

**REGIONAL DISTRICT OF NANAIMO**

**COMMITTEE OF THE WHOLE  
TUESDAY, JUNE 10, 2008**

**A D D E N D U M**

**PAGES**

**DELEGATIONS**

2                    **Amos Wheeler**, re Garbage & Recycling Fees.

**COMMUNICATIONS/CORRESPONDENCE**

3-4                **T. Scott, Boat Harbour & Area Residents Committee**, re Boat Harbour Proposal.

***DEVELOPMENT SERVICES***

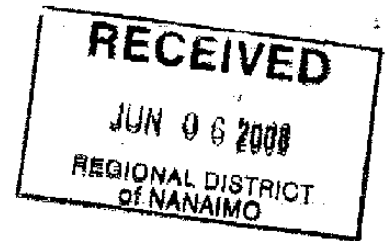
**EMERGENCY PLANNING**

5-26              Emergency Management Agreement Renewal.

Amos Wheeler

I would like to appear at the Board meeting on Tuesday, June 10, 2008 regarding mandatory billing for garbage and recycling.

James C Wheeler



June 6<sup>th</sup> 2008

3184 Hewstone Road,  
Nanaimo, BC. V9X 1W8  
Telephone 250-722-4670

Regional District of Nanaimo  
6300 Hammond Bay Road,  
Nanaimo, BC. V9T 6N2

To the directors of the Committee of the Whole

Re; Proposed Boat Harbour Development

We understand from Townline that they have presented their revised destination resort proposal to the Regional District and are now returning to the Committee of the Whole to have the scheme passed under Policy 6C of the Regional Growth Strategy.

We wish to state that the community is opposed to the development and this was strongly stated at a public meeting on February 6<sup>th</sup> last.

The purpose of the meeting was to give the residents an opportunity to voice their opinions on how they would like to see the Boat Harbour Marine property developed. For the purpose of the evening they were asked to set aside any thoughts on Townline's proposal and to think in broader and more general terms. In terms that could apply to almost any piece of land in the neighbourhood.

The residents were asked to answer three questions.

Does the community want to see any development at Boat Harbour, and

If development is to be considered;  
What do we want, and  
What do we not want?

In answering the first question, 88% of the residents voted for "NO DEVELOPMENT." 2% voted "Yes" and 10% voted "Maybe if". It was noted that the 'yes' and 'maybe if' votes were qualified by adding that it depended on the type of development and the quality and quantity of amenities that would be received by the community.

In answer to 'what do we want' the participants drew up the following consolidated list and their multi-choice votes for each item are shown. We will note at this point that their number one desire was "for development as per the current zoning and Official Community Plan". As this runs hand in hand with the answer and qualifications to question one we have not included this response and it's votes in the percentages below. This response was all but unanimous.

**What we want:**

RDN			
CAO	<input checked="" type="checkbox"/>	GMR&IS	
GMD\$		GMR&PS	
GMS		GMS	
JUN 06 2008			
SMCA			
CHAIR		BOARD	<input checked="" type="checkbox"/>
<i>Conf.</i>			

NO CHANGE - develop as per the current zoning and OCP.

Marina to remain – moorage and parking for the neighbourhood and islands residents. Water lot access.	45%
Public park – upland and foreshore including environmental protection areas	33%
RDN control of any proposed water system – no late-comer fees	22%

In answer to 'what we do not want' the participants drew up the following consolidated list and their multi-choice votes for each item are shown.

**What we do not want:**

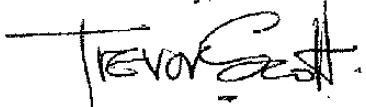
Change from the existing OCP and zoning

Increased densification – resorts / hotels / condominiums	42%
Erosion of existing lifestyle and marina uses	31%
Environmental degradation of any kind (e.g. aquifer, marine life)	27%

Also, a survey was conducted in November 2007 to assess how the community as a whole was thinking about the proposed development, specifically. The results of the survey support the outcome of the February community meeting. No change to the existing land use is acceptable.

