REGIONAL DISTRICT OF NANAIMO

ELECTORAL AREA PLANNING COMMITTEE TUESDAY, APRIL 14, 2009 6:30 PM

(RDN Board Chambers)

AGENDA

PAGES

CALL TO ORDER

DELEGATIONS

MINUTES

2-3 Minutes of the regular Electoral Area Planning Committee meeting held March 10, 2009.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

UNFINISHED BUSINESS

PLANNING

DEVELOPMENT PERMIT APPLICATIONS

- 4-9 Development Permit Application No. 60811 Lewin 1505 Mason Trail Area 'G'.
- 10-22 Development Permit Application No. 60848 Beyeler 204 Kinkade Road Area 'G'.

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

ADJOURNMENT

IN CAMERA

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA PLANNING COMMITTEE MEETING HELD ON TUESDAY, MARCH 10, 2009, AT 6:30 PM IN THE RDN BOARD CHAMBERS

Present:

Chairperson
Electoral Area A
Electoral Area C
Electoral Area E
Electoral Area F
Electoral Area G

Also in Attendance:

M. Pearse	Senior Manager, Corporate Administration
P. Thorkelsson	General Manager, Development Services
G. Garbutt	Manager of Current Planning
N. Tonn	Recording Secretary

MINUTES

MOVED Director Stanhope, SECONDED Director Burnett, that the minutes of the Electoral Area Planning Committee meeting held February 10, 2009 be adopted.

PLANNING

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. 90813 & Request for Relaxation of the Minimum Frontage Requirement – K & B Scott – 961 Clarke Road – Area 'F'.

MOVED Director Biggemann, SECONDED Director Holme, that Development Variance Permit Application No. 90813 submitted by K & B Scott, in conjunction with the subdivision on the parcel legally described as Lot A (DD 3792N) of Lot 1, District Lot 74, Newcastle District, (Part of which is situated in Cameron District), Plan 2002, Except Parts in Plans VIP72673 and VIP80243 and located at 961 Clarke Road within Electoral Area 'F', be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report and to the notification requirements pursuant to the *Local Government Act*.

CARRIED

Development Variance Permit Application No. 90821 - F. Crucil & M. Coles - 2486 Pylades Drive - Area 'A'.

MOVED Director Burnett, SECONDED Director Young, that Development Variance Permit Application No. 90821 submitted by Frank Crucil and Mindy Coles to vary the maximum height of structures in the WA1 zone for the foreshore property adjacent to Lot 5, Section 8, Range 6, Cedar District, Plan 35929 be denied; and further that the issue of regulating docks and structures on the foreshore of Electoral Area 'A' be referred to the Electoral Area 'A' OCP Review Citizens Advisory Committee for consideration and discussion in accordance with the Electoral Area 'A' OCP Review Terms of Reference.

CARRIED

Development Variance Permit Application No. 90901 – J. Hazlewood – 3551 Collingwood Drive – Area 'E'.

MOVED Director Holme, SECONDED Director Stanhope, that Development Variance Permit Application No. 90901 submitted by Jim Hazlewood for the property legally described as Lot B, District Lot 8, Nanoose District, Plan VIP77476 be approved subject to Schedules No. 1 to 3 of the staff report and the notification requirements pursuant to the *Local Government Act*.

CARRIED

Development Variance Permit Application No. 90902 - E. Guenther/J. Hazlewood - 3466 Simmons Place - Area 'E'.

MOVED Director Holme, SECONDED Director Stanhope, that Development Variance Permit Application No. 90902 submitted by Jim Hazlewood for the property legally described as Strata Lot 56, District Lot 78, Nanoose District, Strata Plan VIS3393 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1 to legalize the height of an existing dwelling unit with a maximum height of 8.15 metres be approved subject to Schedules No. 1 to 3 of the staff report and the notification requirements pursuant to the *Local Government Act*.

ADJOURNMENT

MOVED Director Holme, SECONDED Director Stanhope, that this meeting terminate.

CARRIED

CARRIED

TIME: 6:46 PM

CHAIRPERSON

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REGIONAL								
	ISTRICT	RHO			i	MEMORANDUM		
OF	NANAIMO	BOARD			·····	· ·		
TO:	Geoff Garbutt Manager, Current P	lanning			DATE:	April 1, 2009		
FROM:	Susan Cormie Senior Planner				FILE:	3090 30 60811		
SUBJECT:	: Development Permit Application No. 60811 Applicant: JE Anderson & Associates, BCLS on behalf of D & W Lewin Electoral Area 'G' – 1505 Mason Trail							

PURPOSE

To consider an application for a development permit in conjunction with a two-lot subdivision application in the French Creek area of Electoral Area 'G'.

