

REGIONAL DISTRICT OF NANAIMO

**BOARD MEETING
TUESDAY, MAY 22, 2007**

A D D E N D U M

PAGES

LATE DELEGATIONS (Requires motion)

2 **Gary Tuyls, re Nanaimo Airport.**

UNFINISHED BUSINESS

BYLAWS

For Adoption.

3 **Bylaw No.'s 1509, 1510, 1508 – Bylaws to Establish the Meadowood Fire Protection Service Area. (All Directors – One Vote)**

These bylaws establish the service, authorize the loan funding, and dedicate a portion of community parkland to locate a firehall in the Meadowood area in Electoral Area 'F'.

1. That "Meadowood Fire Protection Service Area Establishment Bylaw No. 1509, 2006", be adopted.
2. That "Meadowood Fire Protection Service Loan Authorization Bylaw No. 1510, 2006", be adopted.
3. That "Electoral Area 'F' Community Parkland Re-dedication Bylaw No. 1508, 2006", be adopted.

ADMINISTRATOR'S REPORT

4-7 Amendment to Financial Plan for Meadowood Fire Protection Service – "Regional District of Nanaimo Financial Plan 2007 to 2012 Amendment Bylaw No. 1526.01, 2007". (All Directors – Weighted Vote)

Burgoyne, Linda

From: gary Tuyls [garytuyls@yahoo.com]
Sent: Tuesday, May 22, 2007 10:06 AM
To: Burgoyne, Linda
Subject: delegation request

Hi Linda,

We spoke earlier today regarding presenting as a delegation for tonights RDN meeting. My name is Gary Tuyls, 4945 Bella Vista Cres. Nanaimo, v9v1m5, 756.0283. I would like to present as a delegation opposed to the airport expansion. My presentation will be less than 5 minutes, I will be leaving here soon and unable to get back online til around 5:30. So if you have other info unfortunately I will not be available until then to reply.

Cheers and have a good day. Gary

Fussy? Opinionated? Impossible to please? Perfect. Join Yahoo!'s user panel and lay it on us.
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MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: April 21, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Adoption of Bylaws to Establish the Meadowood Fire Protection Service Area

PURPOSE:

To summarize the results of the petition regarding the Meadowood Fire Protection Service Area and to submit the bylaws for final adoption.

BACKGROUND:

Commencing February 12, 2007 and ending on March 9, 2007 approximately 428 property owners were petitioned to establish a service to construct a new firehall in the Meadowood area north of the existing Dashwood fire protection area. The petition was successful, with 268 (270 including two late returns) petitions returned supporting the initiative. The petition was approved by 63% of owners in the service area. This is a significant accomplishment and staff wish to acknowledge the tremendous initiative and continuous efforts by a dedicated number of local property owners.

In conjunction with the petition, residents in Electoral Area 'F' considered a bylaw to dedicate a portion of community parkland in the neighbourhood for a firehall location. Bylaw No. 1508 was submitted to the public through an alternative approval process. Five (5) petitions (1% of the property owners) were returned from owners who were opposed to the initiative, therefore the bylaw is deemed to have received the assent of electors and may be adopted.

The bylaws were initially introduced in November 2006 and have been returned to the Regional Board for adoption.

RECOMMENDATION:

- (1) That "Meadowood Fire Protection Service Area Establishment Bylaw No. 1509, 2006" be adopted.
- (2) That "Meadowood Fire Protection Service Loan Authorization Bylaw No. 1510, 2006 be adopted.
- (3) That "Electoral Area 'F' Community Parkland Re-dedication Bylaw No. 1508, 2006" be adopted.

[Signature]
Report Writer

[Signature]
C.A.O. Concurrence

TO: C. Mason
Chief Administrative Officer

DATE: April 21, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Amendment to Financial Plan for Meadowood Fire Protection Service

PURPOSE:

To introduce "Regional District of Nanaimo Financial Plan 2007 to 2012 Amendment Bylaw No. 1526.01, 2007" for adoption.

BACKGROUND:

The establishing bylaws for the Meadowood Fire Protection Service have been recently adopted. Staff are now working with a community steering committee to plan, design and construct the firehall, order vehicles and commence training new recruits. To meet some of the operating costs associated with the new recruits the steering committee has submitted a budget of \$14,000. This will cover training courses, medicals for the new personnel as well as basic training pay. The Regional District has sufficient cash resources to cover these costs pending the 2008 taxation year and staff recommend amending the 2007 budget and financial plan for this purpose.

ALTERNATIVES:

1. Amend the 2007 budget as outlined above and adopt an amended 2007 to 2012 financial plan bylaw.
2. Do not proceed at this time.

FINANCIAL IMPLICATIONS:

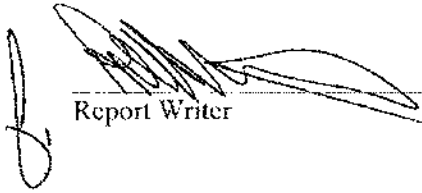
There are no other alternative sources of funds for this purpose. We do not have the authority to budget for services without taxation authority. Now that the Meadowood Fire Protection Service establishing bylaws are adopted we have the authority, but cannot collect the funds until 2008. A budget expenditure of \$14,000 can be approved for 2007 for staff training. The funds required will not affect the Regional District's cash balances and will be recovered in the 2008 tax requisition under the Meadowood Fire Protection Service Area function. Staff recommend proceeding with a bylaw amendment.


SUMMARY/CONCLUSIONS:

Bylaw 1526.01 will amend the 2007 annual budget to provide \$14,000 to meet start up training costs for new recruits for the Meadowood Fire Protection Service. Although we cannot collect taxes to cover the costs in 2007, by administrative practice, this is permitted. The expenses will be paid for on a one time deferred basis and taxes will be collected retroactively in 2008.

RECOMMENDATIONS:

1. That "Regional District of Nanaimo Financial Plan 2007 to 2012 Amendment Bylaw No. 1526.01, 2007" be introduced and read three times.
2. That "Regional District of Nanaimo Financial Plan 2007 to 2012 Amendment Bylaw No. 1526.01, 2007" having received three readings be adopted.


Report Writer


C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1526.01

**A BYLAW TO AMEND THE 2007
TO 2012 FINANCIAL PLAN**

WHEREAS the Regional District of Nanaimo shall pursuant to Section 815 of the *Local Government Act*, adopt by bylaw a five year financial plan;

AND WHEREAS the Board wishes to provide for start up costs for the Meadowood Fire Protection Service;

AND WHEREAS, the Board has considered and approves the amendments to the financial plan;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. "Regional District of Nanaimo Financial Plan 2007 to 2012 Bylaw No. 1526, 2007" is hereby amended by deleting Schedule 'A' and substituting Schedule 'A' attached to this bylaw.
2. This bylaw may be cited as "Regional District of Nanaimo Financial Plan 2007 to 2012 Amendment Bylaw No. 1526.01, 2007".

Introduced and read three times this 22nd day of May, 2007.

Adopted this 22nd day of May, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

	2007	2008	2009	2010	2011	2012
Revenues						
Property taxes	(24,103,937)	(25,146,974)	(26,127,316)	(27,087,551)	(27,994,407)	(28,917,420)
Parcel taxes	(2,568,670)	(2,784,976)	(2,982,368)	(3,109,206)	(3,179,530)	(3,331,464)
	<u>(26,672,607)</u>	<u>(27,931,950)</u>	<u>(29,109,684)</u>	<u>(30,196,757)</u>	<u>(31,173,937)</u>	<u>(32,248,884)</u>
Municipal agreements	(215,180)	(215,465)	(219,774)	(224,169)	(228,652)	(233,225)
Operating revenues	(1,863,020)	(1,877,368)	(1,744,944)	(1,754,186)	(1,773,501)	(1,793,197)
Interest income	(385,000)	(388,000)	(388,850)	(388,850)	(388,850)	(388,850)
Transit fares	(3,284,815)	(3,348,633)	(3,413,709)	(3,480,067)	(3,547,733)	(3,616,733)
Landfill tipping fees	(8,300,000)	(8,549,000)	(8,805,470)	(9,069,634)	(9,069,634)	(9,069,634)
Recreation fees	(421,510)	(429,940)	(438,539)	(447,310)	(456,256)	(465,382)
Recreation facility rentals	(522,510)	(532,960)	(543,619)	(554,491)	(565,580)	(576,892)
Recreation vending sales	(22,100)	(22,100)	(22,100)	(22,100)	(22,100)	(22,100)
Recreation concession	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)
Recreation - other	(279,070)	(284,616)	(290,274)	(296,045)	(301,931)	(307,935)
Utility user fees	(3,156,793)	(3,360,387)	(3,486,986)	(3,592,050)	(3,700,428)	(3,813,085)
Operating grants	(4,613,365)	(3,833,925)	(3,911,906)	(3,971,251)	(4,041,981)	(4,124,125)
Planning grants	(170,120)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Grants in lieu of taxes	(87,830)	(87,830)	(87,830)	(87,830)	(87,830)	(87,830)
Interdepartmental recoveries	(2,954,205)	(3,032,981)	(3,113,970)	(3,197,238)	(3,282,849)	(3,370,777)
Transfer from reserves	(5,366,260)	(44,400)	(4,400)	(4,400)	(64,400)	(84,400)
Miscellaneous	(4,508,900)	(4,682,946)	(4,128,428)	(3,983,146)	(3,966,457)	(3,724,495)
Prior year (surplus)/deficit	(11,906,446)	(5,154,017)	(4,179,688)	(3,061,605)	(3,357,760)	(4,016,036)
Total Revenues	<u>(74,719,221)</u>	<u>(63,790,668)</u>	<u>(63,903,673)</u>	<u>(64,344,858)</u>	<u>(66,043,379)</u>	<u>(67,957,082)</u>
Expenditures						
Administration	2,699,258	2,707,007	2,714,835	2,722,742	2,727,219	2,731,723
Community grants	53,132	51,500	51,500	51,500	51,500	51,500
Legislative	312,690	373,613	313,613	313,613	373,613	313,613
Professional fees	2,042,770	1,517,631	1,490,631	1,473,331	1,477,631	1,580,131
Building Ops	2,106,970	2,047,905	2,066,410	2,085,224	2,112,429	2,140,086
Veh & Equip ops	4,652,678	4,697,755	4,784,928	4,854,547	4,937,114	4,986,177
Operating Costs	11,820,910	10,453,033	11,042,771	11,332,789	11,462,247	11,615,376
Program Costs	341,536	341,738	341,841	342,145	342,350	342,556
Wages & Benefits	17,945,802	18,530,239	18,870,144	19,227,339	19,630,181	19,986,260
Transfer to other gov't/org	3,649,685	4,200,484	4,321,676	4,452,587	4,581,859	4,689,653
Debt financing	7,301,520	6,931,731	7,129,296	6,978,455	5,525,834	5,145,604
Contributions to reserve funds	5,546,495	4,349,771	5,852,469	5,062,410	7,989,151	8,904,945
Capital	10,651,371	2,930,604	1,807,642	2,030,024	809,789	604,356
SubTotal	<u>69,586,204</u>	<u>59,133,011</u>	<u>60,787,856</u>	<u>60,926,716</u>	<u>62,020,917</u>	<u>63,091,981</u>
New debt		480,169	56,012	62,382	15,424	260,621
Total expenditures	<u>69,586,204</u>	<u>59,613,180</u>	<u>60,843,868</u>	<u>60,989,098</u>	<u>62,036,341</u>	<u>63,352,602</u>
(Surplus)/deficit	<u>(5,147,017)</u>	<u>(4,177,688)</u>	<u>(3,059,805)</u>	<u>(3,365,760)</u>	<u>(4,007,038)</u>	<u>(4,604,480)</u>
Source and Application of Funds						
Capital Fund						
Source of Funds						
Transfers from Operating	(10,651,371)	(2,930,604)	(1,807,642)	(2,030,024)	(809,789)	(604,356)
Transfers from Reserve Funds	(1,209,050)	(4,899,090)	(3,744,250)	(2,170,350)	(12,338,688)	0
Borrowed Funds	(2,563,660)	(335,035)	(669,245)	(180,360)	(2,888,288)	(1,562,545)
Unexpended bylaw funds	(705,000)	0	0	0	0	0
Bylaw funds on hand	0	0	0	0	0	0
Other sources	(490,000)	(120,000)	(300,000)	0	(2,225,600)	0
Total Sources of Funds	<u>(15,619,281)</u>	<u>(8,284,729)</u>	<u>(6,521,137)</u>	<u>(4,380,734)</u>	<u>(16,262,365)</u>	<u>(2,166,901)</u>
Funds Applied						
Operating capital	12,350,421	7,949,694	5,851,892	4,200,374	15,374,077	604,356
Unexpended capital funds	705,000	0	0	0	0	0
Loan authorizations	2,563,660	335,035	669,245	180,360	2,888,288	1,562,545
Total Funds Applied	<u>15,619,281</u>	<u>8,284,729</u>	<u>6,521,137</u>	<u>4,380,734</u>	<u>18,262,365</u>	<u>2,166,901</u>
Reserve Funds						
Transfers from Operating Fund	(5,544,509)	(4,348,271)	(5,850,969)	(5,060,910)	(7,987,651)	(8,903,446)
Transfers from Operating Fund	(692,504)	(568,174)	(147,573)	(494,910)	(692,087)	(1,108,932)
Other Sources (DOC's etc)	(5,060,350)	(4,148,000)	(9,555,000)	(13,730,000)	255,600	(4,130,000)
Transfers to Capital Fund	1,171,050	4,861,090	3,706,260	2,170,350	12,338,688	0
Transfers to Operating Fund	0	0	0	0	0	(80,000)
Total Reserve Fund Transactions	<u>(9,465,552)</u>	<u>(3,638,681)</u>	<u>(11,701,219)</u>	<u>(16,622,060)</u>	<u>4,605,137</u>	<u>(13,034,946)</u>