We are waiting with interest and hope that the community opposition is given due consideration during deliberations,

Yours truly,



Trevor Scott

For the Boat Harbour and Area Residents Committee



RDN REPORT	
CAO APPROVAL	
EAP	
COW	✓ JUN 10th
JUN 05 2008	
RHD	
BOARD	

**MEMORANDUM**

**TO:** Paul Thorkelsson, General Manager  
Development Services

**DATE:** June 5, 2008

**FROM:** Jani Thomas, Emergency Coordinator

**FILE:** 7130-08/EMA

**SUBJECT:** Emergency Management Agreement Renewal

**PURPOSE**

To seek Board approval to renew the Emergency Management Agreement with the City of Nanaimo, the District of Lantzville, the City of Parksville, the Town of Qualicum Beach, and the Qualicum, Nanoose, and Snuneymuxw First Nations.

**BACKGROUND**

The current Emergency Management Agreement expired May 2006, and requires renewal for a five year term. The Agreement details how the Regional District of Nanaimo (RDN), Municipalities and First Nations will work together before, during and after local and regional emergencies or disasters. The primary purpose for the Agreement is to standardize operational procedures between the participating jurisdictions, and to become more cost effective and efficient by sharing resources. The Agreement also outlines how the Parties will share command, and details levels of response.

The only significant changes to the Agreement are the addition of the Qualicum, Nanoose and Snuneymuxw First Nations, and raising the amount of insurance and liability from two million to five million dollars.

**ALTERNATIVES**

1. To recommend that the Emergency Management Agreement be approved for ratification.
2. To recommend that staff amend the Emergency Management Agreement.
3. To not recommend that the Emergency Management Agreement be approved for ratification.

**FINANCIAL IMPLICATIONS**

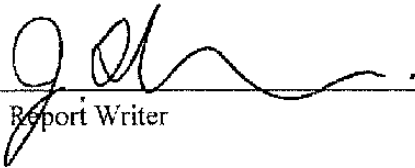
The Agreement, in Schedule "B", details how the Parties will reimburse one another for services or resources used during an emergency or disaster. This Agreement does not directly impact the Emergency Planning budget.

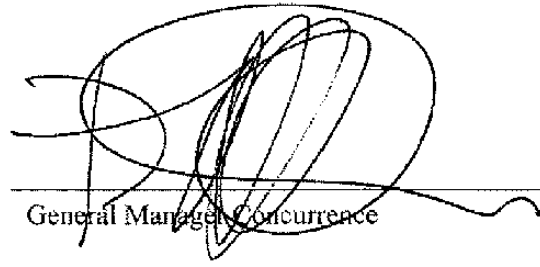
**SUMMARY/CONCLUSIONS**

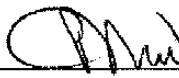
The current Emergency Management Agreement has expired. This report seeks Board approval to proceed with obtaining signatures of the Parties to execute the Agreement.

**RECOMMENDATION**

That the Emergency Management Agreement with the City of Nanaimo, the District of Lantzville, the City of Parksville, the Town of Qualicum Beach, and the Qualicum, Nanoose and Snuncymuxw First Nations be renewed, as presented, for a five year term from May 1, 2008 to May 1, 2013.

  
Report Writer

  
General Manager Concurrence

  
CAO Concurrence

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_, 2008

BETWEEN: REGIONAL DISTRICT OF NANAIMO  
6300 Hammond Bay Road  
Nanaimo BC V9T 6N2

AND: CITY OF NANAIMO  
455 Wallace Street  
Nanaimo BC V9R 5J6

AND: CITY OF PARKSVILLE  
100 E. Jensen Avenue  
Parksville BC V9P 2H3

AND: TOWN OF QUALICUM BEACH  
201 - 660 Primrose Street  
Qualicum Beach BC V9K 1S7

AND: DISTRICT OF LANTZVILLE  
7192 Lantzville Road  
Lantzville BC V0R 2H0

AND: SNUNEYMUXW FIRST NATION  
668 Center Street  
Nanaimo BC V9R 4Z4

AND: NANOOSE FIRST NATION  
209 Mallard Way  
Lantzville BC V0R 2H0

AND: QUALICUM FIRST NATION  
5850 River Road  
Qualicum Beach BC V9K 1Z5

(Hereinafter called "the Parties")

**NOW THIS AGREEMENT WITNESSETH:**

WHEREAS, it is desirable that the resources and facilities of the Parties, their various departments and agencies, be made mutually available to prevent and combat the effects of emergencies and disasters; and

WHEREAS, *Nanaimo Regional District Regulation*, B.C. Reg. 194/91, enacted under the *Local Government Act*, grants to the Regional District of Nanaimo the additional power to provide emergency programs as an extended service under the *Emergency Program Act*; and

WHEREAS, pursuant to the *Local Government Act* and the *Local Authority Emergency Management Regulation*, B.C. Reg. 380/95, enacted under the *Emergency Program Act*, a local authority may enter into a Mutual Aid Agreement with one or more local authorities for emergency resources of all types and subsequent cost recovery; and

WHEREAS, it is necessary and desirable that an Emergency Management Agreement (the "Agreement") be executed for the interchange of such mutually beneficial assistance.