BACKGROUND

This is a development permit application in conjunction with a proposed subdivision involving the parcel legally described as Lot 24, District Lot 38, Nanoose District, Plan 25031 and located at 1505 Mason Trail in the Barclay Crescent area of Electoral Area 'G' (see Attachment No. 1 for location of parent parcel).

The parent parcel, which is 1678 m^2 in size, is currently zoned Residential 1 (RS1) and is within Subdivision District 'Q' (700 m^2 with community water and community sewer services) pursuant to the "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987". The parent parcel currently supports a mobile home and accessory buildings. The property is surrounded by residentially zoned parcels and fronts Mason Trail to the south.

This subdivision application has in-stream status pursuant to section 943 of the Local Government Act and therefore, the requirements of the French Creek Official Community Plan Bylaw No. 1115, 1998 remain in effect until July 22, 2009. Under Bylaw No. 1115, 1998, the parcel is designated within the following Development Permit areas:

- a. The Fish Habitat Protection Development Permit Area (DPA) for the protection of riparian areas of watercourses. In this case, the applicant has provided a report from a qualified environmental professional which indicates that the proposed development is well beyond the 30.0 metre riparian assessment area. Therefore, this application would meet the exemption provisions of the DPA.
- b. The Sensitive Lands Development Permit Area for the protection of development from hazardous conditions. In this case, the DPA is for protection of development from steep slopes and/or potential flooding. As the proposed development will not be able to meet the exemption provisions of this DPA, a development permit, which is subject to the consideration of the Regional Board of Directors, is required.

For the Board's reference, if the subdivision is not finalized by July 22, 2009, all requirements of Electoral Area 'G' Official Community Plan Bylaw No. 1540, 2008 will come into effect.

Proposed Development

The applicant is proposing to create two new parcels. The new parcels, which are proposed to be served with both community water and community sewer service connections, will be 912 m² and 766 m² in size; therefore meeting the minimum parcel size requirement pursuant to Bylaw No. 500, 1987 *(see Attachment No. 1 for proposed subdivision layout)*. As part of the application, the applicant submitted a Geotechnical Assessment prepared by Lewkowich Geotechnical Engineering Ltd.

ALTERNATIVES

- 1. To approve the Development Permit Application No. 60811 as submitted, subject to the conditions outlined in Schedules No. 1 and 2.
- 2. To deny the development permit as submitted and provide staff with further direction.

DEVELOPMENT IMPLICATIONS

Under the guidelines of the Development Permit area, an assessment of the potential natural hazard prepared by a professional engineer with experience in geotechnical engineering is required to be submitted as part of a development permit application. The applicant has submitted such a report, which concludes that the proposed subdivision would be safe from a geotechnical perspective for single family residential uses in relation to the 200-year flood hazard from French Creek, the probability of natural hazard of 10% in 50 years, and the seismic design parameters that have a 2% probability of being exceeded in 50 years. As a condition of this Development Permit, staff recommends that the applicant register a "save harmless" covenant registering the geotechnical assessment and releasing the RDN from all losses and damages as result of any natural hazard, including flood hazard, slope failure or erosion.

The applicant's BCLS has provided information showing that the proposed parcels will be able to support the intended uses under the Residential 1 zone including a dwelling unit and accessory buildings and structures. The proposed subdivision is not expected to negatively impact surrounding residential zoned properties.

Site Servicing Implications

The applicant has applied for community water service connections to EPCOR Water Services (formerly Breakwater Enterprises Ltd.), which is the local water authority.

The subject property is located within the Barclay Crescent Sewer Local Service Area. Community sewer service connections will be available from the Regional District. It is noted that this subdivision application has in-stream status with respect to the required sanitary sewer development cost charges. If the subdivision application has not been finalized by February 24, 2010, the provisions of the "Northern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1442.02, 2009" will come into effect.

The Ministry of Transportation and Infrastructure is responsible for the storm drainage. As part of the subdivision review process, the Regional Approving Officer will examine the storm water management of the parent parcel and impose conditions of development as required.

