

REGIONAL DISTRICT OF NANAIMO

COMMITTEE OF THE WHOLE

TUESDAY, JUNE 9, 2009

7:00 PM

(RDN Board Chambers)

A G E N D A

(Revised)

PAGES

CALL TO ORDER

DELEGATIONS

4 **Mike Renning**, re Zoning Contravention in Electoral Area 'G'.

MINUTES

5-8 Minutes of the regular Committee of the Whole meeting held May 12, 2009.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

9-10 **Michael K. Hooper, Nanaimo Airport Commission**, re Nanaimo Airport Improvement Project, Phase 2.

11-12 **Joan Harrison, City of Nanaimo**, re UBCM Resolution Regarding 9-1-1 Call Answer Levy.

UNFINISHED BUSINESS

CORPORATE ADMINISTRATION SERVICES

ADMINISTRATION

13-14 Special Occasion License/Special Event Permit - Status Report.

FINANCE AND INFORMATION SERVICES

FINANCE

15-51 2008 Statement of Financial Information.

52-54 Use of Development Cost Charges in 2008.

DEVELOPMENT SERVICES

BUILDING & BYLAW

55-58 Property Maintenance Contravention Update – 2128 Minto Avenue – Area ‘A’.

RECREATION AND PARKS SERVICES

PARKS

59-63 UBCM Resolution on Regulating and Licensing Off-Road Vehicles.

TRANSPORTATION AND SOLID WASTE SERVICES

WATER AND WASTEWATER SERVICES

WATER

64-71 Amendment Bylaws No. 1124.07 & No. 889.50 – To Extend the Surfside and Northern Community Sewer Service Areas to include Three Area ‘G’ Properties.

WASTEWATER

72-75 Amendment Bylaw No. 888.05 & No. 889.51 – To Amend the Apportionment Dates for the Southern and Northern Community Sewer Services.

COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area ‘A’ Parks, Recreation and Culture Commission.

76-81 Minutes of the Electoral Area ‘A’ Parks, Recreation and Culture Commission meeting held May 20, 2009. (for information)

1. *That the Yellow Point Drama Group be informed that if the Area A Recreation and Culture grant funding that they received to purchase a portable storage trailer was not used for the purpose stated in their Grant-In-Aid application, the Regional District requires reimbursement of the \$1,500 grant.*
2. *That the Electoral Area ‘A’ Grant-In-Aid request by South Wellington and Area Community Association (Reiki Level I program facility rental) in the amount of \$400, be approved.*
3. *That the Electoral Area ‘A’ Grant-In-Aid request by Cedar Family of Community Schools (camp equipment/supplies) in the amount of \$1,500, be approved.*
4. *That the Electoral Area ‘A’ Grant-In-Aid request from the Cedar Skate Park Association in the amount of \$1,500, be denied.*

East Wellington/Pleasant Valley Parks and Open Space Advisory Committee.

82-83 Minutes of the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee meeting held April 7, 2009. (for information)

Electoral Area 'F' Parks and Open Space Advisory Committee.

84-85 Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held April 20, 2009. (for information)

Electoral Area 'H' Parks and Open Space Advisory Committee.

86-87 Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held April 22, 2009. (for information)

That the Area 'H' Community Park referred to as "Creekside Park" be changed to "Nile Creek Park".

Regional Liquid Waste Advisory Committee.

88-90 Minutes of the Regional Liquid Waste Advisory Committee meeting held May 7, 2009. (for information)

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

BOARD INFORMATION (Separate enclosure on blue paper)

ADJOURNMENT

IN CAMERA

JUNE 1/09

R.D.N.

DEV. SERV.

ATT: JANE ARMSTRONG

FAX 250 390-4163

FURTHER TO OUR CONVERSATION A COUPLE OF MINUTES AGO I WOULD APPRECIATE CONFIRMATION OF MY ATTENDANCE AT JUNE 9/09 COMMITTEE OF WHOLE TO ADDRESS ONGOING ACTIVITY ON ADJOINING PROPERTY WHICH IS OUT OF COMPLIANCE WITH EXISTING ZONING. I WISH TO BRING TO COMMITTEE'S ATTENTION LENGTH OF TIME ACTIVITY HAS OCCURRED, INCREASING ACTIVITY AND CURRENT STATE OF ENFORCEMENT EFFORTS.

THANKFULLY,

MIKE RENNING

1051 TROY PLACE

QUAILCUM, BARR, B.C.

V9K 2G5

250 738-0587

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON TUESDAY, MAY 12, 2009 AT 7:00 PM IN THE RDN BOARD CHAMBERS

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Alternate	
Director C. Pinker	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Alternate	
Director C. Burger	City of Parksville
Director T. Westbrook	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director J. Kipp	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Senior Manager, Corporate Administration
W. Idema	A/Gen. Manager of Finance & Information Services
D. Trudeau	Gen. Mgr. of Transportation & Solid Waste Services
J. Finnie	General Manager of Water & Wastewater Services
T. Armet	A/General Manager of Development Services
T. Osborne	General Manager of Recreation & Parks
N. Tonn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Pinker and Burger to the meeting and introduced the new Financial Analyst, Kristin Rutledge.

MINUTES

MOVED Director Westbrook, SECONDED Director Burger, that the minutes of the regular Committee of the Whole meeting held April 14, 2009 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Reiko Tagami, UBCM, re 2008 Resolutions.

MOVED Director Burnett, SECONDED Director Johnstone, that the correspondence from the Union of BC Municipalities regarding the 2008 UBCM resolutions, be received.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

District 68 E-9-1-1 Telephone Service – Call Answer Levy on Cellular Telephones.

MOVED Director McNabb, SECONDED Director Holdom, that the Board direct staff to work with the BC 911 Service Providers Association to negotiate the implementation of a call answer levy on the wireless service providers.

CARRIED

RECREATION AND PARKS SERVICES

RECREATION

Healthy Food and Beverage Sales Grant Application.

MOVED Director Westbrook, SECONDED Director Johnstone, that the Regional District of Nanaimo Board supports an application to the Union of BC Municipalities/BC Recreation and Parks Association Healthy Food and Beverage Sales Phase 3 Grant Program for the “Healthy Choices for Oceanside” project, and for the purposes of the grant, commits to support the project and provide overall grant management.

CARRIED

WATER AND WASTEWATER SERVICES

WATER

Reconsideration of Amendment Bylaw No. 791.17 – Extension of Rural Streetlighting Service Area.

MOVED Director Holme, SECONDED Director McNabb, that “Rural Streetlighting Local Service Area Amendment Bylaw No. 791.17, 2009” be abandoned.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director Westbrook, that the minutes of the District 69 Recreation Commission meeting held April 16, 2009 be received for information.

CARRIED

Electoral Area ‘A’ Parks, Recreation and Culture Commission.

MOVED Director Burnett, SECONDED Director McNabb, that the minutes of the Electoral Area ‘A’ Parks, Recreation and Culture Commission meeting held April 15, 2009 be received for information.

CARRIED

MOVED Director Burnett, SECONDED Director McNabb, that the revisions to the Electoral Area 'A' Recreation and Culture Grant-in-Aid Program as outlined in the report and highlighted in Appendix be approved.

CARRIED

MOVED Director Burnett, SECONDED Director McNabb, that Parent Advisory Committees from schools located in Electoral Area 'A' be considered eligible to apply to the Electoral Area 'A' Recreation and Culture Grant-in-Aid funding program.

CARRIED

MOVED Director Burnett, SECONDED Director McNabb, that travel expenditures be considered an eligible cost for funding by the Electoral Area 'A' Recreation and Culture Grant-in-Aid program.

CARRIED

Grants-in-Aid Advisory Committee.

MOVED Director Bartram, SECONDED Director Burger, that the minutes of the Grants-in-Aid Advisory Committee meeting held April 30, 2009 be received for information.

CARRIED

MOVED Director Westbrook, SECONDED Director Rudischer, that the following District 68 grants be awarded:

<u>Name of Organization</u>	<u>Amount Recommended</u>
Gabriola Radio Society	\$ 450
The Gathering Place Youth Centre	\$ 1,000
Jonanco Hobby Workshop	\$ 905
	<u>\$ 2,355</u>

CARRIED

MOVED Director Westbrook, SECONDED Director Bartram, that the following District 69 grants be awarded:

<u>Name of Organization</u>	<u>Amount Recommended</u>
Arrowsmith Community Enhancement Society	\$ 643
Arrowsmith Search & Rescue	\$ 2,000
Building & Learning Together	\$ 997
Building & Learning Together	\$ 1,560
Errington War Memorial Hall Association	\$ 3,000
Oceanside Community Network	\$ 600
Parksville & District Association for Community Living	\$ 1,000
Vancouver Island Opera	<u>\$ 1,000</u>
	<u>\$ 10,800</u>

CARRIED

Sustainability Select Committee.

MOVED Director Holdom, SECONDED Director Bartram, that the minutes of the Sustainability Select Committee meeting held April 15, 2009 be received for information.

CARRIED

MOVED Director Holdom, SECONDED Director Bartram, that staff be directed to play a coordinating role in developing an educational and regulatory approach to reduce and eventually restrict the use of cosmetic pesticides.

CARRIED

MOVED Director Holdom, SECONDED Director Bartram, that discussion with the Vancouver Island Health Authority be initiated in order to gain support for developing and adopting pesticide control bylaws.

CARRIED

MOVED Director Holdom, SECONDED Director Bartram, that the report "Connecting Housing Needs and Opportunities" be received for information and that it be provided to local government staff and others involved in the provision of affordable housing in the region.

CARRIED

Arrowsmith Water Service Management Committee.

MOVED Director Holme, SECONDED Director Biggemann, that the minutes of the Arrowsmith Water Service Management Committee meetings held January 9, 2009 and March 12, 2009 be received for information.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 7:18 PM

CHAIRPERSON



Nanaimo Airport
P.O. Box 149 3350 Spitfire Rd
Cassidy, B.C. Canada, V0R 1H0
Tel: (250) 245-2157 Fax: (250) 245-4308

May 25th, 2009

Mr. Joe Stanhope
Chairperson,
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC
V9T 6N2

Dear Joe:

Re: **Nanaimo Airport Improvement Project, Phase 2**
Building Canada Fund-Communities Component Application

The Nanaimo Airport Commission has made application to the Building Canada Fund-Communities Component for Phase 2 of the Nanaimo Airport Improvement Project. The Phase 2 budget of \$10,369,370 as submitted includes the following components:

1. Airport terminal building expansion to increase through-put; and improve mandated security, immigration and customs procedures.
2. Curbside, road and parking expansion to accommodate additional demand for parking, public and private buses, and improved passenger drop-off and pick up,
3. Relocation and improvement of combined services building to accommodate fire suppression capacity,
4. Installation of community water and sewage treatment facilities to meet airport and possibly local area demands,
5. Emergency Response Service vehicle enhancements to improve passenger, crew, and employee safety.

As you are aware, Phase 1 is well underway and is expected to be completed by November, 2009. Passenger demand is anticipated to increase as a result of these initial improvements related to weather related reliability and safety.

The Nanaimo Airport Commission is now actively planning Phase 2.

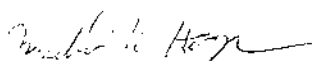
The BC Provincial Program Guide requires that the Nanaimo Airport Commission, as a defined "non-governmental organization", to provide a supporting "resolution from the local government where the project is located." In this case that local government is the Regional District of Nanaimo.

To meet this requirement, the Nanaimo Airport Commission has submitted the supporting resolution of the RDN Board dated June 1st, 2007, as well as a letter of support from the Chairperson, dated June 1st, 2007. NAC also included the RDN press release dated August 22nd, 2007 which outlines the RDN/OCP jurisdiction over airport related developments.

The Nanaimo Airport Commission is requesting that the RDN pass a more current resolution of support for the Phase 2 project which could then be submitted to the Ministry of Transportation and Infrastructure.

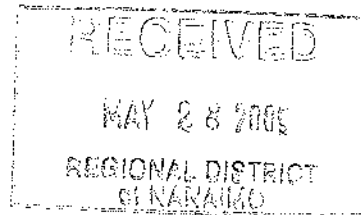
Please do not hesitate to call me if you have any questions.

Yours truly,



Michael K. Hooper BGS, MBA
President, CEO
Nanaimo Airport Commission

c.c. Carol Mason, Jerry Pink, Russ Burke



2009-MAY-26

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo BC V9T 6N2

Attention: Ms. Maureen Pearse, Senior Manager of Corporate Administration

Dear Ms. Pearse:

RE: UBCM Resolution re: Call Answer Levy

At the Regular Meeting of Council held 2009-MAY-25, Council passed the following motions:

28909 It was moved and seconded that Council:

1. adopt the following resolution, as presented or as amended;

WHEREAS almost one half of all emergency calls to 9-1-1 are now made from cellular telephones;

AND WHEREAS wireless service providers are not required to collect a call answer levy that would contribute to the cost of providing the 9-1-1 service;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the provincial government to enact legislation similar to that enacted in Nova Scotia and Saskatchewan that would require all telephone service providers, including wireless service providers, to collect a call answer levy as a means to contribute to the costs associated with the delivery of 9-1-1 emergency service;

AND:

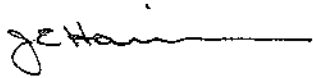
2. direct Staff to forward the adopted resolution to the Union of British Columbia Municipalities for consideration at the 2009 UBCM Convention.

The motion carried unanimously.

29009 It was moved and seconded that Council request a letter of support from the Nanaimo Regional District Board for the UBCM resolution regarding the call answer levy for 9-1-1 service. The motion carried unanimously.

If I can be of any further assistance, please contact me directly at 755-4489.

Yours truly,

A handwritten signature in black ink, appearing to read "Joan Harrison", followed by a horizontal line.

Joan Harrison, MANAGER
LEGISLATIVE SERVICES

**SPECIAL OCCASIONS - 2009
STATUS REPORT**

SPECIAL OCCASION LICENSES APPROVED:

Electoral Area	Name of Organization	Name of Event	Date of Event	Director Approval	Days Requested	Approval Date	Total Approved
A							
B							
C							
E							
F	Coombs Hilliers Recreation & Community Organization	Coombs Bull-a-Rama	June 5, 6, 7	✓	3	May 26	3
	Coombs Hilliers Recreation & Community Organization	Coombs Rodeo	July 24, 25, 26	✓	3	June 1	6
	VI Association for Injured Motorcyclists	Pig 'n Fin	August 14, 15	✓	2		
G							
H							

**SPECIAL EVENT PERMITS - 2009
STATUS REPORT**

SPECIAL EVENT PERMIT APPLICATIONS:

Electoral Area	Name of Organization	Name of Event	Date of Event	Health Approval	Fire Dept Approval	RCMP Approval	Security Deposit	Director Approval	Approval Date	Permit Issued
A										
B										
C	Scouts Canada	Camp Skeeter	May 15, 16, 17, 18	✓	n/a	✓	n/a	✓	May 11	May 11
E										
F	Arrowsmith Agricultural Association Coombs Hilliers Recreation & Community Organization Coombs Hilliers Recreation & Community Organization Coombs Hilliers Recreation & Community Organization VI Association for Injured Motorcyclists	Coombs Fall Fair Coombs Bull-a-Rama Coombs Rodeo Coombs Country Bluegrass Festival Pig 'n Fin	Aug 8,9 June 5,6 July 24, 25, 26 July 31, Aug 1, 2 August 14, 15, 16	✓ ✓ ✓ ✓	 ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓	n/a n/a n/a n/a n/a	✓ ✓ ✓ ✓ ✓	May 26 June 1 June 1 June 1	May 26 June 1 June 1
G										
H										



EMERGENCY	
CAD APPROVAL	(Signature)
EAP	
CDW	June 7 '09
R-D	
BOARD	

MEMORANDUM

TO: N. Avery
General Manager, Finance & Information Services

DATE: May 25, 2009

FROM: W. Idema
Manager, Accounting Services

FILE:

SUBJECT: 2008 Financial Information Report

PURPOSE:

To present for approval, the Regional District's 2008 filing under the *Financial Information Act*.

BACKGROUND:

In addition to our annual report which includes our audited financial statements, local governments in British Columbia must produce certain additional financial information in booklet form. The *Financial Information Act* requires the following:

- A management report outlining the roles and responsibilities of the Board, the auditors and management staff.
- A consolidated balance sheet, income statement and notes to the audited financial statements.
- A schedule of long term debt.
- A schedule of sinking fund balances for long term debt.
- A schedule of Director's remuneration and expenses.
- A schedule of employee remuneration and expenses (over \$75,000).
- A schedule of supplier payments for goods and services (over \$25,000).
- A schedule of community grant payments.

The Financial Information Report must be received and approved by the Board and be forwarded to the Ministry of Community Development before June 30th each year.

The attached booklet contains the statutory information necessary to comply with the Act.

ALTERNATIVES:

There are no alternatives to this requirement.

FINANCIAL IMPLICATIONS:

There are no direct financial implications. The report will be posted to the Regional District's website (Finance page) and hard copies are available for purchase at a cost of \$5.00.

SUMMARY:

Local governments in British Columbia must produce each year, on or before June 30th, a booklet containing certain statutory financial information. The information includes extracts from the audited financial statements, schedules of Board member and employee remuneration, schedules of long term debt and supplier payments for goods and services. The report must be received and approved by the Board. The 2008 report is submitted here for approval.

RECOMMENDATION:

That the 2008 Financial Information Act report be received and approved and be forwarded to the Ministry of Community Development.



Report Writer

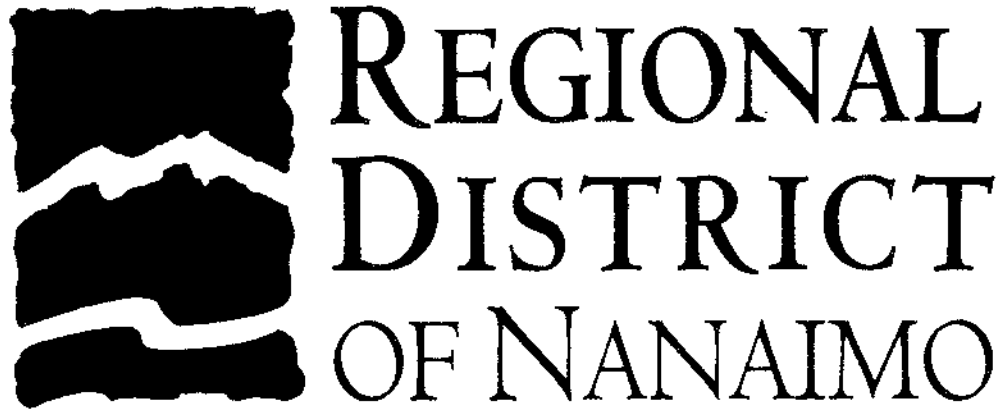


General Manager



C.A.O. Concurrence

COMMENTS:



REPORT UNDER THE
FINANCIAL INFORMATION ACT
FOR THE YEAR ENDED
DECEMBER 31, 2008



The information contained in this booklet represents the Regional District of Nanaimo's filing under the Financial Information Act for the year ended December 31st, 2008 and has been presented to and approved by the Board of the Regional District of Nanaimo at a meeting held June 23, 2009.

The financial summary information included in this report is extracted from the audited annual financial statements prepared by the Regional District. The full text of the financial statements may be obtained from the Regional District offices or through its website at www.rdn.bc.ca. A fee is payable for information provided in hard copy.

Signed in accordance with the requirements of the Financial Information Regulation, Schedule 1, Section 9(2).

Joe Stanhope
Chairperson

Nancy Avery
General Manager Finance & Information Services

REGIONAL DISTRICT OF NANAIMO
 STATEMENT OF FINANCIAL INFORMATION
 For the year ended December 31, 2008

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Management's Responsibility

To the Members of the Board of the Regional District of Nanaimo:

This statement is provided to clarify and outline the roles and responsibilities of the management team, the elected Board of Directors and the independent auditors in relation to the preparation and review of the Regional District of Nanaimo's annual financial results.

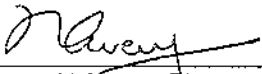
Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Regional Board of Directors is composed entirely of Directors who are neither management nor employees of the Regional District. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the consolidated financial statements. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management. The Board is also responsible for recommending the appointment of the Regional District's external auditors. The external auditors have full and free access to, the Board and management to discuss their audit findings.

Meyers Norris Penny LLP, an independent firm of Chartered Accountants, has been appointed by the Regional Board of Directors to audit the consolidated financial statements and report to them; their report follows.