NOW, THEREFORE, it is hereby agreed by and between each and all of the Parties as follows:

## 1. Interpretation

In this Agreement:

**"Disaster"** means a calamity that

- (a) is caused by accident, fire, explosion or technical failure or by the forces of nature; and
- (b) has resulted in serious harm to the health, safety or welfare of people or in widespread damage to property.

**"Emergency"** means a present or imminent event that

- (a) is caused by accident, fire, explosion or technical failure or by the forces of nature; and
- (b) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.

**"Local Authority"** means

- (a) for a municipality, the municipal council;
- (b) for an electoral area in the Regional District of Nanaimo and the Regional Board.

**"Providing Party"** means a Party receiving a request for assistance under this Agreement.

**"Requesting Party"** means a Party requesting assistance under this Agreement.

**"Regional District"** means the Regional District of Nanaimo.

**"Region"** means the area within the boundaries of the Regional District of Nanaimo.

**"Resources"** means employees, members of any volunteer emergency program or agency, and equipment, supplies and other property owned or leased by one of the Parties.

**"Senior Elected Representative"** means the Chairperson of the Regional District of Nanaimo or in his/her absence, the Deputy Chairperson or designate; the Mayors of the City of Nanaimo, the Town of Qualicum Beach, the City of Parksville, and the District of Lantzville, or in their absence, the Deputy Mayor or designate; and the Chiefs of the Snuneymuxw First Nation, Nanoose First Nation and Qualicum First Nation or in their absence, the Deputy Chief or designate.



## Services

- (a) The Parties agree to be bound by and conduct themselves in accordance with the procedures and obligations set out in Schedule "A" and Schedule "B", attached to and forming part of, this Agreement.
- (b) Each Party to this Agreement shall provide for the effective mobilization and utilization of its Resources to respond to major Emergencies and/or Disasters. The attached Schedule "A" outlines where and under what circumstances Emergency Coordination Centre(s) ("ECCs") will be located within the boundaries of the Regional District of Nanaimo, including the Municipalities of Nanaimo, Parksville, Qualicum Beach, Lantzville, and the Qualicum, Nanoose and Snuneymuxw First Nations and the command structure that will be implemented to operate the ECCs.
- (c) Each of the Parties to this Agreement are committed to ensuring that the use of Resources and other emergency response capabilities are directed toward achieving the common goal of maximizing the efficiency of coordinated planning and response to, and recovery from, major Emergencies and Disasters within the Region.
- (d) Whenever any Party is in need of assistance to combat an Emergency or Disaster, it may request assistance from one or more of the Parties and the Party or Parties receiving the request shall, subject to the conditions in the Agreement, provide the assistance requested.
- (e) Requests for assistance shall be made by the Senior Elected Representative of the Requesting Party to the Senior Elected Representative of the Providing Party.
- (f) All Parties understand that their Resources may be deployed outside their own jurisdiction. The extent of the assistance given will be entirely at the discretion of the Providing Party having due regard for its own need for the Resources at the time of the request. The Providing Party shall have the primary interest of protecting the welfare of their own jurisdiction and does not assume any responsibilities or liabilities by not providing Resources as laid out in this Agreement.
- (g) The Providing Party retains the right to recall their Resources back into their own jurisdiction should the need arise to combat an Emergency or Disaster.
- (h) It is understood that this Agreement shall not supplant pre-existing Mutual Aid Agreements nor deny the right of any Party to this Agreement to negotiate supplemental Mutual Aid Agreements.
- (i) Assistance extended under this Agreement shall be provided in accordance with applicable current Federal and Provincial legislation, and the standards agreed to by the Parties.
- (j) The Requesting Party will assume direction and control over Resources provided under this Agreement as soon as the Resources arrive in the jurisdiction of the Requesting Party.

**Term**

The Agreement will be in effect until May 1, 2013 (the "Term").

**4. Cost Sharing of Resources**

The Parties shall be entitled to receive, and shall be required to make, compensation and payments in accordance with Schedule "B" to this Agreement.

**5. Claims**

Claims for compensation by owners of real or personal property for damage or injury suffered in a Disaster should be processed, either individually or jointly through the provisions of the *Emergency Program Act*. First Nations are required by the Provincial Emergency Program to file their own disaster financial assistance claims.

**Independent Jurisdiction**

- (a) Any and all agents, servants or employees of each of the Parties or, while engaged in the performance of any work or services required to be performed by the Parties under this Agreement shall not be considered employees of any other Party and a Party shall not be responsible for any act or omission of any person other than one of its own agents, servants, or employees, except as provided in this Agreement.
- (b) Each of the Parties to this Agreement will retain decision-making authority within their own jurisdiction. All Parties will ensure that decisions involving multiple jurisdictions are made in consultation with the Parties involved.
- (c) Each of the Parties to this Agreement is responsible for declaring their own "State of Local Emergency" under the *Emergency Program Act*, should it be necessary. The other Parties are to be notified as soon as possible, should this occur.

**6. Indemnity**

Despite Section 6(a), where a Providing Party supplies Resources to a Requesting Party pursuant to this Agreement, the Requesting Party shall indemnify and save harmless the Providing Party from any and all claims, causes of actions, suits and demands whatsoever arising out of the assistance rendered by the Providing Party, its servants, employees or agents; the failure to respond to a request for assistance under this Agreement; the failure to render adequate assistance; or any other reason.

**7. Insurance**

Each Party to this Agreement shall maintain insurance and liability coverage, in a minimum amount of five million dollars (\$5,000,000.00), on any and all chattels and equipment owned by the Party that could be utilized to meet the provisions of this Agreement.

**8. Waivers**

The failure at any time of any Party to enforce any of the provisions of this Agreement or to require at any time performance by the other Parties of any such provision shall not constitute, or be construed to constitute, a waiver of such provision, nor in any way to affect the validity of this Agreement or any of its parts, or the right of any Party to enforce each and every provision of this Agreement.

**9. Modification**

No waiver, modification or amendment of any of the provisions of this Agreement shall be binding unless it is in writing and signed by the duly authorized representatives of all Parties.

**10. Termination**

Notwithstanding any other provision of this Agreement:

- (a) If any Party fails to comply with any provision of this Agreement, then, and in addition to any other remedy or remedies available a Party may, at its option, terminate this Agreement by giving written notice of termination to all other Parties.

(Any Party may terminate its participation in this Agreement at any time, without cause, by giving all other Parties at least seven (7) days notice of such termination.

If either such option is exercised by a Party ("the terminating Party"), the terminating Party will be under no further obligation to the other Parties except to pay the Parties such amount as the Parties may be entitled to receive for services properly performed and provided to the date notice is given to the Parties less any amounts necessary to compensate the terminating Party for damages or costs incurred by the terminating Party arising from another Party's default.

**11. Assignment**

No assignment of this Agreement shall be made by the Parties without the written consent of all the Parties. The Parties' consent to assign will not release or relieve the Parties from their obligations to perform all the terms, covenants and conditions that this Agreement requires the Parties to perform.

- a) Representatives of all Parties will meet at least annually to discuss, review and evaluate the effectiveness of the Agreement.

**12. Dispute Resolution**

Any and all claims arising in and out of the implementation of this Agreement will not be brought forward until the response phase of the Emergency or Disaster is over.

All Parties will mutually resolve any issue(s) arising out of the implementation of this Agreement. An external mediator may be brought in to assist in the resolution of any outstanding issues, if required.