Existing Buildings Implications

The applicant's BCLS has indicated that the existing deck and two accessory buildings on the parent parcel will be removed as these buildings will not be able to meet the bylaw provisions concerning

minimum setbacks or the siting of accessory buildings where there is no principal use yet established. A third accessory building is proposed to be moved in order to meet the minimum setback requirements. The removal or relocation of these buildings and/or structures is included in the conditions of approval as set out in *Schedule No. 1* of this staff report.

SUSTAINABILITY IMPLICATIONS

In keeping with Regional District of Nanaimo Board policy, the applicant has completed the "Sustainable Community Builder Checklist". The parent parcel is designated within an urban containment boundary where is urban growth is encouraged. Therefore, this application is in keeping with the sustainability policies.

VOTING

Electoral Area Directors - one vote, except Electoral Area 'B'.

SUMMARY

This is an application for a development permit for the property located at 1505 Mason Trail in the French Creek area of Electoral Area 'G' in conjunction with the proposed two-lot subdivision of the parent parcel. Pursuant to section 943 of the *Local Government Act*, the subdivision application has in-stream status and therefore the requirements of the previous French Creek OCP Bylaw No. 1115 are in effect until July 22, 2009. Under this OCP, the parent parcel is designated within the Sensitive Lands Development Permit Area specifically to protect development from steep slopes and/or potential flooding. The submitted geotechnical report eites that the proposed subdivision would be safe from a geotechnical perspective for the use intended in relation to the 200-year flood hazard from French Creek, the probability of natural hazard of 10% in 50 years, and the seismic design parameters that have a 2% probability of being exceeded in 50 years. Conditions of development, which are outlined in *Schedule No. 1*, will include the registration of a save harmless covenant and the removal of accessory buildings in order to ensure bylaw compliance. Given the conformity with the Development Permit guidelines staff recommends Alternative No. 1, to approve the Development Permit subject to conditions outlined in Schedules No. 1 and 2.

RECOMMENDATION

That Development Permit Application No. 60811 submitted by JE Anderson, BCLS, on behalf of D & W Lewin, in conjunction with the subdivision on the parcel legally described as Lot 24, District Lot 38, Nanoose District, Plan 25031 and designated within the Sensitive Lands Development Permit Area pursuant to the French Creek Official Community Plan Bylaw No. 1115, 1998, be approved, subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

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Schedule No. 1 Development Variance Permit No. 60811 Conditions of Approval / Proposed Variance

Conditions of Approval

The following sets out the conditions of approval in conjunction with Development Permit No. 60811:

1. Geotechnical Report

The development of the subdivision of the proposed parcels shall be in accordance with the four page Geotechnical Assessment Report; prepared by Lewkowich Geotechnical Engineering Ltd., File No. G5953.01 and dated January 5, 2008 (to be attached to and forming part of the Development Permit).

2. Section 219 Covenant - Save Harmless

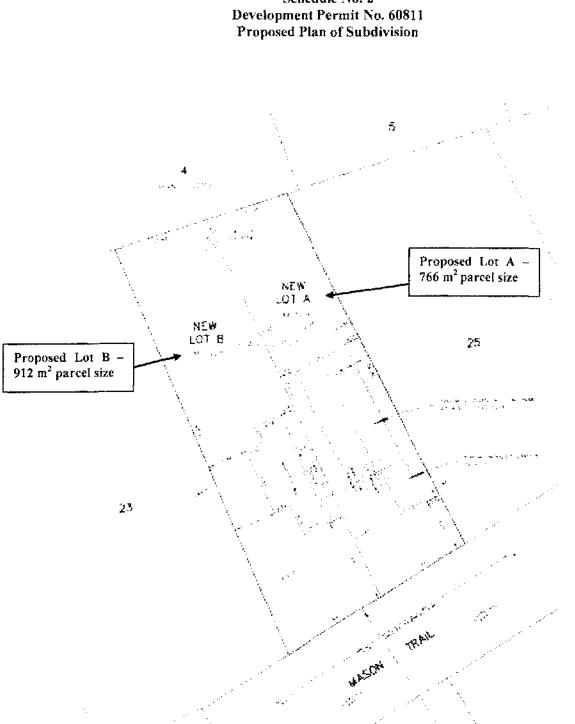
The applicants are to prepare and register, at their expense, a section 219 'save harmless' covenant registering the four page geotechnical report entitled. Geotechnical Assessment Report; prepared by Lewkowich Geotechnical Engineering Ltd., File No. G5953.01 and dated January 5, 2008. Save harmless' clause that releases the Regional District of Nanaimo from all losses and damages as result of any natural hazard, including flood hazard, slope failure or crosion is to be included in the document. Applicants' solicitor to provide a draft copy of the covenant document to the Regional District for review prior to registration of the document. Document to be registered concurrently with the plan of subdivision. Applicants' solicitor to provide a legal letter undertaking to register this document.

3. Subdivision

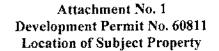
The subdivision of the lands shall be in substantial compliance with Schedule No. 2 (to be attached to and forming part of the Development Permit).

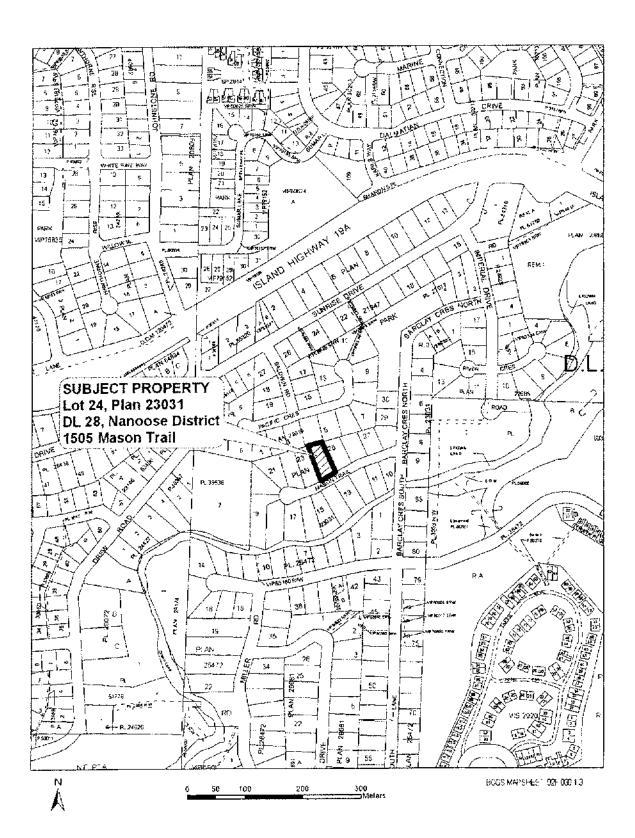
4. Existing Buildings

The deck structure and accessory buildings shown as "to be removed' as shown on Schedule No. 2 (to be attached to and forming part of the Development Permit), are to be removed. The accessory building labeled 'shed to be relocated' is to be relocated onto New Lot B or removed. Applicant to apply for the required building permits at the RDN Building Services Department.



Schedule No. 2





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REGIONAL DISTRICT		COW		; 			
		新門時音学 影响				MEMORANDUM	
	f Nanaimo	R⊣D					
<u></u>		BOARD		<u></u>			
TO:	Geoff Garbutt			DATE:		April 1, 2009	
	Manager of Current	Planning					
FROM:	Kristy Marks Planner				FILE:	3060 30 60848	
SUBJECT:	F: Development Permit Application No. 60848 – Beyeler Lot 1, District Lot 9, Newcastle District, Plan 20326 Electoral Area 'G', Folio No. 769.11523.000						

PURPOSE

To consider an application for a Development Permit to allow the construction of a dwelling unit and detached garage and to legalize the siting of an existing storage building on a property located at 204 Kinkade Road.

BACKGROUND

The subject property, legally described as Lot 1, District Lot 9, Newcastle District, Plan 20326, is located on Kinkade Road in Electoral Area 'G' (*See Attachment No. 1 for location of subject property*). The property currently contains a mobile home and attached carport, detached garage, quonset, and a storage building. The applicants are proposing to remove the existing mobile home and attached carport as well as the existing detached garage and quonset. The property is a relatively flat parcel located within the Little Qualicum River floodplain and is bordered by Kinkade Road to the east, developed residential parcels to the north and south and the Qualicum National Wildlife Area to the west.

The subject property is designated within the Environmentally Sensitive Features for aquifer protection, Hazard Lands, Fish Habitat Protection, and Farmland Protection Development Permit Areas (DPA) pursuant to "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Bylaw No. 1540, 2008". The application is exempt from the requirements of the Environmentally Sensitive Features, Fish Habitat Protection, and Farmland Protection Development Permit Areas.

The parcel is approximately 0.76 ha in size and is currently zoned Residential 2 (RS2) pursuant to "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987". The applicants are requesting approval to construct a 223m² dwelling unit and a 119m² detached garage and to legalize the siting of an existing 41m² storage building within the Hazard Lands DPA. The existing storage building was constructed by the previous owners without a development permit or building permit and the current owners wish to obtain the necessary permits to legalize this structure.

Sustainability Implications

In keeping with Regional District of Nanaimo Board policy, the applicants have completed the "Sustainable Community Builder Checklist". This proposal represents the redevelopment of an existing residential parcel. The applicants have provided a Geotechnical assessment of floodplain issues in order to ensure that the property is safe and suitable for residential use. From a sustainability perspective the applicants are proposing to redevelop an existing property and to utilize a portion of the property where there is little existing vegetation in order to reduce potential impacts.

ALTERNATIVES

- 1. To approve Development Permit No. 60848 subject to the conditions outlined in Schedules No. 1-4.
- 2. To deny the requested Development Permit.

LAND USE AND DEVELOPMENT IMPLICATIONS

As outlined above, the applicants are requesting approval to redevelop an existing residential property at 204 Kinkade Road. The location of the proposed dwelling unit, detached garage and storage building are outlined on *Schedule No. 2* and building elevations for the proposed development are outlined on *Schedule No. 3*.

In keeping with the Hazard Lands DPA, the applicants have submitted a Geotechnical Report prepared by Lewkowich Geotechnical Engineering Ltd. dated March 19, 2009 which addresses the proposed development (*Schedule No. 4*). Provided that the recommendations contained in the Report are followed, the property was found to be safe and suitable for the proposed development and no detrimental impacts on the environment or adjoining properties are anticipated. The minimum floor heights for the dwelling unit will be located above the 200-year design flood level and footings and crawl spaces will be designed to allow potential floodwaters to exit the structure easily. The garage and storage building are exempt from the Flood Construction Levels required by "Regional District of Nanaimo Floodplain Management Bylaw No. 843, 1991" and the applicants are aware that the buildings are not to be used for the storage of goods damageable by flood waters, toxic materials, or materials that may contaminate the environment.

As per Board policy, staff recommends that the applicant be required to register a Section 219 covenant that registers the Geotechnical Report prepared by Lewkowich Geotechnical Engineering Ltd., and includes a save harmless clause that releases the Regional District of Nanaimo from all losses and damages as a result of erosion and/or flood damage.

Given that the applicants have submitted a Geotechnical Report which states that the site is safe and suitable for the intended purpose, in staff's assessment, the guidelines of the Hazard Lands DPA have been addressed.

VOTING

Electoral Area Directors - one vote, except Electoral Area 'B'.

SUMMARY/CONCLUSIONS

This is an application for a Development Permit to allow the construction of a dwelling unit and detached garage and to recognize the siting of an existing storage building at 204 Kinkade Road in Electoral Area 'G'. Given that the applicants have submitted a Geotechnical Evaluation of the floodplain hazard consistent with the guidelines of the Hazard Lands DPA staff recommends that the requested Development Permit be approved subject to the terms outlined in Schedules No. 1-4 of this report.

DP60848 -- Beycler April 1, 2009 Page 3

RECOMMENDATION

That Development Permit Application No. 60848, to permit the construction of a dwelling unit and detached garage and to legalize the siting of an existing storage building on the property legally described as Lot 1, District Lot 9, Newcastle District, Plan 20326, be approved subject to the conditions outlined in Schedules No. 1-4.

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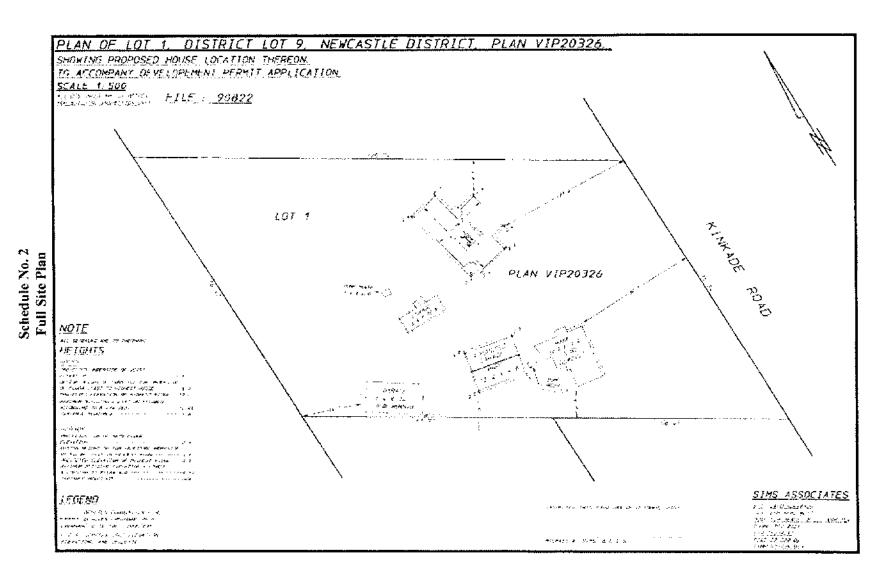
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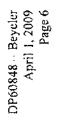
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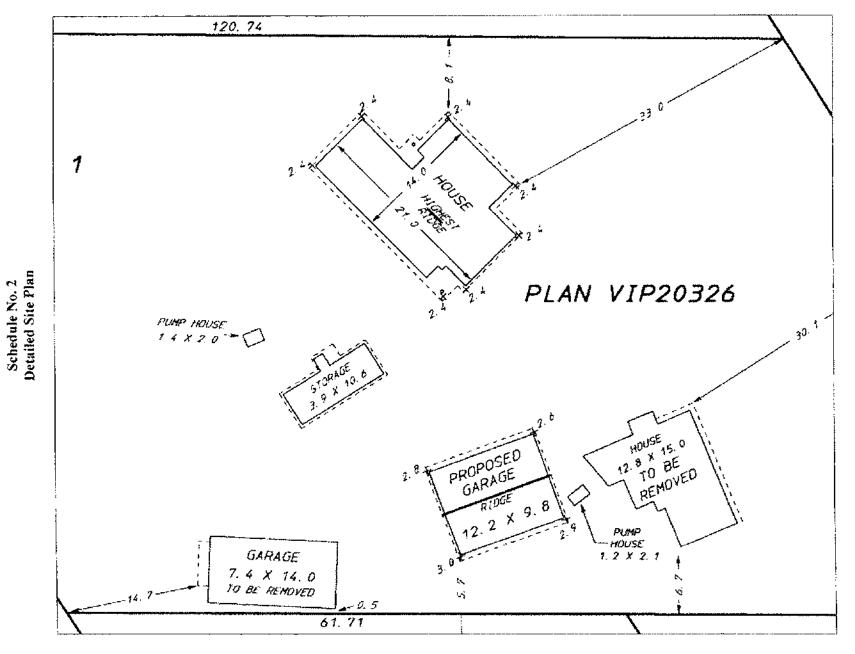
Schedule No. 1 Terms of Development Permit No. 60848

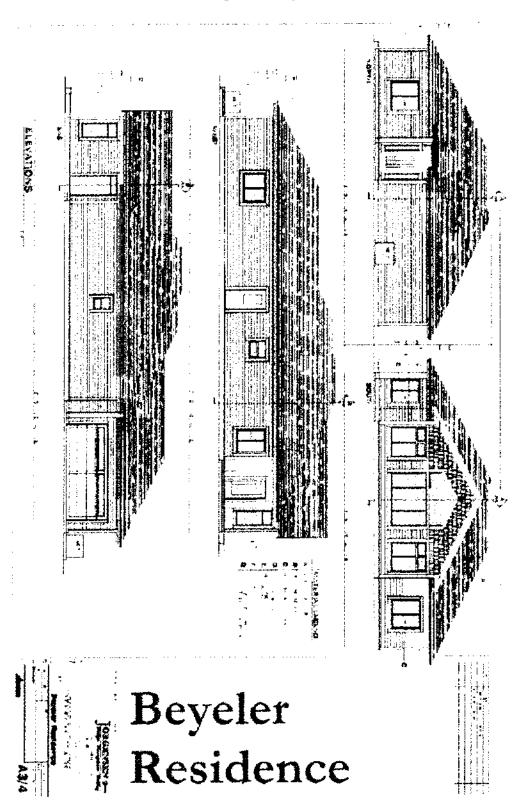
The following sets out the terms and conditions of Development Permit No. 60848.