March 10, 2009


General Manager Finance & Information Services

To the Members of the Board of the Regional District of Nanaimo:

We have audited the consolidated statement of financial position of the Regional District of Nanaimo as at December 31, 2008 and the consolidated statements of financial activities and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Regional District. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Regional District as at December 31, 2008 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information, including schedules presented on pages 15 through 45, is presented for purposes of additional analysis. Such supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

Nanaimo, British Columbia

March 10, 2009

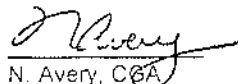
Meyer Harris Penny LLP

Chartered Accountants

REGIONAL DISTRICT OF NANAIMO
 CONSOLIDATED STATEMENT OF FINANCIAL POSITION
 AS AT DECEMBER 31, 2008

	<u>2008</u>	<u>2007</u>
Financial Assets		
Cash and short-term deposits (Note 2 & Pg. 5)	\$ 35,092,505	\$ 27,240,434
Accounts receivable (Note 3)	4,681,174	7,763,491
Investments (Note 4)	24,878,552	22,855,000
Municipal debt receivable (Note 11)	45,486,177	48,089,804
Other assets (Note 5)	48,150	3,000
	<u>110,186,558</u>	<u>106,951,729</u>
Financial Liabilities		
Short-term loans (Note 6)	79,478	509,598
Accounts payable (Note 7)	3,630,894	2,826,198
Other liabilities (Note 8)	2,900,341	2,350,317
Unfunded liabilities (Note 9)	8,662,337	7,490,810
Deferred revenue (Note 10)	21,274,622	17,847,138
Obligation under capital lease (Note 13)	1,016,506	888,345
Long-term debt (Notes 11, 12 & Pg. 40-43)	61,305,162	66,305,849
	<u>98,869,340</u>	<u>98,218,255</u>
Net Financial Assets (Liabilities)	<u>11,317,218</u>	<u>7,733,474</u>
Capital Assets		
Tangible capital assets (Note 20 & Pg. 21)	146,032,268	136,826,237
Assets under capital lease (Note 13)	1,349,126	1,128,857
	<u>147,381,394</u>	<u>137,955,094</u>
Net Equity	<u>\$ 158,698,612</u>	<u>\$ 145,688,568</u>
Consolidated Equity Position		
General Revenue Fund (Note 14)	\$ 11,211,684	\$ 11,911,965
Capital Fund (Pg. 19)	(1,832,965)	1,014,213
Reserves (Note 15)	27,515,805	21,912,094
Consolidated Financial Equity (Note 15)	36,894,524	34,838,272
Equity in Tangible Capital Assets (Pg. 20)	130,466,424	118,341,106
Unfunded liabilities (Note 9)	(8,662,336)	(7,490,810)
Net Equity	<u>\$ 158,698,612</u>	<u>\$ 145,688,568</u>

APPROVED:



N. Avery, CMA
 General Manager, Finance and Information Services

See notes to consolidated financial statements

- 3 -

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>Budget</u>	<u>2008</u>	<u>2007</u>
Revenues			
Property taxes	\$ 29,024,915	\$ 29,024,827	\$ 26,882,882
Grants in lieu of taxes	89,230	186,594	186,287
Operating grants	13,058,990	7,020,069	6,963,091
Operating revenues	19,240,884	18,243,954	17,488,538
Developer contributions	5,080,520	1,277,066	1,912,659
Other	708,296	820,570	1,051,324
Interest on investments	1,162,822	1,511,668	1,439,751
MFA debt surplus refunds	-	237,709	155,992
	<u>68,365,657</u>	<u>58,322,457</u>	<u>56,080,524</u>
Expenditures			
General government services	2,749,719	1,871,789	504,290
Planning and development	3,491,726	2,843,054	2,501,318
Wastewater & solid waste management services	31,273,151	20,808,211	18,487,797
Water, sewer & streetlighting services	7,676,331	4,693,863	3,309,940
Transportation services	14,561,264	12,641,262	11,006,591
Protective services	5,293,996	3,512,081	2,659,579
Parks, recreation and culture	10,037,906	8,368,453	8,049,349
	<u>75,084,093</u>	<u>54,738,713</u>	<u>46,518,864</u>
Net Revenues (Expenditures)	<u>(6,718,436)</u>	<u>3,583,744</u>	<u>9,561,660</u>
Add:			
Financing activities			
Increase (decrease) in Obligation under capital lease	(184,199)	128,161	545,364
Short-term and long-term debt issued	3,046,880	14,349	975,781
Debt actuarial adjustments	(812,148)	(1,051,918)	(896,848)
Debt principal repayments	(1,813,815)	(1,789,611)	(3,086,699)
	<u>236,718</u>	<u>(2,699,019)</u>	<u>(2,462,402)</u>
Increase (Decrease) in financing obligations			
Unfunded expenditures:			
Employee benefits	-	(62,941)	(65,410)
Landfill closure and post closure costs	-	1,234,468	(289,856)
	<u>-</u>	<u>1,171,527</u>	<u>(355,266)</u>
Change in Consolidated Financial Equity	(6,481,718)	2,056,252	6,743,992
Consolidated Financial Equity, beginning	<u>34,838,272</u>	<u>34,838,272</u>	<u>28,094,280</u>
Consolidated Financial Equity, ending (Note 15 & Pg. 3)	<u>\$ 28,356,554</u>	<u>\$ 36,894,524</u>	<u>\$ 34,838,272</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>2008</u>	<u>2007</u>
Operating Activities		
Net Revenues (Expenditures)	\$ 3,583,744	\$ 9,561,660
Decrease (increase) in accounts receivable	3,082,317	(3,832,359)
Decrease (increase) in other assets	(45,150)	-
Increase (decrease) in accounts payable	804,696	519,756
Increase (decrease) in deferred revenues	3,427,484	2,848,133
Increase (decrease) in other liabilities	550,024	269,328
Increase (decrease) in unfunded liabilities	<u>1,171,527</u>	<u>(355,266)</u>
Net increase (decrease) in cash from operating activities	<u>12,574,642</u>	<u>9,011,252</u>
Investing Activities		
(Increase) decrease in investments	<u>(2,023,552)</u>	<u>(3,907,396)</u>
Financing Activities		
Short and long-term debt issued	14,349	975,781
Debt actuarial adjustments	(1,051,918)	(896,848)
Increase in capital lease obligation	128,161	545,364
Repayment of short and long-term debt	<u>(1,789,611)</u>	<u>(3,086,699)</u>
Net increase (decrease) in cash from financing activities	<u>(2,699,019)</u>	<u>(2,462,402)</u>
Net change in cash and short term deposits	\$ 7,852,071	\$ 2,641,454
Cash and short-term deposits, Beginning	<u>27,240,434</u>	<u>24,598,980</u>
Cash and short-term deposits, Ending (Note 2 & Pg. 3)	<u>\$ 35,092,505</u>	<u>\$ 27,240,434</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2008

The Regional District was incorporated in 1967 under the provisions of the British Columbia Municipal Act. Its principal activities are the provision of district wide local government services to the residents of seven electoral areas and four municipalities within its boundaries. These services include general government administration, bylaw enforcement, planning and development services, building inspection, fire protection and emergency response planning, public transportation, parks and recreation, water supply and sewage collection, wastewater disposal, solid waste collection and disposal, and street lighting.

The financial operations of the Regional District are divided into three funds; capital fund, general revenue fund and reserve fund. For accounting purposes each fund is treated as a separate entity.

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Principles of Consolidation

The Regional District follows Canadian generally accepted accounting principles for local governments issued by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA).

Consolidated financial statements have been prepared in accordance with the recommendations of the Public Sector Accounting Board (PSAB). The consolidated financial statements include the activities related to all funds belonging to the one economic entity of the Regional District. In accordance with those standards inter-departmental and inter-fund transactions have been removed to ensure financial activities are recorded on a gross basis.

(b) Short-term investments

Short-term investments are carried at the lower of cost and market value which approximates market value.

(c) Long-term investments

Long-term investments are carried at cost less any amortized premium. It is the intention of the Regional District to hold these instruments to maturity. Any premium has been amortized on a straight-line basis using the earlier of the date of maturity or call date.

(d) Inventories

Inventories of materials and supplies are included as expenditures in the Consolidated Statement of Financial Activities in the period of acquisition.

(e) Tangible capital assets

Tangible capital assets are stated at historical cost and include assets financed from annual operating budgets, short-term and long-term debt and leases. Tangible capital asset purchases are included in the expenditures of the Consolidated Statement of Financial Activities (Page 4). Amortization is not charged on tangible capital assets in accordance with current generally accepted accounting principles for local governments in British Columbia.

(f) Debt servicing cost

Interest is recorded on an accrual basis.

Long-term debt is obtained through the Municipal Finance Authority (MFA) whose policy is to issue debt denominated in Canadian dollars.

(g) Financial Instruments

Financial instruments consist of cash and short-term deposits, accounts receivable, investments, municipal debt recoveries receivable, short-term loans, accounts payable, obligations under capital leases, other liabilities, unfunded liabilities and long-term debt. Unless otherwise noted, it is

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2008

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

management's opinion that the Regional District is not exposed to significant interest, currency or credit risk arising from these financial instruments

(h) Revenue recognition

Revenues are recorded on an accrual basis and are recognized in the period in which they are earned. Restricted receipts such as development cost charges (DCC), and cash in lieu of parkland contributions, are recognized as revenues in the year in which the related expenditures are incurred. Unrestricted receipts such as property tax revenues, user and permit fees are recognized as revenues when received or receivable.

Government transfers are recognized in accordance with PS 3410 as revenues in the period in which events giving rise to the transfer occur. PS 3410 requires recognition when a transfer is authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

(i) Expenditure recognition

Operating and capital expenditures are recorded on an accrual basis.

Estimates of employee future benefits are recorded as expenditures in the year they are earned. Landfill closure and post closure costs are recognized as costs as landfill capacity is used.

(j) Contingent liabilities

Contingent liabilities are recognized in accordance with PS 3300, which requires that an estimate be recorded when it is likely that a future event will confirm that a liability has been incurred by the financial statement date and that the amount can be reasonably estimated.

(k) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring management estimates are the determination of employee retirement benefits, landfill closure and post closure liabilities, likelihood of collection of accounts receivable and provisions for contingencies. Actual results may vary from those estimates and adjustments will be reported in operations as they become known. Changes to the underlying assumptions and estimates or legislative changes in the near term could have a material impact on the provisions recognized.

2. CASH AND SHORT-TERM DEPOSITS

In 2008, all cash and short-term deposits were held by the General Revenue Fund. Interest income has been allocated to deferred revenue, Reserve Accounts, Reserve Funds and Capital Funds based on the relative equity in each Fund.

REGIONAL DISTRICT OF NANAIMO
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
 for the year ended December 31, 2008

3. ACCOUNTS RECEIVABLE

	<u>2008</u>	<u>2007</u>
Province of British Columbia	\$ 111,645	\$ 810,420
Government of Canada	373,335	433,644
Regional and local governments	337,459	581,504
Gas tax transfer program – Strategic Priorities Fund	871,091	2,552,625
Accrued investment interest	415,456	321,101
Developer DCC instalments	1,137,412	1,263,254
Solid Waste commercial accounts	587,274	786,546
Utility services customers	331,613	303,001
Other trade receivables	<u>515,889</u>	<u>711,396</u>
	<u>\$ 4,681,174</u>	<u>\$ 7,763,491</u>

4. INVESTMENTS

All investments are held by the General Revenue Fund and consist of notes and bonds with varying yields and extendible maturity dates ranging from 2009 to 2015. Interest earned in the period has been allocated to deferred revenue, Reserve Accounts, Reserve Funds and Capital Funds based on the relative equity in each Fund.

	<u>2008</u>	<u>2007</u>
Investments at cost less amortized premium	\$ <u>24,878,552</u>	\$ <u>22,855,000</u>

As at December 31, 2008, the following investments were held by the Regional District:

Investment	Amortized Purchase Price	Accrued Interest	Total Book Value	Market Value at December 31, 2008
BMO 4.2% extendible note	2,000,000	10,688	2,010,688	2,000,688
BMO 4.75% extendible note	5,000,000	117,123	5,117,123	5,087,123
BMO 5.0% extendible note	4,000,000	98,630	4,098,630	4,076,630
BMO 4.2% extendible note	2,000,000	26,860	2,026,860	2,005,420
BNS Bankers acceptance	1,998,080	591	1,998,671	1,998,388
CIBC 4.95% deposit note	1,085,491	17,413	1,102,904	1,109,987
CIBC 4.2% extendible note	4,000,000	78,247	4,078,247	3,997,887
RBC 4.45% deposit note	2,831,981	23,686	2,855,667	2,692,541
RBC 5.0% extendible note	1,963,000	42,218	2,005,218	2,027,792
	<u>\$24,878,552</u>	<u>\$415,456</u>	<u>\$25,294,008</u>	<u>\$24,996,456</u>

5. OTHER ASSETS

	<u>2008</u>	<u>2007</u>
Security deposits for building or development permit applications	\$ <u>48,150</u>	\$ <u>3,000</u>

6. SHORT-TERM LOANS

(a) Municipal Finance Authority interim financing program of \$79,478 (2007, \$506,979), interest only payable monthly, for the purchase of land to establish a Regional Park. During 2008, \$427,500 was paid against the principal of this loan. Interest rates have varied from 2.045% to 4.985% during 2008. As at January 1, 2009, the rate was 4.985%.

REGIONAL DISTRICT OF NANAIMO
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
 for the year ended December 31, 2008

(b) Demand loan of nil (2007, \$2,619); original value \$22,600, for a Regional Parks vehicle, payable at \$377 per month plus interest at Royal Bank prime rate.

7. ACCOUNTS PAYABLE

	<u>2008</u>	<u>2007</u>
Payable to Provincial Government	\$ 488,376	\$ 355,385
Payable to other local governments	25,737	34,193
Trade and other payables	<u>3,116,781</u>	<u>2,436,620</u>
	\$ <u>3,630,894</u>	\$ <u>2,826,198</u>

8. OTHER LIABILITIES

	<u>2008</u>	<u>2007</u>
Wages and benefits payable	\$ 1,149,549	\$ 870,165
Retirement benefits payable	1,206,420	985,914
Permit deposits	<u>544,372</u>	<u>494,238</u>
	\$ <u>2,900,341</u>	\$ <u>2,350,317</u>

9. UNFUNDED LIABILITIES

Unfunded liabilities represent the amount of cumulative future expenditures estimated to meet obligations which result from current operations. These liabilities are related to contractual employment obligations, and landfill operations which are governed by Provincial statute. Special reserves which have been set aside to meet those obligations are described below.

(a) Employee Benefits

- i. *Retirement Benefits* - Employees who retire qualify for a one time payout of up to 60 days of their accumulated unused sick leave bank. The Regional District calculates the value of this liability for employees aged 40 or older based on a statistical analysis of the age and length of service of its workforce. The reported liability reflects the likelihood that employees 55 or older will retire and become eligible for this benefit. The unfunded portion of the estimated employee retirement benefit liability at December 31, 2008 is nil (2007, nil), and the total estimated employee retirement benefit liability at December 31, 2008 is \$1,206,420 (2007, \$985,914). Employee retirement benefit payments are being funded by an accounting charge on wages paid in the year.
- ii. *Other* - Includes vacation pay adjustments and statutory and other benefits provided for in the collective agreement and which are paid in the normal course of business in the following year. The vacation pay liability at December 31, 2008 is \$82,310 (2007, \$72,057). The statutory benefits liability at December 31, 2008 is \$77,401 (2007, \$79,076).

(b) Landfill Closure and Post Closure Maintenance Costs

In accordance with PS 3270 liabilities with respect to permanently closing and monitoring a landfill are incurred as landfill capacity is used. Landfill Closure costs include placing a permanent cover over the face of the landfill. Post Closure Maintenance costs include landfill gas monitoring, leachate collection system operation and general site maintenance which must be managed for a period of 25 years after the landfill is permanently closed.

Landfill Closure costs:

Landfill Closure costs are estimated based on the open area of the remaining unused capacity of the landfill site. In 2004 a berm was constructed that resulted in an increase in landfill capacity, initially extending the life of the landfill to 2017. At the end of 2005 additional waste was diverted to the landfill rather than being exported out of the Regional District. This reduced the expected life of the landfill from 2017 to 2014. In the most recent year, increased fill rates due to population growth have further

REGIONAL DISTRICT OF NANAIMO
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
 for the year ended December 31, 2008

9. UNFUNDED LIABILITIES (CONTINUED)

reduced the expected life to 2012, with final closure to occur in 2013. The Regional District will be considering a proposed Phase 2 expansion of the berm which would increase landfill life by an estimated 12 years to 2024.

At December 31, 2008, there were approximately 937,862 cubic meters of uncovered refuse in the landfill. Landfill Closure costs are estimated at \$2,216,750 (2007, \$1,785,753) for which \$1,282,197 (2007, \$1,233,997) has been set aside in reserves. The balance of Landfill Closure costs are expected to be funded by a combination of future reserve account contributions and borrowing.

Post Closure Maintenance costs:

The Regional District has a statutory obligation to manage the environmental state of the landfill site for 25 years after the site is closed. Post Closure Maintenance costs are estimated using a number of factors including the percentage of landfill capacity already filled, the probable closure date, the regulated monitoring period, the estimated annual management costs and a present value discount rate which is the difference between the long-term MFA borrowing rate and the current Consumer Price Index. The current estimate for annual Post Closure Maintenance costs is \$425,000 (2007, \$425,000). Total Post Closure Maintenance costs are estimated to be \$6,357,394 (2007, \$5,553,924) based on 91% of the total landfill capacity being filled at this date, a 5 year lifespan to 2012, final closure in 2013, and a discount rate of 2.6%. Post Closure Maintenance costs are expected to be funded by annual budget appropriations in the years in which they are incurred.

Unfunded Liability Balances	<u>2008</u>	<u>2007</u>
Employee Retirement Benefits	\$ -	\$ -
Employee Other Benefits	88,192	151,133
Landfill Closure Costs	2,216,750	1,785,753
Post Closure Maintenance Costs	<u>6,357,394</u>	<u>5,553,924</u>
Unfunded Liability	\$ <u>8,662,336</u>	\$ <u>7,490,810</u>
Reserves On Hand	\$ <u>1,282,197</u>	\$ <u>1,233,997</u>

10. DEFERRED REVENUE

	<u>2008</u>	<u>2007</u>
Parkland Cash-in-Lieu Contributions	\$ 1,241,922	\$ 1,156,520
Development Cost Charges	<u>16,635,770</u>	<u>15,440,735</u>
Subtotal (Pg. 25)	17,877,692	16,597,255
Gas tax transfer program – Community Works Fund	3,064,086	950,370
Community Tourism Program funding	115,342	100,369
General Revenue Fund	<u>217,502</u>	<u>199,144</u>
	\$ <u>21,274,622</u>	\$ <u>17,847,138</u>

Parkland Cash-in-Lieu Contributions - are amounts collected from developers under the authority of Section 941 of the *Local Government Act*, where the Board has determined that cash rather than land for parkland purposes may be accepted as a condition of subdivision. These funds are held for the purpose of purchasing parkland.

Development Cost Charges - are amounts collected or payable as a result of new subdivision or building developments under the authority of Section 933 of the *Local Government Act*. The purpose of Section 933 is to collect funds for infrastructure which will be built as a result of capital burdens from new growth. Development Cost Charge bylaws have been enacted for the purposes of future expansion of wastewater treatment facilities and a bulk water system.

REGIONAL DISTRICT OF NANAIMO
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
 for the year ended December 31, 2008

10. DEFERRED REVENUE (CONTINUED)

Community Works Fund - is a program component of the federal government's "New Deal for Cities and Communities" which was established to transfer a portion of gas tax revenues to local governments to address infrastructure deficits. Additional information on the Regional District of Nanaimo's use of the Community Works Fund grants is included in the schedule on Pg 44.

Community Tourism Program - is a provincial program to increase tourism activity, build local economies and support the Province's Spirit of 2010 Tourism Strategy.

The General Revenue Fund - consists of payments in advance for recreation programs, unredeemed recreation program awards, facility rental deposits and miscellaneous deferred revenue.

11. MUNICIPAL DEBT RECEIVABLE

Pursuant to the *Local Government Act*, the Regional District acts as the agency through which its member municipalities borrow funds from the Municipal Finance Authority. The annual cost of servicing this municipal debt is recovered entirely from the borrowing municipality. However, the Regional District is joint and severally liable for municipal debt in the event of default.

	<u>2008</u>	<u>2007</u>
City of Parksville	\$ 4,285,964	\$ 4,609,155
City of Nanaimo	<u>41,200,213</u>	<u>43,480,649</u>
	<u>\$ 45,486,177</u>	<u>\$ 48,089,804</u>

12. LONG-TERM DEBT

Debt is recorded and payable in Canadian dollars. It is the current policy of the Municipal Finance Authority to secure debt repayable only in Canadian dollars.

Details of long-term debt, including debt issue numbers, maturity dates, interest rates and outstanding amounts, are summarized in the Schedule of Long-Term Debt on pages 41 to 43.

Payments of principal on issued debt of the Regional District, not including direct municipal member debt, for the next five years are:

<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>TOTAL</u>
\$ 1,312,170	\$ 1,312,255	\$ 725,458	\$ 725,548	\$ 725,641	<u>\$ 4,801,072</u>

13. OPERATING AND CAPITAL LEASES

The Regional District has entered into five year operating leases for certain vehicles and equipment which expire on various dates. In 2008 the operating lease payments totalled \$91,394 (2007, \$102,223).

The Regional District financed assets under capital leases in the amount of \$1,349,126 (2007, \$1,128,857), including two Zamboni ice cleaners, one van and four trucks for recreation and parks services; a wheeled loader and a refuse compactor for the landfill and several photocopiers. The 2008 capital lease principal payments totalled \$228,663 (2007, \$124,500). The outstanding obligation balance for leased capital assets as at December 31, 2008 was \$1,016,506 (2007, \$888,345).

All capital leases are held by the MFA Leasing Corporation. While payments are fixed for the term of the lease, interest rates are variable daily based upon the Canadian prime rate minus 1.0%. A final interest adjustment is made at the time of the final payment. In 2008, interest expenditures related to lease liabilities were \$40,987 (2007, \$22,485).

