

REGIONAL DISTRICT OF NANAIMO

**BOARD MEETING
TUESDAY, NOVEMBER 27, 2007**

A D D E N D U M

PAGES

COMMUNICATIONS/CORRESPONDENCE

- 2 **P. & D. Hay**, re Development Permit Application No. 60741 – Clarke, Acton & Burbank Roads – Area ‘F’.
- 3 **M. Girard**, re Development Permit Application No. 60741 – Clarke, Acton & Burbank Roads – Area ‘F’.
- 4 **Y. & A. Menninga**, re Development Permit Application No. 60741 – Clarke, Acton & Burbank Roads – Area ‘F’.

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Resolutions from the District 69 Recreation Commission meeting held November 22, 2007:

(Parksville, Qualicum Beach, Electoral Areas ‘E’, ‘F’, ‘G’, and ‘H’ – One Vote)

- 5 *That the Regional District Board support a joint application between the Regional District of Nanaimo and School District 69 for funding of \$40,000 from the UBCM School Community Connections Program to be used for a track and field facility study in District 69.*

(All Directors – One Vote)

- 6-7 *That the Regional District of Nanaimo support the 2009 World Under 17 Hockey Challenge Society’s grant application for Island Coastal Economic Trust funding to assist with the costs associated to host the international tournament.*

ADMINISTRATOR’S REPORTS

- 8-11 Review of Grants in Aid Criteria. (All Directors – One Vote)

Cormie, Susan

From: Sanders, Karen on behalf of email, planning
Sent: Monday, November 26, 2007 8:30 AM
To: Cormie, Susan
Subject: FW: File#26877 DPA#60741

From: Peter Hay
Sent: Sunday, November 25, 2007 7:30 PM
To: rob.howat@gov.bc.ca
Cc: email, planning
Subject: File#26877 DPA#60741

In regard to the development proposed in file#26877, we would like to have noted that over the last three years our well has run dry during the late summer -early fall in spite of only two of us using the water. No watering of lawns just some potted plants for the most part. Our concern is the effect of additional development on the aquifer that is under providing the neighbourhood as is. Other neighbours on Melon Rd. have experienced similar problems with their wells. Last year it took 6-8 weeks before we got water in the well. Some neighbours have trucked in water during the summer. I am trying to get them to contact your office and the R.D.N. directors about this proposal. We hope that this information will be given your consideration when deciding whether to increase the density of housing in this area and its impact on existing households. Yours truly Peter and Dianne Hay. cell# 250 2401467

Have fun while connecting on Messenger! [Click here to learn more.](#)

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Cormie, Susan

From: Sanders, Karen on behalf of email, planning
Sent: Monday, November 26, 2007 8:31 AM
To: Cormie, Susan
Subject: FW: file#26877 and permit application#60741

From: Peter Hay
Sent: Monday, November 26, 2007 7:14 AM
To: rob.howat@gov.bc.ca
Cc: email, planning
Subject: file#26877 and permit application#60741

The e-mail that I sent in regard to this matter did not have my address included-3315 melon road. Thanks Peter and Dianne
 My- 3315 Melon Road-250 2401467

Express yourself with free Messenger emoticons. [Get them today!](#)

Regional District of Nanaimo

**RDN Planning Department
6300 Hammond Bay Road
Nanaimo, BC**

November 26, 2007

Re: Development Permit Application No. 60741

We are responding to the pending development permit for lot #8, located at Clarke, Acton and Burbank Roads. Our residence is located on lot #9 and our primary issue with the proposal is with respect to the water supply.

We have, as well as at least one neighbour that we know of, run out of water at low water levels during the summer. Therefore, our concern is that further development in this area could negatively impact the sustainability of the existing aquifer.

Sincerely,

Mark Girard

3312 Melon Road
Qualicum Beach, BC V9K2J5

Sanders, Karen

From: Yurgen Menninga [ymenninga@chartwell-consultants.com]
Sent: Tuesday, November 27, 2007 3:59 PM
To: email, planning
Subject: Clark/Acton/Burbank rd subdivision

Hello.

I am writing in regards to the proposed subdivision (the 'subdivision') at Clark, Acton, and Burbank Roads in Hilliers, which I believe is your file # 60741.