- 1. The dwelling unit, detached garage and storage building shall be sited in accordance with the site plan prepared by Sims Associates dated October 23, 2008 attached as *Schedule No. 2*.
- 2. The dwelling unit, detached garage and storage building shall be developed in accordance with the building elevations prepared by Jorgensen Osmond Ltd. attached as *Schedule No. 3*.
- 3. The dwelling unit, detached garage and storage building shall be constructed in accordance with the Geotechnical Report prepared by Lewkowich Geotechnical Engineering Ltd. dated March 19, 2009, attached as *Schedule No.4*.
- 4. Staff shall withhold the issuance of this permit until the applicant, at the applicant's expense, registers a section 219 covenant that registers the Geotechnical Report prepared by Lewkowich Geotechnical Engineering Ltd. dated March 19, 2009 and includes a save harmless clause that releases the Regional District of Nanaimo from all losses and damages as a result of erosion, landslide and/or flood damage.
- 5. The applicant shall obtain building permits from the RDN Building Inspection Department for the dwelling unit, detached garage, and accessory building.

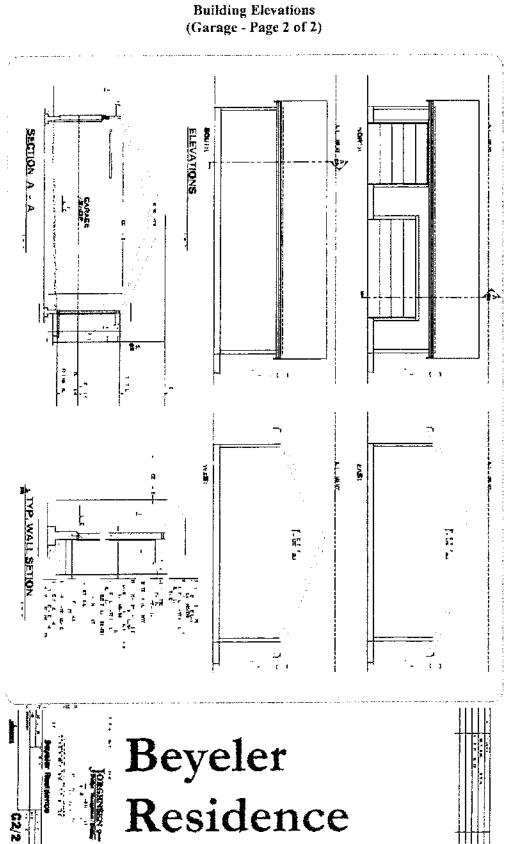




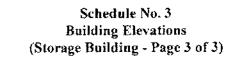


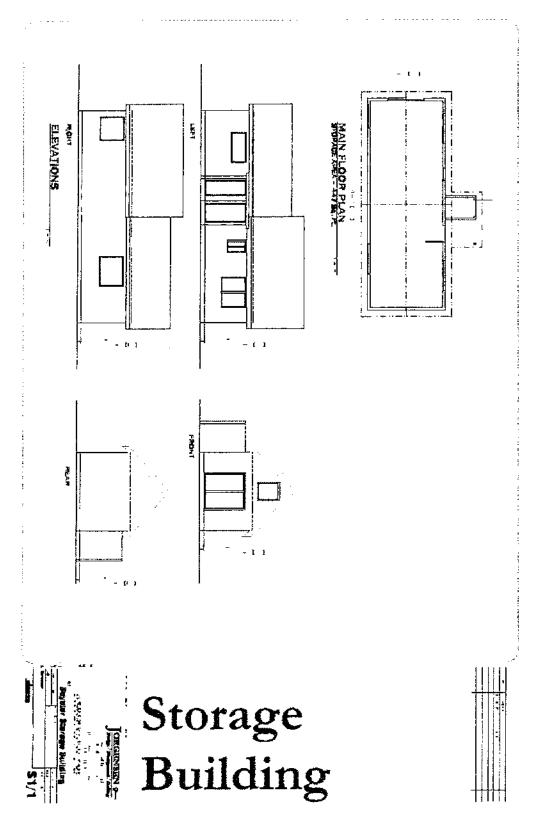


Schedule No. 3 Building Elevations (Dwelling Unit - Page 1 of 2)

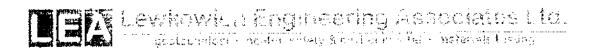


Schedule No. 3





Schedule No. 4 Geotechnical Evaluation (Page 1 of 3)



GEOTECHNICAL REPORT

Camelot Bornes P.O. Box⁽²⁾ Qualicum Brach, BC V9K 187 ATTENTTON: Mr. Dan MacLeod File: C6518 01-1 March 19, 2909

PROJECU: 2016 KINSADE ROAD, QUALICUM BUACH, BC. SUBJECU: GEOFECHNICAL SUUPOBSERVA (TONS – FUOODPLMN HAZARD Dear Mr. Maellagal:

L. Introduction:

As requested, Lewkowich Geotechnical Hogoreerung Unt. (Now Lewkowich Engineering Associates End., LEA) carried out a site visit September 17, 2008 at the above noted project. The purpose of the visit was to assess subsurface conditions and hearing capacities for a proposed new residence. This revised letter outlines our conclusions as well as our recommendations regarding floodplain issues, now including the proposed new gatage (shoty and existing storage building.