REGIONAL DISTRICT OF NANAIMO
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
 for the year ended December 31, 2008

13. OPERATING AND CAPITAL LEASES (CONTINUED)

Lease payment commitments for the next five years are:

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>TOTAL</u>
Capital Leases						
\$ 272,797	\$ 221,033	\$ 444,595	\$ 163,988	\$ 7,325	\$ 1,109,738	
		Less: Imputed Interest				<u>(93,232)</u>
		Net Obligation under Capital Lease (Pg. 3)				\$ <u>1,016,506</u>

Operating Leases – there are no operating lease commitments for the next five years at December 31, 2008.

14. CONSOLIDATION ADJUSTMENTS

The figures reported in the consolidated financial statements differ from the supporting fund schedules due to differences in grouping and presentation as well as the elimination of inter-fund transactions. The General Revenue Fund Statement of Financial Position values have been amended by the following consolidation adjustments to conform to PSAB requirements:

	<u>2008</u>	<u>2007</u>
General Revenue Fund surplus (Pg. 15,16)	\$ 11,623,267	\$ 11,870,113
Plus:		
Accounts Receivable - Metered Water User fee revenue	124,614	110,232
Less:		
Prepaid Expenses (Pg. 15)	(494,644)	(37,054)
Inventories (Pg. 15)	<u>(41,553)</u>	<u>(31,326)</u>
General Revenue Fund surplus adjusted for statement presentation	\$ <u>11,211,684</u>	\$ <u>11,911,965</u>

15. FINANCIAL EQUITY

Unappropriated financial equity

General Revenue Fund – represents the accumulated net operating surplus of the Regional District which has not otherwise been allocated by the Board as reserves for special purposes.

Capital Fund – represents amounts which have been expended by or returned to the General Revenue Fund or a Reserve Fund for the acquisition of capital assets and includes refunds of debenture debt sinking fund surpluses. Credit balances represent funds borrowed or earned in excess of expenditures to date. Debit balances (shown in brackets) represent funds expended prior to receiving debenture borrowing proceeds or other sources of cash.

	<u>2008</u>	<u>2007</u>
General Revenue Fund (Note 14)	\$ 11,211,684	\$ 11,911,965
Capital Fund (Page 18)	<u>(1,832,965)</u>	<u>1,014,213</u>
Unappropriated financial equity	\$ <u>9,378,719</u>	\$ <u>12,926,178</u>

REGIONAL DISTRICT OF NANAIMO
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
 for the year ended December 31, 2008

15. FINANCIAL EQUITY (CONTINUED)

Appropriated financial equity

Appropriated financial equity represents that portion of the accumulated net operating surplus of the Regional District that has been set aside to fund future expenditures. It includes both statutory reserves created by bylaw under the authority of the *Local Government Act* and reserve accounts, which may be used by the Board without legislative restrictions.

	<u>2008</u>	<u>2007</u>
General Revenue Fund Reserve Accounts		
Landfill expansion	\$ 241,569	\$ 232,487
Landfill closure	1,282,197	1,233,997
Property insurance deductible-fire departments	31,688	28,546
Liability insurance deductible	130,150	125,257
French Creek Water (Qualicum Beach Incorporation)	6,426	6,185
Regional parks and trails donations	4,085	1,970
Vehicle fleet replacement	279,940	244,660
Vehicle fleet replacement – Bylaw Enforcement	27,086	14,170
Vehicle fleet replacement – Utilities	<u>15,454</u>	<u>-</u>
	2,018,595	1,887,272
Statutory Reserve Funds	\$ <u>25,497,210</u>	\$ <u>20,024,822</u>
Appropriated financial equity	\$ <u>27,515,805</u>	\$ <u>21,912,094</u>
Total Financial Equity	\$ <u>36,894,524</u>	\$ <u>34,838,272</u>

16. MUNICIPAL FINANCE AUTHORITY RESERVE DEPOSITS

The Regional District secures its long term borrowing through the Municipal Finance Authority. As a condition of these borrowings a portion of the debenture proceeds are retained by the Authority as a debt reserve fund. As at December 31, 2008 the Regional District had debt reserve funds of \$5,041,712 (2007, \$5,282,611).

17. THE NORTH ISLAND 9-1-1 CORPORATION

A 9-1-1 emergency dispatch service is provided by the North Island 9-1-1 Corporation, which is owned by the Regional Districts of Comox Valley, Strathcona, Mount Waddington, Alberni Clayoquot, Nanaimo and Powell River. The shares in the corporation are owned as follows:

Alberni Clayoquot	3 shares
Comox Valley	6 shares
Strathcona	4 shares
Mount Waddington	1 share
Nanaimo	5 shares
Powell River	2 shares

The Regional District's investment in shares of the North Island 911 Corporation is recorded at cost as it does not fall under the definition of a government partnership (PS3060.06). The Regional District's share of the corporation is equal to 23.8% and the degree of control is proportionate to the ownership share. As no benefits are expected from the ownership, it has not been accounted for as an equity investment.

REGIONAL DISTRICT OF NANAIMO
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
for the year ended December 31, 2008

18. PENSION LIABILITY

The Regional District of Nanaimo and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The Plan has about 150,000 active members and approximately 54,000 retired members. Active members include approximately 32,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of plan funding. The most recent valuation as at December 31, 2006 indicated a surplus of \$438 million for basic pension benefits. The next valuation will be as at December 31, 2009 with results available in 2010. The actuary does not attribute portions of the surplus to individual employers. This note represents the most current information at the time of the financial audit. The Regional District of Nanaimo paid \$1,052,892 (2007, \$978,705) for employer contributions to the plan in fiscal 2008.

19. CONTINGENT LIABILITIES

Contingent liabilities are recognized by the Regional District in accordance with PS 3300.15. As at December 31, 2008 there were no outstanding claims against the Regional District which could result in a contingent liability.

20. PSAB 3150 TANGIBLE CAPITAL ASSET IMPLEMENTATION

The Public Sector Accounting Board has approved a new accounting standard (PS 3150) for reporting tangible capital assets (TCAs) on the financial statements of local governments effective the fiscal year beginning January 1, 2009. This standard requires TCAs to be accounted for and reported as assets on the statement of financial position and amortized over the useful life of the assets in a rational and systematic manner. The amortization of the costs of TCAs should be accounted for as expenses in the statement of operations. A public sector guideline, PSG 7, provides transitional guidance for the implementation of PS 3150 by local governments for fiscal periods beginning on or after January 1, 2007.

The Regional District of Nanaimo has developed an implementation plan and a tangible capital asset policy which will ensure compliance with PS 3150 by the required implementation date of January 1, 2009. While the Regional District historically has reported TCA values at cost on the statement of financial position, the focus of the 2009 implementation plan activities for this project will be to validate asset values, confirm asset record completeness and implement amortization of these assets based on the respective acquisition dates.

21. ENVIRONMENTAL REGULATIONS

The Regional District is subject to environmental regulations which apply to a number of its operations. These regulations may require future expenditures to meet applicable standards and subject the Regional District to possible penalties for violations. Amounts required to meet these obligations will be charged to operations when incurred and/or when they can be reasonably estimated.

22. EXPENDITURES BY OBJECT

	<u>Budget</u>	<u>2008</u>	<u>2007</u>
Operating goods and services purchases	\$ 26,067,028	\$ 24,087,203	\$ 21,604,671
Wages and benefits	20,398,526	19,419,976	17,395,113
Debt interest and foreign exchange	1,231,407	853,977	1,215,714
Capital expenditures	27,387,132	9,206,030	6,658,632
Unfunded expenditures (Note 9)	-	1,171,527	(355,266)
Total Expenditures by Object	\$ 75,084,093	\$ 54,738,713	\$ 46,518,864

**REGIONAL DISTRICT OF NANAIMO
GENERAL REVENUE FUND
SCHEDULE OF REVENUE AND EXPENDITURES
as at Dec 31, 2008**

	Corporate Services (Schedule A)	Development Services (Schedule B)	Water and Wastewater Services (Schedule C)	Recreation & Parks Services (Schedule D)	Transportation & Solid Waste Services (Schedule E)	Actual 2008	Budget 2008	Actual 2007
REVENUES								
Tax requisition	\$ 4,940,082	\$ 1,859,950	\$ 10,789,825	\$ 6,466,185	\$ 4,968,785	\$ 29,024,827	\$ 29,024,916	\$ 26,882,882
Grants	138,641	286,917	2,036,948	238,180	4,319,383	7,020,069	13,058,990	6,732,863
Grants in Lieu	47,916	6,835	74,789	6,347	50,707	186,594	89,230	186,287
Interest	564,887	-	-	-	-	564,887	460,000	649,920
Permit fees & other	-	1,081,465	-	392,626	233,504	1,707,595	2,028,995	1,542,550
Operating revenues	-	70,713	1,491,848	1,372,711	6,833,762	9,769,034	9,684,369	9,006,183
Disposal fees	-	-	-	-	8,552,243	8,552,243	9,635,000	8,272,715
Other	7,859,458	-	1,207,327	-	-	9,066,785	12,367,900	8,394,312
	<u>13,550,984</u>	<u>3,305,880</u>	<u>15,600,737</u>	<u>8,476,049</u>	<u>24,958,384</u>	<u>65,892,034</u>	<u>76,349,400</u>	<u>61,667,692</u>
EXPENDITURES								
General administration	894,354	626,552	643,826	520,006	2,852,840	5,537,578	5,909,091	5,070,069
Professional fees	202,308	412,430	585,709	139,172	271,914	1,611,533	2,734,148	1,546,606
Community grants	47,529	-	-	76,125	-	123,654	135,654	105,725
Legislative	263,659	-	-	-	-	263,659	298,640	232,263
Recreation program costs	-	-	-	140,140	-	140,140	132,480	105,479
Equipment operating	126,452	2,768	-	99,642	2,768	231,630	209,181	169,328
Building operating	155,901	41,746	238,485	613,970	277,494	1,327,596	1,400,528	1,166,990
Vehicle operating	46,721	47,375	771,326	110,880	4,088,719	5,065,021	4,783,858	4,087,937
Other operating	174,067	188,098	2,863,301	385,008	4,643,607	8,254,081	8,992,542	8,100,620
Wages & benefits	2,181,182	2,084,340	2,536,694	2,960,010	9,657,750	19,419,976	20,398,526	17,395,113
Capital expenditures	347,284	25,748	4,086,776	184,676	2,151,324	6,795,808	20,500,407	5,883,590
	<u>4,439,457</u>	<u>3,429,057</u>	<u>11,726,117</u>	<u>5,229,629</u>	<u>23,946,416</u>	<u>48,770,676</u>	<u>65,495,055</u>	<u>43,863,720</u>
OPERATING SURPLUS	<u>9,111,527</u>	<u>(123,177)</u>	<u>3,874,620</u>	<u>3,246,420</u>	<u>1,011,968</u>	<u>17,121,358</u>	<u>10,854,345</u>	<u>17,803,972</u>
Debt retirement								
- interest	3,047,136	-	1,101,756	608,675	184,700	4,922,267	4,870,215	4,226,253
- principal	2,052,479	-	835,165	843,053	90,726	3,821,425	3,720,280	3,588,339
- foreign exchange	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	146,005	-
Reserve contributions	569,292	42,905	1,769,575	530,064	1,014,445	3,926,281	3,411,425	5,862,716
Transfers to other govts	3,201,353	3,000	218,400	1,275,478	-	4,698,231	4,552,421	4,166,578
	<u>8,870,260</u>	<u>45,905</u>	<u>3,924,896</u>	<u>3,257,270</u>	<u>1,269,873</u>	<u>17,368,204</u>	<u>16,700,346</u>	<u>17,843,886</u>
CURRENT YEAR SURPLUS (DEFICIT)	<u>241,267</u>	<u>(169,082)</u>	<u>(50,276)</u>	<u>(10,850)</u>	<u>(257,905)</u>	<u>(246,846)</u>	<u>(5,846,001)</u>	<u>(39,914)</u>
Prior year's surplus applied	1,116,750	1,744,118	4,381,164	1,244,139	3,383,942	11,870,113	11,869,004	11,910,027
NET OPERATING SURPLUS	<u>\$ 1,358,017</u>	<u>\$ 1,575,036</u>	<u>\$ 4,330,888</u>	<u>\$ 1,233,289</u>	<u>\$ 3,126,037</u>	<u>\$ 11,623,267</u>	<u>\$ 6,023,003</u>	<u>\$ 11,870,113</u>

See notes to consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF CHANGE IN CAPITAL FUND FINANCIAL EQUITY
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>2008</u>	<u>2007</u>
Source of Funds		
Proceeds from loans	\$ 14,349	\$ 975,781
Government Infrastructure grants	-	230,228
Debt sinking fund surplus refunds	-	125,051
Proceeds on disposal of tangible capital assets	11,346	27,000
Other	47,118	6,206
Developer contributions & capital prepayments	-	307,300
Interest	10,952	46,116
	<u>83,765</u>	<u>1,717,682</u>
Net Interfund transfers		
Revenue Fund transfer to (from) Capital Fund	109,934	-
Leased asset acquired as tangible asset	92,090	252,030
Reserve Fund to (from) Capital Fund	(625,402)	66,945
Reserve Accounts to (from) Capital Fund	18,613	-
Revenue Fund - tangible capital asset purchases	6,795,808	5,883,589
- debt payment transfers	429,535	80,000
	<u>6,820,578</u>	<u>6,282,564</u>
Application of Funds		
Expenditures on tangible capital assets	(9,321,402)	(6,850,663)
Expenditures on debt and interest	(430,119)	(1,312,912)
	<u>(9,751,521)</u>	<u>(8,163,575)</u>
Change in Fund Financial Equity	(2,847,178)	(163,329)
Fund Financial Equity, Beginning	<u>1,014,213</u>	<u>1,177,542</u>
Fund Financial Equity, Ending (Pg. 18)	\$ <u>(1,832,965)</u>	\$ <u>1,014,213</u>

See notes to consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
LONG-TERM DEBT SUMMARY BY FUNCTION
DECEMBER 31, 2008**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
REGIONAL DISTRICT					
RAVENSONG AQUATIC CENTER	\$ 2,744,358	\$ 2,539,563	\$ 2,337,657	\$ 2,125,654	\$ 1,903,052
OCEANSIDE PLACE ARENA	-	-	6,470,646	6,197,594	5,913,621
COMMUNITY PARKS	251,381	323,087	391,262	456,235	437,875
SOLID WASTE MANAGEMENT	1,221,860	1,042,225	853,609	655,562	447,612
WASTEWATER MANAGEMENT					
- Southern Community (District 68)	1,073,116	564,741	425,912	280,143	-
- Northern Community (District 69)	7,097,899	6,161,807	5,178,911	4,146,870	3,063,226
FIRE PROTECTION	-	232,725	234,102	213,246	191,555
SEWER SERVICES				895,781	865,699
WATER SUPPLY SERVICES	<u>4,039,918</u>	<u>3,799,361</u>	<u>3,586,775</u>	<u>3,244,960</u>	<u>2,996,345</u>
TOTAL REGIONAL DISTRICT	16,428,532	14,663,509	19,478,874	18,216,045	15,818,985
MEMBER MUNICIPALITIES	<u>18,575,086</u>	<u>17,932,534</u>	<u>31,484,841</u>	<u>48,089,804</u>	<u>45,486,177</u>
TOTAL LONG TERM DEBT (Pg. 3)	<u>\$ 35,003,618</u>	<u>\$ 32,596,043</u>	<u>\$ 50,963,715</u>	<u>\$ 66,305,849</u>	<u>\$ 61,305,162</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2008

FUNCTION	ISSUER	FUNDS	BYLAW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2008 DEBT O/S	2007 DEBT O/S
RAVENSONG AQUATIC CENTER								
	MFA 81	CDN	900A	Dec 01, 2015	5.970	4,098,635	\$ 1,903,052	\$ 2,125,654
TOTAL RAVENSONG AQUATIC CENTER						4,098,635	1,903,052	2,125,654
OCEANSIDE PLACE ARENA								
	MFA 97	CDN	1365	Apr 19, 2023	4.830	6,470,646	5,913,621	6,197,594
TOTAL OCEANSIDE PLACE ARENA						6,470,646	5,913,621	6,197,594
COMMUNITY PARKS ELECTORAL AREA B								
	MFA 78	CDN	1299	Dec 03, 2022	5.250	100,000	79,429	83,289
	MFA 79	CDN	1303	Jun 03, 2023	5.250	80,000	66,631	69,572
	MFA 81	CDN	1304	Apr 22, 2024	4.900	80,000	69,572	72,373
	MFA 93	CDN	1305	Apr 06, 2025	5.100	80,000	70,411	73,688
	MFA 97	CDN	1306	Apr 19, 2026	4.660	80,000	74,519	77,313
	MFA 101	CDN	1307	Apr 11, 2027	4.520	80,000	77,313	80,000
TOTAL COMMUNITY PARKS						500,000	437,875	456,235
FIRE PROTECTION SERVICES								
COOMBS HILLIERS FIRE								
	MFA 92	CDN	1396	Apr 06, 2015	4.550	232,725	172,216	193,182
NANAIMO RIVER FIRE								
	MFA 99	CDN	1488	Apr 19, 2027	4.430	20,761	19,339	20,064
TOTAL FIRE PROTECTION SERVICES						253,486	191,555	213,246
SOLID WASTE MANAGEMENT								
	MFA 49	CDN	819	Oct 24, 2010	6.500	3,000,000	447,612	655,562
TOTAL SOLID WASTE MANAGEMENT						3,000,000	447,612	655,562
SOUTHERN COMMUNITY WASTEWATER								
	MFA 48	CDN	811	May 15, 2010	6.500	1,282,000	-	280,143
TOTAL SOUTHERN COMMUNITY WASTEWATER						1,282,000	-	280,143
NORTHERN COMMUNITY WASTEWATER								
	MFA 61	CDN	982	Dec 01, 2010	5.880	10,615,000	1,901,570	2,784,994
	MFA 69	CDN	1101	Sep 24, 2013	4.250	2,785,000	1,161,656	1,361,876
TOTAL NORTHERN COMMUNITY WASTEWATER						\$ 13,400,000	\$ 3,063,226	\$ 4,146,870

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2008

FUNCTION	ISSUER	FUNDS	BYLAW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2008 DEBT O/S	2007 DEBT O/S
SEWER SERVICES								
BARCLAY CRESCENT SEWER								
	MFA 102	CDN	1486	Dec 01, 2027	4.820	895,781	865,699	895,781
TOTAL SEWER SERVICES						<u>\$ 895,781</u>	<u>\$ 865,699</u>	<u>\$ 895,781</u>
WATER SUPPLY MANAGEMENT								
WATER - NANOOSE								
	MFA48	CDN	812	May 15, 2010	6.500	325,000	-	71,019
	MFA49	CDN	824	Oct 24, 2010	5.490	140,000	20,889	30,593
						<u>465,000</u>	<u>20,889</u>	<u>101,612</u>
WATER - SAN PAREIL								
	MFA74	CDN	1221	Jun 01, 2016	5.900	193,979	120,787	132,634
	MFA81	CDN	1367	Apr 22, 2019	4.900	89,476	71,604	76,404
	MFA97	CDN	1395	Apr 19, 2021	4.660	40,000	35,925	38,002
						<u>323,455</u>	<u>228,316</u>	<u>247,240</u>
WATER - DRIFTWOOD								
	MFA80	CDN	1301	Oct 03, 2023	4.900	100,614	83,800	87,499
						<u>100,614</u>	<u>83,800</u>	<u>87,499</u>
WATER - MELROSE TERRACE								
	MFA103	CDN	1539	Apr 23, 2018	4.650	14,349	14,349	-
						<u>14,349</u>	<u>14,349</u>	<u>-</u>
BULK WATER - FRENCH CREEK								
	MFA69	CDN	1127	Sep 24, 2018	4.650	503,655	312,071	335,700
						<u>503,655</u>	<u>312,071</u>	<u>335,700</u>
BULK WATER - NANOOSE								
	MFA69	CDN	1127	Sep 24, 2018	4.650	864,095	535,404	575,944
	MFA74	CDN	1226	Jun 01, 2021	5.900	2,195,223	1,654,682	1,743,650
	MFA80	CDN	1239	Oct 03, 2023	4.900	176,295	146,834	153,315
						<u>3,235,613</u>	<u>2,336,920</u>	<u>2,472,909</u>
TOTAL WATER SUPPLY MANAGEMENT						<u>4,628,337</u>	<u>2,996,345</u>	<u>3,244,960</u>
TOTAL LONG TERM DEBT - REGIONAL DISTRICT						<u>\$ 34,528,885</u>	<u>\$ 15,818,985</u>	<u>\$ 18,216,045</u>

See notes to consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2007**

FUNCTION	ISSUER	FUNDS	BYLAW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2006 DEBT O/S	2007 DEBT O/S
CITY OF PARKSVILLE								
	MFA33	CDN	614	Jun 15, 2008	12.375	497,000	-	57,862
	MFA68	CDN	1109	Mar 24, 2018	4.650	1,200,000	743,534	799,834
	MFA69	CDN	1129	Sep 24, 2018	4.650	1,970,000	1,220,636	1,313,061
	MFA74	CDN	1227	Jun 01, 2021	5.900	290,000	218,592	230,345
	MFA75	CDN	1238	Dec 01, 2021	5.690	1,050,000	791,453	834,067
	MFA78	CDN	1283	Dec 03, 2022	5.250	765,000	607,634	637,161
	MFA93	CDN	1420	Apr 06, 2025	5.100	800,000	704,115	736,885
TOTAL CITY OF PARKSVILLE						<u>6,572,000</u>	<u>4,285,964</u>	<u>4,609,155</u>
CITY OF NANAIMO								
	MFA53	CDN	848	May 13, 2012	6.010	1,438,475	409,298	499,738
	MFA53	CDN	GNWD46	May 13, 2012	6.010	2,593,125	1,422,681	1,737,042
	MFA54	CDN	871	Jan 12, 2008	6.250	1,000,486	-	91,799
	MFA59	CDN	945	Nov 10, 2009	5.000	1,150,320	105,547	206,968
	MFA61	CDN	980	Dec 01, 2010	4.000	354,209	63,453	92,932
	MFA61	CDN	980	Dec 01, 2010	4.000	60,265	10,796	15,811
	MFA61	CDN	GNWD 50	Dec 01, 2015	4.000	1,166,086	761,279	850,327
	MFA64	CDN	1044	Sep 25, 2011	4.240	304,105	79,786	103,890
	MFA72	CDN	1197	Jun 01, 2020	6.450	4,500,000	3,200,446	3,391,941
	MFA73	CDN	1219	Dec 01, 2020	6.360	4,100,000	2,915,962	3,090,435
	MFA73	CDN	1220	Dec 01, 2015	6.360	247,947	138,225	154,392
	MFA99	CDN	1489	Oct 19, 2026	4.430	15,000,000	13,972,398	14,496,274
	MFA101	CDN	1489	Apr 11, 2027	4.520	15,000,000	14,496,274	15,000,000
	MFA 102	CDN	1530	Dec 01, 2027	4.820	3,750,000	3,624,068	3,750,000
TOTAL CITY OF NANAIMO						<u>50,665,018</u>	<u>41,200,213</u>	<u>43,480,649</u>
TOTAL LONG TERM DEBT - MEMBER MUNICIPALITIES						<u>\$ 57,237,018</u>	<u>\$ 45,486,177</u>	<u>\$ 48,089,804</u>
TOTAL LONG TERM DEBT						<u>\$ 91,765,903</u>	<u>\$ 61,305,162</u>	<u>\$ 66,305,849</u>

Note:

1. The City of Nanaimo assumed the outstanding debt of the Greater Nanaimo Water District in 2004
2. The Municipal Finance Authority has issued a 'Stop Payment' notice for issue # 48 effective May 16, 2008 as there are sufficient surplus funds on hand to meet the future payment requirements for these issues. Municipalities and regional districts are required to continue to recognize this debt until the issues have been cancelled.

