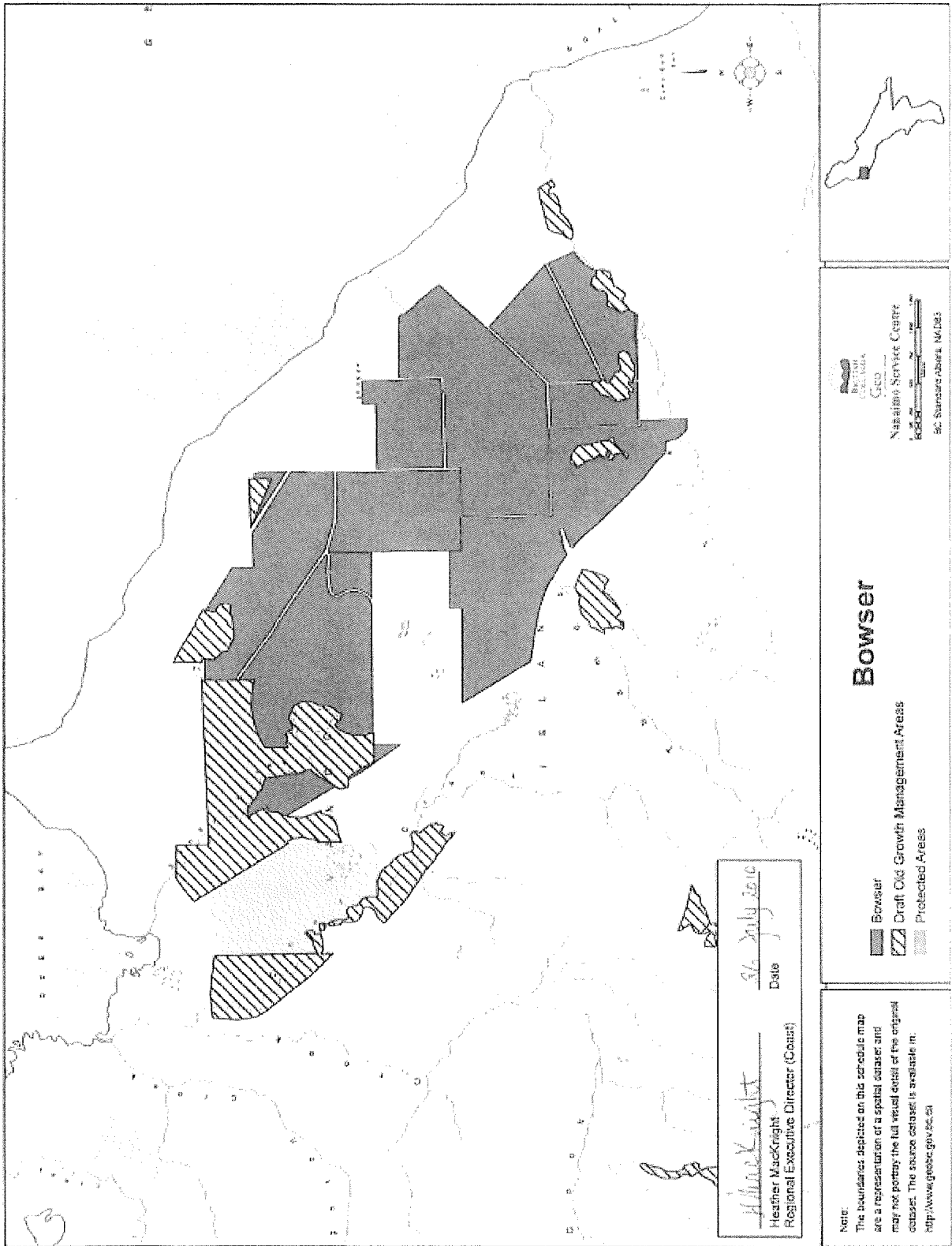
- (1) This order takes effect on the date that the notice of the order is published in the Gazette.
- (2) The applicable period under 8(2) (b) of the *Forest and Range Practices Act* is 12 months starting on the date this order comes into effect.