_____.

2. Site Condition

The subject property is located on the work side of Ninkade Road near Qublesin Beach. His lot is relatively flat with a very genile slope from south to north, toward the Strait of Georgia. The proposed residence, new sloop and existing storage building the centered to the east-west direction on the lat, and are fairly evenly spaced in the north south direction is the loc. The entire property is located within the flowlplan of the lattle Qualicum River

3. Discussion and Recommendation:

- a. The placement and compaction of structural fill for building purposes (specifically the resolution) should not excite dama, dykes, or other harmons to the flow of floodwated i londwater must be able to flow around all structures on the property.
- b. Prefiniter and talawater drams should be designed so that dramage down to the north wort,

Elizabeth Control (1999) And an elizabeth and the control of the second statement of the second sta

Schedule No. 4 Geotechnical Evaluation (Page 2 of 3)



Chenry Constant Carries Project 204 Istrika de Road, Qualicium Broch File Co55185 1rt March 19, 2019 Page 2 of 5

> as that is the topographic down gradient direction. This will allow the termineter draitage to dram more quickly after floodwater records.

- c. In the event of the 200 year design flood, we expect the property would be introduced with floodwater, and the proposed structures appear to be at or below design flood level. LEA understands minimum floor height of the residence will be above the 200 year design flood, and that homopy and crawl spaces will be designed to allow potential floredwaters to exit the structures easily.
- d. The proposed new gauge/shop and the existing storage building will be/are located below the 300 year design fload level. The property owner and for users of the building-mast be informed that the structures are subject to floading. These two buildings are not to be used as habitable spaces, and must be designed or removated to allow potential floadwaters to enter and exit the structures easily, without cousing damage to the structures.
- c. If the uses and/or contents of the proposed garage/snop and existing storing building would have a detrimental aftert on the environment or adjacent properties if flooded, the buildings would have to be elevated (using structural fB) to trust them above the 200-year design flood level. Alternately, my components of the structures (elevated systems, for example) must be installed at a height above the 200-year design flood level. Solid construct flood level wills up to the 200-year design flood level of protection of such services. Continual or habitual storage of protectial environmentally damaging substances (paint, oil, etc.) would have to be elevated above the 200-year design flood level above the 200-year design flood level of protectial environmentally damaging substances (paint, oil, etc.) would have to be elevated above the 200-year design flood level as well. We recommend permanent floodwater height to 00-year design flood level above the 200-year design flood level above the 200-year design flood level of protecting environmentally damaging substances (paint, oil, etc.) would have to be elevated above the 200-year design flood level above the 200-year design flood level above the 200-year design flood level of protecting environmentally damaging substances (paint, oil, etc.) would have to be elevated above the 200-year design flood level above the 200-year design flood level.
- f. It is expected that potential thosewater would be relatively que scent, and would rules and lower without producing substantial flows that would crode soils around and/or index the proposed structures. In addition, are low-lying areas of the property would allow floodwater.

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Schedule No. 4 Geotechnical Evaluation (Page 3 of 3)



Claint, Canchot Hoives Project: 204 Kutkade Road, Quillicom Beach File: G65983(dr) March 10, 2008 Page 3 of 5

to recede composited, inclutioning the drainage of floodwater from the property. The site stills are also relatively tree draining, allowing floodwater to drain through the soil.

- g. It is LEANs option that the property is sate and suitable for the proposed development, and would not have a determental unpact on the environment or adjacent properties as long as our recommendations are followed.
- 4. Closure

Lowkowich Engineering Associates Ltd. appreciates the opportunity to be of service on this project. If you have any comments, or if we can be of further service, please contact us at your consteneer.

Respectfolly Submitted.

Lewkowich Engineering Associates Ltd.



Chris Hudee, M.A.So., P.Emg. Project Dogiucor

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Attachment No. 1 Location of Subject Property