**13. Counterparts**

It is understood and agreed that this Agreement may be executed in any number of counterparts. All counterparts will be considered together and constitute one and the same Agreement.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement as follows:

The Corporate Seal of the  
REGIONAL DISTRICT OF NANAIMO  
as hereto affixed in the presence of:

\_\_\_\_\_ )  
Chairperson )  
\_\_\_\_\_ )  
Senior Manager of Corporate Administration )





The Corporate Seal of the  
TOWN OF QUALICUM BEACH  
as hereto affixed in the presence of:

\_\_\_\_\_)  
Mayor )  
\_\_\_\_\_)  
Corporate Administrator )

The Corporate Seal of the  
DISTRICT OF LANTZVILLE  
As hereto affixed in the presence of:

\_\_\_\_\_)  
\_\_\_\_\_)  
Mayor \_\_\_\_\_)  
\_\_\_\_\_)  
\_\_\_\_\_)  
Corporate Administrator \_\_\_\_\_)





The Corporate Seal of the  
NANOOSE FIRST NATION  
As hereto affixed in the presence of:

\_\_\_\_\_ )  
Chief )  
\_\_\_\_\_ )  
Band Manager )

The Corporate Seal of the  
QUALICUM FIRST NATION  
As hereto affixed in the presence of:

\_\_\_\_\_)  
Chief )  
\_\_\_\_\_)  
Band Manager )

## SCHEDULE "A"

### EMERGENCY COORDINATION CENTRE (ECC) OPERATIONAL PROCEDURES

The Parties agree to the following ECC Operational Procedures as outlined below:

#### 1. Operations

The main purpose for establishing a Regional ECC is to standardize ECC operational procedures between the participating jurisdictions, and to become more cost effective and efficient by sharing resources.

The Regional ECC concept can be utilized when one or more of the participating jurisdictions are affected by an Emergency or Disaster. The primary site for the Regional ECC will be determined according to the location, type and scale of the Emergency or Disaster.

#### British Columbia Emergency Response Management System (BCERMS) and the Use of Incident Command System (ICS)

Unless otherwise agreed to by the Parties the BCERMS, established by the Province of British Columbia Provincial Emergency Program, is the comprehensive management standard that will be used as a model for emergency management personnel involved in this Agreement. BCERMS has been developed to ensure a coordinated and organized response of all emergency incidents. The four operational levels of BCERMS are:

- Site level,
- Site support (normally through an Emergency Operations Centre (ECC)),
- Provincial Regional Coordination Level (normally through a Provincial Regional Operations Centre (PROC), and
- Provincial Central Coordination Level (normally through a Provincial Operations Centre (POC).

The Incident Command System established by the Province of British Columbia Provincial Emergency Program, is the emergency management system to be used by all Parties to this Agreement. ICS is a modular management system that expands or contracts as the incident escalates or de-escalates.

#### Establishing a Unified Command

Unified Command is an aspect of ICS. Unified Command may be established when there is more than one agency involved, thereby necessitating the development of a common set of response strategies, objectives and tactical decisions without losing or abdicating agency authority, responsibility or accountability. Under Unified Command there would be one Incident Commander from each of the agencies involved, and one single spokesperson speaking on behalf of the incident team (selected by I.C.'s by consensus).

### Command Post

A Command Post is the location at the scene of an Emergency where the Incident Commander(s) and Incident Management Team are located for the purpose of incident coordination and communications. This may be a command vehicle or facility. There would be one Command Post per incident site.

#### **1) Communication**

- (a) An appointed Information Officer, or delegate, of the respective participants will speak on behalf of their own jurisdiction. Information Officers will:
  - (i) either speak jointly about the existing situation, or
  - (ii) represent their own jurisdiction, or
  - (iii) delegate the authority to a mutually agreed upon Public Information Officer to represent the group and speak on the situation as a whole.
- (b) Mayors, Chiefs, Councils and/or Board members will be kept informed by the ECC Director on a regular basis. They will be consulted regarding policy-related issues as required.
- (c) All communications will be directed through the ECC Director to the Incident Commander(s) at the Site Level, the Policy Group, other ECC's (if activated), and the Provincial Regional Level. All communications to the Provincial Level will be directed through the Provincial Regional Level.

#### **Definitions**

##### Levels of Operational Response

Level 1 – Site Response – (Readiness and Routine) - *All ongoing routine response activities by Emergency Services Personnel (police, ambulance, fire) on a daily basis.*

Level 2 – Site Support or Local ECC Response – (Local Emergency) – *A situation confined to one location/jurisdiction that does not affect zone-wide services, population or traffic.*

Level 3 – Regional ECC Response – (Regional Emergency) – *A situation affecting multiple-jurisdiction services, populations and geographical areas.*

Level 4 - PRECC Response, Regional ECC – (Major Disaster) – *A region-wide disaster that involves widespread damages in addition to the disruption of services. A "Provincial Regional Operations Centre" will be activated and the Attorney General may declare a "state of emergency".*

Level 5 - PECC Response – (Major Disaster) – *A region-wide disaster that involves widespread damages in addition to the disruption of services, requiring additional support and resources from Federal Government and/or other Provinces. A "Provincial Operations Centre" will be activated and the Attorney General may declare a "state of emergency".*

Sector Definitions – The border between the Regional District's North and South Sectors is defined as the School Districts 68 and 69 border:

Regional District South Sector – *Includes the following areas; City of Nanaimo, District of Lantzville, Regional District of Nanaimo Electoral Areas "A" (Cassidy, Cedar, Yellowpoint, S. Wellington), "B" (Gabriola, DeCourcy, Mudge Islands), "C" (Extension, Arrowsmith-Benson, Wellington, Pleasant Valley), and the Snuneymuxw First Nation.*

Regional District North Sector – *Includes the following areas; City of Parksville, Town of Qualicum Beach, Regional District of Nanaimo Electoral Areas "E" (Nanoose Bay), "F" (Coombs, Hilliers, Errington), "G" (French Creek, Dashwood, Englishman River), "H" (Shaw Hill, Qualicum Bay, Deep Bay, Bowser), the Nanoose First Nation and the Qualicum First Nation.*

ECC Director (Municipal or Regional) – is the designated ECC Director of the area most affected by the Emergency or Disaster, unless otherwise specified, or mutually agreed upon by all Parties to this Agreement affected by the situation.

### **ECC Locations**

#### Site Level (Level 1 Emergency)

An ECC would not normally be established at this level.

#### Regional District of Nanaimo or Municipal ECC's (Level 2 Emergency)

A Regional District of Nanaimo or Municipal ECC may be activated under the following Level 2 Emergency Conditions:

- (a) Localized Municipal/First Nations Emergency – North Sector (involving only the City of Parksville, the Town of Qualicum Beach or the Nanoose or Qualicum First Nations).

The existing facilities at the Parksville Civic and Technology Centre Forum, the Qualicum Beach Town Hall, the Qualicum First Nation Band Office, or the Nanoose First Nation Band Office may be utilized to establish an ECC should the need arise in each of these respective communities. These sites would provide alternate ECC locations for each other should the need arise. The request to set up, or move the ECC to the alternate location would come from the jurisdictional ECC Director. The ECC would be jointly and cooperatively set up and the designated ECC Director of the Party most affected would assume command of the ECC.

- (b) Localized Municipal/First Nations Emergency – South Sector (involving only the City of Nanaimo, the District of Lantzville or the Snuneymuxw First Nation).

The existing facilities at the Nanaimo Fire Rescue, No. 1 Fire Hall, the District of Lantzville Administration Building or the Snuneymuxw First Nation Band Office will be utilized to establish a jurisdictional ECC should the need arise. The existing facilities at these sites would provide alternate ECC locations for each other should the need arise. The request to set up, or move the ECC to the alternate location would come from the jurisdictional ECC Director. The ECC would be jointly and cooperatively set up and the designated ECC Director of the Party most affected would assume command of the ECC.

- (c) Localized Regional District Emergency – North Sector (involving Electoral Areas E, F, G, H of the Regional District of Nanaimo only).

The existing facilities at the Regional District of Nanaimo Administration Building would be utilized to establish a Regional ECC should the need arise to assist any one of these electoral areas. The Parksville Civic and Technology Centre Forum, the Qualicum Beach Town Hall, the Nanoose First Nation Band Office or the Qualicum First Nation Band Office would serve as alternate ECC locations should the need arise. The request to set up, or move the ECC to the alternate location would come from the RDN's ECC Director. The ECC would be jointly and cooperatively set up and the designated RDN's ECC Director would assume command of the ECC.

- (d) Localized Regional District Emergency – South Sector (involving Electoral Areas A, B, and C of the Regional District of Nanaimo only).

The existing facilities at the Regional District of Nanaimo Administration Building would be utilized to establish a Regional ECC should the need arise to assist any one of these electoral areas. The Nanaimo Fire Rescue, # 1 Fire Hall, the District of Lantzville Administration Building and the Snuneymuxw First Nation Band Office would serve as an alternate ECC location should the need arise. The request to set up, or move the ECC to the alternate location would come from the RDN's ECC Director. The ECC would be jointly and cooperatively set up and the Regional District's ECC Director would assume command of the ECC.