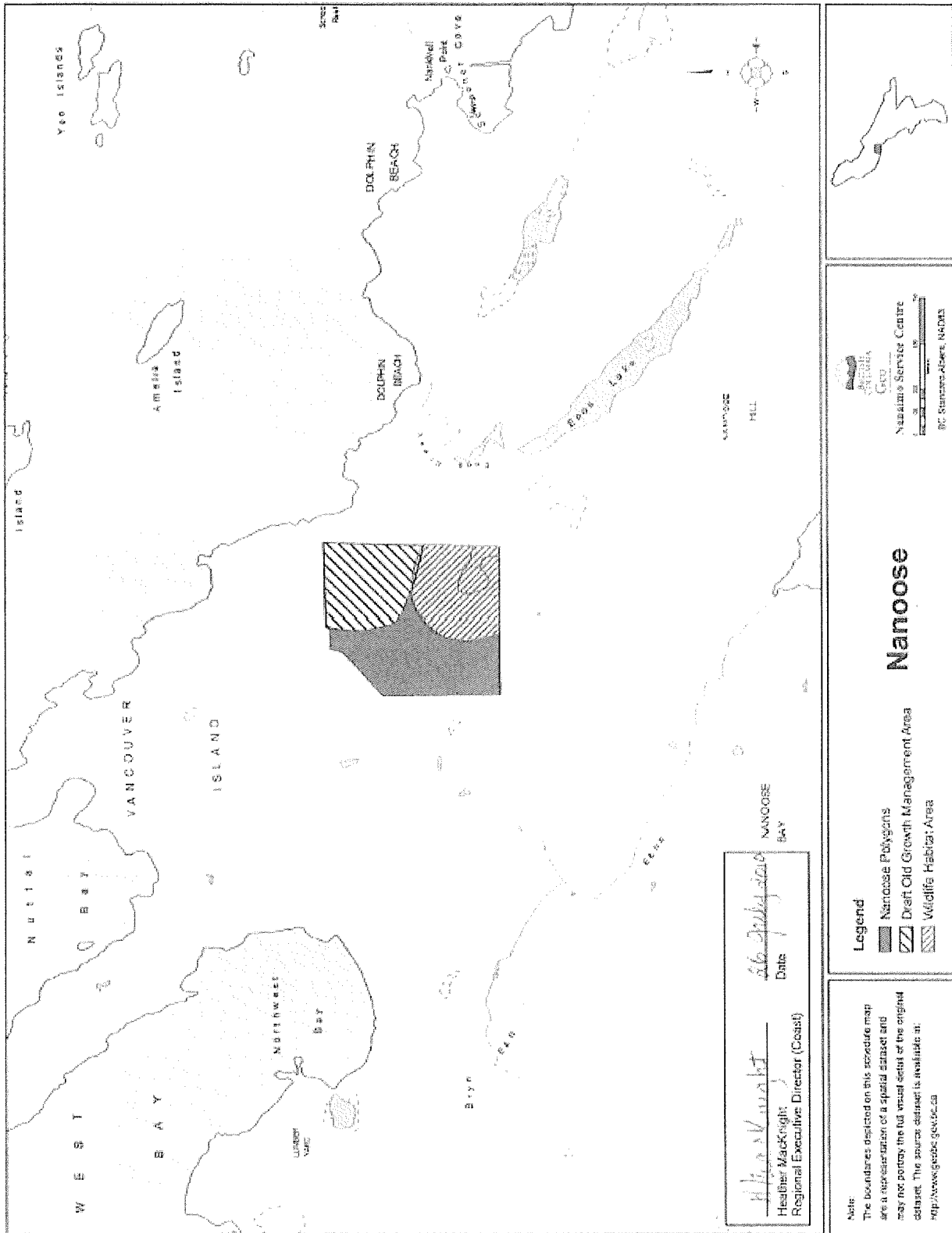


Heather MacKnight, MCIP
Regional Executive Director
Integrated Land Management Bureau
Coast Region

26 July 2010
Date







[Signature]
 Header MacKnight
 Regional Executive Director (Coast)