My family owns Lots 1&2 Plan V1P1981 Cameron Land District, which is kitty-corner to the north boundary of the subdivision at Burbank Road. Our concern relates to the possible construction of Burbank Road between Acton Road southwards to the subdivision - if this section of Burbank Road is built to access the subdivision, the road construction would be parallel and be adjacent to our property line for approximately 140 metres.

We have a fence along this section of Burbank Road which has been in existence for about 50 years or more. It has been maintained such that it is still functioning to keep our sheep in, and to keep dogs and other predators out of our sheep pen. This fence is on the Burbank Road right-of-way for some sections.

I am not sure of the legal requirements that may exist for protecting fence lines, or whether there is grandfather protection in this case of the fence being on the right-of-way. Our request is that the integrity of the fence be maintained through the road construction, excavation, and ditching of Burbank Road, or that it be replaced and relocated along our property line with 9-strand, 48" high page wire, suitable to last another 50 years.

Hopefully this can be accommodated, and become a condition of the subdivision permit.

Please feel free to reach me if you would like to discuss this further.

Regards, Yurgen and Alfred Menninga.
(604)734-3576

| RDN REC & PARKS | |
|-----------------|----------|
| GMR & P | CAO |
| MGR Parks | MGR Rec |
| Aquatics | Aquatics |
| NOV 19 2007 | |
| Rec | |

Local Government Program Services

...programs to address provincial-local government shared priorities

| RDN | |
|-------------|--------|
| CAO | GMR&PS |
| GMDS | GMR&PS |
| GMS | GMS |
| OCT 25 2007 | |
| CHAIR | BOARD |

UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

October 23, 2007

School District 69 (Qualicum)
P.O. Box 430
Parksville, BC V9P 2G5

Attention: Bernice Hannam, Secretary Treasurer

Re: School Community Connections Grant Program
Request for application deadline extension

Administration provided
by UBCM

Funding provided by
Province of B.C.



BRITISH
COLUMBIA

The Best Place on Earth

For program
information, visit

www.civicnet.bc.ca
under
Programs & Services

Local Government
Program Services

LGPS Secretariat

Municipal House
545 Superior St
Victoria, BC, V8V 1T7

Phone: (250) 356-5134
Fax: (250) 356-5119

Dear Bernice Hannam,

Thank you for your recent request for an extension to your School Community Connections application deadline. We have reviewed your request and are able to offer an extension to January 15, 2008.

If you have any questions or concerns in regard to this correspondence please feel free to contact me at (250) 356-0876 or by e-mail at sclark@civicnet.bc.ca

Sincerely,

Sue Clark
Program Officer

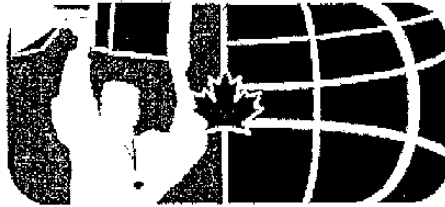
cc: Chair and Board, Regional District of Nanaimo

RECEIVED

OCT 25 2007

REGIONAL DISTRICT
of NANAIMO

WORLD UNDER 17 HOCKEY CHALLENGE
LE CHALLENGE MONDIAL DE HOCKEY DES MOINS DE 17 ANS



ALBERNI VALLEY FC
1000 TOWN SQUARE 19971

November 19, 2007

Joe Stanhope, Chair
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

Dear Mr. Stanhope:

Re: 2009 World Under 17 Hockey Challenge - Letter of Support for the Island Coastal Economic Trust Application

The 2009 World Under 17 Hockey Challenge Society requests the support of the Board of the Regional District of Nanaimo (RDN) for our application for funding from the Island Coastal Economic Trust (ICET) to assist with the costs of hosting the 2009 World Under 17 Hockey Challenge. ICET funding is necessary to meet the unique needs of hosting this competition as a regional event in six central Island communities including the Alberni Valley, Nanaimo, the Cowichan Valley, the Comox Valley, Campbell River and Parksville. ICET funding will also help us to maximize the national and international marketing opportunities of such a prestigious event and to position our communities to take advantage of 2010 Olympic opportunities.