Regional ECC (Level 3 Emergency)

A Regional ECC will be activated under one of the following Level 3 Emergency Conditions:

- (a) Regional Emergency (involving the Regional District of Nanaimo North Sector)

The Regional District's ECC Director would decide which of the following locations would be most appropriate to set up the ECC:

- the Regional District of Nanaimo Administration Building,
- the District of Lantzville Administration Building,
- the Parksville Civic and Technology Centre,
- the Qualicum Beach Town Hall,
- Qualicum First Nation Band Office,
- the Nanoose First Nations Band Office or other facility if deemed necessary.

The ECC would then be jointly and cooperatively set up and the RDN's ECC Director would assume command of the ECC.

- (b) Regional Emergency (involving the Regional District of Nanaimo South Sector)

The Regional District's ECC Director would decide which of the following locations would be most appropriate to set up the ECC:

- the Regional District of Nanaimo Administration Building,
- the Nanaimo Fire Rescue,
- No. 1 Fire Hall,
- District of Lantzville Administration Building
- the Snuneymuxw First Nation Band Office or other facility if deemed necessary.

The ECC would then be jointly and cooperatively set up and the RDN's ECC Director would assume command of the ECC.

- (c) Region-wide emergency (involving portions of, or the entire Regional District of Nanaimo North & South Sectors)

Should the need arise to have one combined ECC when both the North and South Sectors are affected, the location of the ECC would be determined by the Regional District's ECC Director. The ECC could be set up in any of the following locations:

- the Regional District of Nanaimo Administration Building,
- the Nanaimo Fire Rescue,
- No. 1 Fire Hall,
- the District of Lantzville Administration Office,
- the Parksville Civic and Technology Centre Forum,
- the Qualicum Beach Town Hall,
- the Qualicum First Nation Band Office,
- the Nanoose First Nation Band Office,
- the Snuneymuxw Band Office or other facility if deemed necessary.

The ECC would then be jointly and cooperatively set up and the RDN's ECC Director would assume command of the ECC.

Provincial Regional Emergency Coordination Level (Level 4 Emergency)

At this time, a location has not been pre-designated. Provincial Regional Emergency Operations Centre (PRECC) location would be designated by Provincial Emergency Program (PEP) officials immediately prior to activation and the location communicated to all other levels of operation.

The PRECC would be activated by PEP at the request of the RDN's ECC Director. This level would provide support to the existing Regional ECC.

Provincial Emergency Coordination Centre Level (Level 5 Emergency)

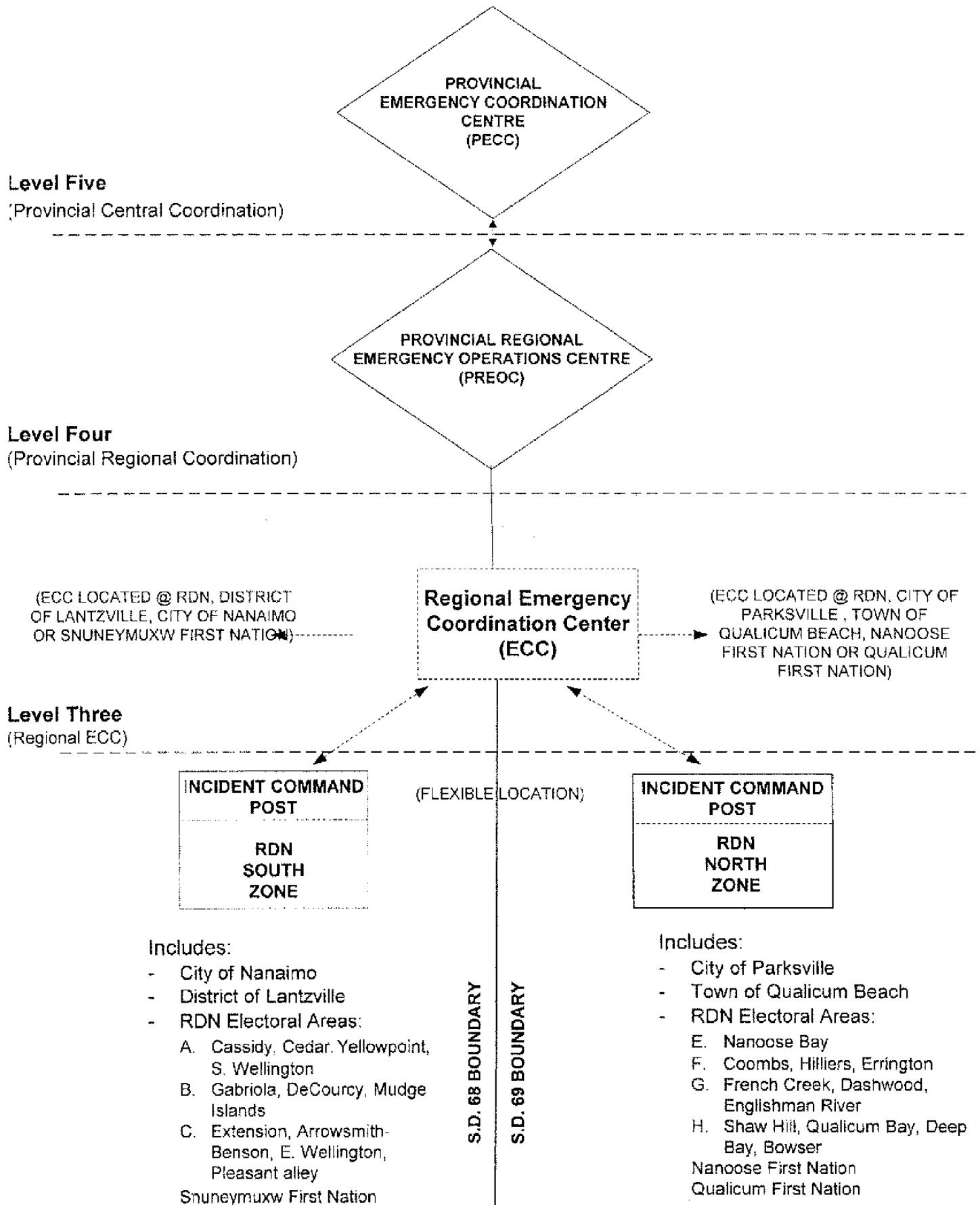
At this time, a location has not been pre-designated. Provincial Emergency Coordination Centre (PECC) location would be designated immediately prior to activation and the location communicated to all other levels of operation.

Acronyms used in this Schedule:

BCERMS	British Columbia Emergency Response Management System
ECC	Emergency Coordination Centre
ICS	Incident Command System
PECC	Provincial Emergency Coordination Centre
PEP	Provincial Emergency Program
PREOC	Provincial Regional Emergency Operations Centre



## REGIONAL OPERATIONS CENTRE STRUCTURE



**SCHEDULE "B"****COST SHARING OF RESOURCES**

The Parties agree to the following Cost Sharing Principles as outlined below:

1. The Providing Party shall be responsible for any costs incurred in connection with the gathering, movement and deployment of resources to the jurisdiction of the Requesting Party.
2. A Requesting Party shall pay to the Providing Party:
  - (a) Salaries, wages and other employment expenses of employees or members of volunteer emergency programs, if such volunteers are entitled to compensation under their arrangements with the Providing Party for the time spent by such persons combating the Emergency or Disaster in the Requesting Party's jurisdiction.
  - (b) Market value, as set by the Provincial Emergency Program, of supplies, provisions or other property which is consumed or otherwise not returnable to the Providing Party.
3. Following the cessation of the Emergency or Disaster, the Providing Party shall submit an invoice to the Requesting Party for payment under Paragraph 2 of this Schedule and the Requesting Party shall make payment within thirty (30) days of receipt of the invoice.
4. The Requesting Party shall be responsible for the operating costs of equipment provided, including repair costs while in its possession, but shall not be required to pay rent or any other charge to the Providing Party for the use of the equipment.
5. Equipment provided to a Requesting Party shall be returned, in the same working condition as when it was accepted, as soon as it is no longer needed to combat the Emergency or Disaster. Equipment shall be deemed to be provided in good working order unless otherwise noted by the Requesting Party at the time of acceptance.
6. Each Party shall within three months of the date of this Agreement compile a list of major equipment and distributes a copy of the list to each other Party. Each Party shall annually revise the list by no later than the anniversary date of each year of this Agreement and distribute a copy of the revised list to each other Party.