See notes to consolidated financial statements

Regional District of Nanaimo
 Schedule of Sinking Fund Balances
 As At December 31, 2008

Issue Number	RD S/I Bylaw	Maturity	Principal Requested	Sinking Fund Balance
<u>REGIONAL DISTRICT DIRECT DEBT</u>				
45	755	Complete	500,000	500,000
48	811	May 15, 2010	1,282,000	1,388,208
48	812	May 15, 2010	325,000	351,925
49	819	Oct 24, 2010	3,000,000	3,124,794
49	824	Oct 24, 2010	140,000	145,824
61	981	Dec 01, 2015	4,098,635	2,211,009
61	982	Dec 01, 2010	10,615,000	8,755,816
69	1101	Sep 24, 2013	2,785,000	1,657,797
69	1127	Sep 24, 2018	503,655	194,159
69	1128	Sep 24, 2018	864,095	333,108
74	1221	Jun 01, 2016	193,979	75,523
74	1226	Jun 01, 2021	2,195,223	557,755
78	1299	Dec 03, 2022	100,000	20,650
79	1303	Jun 03, 2023	80,000	13,755
80	1239	Oct 03, 2023	176,295	29,820
80	1301	Oct 03, 2023	100,614	17,018
81	1367	Apr 22, 2019	89,476	18,491
81	1304	Apr 22, 2024	80,000	10,789
92	1396	Apr 06, 2015	232,725	62,293
93	1305	Apr 06, 2025	80,000	-
97	1306	Apr 19, 2026	80,000	5,634
97	1365	Apr 19, 2023	6,470,646	572,653
97	1395	Apr 19, 2021	40,000	4,189
99	1488	Oct 19, 2026	20,761	1,434
101	1307	Apr 11, 2027	80,000	2,764
102	1486	Dec 01, 2027	895,781	30,181
103	1539	23-Apr-18	14,349	-
			<u>\$ 35,043,234</u>	<u>\$ 20,085,589</u>

Regional District of Nanaimo
Schedule of Sinking Fund Balances
As At December 31, 2008

Issue Number	RD S/I Bylaw	Maturity	Principal Requested	Sinking Fund Balance
<u>MUNICIPAL DEBT</u>				
CITY OF NANAIMO				
53	848	May 13, 2012	1,438,475	1,119,561
54	871	Jan 12, 2008	1,000,486	1,059,853
56	907	Nov 19, 2008	1,292,747	1,292,747
59	945	Nov 10, 2009	1,150,320	1,118,387
61	980	Dec 01, 2010	414,473	341,880
64	1044	Sep 25, 2011	304,105	227,470
72	1197	Jun 01, 2020	4,500,000	1,345,964
73	1219	Dec 01, 2020	4,100,000	1,189,712
73	1220	Dec 01, 2015	247,948	110,250
99	1489	Oct 19, 2026	15,000,000	1,035,822
101	1489	Apr 11, 2027	15,000,000	518,300
102	1530	Dec 01, 2027	3,750,000	126,346
53	GNWD46	May 13, 2012	5,000,000	3,891,488
61	GNWD50	Dec 01, 2015	1,639,580	884,472
			<u>\$ 54,838,134</u>	<u>\$ 14,262,252</u>
CITY OF PARKSVILLE				
68	1109	Mar 24, 2018	1,200,000	481,812
69	1129	Sep 24, 2018	1,970,000	759,434
74	1227	Jun 01, 2021	290,000	73,682
75	1238	Dec 01, 2021	1,050,000	259,610
78	1283	Dec 03, 2022	765,000	157,970
93	1420	Apr 06, 2025	800,000	-
			<u>\$ 6,075,000</u>	<u>\$ 1,732,508</u>

FIR Schedule 1, Section 5 (1)

**REGIONAL DISTRICT OF NANAIMO
GUARANTEE AND INDEMNITY AGREEMENTS**

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation

**REGIONAL DISTRICT OF NANAIMO
REPORT OF DIRECTORS AND COMMITTEE MEMBERS REMUNERATION & EXPENSES FOR 2008**

Area	2008 Board	Name	Remuneration		Out of Pocket Expenses Reimbursed		Total 2008	Total 2007	Total 2008	Total 2007		
			Taxable Payroll	Exempt Allowance	Total 2008	Total 2007					Expenses Reimbursed	
											2008	2007
G (Chairperson)	G	Stanhope, J.	\$ 16,774.13	\$ 8,281.01	\$ 25,055.14	\$ 26,919.85	\$ 13,779.96	\$ 10,418.17	\$ 38,835.10	\$ 37,338.02		
		Burnett, J.	\$ 11,919.17	\$ 5,958.97	\$ 17,878.14	\$ 16,635.27	\$ 7,918.26	\$ 4,748.08	\$ 25,796.40	\$ 21,383.35		
		Sperling, B.	\$ 9,761.27	\$ 4,880.63	\$ 14,641.90	\$ 14,285.27	\$ 326.53	\$ 2,045.13	\$ 14,968.43	\$ 16,330.40		
		Rudischer, G.	\$ 373.77	\$ 186.88	\$ 560.65	\$ -	\$ -	\$ -	\$ 560.65	\$ -		
		Young, M.	\$ 10,914.60	\$ 5,457.30	\$ 16,371.90	\$ 15,915.27	\$ 8,934.33	\$ 4,289.90	\$ 25,306.23	\$ 20,205.17		
		Holme, G.	\$ 12,247.93	\$ 6,123.97	\$ 18,371.90	\$ 16,465.27	\$ 5,424.81	\$ 1,555.74	\$ 23,796.71	\$ 18,021.01		
		Biggemann, L.	\$ 10,547.93	\$ 5,273.97	\$ 15,821.90	\$ 15,880.27	\$ 6,677.69	\$ 4,710.01	\$ 22,499.59	\$ 20,590.28		
		Bartlam, D.	\$ 12,573.99	\$ 6,250.63	\$ 18,824.62	\$ 19,105.27	\$ 6,687.26	\$ 5,748.13	\$ 25,511.88	\$ 24,853.40		
		Haime, C.	\$ 6,247.28	\$ 3,123.64	\$ 9,370.92	\$ 9,313.43	\$ 25.00	\$ 152.97	\$ 9,395.92	\$ 9,466.40		
		Korpan, G.	\$ 6,247.28	\$ 3,123.64	\$ 9,370.92	\$ 9,183.43	\$ -	\$ -	\$ 9,370.92	\$ 9,183.43		
		McNabb, L.	\$ 7,343.95	\$ 3,671.97	\$ 11,015.92	\$ 10,973.43	\$ 716.33	\$ 637.29	\$ 11,732.25	\$ 11,610.72		
		Brennan, D.	\$ 6,550.61	\$ 3,275.31	\$ 9,825.92	\$ 9,898.43	\$ 120.01	\$ 173.35	\$ 9,945.93	\$ 10,071.78		
		Holdom, W.	\$ 6,507.28	\$ 3,253.64	\$ 9,760.92	\$ 10,338.43	\$ 202.20	\$ 324.34	\$ 9,963.12	\$ 10,662.77		
		Bestwick, B.	\$ 6,247.28	\$ 3,123.64	\$ 9,370.92	\$ 9,183.43	\$ 85.71	\$ -	\$ 9,456.63	\$ 9,183.43		
		Manhas, C.	\$ 6,247.28	\$ 3,123.64	\$ 9,370.92	\$ 9,638.43	\$ -	\$ 106.41	\$ 9,370.92	\$ 9,744.84		
		Unger, M.	\$ 6,840.89	\$ 3,420.45	\$ 10,261.34	\$ 675.00	\$ 59.52	\$ -	\$ 10,320.86	\$ 675.00		
		Johnstone, D.	\$ 240.28	\$ 120.14	\$ 360.42	\$ -	\$ -	\$ -	\$ 360.42	\$ -		
		Kipp, J.	\$ 240.28	\$ 120.14	\$ 360.42	\$ -	\$ -	\$ -	\$ 360.42	\$ -		
		Ruitan, J.	\$ 240.28	\$ 120.14	\$ 360.42	\$ -	\$ -	\$ -	\$ 360.42	\$ -		
Herle, S.	\$ 7,157.28	\$ 3,578.64	\$ 10,735.92	\$ 9,768.43	\$ 932.39	\$ 487.74	\$ 11,668.31	\$ 10,256.17				
Westbroek, T.	\$ 6,487.28	\$ 3,243.64	\$ 9,730.92	\$ 9,908.43	\$ 901.19	\$ 917.05	\$ 10,632.11	\$ 10,825.48				
		\$ 151,710.04	\$ 75,711.99	\$ 227,422.03	\$ 214,087.34	\$ 52,791.19	\$ 36,314.31	\$ 280,213.22	\$ 250,401.65			
Board Alternates	E	Van Eynde, F.	\$ 250.00	\$ 125.00	\$ 375.00	\$ 430.00	\$ 1,385.73	\$ 85.13	\$ 1,760.73	\$ 515.13		
		Niwa, D.	\$ 50.00	\$ 25.00	\$ 75.00	\$ -	\$ 33.33	\$ -	\$ 108.33	\$ -		
		Derkach, L.	\$ 150.00	\$ 75.00	\$ 225.00	\$ -	\$ 80.95	\$ -	\$ 305.95	\$ -		
		Chase, J.	\$ 150.00	\$ 75.00	\$ 225.00	\$ 225.00	\$ -	\$ 102.51	\$ 393.57	\$ 327.51		
		Heenan, D.	\$ 200.00	\$ 100.00	\$ 300.00	\$ 375.00	\$ -	\$ 261.60	\$ 300.00	\$ 636.60		
		Dempsey, B.	\$ 590.28	\$ 295.14	\$ 885.42	\$ 75.00	\$ -	\$ -	\$ 885.42	\$ 300.00		
		Sherry, L.	\$ 600.00	\$ 300.00	\$ 900.00	\$ 525.00	\$ -	\$ -	\$ 900.00	\$ 75.00		
		Cameron, J.	\$ 240.28	\$ 120.14	\$ 360.42	\$ 150.00	\$ -	\$ -	\$ 150.00	\$ 525.00		
		Burger, C.	\$ 240.28	\$ 120.14	\$ 360.42	\$ -	\$ -	\$ -	\$ 360.42	\$ -		
		Mayne, E.	\$ 100.00	\$ 50.00	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00	\$ -		
Other Committees	D69 Recreation	Maurer, W.	\$ 200.00	\$ 100.00	\$ 300.00	\$ 280.00	\$ 43.81	\$ 127.70	\$ 300.00	\$ 407.70		
		Wansink, M.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
		Wilson, J.	\$ 2,630.56	\$ 1,315.28	\$ 3,945.84	\$ 2,360.00	\$ 1,712.39	\$ 576.94	\$ 5,658.23	\$ 2,936.94		
		Nosworthy, R.	\$ -	\$ -	\$ -	\$ -	\$ 63.00	\$ -	\$ 63.00	\$ -		
		Little, J.	\$ -	\$ -	\$ -	\$ -	\$ 46.00	\$ -	\$ 46.00	\$ -		
		Flynn, J.	\$ -	\$ -	\$ -	\$ -	\$ 502.50	\$ 533.84	\$ 502.50	\$ 533.84		
		Procter, M.	\$ -	\$ -	\$ -	\$ -	\$ 253.00	\$ 440.70	\$ 253.00	\$ 440.70		
		Coath, B.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 269.57	\$ -	\$ 289.57		
			\$ -	\$ -	\$ -	\$ -	\$ 864.50	\$ 1,264.11	\$ 864.50	\$ 1,264.11		
		TOTAL	\$ 154,340.60	\$ 77,027.27	\$ 231,367.87	\$ 216,447.34	\$ 55,368.08	\$ 38,155.36	\$ 286,735.95	\$ 254,602.70		

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF EARNINGS, TRAVEL AND OTHER EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2008**

Employee Name		Position	Earnings	Expenses
MASON	CAROL L	Chief Administrative Officer	\$160,739.60	\$7,109.85
FINNIE	JOHN O	General Manager, Water/Wastewater Services	\$114,602.61	\$4,992.71
THORKELSSON	PAUL H	General Manager, Development Services	\$114,151.20	\$6,969.38
OSBORNE	THOMAS W	General Manager, Recreation/Parks Services	\$114,137.80	\$2,990.55
TRUDEAU	DENNIS M	General Manager, Transit/Solid Waste Services	\$113,073.80	\$2,906.85
AVERY	NANCY J	General Manager, Finance/Information Services	\$113,072.80	\$2,700.65
PEARSE	MAUREEN M.	Senior Manager, Corporate Administration	\$97,521.62	\$841.04
DEPOL	SEAN R	Manager, Wastewater	\$95,020.90	\$4,903.77
THEXTON	B WAYNE	Manager, Budgets & Capital Planning	\$94,913.22	\$2,856.55
MCIVER	CAREY L	Manager, Solid Waste	\$92,273.65	\$3,280.82
MOORMAN	WAYNE F	Manager, Engineering Services	\$91,466.20	\$3,266.57
GARBUTT	GEOFFREY W	Manager, Current Planning	\$91,305.97	\$2,988.57
THOMPSON	PAUL D.	Manager, Long Range Planning	\$91,106.05	\$3,970.34
MOODY	MICHAEL R	Manager, Information Services	\$90,600.80	\$3,017.92
DONNELLY	MICHAEL G	Manager, Water Services	\$90,365.80	\$2,413.34
PORTEOUS	DANIEL E	Manager, Recreation Services	\$90,365.80	\$1,297.17
IDEMA	WENDY J	Manager, Accounting Services	\$90,036.33	\$3,144.69
KITELEY	LAURA J.	Manager, Transit Projects & Planning	\$89,815.60	\$5,501.83
MARSHALL	WENDY S	Manager, Parks	\$89,186.44	\$1,398.06
ARMET	THOMAS W	Manager, Building Inspection/Bylaw Enforcement	\$87,705.38	\$942.19
POPE	JAMES H	Manager, Fleet & Transit Operations	\$87,052.00	\$2,595.92
KUZIEK	PETER A.	Supervisor, Transit	\$80,439.78	\$2,750.69
ADAIR	JASON E.	Superintendent, Transit Operations	\$77,205.10	\$2,147.60
PEARSON	SANDRA	Superintendent, Aquatics/Northern Recreation	\$76,275.57	\$1,563.99
CHESTNUT	MIKE J	Superintendent, Recreation Facilities	\$75,822.60	\$204.20
WARREN	MARGARET A	Superintendent, Scale & Transfer Services	\$75,445.06	\$6,203.17
Total Earnings Paid over \$75,000			\$2,483,701.68	\$82,958.42
Total Earnings Paid under \$75,000			\$13,669,479.89	\$270,629.87
Total All Earnings Paid			\$16,153,181.57	\$353,588.29

The amount paid as remuneration reported in this schedule differs from the amount reported in the Schedule of Revenues and Expenses. The amount reported in the Schedule of Revenues and Expenses includes amount paid for employee benefits including Municipal Pension Plan premiums, Employment Insurance and Canada Pension Plan contributions, Long Term Disability, Medical, Dental and Workers' Compensation Board premiums.

FIR Section 1, Subsection 6 (7) (a), (b)

REGIONAL DISTRICT OF NANAIMO
STATEMENT OF SEVERANCE AGREEMENTS

There were **no** severance agreements made between the Regional District of Nanaimo and its non-unionized employees during fiscal 2008.

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2008**

<u>Supplier</u>	<u>Amount</u>
619048 BC LTD	\$40,774.03
700805 BC LTD & ELDEN BENTLEY PETROLEUM LTD	\$650,000.00
A C TAXI LTD	\$33,751.79
ACKLANDS-GRAINGER INC	\$32,117.66
ACME SUPPLIES LTD	\$29,210.01
ACTION TANK & PUMP SERVICE	\$90,136.08
ALFA LAVAL INC	\$95,136.56
ALPINE	\$210,155.19
AON REED STENHOUSE INC	\$125,411.00
AQUA-TECH PUMP SERVICE	\$36,389.80
AQUAVIC WATER SOLUTIONS INC	\$38,341.14
ARCHIE JOHNSTONE PLUMBING & HEATING LTD	\$131,398.70
ARROWSMITH COMMUNITY ENHANCEMENT	\$28,000.00
ASSOCIATED ENGINEERING (BC)LTD	\$722,124.91
B C S P C A	\$83,965.31
BAKER SUPPLY LTD	\$46,754.40
BAKES JARVIE INSURANCE	\$29,341.00
BANK OF CANADA (CSB)	\$130,697.00
BC BEARING ENGINEERS LIMITED	\$82,550.25
BC HYDRO	\$799,238.95
BEAVER ELECTRICAL MACHINERY LTD	\$143,713.23
BERK'S INTERTRUCK LTD	\$51,725.60
BLACK PRESS	\$70,559.82
BOBELL TRUCKING LTD	\$380,422.01
BOERGER LLC	\$31,006.90
BOULEVARD TRANSPORTATION GROUP	\$25,203.80
BOW HORN BAY VOLUNTEER FIRE DEPARTMENT	\$132,560.00
BRENNTAG CANADA INC	\$166,767.04
BRITCO LEASING LTD	\$29,835.57
CANADA POST CORPORATION	\$50,659.45
CANADIAN UNION OF PUBLIC EMPLOYEES	\$248,401.36
CAPEWELL DESIGN	\$51,307.53
CAPITAL WELDING & MARINE	\$32,932.82
CATERPILLAR FINANCIAL SERVICES LIMITED	\$37,961.04
CBS PARTS LTD	\$83,016.35
CIBA CANADA LTD	\$128,300.93
CIBC PURCHASING CARDS	\$165,276.42
CMF CONSTRUCTION LTD	\$1,856,711.11
COAST VI ENVIRONMENTAL LTD	\$61,671.01
COLUMBIA FUELS	\$169,835.61
COMMERCIAL AQUATIC SUPPLIES	\$29,277.74
COMMUNITY LIVING BC	\$31,328.00
COOMBS HILLIERS VOL FIRE	\$205,482.04

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2008**

<u>Supplier</u>	<u>Amount</u>
CORIX WATER PRODUCTS INC	\$26,549.47
CO-VAN INTERNATIONAL TRUCKS INC	\$129,052.00
D G REGAN AND ASSOCIATES LTD	\$61,756.61
D ROBINSON CONTRACTING LTD	\$308,582.08
DASHWOOD VOL FIRE DEPT	\$266,732.28
DELL CANADA INC	\$158,571.25
DTZ BARNICKE NANAIMO LTD	\$196,967.93
E S R I CANADA LIMITED	\$32,523.44
EAST ISLE POWER LTD	\$72,797.33
EBA ENGINEERING CONSULTANTS LTD	\$36,709.37
EPCOR	\$38,665.50
ERRINGTON VOL FIRE DEPT	\$175,639.07
F & M INSTALLATIONS LTD	\$49,642.22
FINNING (CANADA)	\$73,769.35
FIVE STAR SECURITIES	\$38,962.56
FOOTPRINTS SECURITY PATROL INC	\$98,955.54
FOUR STAR WATERWORKS LTD	\$77,874.55
FOURNIER EXCAVATING LTD	\$893,064.92
FYFE HOLDINGS LTD	\$81,928.65
GABRIOLA RECREATION SOCIETY	\$63,000.00
GARTNER LEE LIMITED	\$209,262.49
GENERAL CHEMICAL PERFORMANCE PRODUCTS	\$318,157.98
GRAND & TOY	\$176,101.78
GREAT WEST EQUIPMENT	\$180,400.93
GROUP 4 SECURICOR	\$34,138.18
GROVER COMMUNICATIONS INC	\$36,351.87
GUILLEVIN INTERNATIONAL CO	\$52,874.94
HAZCO ENVIRONMENTAL SERVICES	\$66,006.62
HB LANARC	\$131,491.93
HOULE ELECTRIC LIMITED	\$27,677.15
HUB FIRE ENGINES & EQUIPMENT LTD	\$537,621.86
IDL PROJECTS INC	\$75,430.39
INSURANCE CORPORATION OF BC	\$206,919.00
INTERCONTINENTAL TRUCK BODY (B.C.) INC	\$26,056.80
INTERNATIONAL COMPOSTING CORPORATION	\$284,033.61
ISLAND PROCESSING CO	\$55,246.48
J MILNER TRUCKING LTD	\$42,058.42
JOHN BALLARD ENTERPRISES LTD	\$66,177.71
JOHNSTON DAVIDSON ARCHITECTURE &	\$82,446.00
K C BURKE CONTRACTING LTD	\$31,605.00
KAL TIRE	\$97,183.92
KNAPPETT INDUSTRIES LTD	\$111,988.54
KOERS & ASSOCIATES ENGINEERING LTD	\$38,622.28
LORING SUPPLY INC	\$33,521.60

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2008**

<u>Supplier</u>	<u>Amount</u>
MALASPINA UNIVERSITY-COLLEGE	\$29,914.50
MANULIFE FINANCIAL	\$352,086.13
MEYERS NORRIS PENNY	\$36,225.00
MICROSOFT LICENSING GP	\$54,142.00
MIDAN INDUSTRIES LTD	\$46,842.40
MILESTONE EQUIPMENT CONTRACTING INC	\$27,364.33
MINISTER OF FINANCE	\$397,826.97
MORROW ENVIRONMENTAL CONSULTANTS INC	\$114,994.20
MUNICIPAL INSURANCE ASSOCIATION OF BC	\$229,461.58
MUNICIPAL PENSION PLAN	\$1,981,066.61
MUNICIPAL SOFTWARE	\$66,669.75
MUNICIPAL SOFTWARE CORPORATION	\$181,469.75
NANAIMO & DISTRICT HARBOURFRONT CENTER	\$65,160.00
NANAIMO ANIMAL SHELTER LIMITED	\$49,468.90
NANAIMO AREA LAND TRUST	\$30,000.00
NANAIMO CITY OF	\$152,934.12
NANAIMO DAILY NEWS/HARBOUR CITY STAR	\$56,684.55
NANAIMO RECYCLING EXCHANGE	\$31,473.08
NEALE STANISZKIS DOLL ADAMS ARCHITECTS	\$360,073.87
NEW FLYER PARTS	\$100,116.26
NOORT INVESTMENTS	\$26,752.80
OCEANSIDE TOURISM ASSOCIATION	\$46,114.72
PACIFIC BLUE CROSS	\$578,645.87
PACIFIC HYDROLOGY CONSULTANTS LTD	\$28,307.97
PACIFIC NORTHWEST RAPTORS	\$185,200.76
PARKSVILLE CITY OF	\$286,798.51
PARKSVILLE HEAVY EQUIPMENT	\$74,595.81
PENNY DOUG	\$31,031.86
PETRO-CANADA	\$1,693,434.07
PORTER WOOD RECYCLING LTD	\$354,192.49
PREVOST	\$40,026.56
PRINT THREE	\$31,246.42
PROFIRE EMERGENCY EQUIPMENT	\$57,452.91
R & G EQUIPMENT LTD	\$64,831.55
RASCAL TRUCKING LTD	\$30,240.35
RECEIVER GENERAL FOR CANADA	\$952,418.30
SAFETEK EMERGENCY VEHICLES LTD	\$36,750.00
SAYWELL CONTRACTING LTD	\$251,713.22
SCOTT SIGNS LTD	\$75,170.65
SECURCO SERVICES INC	\$52,919.98
SECURIGUARD SERVICES LIMITED	\$27,844.89
SFE LTD	\$38,477.12
SHAW ELECTRICAL SERVICES LTD	\$40,806.96
SHI CANADA ULC	\$29,035.37

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2008**

Supplier	Amount
SIMSON-MAXWELL	\$26,306.47
SPERLING HANSEN ASSOCIATES	\$31,600.89
STAPLES MCDANNOLD STEWART	\$503,565.16
SURFWOOD SUPPLY NANAIMO	\$30,157.34
SYLVIS	\$169,177.76
TELUS COMMUNICATIONS	\$156,570.10
TELUS MOBILITY	\$36,909.27
TELUS SERVICES INC	\$96,827.17
TERASEN GAS	\$218,430.06
THE SHELTAIR GROUP RESOURCE CONSULTANTS INC	\$34,791.76
THREE POINT MOTORS NANAIMO LTD	\$86,976.40
TIMBERSMITH LOG CONSTRUCTION LTD	\$61,574.65
TOM HARRIS CHEVROLET OLDSMOBILE CADILLAC	\$81,520.68
TREE ISLAND INDUSTRIES LTD	\$121,131.27
TRINEX INTERNET SOLUTIONS	\$36,919.40
UNITED PETROLEUM PRODUCTS INC	\$36,549.26
VALHALLA TRAILS LTD	\$31,345.13
VANCOUVER ISLAND UNIVERSITY	\$197,762.25
VAN-ISLE AGGREGATES	\$27,613.65
WASTE SERVICES (CA) INC	\$1,453,437.18
WESTECH	\$185,818.50
WHEATON PONTIAC BUICK GMC (NANAIMO LTD)	\$29,455.70
WONG RUPERT	\$29,264.81
WORKSAFEBC	\$324,648.06
XCG CONSULTANTS LTD	\$240,259.51
YATES THORN & ASSOCIATES CONSULTING SERVICES	\$31,656.01
YORK MACHINE SHOP LTD	\$35,137.00
Total Suppliers Paid over \$25,000	\$27,135,757.34
Total Suppliers Paid under \$25,000	\$4,187,899.88
Total All Suppliers Paid	\$31,323,657.22

The Regional District prepares its records using generally accepted accounting principles. This will result in differences between amounts recorded as an expense in the financial statements and the amount paid to a vendor in the year. The amounts reported here represent actual cash outlays in 2008 - some of which relate to goods or services received and recorded in 2007.

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF COMMUNITY GRANTS
FOR THE YEAR ENDED DECEMBER 31, 2008**

(these amounts are included in Totals Paid to Suppliers aggregating less than \$25,000)

School District 68 Grants in Aid

CEDAR COMMUNITY POLICING OFFICE	\$ 1,175
CEDAR SCHOOL & COMMUNITY ENHANCEMENT SOCIETY	\$ 800
JONANCO HOBBY WORKSHOP	\$ 450
POETRY GABRIOLA SOCIETY	\$ 600
	<u>\$ 3,025</u>

School District 69 Grants in Aid

BUILDING LEARNING TOGETHER	\$ 1,200
CITIZEN'S ON PATROL SOCIETY DISTRICT 69	\$ 3,655
ERRINGTON WAR MEMORIAL HALL ASSOCIATION	\$ 1,500
FORWARD HOUSE COMMUNITY SOCIETY	\$ 1,000
LIGHTHOUSE COUNTRY MARINE RESCUE SOCIETY	\$ 3,500
NANOOSE BAY CATSPAN	\$ 2,355
THE NATURE TRUST OF BC	\$ 1,000
NORTH ISLAND WILDLIFE RECOVERY ASSOCIATION	\$ 605
OCEANSIDE VICTIM SERVICES	\$ 3,000
OCEANSIDE VOLUNTEER ASSOCIATION	\$ 1,000
PARKSVILLE & DISTRICT ASSOCIATION FOR COMMUNITY LIVING	\$ 1,700
VANCOUVER ISLAND OPERA	\$ 1,000
WHEELS FOR WELLNESS	\$ 22,989
	<u>\$ 44,504</u>

Recreation Program Grants

BALLENAS SECONDARY SCHOOL	\$ 3,250
BALLENAS WHALERS FOOTBALL	\$ 2,500
BARD TO BROADWAY THEATRE SOCIETY	\$ 3,300
BUILDING LEARNING TOGETHER	\$ 800
CEDAR COMMUNITY ASSOCIATION	\$ 1,500
CEDAR SCHOOL & COMMUNITY ENHANCEMENT SOCIETY	\$ 876
COOMBS HALLOWEEN CANDY	\$ 1,500
DISTRICT 69 FAMILY RESOURCE ASSOCIATION	\$ 7,250
DISTRICT 69 MINOR SOFTBALL ASSOCIATION	\$ 2,500
DISTRICT 69 MIXED ORTHODOX LEAGUE	\$ 1,000
ECHO PLAYERS THEATRE GROUP	\$ 2,000
ERRINGTON THERAPEUTIC RIDING ASSOC	\$ 1,000
KWALIKUM SECONDARY SCHOOL	\$ 400
LIGHTHOUSE COUNTRY TRAIL	\$ 656
LIGHTHOUSE RECREATION COMMISSION	\$ 2,260
NANOOSE BAY PARENT ADVISORY COUNCIL	\$ 3,870
OCEANSIDE BASEBALL ASSOCIATION	\$ 4,500

FIR , Schedule 1, Subsection 7(2)(b)

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF COMMUNITY GRANTS
FOR THE YEAR ENDED DECEMBER 31, 2008

(these amounts are included in Totals Paid to Suppliers aggregating less than \$25,000)

Recreation Program Grants (cont'd)

OCEANSIDE COMMUNITY ARTS COUNCIL	\$	3,200
OCEANSIDE EAGLES SENIOR SOFTBALL	\$	1,800
OCEANSIDE EBBTIDE SLO-PITCH	\$	1,000
OCEANSIDE FLOOR CURLERS	\$	1,000
OCEANSIDE KIDFEST COMMITTEE	\$	1,000
OCEANSIDE TRACK & FIELD CLUB	\$	1,023
OCEANSIDE YOUTH FOOTBALL ASSOCIATION	\$	2,500
ONE FIVE ONE	\$	1,500
PANTERS HOCKEY	\$	550
PARKSVILLE CURLING CLUB	\$	3,645
PARKSVILLE LAWN BOWLING CLUB	\$	2,000
PARKSVILLE PIRATES SLO-PITCH	\$	2,000
PARKSVILLE SENIORS ATHLETIC GROUP	\$	1,000
PARKSVILLE/QUALICUM COMMUNITY FOUNDATION	\$	2,500
QUALICUM BEACH HISTORICAL & MUSEUM SOCIETY	\$	950
QUALICUM BEACH SEEDY	\$	1,000
QUALICUM FIRST NATION	\$	1,300
RAVENSONG AQUATIC CLUB	\$	1,800
SOUTH WELLINGTON & AREA COMMUNITY ASSOCIATION	\$	1,206
VANCOUVER ISLAND OPERA	\$	1,000
YELLOWPOINT DRAMA GROUP	\$	1,500
	\$	<u>72,636</u>
Total Grants in Aid	\$	<u><u>120,165</u></u>



INVESTMENT	CAO APPROVAL
EAP	
CCW	June 9 '09
R-D	
BOARD	

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: June 1, 2009

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Report on Use of Development Cost Charges in 2008

PURPOSE:

To report on development cost charges pursuant to Section 937.01 of the *Local Government Act*.

BACKGROUND:

Effective January 1, 2009, local governments (in addition to providing similar details in the annual financial statement reports) must prepare and consider a separate report on development cost charges. The report must be submitted for Board information on or before June 30th. The report must outline for each development cost charge imposed by the local government, the amount collected in the year, expenditures and the balance in the funds at the beginning and ending of the year.

Attached to this report is a schedule which contains the required information. In 2008, the following projects were funded in whole or in part by development cost charges. The amounts shown on Appendix 'A' include only the amounts expended in 2008. All of the projects are now complete.

French Creek Bulk Water	Share of Craig Bay Reservoir	total value	\$ 218,400
Northern Community Sewer	Stage 3, Phase 1A upgrades	total value	\$ 3,008,000
	Grit channel expansion	total value	\$ 883,690
Southern Community Sewer	Gravity Thickeners	total value	\$ 3,300,000
	Operations Building	total value	\$ 1,645,000

ALTERNATIVES:

There are no alternatives to this requirement. The report must be available to the public until June 30, 2010.

FINANCIAL IMPLICATIONS:


There are no financial implications from this information report.


SUMMARY/CONCLUSIONS:

The attached schedule to this report contains information with respect to Regional District of Nanaimo's development cost charge reserve funds. This report meets the requirements of Section 937.01 and is provided for information.

RECOMMENDATION:

That the report on development cost charges provided under Section 937.01 be received for information.

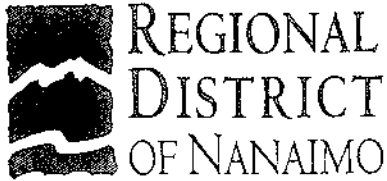

Report Writer


C.A.O. Concurrence

**REGIONAL DISTRICT OF NANAIMO
DEVELOPMENT COST CHARGE RESERVE FUND ACTIVITY
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2008**

	Northern Wastewater	Southern Wastewater	French Creek Bulk Water	Nanoose Bay Bulk Water	Total 2008
	(1)	(2)	(3)	(3)	
Balance, beginning (2007)	3,965,512	10,633,129	459,114	382,979	15,440,734
Add:					
Collections	636,291	1,039,046	43,470	150,144	1,868,951
Interest earned	105,660	303,846	18,308	12,487	440,301
Less:					
Stage 3, Phase 1A upgrades	(422,583)				(422,583)
Grit channel expansion	(32,746)				(32,746)
Gravity Thickeners		(97,473)			(97,473)
Operations Building		(343,016)			(343,016)
Craig Bay Reservoir				(218,400)	(218,400)
					-
					-
Balance, ending (2008)	<u>\$ 4,252,134</u>	<u>\$ 11,535,532</u>	<u>\$ 520,892</u>	<u>\$ 327,210</u>	<u>\$ 16,635,768</u>

- (1) Northern Wastewater DCC collection areas include the City of Parksville, Town of Qualicum Beach, the French Creek area of Electoral Area G and a portion of the Nanoose Bay Peninsula and Fairwinds areas in Electoral Area E.
- (2) Southern Wastewater DCC collection areas include the City of Nanaimo, and the District of Lantzville.
- (3) Bulk Water local service areas have been established in the French Creek area of Electoral Area G and the Nanoose Bay Peninsula area in Electoral Area E.



SIGNIFICANT C/O APPROVAL	
EAP	
COW June 9 '09	
R-D	
BOARD	

MEMORANDUM

TO: Tom Armet
Manager, Building and Bylaw Services

DATE: May 27, 2009

FROM: Brian Brack
Bylaw Enforcement Officer

FILE: 197A08

SUBJECT: **Unightly Premises (Update) - 2128 Minto Avenue – Electoral Area 'A'**

PURPOSE

To provide the Board with an update on the outcome of the unsightly premises clean-up resolution for the subject property.

BACKGROUND

The subject property is located in the neighbourhood of South Wellington. In the past two years, staff have received several complaints concerning the unsightly condition of the subject property. In previous instances, the owner brought the property up to standard, however failed to do so following the latest investigation by staff. On March 24, 2009, the Board adopted a resolution directing staff to carry out the property clean-up pursuant to "Regional District of Nanaimo, Unightly Premises Regulatory Bylaw No. 1073, 1996."

A contractor was selected and the clean-up of the property occurred over a three day period (April 22-24). A substantial amount of material including auto parts, metal and wood scrap and household garbage was removed from the property (*see before and after photos appendix no. 1*). The following quantities are provided for the Board's information:

Wood waste: 55 cubic yards
Garbage: 2,270 kg (5,004 lbs)
Scrap metal: 8880 kg (19,577 lbs)
Tires and rims: 100
Total Weight: 79,504 lbs (36,138 kg)

Staff received numerous favorable comments from members of the community in response to the action taken by the Regional District of Nanaimo.

ALTERNATIVES

This report is presented for Board information only.

FINANCIAL IMPLICATIONS

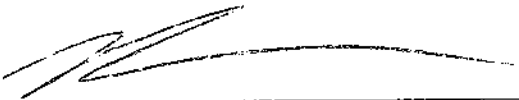
There are no financial implications in receiving this report. The property owner has been billed for the cost of the clean-up.

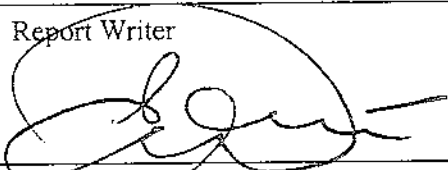
CONCLUSION

On March 24, 2009, the Board adopted a resolution directing staff to carry out the clean-up of the subject property pursuant to "Regional District of Nanaimo, Unsightly Premises Regulatory Bylaw No. 1073, 1996.". A contractor was hired and the property was cleaned up over a 3 day period resulting in 79,504 lbs (36,138 kg) of assorted waste being removed from the property, leaving it clean and tidy.

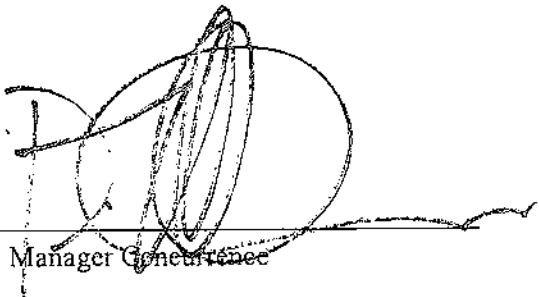
RECOMMENDATION


That the Board receive this report on the outcome of the unsightly premises clean-up resolution for information.



Report Writer


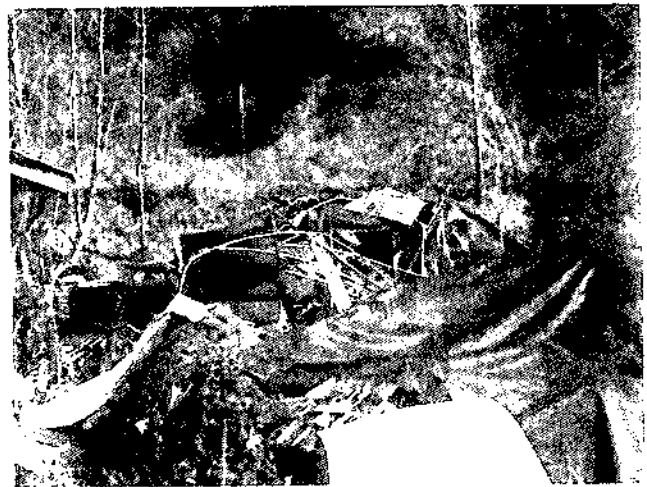
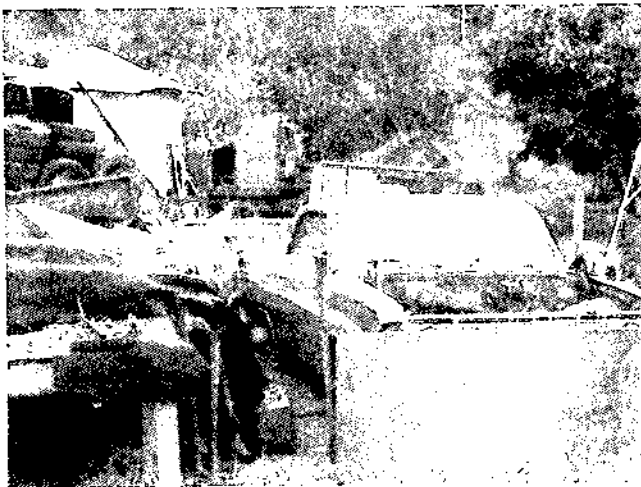
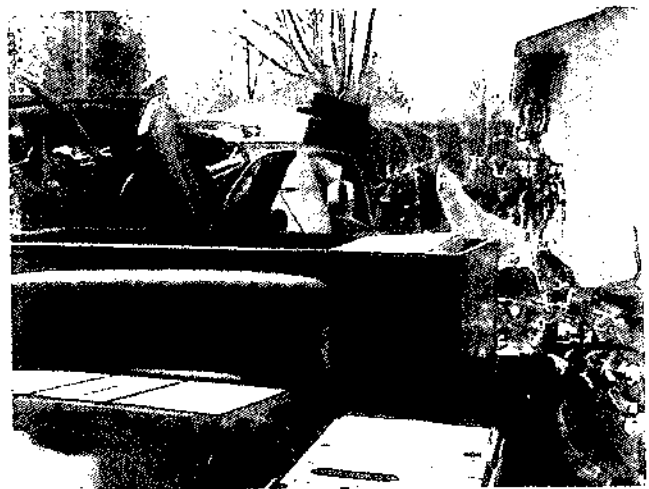
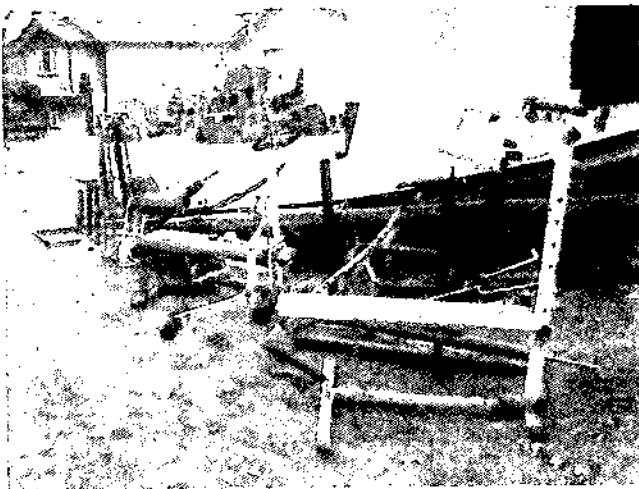
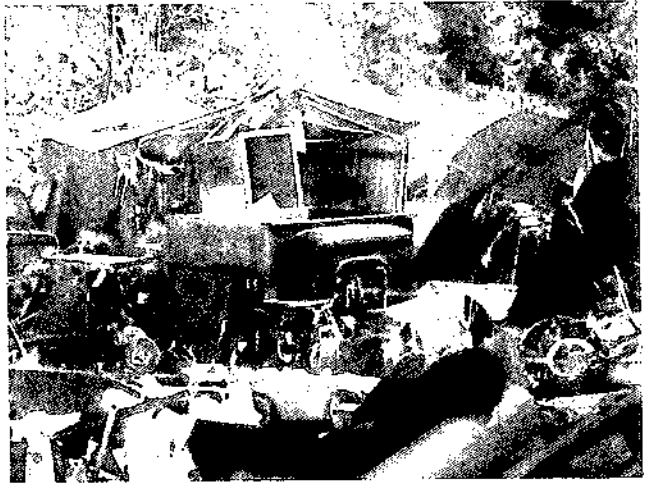
Manager Concurrence



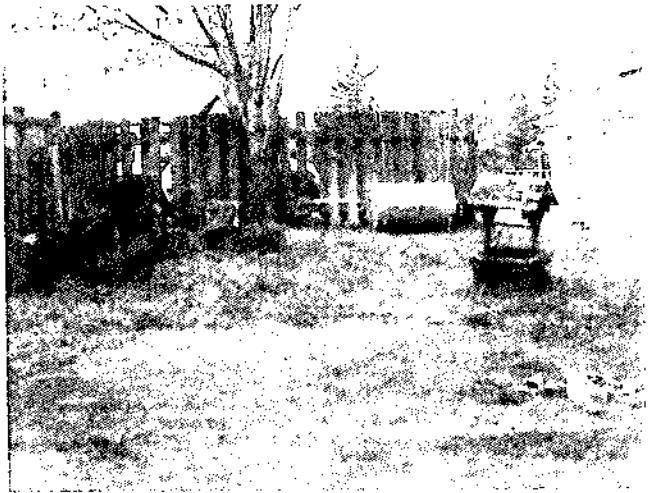
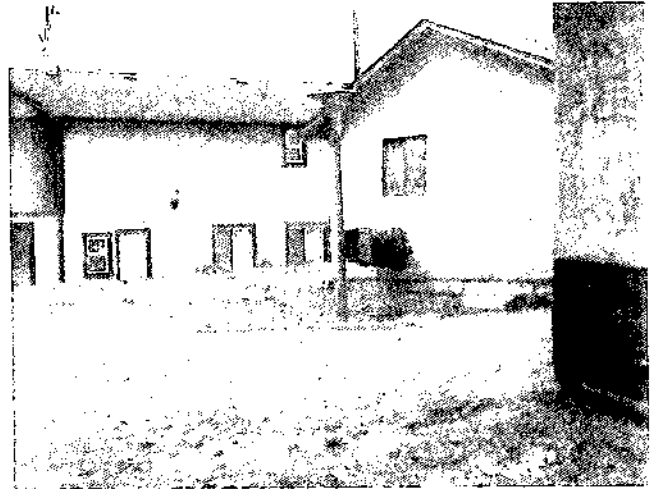
General Manager Concurrence


CAO Concurrence

Attachment No. 1 (Before)



Attachment No. 1 (After)





RDN REPORT	
CAO APPROVAL: <i>(Signature)</i>	
EAP	
COW	✓ June 9 '09
RHD	
BOARD	

MEMORANDUM

TO: Wendy Marshall
Manager of Recreation Services

DATE: June 1, 2009

FROM: Joan Michel
Parks and Trails Coordinator

FILE:

SUBJECT: Resolution to UBCM on Regulating and Licensing Off-road Vehicles

PURPOSE

To seek Board approval to submit a resolution to the 2009 meeting of the Union of British Columbia Municipalities in support of regulating and licensing off-road vehicles like ATVs and dirt bikes in order to better protect parks, trails and conservation areas.

BACKGROUND

In 2004, the Regional Board approved Park Use Regulations Bylaw 1399 and formalized a ban on off-road vehicles like ATVs and dirt bikes in all park lands managed by the RDN. Such bans are the norm in parks and conservation areas throughout BC and Canada. Prohibited off-road vehicles damage and compromise lands and waters protected for their natural features and wildlife habitat. Their presence in parks and conservation areas detracts significantly from the quiet enjoyment of other users and disturbs wildlife. An increase in off-road vehicles often leads to an increase in vandalism. Destruction of park facilities like signage, gates and access controls is common and costly to the taxpayer to repair.

At its March 24, 2009 regular meeting, the Regional Board received and supported the following motion from the January 19, 2009 meeting of the Electoral Area G Parks and Open Space Advisory Committee (POSAC):

“That inappropriate use and operation of ATVs in public parks and trails which is a public safety concern and causing damage to public lands be referred to the Union of BC Municipalities for consideration and action.”

Area G POSAC members echo the frustration and opposition that has been expressed to the RDN over many years by park users and other protected land managers like BC Parks and The Nature Trust of BC. Organized off-road vehicle users such as the Mid-Island ATV Club recognize the purpose, value and authority of off-road vehicle bans and clearly direct their members to respect them. However, organized off-road vehicle users are the minority.

The RDN’s problem with unauthorized off-road vehicle use has grown commensurate with the Region’s burgeoning park and trail portfolio. The trend to acquire and manage these lands in partnership with

conservation organizations requires the RDN, as designated operational manager, to protect the natural environment and adds pressure to make headway on keeping off-road vehicles out of parks and protected areas. The introduction of Park Use Regulation Bylaw 1399 in 2004 confirmed the Region's commitment to the off-road vehicle ban. Since then, focus has been placed on erecting signage and barriers to keep the prohibited vehicles out, and collaboration with other land managers and the police on enforcement.

Enforcement of the RDN's ban on off-road vehicles in parks and conservation areas has not been successful. Other agencies are faring no better. The Province's 2007 mud-bogging legislation with its large fines for destruction of sensitive habitat and wetlands suffers the same problem: parks and conservation areas are typically large, variably accessible rural properties with few if any enforcement personnel on the ground, and there is no way to identify and pursue offending off-road vehicle users. These users are masked by helmets, they drive at high speed, are agile in the back woods and their vehicles sport no identification or license that could be used to trace and pursue the users for prohibited and harmful acts.

Licensing and regulation of off-road vehicles would greatly assist local government with the enforcement of bylaw regulations banning these vehicles from dedicated park and conservation lands. Information campaigns directed at users, vendors and clubs that speak to the location and value of protected areas, are also needed to change well-entrenched prohibited behaviours. For southeastern Vancouver Island, licensing and regulation would likely facilitate the willingness of private forestland owners to serve off-road vehicle users; it would certainly be appreciated by the companies when it comes to dealing with the significant vandalism that can incur.

Eliminating off-road vehicles from parks and conservation areas requires the means to identify, trace and pursue these prohibited users. Most provinces have licensing requirements. The Union of BC Municipalities has been lobbying the Province on the subject for some time with resolutions endorsed in 1993, 1996, 1999, 2000, 2002 and most recently 2007 that call for the licensing and regulation of off-road vehicles in the province, including the prominent display of a vehicle license or decal. The need for such licensing resolutions continues. A proposed 2009 resolution is attached here, along with the required background document. The current deadline for submission of resolutions is June 30th.

ALTERNATIVES

1. That the attached proposed resolution on the subject of licensing and regulating off-road vehicles be approved by the Regional Board for submission to the September 2009 meeting of the Union of BC Municipalities.
2. That the Board provide staff with alternative direction.

SUSTAINABILITY IMPLICATIONS

With the licensing and regulation of off-road vehicles, the RDN will be better positioned to fulfil its corporate goals and partnership commitments to protect the natural and cultural environment of dedicated park and conservation lands.

FINANCIAL IMPLICATIONS

Licensing and regulation of off-road vehicles will help make enforcement of their ban from parks and other protected areas a viable proposition. Monies now spent on intrusive signage and repeated repairs to the land and facilities can more usefully be spent on enforcement, education programs and, ultimately, land conservation itself.

SUMMARY

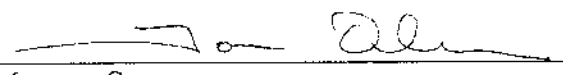
The RDN's Park Use Regulations Bylaw 1399 prohibits the use of off-road vehicles like ATVs and dirt bikes in any of its parks, trails or conservation areas. This type of prohibition is common throughout BC and Canada and is firmly supported by the RDN's many conservation partners. Off-road vehicle users damage protected natural environments, scare the wildlife and other park users, and some vandalize park facilities. Off-road vehicle users cannot easily be caught and have no visible identification or license on their vehicles through which they can be traced and pursued.

At its March 24, 2009 regular meeting, the Regional Board supported a motion by the Electoral Area G Parks and Open Space Advisory Committee that calls for the RDN to send a resolution to the 2009 meeting of the Union of BC Municipalities on the subject of licensing and regulating of off-road vehicles. There have been six similar resolutions endorsed by the UBCM since 1993 and it is on record as a strong advocate for legislation that would require licensing and registration of all motorized off-road vehicles in British Columbia, including the prominent display of a vehicle license or decal. All are agreed that without licensing and associated regulation, indiscriminate, harmful and costly off-road vehicle use in parks and conservation areas will continue. Attached is a proposed resolution and backgrounder on the licensing and regulation of off-road vehicles. The deadline for 2009 UBCM resolution submissions is June 30th.

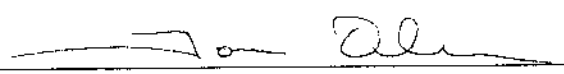
RECOMMENDATION

1. That the proposed resolution and backgrounder on licensing and regulation of off-road vehicles be adopted and forwarded to the Union of BC Municipalities for tabling at its September 2009 meeting.


Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

Proposed Resolution for UBCM 2009

LICENSING AND REGULATING OFF-ROAD VEHICLES

Nanaimo RD

WHEREAS park and conservation lands acquired at great expense to protect the natural environment and provide for quiet and peaceful enjoyment have for too long been enduring damage and vandalism caused by prohibited but nevertheless sustained off-road vehicle use;

AND WHEREAS it is not possible for park and conservation land managers, or the police, to enforce existing law, bylaw or regulation barring off-road vehicles like ATVs and dirt bikes because the prohibited vehicle users cannot be identified, traced and pursued;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Province of British Columbia to bring forward without further delay legislation requiring the licensing and regulation of off-road vehicles so there is a reasonable opportunity to enforce the ban on these vehicles within parks and conservation areas.

Background

In 2004, the Board of the Regional District of Nanaimo approved Park Use Regulations Bylaw 1399 and formalized a ban on off-road vehicles like ATVs and dirt bikes in all park lands managed by the RDN. Such bans are the norm in parks and conservation areas throughout BC and Canada. Prohibited off-road vehicles damage and compromise lands and waters protected for their natural features and wildlife habitat. Their presence in parks and conservation areas detracts significantly from the quiet enjoyment of other users and disturbs wildlife. An increase in off-road vehicles often leads to an increase in vandalism. Destruction of park facilities like signage, gates and access controls is common and costly to the taxpayer to repair.

Enforcement of the RDN's ban on off-road vehicles in parks and conservation areas has not been successful. Other agencies are faring no better. The Province's 2007 mud-bogging legislation with its large fines for destruction of sensitive habitat and wetlands suffers the same problem: parks and conservation areas are typically large, variably accessible rural properties with few if any enforcement personnel on the ground, and there is no way to identify and pursue offending off-road vehicle users. These users are masked by helmets, they drive at high speed, are agile in the back woods and their vehicles sport no identification or license that could be used to trace and pursue the users for prohibited and harmful acts.

Licensing and regulation of off-road vehicles would greatly assist local government with the enforcement of bylaw regulations banning these vehicles from dedicated park and conservation lands. Information campaigns directed at users, vendors and clubs that speak to the location and value of protected areas, are also needed to change well-entrenched prohibited behaviours. For southeastern Vancouver Island, licensing and regulation would likely facilitate the willingness of private forestland owners to serve off-road vehicle users; it would certainly be appreciated by the companies when it comes to dealing with the significant vandalism that can incur.

Eliminating off-road vehicles from parks and conservation areas requires the means to identify, trace and pursue these prohibited users. Most provinces have licensing requirements. The Union of BC Municipalities has been lobbying the Province on the subject for some time with resolutions endorsed in 1993, 1996, 1999, 2000, 2002 and most recently 2007 that call for the licensing and regulation of off-road vehicles in the province, including the prominent display of a vehicle license or decal. The need for such licensing resolutions continues.



CAO APPROVAL
EAP
COW <i>June 9 '09</i>
R-D
BOARD

MEMORANDUM

TO: Mike Donnelly
Manager of Utilities

DATE: May 27, 2009

FROM: Deb Churko, ASCT
Engineering Technologist

FILE: 5500-20-SR-01

SUBJECT: Inclusion of Lot 7, Lot 8, and Lot 12, DL 9, Newcastle District, Plan 11816 into the Surfside Sewer Local Service Area, Electoral Area 'G'

PURPOSE

To consider requests to include Lot 7, Lot 8, and Lot 12, DL 9, Newcastle District, Plan 11816 (McFeely Drive and Kinkade Road), into the Surfside Sewer Local Service Area for the purpose of sewer connection (see location plan in Figure 1).

BACKGROUND

The subject properties are located near the corner of McFeely Drive and Kinkade Road north of Qualicum Beach. Lots 7 and 12 are vacant, undeveloped lots. Lot 8 consists of a small single family home (126 Kinkade Road). The owners of the subject properties have petitioned the RDN to be included in the Surfside Sewer Local Service Area.

Lots 7 and 12 have never been built on. The adjacent Lot 8 has been discharging domestic sewage to an on-site septic tank and disposal field for over 25 years. The property owners wish to connect to the RDN community sewer system instead of designing a septic system for Lots 7 and 12, or investing in repairs to the septic system on Lot 8.

The subject properties are located outside of the Urban Containment Boundary where services are not normally provided (as per the *Regional Growth Strategy*). However, the subject properties are located immediately adjacent to the Surfside Sewer Local Service Area boundary, and community sewer collection mains are available on McFeely Drive and Kinkade Road. A nearby property on Surfside Drive was included in the Surfside Sewer Local Service Area through a similar boundary amendment in 2006.

Surfside Sewer Local Service Area Bylaw No. 1124 (1998) as well as Northern Community Sewer Local Service Area Bylaw No. 889 (1993) require amendment in order to include these properties in the sewer service area.

The RDN Board of Directors was presented with the results of the proposed Surfside Sanitary Sewer Service Expansion in February 2009. While the community-wide sewer servicing initiative was not successful (less than 50% of property owners returned signed petitions), the discussion in the report indicated that those properties located adjacent to existing sewer mains should now be permitted to proceed with individual connection requests.

ALTERNATIVES

1. Accept the applications and include the subject properties into the Surfside Sewer Local Service Area.
2. Do not accept the applications. Under this option, the owners would consider on-site disposal systems for Lots 7 and 12, and continue with the on-site septic disposal system on Lot 8.

FINANCIAL IMPLICATIONS

If the applications are approved for inclusion into the Surfside Sewer Local Service Area, there are no financial implications to the RDN. All costs associated with connection to the existing community sewer system would be at the expense of the applicants. Two Capital Charges (\$1,849 and \$1,086) and one Latecomer Fee (\$324) are payable for each lot. If the applications are not approved, there are no financial implications to the RDN.

SUSTAINABILITY IMPLICATIONS

The subject properties are located adjacent to the Little Qualicum River floodplain and across from the marine foreshore, which are considered environmentally sensitive areas. Domestic sewage generated from the small home on Lot 8 is currently discharged to an on-site septic tank and septic disposal field. Lots 7 and 12 are vacant and undeveloped. If Lots 7 and 12 are developed and a community sewer connection is not available, the owners would pursue an on-site disposal system. Lots 7 and 12 are only 632 m² and 896 m² in size, respectively. While it may be possible to design on-site disposal systems for these properties in accordance with the Sewage System Regulation, staff suggest the properties may be too small to effectively sustain on-site disposal. By including the subject properties into the Surfside Sewer Local Service Area, domestic sewage would be collected by the community sewer system, and treated at the French Creek Pollution Control Centre.

In the past, the Vancouver Island Health Authority (VIHA) Public Health Inspector provided documentation to the RDN to accompany an application for sewer servicing in a rural area. Under the new Sewage Regulation, this is no longer provided. However, the Public Health Engineer from VIHA has confirmed that waterfront properties should be connected to community sewers wherever possible. Gravity sewer collection mains are present along McFeely Drive and Kinkade Road thereby making connection to the local service area possible.

DEVELOPMENT IMPLICATIONS

The subject properties are located in a "Rural Residential" Area outside of the Urban Containment Boundary as described in the *Regional Growth Strategy Bylaw No. 1309 (2003)*. The Regional Growth Strategy supports the provision of community sewer and water services to land outside the Urban Containment Boundary as long as they do not support additional development, consistent with official community plans. Policy 7B of the *Electoral Area G Official Community Plan Bylaw No. 1540 (2008)* indicates that the RDN would provide community sewer services outside of the Urban Containment Boundary in order to address environmental or health issues, as long as a higher level of development on the land is not supported, and the full cost is paid by the landowners.

The subject properties are located in a dense development adjacent to the Little Qualicum River floodplain and across the road from the marine foreshore, which are considered environmentally sensitive areas. Connecting these properties to the community sewer system would mitigate the possible impacts of septic disposal systems on the foreshore environment, inter-tidal zone, and neighbouring drinking water wells.

INTERDEPARTMENTAL IMPLICATIONS

The subject properties are zoned Residential RS2-M pursuant to *Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987*. The "M" Subdivision District indicates a minimum parcel size of 1 hectare (10,000 m²). The properties are 632m², 951m², and 896m² in size (Lots 7, 8 and 12, respectively). Therefore, even with the provision of community sewer, subdivision of these properties would not be possible under the current zoning.

SUMMARY/CONCLUSIONS

Petitions have been received from the owners of Lot 7, Lot 8, and Lot 12, Plan 11816 (McFeely Drive and Kinkade Road) to amend the boundaries of the Surfside Sewer and Northern Community Sewer Local Service Areas. The properties are located in a "Rural Residential" Area outside of the Urban Containment Boundary as per the *Regional Growth Strategy*. However, both the *Regional Growth Strategy* and the *Electoral Area 'G' Official Community Plan* support the provision of community sewer services to land outside of the Urban Containment Boundary in order to address environmental or health issues, as long as they do not result in a higher level of development on the land and that the full cost is paid by the landowners.

The subject properties are located in a dense development adjacent to the Little Qualicum River floodplain and across from the marine foreshore, which are considered environmentally sensitive areas. Connecting these properties to the community sewer system would mitigate the possible impacts of septic disposal systems on the foreshore environment, inter-tidal zone, and neighbouring drinking water wells.

The subject properties are 632m², 951m², and 896m² in size (Lots 7, 8 and 12, respectively), therefore, even with the provision of community sewer, subdivision of these properties would not be possible under the current zoning.

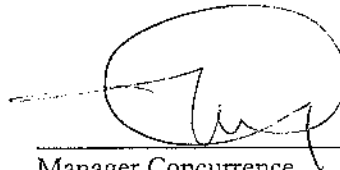
The subject properties are located adjacent to the Surfside Sewer Local Service Area boundary, and community sewer collection mains are present along McFeely Drive and Kinkade Road thereby making connection to the local service area possible. All costs associated with connection to the existing community sewer system would be at the expense of the applicants.

RECOMMENDATIONS

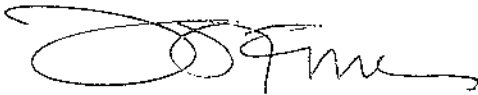
1. That "Surfside Sewer Local Service Area Boundary Amendment Bylaw No. 1124.07, 2009" be introduced and read three times.
2. That "Northern Community Sewer Service Area Boundary Amendment Bylaw No. 889.50, 2009" be introduced and read three times.



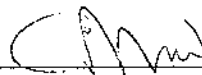
Report Writer



Manager Concurrence



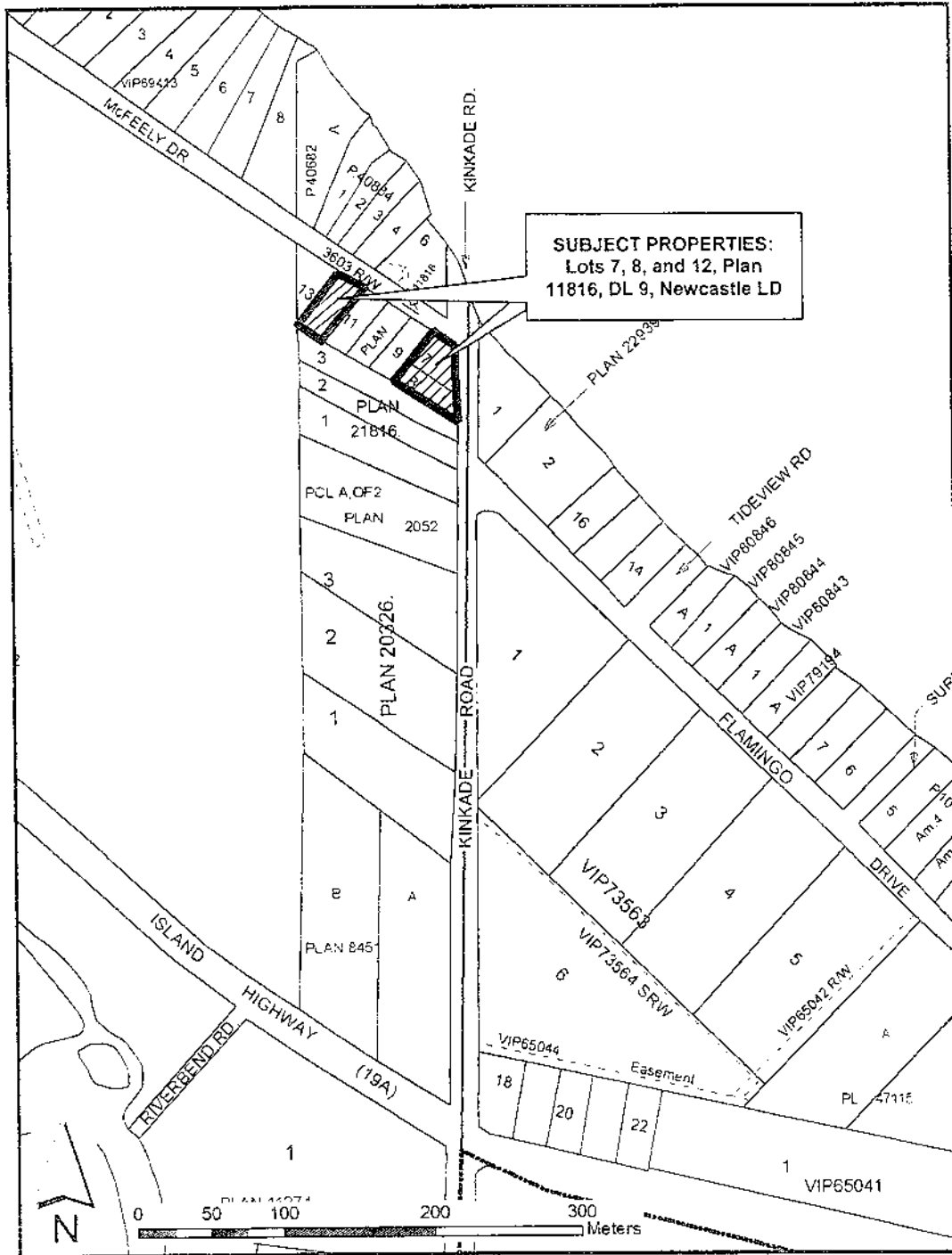
General Manager Concurrence



CAO Concurrence

COMMENTS:

Figure 1 – Location Plan



BCGS MAPSHEET NO. B2F C38 4 1

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1124.07

**A BYLAW TO AMEND THE SURFSIDE
SEWER LOCAL SERVICE AREA
ESTABLISHMENT BYLAW NO. 1124**

WHEREAS Surfside Sewer Local Service Area Establishment Bylaw No. 1124, 1998 establishes the Surfside Sewer Local Service Area;

AND WHEREAS the Board has been petitioned to expand the local service area;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. The boundaries of the Surfside Sewer Local Service Area, established by Bylaw No. 1124, are hereby amended to include the properties shown outlined on Schedule 'B' attached hereto and forming part of this bylaw.
2. The amended boundary of the Surfside Sewer Local Service Area shall be as shown outlined on Schedule 'A' attached hereto and forming part of this bylaw.
3. Schedule 'A' of Bylaw No. 1124.05 is hereby repealed.
4. This bylaw may be cited for all purposes as the "Surfside Sewer Local Service Area Boundary Amendment Bylaw No. 1124.07, 2009".

Introduced and read three times this ____ day of _____, 2009.

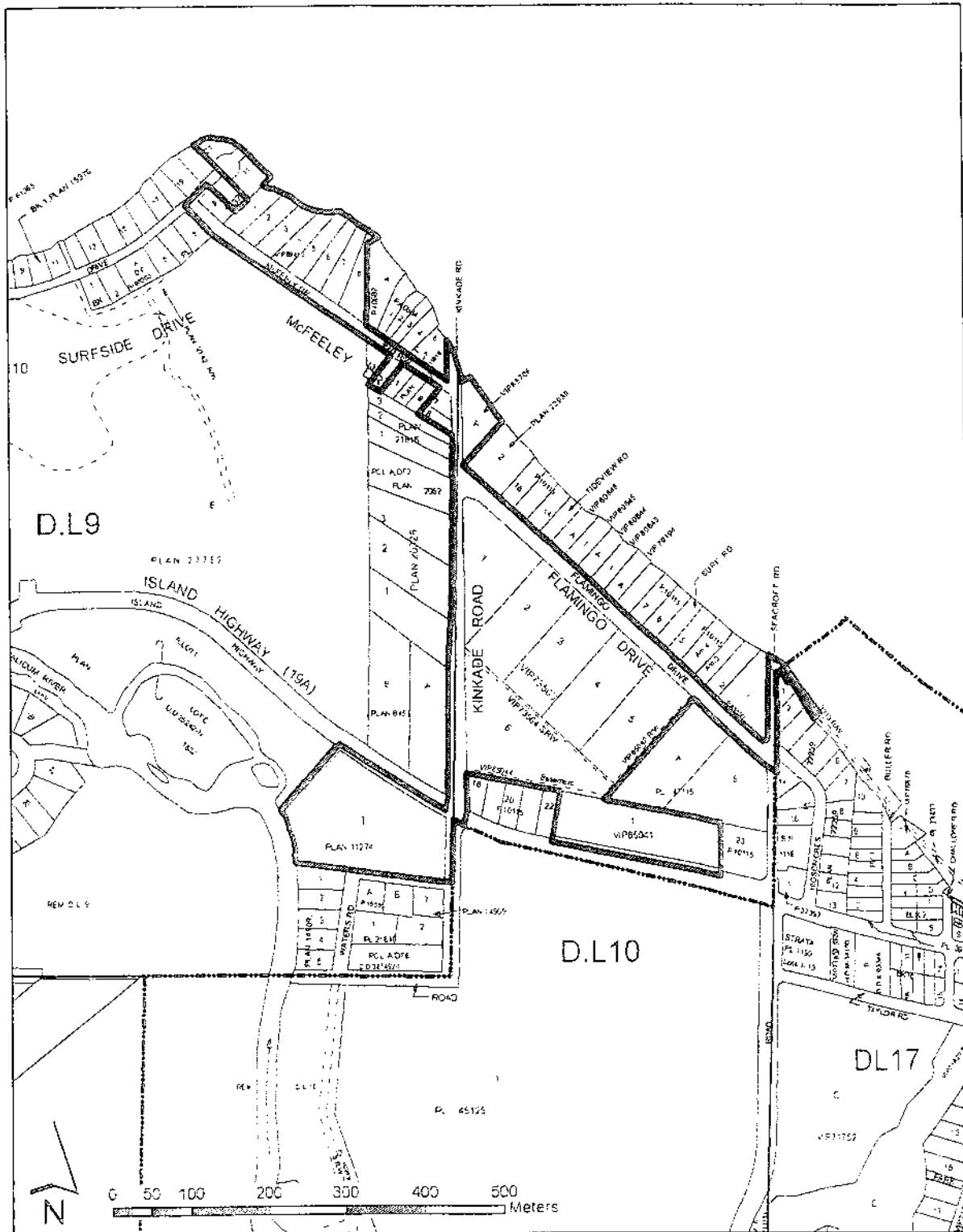
Adopted this ____ day of _____, 2009.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

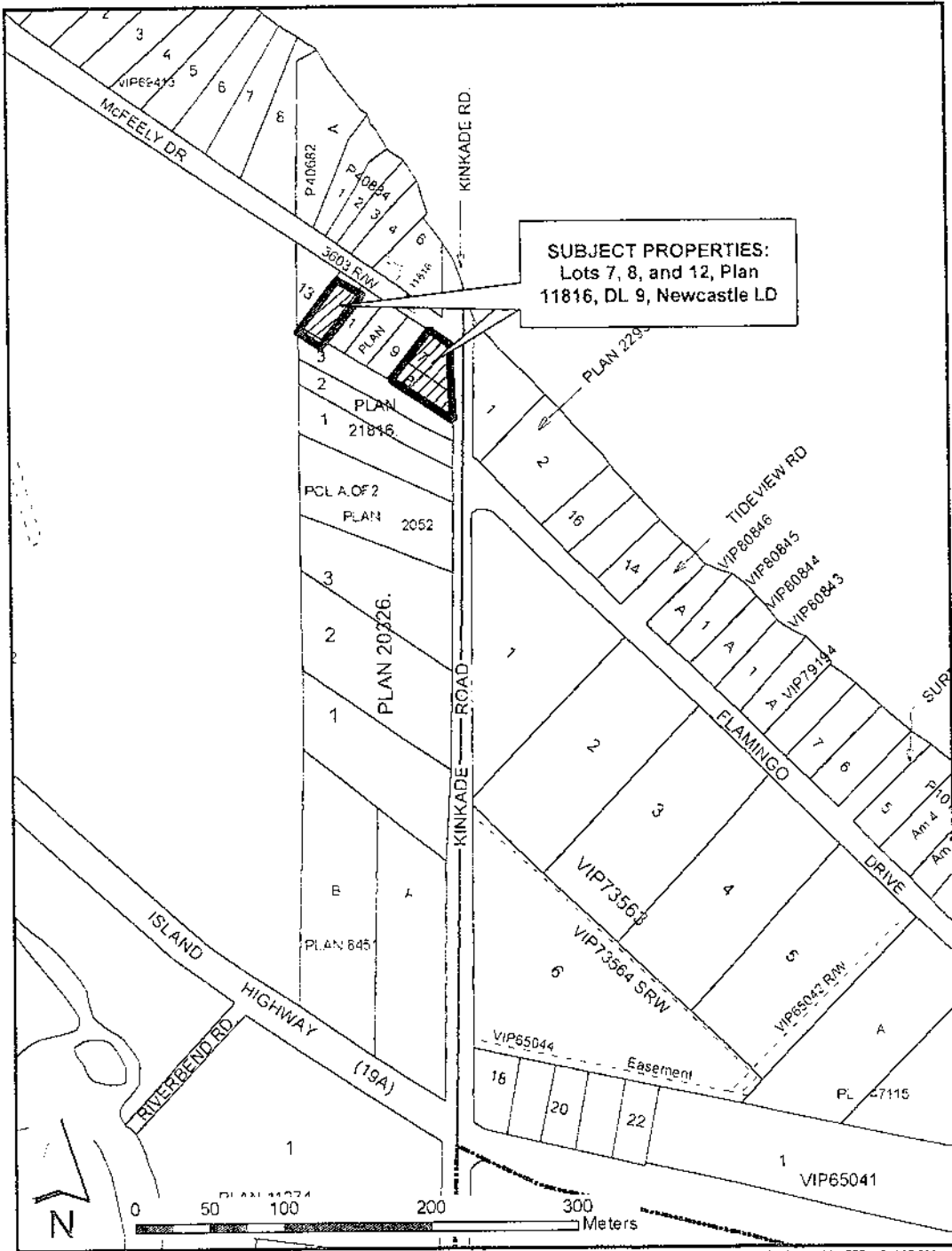
Chairperson

Sr. Mgr., Corporate Administration



Chairperson

Sr. Mgr., Corporate Administration



REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 889.50

A BYLAW TO AMEND THE BOUNDARIES
OF THE NORTHERN COMMUNITY
SEWER LOCAL SERVICE AREA

WHEREAS the Board has enacted the "Regional District of Nanaimo Northern Community Sewer Local Service Conversion Bylaw No. 889, 1993", as amended, which establishes the Northern Community Sewer Local Service Area;

AND WHEREAS the Board wishes to amend Schedule 'C' to include the properties legally described as follows:

Lots 7, 8 & 12, District Lot 9, Newcastle Land District, Plan 11816;

AND WHEREAS the Board has obtained the consent of at least two thirds of the participants;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Northern Community Sewer Service Area Boundary Amendment Bylaw No. 889.50, 2009".
2. Schedules 'C' and 'E' attached to and forming a part of Bylaw No. 889 are hereby deleted and replaced with Schedules 'C' and 'E' attached to and forming part of this bylaw.

Introduced and read three times this ____ day of _____, 2009.

Adopted this ____ day of _____, 2009.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION



**REGIONAL
DISTRICT
OF NANAIMO**

CAO APPROVAL	<i>[Signature]</i>
EAF	
CCW	<i>June 9 '09</i>
R-D	
BOARD	

MEMORANDUM

TO: John Finnie
General Manager of Water & Wastewater Services

DATE: May 12, 2009

FROM: Sean De Pol
Manager of Wastewater Services

FILE: 5340-01

SUBJECT: Southern and Northern Sewer Apportionment Amendment Bylaws

PURPOSE

To amend the apportionment dates of the “Regional District of Nanaimo Southern Community Sewer Local Service Bylaw No. 888, 1993” and the “Regional District of Nanaimo Northern Community Sewer Local Service Conversion Bylaw No. 889, 1993”.

BACKGROUND

Currently the Southern and Northern Community Sewer Local Service Area Bylaws No. 888 and 889 allow for the apportionment of annual costs equivalent to the percentage of wastewater discharged from a benefiting area. The annual costs are based on the calendar year, January 1 to December 31. However, this date does not correspond to the RDN’s annual budget preparation schedule, which occurs in the fall of each year.

At the February 24, 2009 Board meeting, the Board resolved:

“that staff be directed to prepare for consideration by the Board, amendments to “Regional District of Nanaimo Southern Community Sewer Local Service Conversion Bylaw No. 888, 1993” and “Regional District of Nanaimo Northern Community Sewer Local Service Conversion Bylaw No. 889, 1993” to change the apportionment date from immediately preceding year ending December 31, to immediately preceding year ending September 30.”

ALTERNATIVES

1. That the Southern Community Sewer Local Service Bylaw No. 888, and the Northern Community Sewer Local Service No. 889 be amended to change the apportionment date from immediately preceding the year ending December 31, to immediately preceding the year ending September 30.
2. Make no changes at this time.

FINANCIAL IMPLICATIONS

There are no financial implications related to the amendment.

SUMMARY/CONCLUSIONS


Bylaws No. 888 and 889 currently allow for the apportionment of annual costs in Southern and Northern Community Sewer Local Service Areas based on the immediately preceding year ending December 31. The December 31 date does not correspond to the RDN's annual budget preparation schedule which occurs in the fall of each year. For administrative and budget preparation purposes, staff are recommending that cost apportionments be calculated annually for the period starting October 1 and ending September 30.

RECOMMENDATIONS


1. That "Southern Community Sewer Local Service Apportionment Amendment Bylaw 888.05, 2009" be introduced, read three times and forwarded to the Ministry of Community Development for approval.
2. That "Northern Community Sewer Local Service Apportionment Amendment Bylaw 889.51, 2009" be introduced, read three times and forwarded to the Ministry of Community Development for approval.



Report Writer



General Manager Concurrence



CAO Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 888.05

A BYLAW TO AMEND THE APPORTIONMENT
DATE OF THE SOUTHERN COMMUNITY
SEWER LOCAL SERVICE AREA

WHEREAS the Regional District of Nanaimo Board established the Northern Community Sewer Service pursuant to "Regional District of Nanaimo Northern Community Sewer Local Service Conversion Bylaw No. 888, 1993", as amended;

AND WHEREAS the Board wishes to amend the method of apportioning costs by changing the calculation period so that, rather than following the calendar year, it runs from October 1st to September 30th to better harmonize with the budget preparation process;

AND WHEREAS at least two thirds of the service participants have consented to the adoption of this bylaw in accordance with section 802 (2) of the *Local Government Act*;

NOW THEREFORE the Regional District of Nanaimo Board, in open meeting assembled, enacts as follows:

1. Bylaw No. 888 is hereby amended by deleting Section 5 (c) (iii) and replacing it with the following:
 - (iii) Annual service costs shall be apportioned amongst the benefitting areas based on percent use, which shall be measured as a function of sewage flow to be calculated as follows:
 - the annual sewage flow for each benefitting area shall be the average of the preceding three years, where each year starts October 1st and ends September 30th.
 - the annual sewage flow for each benefitting area shall be used to calculate the overall sewage flow for the service and the percent use for each benefitting area.
2. This Bylaw may be cited as "Southern Community Sewer Local Service Apportionment Amendment Bylaw No. 888.05, 2009".

Introduced and read three times this ____ day of _____, 2009.

Adopted this ____ day of _____, 2009.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 889.51

A BYLAW TO AMEND THE APPORTIONMENT
DATE OF THE NORTHERN COMMUNITY
SEWER LOCAL SERVICE AREA

WHEREAS the Regional District of Nanaimo Board established the Northern Community Sewer Service pursuant to "Regional District of Nanaimo Northern Community Sewer Local Service Conversion Bylaw No. 888, 1993", as amended;

AND WHEREAS the Board wishes to amend the method of apportioning costs by changing the calculation period so that, rather than following the calendar year, it runs from October 1st to September 30th to better harmonize with the budget preparation process;

AND WHEREAS at least two thirds of the service participants have consented to the adoption of this bylaw in accordance with section 802 (2) of the *Local Government Act*;

NOW THEREFORE the Regional District of Nanaimo Board, in open meeting assembled, enacts as follows:

1. Bylaw No. 889 is hereby amended by deleting Section 5 (c) (iii) and replacing it with the following:
 - (iii) Annual service costs shall be apportioned amongst the benefitting areas based on percent use, which shall be measured as a function of sewage flow to be calculated as follows:
 - the annual sewage flow for each benefitting area shall be the average of the preceding three years, where each year starts October 1st and ends September 30th.
 - the annual sewage flow for each benefitting area shall be used to calculate the overall sewage flow for the service and the percent use for each benefitting area.
2. This Bylaw may be cited as "Northern Community Sewer Local Service Apportionment Amendment Bylaw No. 889.51, 2009".

Introduced and read three times this ____ day of _____, 2009.

Adopted this ____ day of _____, 2009.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA 'A'
PARKS, RECREATION AND CULTURE COMMISSION
REGULAR MEETING HELD WEDNESDAY, MAY 20, 2009,
AT CEDAR HERITAGE CENTRE, 7:00PM

Attendance: Joe Burnett, Director, RDN Board (Chairperson)
Dawne Burnett
Shelagh Gourlay
Lynette Aldcroft
Shannon Wilson
Krista Seggie
Kerry-Lynn Wilson

Staff: Dan Porteous, Superintendent of Arenas and Southern Recreation Services
Elaine McCulloch, Parks Planner
Marilynn Newsted, Recording Secretary

Regrets: Ryan Rangno

Absent: David Flynn

CALL TO ORDER

Chair J. Burnett called the meeting to order at 7:05pm.

MINUTES

MOVED Commissioner Seggie, SECONDED Commissioner Wilson, that the Minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held April 15, 2009, be approved.

CARRIED

Commissioner Gourlay noted the section under the heading Cedar Family of Community Schools, in the Grants Committee minutes, should be corrected to read "...pending further enquiries regarding *the budget*, to be reviewed..."

MOVED Commissioner Seggie, SECONDED Commissioner Gourlay, that the Minutes of the Electoral Area 'A' Recreation and Culture Grants Committee meeting held May 4, 2009, be approved as amended.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED Commissioner S. Wilson, SECONDED Commissioner K. Wilson, that the correspondence B. March, Yellow Point Drama Group, re: Grant Funding Report, be received.

CARRIED

BUSINESS ARISING FROM COMMUNICATIONS/CORRESPONDENCE

Mr. Porteous stated the Yellow Point Drama Group had initially applied for funding for the purchase of a trailer to be used as a storage unit for costumes. The correspondence received in reply to a request for their final grant report states the funds were used instead for the construction of storage space during the renovation and remodeling of their basement, as local bylaws and property placement regarding the trailer were prohibitive.

MOVED Commissioner S. Wilson, SECONDED S. Gourlay, that the Yellow Point Drama Group be informed that if the Area A Recreation and Culture grant funding that they received to purchase of a portable storage trailer was not used for the purpose stated in their Grant-In-Aid application, the Regional District requires reimbursement of the \$1,500 grant.

CARRIED

REPORTS

Cedar Skate Park Update

Ms. McCulloch reported a very small group attended the Cedar Skate Park Community Open House on May 14. With the completion of two public design workshops and this final open house the public process with regard to the skate park concept plan project is complete. The final report from New Line Skate Parks Inc., which will include the concept design and projected costs, is expected by the end of May.

MOVED Commissioner Wilson, SECONDED Commissioner K. Wilson, that the Cedar Skate Park Update report be received.

CARRIED

Recreation and Culture Report

Mr. Porteous presented a verbal report noting the following items:

- He attended a workshop regarding student challenges with the new Daily Physical Activity program recently implemented by the Ministry of Education. The workshop was coordinated through the Community Schools Coordinators and included guest speakers, students, teachers, and community representatives. The focus of the workshop was to brainstorm ideas to assist students with promoting and motivating themselves and others to ensure they get the minimum amount of activity recorded during their school terms in relation to the Daily Physical Activity guidelines.

Outcomes of the workshop included three initiatives as follows:

First - June 5 – plan a Fun Day for the whole school (teachers, students, and Community School Coordinators) to introduce activities and gauge student participation and their input.

Second - for the second week of September – plan another Fun Day with students, teachers and the Community School Coordinators incorporating some of the ideas generated from June and spring board into regular activities throughout the year.

Third - look to develop an outdoor sand, beach volleyball court for school and community use in conjunction with students, Community School Coordinators and the

Regional District of Nanaimo Recreation and Parks Department. Also explore the feasibility of a disc golf course somewhere in the local area.

Mr. Porteous noted it was a wonderful and successful workshop engaging youth in the process while supporting the teachers and the Community School Coordinators.

- Mr. Porteous presented information pertaining to the Active Transportation Plan (ATP) as had been requested at the last meeting. The ATP is now completed and is being incorporated into the Official Community Plan, which is under review through the Planning Department of the Regional District. A public meeting will be held Saturday, May 30, at the North Cedar Improvement Office. The OCP committee will be reviewing the OCP process, gathering data from workbooks and previous meetings, and seeking public input to the process. Further information regarding the OCP and ATP are available on line at the RDN website. Mr. Porteous provided workbooks and other information to the Commission members to take with them at the end of the meeting.
- A request at the last meeting regarding the ownership of the baseball diamond situated on the far corner of the School District field turned out to be School District property as assumed. There have been concerns addressed about the poor quality and maintenance of the field. Supposedly, the School District had an agreement with an organization to upkeep the field; however, the arrangement has lapsed. As the field is in such disrepair, further investigation will be done to ascertain who may be responsible for the upkeep of the field and what can be done to maintain it at a good playing level.
- One application was received for the internal posting of the Recreation Programmer position. Mr. Porteous will keep the Commission informed of the process as it unfolds.

MOVED Commissioner Seggie, SECONDED Commissioner D. Burnett, that the Recreation and Culture Report be received.

CARRIED

Commissioner Gourlay requested the Recreation Programmer job description be forwarded to the Commission so they may familiarize themselves with the Programmer's duties.

NEW BUSINESS

Ritten Road Garbage Can

As Commissioner Rango was not in attendance, the discussion regarding the Ritten Road garbage can will be carried over to the next meeting.

Grants Committee Recommendations

Commissioner Seggie left the room at 8:05pm citing a possible conflict of interest in her role with the South Wellington and Area Community Association.

Commission members discussed a number of issues regarding the application including the amount of wages being applied to the program, concerns regarding private enterprise supported in the public realm, location of the program, and the budgeting process. Once the issues had been reviewed the Commission did support the application.

MOVED Commissioner K. Wilson, SECONDED Commissioner Gourlay, that the Electoral Area 'A' Grant-In-Aid request by South Wellington and Area Community Association (Reiki Level 1 program facility rental) in the amount of \$400, be approved.

CARRIED

Commissioner Seggie returned to the room at 8:45pm.

The Commission members discussed a number of issues pertaining to the application including wage subsidies through the federal government, storage and future use of equipment and supplies, budget implications, relationship with the Cedar School and Community Enhancement Society, and the budget process. Mr. Porteous provided information pertaining to the wages and donations as requested by the sub-committee. Upon further deliberation the Commission agreed to support the application.

MOVED Commissioner K. Wilson, SECONDED Commissioner Seggie, that the Electoral Area 'A' Grant-In-Aid request by Cedar Family of Community Schools (camp equipment/supplies) in the amount of \$1,500, be approved.

CARRIED

Commission members discussed issues pertaining to the Cedar Skate Park Association application. Concerns were addressed regarding how the funds may be used as the project is still underway and specific use of funds has not been specifically ascertained. Also, concerns were addressed regarding the Regional District Community Parks budget, which has yet to be determined in terms of funding available for the project. The application was determined premature and at this time would not be recommended for approval until the project is further developed, at which time, the Cedar Skate Park Association may reapply.

MOVED Commissioner Seggie, SECONDED Commissioner K. Wilson, that the Electoral Area 'A' Grant-In-Aid request from the Cedar Skate Park Association in the amount of \$1,500, be denied.

CARRIED

Recreation and Culture 2009 Budget Review

Mr. Porteous briefly reviewed the Recreation and Culture 2009 Budget clarifying line items for the Commission. He noted that the 2010 budget process would be underway for the fall of 2009.

Commissioner S. Wilson requested Mr. Porteous investigate the possibility of acquiring 2009 BCRPA memberships for all Commission members.

Mr. Porteous noted a presentation regarding the British Columbia Recreation and Parks Association (BCRPA), its mandate and the benefits of being a member of the Association will be an agenda item for the September meeting.

COMMITTEE ROUND TABLE

Commissioner Gourlay stated her vision for the Commission is the acquisition of property close to the river and available to South Wellington and Cedar, which could be held for a future sport/recreation complex.

Commissioner Gourlay also stated a standard acknowledgement stating "*(program or event) is sponsored by the Electoral Area 'A' Parks, Recreation and Culture Commission*" should be put in place for all future programs and events to inform the community of what their Commission is doing.

Commissioner D. Burnett stated she attended a *Conversation About Future Development of Sport and Physical Activity* event, sponsored by 2010 Legacies Now, the City of Nanaimo Parks, Recreation and Culture and School District #68, held on May 13, in Nanaimo. Guest speaker Drew Mitchell, of 2010 Legacies, spoke about the possibility of developing physical literacy for children ages 0 to 12 years, how to encourage them to become more active and also how they could connect with the community to work together in creating physical literacy.

Commissioner S. Wilson stated she was very pleased with the imminent possibility of hiring a programmer for Area 'A'. In this regard, she requested a discussion on how program information will be shared with the Community be on the next agenda (brochure, on line etc).

Commissioner S. Wilson congratulated Mr. Porteous on being the recipient of the inaugural Jim Ketelsen Alumni Service Award from the Vancouver Island University's Co-Operative Education Program.

Commissioner Seggie requested staff clarify the mandate of the Cedar-South Wellington Community Trail group.

Ms McCulloch noted the trail group was a sub-committee of the previous Electoral Area 'A' Parks and Greenspace Advisory Committee (PAGSAC) and that the sub-committee reported their maintenance plans to the PAGSAC. The trail group mainly pulled broom and cleaned up debris along the Morden Colliery Regional Trail and along the main trail in Nanaimo River Regional Park. The trail group was recently disbanded when Joe Materi moved from the area and resigned his position with the PAGSAC.

Commissioner Seggie reported the float entered in the Empire Days Parade which was sponsored by the South Wellington and Area Community Association was a huge success, noting the majority of the float was created by community donation and volunteer labour.

Commissioner J. Burnett stated if the Commission was in agreement, a garbage can could be placed at the Morden Road underpass entrance; however, who would be responsible of servicing the can still needs to be arranged and will require further investigation.

Commissioner J. Burnett stated the 2010 Torch Run will come through Cedar in early November. He has approached the school coordinators about getting the school children involved, possibly in the construction of banners or other items to decorate the route and to encourage their students participation in the event.

Mr. Porteous noted a review of the Electoral Area 'A' Parks, Recreation and Culture Commission Master Plan and the Fees and Charges Policy will both be agenda items in September.

Ms. McCulloch noted the opening for the Thelma Griffith's Park will be held in early July.

ADJOURNMENT

MOVED Commissioner Seggie that the meeting be adjourned at 9:35pm.

Chair

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE EAST WELLINGTON AND PLEASANT VALLEY
PARKS AND OPEN SPACE ADVISORY REGULAR COMMITTEE MEETING
HELD, TUESDAY, APRIL 7, 2009, AT EAST WELLINGTON FIRE HALL
7:30PM

Attendance: Rick Heikkila, Chairperson
Maureen Young, Director, RDN Board
Bruce Erickson
Judith Wilson
Steve Ellis
Dale Fulton

Staff: Elaine McCulloch, Parks Planner

Also In Attendance: Charles Pinker, Alternate Director, RDN Board

CALL TO ORDER

Chair Heikkila called the meeting to order at 7:37pm.

MINUTES

MOVED S. Ellis, SECONDED R. Heikkila, that the Minutes of the East Wellington and Pleasant Valley Parks and Open Space Advisory Committee meeting held January 26, 2009, be approved.
CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED J. Wilson, SECONDED D. Fulton, that the Correspondence W. Marshall to MoF Protection Branch, re: Fire Control Cost Sharing Agreement, be received.
CARRIED

REPORTS

Monthly Update of Community Parks and Regional Parks and Trails Projects November to February 2009.

MOVED S. Ellis, SECONDED R. Heikkila, that the Reports be received.
CARRIED

NEW BUSINESS

Meadow Drive Community Park

Ms. McCulloch reported the Local *Motion* Grant, in the amount of \$36,991, for the Meadow Drive Community Park, has been received. Ms. McCulloch gave an overview of the park layout and different types of playground equipment which would be suitable for the site. Park construction will begin late this spring.

COMMITTEE ROUND TABLE

A Smart Workshop Series on septic systems will be held this fall.

Caution lights have been installed at Spruston Road and the Island Highway.

Extension Heritage Mining Days will be held October 4 to 5, in honour of the Community's mining heritage.

ADJOURNMENT

MOVED R. Heikkila, SECONDED S. Ellis, that the meeting be adjourned at 9:27pm.

Chair

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA 'F' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
HELD APRIL 20, 2009, AT ERRINGTON WAR MEMORIAL HALL
7:00PM

Attendance: Lou Biggemann, Director, RDN Board
Reg Nosworthy
Robyn Elliott
Kebble Sheaff

Staff: Elaine McCulloch, Parks Planner

Regrets: Peter Doukakis
Linda Tchorz

CALL TO ORDER

Ms. McCulloch called the meeting to order at 7:10pm.

ELECTION OF CHAIR AND SECRETARY

Mr. Doukakis put his name forward for the position of Chair through prior communication with Mr. Biggemann.

Ms. Tchorz put her name forward for the position of Secretary through prior communication with Mr. Biggemann.

Ms. McCulloch called for nominations for the position of Chair.

As no other nominations were received for the position of Chair, Ms. McCulloch declared Mr. Doukakis as Chair.

Ms. McCulloch called for nominations for the position of Secretary.

As no other nominations were received for the position of Secretary, Ms. McCulloch declared Ms. Tchorz as Secretary.

MINUTES

MOVED R. Elliott, SECONDED K. Sheaff, that the Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee Meeting held December 8, 2008, be approved.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED R. Nosworthy, SECONDED K. Sheaff, that the following Correspondence be received:

- W. Marshall to MoF Protection Branch, Re: Fire Control Cost Sharing Agreement
- W. Pearse to K. Sheaff, Re: Re-Appointment
- W. Pearse to R. Nosworthy, Re: Re-Appointment
- L. Ekelund, Re: Morrison Creek Barriers

CARRIED

REPORTS

Five-Year Project Plans

Ms. McCulloch updated the Committee on the new process for developing Five Year Project Plans. With the growth of the parks system, both regional and community, demands for projects are exceeding the available staff time and funds to complete the work. Developing Five Year Project Plans will provide direction for staff and provide better planning for budget purposes and utilization of staff resources.

Committee members reviewed the existing Area 'F' park inventory and provided feedback on park classification and development priorities. Staff will incorporate the information received and report back at the next meeting.

MOVED R. Nosworthy, SECONDED R. Elliott, that the Reports be received.

CARRIED

COMMITTEE ROUND TABLE

Mr. Nosworthy informed the group Marilyn Simms is the new ACES Community Activities Coordinator.

Mr. Biggemann noted the Arrowsmith Agricultural Association project has been awarded \$25,000 in funding through the Electoral Area 'F' Community Parks Budget, to assist with the construction of a new activities building. He noted the funds would be awarded at a special event with the media present.

Mr. Sheaff noted the Hammerfest Mountain Bike Race series will take place April 25/26 and May 2/3.

ADJOURNMENT

MOVED B. K. Sheaff that that meeting be adjourned at 9:08pm.

Chair

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA 'H' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING HELD THURSDAY, APRIL 22, 2009
AT LIGHTHOUSE COMMUNITY CENTRE
7:30PM

Attendance: Michael Procter, Chairperson
Dave Bartram, Director, RDN Board
Brenda Wilson
Barry Ellis
Patty Biro
Val Weismiller

Staff: Elaine McCulloch, Parks Planner

CALL TO ORDER

Chair Procter called the meeting to order at 9:30am.

MINUTES

MOVED V. Weismiller, SECONDED B. Wilson, that the Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held January 21, 2009, be approved.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED B. Ellis, SECONDED V. Weismiller, that the following Correspondence be received:

- M. Pearse to V. Weismiller, Re: Re-Appointment to Committee
- M. Pearse to M. Little, Re: Re-Appointment to Committee
- M. Pearse to B. Ellis, Re: Re-Appointment to Committee
- W. Marshall to MoF Protection Branch, Re: Fire Control Cost Sharing Agreement
- P. Biro, Lighthouse Community Centre Society, Re: Extension of Upgrades and Maintenance Grant Lighthouse Community Centre
- T. Osborne to Lighthouse Community Centre Society, Re: Funding Agreement
- A. Antonelli, Re: Support for development of Henry Morgan Dr. Community Park

CARRIED

REPORTS

MOVED D. Bartram, SECONDED B. Wilson, that the Five Year Project Plans Report and the Monthly Update of Community Parks and Regional Parks and Trails Projects Report November to March 2009, be received.

CARRIED

Committee members reviewed the existing Area 'H' park inventory and provided feedback on park classification and development priorities. Staff will incorporate the information received and report back at the next meeting.

NEW BUSINESS

Deep Bay Trail Committee Grant Application

Ms. McCulloch stated a District 69 Recreation Grant-In-Aid application was received from a local community group to build trails through Pearl Road Park (H-08). Ms. McCulloch noted the proposed trail development project outlined in the application has not been discussed with park staff nor is it currently on the POSAC's project list. Furthermore, Parks staff have concerns regarding the proposed project. Therefore, at this time, park staff are unable to support the Deep Bay Trail Committee grant application.

Committee members noted walking and cycling through area trails is a major form of recreation in Area 'H', and members of the POSAC believe that the development of trails is supported by the entire community.

Creekside Park

MOVED D. Bartram, SECONDED B. Wilson, that the Area H Community Park referred to as "Creekside Park" be changed to "Nile Creek Park".

CARRIED

Lighthouse Country Community Trail Funding Application

Ms. Michel, the Parks and Trails Coordinator, is requesting letters of support from local community groups to support the Lighthouse Country Trail Bridge grant application.

MOVED B. Wilson, SECONDED V. Weismiller, that Mr. Procter prepare a letter of support to be included in the Lighthouse Country Trail Bridge grant application, on behalf of the Electoral Area 'H' Parks and Open Space Advisory Committee.

CARRIED

COMMITTEE ROUND TABLE

Mr. Ellis suggested the Committee investigate the creation of a Participation Park at the Lighthouse Community Centre.

Mr. Bartram reported a new Shellfish Research Station will be constructed in Deep Bay.

Mr. Bartram noted a Village Planning Information meeting will be held April 29, at the Lighthouse Community Centre.

Ms. McCulloch informed the Committee she will be taking maternity leave in August.

COMMITTEE INFORMATION

The next meeting is anticipated for June or September, time and date TBA.

ADJOURNMENT

Chair

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE
LIQUID WASTE ADVISORY COMMITTEE
LIQUID WASTE MANAGEMENT PLAN REVIEW
HELD ON THURSDAY, MAY 7, 2009
AT OLIVER WOODS COMMUNITY CENTRE

Present:

George Holme	Meeting Chair, Director Electoral Area 'E'
Bill Holdom	Director, RDN
Bob Weir	Town of Qualicum Beach
Fred Spears	District of Lantzville
Rick Morgan	City of Nanaimo
Tom Hickey	City of Nanaimo
Kirsten White	Ministry of Environment
Blake Medlar	Ministry of Environment
Gary Tuyls	Public Representative (North)
Blair Nicholson	Business Representative (South)
Frank Van Eynde	Public Representative (North)
Douglas Anderson	Public Representative (South)
Michelle Jones	Business Representative (North)
Christianne Wilhelmson	Environment Representative

Also in attendance:

John Finnie	General Manager, Water and Wastewater Services, RDN
Sean De Pol	Manager of Wastewater Services, RDN
Lindsay Dalton	Wastewater Coordinator, RDN
Chris Midgley	Sustainability Coordinator, RDN
Ellen Hausman	Environmental Technician, RDN
Sara Ellis	Special Projects Assistant, RDN
Bev Farkas	Recording Secretary, RDN
David Lycon	AECOM
Catherine Dallaire	AECOM

Absent:

Joe Burnett	Director Electoral Area 'A'
Teunis Westbroek	Director, RDN
John Elliott	City of Nanaimo
Gary Anderson	Vancouver Island Health Authority
James Wesley	Snuneymuxw First Nation
Snenal Lakshmi	Environment Canada

Note: Action items in minutes are *italicized*.

CALL TO ORDER

Chairman Holme called the meeting to order at 12:30 p.m.

MINUTES

MOVED F. Van Eynde, SECONDED G. Tulys, that the minutes of Regional Liquid Waste Advisory Committee regular meeting of March 12, 2009 be approved. CARRIED

REPORTS

Corporate Carbon Neutral (presentation by Chris Midgley)

L. Dalton introduced C. Midgley, Sustainability Coordinator for the Regional District of Nanaimo. C. Midgley gave a presentation on Corporate Carbon Neutral as it relates to Liquid Waste Integrated Resource Management. (presentation attached). Following the presentation, the following points were discussed:

- Cost of selling carbon offsets will be dictated by market; currently CO₂ is valued at \$30/tonne
- Private companies may continue buying offsets rather than reducing emissions, however the cost will increase over time. In addition there will be watchdog organizations and social implications. Currently the private sector is under no obligation to reduce emissions.
- The RDN Source 1 (direct) emissions from the treatment plants are not included in the RDN emissions inventory. This will be addressed in the Climate Change Plan and not in the LWMP.
- It is anticipated that internal offsets within the organization will balance out; this has not yet been clarified.

Integrated Resource Management (discussion paper)

L. Dalton introduced David Lycon and Catherine Dallaire of AECOM. D.Lycon gave a presentation overview of the Discussion Paper on Integrated Resource Management Opportunities for the RDN, which had been distributed to committee members for review prior to the meeting (presentation attached). Following the presentation, the following points were discussed:

- GNPCC Cogeneration project equipment has been procured and construction is expected to begin this summer.
- AECOM has recommended that the opportunity for co-digestion of organic solid waste and wastewater treatment plant sludge not be considered. Based upon the RDN's Solid Waste Management Plan, the RDN is moving towards a cost-effective, timely and sustainable diversion of organic waste from its solid waste stream.
- GNPCC is not suitable for handling organic solid waste.
- Composting may be a more accepted ecological choice in the public eye.
- Should calculate the value of the current biosolids product applied to forest lands.
- There is an environmental cost in wasting current infrastructure; a cost in wasting what we already have.
- Technology has been around for some time and the RDN has been using some of these technologies for years such as heating buildings and re-using wastewater in treatment plants. The RDN also supplies effluent water for golf course irrigation.
- Important to focus on the fact that RDN has already been doing this; something to be proud of.
- Much of this language is already in the LWMP.
- Emerging contaminants will be considered as more information becomes available.

OPEN DISCUSSION

L. Dalton announced that the committee workshop format would not go forward but invited members to participate in a dialogue and discussion session at each RLWAC meeting. The following topics were addressed:

- Need better sense of how committee input has been integrated - feedback is needed
- Workshops or workgroups could select and research one IRM item and report back to committee.
- Issue of sewage outside municipal boundaries and future village nodes to be discussed at June meeting.
- On-site systems will be revisited at September meeting.
- Important that VIHA and RDN Planning are involved in relevant meetings such as rural servicing and on-site servicing.
- Composting facility being built in Chemainus and will be fully operational in approximately two months; committee will be welcome to attend a tour at that time.
- Draft calendar of LWMP components is available from L.Dalton on request.
- LWMP contains section dealing with marinas and pump out stations. *C.Wilhelmson will provide more information.*

NEXT MEETING

The next meeting will be held Thursday, June 4, 2009 from 12:30 to 3:30 pm at Oliver Woods Community Centre.

ADJOURNMENT

Chairman Holme adjourned the meeting at 1:55 pm.