On November 3, you met with Ryan Robbins of Hockey Canada at Oceanside Place. Mr. Robbins was very impressed with your facility and the personnel from your community. Hockey Canada has fully endorsed our regional approach to the event and a tentative game schedule has been drafted providing Oceanside Place with 3 games.

This event will bring to your community the best future talent in hockey. Dozens of current and past NHL players first burst onto the international scene at the World Under 17 Hockey Challenge. Current professional players having participated in this event include Roberto Luongo, Joe Sakic and Jerome Iginla. It will be an opportunity for your local organizing committee to celebrate our Canadian national game and support youth participation in sport.

OUR GAME. OUR FUTURE

2009 World Under 17 Hockey Challenge
3737 Roger Street
Port Alberni, BC, V9Y 8E3

National and International attention to this region will be unprecedented during this event as four European Countries, the United States and five regional Canadian teams will be represented. The national and international press will be using this event as a dry run leading up to the 2010 Olympic Winter Games in Vancouver/Whistler.

We greatly appreciate the support provided so far by the local organizing committee in Oceanside. Mike Chestnut, Superintendent of Recreation Facilities, has been an invaluable resource and we look forward to working closely with him and the local organizing committee to maximize the benefits that the World Under 17 Hockey Challenge can bring to your community. Your strong support of our ICET application will go a long way toward helping us achieve these benefits.

It is our goal to have all of the letters of support into the ICET Committee by early January 2008. If we are able to receive your letter before Christmas that will help us meet this timeline. Thank you for your continued support.

Yours truly

Ron Paulson
Chair

c. Mike Chestnut, Superintendent of Recreation Facilities
Sandra Pearson, RDN Parks and Recreation
Carol Mason, RDN CAO

OUR GAME. OUR FUTURE

2009 World Under 17 Hockey Challenge
3737 Roger Street
Port Alberni, BC, V9Y 8E3



| | |
|--------------------------|------------|
| KUN MEFOKI | |
| CAO APPROVAL <i>(CW)</i> | |
| EAP | |
| COW | |
| NOV 26 2007 | |
| R-D | |
| BOARD | ✓ NOV 27th |

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: November 22, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Review of Changes to Grants in Aid for Facility Improvements

PURPOSE:

To examine our grant in aid criteria regarding supporting capital improvements to non-owned community facilities.

BACKGROUND:

At its October 23, 2007 meeting the Board was advised that an application for a grant in aid from the Royal Canadian Air Cadets, 893 Beaufort Squadron had been denied. The Squadron requested a grant from our general grant in aid program to cover the cost of installing windows in a hangar at the Qualicum Beach airport. The building is a facility owned by the Town of Qualicum Beach but offered at no cost to the Air Cadets for their program purposes. The grant in aid policy does not provide grants for non-owned facility improvements. The Squadron was advised that they should re-submit an application for costs which do qualify for consideration and having understood the policy more clearly have indicated that they have other items which they could submit. In light of this particular situation, the Board supported the following motion:

That staff review the existing grants-in-aid policy and criteria and propose changes which would allow applicants such as the Royal Canadian Air Cadets 893 Beaufort Squadron to receive grants when legal ownership of the building is in question.

As background, in early February 2006 the Board received and approved recommendations in a staff report which reviewed the criteria for general grants in aid. The report was responding to a \$25,000 request from the Vancouver Island Biosphere to fund the development of a business plan and while the recommendations from that report do not directly compare to the Squadron request, the Board did confirm the criteria in the policy which include:

Grants-in-aid are not available for:

- Annual operating expenses
- Wages, salaries or other fees for service (remuneration)
- Capital improvements to rented or leased premises

Subsequently, in November 2006 the Board considered and adopted recommendations to change the way capital improvements to community facilities would be supported through the District 69 Recreation Services grant in aid program. The following is a summary of the background material presented in that report:

1. During two Regional Services reviews the following principles were adopted with respect to funding facilities:
 - Regionally owned facilities would be cost shared for operations and capital
 - Municipally owned facilities would be cost shared for operations only
2. Recreation services budgets in District 69 fund the capital and operating costs for regional recreation facilities (Oceanside Place and Ravensong Aquatic Center). Parksville, Qualicum Beach and Electoral Areas 'E', 'F', 'G' and 'H' share in those requisitions.
3. Limited grants in aid had been provided in District 69 to Electoral Area based recreation commissions/societies, some of which had been used for facility maintenance.
4. The District 69 Recreation Master plan recommended decentralizing recreation program delivery and supporting some development of facilities outside of municipal boundaries.
5. A desire to assist with operational and capital funds for Electoral Area based community facilities, some of which are not owned or operated by the Regional District.