[Signature]
 Date

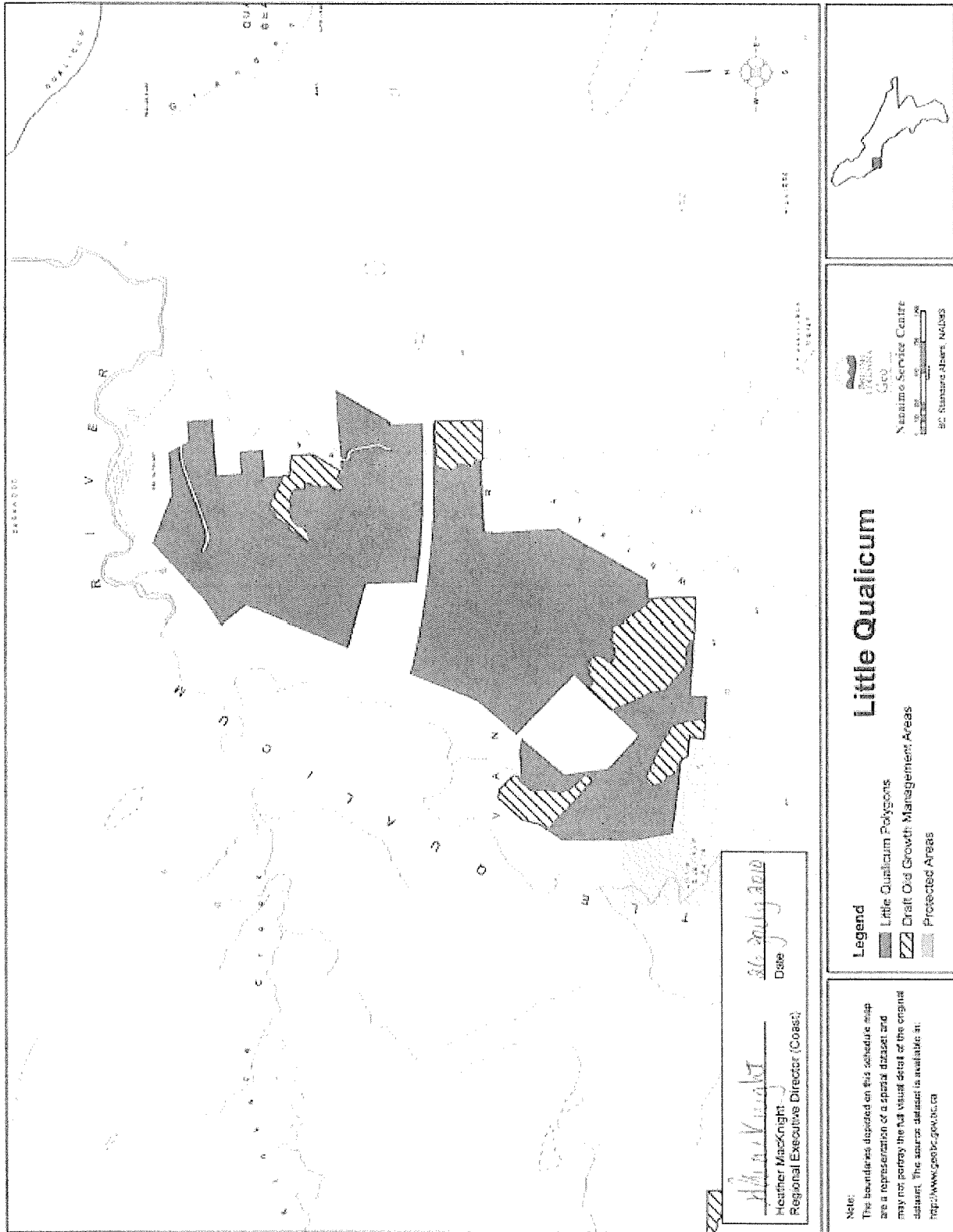
Legend

- Nanose Polygons
- Draft Old Growth Management Area
- Wildlife Habitat Area

Note:
 The boundaries depicted on this acreage map are a representation of a spatial dataset and may not portray the full visual extent of the original dataset. The source dataset is available at: <http://www.geobc.gov.bc.ca>

Nanose

Nanaimo Service Centre
 BC STRONG ARMED NANAIMO





CAO APPROVAL		✓
EAP		
COW		
AUG 10 2010		
RHD		
BOARD	✓	Aug 24 '10

MEMORANDUM

TO: Dale Lindsay
Manager of Current Planning

DATE: August 10, 2010

FROM: Susan Cormie
Senior Planner

FILE: PL2009-211

SUBJECT: Request to Receive New Information in Conjunction with Amendment Bylaw 500.355, 2010
Keith Brown & Associates
Lot 2, Section 14, Range 6, Cranberry District, Plan 7832
Electoral Area 'A'

PURPOSE

To consider a request to receive new information in conjunction with Amendment Bylaw No. 500.355, 2010.

BACKGROUND

This amendment bylaw is in conjunction with the property legally described as Lot 2, Section 14, Range 6, Cranberry District, Plan 7832 and located adjacent to Fielding Road in the South Wellington area of Electoral Area 'A' (see Attachment No. 1 for location of subject property). The purpose of the amendment bylaw is to rezone the parcel from Residential 2 (RS2) to Industrial 1 (IN1) to facilitate a light industrial building strata development (see Schedule No. 2 for proposed development plan).

The corresponding bylaw was introduced and given first and second reading on May 25, 2010 and proceeded to Public Hearing on June 9, 2010. The Board received the Summary of the Minutes and Submissions and gave third reading to the amendment bylaw on June 22, 2010. At that time, based on comments received at the Public Hearing, the Board amended the Conditions of Approval to secure additional requirements to provide landscaping and screening adjacent to the east property lot line and to restrict the hours of operation of future businesses (see Schedule No. 1 for Amended Conditions of Approval).

Since that time, the applicant's agent has raised concerns with the additional condition to restrict the hours of operation of future businesses and as a result has requested an opportunity to provide new information. As the Board is legally not permitted to receive new information after the close of the Public Hearing, in order for the Regional Board to be able to receive new information, third reading of the amendment bylaw must be rescinded and a second Public Hearing held.

ALTERNATIVES

1. To rescind third reading of "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.355, 2010" given on June 22, 2010 and schedule a second Public Hearing.
2. To not rescind "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.355, 2010" at third reading.

LEGAL IMPLICATIONS

If the Board chooses to receive new information with respect to this amendment application, prior to receiving this information, third reading of the corresponding bylaw must be rescinded and a second Public Hearing must be held. This will ensure that the public has had an opportunity to comment on any new information concerning the amendment bylaw. If the Board chooses not to receive additional information concerning this amendment bylaw, third reading is not required to be rescinded and the applicant will still be required to meet the Amended Conditions of Approval prior to consideration of adoption of Bylaw No. 500.355, 2010.

SUMMARY

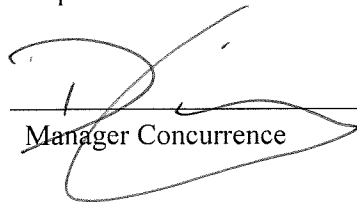
The applicant would like an opportunity to discuss the Amended Conditions of Approval, as set out in *Schedule No. 1*, with respect to the section 219 covenant restricting hours of operation. As this request represents new information, in order for the Board to receive any additional information concerning the application, Amendment Bylaw No. 500.355, 2010 must be rescinded and a second Public Hearing scheduled. This will allow the applicants an opportunity to discuss their concerns with the Board. The following recommendations are provided for the Board's consideration.

RECOMMENDATIONS

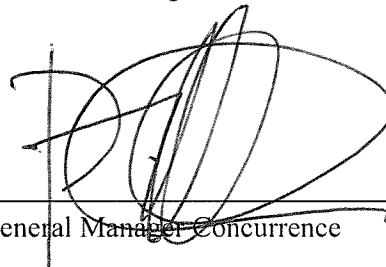
1. That third reading of "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.355, 2010" given on June 22, 2010 be rescinded.
2. That the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.355, 2010" be scheduled and delegated to Director Burnett or his alternate.



Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

Schedule No. 1
Amended Conditions of Approval

The applicant is to provide the following documentation prior to the Amendment Application being considered for 4th reading:

1. Development Covenant:

Applicant to prepare a section 219 covenant to secure the following conditions. This covenant is to be prepared and registered to the satisfaction of the Regional District of Nanaimo (RDN), prior to consideration of 4th reading.

a. Storm Water Management System:

i) No use shall be placed nor any development of the land shall occur prior to the acceptance of a detailed storm water management system by the RDN which has been prepared and designed a Professional Engineer with current standing in BC and expertise in storm water management, at the owner's expense. This detailed storm water management system shall be designed to reflect the maximum allowable development of the site and to ensure that no drainage or storm water run off will impact the neighbouring parcels or the adjacent wetland. This storm water management system is subject to the review and satisfaction of the Regional District of Nanaimo. If the detailed storm water management system is designed with runoff to the adjacent parcels, the applicant must secure by way of an easement or right-of-way, registered at Land Title Office, Victoria, BC and prior to any use of the land and/or occupancy of any future buildings, the right to utilize adjacent parcels for drainage purposes. The owner's Professional Engineer must submit sealed and stamped as-constructed drawings for all drainage works certifying completion of all works to the Regional District prior to any use and/or occupancy of the land or future buildings.

b. Landscaping:

i) The owner will provide a minimum 5.0 metre wide landscape buffer adjacent to Fielding Road constructed to the Landscape Standards as per Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987. Detailed landscape plans must be submitted as part of a development permit application for any development proposed to be constructed on the land or where a development permit is not required, prior to any use being placed on the land. The landscape plans are subject to the review and satisfaction of the Regional District of Nanaimo.

ii) The owner will provide a screening buffer adjacent to the east parent parcel property line constructed to the Landscape Standards as per Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987. Detailed landscape plans must be submitted as part of a development permit application for any development proposed to be constructed on the land or where a development permit is not required, prior to any use being placed on the land. The landscape plans are subject to the review and satisfaction of the Regional District of Nanaimo.

c. On Site Septic Disposal:

i) The applicant will install an engineered (minimum Type 2 Standard) septic disposal system prior to the use of the subject property.

2. Section 219 Covenant for Mine Assessment

The applicant, at the applicant's expense, is to prepare and register a section 219 covenant that registers the Geotechnical Report entitled Proposed Light Industrial Building Lot 2 Fielding Road, Cedar BC Mine Assessment dated April 21, 2008 prepared by Lewkowich Geotechnical Engineering Ltd. and includes a save harmless clause that releases the Regional District of Nanaimo from all losses and damages as a result of any potential hazard.

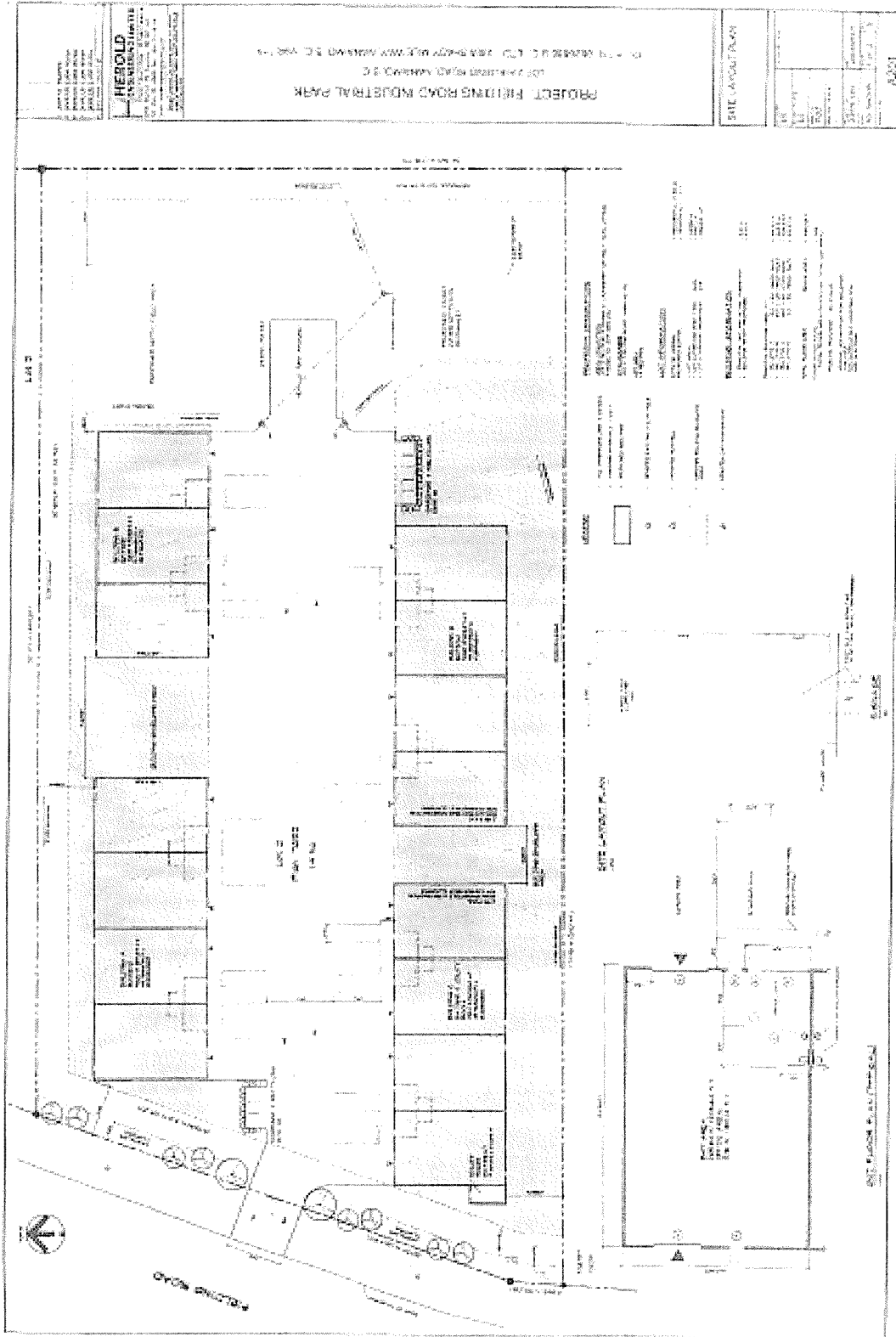
3. On-Site Potable Water Supply:

Applicant to submit written confirmation that potable water source approval from the Vancouver Island Health Authority (VIHA) has been granted for the development.

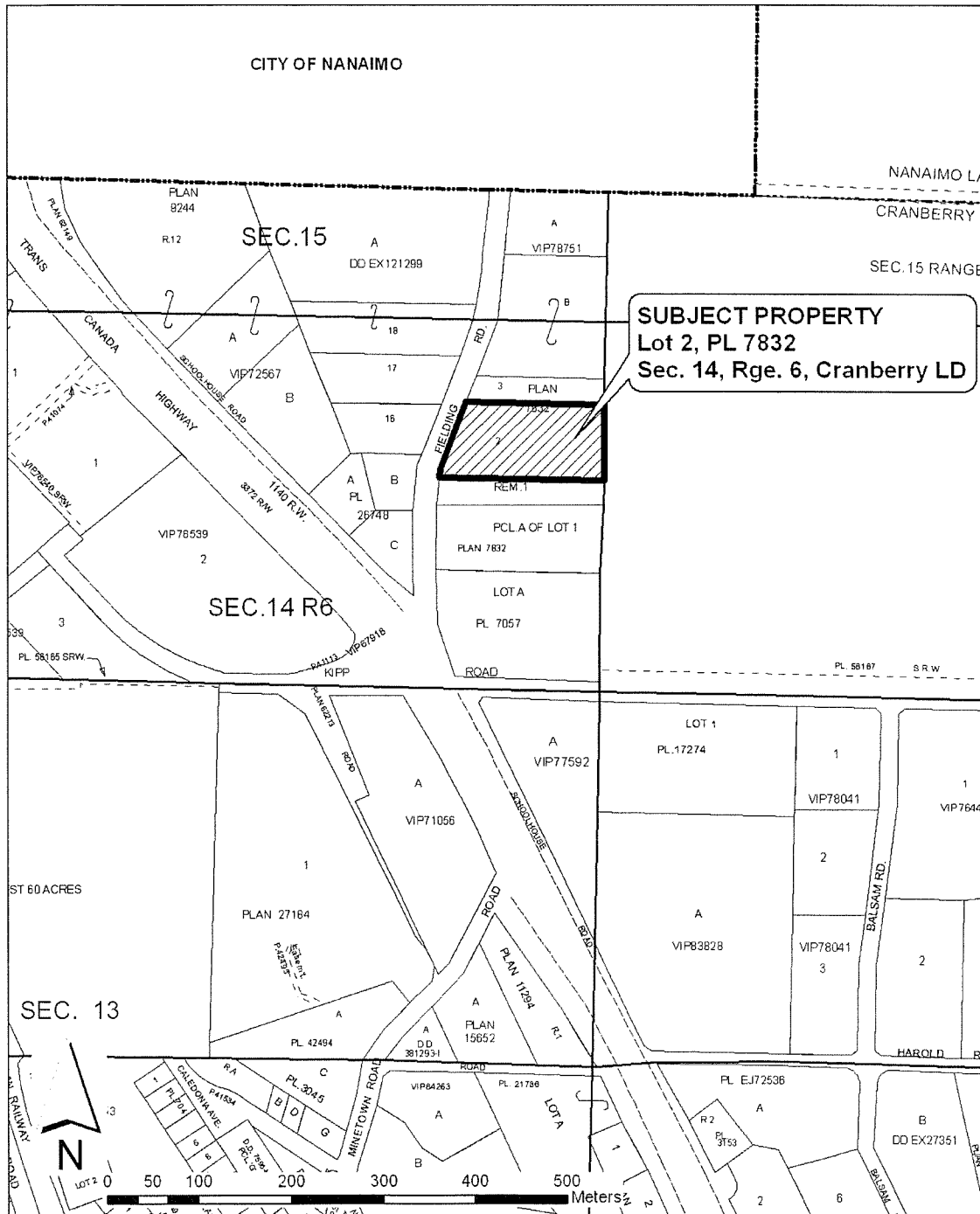
4. Hours of Operation Covenant:

The applicant, at the applicant's expense, is to prepare and register a section 219 covenant restricting the Hours of Operation for all businesses and business-related activities shall be limited from 7:00 am – 7:00 pm on weekdays and 8:00 am – 6:00 pm on Saturdays only. This covenant is to be prepared and registered to the satisfaction of the Regional District of Nanaimo (RDN), prior to consideration of 4th reading.

Schedule No. 2 Proposed Development Site Plan



Attachment No. 1
Location of Subject Property



BOGS MAPSHEET: 92G 011.2.1



RDN REPORT		AM
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EAP		
COW		
AUG 12 2010		
RHD		
BOARD	✓	Aug 24 '10

MEMORANDUM

TO: Wendy Marshall
Manager of Parks Services

DATE: August 12, 2010

FROM: Lesya Fesiak
Parks Planner

FILE:

SUBJECT: 707 Community Park Management Plan, Electoral Area 'B'

PURPOSE

To review and approve the 707 Community Park Management Plan.

BACKGROUND

In 2008, the Regional Board approved the Terms of Reference for the first Management Plan for 707 Community Park (707CP). The ten year plan has now been completed.

The parkland was transferred to the Regional District of Nanaimo on a freehold basis in 2005 after the Gabriola Island Local Trust Committee (LTC) approved a bylaw that permitted the transfer of 35 residential densities from 286 hectares (707 acres) of forest-zoned land, which were then rezoned for Forestry-Wilderness Recreation. The parkland, which is composed of 6 separate parcels, was to be managed by the Regional District as an Electoral Area 'B' Community Park.

In June 2008, the Regional District secured grant funding from the UBCM Community Tourism Program to undertake a management planning process from the 707CP. In February 2009, the 707 Collaborative – a local collaborative of independent landscape research, planning and communication specialists – was contracted to coordinate the planning process, undertake research, consult with the community, and write the management plan for the 707CP. The creation of the Management plan was overseen by RDN park staff, Islands Trust planning staff and an Advisory Sub-Committee comprised of two members of the community at large, a member of the Gabriola Local Trust Committee, and a member of the Snuneymuxw First Nation.

The Management Plan outlines the long-term vision, management principles and goals for the 707CP and provides specific policies and actions for the management and stewardship of the natural, cultural and recreational features of the park. The vision reflects the underlying goal to strike a balance between ecological restoration and protection and safe, sustainable human use. The park forms part of a larger conservation effort within the RDN and management decisions in the 707 Community Park will work in concert with these initiatives.

The Plan sets out a series of Management Polices and accompanying Operational Actions to move towards achieving the plan goals over the next 10 years. Notable actions to take include registration of a conservation covenant, design and installation of trail markers and park signage, upgrades to existing trails in order to improve accessibility for both park users and emergency vehicles, removal of invasive plant species, construction of parking areas within the park, gate installation at main access points, completion of a fire risk assessment and implementation of a fuel reduction program.

ALTERNATIVES

1. That the 707 Community Park Management Plan be approved.
2. That the 707 Community Park Management Plan not be approved and alternative direction be provided to staff.

FINANCIAL IMPLICATIONS

Funding for 707CP development projects and administrative activities for the next ten years will be from the Electoral Area 'B' Community Parks budget. However, it is possible that funding may be augmented by project partnerships and grant funding. Park projects and associated costs are listed in Section 7.0 of the management plan in order of priority. High priority projects that should be completed within the first two years of park management include upgrading existing trails for emergency vehicle access at an estimated cost of \$20,000, securing formal access agreements through neighbouring private properties at an estimated cost of \$1000, installing trail markers and park signage for an estimated cost of \$8000, consolidating parcels and registering a conservation covenant for estimated legal cost of \$3000. All other projects to be completed within the next ten-year period are outlined in Section 7.0.

PUBLIC CONSULTATION IMPLICATIONS

The public consultation process included surveys, website postings, email and phone correspondence, open houses and presentations with stakeholders. Open houses were held April 25-26, 2009 at the Gabriola Elementary School with a total of 60 attendees, and June 26, 2010 at the Women's Institute Hall on Gabriola Island with a total of 20 attendees. The purpose of these events was to inform the public about the management plan and get feedback on the proposed policies and actions.

A draft version of the Management Plan, along with Appendices, was available for public circulation and review from June 22, 2010 to July 22, 2010. During this period, a pdf file of the plan was posted on the RDN website, while hard copies of the plan were available for public circulation at the Island's Trust office and Public Library on Gabriola Island. Notices of public draft plan circulation and review were posted on the RDN website as well as published in the Gabriola Sounder and the Flying Shingle. Reviewers generally agreed with the goals and policies presented in the draft plan; only minor revisions were suggested in terms of park amenities and amenity design, trail expansion and trail accessibility for horse-back riders.

The idea of "minimal intervention" was the overriding theme for the management of the 707CP as derived from public consultation. Community members generally wanted to see as little development in the park as possible and as little interference as possible with the natural process of ecological succession that is currently regenerating the 707CP forest after years of logging. The community was divided on the issues of trail marker installation and horse-back riding in the

park. The management plan proposes a compromise for both issues: a two-tier trail system will be implemented allowing multi-use access for cyclists, pedestrians and horses to main trails, which will be signed, and limited access for cyclists and pedestrians only to side trails, which will remain unsigned.

SUSTAINABILILTY IMPLICATIONS

The vision, principles and goals of this management plan support the conservation and restoration of the environmental features of the park while providing various public recreational opportunities. Actions outlined in the plan include initiatives to restore and enhance the forest and associated ecosystems in the park. A forest ecosystem assessment is to be completed by a professional forester (or ecoystems biologist) as the forest matures. The majority of community members have requested that the forest be allowed to regenerate on its own through the process of natural forest succession.

A Conservation Covenant will be registered on title within the first year following management plan implementation and will be held by the Trust Fund Board and one other local land trust such as the Gabriola Land and Trails Trust. The terms of the Covenant will reflect the specific management directions for the 707CP defined through the completed Management Plan.

SUMMARY

In 2008, the Regional Board approved the Terms of Reference to develop the 707 Community Park Management Plan that would guide the day-to-day and longer-term operations and administration of the Electoral Area 'B' Community Park for a ten-year period from 2010-2020. The Management Plan outlines the long-term vision, management principles and goals for 707 Community Park and provides specific policies and actions for the management and stewardship of the natural, cultural and recreational features of the park.

RECOMMENDATION

That the 707 Community Park Management Plan be approved.



Per / Report Writer



Manager Concurrence



General Manager Concurrence




A / C.A.O. Concurrence

Appendix 1

707 Community Park Management Plan



RDN REPORT	
CAO APPROVAL 	
EAP	
COW	
AUG 12 2010	
RHD	
BOARD	✓ Aug 24 '10

MEMORANDUM

TO: John Finnie, General Manager
Regional and Community Utilities

DATE: August 11, 2010

FROM: Mike Donnelly
Manager of Water Services

FILE: 5500-22-FC-01

**SUBJECT: French Creek Water Quality Monitoring Project Partnership
Ministry of Environment and Regional District of Nanaimo**

PURPOSE

To present the French Creek Water Quality Monitoring Project Partnership with the Ministry of Environment to the Board for approval.

BACKGROUND

The Ministry of Environment (MOE) has developed water quality objectives for the Englishman and Little Qualicum Rivers. These objectives provide a baseline understanding of key water quality indicators for water streams and rivers within the Nanaimo Lowland eco-region, which is the coastal lowlands along the east coast of Vancouver Island from Campbell River to Victoria.

Sampling (attainment) for the development and updating of water quality objectives is carried out every 5 years to identify changes in water chemistry which can then be used to show trends and changes. The MOE, as part of this program, will be carrying out sampling this fall in the Englishman River.

The Regional District of Nanaimo Water Services (Drinking Water and Watershed Protection) staff, in discussion with MOE representatives, developed a partnership proposal that would expand the 2010 Englishman River attainment program to include French Creek. French Creek is a waterway significantly impacted by development and water extraction. The MOE carried out an extensive review of this waterway in 2001 which outlined the threats to the long term health of the creek. Carrying out attainment sampling at the same time work is being done on the Englishman River significantly reduces the costs for additional work on French Creek as MOE staff are already in the area. As well, local community groups will be assisting with the sampling portion of the project as part of the partnership.

In support of this work, and in recognition of the need to develop a monitoring program for French Creek, a partnership model was developed that would expand MOE's attainment work for both stream water quality and benthic* sampling in this waterway.

**The benthic zone is the ecological region at the lowest level of a body of water such as an ocean or a lake, including the sediment surface and some sub-surface layers, and is an important indicator of stream health.*

This additional work in French Creek would accomplish a number of goals:

- Provide the basis for long term monitoring of the waterway.
- Provide a scientific basis for decision making related to the health of the waterway.
- Assist in determining the viability of utilizing both the Englishman and Little Qualicum Rivers as indicators for the entire Nanaimo Lowlands eco-region.
- Improve our understanding of regional surface water resources.

RDN participation in the project would include funding for benthic analysis. The RDN funding commitment would total \$3,500 of the \$11,100 project.

The program calls for two periods (summer and fall) to carry out water quality and benthic sampling in both the Englishman River and French Creek. This allows for sampling during low flow conditions and during heavier flow periods to better assess water quality during those periods. In order to promote community stewardship and awareness of surface water resources local community groups will be encouraged to participate with MOE staff in the sampling program.

Water quality sampling will include analysis for Fecal Coliforms, E. Coli, Turbidity, Dissolved and Total metals, Total Organic Carbon and Hardness.

Benthic sampling will include the above plus benthic invertebrates, habitat assessment, stream flow measurements and substrate analysis.

The Ministry of Environment will produce a report on their finding in the spring of 2011.

ALTERNATIVES

1. Approve the RDN/MOE French Creek Monitoring Project Partnership with funding support from the Drinking Water Watershed Protection program budget not to exceed \$3,500.
2. Do not approve the partnership.

FINANCIAL IMPLICATIONS

The Ministry of Environment budget for this work totals \$11,100. The RDN has been asked to provide funding in the amount of \$3,500. The Drinking Water and Watershed Protection budget support would come from the “additional or new data collection” funds which total \$15,000 for 2010.

SUSTAINABILITY IMPLICATIONS

The Ministry of Environment’s ongoing development of water quality objectives for the Nanaimo Lowlands eco-region is important to the Regional District for a variety of reasons. The information provides for a long term assessment of ecological changes in key waterways, will provide data on which to guide future actions aimed at reducing or eliminating negative impacts on surface water and, through this project, will develop a more in depth assessment of our regional surface water resource.

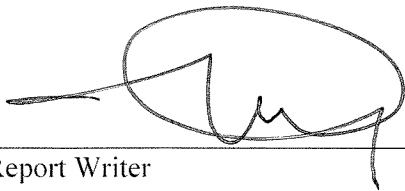
CONCLUSIONS

The Ministry of Environment's attainment monitoring program for the Englishman River and Little Qualicum River will be expanded to include French Creek in 2010. This inclusion of another key waterway in the region will assist in developing a clearer understanding of changes in the surface water resource over time.


The Ministry and the RDN Water Services staff have developed a partnership proposal for this project that takes advantage of planned MOE staff activity in the Englishman River watershed in 2010.

RECOMMENDATION


That the Regional District of Nanaimo/Ministry of Environment French Creek Monitoring Project Partnership, with funding support from the Drinking Water Watershed Protection program budget not to exceed \$3,500, be approved.



Report Writer



General Manager Concurrence



A / C.A.O. Concurrence