As a response to concerns that we had, in a limited fashion, provided funds for non-Regionally owned facilities through the District 69 Recreation grant in aid program, the District 69 Recreation grant in aid program criteria was revised. Capital costs of any kind no longer qualify for a grant in aid. Additionally, all of the District 69 Electoral Area Community Parks, as well as the Electoral Area 'C' Community Park bylaws were amended to add the following language:

Community Parks is established as a service for the purpose of acquiring, developing, operating and maintaining land and facilities on land acquired by the Regional District of Nanaimo and designated as community park land *and to provide assistance for the operations and improvement of buildings owned and operated by incorporated non-profit organizations for the purpose of providing recreation and cultural opportunities to residents within Electoral Area "*.

To summarize the current state of our grant in aid policies; there is a clear separation between capital funding and program funding with capital funding limited to supporting facilities that are owned by the organization making the application.

An alternative to requiring outright ownership is to allow consideration for capital improvements where the organization has a long term lease – for example a lease exceeding 10 years.

ALTERNATIVES:

1. Receive this report for information and make no changes to the current general grant in aid criteria.
2. Amend the general grant in aid criteria to permit capital improvement funding where the organization has a long term facility lease of ten years or more.

FINANCIAL IMPLICATIONS:

Alternative 1

There are no financial implications with respect to the total amount of grant in aid funds being raised at this time, which is \$42,500. Of this amount approximately \$24,000 is raised within District 69.

The main implications arise with regard to the rationale of funding municipally owned facilities with regionally raised funds. As outlined above, we have established a principle of sharing in capital costs where the facility is owned by the Regional District itself. In a similar way, the general grant in aid program allows capital requests to qualify where the building is owned by the organization applying for a grant. The amendment of the Electoral Area Community Parks bylaws to fund capital improvements for facilities outside of municipal boundaries also separates facility funding within a single jurisdiction from the collectively raised funds.

Alternative 2

Under this alternative capital improvements would be considered where the applicant had evidence of a facility lease exceeding ten years. For leased premises, staff recommend that the facility must be owned by a non profit organization – which could mean by a school district or perhaps a national religious or similar non profit organization. Staff would recommend however, that municipally owned facilities be excluded in accordance with the principle of funding only operating costs for non-Regionally owned facilities. If this last condition was supported, this alternative would still not address the Beaufort Squadron situation.

There are unquantifiable risks with funding non-owned facilities. The organization might dissolve and terminate the lease early and/or the landlord might terminate the lease prior to the end of the term. On the other hand, much the same could be said of owned facilities – the organization could sell the facility etc. In the latter case, there is at least some chance that the funds would be returned to the community through the organization in a different form such as programming.

SUMMARY/CONCLUSIONS:


Staff were asked to review our general grant in aid criteria and propose changes which would allow organizations in non-owned facilities to qualify for grants for capital improvements. This report outlines the results following reviews of both our general grant in aid and the District 69 Recreation grant in aid program in 2006. The general grant in aid criteria remained unchanged but the District 69 Recreation program criteria was amended to remove capital improvement grants altogether. In its place, in District 69, were amendments to Electoral Area Community Parks bylaws which now allow other organization owned facilities outside of municipal boundaries to qualify for funding from the Electoral Area itself. The policies reflect the general principle that capital funds should be provided only where the facility is owned by the organization itself.

Staff also outlined an alternative of allowing applicants to qualify if they are operating in a facility owned by another non-profit organization and can demonstrate a long term lease of ten years or more. Staff recommend that municipally owned facilities be excluded in accordance with our Regional services cost sharing principles in place at this time.

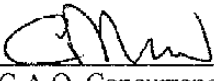
Our conclusion is that there is no compelling reason to make any changes at this time.

RECOMMENDATION:

That this report be received for information and that no changes be made to the general grant in aid program criteria.



Report Writer



C.A.O. Concurrence

COMMENTS: