

REGIONAL DISTRICT OF NANAIMO

**COMMITTEE OF THE WHOLE
TUESDAY, APRIL 10, 2007
7:00 PM**

(RDN Board Chambers)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

4 **Tom Bird, Brian Dane, Ian Birtwell**, re Island Scallops Proposal.

MINUTES

5-13 Minutes of the regular Committee of the Whole meeting held March 13, 2007.

COMMUNICATIONS/CORRESPONDENCE

14-15 **James Warren, Comox Strathcona Regional District**, re Local Calling Area Expansion - Southern Baynes Sound and Northern Portions of the Regional District of Nanaimo.

16-45 **Douglas Backhouse, Island Corridor Foundation**, re Grant-in-Aid Application Request to Offset Property Taxes to RDN - \$109,575.45.

BUSINESS ARISING FROM THE MINUTES

CORPORATE ADMINISTRATION SERVICES

FINANCE & INFORMATION SERVICES

46-58 2006 Consolidated Financial Statements.

59-65 Southern Community Sewer Service Area Capital Charge Bylaw No. 1257.

66-69 District of Lantzville Sewer Benefiting Area Bylaw No. 1527.

70-73 City of Nanaimo Municipal Benefiting Area Amendment Bylaw No. 1216.03.

74-77 Duke Point Sewer Local Service Area Capital Charge Bylaw No. 1523.

DEVELOPMENT SERVICES

PLANNING

78-82 2006 Statistics Canada Census Information.

ENVIRONMENTAL SERVICES

SOLID WASTE

83-84 Rubber Tire Wheel Loader for Church Road Transfer Station -- Tender.

UTILITIES

85-109 Water Service Areas - User Rate Review- Bylaw No's 1468.03, 619.14, 1172.08, 1383.04, 700.15, 1434.03, 1097.10.

RECREATION AND PARKS SERVICES

110-113 Nanaimo and District Track and Field – Letter of Support.

TRANSPORTATION SERVICES

114-128 2007/2008 Annual Operating Agreement -- RDN/BC Transit.

COMMISSION, ADVISORY & SELECT COMMITTEE

Regional Growth Monitoring Advisory Committee/State of Sustainability Project.

129-131 Minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held March 15, 2007. (for information)

Transit Select Committee:

132-138 Minutes of the Transit Select Committee meeting held March 22, 2007. (for information)

That staff be directed to advise BC Transit that the RDN is interested in taking advantage of the increased funding for expansion and that staff be directed to bring back options to the Board that provides detailed information on the financial impacts to the participants.

Drinking Water Watershed Protection Stewardship Committee.

139-143 Minutes of the Drinking Water Watershed Protection Stewardship Committee meeting held February 7, 2007. (for information)

District 69 Recreation Commission.

144-148 Minutes of the District 69 Recreation Commission meeting held March 15, 2007. (for information)

Area 'A' Recreation and Culture Services Master Plan Project Advisory Committee.

149-154 Minutes of the Area 'A' Recreation and Culture Services Master Plan Project Advisory Committee meeting held March 12 and April 2, 2007. (for information)

Area 'E' Parks and Open Spaces Advisory Committee.

155-157 Minutes of the Area 'E' Parks and Open Spaces Advisory Committee meeting held February 5, 2007. (for information)

Area 'H' Parks and Open Spaces Advisory Committee.

158-159 Minutes of the Area 'H' Parks and Open Spaces Advisory Committee meeting held February 16, 2007. (for information)

Verbal Reports As Available:

Arrowsmith Water Service Management Committee

Deep Bay Harbour Authority

Island Corridor Foundation

Mt. Arrowsmith Biosphere Foundation

Municipal Finance Authority

Municipal Insurance Association

North Island 911 Corporation

Oceanside Tourism Association

Regional Library Board

Regional Transportation Advisory Committee

Treaty Advisory Committee

Vancouver Island Health Authority – Joint Capital Planning Committee

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

BOARD INFORMATION (Separate enclosure on blue paper)

ADJOURNMENT

IN CAMERA

Burgoyne, Linda

From: David Bartram [DWBartram@shaw.ca]
Sent: Monday, March 26, 2007 8:50 AM
To: 'Tom Bird'; 'Brian Dane'; 'Birtwells'
Cc: Burgoyne, Linda
Subject: Island Scallops Proposal

Tom, Brian & Ian:

My understanding from our meeting on Saturday was that you want to make a presentation at the Committee of the Whole meeting on the 10th of April (five minutes) on the Island Scallops proposal to modify the use of their water lease located 1000 metres from the Bowser Shoreline. Your presentation proposes to advise the RDN Board of Directors that there are many unanswered questions. Therefore, given the social, economic and environmental impacts of this proposal on the residents in Electoral Area H and the Region, your group would like the RDN to send a letter to the provincial and federal government asking that they do a full social, economic and environmental study on the proposal.

I have included Linda Burgoyne's email address so that you may communicate with her to be placed on the agenda.

Dave Bartram
RDN Director
Electoral Area H

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING HELD ON TUESDAY, MARCH 13, 2007 AT 7:10 PM
IN THE RDN BOARD CHAMBERS

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director S. Herle	City of Parksville
Alternate	
Director J. Wilson	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Alternate	
Director J. Cameron	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director J. Manhas	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Senior Manager, Corporate Administration
J. Finnie	General Manager of Environmental Services
D. Trudeau	General Manager of Transportation Services
P. Thorkelsson	General Manager of Development Services
T. Osborne	General Manager of Recreation & Parks
P. Thompson	Manager of Long Range Planning
N. Tonn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Wilson and Cameron to the meeting.

DELEGATIONS

John Olsen, Oceanside Coalition for Strong Communities, re Trade, Investment and Labour Mobility Agreement (TILMA).

Mr. Olsen raised the Coalition's concerns with the Trade, Investment and Labour Mobility Agreement between the governments of British Columbia and Alberta and urged the Board to seek immediate suspension of the agreement until consultations can be carried out between all local governments, professional associations, labour skills certification bodies, labour unions, business organizations, post-secondary education and training institutions and residents.

Blain Sepos & Al Tully, re Oceanside Tourism Association 2006 Highlights and 2007 Plans.

Mr. Sepos and Mr. Tully presented highlights of the Oceanside Tourism Association's activities in 2006 and their plans for the coming year.

MINUTES

MOVED Director McNabb, SECONDED Director Young, that the minutes of the Committee of the Whole meeting held February 13, 2007 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Charles Pinker, Mountain Fire Protection Improvement District, re Property Requirements for Fire Hall.

MOVED Director McNabb, SECONDED Director Young, that the correspondence received from the Mountain Fire Protection Improvement District regarding the use of Lot 12, Section 14, Range 4, Mountain Land District, Plan VIP800 for fire department purposes, be received.

CARRIED

Carole Wright, Nanaimo Search and Rescue, re Property for Nanaimo Search and Rescue.

MOVED Director McNabb, SECONDED Director Young, that the correspondence received from Nanaimo Search and Rescue regarding assistance in locating property for the construction of a building for Nanaimo Search and Rescue be received.

CARRIED

CORPORATE ADMINISTRATION SERVICES

ADMINISTRATION

Meeting Schedule for the Remainder of 2007.

MOVED Director Holme, SECONDED Director Bartram, that the information attached to the staff report on meeting dates for Board members for the remainder of 2007 be received for information.

CARRIED

Electronic Meetings Regulation.

MOVED Director McNabb, SECONDED Director Herle, that the information on the Regional District Electronic Meetings Regulation be received for information.

CARRIED

FINANCE & INFORMATION SERVICES

Regional District of Nanaimo 2007 to 2012 Financial Plan Bylaw No. 1526.

MOVED Director Bartram, SECONDED Director Sperling, that "Regional District of Nanaimo Financial Plan 2007 to 2012 Bylaw No. 1526, 2007" be introduced and read three times.

CARRIED

MOVED Director Bartram, SECONDED Director Sperling, that "Regional District of Nanaimo Financial Plan 2007 to 2012 Bylaw No. 1526, 2007" having received three readings be adopted.

CARRIED

2007 Parcel Tax Rate Bylaws – Water and Sewer Utility Services – Bylaws No. 1481.01, 1181.07, 1182.07, 1184.07, 1185.07, 1186.07, 1188.07, 1189.07, 1190.06, 1191.07, 1192.07, 1193.07, 1336.04, 1371.03, 1482.01, 1483.01 and 1525.

Bylaw No. 1481.01.

MOVED Director Holme, SECONDED Director Bartram, that “Nanoose Bay Peninsula Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1481.01, 2007” be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that “Nanoose Bay Peninsula Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1481.01, 2007” having received three readings be adopted.

CARRIED

Bylaw No. 1181.07.

MOVED Director Holme, SECONDED Director Bartram, that “Decourcey Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1181.07, 2007” be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that “Decourcey Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1181.07, 2007” having received three readings be adopted.

CARRIED

Bylaw No. 1182.07.

MOVED Director Holme, SECONDED Director Bartram, that “Fairwinds Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1182.07, 2007” be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that “Fairwinds Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1182.07, 2007” having received three readings be adopted.

CARRIED

Bylaw No. 1184.07.

MOVED Director Holme, SECONDED Director Bartram, that “French Creek Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1184.07, 2007” be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that “French Creek Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1184.07, 2007” having received three readings be adopted.

CARRIED

Bylaw No. 1185.07.

MOVED Director Holme, SECONDED Director Bartram, that “French Creek Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1185.07, 2007” be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that “French Creek Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1185.07, 2007” having received three readings be adopted.

CARRIED

Bylaw No. 1186.07.

MOVED Director Holme, SECONDED Director Bartram, that "French Creek Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1186.07, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "French Creek Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1186.07, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1188.07.

MOVED Director Holme, SECONDED Director Bartram, that "Nanoose Bay Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1188.07, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Nanoose Bay Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1188.07, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1189.07.

MOVED Director Holme, SECONDED Director Bartram, that "Nanoose Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1189.07, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Nanoose Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1189.07, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1190.06.

MOVED Director Holme, SECONDED Director Bartram, that "Pacific Shores Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1190.06, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Pacific Shores Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1190.06, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1191.07.

MOVED Director Holme, SECONDED Director Bartram, that "San Pareil Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1191.07, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "San Pareil Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1191.07, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1192.07.

MOVED Director Holme, SECONDED Director Bartram, that "Surfside Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1192.07, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Surfside Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1192.07, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1193.07.

MOVED Director Holme, SECONDED Director Bartram, that "Surfside Properties Water Supply Specified Area Parcel Tax Rate Amendment Bylaw No. 1193.07, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Surfside Properties Water Supply Specified Area Parcel Tax Rate Amendment Bylaw No. 1193.07, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1336.04.

MOVED Director Holme, SECONDED Director Bartram, that "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.04, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.04, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1371.03.

MOVED Director Holme, SECONDED Director Bartram, that "Englishman River Community Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1371.03, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Englishman River Community Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1371.03, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1482.01.

MOVED Director Holme, SECONDED Director Bartram, that "Melrose Terrace Community Water Service Area Parcel Tax Rate Amendment Bylaw No. 1482.01, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Melrose Terrace Community Water Service Area Parcel Tax Rate Amendment Bylaw No. 1482.01, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1483.01.

MOVED Director Holme, SECONDED Director Bartram, that "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.01, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.01, 2007" having received three readings be adopted.

CARRIED

Bylaw No. 1525.

MOVED Director Holme, SECONDED Director Bartram, that "Crime Prevention and Community Justice Support Service Parcel Tax Rate Bylaw No. 1525, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Crime Prevention and Community Justice Support Service Parcel Tax Rate Bylaw No 1525, 2007" having received three readings be adopted.

CARRIED

Nanaimo Regional Hospital District Annual Budget Bylaw No. 141.

MOVED Director Brennan, SECONDED Director McNabb, that a 2007 Regional Hospital District annual budget which raises \$5,389,907 in property taxes be approved including 2007 capital project and equipment allowances in the following amounts:

Capital grants (from current property taxes)	\$ 2,400,000
Capital grants (borrow up to)	\$ 400,000

CARRIED

MOVED Director Brennan, SECONDED Director McNabb, that "Nanaimo Regional Hospital District Annual Budget Bylaw No. 141, 2007" be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director McNabb, that "Nanaimo Regional Hospital District Annual Budget Bylaw No. 141, 2007" having received three readings be adopted.

CARRIED

MOVED Director Brennan, SECONDED Director McNabb, that staff be authorized to advise the Municipal Finance Authority to secure 20 year long term borrowing for the final state of the Phase II project in the fall of 2007.

CARRIED

Funding Request – Qualicum Beach Lawn Bowling Club.

MOVED Director McNabb, SECONDED Director Herle, that staff advise the Qualicum Beach Lawn Bowling Club that their application for financial assistance does not qualify under our grants-in-aid policy at this time.

CARRIED

Funding Request – North Island Film Commission.

MOVED Director Herle, SECONDED Director Bartram, that staff advise the Vancouver Island North Film Commission that their request for financial assistance does not qualify under our grants-in-aid policy at this time.

CARRIED

DEVELOPMENT SERVICES

PLANNING

Proposed Work Plan and Consultation Plan for the Regional Growth Strategy Review.

MOVED Director Bartram, SECONDED Director McNabb, that the Regional District of Nanaimo:

1. Proceed with a review of the Regional Growth Strategy.
2. Endorse the proposed four phase work plan as outlined in Attachment 1 titled "Regional Growth Strategy Review Proposed Work Plan, March 1, 2007".

CARRIED

ENVIRONMENTAL SERVICES

LIQUID WASTE

Greater Nanaimo Pollution Control Centre – Gravity Thickeners Project – Tender Award.

MOVED Director McNabb, SECONDED Director Sperling, that the revised project estimate of \$3,400,000 be approved and that Associated Engineering be confirmed as the project engineer as part of their service contract.

CARRIED

MOVED Director McNabb, SECONDED Director Sperling, that CMF Construction Ltd. be awarded the construction phase of the GNPCC Gravity Thickeners project for the tendered amount of \$2,818,658.

CARRIED

MOVED Director McNabb, SECONDED Director Sperling, that Southern Community Development Cost Charge funds in the amount of \$100,000 be approved as a source of funds for this project.

CARRIED

TRANSPORTATION SERVICES

District 69 – Friday Night Movie Service to Nanaimo.

MOVED Director McNabb, SECONDED Director Wilson, that staff be directed to continue the Friday night movie service for District 69 for the remainder of 2007.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director Biggemann, that the minutes of the District 69 Recreation Commission meeting held February 15, 2007 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Biggemann, that the District 69 Recreation Community and Youth Grants be approved as follows:

Community Grants

Bard to Broadway Theatre Society – Pacific Vocal Institute materials and venue rentals	\$ 2,500
Errington Therapeutic Riding Association -- program expenses and equipment	\$ 2,500
Lighthouse Recreation Commission – Newcomers Night – event hall rental and event costs	\$ 645
Lighthouse Recreation Commission – program costs	\$ 2,500
Oceanside Floor Curlers – equipment	\$ 2,000
Parksville Association for Community Living – Christmas Party 2007	\$ 1,500
Parksville Seniors Athletic Group – slo-pitch equipment	\$ 932

Youth Grants

Bard to Broadway Theatre Society -- SR. Teen Acting Group -- venue rental, materials and supplies	\$ 2,500
Erick Goetzinger BMX Society -- rebuilding and resurfacing of track	\$ 3,500
Nanoose Bay Parent's Advisory Council -- Camp at Hornby Island for at risk youth	\$ 1,500
Qualicum Beach Fire Department -- Boot Camp program costs	\$ 2,500
Young Life Oceanside -- purchase sound equipment	\$ 2,500

Qualicum Beach Indoor Lawn Bowling Green

MOVED Director Bartram, SECONDED Director McNabb, that the District 69 Recreation Commission would not support providing funding out of the Regional District's tax requisition for the Qualicum Beach Indoor Lawn Bowling Green.

CARRIED

Area 'A' Parks and Greenspace Advisory Committee.

MOVED Director Burnett, SECONDED Director Biggemann, that the minutes of the Area 'A' Parks and Greenspace Advisory Committee meeting held January 25, 2007 be received for information.

CARRIED

East Wellington and Pleasant Valley Parks and Open Space Advisory Committee.

MOVED Director Young, SECONDED Director McNabb, that the minutes of the East Wellington and Pleasant Valley Parks and Open Space Advisory Committee meeting held January 8, 2007 be received for information.

CARRIED

Area 'G' Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director McNabb, that the minutes of the Area 'G' Parks and Open Space Advisory Committee meeting held January 11, 2007 be received for information.

CARRIED

Area 'H' Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director McNabb, that the minutes of the Area 'H' Parks and Open Space Advisory Committee meeting held January 5, 2007 be received for information.

CARRIED

Regional Growth Monitoring Advisory Committee/State of Sustainability Project.

MOVED Director Bartram, SECONDED Director McNabb, that the minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held February 8, 2007 be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Mountain Fire Protection Improvement District Property Requirements for Fire Hall.

MOVED Director Young, SECONDED Director Sperling, that the Mountain Fire Protection Improvement District's request for a portion of park property to be used for a fire hall be referred to staff.

CARRIED

Nanaimo Search and Rescue – Request for Property.

MOVED Director Young, SECONDED Director Sperling, that the Nanaimo Search and Rescue's request for property for construction of a building for use as an operational base be referred to staff.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 7:55 PM

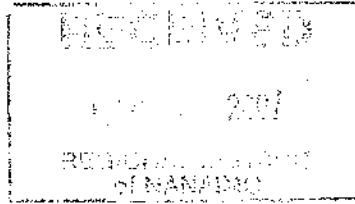
CHAIRPERSON

600 Comox Road, Courtenay, BC V9N 3P6
Tel: 250-334-6000 Fax: 250-334-4358
Toll free: 1-800-331-6007
www.comoxstrathcona.ca



File: 5500-04

March 8, 2007



Mareen Pearse
Senior Manager of Corporate Administration
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo BC
V9T 6N2

Dear Mareen Pearse:

RE: LOCAL CALLING AREA EXPANSION – SOUTHERN BAYNES SOUND AND NORTHERN PORTIONS OF THE REGIONAL DISTRICT OF NANAIMO

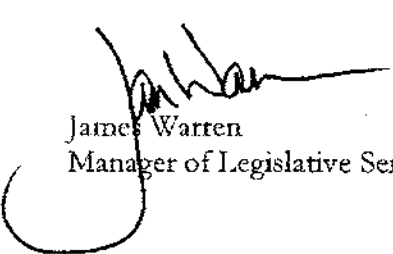
At its March 1, 2007 meeting the Comox Strathcona Regional District board of directors adopted a motion to initiate the process of expanding local calling areas within the CSRID and northern portions of the Regional District of Nanaimo. The process of expanding local calling areas involves consultation and participation by all communities affected by the proposed calling area expansion. In addition, the TELUS Corporation requires that any local governments participating in the expansion of local calling areas adopt similar resolutions. The Comox Strathcona Regional District wishes to work in cooperation with TELUS and other affected municipalities in expanding local calling areas.

The resolution that was adopted by the board at its March 1, 2007 meeting is as follows:

THAT the Regional District of Nanaimo be requested to adopt a resolution in support of determining the cost of expanding a local calling area to include southern Baynes Sound and northern portions of the Regional District of Nanaimo.

We thank you for your attention to this matter, and look forward to working cooperatively with you in exploring the expansion of local calling areas within southern Baynes Sound and northern portions of the Regional District of Nanaimo.

Sincerely,


James Warren
Manager of Legislative Services

cc: Mike Babichuk, Senior Manager, TELUS Consumer Solutions

/cn

600 Comox Road, Courtenay, BC V9N 3P6
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Comox Strathcona
REGIONAL DISTRICT

File: 5500-04

March 8, 2007

Mike Babichuk
Senior Manager
TELUS Consumer Solutions
15th Floor, 10020 100 Street
Edmonton, AB
T5J 0N5

Dear Mike Babichuk:

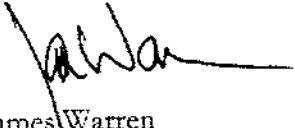
RE: LOCAL CALLING AREA EXPANSION – SOUTHERN BAYNES SOUND AND NORTHERN PORTIONS OF THE REGIONAL DISTRICT OF NANAIMO

At its March 1, 2007 meeting, the Comox Strathcona Regional District board of directors adopted a resolution to request TELUS to determine the cost of expanding a local calling area to include southern Baynes Sound and northern portions of the Regional District of Nanaimo.

We have been in consultation with the Regional District of Nanaimo, and have requested that their board make a similar motion.

We thank you for your attention to this matter, and look forward to working cooperatively with you in exploring the expansion of the local calling areas within southern Baynes Sound and northern portions of the Regional District of Nanaimo.

Sincerely,


James Warren
Manager of Legislative Services

cc: Maureen Pearse, Senior Manager of Corporate Administration, Regional District of Nanaimo

/nacn

VIA MAIL

March 14, 2007

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC
V9T 6N2

For the Attention of Linda Burgoyne, Administrative Assistant

RE: Grants-in-Aid, Regional District of Nanaimo

Please find attached a Grant-in-Aid application for the Island Corridor Foundation. The Foundation is applying for this grant to offset property taxes paid to the Regional District of Nanaimo in 2007.

As you may know the Island Corridor Foundation is a federally registered charity that owns the E&N Corridor on Vancouver Island. Since acquiring this asset in February 2006 the Foundation has worked to ensure the long-term viability of the corridor for the benefit of all Vancouver Island Residents. These actions include the successful interim operating agreement with Southern Rail of Vancouver Island, and promising discussions with several regional districts on recreational access to the corridor.

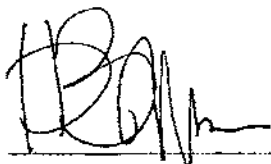
Property taxes for the corridor are anticipated to account for 44% of the Foundation's overall operating budget for the coming year. Reducing this tax burden is central to the sustainable future of this corridor. In this regard, your favourable review of this Grant in Aid application is a significant interim step in confirming the long-term sustainability of the vital island asset.

Included with this completed application for your review are:

- Organizational structure diagram
- Unaudited financial statement prepared by Meyers Norris Penny as of December 31, 2005;
- 2006 financial statements;
- 2006-2008 draft budget

As you review this application please note that representatives from the Island Corridor Foundation can be available to provide additional information and/or make a presentation to staff or council as appropriate. If you have any questions or comments, please contact Doug Backhouse at (250) 754-5651.

Respectfully yours,
ISLAND CORRIDOR FOUNDATION



Douglas Backhouse,
Executive Director
Island Corridor Foundation

Cc: Island Corridor Foundation – Board of Directors



GRANTS-IN-AID APPLICATION

NAME OF ORGANIZATION <i>ISLAND CORRIDOR FOUNDATION</i>		AMOUNT REQUESTED
MAILING ADDRESS <i>320-256 WALLACE ST</i>		
<i>NANAIMO, BC</i>		POSTAL CODE <i>V9R 5B3</i>
CONTACT PERSON <i>DOUG BACKHOUSE</i>		TELEPHONE NUMBER <i>(250) 754-5651</i>

ATTACH A LIST SHOWING YOUR ORGANIZATION'S STRUCTURE (INCLUDING DIRECTORS AND VOLUNTEERS)

IS YOUR ORGANIZATION REGISTERED AS A NON-PROFIT SOCIETY IN BC?

YES

NO

DOES YOUR ORGANIZATION MEET THE CRITERIA OUTLINED ON PAGE 3?

YES

NO

PROVIDE DETAILS ABOUT THE PEOPLE YOU SERVE AND THE TYPES OF PROGRAMS AND SERVICES OFFERED BY YOUR ORGANIZATION TO THE COMMUNITY

Please see attached

WHAT WILL THIS GRANT BE USED FOR?

Please see attached

Grants-in-Aid Application

PLEASE LIST ALL GRANTS RECEIVED AND/OR APPLIED FOR FROM OTHER GOVERNMENTS OR SERVICE ORGANIZATIONS

please see attached

PLEASE PROVIDE DETAILS OF REVENUE GENERATING ACTIVITIES THAT YOUR ORGANIZATION UTILIZES

please see attached

WHAT SPECIFIC EXPENDITURES WILL YOUR ORGANIZATION NOT BE ABLE TO MAKE IF YOUR GRANT IS LESS THAN THE AMOUNT REQUESTED

please see attached

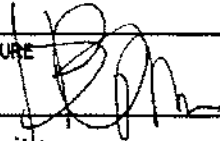
PLEASE ENSURE THAT:

- All questions have been completed in full.
- An organizational structure is attached.
- A copy of financial statements is attached.
- A copy of budget is attached.

DESCRIBE THE USE OF GRANT RECEIVED LAST YEAR

n/a

SIGNATURE



DATE

MAR 15/07

Submit to:

Administrative Assistant, Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 390-4111 or toll free 1-877-607-4111, Fax: 390-4163

OFFICE USE ONLY	20	20	20	20	20
Previous year(s) grant					
Comments:					

REGIONAL DISTRICT OF NANAIMO GRANT QUESTIONNAIRE

Name of Organization: Island Corridor Foundation (ICF)
Mailing Address: 320-256 Wallace Street
Nanaimo, BC
V9R 5B3
Contact Person: Doug Backhouse
Telephone Number: (250) 754-5651

Is your organization registered as a non-profit society in BC?

No. ICF is a federal corporation with charitable status, charity number 86940 5209 RR0001.

Does your organization meet the criteria outlined?

Yes

Provide details about the people you serve and the types of programs and services offered by your organization to the community.

The Island Corridor Foundation is a federally registered charity established for the purposes of owning and managing the E&N Corridor on Vancouver Island. The foundation recognizes the importance of this corridor as a link that connects communities economically, socially and spiritually, today, and for all time. The foundation represents First Nation and Local Governments adjacent to the corridor.

Through the sustained efforts of elected leaders of both First Nations and local municipal governments who have accepted a mandate to work towards the preservation of the corridor, the charitable objectives of the Foundation are to:

- Acquire, preserve and develop for purposes of the Corporation and its objects, but for no other purposes, the Island Corridor which lies North-South from Victoria to Courtenay and East-West from Nanaimo to Port Alberni on Vancouver Island, together with ancillary lands, structures and all other property rights attached thereto (the "Island Corridor") and the infrastructure and other assets that constitute the E & N Railroad and are located on the Island Corridor (the "Railroad");
- Maintain the continuity of the Island Corridor as a contiguous special use connection for all communities, while respecting and supporting First Nations interests and traditional lands and uses;
- Contribute to safe and environmentally sound passenger and freight rail services along the Railroad;
- Encourage a flexible infrastructure along the Island Corridor which will encourage a wide range of economic and trade activity for the benefit of all communities lying adjacent to the Island Corridor;

- Preserve archaeological resources, historic landmarks, structures, artifacts, and historic routes along the Island Corridor for historical purposes and for ongoing and future use by the community;
- Create trails, parks, gardens, greenways and other public areas for use of members of the public along the length of the Island Corridor;
- Conserve the environmental and spiritual features and functions of the Island Corridor in respect of the land, water and natural resources for the general benefit of the public; and
- Do all such charitable activities which are incidental to and beneficial to the attainment of the purposes stated above.

The Island Corridor Foundation operates under the byline "...connecting Communities" This is identified to describe physical connections, but also economic and cultural connections. The charitable actions of the foundation are undertaken for the benefit of all Vancouver Island Residents. Specifically this includes:

- **First Nations:** There are 10 First Nations groups along the corridor including the Snuneymuxw First Nation in Nanaimo. These groups play a strong role in the Foundation, with 5 First Nations groups supporting nominees who serve on the Board of Directors.
- **Industry:** The maintenance and protection of the corridor will benefit existing and new industries through the provision of viable alternatives to truck traffic.
- **Rail Users:** Includes existing users of VIA Rail service from Victoria to Courtenay.
- **Trail Users:** Recreational users and tourists
- **Utilities:** There are currently fiber-optic and other utilities within the corridor. The Island Corridor Foundation is exploring options for more utilities within the Right of Way.
- **Adjacent communities:** The corridor plays a crucial role in adjacent communities, providing a key resource and valuable asset. The Island Corridor Foundation Board of Directors is made up of nominated officials from the five regional districts on the line and three First Nations. It is the goal to add two more First Nations to the Board.

Island Corridor Foundation (ICF) has been working diligently over the past five years to secure a stable and prosperous future for the E&N corridor for the benefit of all Vancouver Island Residents. At the beginning of 2006 the Foundation achieved a significant milestone, concluding Asset Donation Agreements with CPR and RA to acquire the ownership of the full E&N Corridor. The benefits of this acquisition for the Regional District of Nanaimo specifically and Vancouver Island generally include:

- **Continuing freight service:** Rail is the safest, most cost-efficient and most environmentally friendly form of surface transportation available. The Island Corridor Foundation presently has an Interim Operating Agreement with Southern Rail of Vancouver Island (SVI) who have been working diligently over the past year to identify new freight customers for this line. A sustainable freight service supports 22 full time jobs located at the Wellcox yard. Feasibility of new freight infrastructure at Tillbury, Wellcox, and Duke Point are currently being considered.

- **Continuing passenger service:** Continuing passenger service is operated by SVI for VIA through an ongoing subsidy. Negotiations with VIA and SVI are currently underway to develop a more effective schedule for Vancouver Island allowing travel south to Victoria each morning and returning to Nanaimo at the end of each day. This revised service schedule will respond to significant public feedback received over the past 5 years.
- **Future Commuter Rail Opportunities:** The east coast of Vancouver Island is among the fastest growing areas in Canada. With the continual growth of Vancouver Island communities, particularly when coupled with the changing demographics toward an aging population, there is significant potential for commuter rail. Discussions are currently underway within the Capital Regional District to develop a commuter rail service between Langford and Victoria. As demands grow over the next two decades, it is reasonable to expect that this service may extend north to Nanaimo. The preservation of this corridor over the short term ensures the viability of this service in the long term.
- **Restoration of the Nanaimo Train Station:** The site of the Nanaimo Train Station was once the terminus of the E&N Railway, the construction of which was the final fulfillment of the federal government's obligation to extend transcontinental rail service to British Columbia. In 1977, the building was designated a Municipal Heritage Site by the City of Nanaimo and in 1991 was designated a Heritage Railway Station by the Government of Canada. The Island Corridor Foundation is actively in working with the community to revitalize this unique piece of Nanaimo's heritage and important piece of the Old City Quarter.
- **Tourism benefits:** The Island Corridor Foundation sees a great potential for greater and more efficient integration with transportation services. Bus shuttles connecting from the train station to ferry terminals and airports when coupled with increased types of excursion rail opportunities, including those linked to cruise ships, would greatly enhance Vancouver Island's tourism opportunities.
- **Rails-with-Trails:** The Island Corridor Foundation is interested in working with all the Regional Districts on the line to eventually construct a trail running the length of the corridor. The City of Nanaimo presently enjoys the benefits of the E&N Trail, running 4.7 kilometres within the rail corridor Right of Way. The Capital Regional District is presently working on a Rail-with-Trail running from the Blue Bridge in Victoria, eventually connecting to Goldstream Park.
- **Wellcox Railyards:** Separate from the E&N Corridor Gift, the Island Corridor Foundation has negotiated an agreement with CPR to assist with the joint marketing of the Wellcox Yard. The proceeds from this sale will be directly reinvested into Capital Infrastructure Improvements on the E&N line. This transaction also provides an incomparable opportunity to plan for substantial redevelopment opportunities on

the Nanaimo Waterfront. The ICF has been working with the SFN and NPA to identify an appropriate mechanism to support this transformation.

- **Integrated Pest Management:** ICF is working towards developing an innovative Pest Management Plan for the corridor that does not depend on the use of chemicals. The Foundation is looking into the feasibility of an ecologically based PMP that incorporates the use of steam to kill weeds. A report commissioned on this subject has been received by the foundation in January 2007.
- **Long-term jobs for First Nations:** This has been identified as a priority by the ICF Board of Directors. The Foundation employs a full-time First Nation Liaison officer whose principal task is the identification and commercialization of services for the benefit of First Nation Communities.
- **Integrity of the corridor:** The corridor runs within 30 minutes of more than 80% of all Island residents and represents an irreplaceable asset and invaluable resource to the economic vitality of Vancouver Island communities. Its role for transportation, recreation and tourism will only grow in importance as communities along the corridor continue to expand and develop.

What will this grant be used for?

The Island Corridor Foundation, owns a ribbon of land and infrastructure that stretches from Victoria to Courtenay and from Parksville to Port Alberni. As such, the Foundation owns land within jurisdictions covered by five regional districts and eleven local governments. Table 1 below lists all the property that the Island Corridor Foundation owns within the jurisdiction of the Regional District of Nanaimo.

PID	Legal Description
024-258-229	Lot A, Block 1501, Nanoose District Plan VIP67724
024-256-323	Lot A, Block 1500, Nanoose District Plan VIP67723
024-271-179	Lot A Block 1502 Nanoose District Plan VIP67725
024-306-363	Lot A Block 1503 Cameron and Nanoose District Plan VIP67774
024-439-266	Lot A Block 1514 Newcastle District Plan VIP 67775 included within Plan VIP 68411
024-307-114	Lot A, Block 1514 Cameron and Newcastle District Plan VIP67775 except part in Plan VIP68411
024-251-453	Lot A Block 1515 Cameron District Plan VIP67769
024-195-405	Lot A Block 36A Cameron District VIP67429
024-328-316	Lot A Block 1516 Cameron and Alberni Districts Plan VIP67935
024-328-511	Lot A Block 1517 Alberni District Plan VIP67952
024-312-487	Lat A Block 35 and of Block 1518 and Block 1325 Alberni District Plan VIP67989

PID	Legal Description
024-296-023	Lot A Block 1519 Alberni District Plan VIP67965
023-870-672	Lot A, District Lot 31, Oyster District Plan VIP65786
023-435-224	Lot 1, District Lot 72, Oyster District Plan VIP62747
023-436-786	Lot A, District Lot 34, Oyster District Plan VIP62748
023-636-408	Lot 1, District Lot 41, Oyster District Plan VIP64450
023-001-011	Lot 1, District Lot 42, Oyster District Plan VIP60263 except Part in Plans VIP68758 and VIP68759
023-862-378	Lot A, Section 6 and District Lots 18 and 38, Oyster District Plan VIP65288 except part in Plans VIP68761 and VIP68764
023-752-386	Lot A of District Lot 51 and of Block 1493, Oyster District Plan VIP65253
009-579-001	District Lot 15, Oyster District
024-084-077	Lot A, District Lot 11 and Section 4, Bright District Plan VIP66633
024-024-511	Lot A, District Lot 15, Bright District Plan VIP66618
024-025-062	Lot A, District Lot 2, Bright District and Section 1, 2 and 3, Ranges 7 and 8 Cranberry District Plan VIP66619
024-025-062	Lot A, District Lot 2, Bright District and Section 1, 2 and 3, Ranges 7 and 8 Cranberry District Plan VIP66619
023-869-372	Lot 1, Section 4, Range 7, Cranberry District Plan VIP65809
024-047-821	Lot A, Sections 5, 6, 7 and 8, Range 7, Cranberry District Plan VIP66694
024-041-564	Lot A, Section 14 and 15, Range 5 and Sections 8, 9, 10, 11, 12, 13 and 14, Range 6, Cranberry District Plan VIP66692
024-016-594	Lot A, District Lot 79 and of Block 1513 Nanoose District Plan VIP66601
018-908-390	Lot 1, District Lot 30-A, Nanoose District Plan VIP59330
018-908-641	Lot 1, District Lot 6, Nanoose District Plan VIP59331
018-866-719	Lot 1, District Lot 67, Nanoose District Plan VIP59329
023-619-872	Lot 1, District Lot 5, Nanoose District Plan VIP64439
023-633-140	Lot A District Lot 62, Nanoose District Plan VIP64446
000-315-982	District Lot 39, Nanoose District, except that part in Plan 32599
023-901-993	Lot 1 Blocks 1492 and 1493 and District Lot 10, Nanoose District Plan VIP65131
024-377-911	That Part of Lot A B1 1495, Nanoose District Plan VIP64448 included within Plan VIP68410
009-389-741	Block 1471, Nanoose District as shown on Plan 45975
023-867-809	Lot 1, Block 1511, Nanoose District Plan VIP65798
023-869-364	Lot 1, District Lot 17, Nanoose District Plan VIP65799
023-975-261	Lot A, District Lot 21, Nanoose District Plan VIP65789
024-024-163	Lot A, District Lots 20, 27, 83 and 126, Nanoose District Plan VIP66614

PID	Legal Description
018-869-378	Lot A, District Lot 49, Nanoose District Plan VIP59332
024-503-436	Newcastle Land District: Lot A, VIP68672, DL 52 - 60 and 78, Except Plan VIP72390, RW VIP74072, E&N RW Mile 103.297 to 103.529 outside town of Qualicum Beach VIP70057, 70058, 70059, 70060, 70115, 70118, 70119, 70125, 70332, 70488-no adj
024-503-371	Lot A of Block 37 and of District Lot 76, Newcastle District Plan VIP68651
009-665-854	That Part of District Lot 11, Newcastle District being a Strip of Land 100 Feet wide -- 50 Feet on the Northerly and 50 Feet on the Southerly Side of the Centre Line of the Esquimalt and Nanaimo Railway the said Strip of Land being more particularly described as follows: commencing at a point on the South boundary of District Lot 11 the said point distant 266.9 Feet Easterly from the South East Corner of District Lot 51; thence North Westerly following the Centre Line of the Esquimalt and Nanaimo Railway for a distance of 301.3 Feet to a point on the West Boundary of District Lot 11 the said Point being distant 139.8 Feet Northerly from the South East Corner of District Lot 51, Newcastle District and coloured Red on Plan Annexed to DD 9042 I
024-457-078	Lot A, District Lots 51, 73, 80 and 89, Newcastle District Plan VIP68674
024-501-514	Lot A, District Lots 31, 81 and 90, Newcastle District Plan VIP68673
024-489-034	Lot A, District Lot 254, Alberni District and District Lots 20, 32 and 33, Newcastle District Plan 68808
012-382-558	That Part of District Lot 33, Newcastle District being a Strip of Land 100 Feet Wide 50 feet on the Easterly and 50 Feet on the Westerly Side of the Centre Line of the Esquimalt and Nanaimo Railway as shown outlined in Red on Plan attached to DD 10200 I
024-477-028	Lot A, District Lot 84, Newcastle District Plan VIP68652
006-558-186	A Strip of land 100' on each side of the Centre Line of the Esquimalt and Nanaimo Railway said strip being more particularly described as follows: commencing at a Point on the South Boundary of District Lot 21, Newcastle District said Point being distant 1417 8/10 Feet Easterly from the SW Corner thereof; thencey NW'ly following the Centre Line of the Esquimalt and Nanaimo Railway for 2386 7/10 Feet to a Point on the S Bdy of DL 22, Newcastle District said Point being 357 6/10 Feet E'ly from the SE Corner of said District Lot 22 and containing 5.48 Acres more or less as shown on Plan attached to DD 7760-I (see Composite Plan 2410)
024-485-993	Lot A, District Lots 22, 36 and 85, Newcastle District Plan VIP68845
012-386-022	That Part of District Lot 40, Newcastle District being a Strip of Land 100 Feet in width 50 Feet on the Easterly Side and 50 Feet on the Westerly Side of the Centre Line of the Esquimalt and Nanaimo Railway as said Strip of Land is shown coloured in Red on Plan annexed to DD 10199 I
024-487-031	Lot A, District Lots 27, 28, 82 and 86, Newcastle District Plan VIP68838

PID	Legal Description
009-712-666	That Part of District Lot 13, Newcastle District comprising the Right of Way of the Esquimalt and Nanaimo Railway through said Lot the Centre Line of which may be described as commencing at a Point on the East Boundary of said Lot distant 1568.7 Feet Northerly from the South East Corner thereof; thence Westerly on a 6 Degree Sprial and Curve to the the right for 304.5 Feet; thence Westerly on a Tangent to said Curve for 203 Feet; thence on a 6 Degree Spiral and Curve to the Left for 1123 Feet thence South Westerly on a Tangent to said Curve for 229 Feet having a width of 50 Feet on either side of said Line; thence continuing South Westerly on said Tangent 300 Feet having a width of 100 Feet on either side; thence South Westerly for 556.8 Feet having a width of 50 Feet on either side to a Point on the South Boundary of said Lot 13 distant 705.7 Feet from the South West Corner thereof shown coloured Red on Plan under 4433 N
024-526-215	Lot A, District Lot 72, Newcastle District Plan VIP68998
009-712-763	That Part of District Lot 14, Newcastle District comprising the Right of Way of the Esquimalt and Nanaimo Railway through said Lot the Centre Line of which may be described as commencing at a Point on the South Boundary of said Lot; distant 454.9 Feet from the South West Corner thereof; thence North Westerly from 508.3 Feet to a point on the West Boundary of said Lot distant 800.2 Feet from the South East Corner of District Lot 29, Newcastle District the said Right of Way having a width of 50 Feet on either Side of the South Easterly 406.9 Feet of said Centre Line and a width of 100 Feet on either side of the remained as shown coloured Red on Plan under 4433 N

Table 1: Land owned by Island Corridor Foundation within the jurisdiction of the Regional District of Nanaimo

Money received from this Grant-in-Aid application would be used to offset property taxes (paid \$109,575.45 last year) while we prepare Permissive Tax Exemption applications for 2008. This money would in turn, be reinvested into community projects.

Please list all grants received and/or applied for from other governments or service organizations.

Grants Received:

City of Langford – Grant to the ICF	\$100,000.00
Town of View Royal – Grant to the ICF	\$75,000.00
Corporation of the Township of Esquimalt	\$20,000.00

Grants applied for:

ICF has made similar applications to all local and regional governments for land owned within their jurisdiction.

Please provide details of revenue generating activities that your organization utilizes.

As the Island Corridor Foundation moves forward with access agreements for the corridor valuation methodologies are being developed. Over the long term, it is anticipated that all costs and charitable activities will be supported through ongoing corridor access fees. The following graphs illustrate the anticipated proportions of expenses and revenues.

Expenses for the Island Corridor Foundation are shown in Figure 1. The largest expense is property tax, accounting for 44% of the overall expenses.

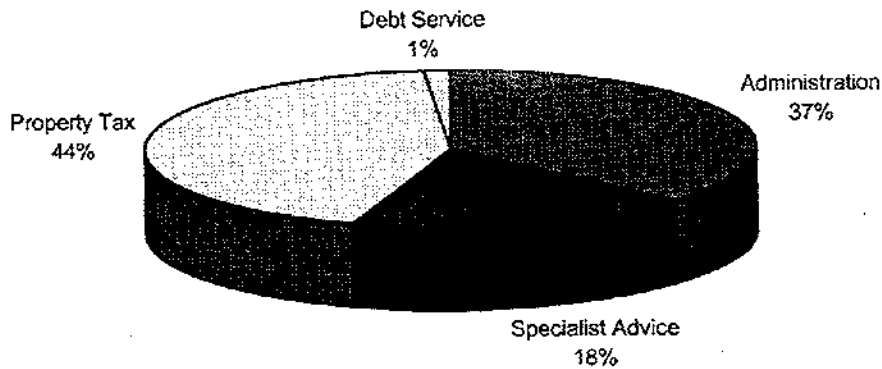


Figure 1: Operating Budget: Uses of Cash

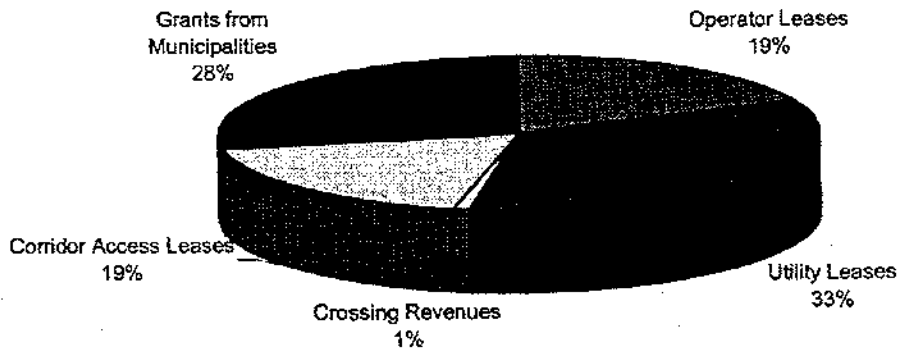


Figure 2: Operating Budget: Sources of Cash

The ICF is currently working with SVI to confirm a long-term sustainable rail operation. The ICF is currently negotiating a corridor access with the Capital Regional District to support the construction of the Olympic 2010 trail from Victoria to Langford. This access agreement is anticipated to include an access fee that is intended to fund the charitable work of the foundation.

The ICF is currently negotiating a corridor access agreement with Seabreeze Power in the Capital Regional District to support the construction of a DC power cable from the Olympic Peninsula to Vancouver Island. This access agreement is anticipated to include an access fee that is intended to fund the charitable work of the foundation.

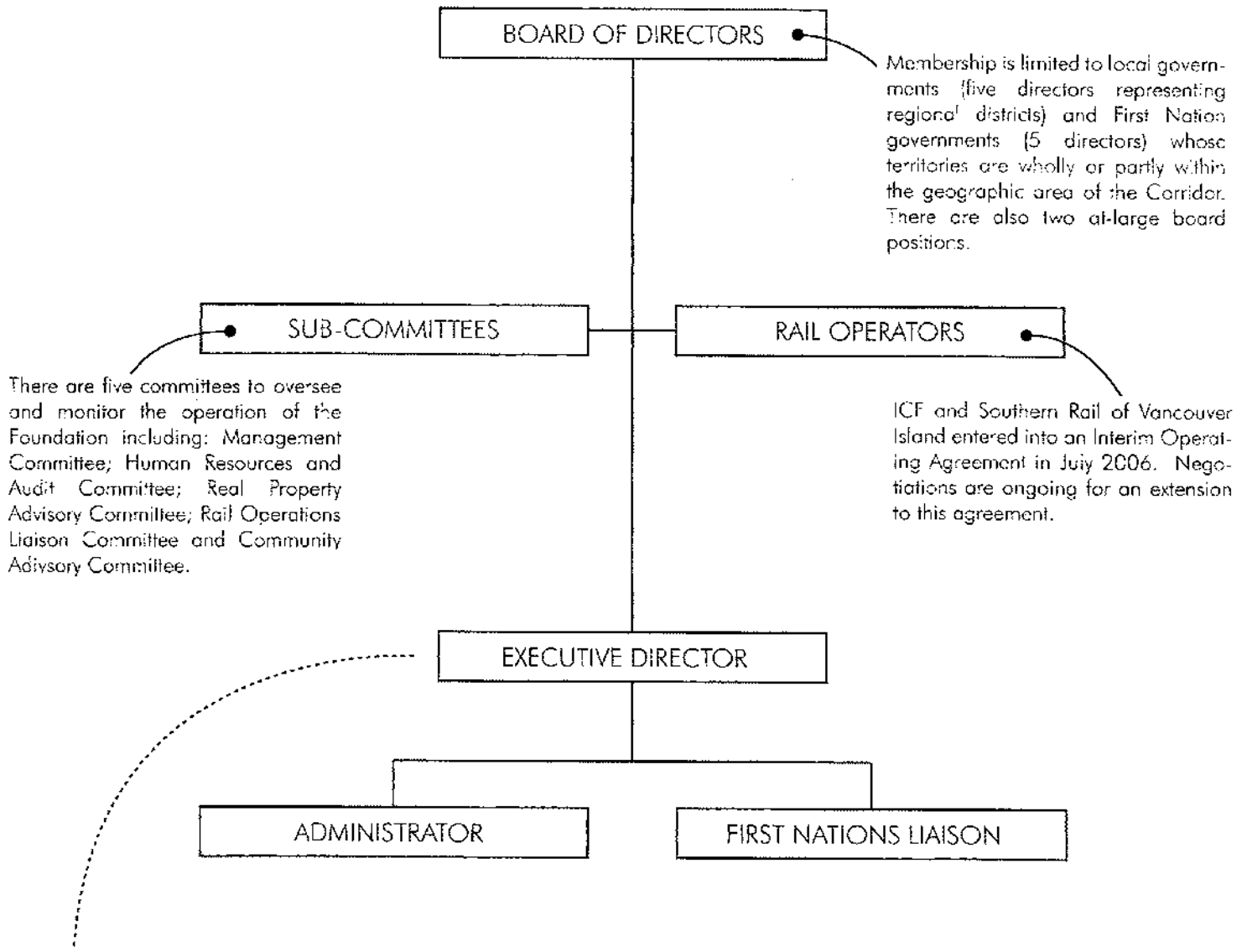
What specific expenditures will your organization not be able to make if your grant is less than the amount requested?

There will be no forward movement on existing Island Corridor Foundation activities along with the potential loss of the existing rail service and the continuous corridor.

Attachments:

- An organizational structure diagram
- Unaudited financial statement prepared by Meyers Norris Penny as of December 31, 2005 (includes copy of most recent Society Act Annual Report)
- 2006 Financial Statements
- 2006-2008 Draft Budget

Organization Structure



VOLUNTEERS: The Foundation relies extensively on the support of volunteers, who are used to administer and manage many of the Foundation's projects.

A volunteer program, including recruiting, training, monitoring and recognizing volunteers will be developed by the Executive Director for approval by the Board of Directors. The Board of Directors considers volunteers to be an essential component of the operations and viability of the Foundation.

Island Corridor Foundation
Balance Sheet As at 12/31/2006

ASSETS**CURRENT ASSETS**

Chequing Bank Account	1,753.47	
Fundraising Account	100.00	
Membership Rewards	0.31	
Cashable Bond	125,000.00	
Term Deposits	<u>604,000.00</u>	
Total Cash		730,853.78
Total Accounts Receivable		<u>0.00</u>
TOTAL CURRENT ASSETS		<u>730,853.78</u>

CAPITAL ASSETS

TOTAL CAPITAL ASSETS		<u>0.00</u>
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OTHER ASSETS

TOTAL OTHER ASSETS		<u>0.00</u>
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TOTAL ASSETS		<u><u>730,853.78</u></u>
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LIABILITIES**CURRENT LIABILITIES**

GST Collected	562.94	
GST Paid	<u>-25,384.59</u>	
Net GST Payable (Refund)		-24,821.65
Total Owing Receiver General		<u>0.00</u>
TOTAL CURRENT LIABILITIES		<u>-24,821.65</u>

OTHER LIABILITIES

TOTAL OTHER LIABILITIES		<u>0.00</u>
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TOTAL LIABILITIES		<u>-24,821.65</u>
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EQUITY**FOUNDATION EQUITY**

Foundation Equity	71,093.03	
Current Earnings	<u>684,582.40</u>	
TOTAL EQUITY		<u>755,675.43</u>

TOTAL EQUITY		<u>755,675.43</u>
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LIABILITIES AND EQUITY		<u><u>730,853.78</u></u>
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Island Corridor Foundation
Income Statement 01/01/2006 to 12/31/2006

REVENUE

SOURCES OF CASH

CPR	2,348,473.47
City Transfer Lease	5,787.17
Donations	22,200.00
GST Rebate	13,234.99
Langford	75,000.00
Telus	100,000.00
Interest	5,847.55
Crossings	5,101.96
View Royal	50,000.00
W.E.D.	4,500.00
TOTAL SOURCES OF CASH	<u>2,630,145.14</u>

TOTAL REVENUE 2,630,145.14

EXPENSE

USES OF CASH - EXTERNAL SERVICES

Legal Consulting	75,457.61
Rail Operations Consulting	83,198.56
Engineering Consulting	2,740.00
Planning Consulting	68,884.42
Office Administration Services	154.72
Transportation Planning Consulting	16,609.84
Business Consulting	8,789.00
Communications Consulting	12,281.25
Environmental Consulting	8,880.00
First Nation Consulting	15,200.00
Consultants Disbursements	10,966.35
TOTAL USES - EXTERNAL SERVICES	<u>302,961.75</u>

USES OF CASH - ADMINISTRATION

Office Administration	1,160.49
Accounting	1,312.50
Payments to RA	843,477.19
Bank Charges	91.62
Property Taxes	441,083.48
User Rates	619.63
Executive Director	47,900.00
Insurance	19,185.00
Marketing/Public Relations	939.51
Rail Maintenance/Repair	165,900.20
Railway Registration	5,000.00
Honorarium	12,800.00
Travel	621.37
Office	2,500.00
TOTAL USES OF CASH - ADMIN	<u>1,642,600.99</u>

TOTAL EXPENSE 1,945,562.74

NET INCOME 684,582.40



MEYERS NORRIS PENNY^{LLP}

Island Corridor Foundation

Financial Statements

December 31, 2005

(Unaudited - see Notice to Reader)

We have compiled the statement of financial position of the Island Corridor Foundation as at December 31, 2005 and the statement of operations for the year then ended from information provided by management. We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information. Readers are cautioned that these statements may not be appropriate for their purposes.

The firm Meyers Norris Penny is not independent of the Foundation as prior to compiling these financial statements we prepared the bookkeeping and we prepared several journal entries which have a material effect on these financial statements, using information provided by management.

Nanaimo, British Columbia

February 3, 2006

Meyers Norris Penny LLP

Chartered Accountants

Island Corridor Foundation

Financial Position

As at December 31, 2005

(Unaudited - see Notice to Reader)

	<i>2005</i>	<i>2004</i>
Assets		
Current		
Cash	71,093	523
Accounts receivable	4,500	45,000
Goods and Services Tax receivable	9,674	-
	85,267	45,523
Liabilities		
Current		
Accounts payable and accruals	79,284	184,365
Long-term debt	328,072	313,195
	407,356	497,560
Shareholders' Deficit		
Deficit	(322,089)	(452,037)
	85,267	45,523

Island Corridor Foundation
Statement of Operations
For the year ended December 31, 2005
(Unaudited - see Notice to Reader)

	2005	2004
Revenue		
Donations	268,105	-
Sale of rights	50,000	-
Grant revenue	-	45,000
Interest	130	14
	318,235	45,014
Expenses		
Advertising and promotion	4,368	-
Interest on long-term debt	14,877	11,714
Professional fees	169,042	485,337
	188,287	497,051
Net earnings (loss)	129,948	(452,037)
Deficit, beginning of year	(452,037)	-
Deficit, end of year	(322,089)	(452,037)



Section A - Identification

- To complete this form, you will need the guide called Completing the Registered Charity Information Return, T4033A.
The Privacy Act protects personal information given on this form, which is kept in a personal information bank.
Except for yes/no questions, if a question does not apply to your charity, please leave it blank.

Please attach a bar code label here before you mail this return. If no label, enter:

1. Fiscal Period Ending 2005/12/31 Year Month Day

2. BN/registration number 86940 5209 RR 0001 RC-05-806

1 Has the charity made any changes to its governing documents during the fiscal period (e.g., letters patent, articles of corporation, constitution, trust, or by-laws)? (If yes, see the guide.) 1500 Yes No

2 Was the charity an internal division regulated by the governing documents of another charity (i.e., it had no governing documents establishing its independent existence)? If yes, what is the name and BN/registration number of the other charity? 1510 Yes No

Name BN/registration number (##### RR)

3 Was the charity linked in a subordinate way to a provincial, national, or international organization? If yes, what is the name of this organization and its BN/registration number (if applicable)? 1540 Yes No

Name BN/registration number (##### RR)

4 Has the charity wound-up, dissolved, or terminated operations? (If yes, see the guide.) 1570 Yes No

5 Has the charity amalgamated, merged, or consolidated with another organization? (If yes, see the guide.) 1580 Yes No

Section B - Directors/Trustees and Like Officials

1 You must attach a list with the last name, first name, and initial of each director/trustee and like official, home address (including street number, street name, city, province or territory, and postal code), position in the charity, whether or not they were a director/trustee at the end of the fiscal period, telephone number, if they are at arm's length from all other members of the governing board and their date of birth. Only the Public Information section on the worksheet is available to the public. The Confidential information section is for the CCRA's use only and remains confidential. Use the worksheet included in the guide as a sheet with the same information in the same format to enter this information, and attach it to this return. See the guide for an explanation of the term arm's length. Have you attached the list required above? 1700 Yes No

Section C - Programs and General Information

1 Was the charity inactive during the fiscal period? If yes, please explain why in the "Ongoing programs" space below. 1800 Yes No

2 Describe how the charity carried out its charitable purposes during the fiscal period. Give detailed information so a reader can clearly understand what the charity actually did to fulfill its mandate. Describe the charity's ongoing programs and new programs in the spaces provided below. Do not attach additional sheets of paper or annual reports. Do not include a description of fundraising activities in this section. Grant-making charities should describe the types of organizations they support. Please number each program. (See the guide for instructions on how to describe your programs.)

Ongoing programs
New programs

3 For programs carried on in Canada, check the appropriate box to show where the programs were carried on.
000 A single rural, city, or metropolitan area 2010 Provincially or territorially 2020 In more than one province or territory

- 24 Did the charity carry on programs, directly or indirectly, outside Canada? 2100 Yes No
 If yes, were any carried out:
- by employees or volunteers of the charity? 2110 Yes No
 - under agency agreement, contract, joint-venture, or similar arrangements? 2120 Yes No
 - through gifts to qualified donees? 2130 Yes No
 - by other means? 2140 Yes No

25 For programs the charity managed directly, outside of Canada, list the countries or regions where programs were carried on. Do not include countries or regions where programs were managed by a qualified donee.

- 26 Did the charity issue scholarships, bursaries, awards, prizes, or honoraria to an individual during the fiscal period? 2300 Yes No
- 27 A charity may pursue political activities that are non-partisan, related to its charitable purposes, and limited in extent. During the fiscal period, did the charity carry out political activities or provide assistance to another organization to carry out political activities? (See the guide for information on political activities.) 2400 Yes No

28 If the charity carried on fundraising activities, check all fundraising methods that it used during the fiscal period.

- | | | |
|---|--|--|
| 2500 <input type="checkbox"/> Advertisements/posters/flyers/radio or TV commercials | 2560 <input type="checkbox"/> Fundraising dinners/galas/concerts | 2620 <input type="checkbox"/> Telephone solicitations |
| 2510 <input type="checkbox"/> Auctions | 2570 <input type="checkbox"/> Fundraising sales (e.g., cookies, chocolate) | 2630 <input type="checkbox"/> Tournaments/sporting events |
| 2520 <input type="checkbox"/> Bingo/casino nights | 2580 <input type="checkbox"/> Mail campaigns | 2640 <input type="checkbox"/> Walk-a-thons/bike-a-thons (etc.) |
| 2530 <input type="checkbox"/> Collection plates/boxes | 2590 <input type="checkbox"/> Planned-giving programs | 2650 <input type="checkbox"/> Other |
| 2540 <input type="checkbox"/> Door-to-door solicitation | 2600 <input type="checkbox"/> Targeted corporate donations/sponsorships | 2660 <input type="checkbox"/> Specify: _____ |
| 2550 <input type="checkbox"/> Draws/lotteries | 2610 <input type="checkbox"/> Targeted contacts | |

- 29 Did the charity use incentive-based compensation (e.g., bonuses, commissions, finder's fees, honoraria) for fundraisers? 2700 Yes No
 If yes, were these incentives paid to:
- contracted fundraisers? 2710 Yes No
 - staff or volunteers? 2720 Yes No

- 30 Did the charity charge fees for, or otherwise receive regular revenue from goods, services, or the use of the charity's assets? 2800 Yes No
- 31 Did the charity make gifts to qualified donees? 2900 Yes No

If yes, you must attach a list with the name of each qualified donee and its location, BN/registration number, the total amount of the gift for the fiscal period, the amount, if any, of specified gifts, and whether or not it is an associated charity. List the qualified donees in the order of the total amount of the gifts made, starting with the largest. Use the worksheet included in the guide or a sheet with the same information in the same format and attach it to this return.

32 If the charity received non-cash gifts (gifts in kind) for which it issued tax receipts, check all the types of gifts that apply.

- | | | |
|---|--|---|
| 3000 <input type="checkbox"/> Artwork/wine/jewellery | 3040 <input type="checkbox"/> Cultural property | 3080 <input type="checkbox"/> Publicly-traded securities/mutual funds |
| 3010 <input type="checkbox"/> Building materials | 3050 <input type="checkbox"/> Ecological property | 3090 <input type="checkbox"/> Privately-held securities |
| 3020 <input type="checkbox"/> Clothing/furniture/food | 3060 <input type="checkbox"/> Machinery/equipment (including computers/software) | 3100 <input type="checkbox"/> Other |
| 3030 <input type="checkbox"/> Vehicles | 3070 <input type="checkbox"/> Hedge funds/life insurance policies | 3110 <input type="checkbox"/> Specify: _____ |

Section D - Compensation

Note: Compensation includes all forms of remuneration (e.g., salaries, fees, and honoraria) and benefits (e.g., personal use of a car or office space).

- 33 On average, how many permanent, full-time, compensated positions did the charity have in the fiscal period? 3600
- 34 For the five highest compensated positions indicate the number of positions in each of the following annual compensation categories. Include only those positions that are permanent, full-time positions.
- | | | | | | | | |
|--|--------------|--|-------------------|--|--------------------|--|--------------------|
| 3700 <input style="width: 50px;" type="text"/> | \$1-\$39,999 | 3710 <input style="width: 50px;" type="text"/> | \$40,000-\$79,999 | 3720 <input style="width: 50px;" type="text"/> | \$80,000-\$119,999 | 3730 <input style="width: 50px;" type="text"/> | \$120,000 and over |
|--|--------------|--|-------------------|--|--------------------|--|--------------------|
- 35 On average, how many part-time or part-year employees did the charity employ in the fiscal period? 3800
- 36 What was the total expenditure on compensation for part-time or part-year employees in the fiscal period? 3850 \$
- 37 Did the charity compensate any of its directors/trustees or like officials, during the fiscal period? 3900 Yes No
- 38 Except for compensation, did the charity, directly or indirectly, transfer any part of its income or assets to individuals or organizations not at arm's length to the charity? 3950 Yes No

Section E – Financial Information

21 Was the financial information reported below prepared on an accrual or cash basis? **4020** Accrual Cash

22 Please show figures to the nearest single dollar. Do not show cents. See the guide for an explanation of the terms.

Assets		Liabilities	
Cash, bank accounts, and short-term investments	4100 71,093	Accounts payable and accrued liabilities	4300 79,283
Amounts receivable from non-arm's length parties	4110	Deferred revenue	4310
Amounts receivable from all others	4120 14,174	Amounts owing to non-arm's length parties	4320
Investments in non-arm's length parties	4130	Other liabilities	4330 328,072
Long-term investments	4140	Total liabilities (add lines 4300 to 4330)	4350 407,355
Inventories	4150		
Capital assets (at cost or fair market value)	4160		
Other assets	4170	Amount included in lines 4150, 4160, and 4170 not used in charitable programs	4250
Total assets (add lines 4100 to 4170)	4200 85,267		

23 Please show figures to the nearest single dollar. Do not show cents. See the guide for an explanation of the terms.

Revenue		Expenditures (Enter all expenditures, whether or not on charitable programs)	
Total eligible amount of tax-receipted gifts	4500 268,005	Advertising and promotion	4800 4,368
Total amount received from other registered charities	4510	Travel and vehicle	4810
Total specified gifts included in line 4510	4520	Interest and bank charges	4820 14,877
Total enduring property included in line 4510 (See the guide.)	4525	Licences, memberships, and dues	4830
Total other gifts	4530	Office supplies and expenses	4840
Revenue from federal government	4540	Occupancy costs	4850
Revenue from provincial/territorial governments	4550	Professional and consulting fees	4860 169,042
Revenue from municipal/regional governments	4560	Education and training for staff and volunteers	4870
Total revenue from government (add lines 4540, 4550, and 4560)	4570	Salaries, wages, benefits, and honoraria	4880
Interest and investment income	4580 130	Donated and purchased supplies and assets expensed for the fiscal period	4890
Proceeds from disposition of assets gross	4590	Amortization of capitalized assets	4900
net	4600	Research grants and scholarships as part of charitable programs	4910
Rental income (land and buildings)	4610	Other expenditures	4920
Memberships, dues, and association fees (non tax-receipted)	4620	Total expenditures before gifts to qualified donees (add lines 4800 to 4920)	4950 188,287
Total revenue from fundraising	4630	Total charitable programs expenditures included in line 4950	5000 169,042
Total revenue from sale of goods and services (except to government)	4640	Total management and administration expenditures included in line 4950	5010 19,245
Other revenue	4650 50,100	Total fundraising expenditures included in line 4950	5020
Total revenue (add lines 4500, 4510, 4530, 4570, 4590, and 4600 to 4650)	4700 318,235	Total political activity expenditures included in line 4950	5030
		Total other expenditures included in line 4950	5040
		Total gifts to qualified donees excluding enduring property	5050
		Total enduring property transferred to qualified donees (See the guide.)	5060
		Total specified gifts to qualified donees (See the guide.)	5070
		Total expenditures (add lines 4950, 5050, 5060 and 5070)	5100 188,287

Section F – Other Required Information

F1 What were the total expenditures on programs outside Canada during the fiscal period, excluding gifts to qualified donees? 5400 \$

F2 If the charity retained contracted fundraiser(s), enter:

a. the gross revenues collected by the fundraiser(s) on behalf of the charity 5450 \$

b. the amounts paid to and/or retained by the fundraiser(s) 5460 \$

c. the net fundraising revenue received by the charity (line 5450 minus line 5460) 5470 \$

F3 If the charity has written permission to accumulate property, enter:

- the amount accumulated for the fiscal period, including income earned for the fiscal period on previously accumulated funds 5500 \$
- the amount disbursed for the fiscal period for the specified purpose we have granted permission for 5510 \$
- the amount deemed to be a tax-receipted gift for the fiscal period 5520 \$

F4 Of the tax-receipted gifts received by the charity for the fiscal period, enter:

- the total eligible amount of tax-receipted non-cash gifts (gifts in kind) 5600 \$
- the total eligible amount of tax-receipted tuition fees 5610 \$
- the total eligible amount of tax-receipted enduring property 5640 \$

F5 Enter the amount, if any, of enduring property spent in the fiscal period. (See the guide.) 5710 \$

F6 Enter the capital gains from the disposition of enduring property in the fiscal period. (See the guide.) 5720 \$

F7 Is the charity claiming an amount that is less than the maximum capital gains reduction? (See the guide.) 5730 Yes No

If yes, enter the amount from line 11 of form T1259. (See the guide.) 5740 \$

F8 If the charity is taking a special reduction, which we have approved, to its disbursement quota, enter the special reduction amount for the fiscal period. 5750 \$

F9 Did the charity acquire a non-qualifying security or allow a donor to use any of the charity's property under the circumstances described in the guide during the fiscal period? 5800 Yes No

F10 Indicate the average value of property not used for charitable activities or administration during:

- the 24 months before the beginning of the fiscal period 5900 \$
- the 24 months before the end of the fiscal period 5910 \$

Section G – For Foundations Only

Note: See the guide for an explanation of the terms and requirements of this section.

G1 In the fiscal period, did the foundation acquire control of a share-capital or for-profit corporation? 6000 Yes No

G2 Did the foundation incur debts at any time during the fiscal period other than for current operating expenses, in purchasing or selling investments, or in administering charitable programs? 6100 Yes No

G3 For private foundations only: At any time during the fiscal period, did the foundation hold any shares, rights to acquire such shares, or debts owing to it that meet the definition of a non-qualified investment? 6150 Yes No

Section H – Certification

H1 To be completed by a director/trustee or like official of the charity. It is a serious offence under the income Tax Act to provide false or deceptive information.
I certify that the information given on this form, the basic information sheet, and any attachments is, to the best of my knowledge, correct, complete, and current.

Name (please print) Bill McElroy Position in charity _____

Signature _____ Date signed 2006/03/02

Section I – Confidential Data

I1 Physical location (address) of the charity (Do not use rural route or post office box numbers.)

Number, street, apt. no., or lot and concession no. 111 Wallace Street

City Nanaimo

Province or territory and postal code BC Postal code: V9R 5B2

I2 Location of the charity's books and records

Number, street, apt. no., or lot and concession no. _____

City _____

Province or territory and postal code _____ Postal code: _____

I3 Name and address of the person who completed this return

Name _____

Firm name (if applicable) Meyers Norris Penny LLP

Number, street, apt. no., R.R. no., or P.O. box no. 96 Wallace Street Box 514

City Nanaimo

Province or territory and postal code BC Postal code: V9R 5L5

Phone number (250)753-8251 Fax number (250)754-3999



Place bar code label here

Directors/Trustees Worksheet

Provide the last name, first name, and initial for each director/trustee and like official, home address (including street number, street name, city, province or territory and postal code), position in the charity, whether or not they were a director/trustee at the end of the fiscal period, telephone number, whether or not they are at arm's length from all other members of the charity's Board of Directors/Trustees and their date of birth. Only the "Public Information" section of the worksheet is made available to the public. The "Confidential information" section is for CCRA's use only and remains confidential. See the guide for an explanation of the term arm's length.

Public information			Confidential information		
Last name:	First name:	Initial:	Street number and name:	City:	
Harvey	Harvey		PO Box 745 5788 Howard Ave.	Duncan	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
Co-chair			BC	V9L 3Y1	
	Arm's length:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	
Last name:	First name:	Initial:	Street number and name:	City:	
Judith	Judith		5433 River Road	Port Alberni	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
			BC	V9Y 6Z3	
	Arm's length:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	
Last name:	First name:	Initial:	Street number and name:	City:	
W	John	W	Box 890 174 Elk Road	Lake Cowichan	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
Co-chair			BC	V0R 2G0	
	Arm's length:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	
Last name:	First name:	Initial:	Street number and name:	City:	
W	Kenneth	W	13920 Pacific Rim Highway	Port Alberni	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
			BC	V9Y 7L7	
	Arm's length:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	
Last name:	First name:	Initial:	Street number and name:	City:	
	Mary		2254 Dalton Road	Campbell River	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
			BC	V9Y 1H6	
	Arm's length:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	
Last name:	First name:	Initial:	Street number and name:	City:	
	Graham		296 Altham Road	Victoria	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
			BC	V9B 1J9	
	Arm's length:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	
Last name:	First name:	Initial:	Street number and name:	City:	
	Joseph		1025 West Island Highway	Parksville	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
			BC	V9P 2E1	
	Arm's length:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	
Last name:	First name:	Initial:	Street number and name:	City:	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
	Arm's length:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	
Last name:	First name:	Initial:	Street number and name:	City:	
Position in charity:	Director/Trustee at year end?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Province or territory:	Postal code:	Telephone number:
	Arm's length:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date of birth:	() -	

Island Corridor Foundation
 Year End: December 31, 2005
 Adjusting Journal Entries
 Date: 01/01/2005 To 31/12/2005

Number	Date	Name	Account No	Reference	Annotation	Debit	Credit
1	31/12/2005	Accounts Receivable	1200				40,500.00
1	31/12/2005	Funding	4100			40,500.00	
Reverse portion of WDF received on Jan 11/05.							
2	31/12/2005	Accounts Payable	2100			184,365.70	
2	31/12/2005	GST Charged on Sales	2310				3,500.00
2	31/12/2005	Legal	5810				10,000.00
2	31/12/2005	Legal	5810				93,651.35
2	31/12/2005	Business Plan	5625				47,025.77
2	31/12/2005	Engineering Consultant	5670				30,188.58
To reverse prior year accounts payable.							
3	31/12/2005	Accounts Payable	2100				79,284.01
3	31/12/2005	Legal	5810			58,778.80	
3	31/12/2005	Engineering Consultant	5670			20,507.21	
To record accounts payable, per client listing.							
4	31/12/2005	GST Paid on Purchases	2315			13,174.35	
4	31/12/2005	Legal	5810				7,505.46
4	31/12/2005	Advertising & Promotions	5815				718.89
4	31/12/2005	Business Plan	5825				1,782.49
4	31/12/2005	Engineering Consultant	5670				3,189.41
To allocate GST paid, per client records.							
5	31/12/2005	Canadian Pacific Loan	2620				14,878.76
5	31/12/2005	Interest & Bank Charges	5890			14,878.76	
To record interest expense for the year. (4.75%)							
						332,200.82	332,200.82

Net income (Loss) 129,949.00

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Prepared by	Detail review	Supervisory	Peer review
JB 02/02/2006	LP 05/02/2006	LP 08/02/2006	

7.1

Island Corridor Foundation
 Year End: December 31, 2005
 Trial Balance

Account	Date	Status	No	Ref	Ann.	Prefirm	Adj's	Rep	L/S	Rep 12/04	%Chg
1060 Coastal Community CU Acct #3130689						70,992.72	0.00	70,992.72	A	623.00	13474
1100 Coastal Community - Fundraising Acct						100.00	0.00	100.00	A	0.00	0
1200 Accounts Receivable											
Reverse portion of WDF received on	31/12/20	N	1			45,000.00	(40,500.00)	4,500.00	C	45,000.00	(90)
2100 Accounts Payable											
To reverse prior year accounts	31/12/20	N	2				184,366.70				
To record accounts payable, per	31/12/20	N	3			(184,365.00)	(79,284.01)				
							105,081.89	(79,283.31)	BB	(184,365.00)	(57)
2310 GST Charged on Sales											
To reverse prior year accounts	31/12/20	N	2			0.00	(3,500.00)	(3,500.00)	C	0.00	0
2315 GST Paid on Purchases											
To allocate GST paid, per client	31/12/20	N	4			0.00	13,174.35	13,174.35	C	0.00	0
2620 Canadian Pacific Loan											
To record interest expense for the	31/12/20	N	5			(313,195.00)	(14,876.76)	(328,071.76)	NN	(313,195.00)	5
3550 Surplus/Deficit						452,037.00	0.00	452,037.00	TT	0.00	0
4100 Funding											
Reverse portion of WDF received on	31/12/20	N	1			(40,500.00)	40,500.00	0.00	20	(45,000.00)	(100)
4110 Other Revenue						(268,105.00)	0.00	(268,105.00)	20	0.00	0
4240 Contract Revenue						(50,000.00)	0.00	(50,000.00)	20	0.00	0
4440 Interest Revenue						(130.11)	0.00	(130.11)	20	(14.00)	829
5610 Legal											
To reverse prior year accounts	31/12/20	N	2				(10,000.00)				
To reverse prior year accounts	31/12/20	N	2				(93,851.35)				
To record accounts payable, per	31/12/20	N	3				58,776.80				
To allocate GST paid, per client	31/12/20	N	4			161,689.90	(7,505.46)	189,309.89	40	138,151.00	(21)
5615 Advertising & Promotions											
To allocate GST paid, per client	31/12/20	N	4			5,084.66	(716.99)	4,367.67	40	0.00	0
5825 Business Plan											
To reverse prior year accounts	31/12/20	N	2				(47,025.77)				
To allocate GST paid, per client	31/12/20	N	4			49,890.69	(1,762.49)	1,102.43	40	51,017.00	(96)
5630 Consulting						8,255.00	0.00	8,255.00	40	296,169.00	(97)
5870 Engineering Consultant											
To reverse prior year accounts	31/12/20	N	2				(30,186.56)				
To record accounts payable, per	31/12/20	N	3				20,507.21				
To allocate GST paid, per client	31/12/20	N	4				(3,188.41)				

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Prepared by	Detail review	Supervisory	Peer review
JB 02/02/2006	LP 08/02/2006	LP 08/02/2006	

Island Corridor Foundation
Year End: December 31, 2006
Trial Balance

Account	Date	Status	No	Ref	Ann.	Prelim	Adj's	Rep	L/S	Rep 12/04	%Chg
						63,245.14	(12,870.78)	50,374.36	40	0.00	0
5690 Interest & Bank Charges							14,876.78				
To record interest expense for the	31/12/20	N	5			0.00	14,876.78	14,876.78	40	11,714.00	27
						0.00	0.00	0.00		0.00	0
Net Income (Loss)						70,509.72		129,846.00		(452,037.00)	(128)

Prepared by	Detail review	Supervisory	Peer review
JR 02/02/2006	LP 08/02/2006	LP 08/02/2006	

08/02/2006
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Island Corridor Foundation 2006 - 2008 Draft Budget

	2006		2007	2008
	Projected	Actual	Projected	Projected
Carry forward:	286,000		27,991	201,750
Sources of Cash				
CPR		2,348,473	0	0
SVI Infrastructure Loan		200,000		
Operator Lease	72,500	0	0	150,000
Trail Access Leases	35,000	0	60,000	100,000
Telus Lease	55,000	100,000	268,000	268,000
Seabreeze Lease	32,500	0	0	60,000
Shaw Lease	32,500	0	0	60,000
Crossings	90,000	8,454	10,000	10,000
WED	40,000	4,500	0	0
INAC	37,500	0	0	0
ICET	0	0	0	5,000,000
Grants from Municipalities		150,000	300,000	300,000
Fundraising	45,000	22,200	10,000	60,000
Proceeds from Sale of Wellcox		0	250,000	4,750,000
Interest		3,129	0	0
GST Rebate		13,235	25,000	25,000
Other		0		
Subtotal Sources of Cash	440,000	2,849,992	923,000	10,783,000
Uses of Cash -- External Services				
Legal	72,500	73,643	15,000	15,000
Railway Operations (Specialist Advice)	90,000	83,199	15,000	15,000
Engineering	35,000	2,740	35,000	35,000
Planning	55,000	50,738	10,000	10,000
Transportation Planning	37,500	16,610	15,000	15,000
Business Financial	35,000	8,789	35,000	35,000
Community Consultation	32,500	12,281	15,000	15,000
Environmental Consultant		8,880	15,000	15,000
First Nations Consultation	32,500	7,600	15,000	15,000
Disbursements	40,000	10,711	20,000	20,000
Subtotal External Services	430,000	275,190	190,000	190,000
Uses of Cash -- Administration				
Debt Service -- CPR	6.00%		14,400	7,200
Debt Repayment -- CPR	240,000		120,000	120,000
Debt Service -- RA	7.00%		24,500	0
Debt Repayment -- RA	350,000	943,477	350,000	0
Debt Service -- SVI	7.00%		7,000	7,000
Debt Repayment -- SVI	200,000		100,000	100,000
Subtotal Debt Service		943,477	615,900	234,200
Bank Charges		92	250	250
Property Taxes		439,114	450,000	450,000
Contract Executive Director	90,000	46,400	78,000	156,000
Contract FN Liaison			66,000	66,000

Contract Support Staff			60,000	60,000
Insurance		19,195	30,000	30,000
Marketing/Public Relations	66,000	811	66,000	66,000
Railway Registration		5,000	5,000	5,000
Honorarium		10,600	24,000	24,000
Travel		621	20,000	20,000
Office/Disb.		2,500	36,000	36,000
Subtotal Admin	156,000	524,333	835,250	913,250
Net Income:	-146,000	1,106,991	-102,250	9,679,750
Transfer to Capital Infrastructure Deficit		475,000	0	9,525,000
Transfer to Environmental Idemnity	150000	0	0	0
Transfer to Capital Reserve	300000	0	100000	200000
Transfer to Severance Reserve		604000	-404000	-200000
Subtotal Transfers	450000	1,079,000	-304,000	9,525,000
Carry forward	596000	27,991	201750	154750



RDN	
CAO	GMF&IS
GMDS	GMR&PS
GMES	GMTS
APR - 2 2007	
SMCA	
CHAIR	BOARD

MEMORANDUM

TO: N. Avery
General Manager, Finance and Information Services

DATE: March 27, 2007

FROM: Wayne Thexton
Senior Accountant

FILE:

SUBJECT: 2006 Consolidated Financial Statements

PURPOSE

To provide comments on the financial performance of the Regional District of Nanaimo for the fiscal period ending December 31, 2006.

BACKGROUND

Regional Districts are required by Section 814.1 of the Local Government Act to present at a public meeting of the Board the results of the annual audit. This report and the attachments are intended to identify highlights and explain the results of the fiscal year ending on December 31, 2006.

The Regional District accounts for its activities in three funds; the General Revenue (or Operating) Fund, the Capital and Loan (or Capital) Fund, and the Statutory Reserve (or Reserve) Fund. The consolidated financial statements for 2006 have been prepared following the recommendations of the Public Sector Accounting Board (PSAB). The purpose of consolidating financial transactions into a single purpose statement is to assess the results of all of our activities. The objective of our annual statements is to fairly present the financial position of the Regional District as a whole. The attached excerpts from our annual report are the consolidated financial statements for the year ending December 31, 2006.

Auditor Opinion Letter (Page 2 of the annual report)

The Regional District maintains a system of accounting controls designed to provide reasonable assurance for the safekeeping of assets, that revenues and expenditures are fully and properly recorded and that the financial records are accurate. The firm of Meyers Norris Penny LLP is responsible for reporting to the Board the results of their audit of the controls and transaction accounting. As in prior years, the auditor's report is unqualified, assuring readers that based on the audit procedures conducted; the financial statements are considered to be free of material errors and are prepared in accordance with generally accepted accounting standards.

Consolidated Statement of Financial Position (Page 3 of the annual report)

The Statement of Financial Position shows the net equity position at the end of December 2006. Two measures reflect the Regional District's current financial position - Net Financial Assets (Liabilities) and Capital Assets. The "Net Financial Assets(Liabilities)" amount indicates at a point in time, whether the Regional District has made commitments which will require future financial resources. Our net financial liability position improved from -\$7 million to -\$1.8 million at December 31, 2006. Three main items contribute to the net liability position - Unfunded Liabilities of \$7,846,076 (2005, \$5,713,205), Deferred

Revenue of \$14,999,005 (2005, \$12,843,641) and Long-term Debt (including municipal debt) of \$50,963,715 (2005, \$32,596,043). The significant change in Long-term debt is a result of the City of Nanaimo borrowing \$15,000,000 for the New Nanaimo Center.

Unfunded Liabilities – (Note 9 to the statements – page 9/10) Accounting rules require us to calculate the full value of certain types of liabilities, in particular liabilities associated with using up landfill space and liabilities for payment of employee benefits. The intent of calculating these estimates is to signal that at some future point tax or other revenues will be needed to cover those costs. Where we have not yet set aside reserves or other sources of cash to meet the liability, the difference is shown on the statements as unfunded.

Landfill Capacity Liability:

The unfunded portion of the costs to close and maintain the landfill site is a total of \$7,629,533 (2005, \$5,449,287). The cost to close the landfill is estimated at - \$2,359,575 (2005, \$1,892,046); costs to monitor and maintain the environmental systems for a period of 25 years after the site is decommissioned - \$5,269,958 (2005, \$3,557,241). Our financial plan projections include appropriations to reserves to assist in phased landfill closure costs, while it is expected that annual tax requisitions will cover the post closure monitoring and maintenance activities. Between 2005 and 2006 the Region landfilled more refuse than previously projected as a result of a robust building economy and the estimated remaining lifespan of the landfill has been reduced from 2017 to 2012. The Board is monitoring alternative waste disposal options including the possibility of expanding an existing berm to provide more space without increasing the footprint of the landfill. Staff estimate that the berm expansion could increase the life of the landfill to 2024. This life expansion would result in a reduction of the current liability calculations.

Employee Retirement Benefits

The total estimate for employee retirement benefits is \$965,210 (a maximum of 60 days unused sick leave upon retirement) The Regional District has set aside reserves related to this retirement benefit of approximately \$750,000 on a pay as you go basis by a charge on wages paid in each department. The unfunded portion of employee retirement benefits is estimated at \$216,543 (2005, \$263,918). Staff consider the funding charge sufficient to replenish the reserves and the unfunded portion is unlikely to materialize as an expenditure at a single point in time.

Deferred Revenues – (Note 10 to the statements – page 10) Deferred revenues include advances from the federal New Deal for Communities gas tax transfer program (Community Works Fund - \$569,647), Development Cost Charges (DCCs - \$13,241,072) and parkland cash-in-lieu contributions (\$1,090,651). These funds are recorded as liabilities, since they have been collected from third parties to fulfill future obligations of the Regional District. In 2006 \$75,000 was removed from the Community Works account to support the research activities of the Drinking Water/Watershed Protection Committee.

The Regional District's overall Consolidated Financial Equity remains in a positive year-end balance at \$28,094,280 (2005 \$20,454,595). The consolidated surplus from operations (General Revenue Fund) was \$11,775,886 (2005 \$9,644,265). The surplus, however, belongs in some part to each of the many individual services operated by the Regional District. Under Regional District accounting rules a surplus must be brought forward in the next year into the same function where it was earned in the prior year.

Statement of Financial Activities (Page 4 of the annual report)

The Statement of Financial Activities is a form of 'profit and loss' statement summarizing the operating and financing activities that have occurred during the year. The Regional District increased its overall financial equity by \$7,639,685 in 2006 (2005, \$199,233).

Expenditures for Environmental services (\$17,678,934) are below budget (\$24,162,339). This is not an unusual occurrence because this service area undertakes the greatest number of large, complex capital projects. Cash not expended in 2006 is carried forward to complete projects in 2007.

Expenditures for Utility services (\$3,412,071), consisting mainly of sewer and water services, are below budget (\$6,834,278). The budget includes an estimate for the construction of a sewer collector system in the Cedar village area which has not yet formally commenced.

Expenditures for Parks, Recreation and Culture (\$8,217,430) are below budget (\$9,604,354). The Regional District's commitment of \$424,000 to building the Top Bridge park bridge structure carried over into 2007.

Consolidated Statement of Changes in Financial Position (Page 5 of the annual report)

This statement shows how cash was applied in 2006 as follows:

	<u>2006</u>	<u>2005</u>
Cash generated from operations	\$ 9,680,769	\$ 5,267,086
Change in cash invested	806,990	(2,950,120)
Cash received from/applied to debt and lease obligations	<u>252,812</u>	<u>(3,134,848)</u>
Net change in cash	<u>\$10,740,571</u>	<u>\$ (817,882)</u>

General Revenue Fund - Schedule of Revenues and Expenditures (Page 16 of the annual report)

The General Revenue Fund is the primary budgeting and operating fund. This schedule presents the results of operations at an organizational level. The detailed operating results of individual functions are contained in the published report at Pages 26 to 39.

Overall actual revenues were slightly below budget (\$55,835,283 actual vs. \$57,337,874 budgeted). The difference is mainly the result of incomplete capital projects which are funded by Development Cost Charges (Development Cost Charge revenues are not recorded until expenditures are made). Construction activity and the resulting building permit fees were approximately equal to 2005 levels (\$945,436) and exceeded the estimated budget by \$171,056.

Overall final operating expenditures were 19% lower than budget (\$39,612,938 actual vs. \$49,115,527 budgeted). Again, the significant component difference is capital projects which are commenced but not complete at the end of the year.

Schedule of Change in Equity in Tangible Capital Assets (Page 20 in the annual report)

This schedule shows how our investment in tangible capital assets changed over the year. The Regional District invested \$5.6 million in new capital assets in 2006 (2005 \$7.5 million). Assets purchased by way of capital leases increased by \$115,580 in 2006. Long term debt financing increased slightly by \$137,232.

Schedule of Statutory Reserve Fund Balances (Pages 22, 23 and 24 in the annual report)

This schedule shows the activity that occurred in each of the separate reserve funds established by the Board. Highlights of total activity for the year include:

	<u>2006</u>	<u>2005</u>
Contributions in the year	\$ 4,273,054	\$ 1,646,451
Interest earned	424,926	277,218
Funds applied to capital expenditures	105,324	2,886,229

Reserve funds were utilized in 2006 to purchase SCBA equipment for the Coombs-Hilliers Fire department (\$49,304), to redevelop wells in the Fairwinds Water system (\$50,674) and to upgrade E911 radio equipment on Gabriola Island (\$5,346). Significant reserve fund contributions made in 2006 include \$555,000 - administration building, \$141,500 - information technology, \$170,935 - Fairwinds Water, a combined total of \$215,000 for future community parks and recreation facilities, \$1,750,000 - landfill acquisition/upgrades and \$866,000 for future expansion of the Southern Community Sewer treatment plant.

SUMMARY

The 2006 Consolidated Financial Statements have been prepared and audited within the framework of the accounting policies applicable to local government. These statements present, in all significant respects, the financial position of the Regional District of Nanaimo as at December 31, 2006.

RECOMMENDATION

That the 2006 Consolidated Financial Statements and associated financial schedules be received.


Report Writer


General Manager Concurrence


C.A.O. Concurrence

To the Members of the Board of the Regional District of Nanaimo:

We have audited the consolidated statement of financial position of the Regional District of Nanaimo as at December 31, 2006 and the consolidated statements of financial activities and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Regional District. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Regional District as at December 31, 2006 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information, including schedules presented on pages 15 through 43, is presented for purposes of additional analysis. Such supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

Nanaimo, British Columbia

March 14, 2007

Meyers Horne Penny LLP

Chartered Accountants

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006

	<u>2006</u>	<u>2005</u> Restated (Note 20)
Financial Assets		
Cash and short-term deposits (Note 2, Pg. 5)	\$ 24,598,980	\$ 13,858,409
Accounts receivable (Notes 3, 20)	3,931,132	5,319,068
Investments (Note 4)	18,947,604	19,754,594
Municipal debt receivable (Note 11)	31,484,841	17,932,534
Other assets (Note 5)	3,000	3,000
	<u>78,965,557</u>	<u>56,867,605</u>
Financial Liabilities		
Short-term loans (Note 6)	2,254,534	6,932,667
Accounts payable (Note 7)	2,306,442	3,732,000
Other liabilities (Note 8)	2,080,989	1,904,835
Unfunded liabilities (Note 9)	7,846,076	5,713,205
Deferred revenue (Note 10)	14,999,005	12,843,641
Obligation under capital lease (Note 13)	342,981	227,401
Long-term debt (Notes 11, 12, Pg. 40)	50,963,715	32,596,043
	<u>80,793,742</u>	<u>63,949,792</u>
Net Financial Assets (Liabilities)	<u>(1,828,185)</u>	<u>(7,082,187)</u>
Capital Assets		
Tangible capital assets (Pg. 21)	130,167,606	124,788,874
Assets under capital lease (Note 13)	711,023	510,481
	<u>130,878,629</u>	<u>125,299,355</u>
Net Equity	<u>\$ 129,050,444</u>	<u>\$ 118,217,168</u>
Consolidated Equity Position		
General Revenue Fund (Note 14)	\$ 11,775,886	\$ 9,644,265
Capital Fund (Pg. 19)	1,177,542	327,204
Reserves	15,140,852	10,483,126
	<u>28,094,280</u>	<u>20,454,595</u>
Consolidated Financial Equity (Notes 15, 20)	28,094,280	20,454,595
Equity in Tangible Capital Assets (Pg. 20)	108,802,240	103,475,778
Unfunded liabilities (Note 9)	(7,846,076)	(5,713,205)
Net Equity	<u>\$ 129,050,444</u>	<u>\$ 118,217,168</u>

APPROVED:

See notes to consolidated financial statements

N. Avery, CGA
General Manager, Finance and Information Services

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2006

	<u>Budget</u>	<u>2006</u>	<u>2005</u> Restated (Note 20)
Revenues			
Property taxes	\$ 25,568,192	\$ 25,558,134	\$ 23,761,273
Grants in lieu of taxes	96,230	183,576	176,748
Operating grants	4,026,010	4,405,867	5,743,268
Operating revenues (Note 20)	15,825,861	16,770,211	16,019,362
Developer contributions	4,531,980	1,648,182	195,489
Other	723,613	924,297	816,848
Interest on investments	572,232	1,096,179	732,016
MFA debt surplus refunds	-	13,999	80,525
	<u>51,344,118</u>	<u>50,610,445</u>	<u>47,525,529</u>
Expenditures			
General government services	1,417,475	640,817	1,256,671
Planning and development	2,767,351	2,513,151	2,168,190
Environmental services	24,162,339	17,678,934	17,995,551
Utility services	6,834,278	3,412,071	5,096,496
Transportation services	11,187,549	10,528,480	9,702,205
Protective services	2,399,980	2,365,560	2,096,570
Parks, recreation and culture	9,604,354	8,217,430	6,935,595
	<u>58,373,326</u>	<u>45,356,443</u>	<u>45,251,278</u>
Net Revenues (Expenditures)	<u>(7,029,208)</u>	<u>5,254,002</u>	<u>2,274,251</u>
Add:			
Financing activities			
Increase (decrease) in Obligation under capital lease	(58,208)	115,580	(309,525)
Short-term and long-term debt issued	6,257,000	8,698,798	312,725
Debt actuarial adjustments	(732,792)	(732,792)	(795,048)
Debt principal repayments	(1,148,260)	(7,828,774)	(2,343,000)
Increase (Decrease) in financing obligations	<u>4,317,740</u>	<u>252,812</u>	<u>(3,134,848)</u>
Unfunded expenditures:			
Employee benefits	-	(47,375)	200,024
Landfill closure and post closure costs	-	2,180,246	859,806
	<u>-</u>	<u>2,132,871</u>	<u>1,059,830</u>
Change in Consolidated Financial Equity	<u>(2,711,468)</u>	<u>7,639,685</u>	<u>199,233</u>
Consolidated Financial Equity, beginning - restated (Note 20)	<u>20,454,595</u>	<u>20,454,595</u>	<u>20,255,362</u>
Consolidated Financial Equity, ending (Note 15, Pg 3)	<u>\$ 17,743,127</u>	<u>\$ 28,094,280</u>	<u>\$ 20,454,595</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEAR ENDED DECEMBER 31, 2006

	<u>2006</u>	<u>2005</u> Restated (Note 20)
Operating Activities		
Net Revenues (Expenditures)	\$ 5,254,002	\$ 2,274,251
Decrease (increase) in accounts receivable	1,387,936	(1,815,858)
Decrease (increase) in other assets	-	(2,000)
Increase (decrease) in accounts payable	(1,425,558)	1,037,693
Increase (decrease) in deferred revenues	2,155,364	2,651,359
Increase (decrease) in other liabilities	176,154	61,811
Increase (decrease) in unfunded liabilities	<u>2,132,871</u>	<u>1,059,830</u>
Net increase (decrease) in cash from operating activities	<u>9,680,769</u>	<u>5,267,086</u>
Investing Activities		
Decrease (increase) in long term investments	<u>806,990</u>	<u>(2,950,120)</u>
Net increase (decrease) in cash from investing activities	<u>806,990</u>	<u>(2,950,120)</u>
Financing Activities		
Short and long-term debt issued	8,698,798	312,725
Debt actuarial adjustments	(732,792)	(795,048)
(Decrease) increase in capital lease obligation	115,580	(309,525)
Repayment of short and long-term debt	<u>(7,828,774)</u>	<u>(2,343,000)</u>
Net increase (decrease) in cash from financing activities	<u>252,812</u>	<u>(3,134,848)</u>
Net change in cash and cash equivalents	\$ 10,740,571	\$ (817,882)
Cash and short-term deposits, Beginning	<u>13,858,409</u>	<u>14,676,291</u>
Cash and short-term deposits, Ending (Note 2, Page 3)	<u>\$ 24,598,980</u>	<u>\$ 13,858,409</u>

See notes to consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
GENERAL REVENUE FUND
SCHEDULE OF REVENUE AND EXPENDITURES
AS AT DECEMBER 31, 2006**

	Corporate Services (Schedule A)	Development Services (Schedule B)	Environmental Services (Schedule C)	Recreation & Parks Services (Schedule D)	Transportation Services (Schedule E)	Actual 2006	Budget 2006	Actual 2005
REVENUES								
Tax requisition	\$ 4,140,642	\$ 1,617,680	\$ 10,255,692	\$ 5,692,990	\$ 3,861,130	\$ 25,568,134	\$ 25,568,192	\$ 23,761,273
Grants	90,289	45,813	80,667	265,040	3,582,970	4,064,779	4,026,010	4,164,376
Grants in Lieu	45,875	5,984	82,415	4,562	44,740	183,576	96,230	176,748
Interest	552,369	-	-	-	-	552,369	285,000	370,294
Permit fees & other	-	1,337,583	-	78,690	46,087	1,462,360	1,403,583	1,333,632
Operating revenues	-	144,300	3,497,310	1,334,675	4,058,416	9,034,701	8,580,219	8,534,433
Disposal fees	-	-	7,600,885	-	-	7,600,885	7,337,370	7,262,661
Other	5,282,901	-	2,085,578	-	-	7,368,479	10,041,270	5,414,221
	<u>10,112,076</u>	<u>3,151,360</u>	<u>23,602,547</u>	<u>7,375,957</u>	<u>11,593,343</u>	<u>55,835,283</u>	<u>57,337,874</u>	<u>51,017,638</u>
EXPENDITURES								
General administration	739,014	697,650	1,288,765	417,198	1,778,798	4,921,425	5,307,552	4,339,351
Professional fees	138,806	295,021	712,932	129,632	7,923	1,284,314	2,152,200	1,227,685
Community grants	118,066	-	-	63,166	-	181,232	197,950	107,705
Legislative	236,157	-	-	-	-	236,157	268,515	240,119
Recreation program costs	-	-	-	101,162	-	101,162	104,510	95,385
Equipment operating	111,400	8,753	-	86,324	2,192	208,669	239,851	176,938
Building operating	155,119	42,386	288,538	464,241	117,915	1,068,199	1,262,585	1,090,279
Vehicle operating	58,481	38,474	1,470,070	63,131	2,730,017	4,360,173	4,181,005	3,681,942
Other operating	107,495	202,248	6,374,628	214,150	153,849	7,052,370	8,350,178	7,830,569
Wages & benefits	1,704,756	1,738,049	4,133,980	2,599,340	6,281,755	16,367,880	16,877,571	15,413,906
Capital expenditures	346,140	147,243	3,076,665	147,563	113,746	3,831,357	10,183,610	2,236,451
	<u>3,715,434</u>	<u>3,169,824</u>	<u>17,345,578</u>	<u>4,195,907</u>	<u>11,186,195</u>	<u>39,612,938</u>	<u>49,115,527</u>	<u>36,440,330</u>
OPERATING SURPLUS	<u>6,396,642</u>	<u>(18,464)</u>	<u>6,256,969</u>	<u>3,180,050</u>	<u>407,148</u>	<u>16,222,345</u>	<u>8,222,347</u>	<u>14,577,308</u>
Debt retirement								
- interest	1,650,272	-	1,309,385	701,748	-	3,661,405	3,786,910	3,817,397
- principal	974,439	-	908,934	349,810	-	2,233,183	2,103,315	2,382,409
- foreign exchange	-	-	-	-	-	-	-	36,414
Contingency	-	-	-	-	-	-	320,000	-
Reserve contributions	1,005,138	41,310	3,055,142	215,720	7,210	4,324,520	3,989,545	2,343,944
Transfers to other govts	2,694,682	1,200	-	1,159,796	-	3,855,678	3,903,830	3,618,152
	<u>6,324,531</u>	<u>42,510</u>	<u>5,273,461</u>	<u>2,427,074</u>	<u>7,210</u>	<u>14,074,786</u>	<u>14,103,600</u>	<u>12,398,316</u>
CURRENT YEAR SURPLUS (DEFICIT)	<u>72,111</u>	<u>(60,974)</u>	<u>983,508</u>	<u>752,976</u>	<u>399,938</u>	<u>2,147,559</u>	<u>(5,881,253)</u>	<u>2,178,992</u>
Prior year's surplus applied	815,903	1,904,828	5,643,714	873,936	524,087	9,762,468	10,022,519	7,583,476
NET OPERATING SURPLUS	<u>\$ 888,014</u>	<u>\$ 1,843,854</u>	<u>\$ 6,627,222</u>	<u>\$ 1,626,912</u>	<u>\$ 924,025</u>	<u>\$ 11,910,027</u>	<u>\$ 4,141,266</u>	<u>\$ 9,762,468</u>

See notes to consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF CHANGE IN EQUITY IN TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2006**

	<u>2006</u>	<u>2005</u>
Changes in Capital Lease Obligations		
Lease obligations incurred to acquire assets	\$ (200,542)	\$ (21,598)
Lease obligations reduced (incurred) by refinancing	-	30,214
Capital lease principal payments	<u>84,962</u>	<u>300,909</u>
	<u>(115,580)</u>	<u>309,525</u>
Changes in Debt		
Decrease (increase) in long-term loans	(6,611,407)	(312,725)
Decrease (increase) in short-term loans	4,678,133	1,060,300
Principal payments for long-term debt	1,063,250	1,282,700
Actuarial adjustments for long-term debt	<u>732,792</u>	<u>795,048</u>
	<u>(137,232)</u>	<u>2,825,323</u>
Changes in Tangible Capital Assets		
Tangible capital assets acquired under lease	200,542	21,598
Tangible capital leased assets released	-	(153,519)
Tangible capital assets purchased	5,590,904	7,464,299
Net cost of tangible capital assets written off	<u>(212,172)</u>	<u>(172,594)</u>
	<u>5,579,274</u>	<u>7,159,784</u>
Change in Equity in Tangible Capital Assets	5,326,462	10,294,632
Equity in Tangible Capital Assets, Beginning	<u>103,475,778</u>	<u>93,181,146</u>
Equity in Tangible Capital Assets, Ending (Pg. 18)	<u>\$ 108,802,240</u>	<u>\$ 103,475,778</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF STATUTORY RESERVE FUND ACTIVITY AND FUND BALANCES

AS AT DECEMBER 31, 2006

	Feasibility	Coombs Fire	Errington Fire	Extension Fire	Nanoose Fire	Dashwood Fire	Bow Horn Bay Fire	Landfill Acquisition	Extension Recreation	Parks & Recreation
ASSETS:										
Due from Revenue Fund (Pg 15)	\$ 59,461	\$ 95,224	\$ 12,852	\$ 69,484	\$ 491,387	\$ 231,100	\$ 235,721	\$ 3,047,980	\$ 36,275	\$ 529,772
Arrowsmith Water Service										
	<u>59,461</u>	<u>95,224</u>	<u>12,852</u>	<u>69,484</u>	<u>491,387</u>	<u>231,100</u>	<u>235,721</u>	<u>3,047,980</u>	<u>36,275</u>	<u>529,772</u>
LIABILITIES AND FUND BALANCE:										
FUND ACTIVITY										
Balance, beginning	50,162	85,130	253	1,908	393,434	188,130	201,261	1,217,757	35,974	208,614
Add:										
Contribution by developers & others										
Contribution from Revenue Fund	11,970	56,185	12,364	67,202	80,000	34,713	25,619	1,750,000		215,000
MFA surplus										
Interest earned		3,213	235	374	17,953	8,257	8,841	80,223	1,496	16,158
Less:										
Feasibility costs	(2,671)									
Contribution to Capital Fund (Pg.19)		(49,304)								
Transfers to Other Agencies									(1,195)	
FUND BALANCE Ending (Note 15)	<u>\$ 59,461</u>	<u>\$ 95,224</u>	<u>\$ 12,852</u>	<u>\$ 69,484</u>	<u>\$ 491,387</u>	<u>\$ 231,100</u>	<u>\$ 235,721</u>	<u>\$ 3,047,980</u>	<u>\$ 36,275</u>	<u>\$ 529,772</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
 SCHEDULE OF STATUTORY RESERVE FUND ACTIVITY AND FUND BALANCES
 AS AT DECEMBER 31, 2006

	Admin Bldg & Computer	Local Govt Elections	Regional Growth Management Plan	Bylaw Enforcement	SD68 E911	Nanoose Wastewater	Southern Wastewater	Surfside Sewer	Pacific Shores Sewer	French Creek Sewer
ASSETS:										
Due from Revenue Fund (Pg 15)	\$ 1,192,355	\$ 20,328	\$ 50,989	\$ 32,662	\$ 85,922	\$ 163,155	\$ 5,923,842	\$ 966	\$ 2,051	\$ 326,693
Arrowsmith Water Service										
	1,192,355	20,328	50,989	32,662	85,922	163,155	5,923,842	966	2,051	326,693
LIABILITIES AND FUND BALANCE:										
FUND ACTIVITY										
Balance, beginning	471,331	-	20,245	28,189	85,933	146,587	4,837,021	966	2,051	313,436
Add:										
Contribution by developers & others										
Contribution from Revenue Fund	696,500	20,000	29,405	3,500	1,800	10,200	866,000			
MFA surplus							1,973			
Interest earned	24,524	328	1,339	973	3,535	6,368	218,948			13,257
Less:										
Feasibility costs										
Contribution to Capital Fund (Pg.19)					(5,346)					
Transfers to Other Agencies										
FUND BALANCE Ending (Note 15)	\$ 1,192,355	\$ 20,328	\$ 50,989	\$ 32,662	\$ 85,922	\$ 163,155	\$ 5,923,842	\$ 966	\$ 2,051	\$ 326,693

See notes to consolidated financial statements
-23-

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF STATUTORY RESERVE FUND ACTIVITY AND FUND BALANCES
AS AT DECEMBER 31, 2006

	French Creek Water	Madrone Water	Fairwinds Water	Surfside Water	Arbutus Park Est Water	West Bay Est Water	Decourcy Water	Nanose Bay Peninsula Water	Nanose Bulk Water	French Creek Bulk Water	Actual 2006	Actual 2005
ASSETS:												
Due from Revenue Fund (Pg 15)	\$ 51,843	\$ 166,128	\$ 297,417	\$ 8,299	\$ 88,788	\$ 75,152	\$ 1,500	\$ 22,966	\$ -	\$ -	\$ 13,320,312	\$ 8,739,780
Arrowsmith Water Service									7,300	4,056	11,356	717
	<u>51,843</u>	<u>166,128</u>	<u>297,417</u>	<u>8,299</u>	<u>88,788</u>	<u>75,152</u>	<u>1,500</u>	<u>22,966</u>	<u>7,300</u>	<u>4,056</u>	<u>13,331,668</u>	<u>8,740,497</u>
LIABILITIES AND FUND BALANCE:												
FUND ACTIVITY												
Balance, beginning	49,739	77,319	169,410	6,060	37,923	20,947	-	-	461	256	8,740,497	9,787,030
Add:												
Contribution by developers & others												1,668
Contribution from Revenue Fund		83,745	170,935	1,950	48,584	52,648	1,500	22,595	6,839	3,800	4,273,054	1,646,451
MFA surplus		408									2,381	24,873
Interest earned	2,104	4,656	7,746	289	2,281	1,557		371			424,926	277,218
Less:												
Feasibility costs											(2,671)	(10,712)
Contribution to Capital Fund (Pg.19)			(50,674)								(105,324)	(2,886,229)
Transfers to Other Agencies											(1,195)	(99,802)
FUND BALANCE Ending (Note 15)	<u>\$ 51,843</u>	<u>\$ 166,128</u>	<u>\$ 297,417</u>	<u>\$ 8,299</u>	<u>\$ 88,788</u>	<u>\$ 75,152</u>	<u>\$ 1,500</u>	<u>\$ 22,966</u>	<u>\$ 7,300</u>	<u>\$ 4,056</u>	<u>\$ 13,331,668</u>	<u>\$ 8,740,497</u>

See notes to consolidated financial statements



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COW			
DATE:		March 29, 2007	

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Southern Community Sewer Service Area Capital Charge Bylaw No. 1257

PURPOSE:

To introduce for three readings and adoption "Southern Community Sewer Service Area Capital Charge Bylaw No. 1257, 2007".

BACKGROUND:

The Regional District has adopted several "capital charge" bylaws under the authority of the *Local Government Act*. These charges are levied when a property has sought and gained approval to access a service for which they have not previously contributed or contributed at a lower level than other properties in the function. The charges in Bylaw 1257 were originally developed in 2004 as part of an examination of the Southern Community Sewer Service in relation to access by the District of Lantzville. The District of Lantzville has commenced constructing sewers in its boundaries and connecting itself to the main sewer trunks. Staff from the District, the City and the Regional District have reviewed how the charges will be applied and have prepared the attached bylaw for the Board's consideration.

ALTERNATIVES:

1. Approve and adopt Bylaw 1257.
2. Amend and adopt an amended Bylaw 1257.

FINANCIAL IMPLICATIONS:

Alternative 1

A fee of \$658 will be levied on each new lot or unit gaining access to the regional treatment facilities. The charges will apply within the District of Lantzville as each phase of its collector system is constructed. The charges will apply to properties in the City of Nanaimo outside of the boundaries shown on the map attached to the bylaw. Almost 100% of properties within the City of Nanaimo have already contributed to the treatment plant and so very few properties remain to be charged.

The amount estimated to be collected within the District of Lantzville should all of the urban area be serviced, is \$1.3 million dollars. The funds collected will be added to the treatment plant reserve funds for future capital improvements. Staff are recommending approval of the bylaw as presented.

Alternative 2


The fee calculation was the subject of a full report to the Board and staff are not recommending any changes.


SUMMARY/CONCLUSIONS:

The District of Lantzville has commenced construction of a sewer collector system that will be connected to the regional treatment plant on Hammond Bay Road in the City of Nanaimo. A capital charge was recommended during a review of the Southern Community Sewer Service in 2004 and staff have been working with colleagues at the City of Nanaimo and the District of Lantzville to draft a bylaw outlining how the charges will be applied and collected. The rate will be \$658 for each existing or newly created unit or lot. Staff recommend approving and adopting the bylaw as presented.

RECOMMENDATION:

1. That “Southern Community Sewer Service Area Capital Charge Bylaw No. 1257, 2007” be introduced and read three times.
2. That “Southern Community Sewer Service Area Capital Charge Bylaw No. 1257, 2007”, having received three readings be adopted.


Report Writer


C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1257

A BYLAW TO IMPOSE CAPITAL CHARGES FOR THE SOUTHERN COMMUNITY SEWER SERVICE

WHEREAS by "Regional District of Nanaimo Southern Community Sewer Local Service Conversion Bylaw No. 888, 1993" the Regional District established a service to construct and operate major facilities for the conveyance, treatment and disposal of sewage (i.e., Greater Nanaimo Water Pollution Control Centre, lift stations, force mains, interceptors, outfalls);

AND WHEREAS by "Southern Community Sewer Local Service Area Development Cost Charge Bylaw No. 1020, 1996", the Board imposed development cost charges on new developments within the Area Service for the purpose of providing funds to assist the Regional District to pay the capital costs of providing, constructing, altering or expanding major sewerage facilities to service directly or indirectly, development in respect of which the charges are imposed;

AND WHEREAS Section 363 of the *Local Government Act* authorizes a Board to, by bylaw, impose a fee or charge in respect of all or part of a service of the Regional District;

AND WHEREAS treatment and conveyance facilities constructed in the Southern Community Sewer Service have been paid for primarily by properties having a connection to the treatment and conveyance facilities and the Board considers it fair and equitable to impose a fee where additional properties are provided access to treatment and conveyance facilities;

NOW THEREFORE, the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. **PURPOSE**

The purpose of this bylaw is to collect one fee per Unit or Lot.

2. **DEFINITIONS**

"Building" means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

"Local Area Service" means an area established by a municipal bylaw for the purposes of assessing costs to construct a sewer collection system.

"Lot" means a parcel created by registration of a subdivision under the *Land Title Act* (British Columbia) or the Bare Land Strata regulation under the *Strata Property Act* (British Columbia).

"Unit" means a self contained space with a separate entrance and which has plumbing fixtures of any kind.

"Plumbing fixture" means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

3. A capital charge is hereby payable in accordance with Schedule 'A' attached to and forming a part of this bylaw.
4. The capital charges under this bylaw shall apply to properties added to the City of Nanaimo benefiting area as shown outlined on Schedule 'B' attached to this bylaw.
5. The capital charges under this bylaw shall apply to properties within or added to the benefiting area in the District of Lantzville as shown outlined on Schedule 'C' attached to this bylaw.
6. Upon the adoption of this bylaw "Lantzville Sewage Local Service Area Rates and Charges Bylaw No. 1012, 1996" is hereby repealed.
7. This bylaw may be cited for all purposes as "Southern Community Sewer Service Area Capital Charge Bylaw No. 1257, 2007".

Introduced and read three times this 24th day of April, 2007.

Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

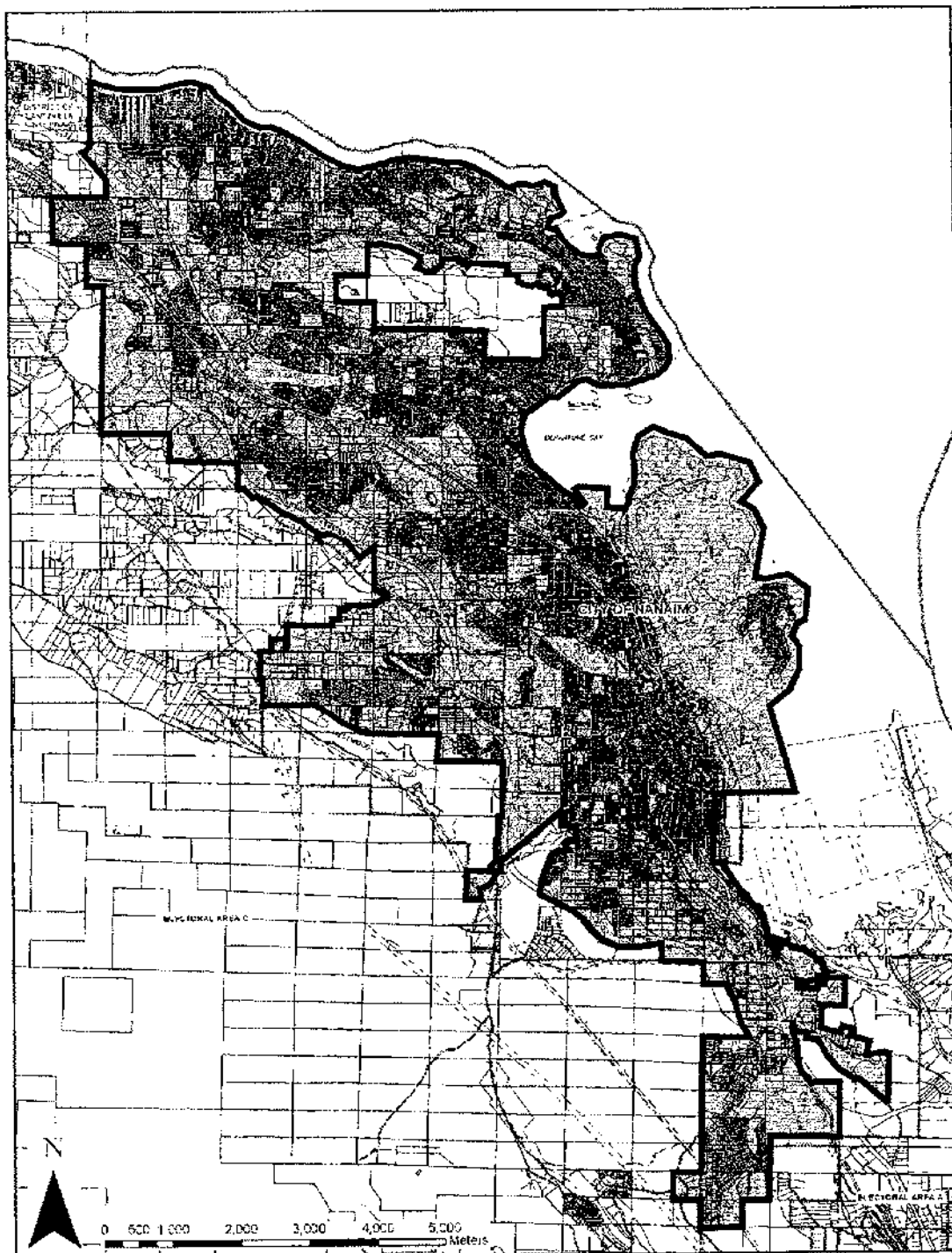
SCHEDULE 'A'

- (a) The fees hereunder shall be paid at the earliest of:
1. prior to adopting a bylaw to amend the boundaries of a municipal benefiting area;
 2. prior to adopting a bylaw to establish or amend the boundaries of a municipal Local Area Service;
 3. Upon approval of a connection to a sewer service;
 4. As a condition of the approval of a subdivision or bare land strata.
- (b) The capital charge is hereby established as \$658.
- (c) The fee shall apply to each existing Lot or Unit and to each newly created Lot or Unit.
- (d) The capital charges in this bylaw shall increase by 3% compounded each January 1st except as noted below.
- (e) Notwithstanding Section (a) above, where the municipality constructs or has constructed under its direct supervision an extension to a sewer collector system or a sewer collection system for a Local Area Service, the fees payable in respect of properties so affected shall be payable one year following substantial completion of the construction. The municipality shall advise the Regional District of Nanaimo General Manager, Finance & Information Services in writing of the date substantial completion is certified.
- (f) For the purposes of establishing the amount of fees to be paid by a Local Area Service or as a result of a sewer extension, the municipality shall notify the Regional District of Nanaimo General Manager, Finance & Information Services at the time that a Local Area Service bylaw is adopted or amended or that a sewer extension is contemplated and shall identify the property(ies) to be included for the purposes of this bylaw.
- (g) The capital charge rate in effect at the beginning of the year in which construction commences or a Local Area Service is established shall be the rate at which capital charges payable under sections (c) and (f) shall be calculated for the properties to be serviced.
- (h) Fees payable will be collected and accounted for by the municipality and shall be remitted to the Regional District from time to time as agreed between the Regional District and the municipality.

Schedule 'B' to accompany "Southern Community Sewer Service Area Capital Charge Bylaw No. 1257, 2007"

Chairperson

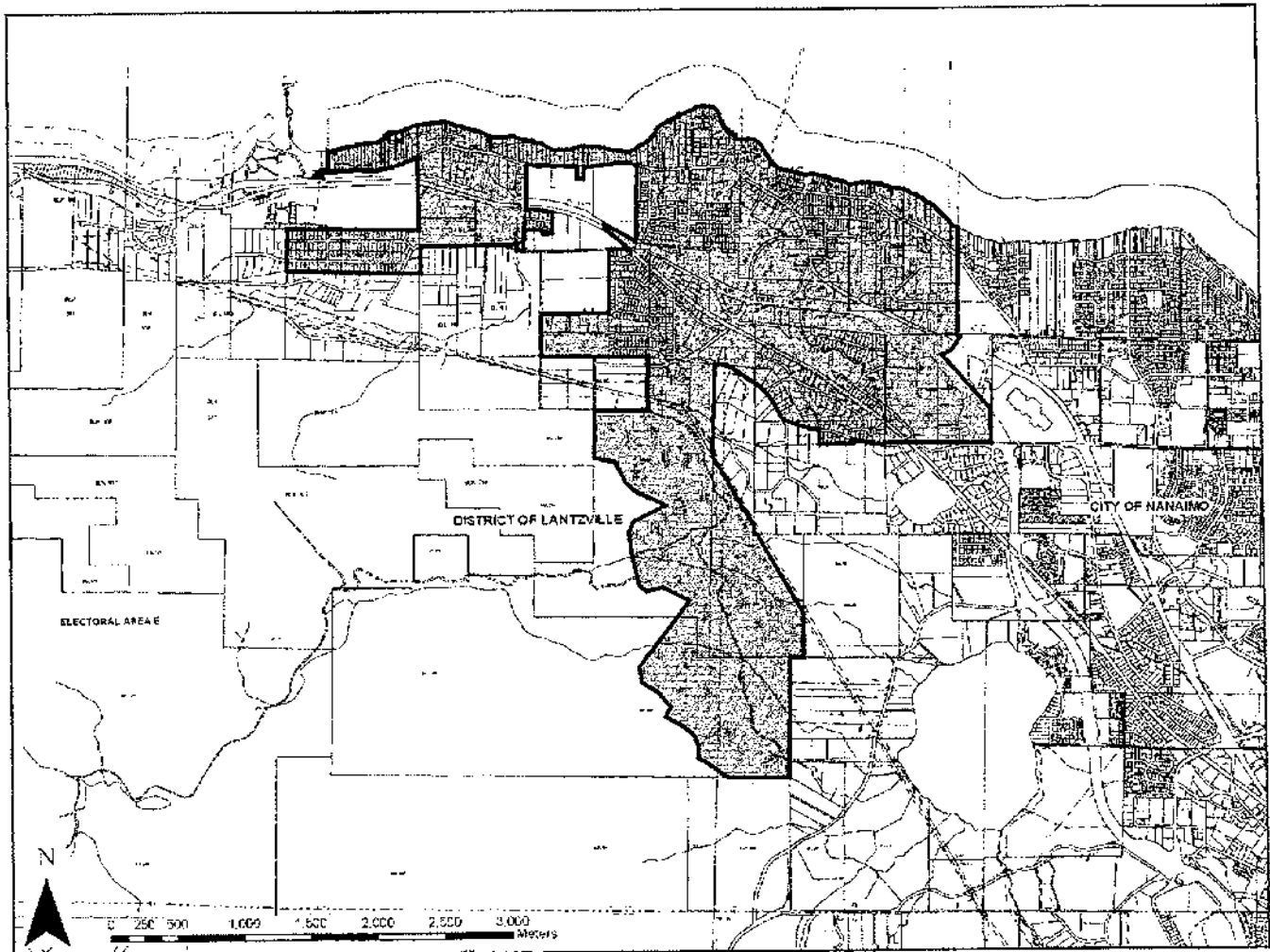
Sr. Mgr., Corporate Administration



Schedule "C" to accompany "Southern Community Sewer Service Area Capital Charge Bylaw No. 1257, 2007"

Chairperson

Sr. Mgr., Corporate Administration





**REGIONAL
DISTRICT
OF NANAIMO**

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MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: March 29, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: District of Lantzville Sewer Benefiting Area – Bylaw 1527

PURPOSE:

To introduce for three readings and adoption "District of Lantzville Sewer Benefiting Area Bylaw No. 1527, 2007."

BACKGROUND:

Property taxes for wastewater treatment in District 68 (Bylaw 888) are allocated to "sewer benefiting areas" on the basis of sewage flows. A municipality identifies to the Regional District those properties to be included within a benefiting area and these boundaries are adopted by way of a Regional District bylaw. The benefiting area represents the properties which can be assessed property taxes allocated to the municipality under the formula described above. The District of Lantzville has identified the properties in its urban area as part of its sewer benefiting area and Bylaw 1527 will formalize that designation.

ALTERNATIVES:

1. Approve and adopt Bylaw 1527.
2. Do not approve Bylaw 1527.

FINANCIAL IMPLICATIONS:

Alternative 1

At this time staff cannot estimate the financial implications with much precision. Once the District has connected properties to the treatment plant, flows will be measured and future tax requisitions will be allocated as prescribed by the formula in Bylaw 888. The Southern Community Sewer tax requisition is in the range of \$4 million dollars annually. Should the District of Lantzville represent 1% of the annual flows they would be allocated \$40,000 and the City of Nanaimo would be allocated \$3,600,000. At present the City of Nanaimo is the only municipal benefiting area and therefore covers the full requisition.

Alternative 2


The process of establishing a municipal benefiting area is prescribed by Bylaw 888 and there are no alternatives. The District of Lantzville could establish a smaller benefiting area but has chosen not to do so. That is their prerogative.

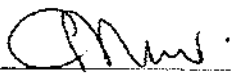
SUMMARY/CONCLUSIONS:

The District of Lantzville has provided staff with information to establish its municipal benefiting area. The benefiting area represents those properties over which the District may collect the property taxes related to its share of the regional wastewater treatment plant on Hammond Bay Road in the City of Nanaimo. Staff recommend approving the bylaw as presented.

RECOMMENDATION:

That "District of Lantzville Sewer Benefiting Area Bylaw No. 1527, 2007" be introduced for three readings and be forwarded to the District of Lantzville for consent.


Report Writer


C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1527

**A BYLAW TO DEFINE MUNICIPAL
BENEFITING AREAS FOR SEWAGE
COLLECTION AND TREATMENT PURPOSES
WITHIN THE CITY OF NANAIMO**

WHEREAS Bylaw No. 888 created a local service area for the purpose of the collection, conveyance, treatment and disposal of sewage;

AND WHEREAS clause 6(a) of Bylaw No. 888 provides that the Regional Board may, with the consent of the Council of participating municipalities, define the boundaries of a sewer benefiting area within the municipality;

NOW THEREFORE the Board of Directors of the Regional District of Nanaimo enacts as follows:

1. The sewer benefiting area within the District of Lantzville shall be comprised of all those properties as shown outlined on Schedule 'A' attached hereto and forming part of this bylaw.
2. This bylaw may be cited as "District of Lantzville Sewer Benefiting Area Bylaw No. 1527, 2007".

Introduced and read three times this 24th day of April, 2007.

Received the consent of the District of Lantzville this ____ day of _____, 2007.

Adopted this ____ day of _____, 2007.

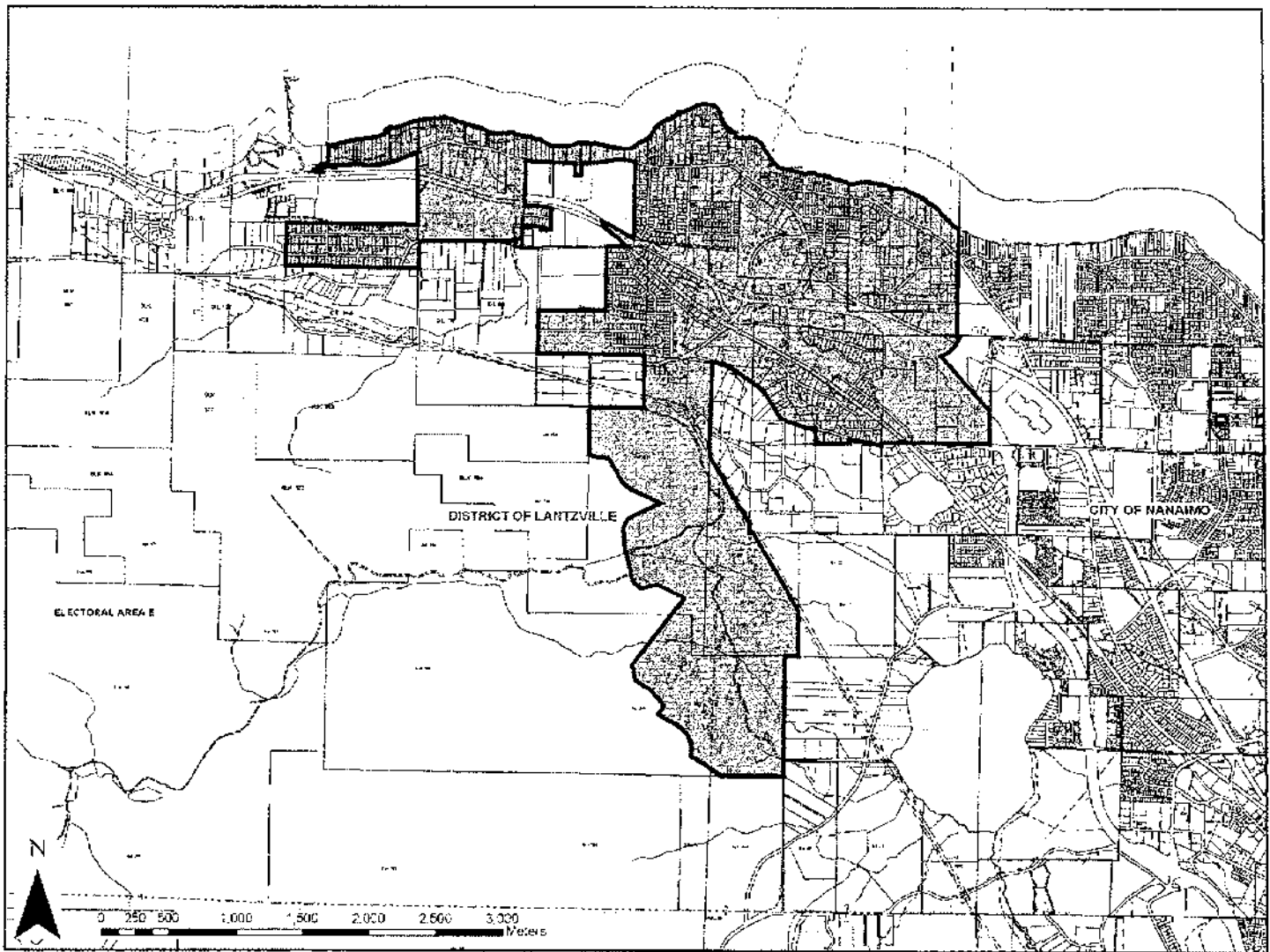
CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Schedule 'A' to accompany "District of Lantzville Sewer
Benefiting Area Bylaw No. 1527, 2007"

Chairperson

Gen. Mgr., Corporate Administration





**REGIONAL
DISTRICT
OF NANAIMO**

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MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: March 30, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: City of Nanaimo Municipal Sewer Benefiting Area Amendment

PURPOSE:

To introduce "City of Nanaimo Municipal Benefiting Area Amendment Bylaw No. 1216.03, 2007" for three readings and adoption.

BACKGROUND:

Bylaw 888 which establishes the service of wastewater treatment in District 68, provides that a municipal participant shall establish a benefiting area by separate bylaw. Flows from the benefiting area are used to allocate the property tax requisition among participants. For some time now, the City of Nanaimo has had the sole benefiting area under Bylaw 1216. Recently staff from the City advised us that they have determined that certain properties are unlikely to receive any benefit from the treatment plant and have requested that the boundary be amended to exclude them.

ALTERNATIVES:

1. Approve and adopt Bylaw 1216.03 as presented.
2. Do not approve the bylaw.

FINANCIAL IMPLICATIONS:

There are no financial implications to the function, rather, there will be a very slight increase in cost to those properties remaining in the benefiting area. The properties removed will pay lower property taxes reflecting the lower level of service to their location. Staff have no reason to object to the amendment.

SUMMARY/CONCLUSIONS:


The City of Nanaimo has requested that their sewer benefiting area boundaries be amended to remove a number of properties along Stephenson Point Rd. They have determined that it is unlikely that these properties will ever be serviced by a community collector system and accordingly will not contribute sewer flows to the treatment plant. Staff have no objection to the amendment.

RECOMMENDATION:

That "City of Nanaimo Municipal Benefiting Area Amendment Bylaw No. 1216.03, 2007" be introduced and read three times and be forwarded to the City of Nanaimo for consent.



Report Writer



C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1216.03

**A BYLAW TO AMEND THE BOUNDARIES OF THE
MUNICIPAL BENEFITING AREA IN THE CITY OF NANAIMO**

WHEREAS Bylaw No. 888 created a local service area for the purpose of the collection, conveyance, treatment and disposal of sewage;

AND WHEREAS clause 6(a) of Bylaw No. 888 provides that the Regional Board may, with the consent of the Council of participating municipalities, define the boundaries of a benefiting area within the municipality;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts as follows:

1. The benefiting area within the City of Nanaimo shall be amended to exclude those properties listed on Schedule 'B' attached hereto and forming part of this bylaw.
2. Schedule 'A' to Bylaw No. 1216 is repealed and replaced by Schedule 'A' attached to and forming a part of this bylaw.
3. This bylaw may be cited as "City of Nanaimo Municipal Benefiting Area Amendment Bylaw No. 1216.03, 2007".

Introduced and read three times this 24th day of April, 2007.

Received the consent of the City of Nanaimo this ____ day of _____, 2007.

Adopted this ____ day of _____, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

FOLIO	CIVIC ADDRESS	LEGAL DESCRIPTION
08060.450	3350 Stephenson Pt Road	Lot 2, District Lot 29, Wellington District, Plan 14237
08060.500	3358 Stephenson Pt Road	Lot 3, District Lot 29, Wellington District, Plan 14237
08060.550	3366 Stephenson Pt Road	Lot 4, District Lot 29, Wellington District, Plan 14237
08060.650	3374 Stephenson Pt Road	Lot 5, District Lot 29, Wellington District, Plan 14237
08065.000	3396 Stephenson Pt Road	Lot 1, District Lot 29, Wellington District, Plan 15766
08065.200	3394 Stephenson Pt Road	Lot 2, District Lot 29, Wellington District, Plan 15766
08066.000	3390 Stephenson Pt Road	Lot B, District Lot 29, Wellington District, Plan 10449
08067.000	3384 Stephenson Pt Road	Lot C, District Lot 29, Wellington District, Plan 10449
08068.000	3380 Stephenson Pt Road	Lot D, District Lot 29, Wellington District, Plan 10449
08072.000	3522 Stephenson Pt Road	Lots 1 & 2, District Lot 29, Wellington District, Plan 3902
08075.002	3512 Stephenson Pt Road	Lot A, District Lot 29, Wellington District, Plan VIP60490
08075.003	3500 Stephenson Pt Road	Lot B, District Lot 29, Wellington District, Plan VIP60490
08076.000	3494 Stephenson Pt Road	Lot 5, District Lot 29, Wellington District, Plan 3902
08077.000	3482 Stephenson Pt Road	Lots 6 & 7, District Lot 29, Wellington District, Plan 3902
08079.000	3470 Stephenson Pt Road	Lot 8, District Lot 29, Wellington District, Plan 3902
08080.000	3460 Stephenson Pt Road	Lot 9, District Lot 29, Wellington District, Plan 3902
08081.000	3456 Stephenson Pt Road	Lots 10 & 11, District Lot 29, Wellington District, Plan 3902
08083.000	3432 Stephenson Pt Road	Lot 12, District Lot 29, Wellington District, Plan 3902
08084.000	3428 Stephenson Pt Road	Lot 13, District Lot 29, Wellington District, Plan 3902
08085.000	3414 Stephenson Pt Road	Lot 14, District Lot 29, Wellington District, Plan 3902
08086.000	3399 Stephenson Pt Road	Lot 15, District Lot 29, Wellington District, Plan 3902
08087.000	3397 Stephenson Pt Road	Lot 16, District Lot 29, Wellington District, Plan 3902



**REGIONAL
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MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: March 29, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: A Bylaw to Impose a Capital Charge Within the City of Nanaimo for the Purpose of the Duke Point Wastewater Treatment Plant

PURPOSE:

To introduce "Duke Point Sewer Local Service Area Capital Charge Bylaw No. 1523, 2007" for three readings and adoption.

BACKGROUND:

The Regional District owns and operates a wastewater treatment plant at the Duke Point industrial park within the City of Nanaimo. The plant was intended to serve all of the light industrial lands in that section of the City, however, seven properties were not initially included in the service area – there is no record of the reason but staff suspect that because the properties were undeveloped with no immediate plans, the owners felt it unnecessary. Recently new interest has been expressed in developing some of those properties. This prompted staff to examine the rationale for a capital charge to represent those properties expected access to the treatment facilities. Staff applied the same methodology used in most of our recent capital charge calculations – that is, assets are valued at the current depreciated value divided by some measure representing the per unit cost. Staff considered potential sewage flows, property size and the expected number of industrial properties within the City of Nanaimo which would be connected to the plant. After some consideration staff from both the City and the Regional District concluded, that a charge per property of \$47,200 represents a fair value for making part of the plant capacity available to these properties.

ALTERNATIVES:

1. Introduce the bylaw for three readings and adoption.
2. Amend the bylaw and adopt the bylaw as amended.
3. Do not adopt the bylaw at this time.

FINANCIAL IMPLICATIONS:


The rate of \$47,200 is specific to industrial properties in the Duke Point area within the City of Nanaimo. A number of these properties are very large (up to 20 acres). In considering the charge staff weighed both the benefit flowing back to current owners by being able to apply these funds to future improvements but also the affect on encouraging the development and connection of these properties.

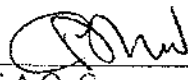
SUMMARY/CONCLUSIONS:

Staff from the City of Nanaimo and the Regional District have recently reviewed the rationale for a capital charge specific to industrial properties in the Duke Point area. There are seven properties which were not included in the original service area and there have been recent enquiries to amend the service area boundaries. The City and the Regional District wish to encourage the development and connection of these properties. Working with our current methodology of valuing assets at a depreciated current value staff have calculated a rate of \$47,200 per property and recommend approving and adopting the bylaw as presented.

RECOMMENDATION:

1. That "Duke Point Sewer Local Service Area Capital Charge Bylaw No. 1523, 2007" be introduced and read three times.
2. That "Duke Point Sewer Local Service Area Capital Charge Bylaw No. 1523, 2007" having received three readings be adopted.


Report Writer


C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1523

**A BYLAW TO ESTABLISH A CAPITAL CHARGE
FOR THE DUKE POINT SEWER LOCAL SERVICE AREA**

WHEREAS certain wastewater collection and treatment facilities have been constructed within the Duke Point Sewer Local Service Area for the benefit of lands within the City of Nanaimo;

AND WHEREAS Section 363 of the *Local Government Act* authorizes a Board, by bylaw, to impose a fee or charge in respect of all or part of a service of the Regional District;

AND WHEREAS the Board wishes to impose a charge on certain properties added to the Duke Point Sewer Local Service Area as a contribution to the cost of improvements to the wastewater treatment facilities;

NOW THEREFORE, the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. This bylaw applies to those properties shown outlined on Schedule 'A' attached hereto and forming a part of this bylaw.
2. Each property added to the Duke Point Sewer Service Area shall pay a charge of \$47,200.
3. The charge under "2" above shall be paid prior to the introduction of a bylaw amending the boundaries of the Duke Point Sewer Local Service Area.
4. The capital charges prescribed in this bylaw shall increase by 3% compounded each January 1st, commencing January 1, 2008.
5. This bylaw may be cited for all purposes as "Duke Point Sewer Local Service Area Capital Charge Bylaw No. 1523, 2007."

Introduced and read three times this 24th day of April, 2007.

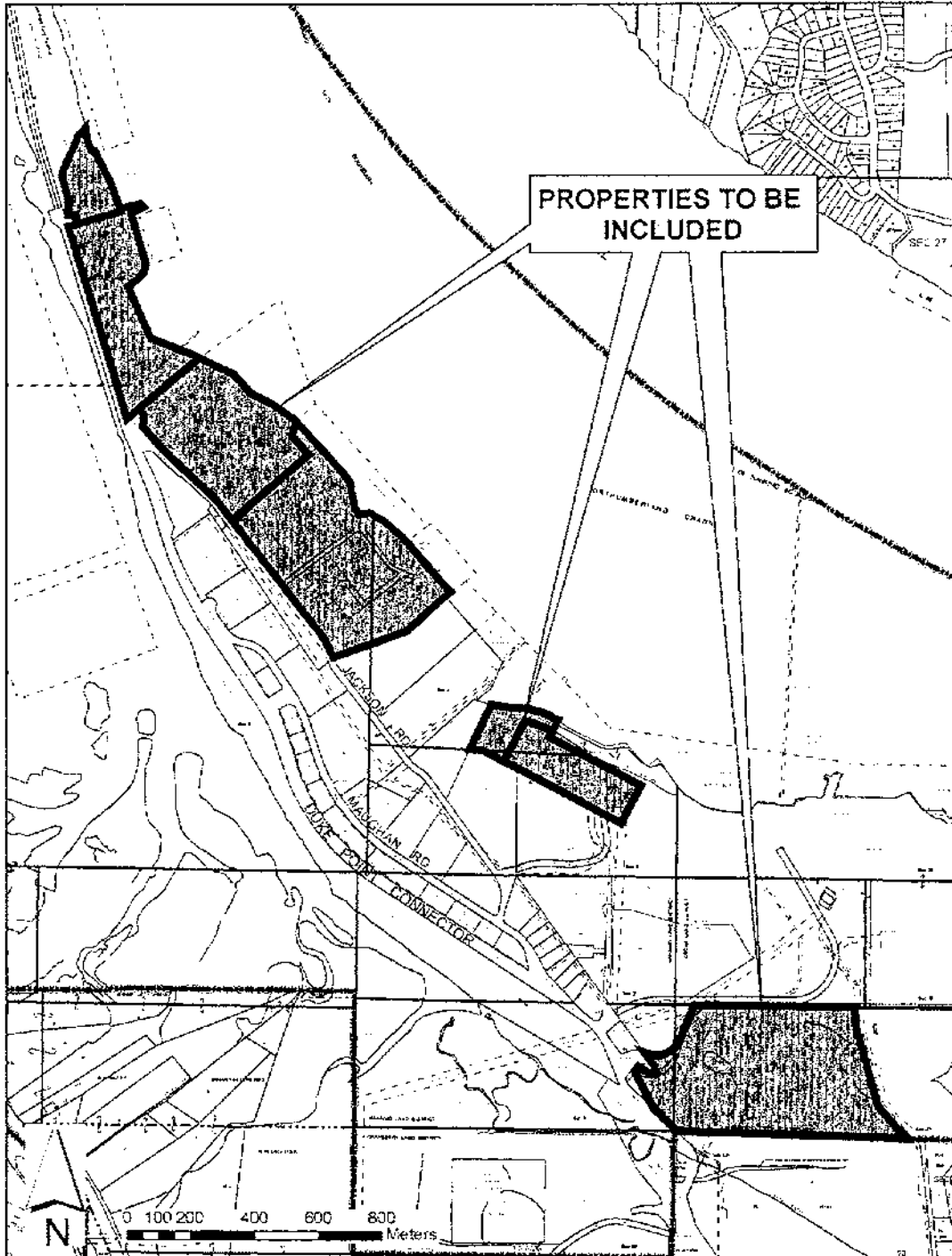
Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

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Chairperson

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Sr. Mgr., Corporate Administration





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MEMORANDUM

TO: Paul Thompson
Manager, Long Range Planning

DATE: March 15, 2006

FROM: Norma Stumborg
Planner

FILE: 6630 00 CENSUS

SUBJECT: 2006 Statistics Canada Census Information

PURPOSE

The purpose of this report is to present information on the 2006 Canada Census.

BACKGROUND INFORMATION

Nationally, Canada experienced more rapid population growth than any other G8 country in the five years leading up to the 2006 Census (5.4%). Interestingly, rural areas close to urban centers grew much faster (+4.7%) than remote rural areas (-0.1%)

Provincially, the population growth between 2001 and 2006 (+5.3%) was slightly higher than during the previous intercensal period (+4.9%). Most of the growth is occurring in the southwest portion of the province, in the Lower Mainland and along the east coast of Vancouver Island, and in the central Okanagan. Immigration remains the principal factor in the province's population growth.

Locally, the Regional District of Nanaimo experienced a growth rate of 9.1% between the census periods of 2001-2006, which is nearly double the provincial rate and represents an increase in population from 127,016 to 138, 631. The only regional district with a higher growth rate is Central Okanagan at 9.8%, which encompasses Westbank and the City of Kelowna. The Sunshine Coast and Fraser Valley follow closely behind at 8.4% and 8.2% respectively. Please see the Attachment No. 1 that shows the populations and growth rates for each regional district.

ANALYSIS

British Columbia is comprised of 25 Regional Districts that combined contain 155 electoral areas. Eighteen (18) of these 155 electoral areas have populations of approximately 5000 and over. Please see the table in Attachment No. 2 for the distribution. The Regional District of Nanaimo and the Comox-Strathcona Regional District have the highest number of electoral areas (4) with populations of 5000 and over. Of note, the Central Okanagan J and Greater Vancouver A electoral areas have the highest populations of any electoral areas at 28,972 and 11,050 respectively. These areas possess high population counts because they contain large urban areas such as Westbank and UBC.

Typical of the national trend, within the Regional District of Nanaimo the greatest growth rates are occurring in rural areas close to urban centers. Please see attachment No. 3 that highlights the growth rates and populations for the municipal and electoral areas within the RDN. At 29.8% and 20.4% respectively, Area C and Area F are the fastest growing electoral areas in the region, followed by Area B and Area G with rates of 15.0% and 14.9% respectively. While the growth rates for the electoral areas

was generally higher than the urban centers, the greatest population increase occurred in the City of Nanaimo which accounted for approximately half (5,692) of the RDN's additional residents (11,499).

ALTERNATIVES

1. To receive the staff report on Statistics Canada 2006 Census information.
2. To receive the staff report and provide staff with further direction in this matter.

SUMMARY/CONCLUSIONS

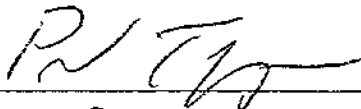
During the period of 2001-2006, Canada experienced a population growth of 5.4% and British Columbia experienced a population growth of 5.3%. During the same period, the Regional District of Nanaimo experienced a growth rate of 9.1%, which is nearly double the provincial rate and represents an increase in population from 127,016 to 138, 631. Across the nation, rural areas close to urban centers grew much faster. Immigration remains the principal factor in the province's population growth.

Within the Regional District of Nanaimo the greatest growth rates are occurring in the electoral areas close to urban centers. Area C and Area F are the fastest growing electoral areas in the region, followed by Area B and Area G. The growth rates of some of the rural areas were double and triple that of the region (9.1%). While the growth rates for the electoral areas was generally higher than the urban centers, the greatest population increase occurred in the City of Nanaimo which accounted for approximately half (5,692) of the RDN's additional residents (11,499). Province wide, there are 18 electoral areas with populations of approximately 5,000 and over; 4 of which are within the Regional District of Nanaimo.

RECOMMENDATION:

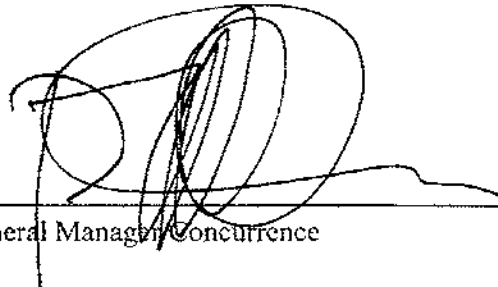
To receive the 2006 Statistics Canada Census information.

Report Writer



Manager Concurrence

General Manager Concurrence



CAO Concurrence



COMMENTS:

devsvsireports/2907mar 6630 00 CENS 2006 Statistics Canada Census Information Report

Attachment No. 1
2006 Statistics Canada Census Information
Regional District Populations and Growth Rates 2001-2006

Regional District Name	Population		%Chg
	2001	2006	
East Kootenay	56291	55485	-1.4
Central Kootenay	57019	55883	-2.0
Kootenay Boundary	31843	30742	-3.5
Okanagan-Similkameen	76635	79475	3.7
Fraser Valley	237550	257031	8.2
Greater Vancouver	1986965	2116581	6.5
Capital	325754	345164	6.0
Cowichan Valley	71998	76929	6.8
Nanaimo	127016	138631	9.1
Alberni-Clayoquot	30345	30664	1.1
Comox-Strathcona	96131	101595	5.7
Powell River	19765	19599	-0.8
Sunshine Coast	25599	27759	8.4
Squamish-Lilloet	33011	35225	6.7
Thompson - Nicola	119222	122286	2.6
Central Okanagan	147739	162276	9.8
North Okanagan	73227	77301	5.6
Columbia-Shuswap	48219	50141	4.0
Cariboo	65659	62190	-5.3
Mount Waddington	13111	11651	-11.1
Central Coast	3781	3189	-15.7
Skeena Queen Charlottes	21693	19664	-9.4
Kitimat Stikine	40876	37999	-2.0
Bulkley Nechako	40856	38243	-6.4
Fraser Fort George	95317	92264	-3.2

Attachment No. 2
2006 Statistics Canada Census Information
BC Electoral Area Populations

Area	# EAs ≥5000	Pop 2006
East Kootenay RD	1	
East Kootenay C		5866
Okanagan-Similkameen RD	1	
Okanagan-Similkameen D		5913
Greater Vancouver RD	1	
Greater Vancouver A		11050
Capital RD	2	
Capital F		9640
Capital G		5101
Cowichan Valley RD	1	
Cowichan Valley B		7562
Nanaimo RD	4	
Nanaimo A		6751
Nanaimo E		5462
Nanaimo F		6680
Nanaimo G		7023
Comox-Strathcona RD	4	
Comox-Strathcona A		4885
Comox-Strathcona B		7219
Comox-Strathcona C		7441
Comox-Strathcona D		4984
Central Okanagan RD	1	
Central Okanagan J		28972
Columbia-Sushwap RD	1	
Columbia-Shuswap C		7695
Cariboo RD	1	
Cariboo A		5859
Bulkley Nechako RD	1	
Bulkley-Nechako A		5290

Attachment No. 3
2006 Statistics Canada Census Information
Population and Growth Rate - Regional District of Nanaimo 2001-2006

Area	2001	2006	2001-2006 Population Chg	2001-2006 % Change
City of Nanaimo	73,000	78,692	5,692	7.8
Qualicum Beach	7,849 ¹	8,502	653	8.3
Parksville	10,323	10,993	670	6.5
Lantzville	3,653 ¹	3,661	9	0.2
Total Municipal Population Change			7,024	
Electoral Area A	6,423	6,751	328	5.1
Electoral Area B	3,522	4,050	528	15.0
Electoral Area C	1,932 ¹	2,508	576	29.8
Electoral Area E	4,820	5,462	642	13.3
Electoral Area F	5,546	6,680	1,134	20.4
Electoral Area G	6,113 ¹	7,023	910	14.9
Electoral Area H	3,108	3,474	366	11.8
Total Electoral Area Population Change			4,484	

¹ In order to facilitate comparison, the 2001 Census counts are adjusted as needed to take into account boundary changes between the 2001 and 2006 Censuses.



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MEMORANDUM

TO: Carey McIver
Manager, Solid Waste

DATE: March 26, 2007

FROM: Petra Wildauer
Superintendent, Solid Waste Facilities

FILE: 1240-20-RTRL

SUBJECT: Rubber Tire Wheel Loader for CRTS

PURPOSE

To award the acquisition of a rubber tire wheel loader for the Church Road Transfer Station.

BACKGROUND

The Church Road Transfer Station (CRTS) accepts garbage from the northern part of the RDN. The garbage is dumped on the tipping floor for waste screening purposes and then pushed into a stationary compactor by a rubber tire wheel loader. This multi-purpose vehicle is also used to move and load other materials accepted at the site such as construction demolition, yard waste, drywall and appliances.

A John Deere 544 GTC loader is presently in use at CRTS. This piece of equipment was purchased from Coast Tractor Ltd. in 1996. This loader has acquired 16,053 operating hours and needs to be replaced.

A tender was recently issued to replace the current rubber tired wheel loader. Of four submitted tenders two were complete and are as follows:

Vendor	Equipment	Purchase Price	Trade-In for John Deere	Final Cost
Great West Equipment	Volvo L70E	\$173,800	\$27,000	\$146,800
Finning	CAT 928GZ	\$235,576	\$28,000	\$207,576

The lowest purchase price was submitted by Great West Equipment at \$173,800. The trade-in value for the John Deere Loader is \$27,000. The final amount to purchase the loader is \$146,800.

ALTERNATIVES

1. Award the tender for the acquisition of a Volvo L70E Rubber Tire Wheel Loader to Great West Equipment.
2. Do not award the tender and re-tender the purchase.

FINANCIAL IMPLICATIONS

The purchase price for the new rubber tire wheel loader is \$173,800. The current equipment which is owned by the Regional District will be traded-in for \$27,000. The final cost will be \$146,800. The 2007 budget allocated \$165,000 for purchasing a new rubber tire wheel loader for CRTS.

SUMMARY/CONCLUSIONS


A rubber tire wheel loader is needed to perform the moving and loading of materials accepted at the Church Road Transfer Station. The existing rubber tire wheel loader was purchased in 1996 and has accumulated 16,053 operating hours and will soon require major component repairs. A tender was issued for a rubber tire wheel loader sized to meet current operational requirements. Great West Equipment submitted the lowest qualified bid for the purchase of a new rubber tire wheel loader.

RECOMMENDATION

That Great West Equipment is awarded the supply of a Volvo L70E Rubber Tire Wheel Loader for the Church Road Transfer Station for a net cost of \$146,800.




Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

COMMENTS:



RDN	
CAO	GMF&IS
GMDS	GMR&PS
GMES	GMTS
APR - 4 2007	
SMCA	
CHAIR	BOARD
CoW	

MEMORANDUM

TO: John Finnie
General Manager of Environmental Services

DATE: March 29, 2007

FROM: Mike Donnelly
Manager of Utilities

FILE: 5500-22-01

SUBJECT: Water Service Areas – User Rate Review

PURPOSE

To present the Board with the final water user rate review amendment bylaws for all RDN water service areas.

BACKGROUND

At the January 2007 meeting of the Board the proposed water user rate amendment bylaws were given first three readings and staff were directed to bring forward public input on the proposed amendments.

Information meetings were held with a number of user groups in the seven RDN water systems. Those groups included the Sandpiper Water Advisory Committee (French Creek), the Surfside Water Advisory Committee, the Nanoose Property Owners Ratepayers Association, the Fairwinds Community Association, the North Nanoose Ratepayers Association and the San Pareil Community Association.

Feedback from those groups has resulted in some modifications to the original approach proposed to the Board. The input from the user groups and the suggested changes included:

A request that the new rates begin with the 2007 summer billing.

The original intent was to have the new rates in effect for the upcoming May (winter, 2006-07) billing. To achieve this and to provide time to notify the public properly the introduction of the bylaw amendments was originally planned to proceed in October of 2006.

The delayed introduction of the amendment bylaws does not allow for adequate advance notification to our customers for the upcoming billing. Consequently, the new rate structure will come into effect for the upcoming summer billing period that begins approximately May 16th. This will provide sufficient time to notify residents of the changes prior to incurring consumption costs under the new rate schedule.

Improve the conservation goals by modifying the rate schedule.

Rate schedule changes that support the conservation goals were suggested for both the lower and higher consumers. For the lower consumers, input suggested that the proposed \$0.60 flat rate was too high and did not reward lower water consumption with cost reductions. The upper block rate of \$1.80 for daily consumption exceeding 1.4 cubic meters was considered too low and did not adequately reflect the impact of high water consumption on the system.

In both cases this input resulted in modifications to the rate schedules to encourage water conservation. The minimum daily rate was reduced to \$0.25 (allows for up to 0.29 m³ per day or 64 gallons at the minimum rate) which will benefit low consumption customers and still generate revenue from absentee users. The high consumption rate was increased to \$3.00 (over 3.51 m³ per day or 772 gallons). This will more closely reflect the system impacts associated with high water consumption.

Maintaining the goal of funding 75% of operating costs through user rates.

The original goal of funding 75% of the operational costs through user fees was generally supported and has been retained in the pricing structure. It must be recognized, however, that since one rate structure is being proposed but operational costs vary somewhat between water service areas, it is not possible for all systems to fully meet this goal.

Phasing in the new rates where required.

In almost all water service areas the new rate structure will result in increased costs for water. To soften this impact it was possible in some water service areas to adjust parcel taxes to compensate for the increase. In other water service areas this was not possible. To reduce the impact as much as possible some of the water service areas will see the new rates phased in over more than one billing cycle. The phasing approach in each water service area was established to maintain annual increases within acceptable limits while still maintaining budgetary commitments. In some cases operational budget changes were made to assist in the phasing in of the rates such as delaying three water well de-activations (French Creek and NBPWSA) and the Well Redevelopment Planning Study (all systems) for one year. As well, there was a reassessment of our approach on ground and surface water exploration in the NBPWSA which resulted in a reduction in the expenditure budget for that project.

Maintain the existing multi block inclined rate structure.

Feedback from users suggested that more blocks in the inclined rate structure would more accurately reflect individual consumption and as a result, the cost of that consumption. Additional blocks were reintroduced into the structure which now contains 6 blocks.

In conclusion, the feedback on the proposed water user rate structure has led to positive changes in the rate structure. The original three key goals of reducing inconsistencies in pricing between water service areas, linking the cost to produce water to the pricing structure and ensuring the pricing structure is conservation based have been met.

The water service area bylaw amendments are attached for the Board's review. In addition to the rate amendments there are a number of housekeeping amendments being proposed to assist in streamlining and updating the water service area bylaws.

ALTERNATIVES

1. Rescind the January, 2007 third reading of the amendment regulation and rates bylaws and introduce amended bylaws for adoption.
2. Give final reading to the existing amendment bylaws.
3. Do not approve the bylaw amendments and provide alternate direction to staff.

FINANCIAL IMPLICATIONS

To accommodate the proposed changes to the water user rate structure it was necessary to adjust some expenditure and revenue expectations for the 2007 budget. Those changes were made without affecting parcel taxes or the budgetary surpluses.

The attached bylaws reflect the water user rate structure required to generate the revenue for the annual expenditures. Without the adoption of the bylaws it will not be possible to maintain the approved budget revenue and expenditures and the development of alternate budgets and programs for 2007 would be required.

Impacts on individual consumers will vary with consumption and with phasing in of the rates. The average increase over the seven separate water systems for a medium level water consumer would be \$60 in 2007 and \$50 in 2008 after which the rates would be fully implemented.

SUMMARY/CONCLUSIONS

Proposed amendments to the water user rate structure for all seven RDN water user service areas were presented to the Board in January of this year and received first 3 readings. Subsequently staff met with a number of service area user groups to discuss the proposed changes. Feedback from those groups has been considered and where appropriate suggested changes to the user rate structure have been incorporated.

Staff are recommending that the amendment bylaws brought forward in January be rescinded and the updated bylaws be reintroduced for three readings.

RECOMMENDATIONS

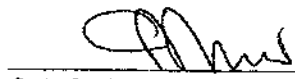
1. That Bylaws No. 1468.03, 619.14, 1172.08, 1383.04, 700.15, 1434.03, and 1097.10 be rescinded at third reading.
2. That "Nanoose Bay Peninsula Water Supply Service Area Regulations and Rates Amendment Bylaw No. 1468.03, 2007" be given third reading as amended.
3. That "Nanoose Bay Peninsula Water Supply Service Area Regulations and Rates Amendment Bylaw No. 1468.03, 2007" be adopted.
4. That "French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.14, 2007" be given third reading as amended.
5. That "French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.14, 2007" be adopted.
6. That "San Pareil Specified Area Water Regulations and Rates Amendment Bylaw No. 1172.08, 2007" be given third reading as amended.
7. That "San Pareil Specified Area Water Regulations and Rates Amendment Bylaw No. 1172.08, 2007" be adopted.
8. That "Englishman River Specified Area Water Regulations and Rates Amendment Bylaw No. 1383.04, 2007" be given third reading as amended.
9. That "Englishman River Specified Area Water Regulations and Rates Amendment Bylaw No. 1383.04, 2007" be adopted.
10. That "Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.15, 2007" be given third reading as amended.
11. That "Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.15, 2007" be adopted.
12. That "Melrose Specified Area Water Regulations and Rates Amendment Bylaw No. 1434.03, 2007" be given third reading as amended.
13. That "Melrose Specified Area Water Regulations and Rates Amendment Bylaw No. 1434.03, 2007" be adopted.
14. That "Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.10, 2007" be given third reading as amended.
15. That "Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.10, 2007" be adopted.



Report Writer



General Manager Concurrence



C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1468.03

**A BYLAW TO AMEND REGIONAL DISTRICT
OF NANAIMO NANOOSE BAY PENINSULA
WATER LOCAL SERVICE AREA RATES AND
REGULATIONS BYLAW NO. 1468, 2005**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Section 2 of "NanOOSE Bay Peninsula Water Local Service Area Rates and Regulations Bylaw No. 1468, 2005" is hereby repealed and replaced with the following:

"2. Interpretation

In this bylaw, unless the context other requires:

"Applicant" means an owner of property or his or her agent making application for a Service Connection to provide him or her with a supply of water from the System.

"Board" means the Board of the Regional District of Nanaimo.

"Building" means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

"Consumer" means a person to whom water is supplied under this bylaw.

"Consumer Supply Line" means the water supply pipeline and all valves, connections, taps, meters and other appurtenances connecting a Curb Stop at the property line to a building or structure on the property of a Consumer.

"Curb Stop" means a shut-off valve installed by the Regional District with a protective housing to the surface of the ground.

"Household Use" means the use of water for ordinary domestic activities customarily incidental to the residential use of land including culinary, sanitary and laundry purposes.

"Local Service Area" means the NanOOSE Bay Peninsula Water Service Area as established by "NanOOSE Bay Peninsula Local Service Area Amalgamation Amendment Bylaw No. 867.01, 2005".

"Parcel of Land" means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway.

“Plumbing Fixture” means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

“Premise/Premises” includes land, buildings and structures.

“Regional District” means the Regional District of Nanaimo.

“System” means the water distribution system owned and operated by the Regional District.

“Unit” means a self contained space with a separate entrance and which has a plumbing fixture or fixtures.

“Water Main” means the water supply pipeline in a highway or district right-of-way or easement being part of the System.

“Water Service Connection” means a connection to a main supply line and extending to the property line of the consumer for the purpose of conveying water to the said consumer. A service connection shall include a water meter and a shut-off valve and shall be the property of the District.”

2. Schedule ‘A’ attached to “Regional District of Nanaimo Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468, 2005” is hereby repealed and replaced with Schedule ‘A’ attached to this bylaw.
3. This bylaw may be cited for all purposes as “Regional District of Nanaimo Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.03, 2007”.

Introduced and read three times this 24th day of April, 2007.

Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE 'A'

NANOOSE BAY PENINSULA WATER USER RATES

1. **2007 Summer Billing Period** (*Approximately May 16th, 2007 to September 15, 2007*)
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.77 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$0.90 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.13 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.35 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$1.80 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$2.70 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.
 - (d) Schools – As per (a) above plus \$80.00 per billing period.
 - (e) Un-metered fire lines, \$65.00 per billing period.
2. **Effective 2007/2008 Winter Billing Period** (*From approximately September 16, 2007*)
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.86 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$1.00 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.25 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.50 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$2.00 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$3.00 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.
 - (d) Schools – As per (a) above plus \$80.00 per billing period.
 - (e) Un-metered fire lines, \$65.00 per billing period.

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 619.14

A BYLAW TO AMEND REGIONAL DISTRICT
OF NANAIMO FRENCH CREEK WATER SUPPLY
LOCAL SERVICE AREA REGULATIONS AND
RATES BYLAW NO. 619, 1983

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Section 1 of "French Creek Water Supply Specified Area Regulations and Rates Bylaw No. 619, 1983" is hereby repealed and replaced with the following:

"1. Interpretation

In this bylaw, unless the context other requires:

"**Applicant**" means an owner of property or his or her agent making application for a Service Connection to provide him or her with a supply of water from the System.

"**Board**" means the Board of the Regional District of Nanaimo.

"**Building**" means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

"**Consumer**" means a person to whom water is supplied under this bylaw.

"**Consumer Supply Line**" means the water supply pipeline and all valves, connections, taps, meters and other appurtenances connecting a Curb Stop at the property line to a building or structure on the property of a Consumer.

"**Curb Stop**" means a shut-off valve installed by the Regional District with a protective housing to the surface of the ground.

"**Household Use**" means the use of water for ordinary domestic activities customarily incidental to the residential use of land including culinary, sanitary and laundry purposes.

"**Local Service Area**" means the French Creek Water Local Service Area as established by "French Creek Water Supply Specified Area Regulations and Rates Bylaw No. 619, 1983".

"**Parcel of Land**" means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway.

“Plumbing Fixture” means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

“Premise/Premises” includes land, buildings and structures.

“Regional District” means the Regional District of Nanaimo.

“System” means the water distribution system owned and operated by the Regional District.

“Unit” means a self contained space with a separate entrance and which has a plumbing fixture or fixtures.

“Water Main” means the water supply pipeline in a highway or district right-of-way or easement being part of the System.

“Water Service Connection” means a connection to a main supply line and extending to the property line of the consumer for the purpose of conveying water to the said consumer. A service connection shall include a water meter and a shut-off valve and shall be the property of the District.”

2. Schedule ‘B’ of “Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619, 1983” is hereby repealed and replaced by Schedule ‘B’ attached to this bylaw.
3. This bylaw may be cited for all purposes as “Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.14, 2007”.

Introduced and read three times this 24th day of April, 2007.

Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE 'B'

FRENCH CREEK WATER USER RATES

1. **2007 Summer Billing Period and 2008 Winter and Summer Billing**
(Approximately May 16th, 2007 to September 15th, 2008)
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.69 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$0.80 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.00 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.20 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$1.60 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$2.40 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.

2. **Effective 2008/2009 Winter Billing Period** *(From approximately September 16, 2008)*
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.86 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$1.00 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.25 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.50 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$2.00 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$3.00 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1172.08

**A BYLAW TO AMEND REGIONAL DISTRICT
OF NANAIMO SAN PAREIL WATER SUPPLY
LOCAL SERVICE AREA RATES AND
REGULATIONS BYLAW NO. 1172, 1999**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Section 2 of “San Pareil Water Supply Local Service Area Rates and Regulations Bylaw No. 1172, 1999” is hereby repealed and replaced with the following:

“2. Interpretation

In this bylaw, unless the context other requires:

“Applicant” means an owner of property or his or her agent making application for a Service Connection to provide him or her with a supply of water from the System.

“Board” means the Board of the Regional District of Nanaimo.

“Building” means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

“Consumer” means a person to whom water is supplied under this bylaw.

“Consumer Supply Line” means the water supply pipeline and all valves, connections, taps, meters and other appurtenances connecting a Curb Stop at the property line to a building or structure on the property of a Consumer.

“Curb Stop” means a shut-off valve installed by the Regional District with a protective housing to the surface of the ground.

“Household Use” means the use of water for ordinary domestic activities customarily incidental to the residential use of land including culinary, sanitary and laundry purposes.

“Local Service Area” means the San Pareil Water Supply Local Service Area as established by “San Pareil Water Supply Local Service Area Establishment Bylaw No. 1170, 1999”.

“Parcel of Land” means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway.

“Plumbing Fixture” means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

“Premise/Premises” includes land, buildings and structures.

“Regional District” means the Regional District of Nanaimo.

“System” means the water distribution system owned and operated by the Regional District.

“Unit” means a self contained space with a separate entrance and which has a plumbing fixture or fixtures.

“Water Main” means the water supply pipeline in a highway or district right-of-way or easement being part of the System.

“Water Service Connection” means a connection to a main supply line and extending to the property line of the consumer for the purpose of conveying water to the said consumer. A service connection shall include a water meter and a shut-off valve and shall be the property of the District.”

2. Schedule ‘A’ of “Regional District of Nanaimo San Pareil Water Supply Local Service Area Rates and Regulations Amendment Bylaw No. 1172, 1999” is hereby repealed and replaced with Schedule ‘A’ attached to this bylaw.
3. This bylaw may be cited for all purposes as "Regional District of Nanaimo San Pareil Water Supply Local Service Area Rates and Regulations Amendment Bylaw No. 1172.08, 2007".

Introduced and read three times this 24th day of April, 2007.

Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE 'A'

SAN PAREIL WATER USER RATES

- I. **2007 Summer Billing Period** (*Approximately May 16th, 2007 to September 15, 2007*)
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.77 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$0.90 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.13 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.35 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$1.80 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$2.70 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.
2. **Effective 2007/2008 Winter Billing Period** (*From approximately September 16, 2007*)
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.86 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$1.00 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.25 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.50 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$2.00 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$3.00 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1383.04

**A BYLAW TO AMEND REGIONAL DISTRICT
OF NANAIMO ENGLISHMAN RIVER
COMMUNITY WATER SUPPLY SERVICE
AREA RATES AND REGULATIONS
BYLAW NO. 1383, 2004**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Section 2 of “Englishman River Community Water Supply Service Area Rates and Regulations Bylaw No. 1383, 2004” is hereby repealed and replaced with the following:

“2. Interpretation

In this bylaw, unless the context other requires:

“Applicant” means an owner of property or his or her agent making application for a Service Connection to provide him or her with a supply of water from the System.

“Board” means the Board of the Regional District of Nanaimo.

“Building” means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

“Consumer” means a person to whom water is supplied under this bylaw.

“Consumer Supply Line” means the water supply pipeline and all valves, connections, taps, meters and other appurtenances connecting a Curb Stop at the property line to a building or structure on the property of a Consumer.

“Curb Stop” means a shut-off valve installed by the Regional District with a protective housing to the surface of the ground.

“Household Use” means the use of water for ordinary domestic activities customarily incidental to the residential use of land including culinary, sanitary and laundry purposes.

“Local Service Area” means the Englishman River Community Water Supply Service Area as established by “Englishman River Community Water Supply Service Area Establishment Bylaw No. 1354, 2003”.

“Parcel of Land” means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway.

“Plumbing Fixture” means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

“Premise/Premises” includes land, buildings and structures.

“Regional District” means the Regional District of Nanaimo.

“System” means the water distribution system owned and operated by the Regional District.

“Unit” means a self contained space with a separate entrance and which has a plumbing fixture or fixtures.

“Water Main” means the water supply pipeline in a highway or district right-of-way or easement being part of the System.

“Water Service Connection” means a connection to a main supply line and extending to the property line of the consumer for the purpose of conveying water to the said consumer. A service connection shall include a water meter and a shut-off valve and shall be the property of the District.”

2. Schedule ‘A’ of “Regional District of Nanaimo Englishman River Community Water Supply Service Area Rates and Regulations Amendment Bylaw No. 1383, 2004” is hereby repealed and replaced with Schedule ‘A’ attached to this bylaw.
3. This bylaw may be cited as “Regional District of Nanaimo Englishman River Community Water Supply Service Area Rates and Regulations Amendment Bylaw No. 1383.04, 2007”.

Introduced and read three time this 24th day of April, 2007.

Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

St. Mgr., Corporate Administration

SCHEDULE 'A'

ENGLISHMAN RIVER COMMUNITY WATER USER RATES

- I. **Effective 2007 Summer Billing (From approximately May 16th, 2007)**
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.86 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$1.00 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.25 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.50 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$2.00 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$3.00 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 700.15

**A BYLAW TO AMEND THE REGIONAL DISTRICT OF
NANAIMO SURFSIDE PROPERTIES SPECIFIED AREA
WATER REGULATIONS AND RATES BYLAW NO. 700, 1986**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Section 1 of "Surfside Properties Water Supply Specified Area Regulations and Rates Bylaw No. 700, 1986" is hereby repealed and replaced with the following:

"1. Interpretation

In this bylaw, unless the context other requires:

"**Applicant**" means an owner of property or his or her agent making application for a Service Connection to provide him or her with a supply of water from the System.

"**Board**" means the Board of the Regional District of Nanaimo.

"**Building**" means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

"**Consumer**" means a person to whom water is supplied under this bylaw.

"**Consumer Supply Line**" means the water supply pipeline and all valves, connections, taps, meters and other appurtenances connecting a Curb Stop at the property line to a building or structure on the property of a Consumer.

"**Curb Stop**" means a shut-off valve installed by the Regional District with a protective housing to the surface of the ground.

"**Household Use**" means the use of water for ordinary domestic activities customarily incidental to the residential use of land including culinary, sanitary and laundry purposes.

"**Local Service Area**" means the Surfside Properties Water Specified Area as established by "Surfside Properties Water Supply Specified Area Establishment and Loan Authorization Bylaw No. 694, 1985".

"**Parcel of Land**" means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway.

“Plumbing Fixture” means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

“Premise/Premises” includes land, buildings and structures.

“Regional District” means the Regional District of Nanaimo.

“System” means the water distribution system owned and operated by the Regional District.

“Unit” means a self contained space with a separate entrance and which has a plumbing fixture or fixtures.

“Water Main” means the water supply pipeline in a highway or district right-of-way or easement being part of the System.

“Water Service Connection” means a connection to a main supply line and extending to the property line of the consumer for the purpose of conveying water to the said consumer. A service connection shall include a water meter and a shut-off valve and shall be the property of the District.”

2. Schedule ‘B’ of “Regional District of Nanaimo Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700, 1986” is hereby repealed and replaced with Schedule ‘B’ attached to this bylaw.
3. This bylaw may be cited for all purposes as “Regional District of Nanaimo Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.15, 2007”.

Introduced and read three times this 24th day of April, 2007.

Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE 'B'

SURFSIDE PROPERTIES WATER USER RATES

1. **Effective 2007 Summer Billing (From approximately May 16th, 2007)**
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.86 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$1.00 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.25 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.50 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$2.00 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$3.00 per cubic meter.
 - (b) Minimum rate is \$0.25 per day
 - (c) Un-metered connections - \$3.00 per day.

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1434.03

**A BYLAW AMEND REGIONAL DISTRICT
OF NANAIMO MELROSE TERRACE
WATER LOCAL SERVICE AREA RATES
AND REGULATIONS BYLAW NO. 1434, 2005**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Section 2 of "Melrose Terrace Water Local Service Area Rates and Regulations Bylaw No. 1434, 2005" is hereby repealed and replaced with the following:

"2. Interpretation

In this bylaw, unless the context otherwise requires:

"Applicant" means an owner of property or his or her agent making application for a Service Connection to provide him or her with a supply of water from the System.

"Board" means the Board of the Regional District of Nanaimo.

"Building" means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

"Consumer" means a person to whom water is supplied under this bylaw.

"Consumer Supply Line" means the water supply pipeline and all valves, connections, taps, meters and other appurtenances connecting a Curb Stop at the property line to a building or structure on the property of a Consumer.

"Curb Stop" means a shut-off valve installed by the Regional District with a protective housing to the surface of the ground.

"Household Use" means the use of water for ordinary domestic activities customarily incidental to the residential use of land including culinary, sanitary and laundry purposes.

"Local Service Area" means the Melrose Terrace Community Water Supply Service Area as established by "Melrose Terrace Community Water Supply Service Area Establishment Bylaw No. 1397, 2004".

"Parcel of Land" means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway.

“Plumbing Fixture” means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

“Premise/Premises” includes land, buildings and structures.

“Regional District” means the Regional District of Nanaimo.

“System” means the water distribution system owned and operated by the Regional District.

“Unit” means a self contained space with a separate entrance and which has a plumbing fixture or fixtures.

“Water Main” means the water supply pipeline in a highway or district right-of-way or easement being part of the System.

“Water Service Connection” means a connection to a main supply line and extending to the property line of the consumer for the purpose of conveying water to the said consumer. A service connection shall include a water meter and a shut-off valve and shall be the property of the District.”

2. Schedule ‘A’ of “Regional District of Nanaimo Melrose Terrace Water Local Service Area Rates and Regulations Amendment Bylaw No. 1434, 2005” is hereby repealed and replaced with Schedule ‘A’ attached to this bylaw.
3. This bylaw may be cited for all purposes as the “Regional District of Nanaimo Melrose Terrace Water Local Service Area Rates and Regulations Amendment Bylaw No. 1434.03, 2007”.

Introduced and read three times this 24th day of April, 2007.

Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE 'A'

MELROSE TERRACE WATER USER RATES

1. **Effective 2007 Summer Billing** (*From Approximately May 16th, 2007*)
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.86 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$1.00 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.25 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.50 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$2.00 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$3.00 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1097.10

A BYLAW TO AMEND REGIONAL DISTRICT OF NANAIMO
DECOURCEY WATER SUPPLY LOCAL SERVICE AREA
REGULATIONS AND RATES BYLAW NO. 1097, 1998

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Section 2 of "Decourcey Water Supply Local Service Area Rates and Regulations Bylaw No. 1097, 1998" is hereby repealed and replaced with the following:

"2. Interpretation

In this bylaw, unless the context other requires:

"**Applicant**" means an owner of property or his or her agent making application for a Service Connection to provide him or her with a supply of water from the System.

"**Board**" means the Board of the Regional District of Nanaimo.

"**Building**" means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

"**Consumer**" means a person to whom water is supplied under this bylaw.

"**Consumer Supply Line**" means the water supply pipeline and all valves, connections, taps, meters and other appurtenances connecting a Curb Stop at the property line to a building or structure on the property of a Consumer.

"**Curb Stop**" means a shut-off valve installed by the Regional District with a protective housing to the surface of the ground.

"**Household Use**" means the use of water for ordinary domestic activities customarily incidental to the residential use of land including culinary, sanitary and laundry purposes.

"**Local Service Area**" means the Decourcey Water Local Service Area as established by "Decourcey Water Supply Local Service Area Establishment Bylaw No.1096, 1998".

"**Parcel of Land**" means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway.

“Plumbing Fixture” means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

“Premise/Premises” includes land, buildings and structures.

“Regional District” means the Regional District of Nanaimo.

“System” means the water distribution system owned and operated by the Regional District.

“Unit” means a self contained space with a separate entrance and which has a plumbing fixture or fixtures.

“Water Main” means the water supply pipeline in a highway or district right-of-way or easement being part of the System.

“Water Service Connection” means a connection to a main supply line and extending to the property line of the consumer for the purpose of conveying water to the said consumer. A service connection shall include a water meter and a shut-off valve and shall be the property of the District.”

2. Schedule ‘A’ attached to “Regional District of Nanaimo Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097, 1998” is hereby repealed and replaced with Schedule ‘A’ attached to this bylaw.
3. This bylaw may be cited as “Regional District of Nanaimo Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.10, 2007”.

Introduced and read three time this 24th day of April, 2007.

Adopted this 24th day of April, 2007.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Gen. Mgr., Corporate Administration

SCHEDULE 'A'

DECOURCEY WATER USER RATES

1. **Effective 2007 Summer Billing (*From approximately May 16th, 2007*)**
 - (a) Calculated on the average daily consumption per unit:
 - i) For the first 0.7 cubic meters per day, \$0.86 per cubic meter.
 - ii) From 0.701 to 1.4 cubic meters per day, \$1.00 per cubic meter.
 - iii) From 1.401 to 2.1 cubic meters per day, \$1.25 per cubic meter.
 - iv) From 2.101 to 2.8 cubic meters per day, \$1.50 per cubic meter.
 - v) From 2.801 to 3.5 cubic meters per day, \$2.00 per cubic meter.
 - vi) Over 3.501 cubic meters per day, \$3.00 per cubic meter.
 - (b) Minimum rate is \$0.25 per day.
 - (c) Un-metered connections - \$3.00 per day.

TO: Carol Mason
Chief Administrative Officer

DATE: April 4, 2007

FROM: Tom Osborne
General Manager of Recreation and Parks

FILE:

SUBJECT: Nanaimo and District Track and Field – Letter of Support

PURPOSE

To provide information in relation to the Nanaimo and District Track and Field Club's request for a letter of support for provincial grant funding.

BACKGROUND

On March 16, 2007 the Regional District received correspondence from the Nanaimo and District Track and Field Club requesting a letter of support for a proposed \$300,000 project to resurface the track and the Rotary Bowl Track and Field Complex located within the City of Nanaimo.

As described in the letter attached as Appendix 1, the Club is proposing to apply for provincial grant funding through the Ministry of Economic Development Olympic / Paralympic Live Sites program and the Ministry of Community Services Local Motion program to upgrade the track.

A similar request from the Club was made to the City of Nanaimo Parks, Recreation and Culture Commission on March 28, 2007.

At the March 28, 2007 meeting of the City of Nanaimo Parks, Recreation and Culture Commission, the following resolution was approved:

"That the Parks, Recreation and Culture Commission recommends that Council support the Nanaimo and District Track and Field Club application for an Olympic/Paralympic Live Sites Grant provided that the Nanaimo and District Track and Field Club work with the City of Nanaimo and School District No. 68 on enhancing the multipurpose use of the Rotary Bowl."

It should be noted that the deadline for the Olympic / Paralympic Live Sites program passed on March 31, 2007. In addition, the City had also already applied for Local Motion Program funding by that program's deadline of February 28, 2007 for two other initiatives, Terminal Park Access and the Mostar Connector Trail.

ALTERNATIVES

1. To provide a letter of support to the Nanaimo and District Track and Field Club for track upgrades at the Rotary Bowl.
2. That the letter of support to the Nanaimo and District Track and Field Club for track upgrades at the Rotary Bowl be referred to the City of Nanaimo.

FINANCIAL IMPLICATIONS

The track upgrades required at the Rotary Bowl are estimated at \$300,000. The deadlines for the two Provincial grant programs mentioned in the report have since expired.

INTERGOVERNMENTAL IMPLICATIONS

At present the Nanaimo and District Track and Field Club have a usage agreement for the Rotary Bowl with School District 68 (Nanaimo – Ladysmith). The City of Nanaimo has a vested interest in upgrades to the facility and is in a better position than the Regional District to make decisions on the facility given the track's location within City boundaries and the role the facility plays in hosting local, regional and provincial games such as the BC Summer Games and the BC Senior Games that is coordinated through the City of Nanaimo Parks, Recreation and Culture Department.

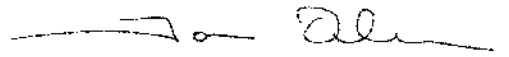
CONCLUSION

The Nanaimo and District Track and Field Club has requested a letter of support from the Regional District of Nanaimo for a proposed \$300,000 project to resurface the track and the Rotary Bowl Track and Field Complex located within the City of Nanaimo.

It is recommended that the request be deferred to the City of Nanaimo as the track and field facility is within the City of Nanaimo and the ownership of the track is with School District 68.

RECOMMENDATION

That the letter of support to the Nanaimo and District Track and Field Club for track upgrades at the Rotary Bowl be referred to the City of Nanaimo.



Report Writer



CAO Concurrency



NANAIMO & DISTRICT TRACK & FIELD CLUB

P.O. Box 361
Nanaimo, B.C. V9R 5L3

Telephone/Fax 754-9266

March 12, 2007

Ms. Carol Mason
Chief Administrative Officer
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

RDN			
CAO	<input checked="" type="checkbox"/>	GMF&IS	<input type="checkbox"/>
GMDS	<input type="checkbox"/>	GMR&PS	<input checked="" type="checkbox"/>
GMES	<input type="checkbox"/>	GMTS	<input type="checkbox"/>
MAR 16 2007			
SMCA	<input type="checkbox"/>		<input type="checkbox"/>
CHAIR	<input type="checkbox"/>	BOARD	<input checked="" type="checkbox"/>

Dear Ms. Mason:

The purpose of this letter is to request written support from the Regional District of Nanaimo for our endeavour to accumulate the necessary funds to re-surface the Rotary Bowl Track and Field complex.

This endeavour is being undertaken in association with School District 68 who owns and maintains the land on which the facility is built. To assist in our fundraising efforts we are proposing to apply for grants under both the Ministry of Community Services Local Motion Program and the Ministry of Economic Development's Olympic/Paralympic Live Sites Program. Both grant programs require documented proof of support for our project.

The project itself includes the preparation and addition of approximately 3mm. of rubberized material to 6,610.5 square metres of track and jump run surface at an estimated cost of \$300,000. This amount also includes the cost of subsequent surveying and line marking of both the 100 metre sprint and the 400 metre oval tracks. The track surface has deteriorated badly since its last re-surfacing in 1998 jeopardizing the facility's use for training and competition.

The Rotary Bowl is a premier athletic facility that offers training and competition in 19 track and field events to the approximately 100 members of the Nanaimo Track and Field Club whose members reside throughout the Regional District. The facility is also open and used year round by the greater community for training, fitness and leisure activities.

On behalf of our Board of Directors we wish to thank-you for the consideration of our request.

Sincerely,

Sue Little, President, The Nanaimo & District Track and Field Club

The Nanaimo & District Track and Field Club is a community-based non-profit organization registered under the BC Societies Act and is affiliated with both BC Athletics and Athletics Canada. It is governed by a Board of Directors and has served the greater Nanaimo community since 1960. The Club promotes track and field activities and fitness by providing members with coaching, training and the possibility of competition. The Club has approximately 100 members ranging in age from six to older seniors. They have the opportunity to train at the Rotary Bowl facility and take part in track and field competitions at all levels. Club members, representing the Nanaimo area, have garnered many honours over the years at the local, regional, provincial, national and international level.

The **Rotary Bowl** was developed as a single use track and field facility equal to or better than similar facilities elsewhere in Canada. The facility was built over several decades principally through the endeavours of the Track and Field Club on land owned by School District 68. The School District presently owns the facility and maintains it in conjunction with the help of the Track and Field Club. An agreement with the School District provides the Club with the right to use the Rotary Bowl as required and to have a role in deciding what other groups or organizations may also use the facility. The Rotary Bowl is presently open to individuals for fitness training and exercise throughout the year. The facility is named after the Rotary Club of Nanaimo which actively and consistently participated in the Track and Field Club's past initiatives to build and equip the facility.

The Rotary Bowl consists of a standard 400 metre oval track, a separate 100 metre sprint track and four jump run tracks. A field inside the 400 metre track accommodates two permanently anchored throws cages and space for all other field events. This area is watered by an automated irrigation system. The facility is unique in Western Canada in that all track and field events can be accommodated within the confines of a single integrated space. The Rotary Bowl also offers two covered grandstands, an excellent public address system, indoor washroom facilities, an enclosed concession area, office and equipment areas and wiring for nighttime lighting. The throws cages and the soil composition of the inner field make it unsuitable for use by other sports, especially football or rugby. The facility has played host to numerous Track and Field competitions including the annual Elwood Wylie meet, the BC Summer games on two occasions, the BC Junior Development Championships, the BC Championships for the Physically Disabled among many others. This autumn it will host the BC Seniors Games and, during the summer, trials for the Western Canada Games and BC Juvenile Championships.

The Rotary Bowl is used practically every day of the year. In addition to the Track and Field Club the facility is used by the Bastion Running Club, students and the Physical Education faculty of Malaspina University-College, the Physical Education department of Nanaimo District Secondary School, numerous other groups and organizations and by individuals of all ages. It hosts the School District's annual track and field competitions. Its continued use has, in fact, led to a marked deterioration of the track surfaces to the point that the facility's use for competition is now being jeopardized. The facility was last re-surfaced in 1998. At that time the track surfaces received an excellent base but the depth of the top surface was limited due to an unexpected funding shortfall. Our present goal is to lay down a top surface of approximately 3 mm. that will provide the track surfaces with a useful life of between 10 and 12 years.

The Rotary Bowl, once re-furbished, will once again be a first class track and field complex that the Nanaimo area can be very proud of. It is available to all members of the community that treasure exercise, physical fitness and training. As such, it can be a pillar in the battle against inactivity and the epidemic of obesity that is besetting our society.



RDN	
CAO	GMF&IS
GMDS	GMR&PS
GMES	GMTS
MAR 30 2007	
SMCA	
CHAIR	BOARD
COV	

MEMORANDUM

TO: Dennis Trudeau
General Manager, Transportation Services

DATE: March 30, 2007

FROM: Laura Kiteley
Manager, Transportation Services

FILE: 2240-20-BCT

SUBJECT: 2007/2008 Annual Operating Agreement -
Regional District of Nanaimo / BC Transit

PURPOSE

To bring forward the 2007/2008 Annual Operating Agreement with BC Transit for the Regional District of Nanaimo's Board for consideration and approval.

BACKGROUND

The Annual Operating Agreement (AOA) (appendix A) between the Regional District of Nanaimo (RDN) and BC Transit is renewed on an annual basis and provides the cost sharing service arrangements for Custom Transit (handyDART) and Conventional Transit services for the period of April 1, 2007 to March 31, 2008.

The AOA provides an agreement that governs items such as service specifications, payment schedules, fares and days/hours of service that will be provided for cost sharing purposes. As with previous AOA's, there are many costs that fall outside of the scope of the annual agreement. These include items such as the RDN interdepartmental administration charges, fare product commissions paid to vendors, building rentals, bus stop maintenance, training for existing staff members (drivers), internal advertising done outside the marketing budget and janitorial services.

The attached AOA provides an overall increase of \$137,000 (1.9%) to the Conventional Transit budget, which includes the following highlights:

- 3% increase in fixed costs;
- 7.9% increase in variable costs (wage/benefits) due to the absorption of some of the community bus hours and wage and benefit increases; and,
- 14% increase to the maintenance budget due to higher projected running and major repairs associated with an aging fleet.

The attached AOA provides an overall increase of \$90,000 (9%) to the Custom Transit budget, which includes the following highlights:

- 16% increase in variable hourly costs (wage/benefits) due to 2300 additional hours for Parksville/Qualicum Beach and due to wage and benefit increases; and,
- 6% increase in maintenance costs due to higher projected running repair costs.

The official Provincial funding level for both Custom (handyDART) and Conventional service is 66.69% and 46.69% respectively. Remaining cost recoveries to operate the system are achieved through fare recoveries, advertising revenue and local taxation. Cost sharing with BC Transit has been capped since 2001 by the Provincial Government and, as such, the gap, between what the Province cost shares and what the cost to run the Transit system actually is, continues to increase.

Staff has confirmed that the information contained within the 2007/08 AOA is as expected and planned for by the Regional District. This information has been factored into the 2007 budgets, which were approved by the Regional Board in March 2007.

ALTERNATIVES

1. To approve the 2007/2008 Annual Operating Agreement.
2. To not approve the 2007/2008 Annual Operating Agreement.

FINANCIAL IMPLICATIONS

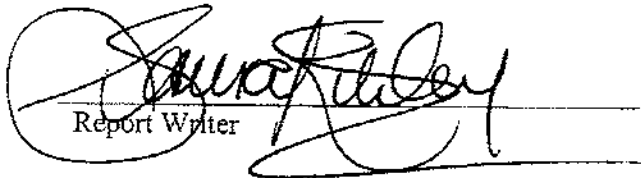
1. The 2007 Annual Transportation Services Budget includes the cost share amounts from BC Transit provided for in the attached AOA.
2. Not approving the AOA will eliminate BC Transit's obligation to cost share in the service.

SUMMARY

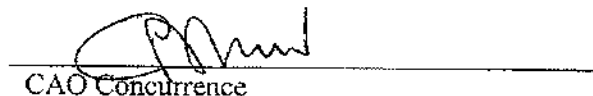
BC Transit has forwarded the Annual Operating Agreement covering the period April 1, 2007 to March 31, 2008 for the RDN Custom (handyDART) and Conventional Transit systems. Transportation Services' staff has worked with BC Transit on the development of this AOA, in conjunction with the Regional District of Nanaimo Board's approval of the pertinent 2007 annual transit budgets.

RECOMMENDATION

That the 2007/2008 Annual Operating Agreement (AOA) with BC Transit be approved.


Report Writer


General Manager Concurrence


CAO Concurrence

APPENDIX A

NANAIMO

ANNUAL OPERATING AGREEMENT

Between

THE REGIONAL DISTRICT OF NANAIMO

And

BRITISH COLUMBIA TRANSIT

APRIL 1, 2007 TO MARCH 31, 2008

INFORMATION CONTAINED IN SCHEDULE "C" - BUDGET AND SCHEDULE "D" - PAYMENT
SCHEDULE IS SUBJECT TO FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT.

CONSULT WITH BC TRANSIT PRIOR TO RELEASING INFORMATION IN THESE SCHEDULES TO
INDIVIDUALS OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.

TABLE OF CONTENTS
ANNUAL OPERATING AGREEMENT

Page

SECTION 1 - DEFINITION OF TERMS	2
SECTION 2 - INCORPORATION OF MASTER AGREEMENT	2
SECTION 3 - TERM & RENEWAL	2
SECTION 4 - SCHEDULES	3
SECTION 5 - MISCELLANEOUS PROVISIONS.....	3
SECTION 6 - NOTICES AND COMMUNICATIONS	4

SCHEDULES

SCHEDULE "A" - TRANSIT SERVICE AREA	6
SCHEDULE "B" - SERVICE SPECIFICATIONS	7
SCHEDULE "C" - BUDGET	10
SCHEDULE "D" - PAYMENT SCHEDULE.....	12
SCHEDULE "E" - TARIFF-FARES	13

ANNUAL OPERATING AGREEMENT

BETWEEN: THE REGIONAL DISTRICT OF NANAIMO
(the "Municipality" and the "Operating Company")

AND: BRITISH COLUMBIA TRANSIT
(the "Authority")

WHEREAS the Municipality and the Authority are authorized to share in the costs of providing a Public Passenger Transportation System pursuant to the British Columbia Transit Act.

WHEREAS the Municipality is authorized to operate, manage and maintain a Public Passenger Transportation System within the Nanaimo Regional Transit Service Area.

WHEREAS the parties hereto have entered into a Master Operating Agreement effective which sets out the general rights and responsibilities of the parties hereto.

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Master Agreement, the specific terms and conditions for the operation of the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants herein contained, the parties covenant and agree with each other as follows:

SECTION 1 – DEFINITION OF TERMS

- 1.1 **Definitions:** Unless agreed otherwise in the Annual Operating Agreement, the definitions set out in the Master Agreement shall apply to this Annual Operating Agreement including:
- (a) "Annual Operating Agreement" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendment negotiated and entered into by the parties subsequent hereto;
 - (b) "Master Agreement" shall mean the Master Joint Operating Agreement, including any amendments made thereto;

SECTION 2 – INCORPORATION OF MASTER AGREEMENT

- 2.1 **Incorporation of Master Agreement into Annual Operating Agreement:** Upon execution, this Annual Operating Agreement shall be deemed integrated into the Master Agreement and thereafter the Master Agreement and the current Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the British Columbia Transit Act, as amended from time to time.

SECTION 3 – TERM AND RENEWAL

- 3.1 **Term and Renewal:** The term of this agreement shall be from April 1, 2007 to March 31, 2008 except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Master Agreement shall likewise be terminated or not renewed, as the case may be.

SECTION 4 - SCHEDULES

4.1 Schedules: The schedules attached hereto shall form part of the Annual Operating Agreement and be binding upon the parties hereto as though they were incorporated into the body of this Agreement.

- a) Schedule "A" - Transit Service Area
- b) Schedule "B" - Service Specifications
- c) Schedule "C" - Budget
- d) Schedule "D" - Payment Schedule
- e) Schedule "E" - Tariff-Fares

SECTION 5 - MISCELLANEOUS PROVISIONS

- 5.1 Amendment: This Annual Operating Agreement and the Schedules attached hereto may be amended only with the prior written consent of all parties.
- 5.2 Assignment: This Annual Operating Agreement shall not be assignable without the prior written consent of the other parties.
- 5.3 Enurement: The Annual Operating Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- 5.4 Pets on Buses: Notwithstanding the provisions of Section 9.7 of the Master Joint Operating Agreement, pets on buses are permitted under guidelines agreed to by the parties to this agreement.

SECTION 6 - Notices and Communication

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a responsible officer of the party hereto to whom it is addressed or if mailed by prepaid registered mail, to:

Regional District of Nanaimo

c/o Manager of Transportation Services
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

and to

BC Transit

c/o Senior Vice President, Municipal
Systems Program
520 Gorge Road East
Victoria, BC V8W 2P3
Attention: President & CEO

and, if so mailed during regular mail service, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals and where a party is a corporate entity the seal of such party has been affixed hereto in the presence of its duly authorized officer this day of

THE CORPORATE SEAL OF **THE REGIONAL DISTRICT OF NANAIMO** has been hereto affixed in the presence of:

THE COMMON SEAL OF **BRITISH COLUMBIA TRANSIT** has been hereto affixed in the presence of:

SENIOR VICE PRESIDENT, MUNICIPAL SYSTEMS PROGRAM

CORPORATE SECRETARY

SCHEDULE "A" - Transit Service Area Boundaries

The boundaries of the Municipal Transit Service Area shall be defined as follows:

The boundaries of the Nanaimo Regional Transit Service Area shall include the corporate boundaries of the City of Nanaimo, the City of Parksville, the Town of Qualicum Beach and the District of Lantzville and Electoral Areas A, D, E, G and H of the Regional District of Nanaimo.

SCHEDULE "B" - Service Specifications

Nanaimo Regional Base Budget Official AOA 2007/2008

Schedule 'B'

Effective April 01, 2007

Scheduled Revenue Service

07/08 TDN Apr to Dec (Apr 01, 2007 to Dec 22, 2007)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Apr 23, 2007	Jul 31, 2007
hrs/Day	239.93	239.93	239.93	239.93	239.93	239.93	239.93	78.43	239.93
Cost/Day	6,365.43	6,365.43	6,365.43	6,365.43	6,365.43	6,365.43	6,365.43	1,637.49	6,365.43

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Dec 23, 2007	Dec 31, 2007
hrs/Day	245.93	245.93	245.93	245.93	245.93	245.93	245.93	74.15	81.40
Cost/Day	6,513.11	6,513.11	6,513.11	6,513.11	6,513.11	6,513.11	6,513.11	1,704.25	1,500.00

	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mar 24, 2008
hrs/Day	238.93	238.93	238.93	238.93	238.93	238.93	238.93	73.40
Cost/Day	6,365.43	6,365.43	6,365.43	6,365.43	6,365.43	6,365.43	6,365.43	1,587.49

Extra Revenue Service

	Apr. 2007	May 2007	Jun 2007	Jul 2007	Aug 2007	Sep 2007	Oct 2007	Nov 2007	Dec 2007	Jan 2008	Feb 2008	Mar 2008
Extra Support Hours	44.58	62.10	50.15	6.84	8.00	45.21	51.36	52.06	46.21	62.13	50.10	44.58
Extra Confocal Kilometers	675.30	735.14	773.87	133.90	192.00	713.70	773.84	816.34	894.59	735.14	770.63	675.30
Extra Special Events Hours				45.63								
Extra Special Events Kilometers				548.24								

Adjusted Revenue Service

	Apr 2007	May 2007	Jun 2007	Jul 2007	Aug 2007	Sep 2007	Oct 2007	Nov 2007	Dec 2007	Jan 2008	Feb 2008	Mar 2008

2007/2008 Calendar Specification

Period	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Exceptions	Total	Exception Days
Apr 01, 2007 to Apr 30, 2007	4	4	4	4	4	4	4	9	30	Apr 06, 2007 Good Friday 2007 (Fri)
May 01, 2007 to May 31, 2007	3	5	5	5	5	5	4	1	31	Apr 29, 2007 Easter Monday 2007 (Mon)
Jun 01, 2007 to Jun 30, 2007	4	4	4	4	4	4	4	0	30	May 21, 2007 Victoria Day 2007 (Mon)
Jul 01, 2007 to Jul 31, 2007	4	5	4	4	4	4	4	2	31	Jul 01, 2007 Canada Day 2007 (Sun)
Aug 01, 2007 to Aug 31, 2007	3	4	5	5	5	5	4	1	31	Jul 02, 2007 Monday Service for Canada (Mon)
Sep 01, 2007 to Sep 30, 2007	3	4	4	4	4	4	4	0	30	Aug 06, 2007 BC Day 2007 (Mon)
Oct 01, 2007 to Oct 31, 2007	4	5	5	5	5	5	4	1	31	Sep 03, 2007 Labour Day 2007 (Mon)
Nov 01, 2007 to Nov 30, 2007	4	4	4	4	4	4	4	0	30	Oct 01, 2007 Thanksgiving Day 2007 (Mon)
Dec 01, 2007 to Dec 31, 2007	3	3	3	3	3	3	3	3	31	Nov 11, 2007 Remembrance Day 2007 (Mon)
Dec 23, 2007 to Dec 31, 2007	1	1	1	1	1	1	1	2	8	Dec 25, 2007 Christmas Day 2007 (Tue)
Jan 01, 2008 to Jan 31, 2008	4	4	4	4	4	4	4	0	31	Dec 26, 2007 Boxing Day 2007 (Wed)
Feb 01, 2008 to Feb 29, 2008	4	4	4	4	4	4	4	0	29	Dec 31, 2007 New Years Eve 2007 (Mon)
Mar 01, 2008 to Mar 31, 2008	4	4	4	4	4	4	4	2	31	Jan 01, 2008 New Years Day 2008 (Tue)
Total	431	450	450	450	450	450	450	15	365	15 Exception Days

Monthly Summary

Month	Conventional Transit				Revenue Kilometers		
	Scheduled	Extra	Adjusted	Total	Scheduled	Extra	Total
April 2007	7,337.63	44.38		7,382.01	156,607.77	875.33	157,483.10
May 2007	7,851.18	52.73		7,903.91	167,251.14	748.14	168,000.28
June 2007	7,192.11	50.10		7,242.21	156,978.14	773.87	157,752.01
July 2007	7,351.18	52.32		7,403.50	157,951.14	639.84	158,590.98
August 2007	7,351.18	6.30		7,357.48	157,651.14	132.00	157,783.14
September 2007	7,272.36	45.21		7,317.57	156,832.77	713.73	157,546.50
October 2007	7,851.18	51.30		7,902.48	167,251.14	779.94	168,031.08
November 2007	7,772.75	52.96		7,825.71	166,265.35	618.34	166,883.69
December 2007	6,938.12	45.21		6,983.33	151,225.19	624.53	151,849.72
January 2008	7,851.18	52.13		7,903.31	167,251.14	779.14	168,030.28
February 2008	7,552.14	50.10		7,602.24	161,595.71	770.53	162,366.24
March 2008	7,971.55	44.38		7,915.93	152,198.20	675.33	152,873.53
Total	57,326.81	548.50	0.00	57,875.31	1,230,545.10	8,788.52	1,239,333.62

Nanaimo Custom Base Budget Official AOA 2067/2008

Schedule 'B'

Effective April 01, 2007

Scheduled Revenue Service

2008 Full Year (Apr 01, 2007 to Mar 31, 2008)	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Aug 2007
Fixed Fee	72.00	72.00	72.00	72.00	72.00	25.00	20.00	72.00
Variable Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Flexible Hours

	Apr. 2007	May 2007	Jun 2007	Jul 2007	Aug 2007	Sep 2007	Oct 2007	Nov 2007	Dec 2007	Jan 2008	Feb 2008	Mar 2008
	39.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00

Extra Revenue Service

	Apr. 2007	May 2007	Jun 2007	Jul 2007	Aug 2007	Sep 2007	Oct 2007	Nov 2007	Dec 2007	Jan 2008	Feb 2008	Mar 2008

Adjusted Revenue Service

	Apr. 2007	May 2007	Jun 2007	Jul 2007	Aug 2007	Sep 2007	Oct 2007	Nov 2007	Dec 2007	Jan 2008	Feb 2008	Mar 2008

2007/2008 Calendar Specification

Period	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Exceptions	Total	Exception Days
April 01, 2007 to April 30, 2007	4	4	4	4	4	4	4	3	30	Apr 09, 2007 Good Friday 2007 (Fri)
May 01, 2007 to May 31, 2007	5	5	5	5	5	5	5	4	31	Apr 09, 2007 Easter Monday 2007 (Mon)
Jun 01, 2007 to Jun 30, 2007	4	4	4	4	4	4	4	5	30	May 21, 2007 Victoria Day 2007 (Mon)
Jul 01, 2007 to Jul 31, 2007	4	4	4	4	4	4	4	4	31	Jul 01, 2007 Canada Day 2007 (Mon)
Aug 01, 2007 to Aug 31, 2007	5	5	5	5	5	5	5	4	31	Jul 31, 2007 Monday Service for Canada Day
Sep 01, 2007 to Sep 30, 2007	5	5	5	5	5	5	5	5	30	Aug 20, 2007 BC Day 2007 (Mon)
Oct 01, 2007 to Oct 31, 2007	4	4	4	4	4	4	4	4	31	Sep 03, 2007 Labour Day 2007 (Mon)
Nov 01, 2007 to Nov 30, 2007	4	4	4	4	4	4	4	3	30	Oct 16, 2007 Thanksgiving Day 2007 (Mon)
Dec 01, 2007 to Dec 31, 2007	5	5	5	5	5	5	5	5	31	Dec 11, 2007 Remembrance Day 2007 (Sun)
Jan 01, 2008 to Jan 31, 2008	4	4	4	4	4	4	4	4	31	Dec 26, 2007 Christmas Day 2007 (Tue)
Feb 01, 2008 to Feb 29, 2008	4	4	4	4	4	4	4	4	29	Dec 28, 2007 Boxing Day 2007 (Wed)
Mar 01, 2008 to Mar 31, 2008	4	4	4	4	4	4	4	5	31	Jan 01, 2008 New Year's Day 2008 (Tue)
Total	48	50	51	50	50	50	51	14	365	14 Exception Days

Monthly Summary

Month	Revenue Hours				Custom Transfer			Revenue Kilometers		
	Scheduled	Extra	Flexible	Adjusted	Total	Scheduled	Extra	Adjusted	Total	
April 2007	1,566.00		39.00		1,605.00	300			300	
May 2007	1,760.00		38.00		1,798.00	300			300	
June 2007	1,712.00		38.00		1,750.00	300			300	
July 2007	1,760.00		38.00		1,798.00	300			300	
August 2007	1,760.00		38.00		1,798.00	300			300	
September 2007	1,588.00		34.00		1,622.00	300			300	
October 2007	1,760.00		38.00		1,798.00	300			300	
November 2007	1,740.00		38.00		1,778.00	300			300	
December 2007	1,588.00		38.00		1,626.00	300			300	
January 2008	1,750.00		34.00		1,784.00	300			300	
February 2008	1,698.00		38.00		1,736.00	300			300	
March 2008	1,552.00		34.00		1,586.00	300			300	
Total	20,328.00	0.00	459.00	0.00	20,787.00	3,000	0.00	0.00	3,000	

Schedule C

Nanaimo Regional Conventional Transit

		Official AOA 2007/2008
TRANSIT REVENUE		
Farebox Cash		\$1,026,454
Tickets & Passes		\$1,405,901
BC Bus Pass		\$676,614
Advertising		\$51,682
TOTAL REVENUE		\$3,160,651
EXPENDITURES		
Fixed Costs		\$780,266
Variable Hourly Costs - Scheduled Service		\$3,262,696
Variable Hourly Costs - Extra Service		\$19,561
Variable Distance Costs - Scheduled Service		\$1,090,750
Variable Distance Costs - Extra Service		\$4,667
Maintenance - Running Repairs		\$685,000
Maintenance - Major Repairs		\$85,000
Contingency		\$67,500
ICBC Insurance		\$76,700
Captive Insurance		\$22,600
Information Systems		\$16,000
TOTAL DIRECT OPERATING COSTS		\$6,110,740
Marketing		\$61,000
Municipal Administration		\$122,215
BCT Management Services		\$323,248
TOTAL OPERATING COSTS		\$6,617,203
Debt Service - Vehicles (Local Share)		\$653,076
Debt Service - Equipment (Local Share)		\$17,601
TOTAL DEBT SERVICE - LOCAL SHARE		\$670,677
TOTAL COSTS		\$7,287,880
COST SHARING		
Municipal Share of Costs		\$4,198,308
Less: Total Revenue		\$3,160,651
Less: Municipal Administration		\$122,215
Net Municipal Share of Costs		\$915,442
Authority Share of Costs		\$3,089,572
STATISTICS		
Scheduled Revenue Hours		91,506.81
Extra Revenue Hours		548.53
Scheduled Revenue Kilometres		1,960,545.13
Extra Revenue Kilometres		8,388.62
Total Passengers		2,302,940
<i>Conventional Passengers</i>		<i>2,302,940</i>

Schedule C

Nanaimo Custom Transit

**Official AOA
2007/2008**

TRANSIT REVENUE	
Farebox Cash	\$145,684
Tickets & Passes	\$43,516
TOTAL REVENUE	\$189,200
EXPENDITURES	
Fixed Costs	\$160,602
Variable Hourly Costs - Scheduled Service	\$576,621
Variable Distance Costs - Scheduled Service	\$95,624
Maintenance - Running Repairs	\$53,000
Maintenance - Major Repairs	\$5,000
Taxi Supplement	\$20,000
Taxi Saver Program	\$20,000
Taxi Saver Recoveries	-\$10,000
ICBC Insurance	\$10,000
Captive Insurance	\$5,500
Information Systems	\$7,500
TOTAL DIRECT OPERATING COSTS	\$943,847
Marketing	\$4,000
Municipal Administration	\$18,877
BCT Management Services	\$51,440
TOTAL OPERATING COSTS	\$1,018,164
Debt Service - Vehicles (Local Share)	\$60,399
Debt Service - Equipment (Local Share)	\$2,638
TOTAL DEBT SERVICE - LOCAL SHARE	\$63,037
TOTAL COSTS	\$1,081,201
COST SHARING	
Municipal Share of Costs	\$402,188
Less: Total Revenue	\$189,200
Less: Municipal Administration	\$18,877
Net Municipal Share of Costs	\$194,111
Authority Share of Costs	\$679,013
STATISTICS	
Scheduled Revenue Hours	20,724.00
Total Passengers	72,300
Custom/Para Passengers - Vans	66,500
Custom/Para Passengers - Taxi Supplement	2,300
Taxi Saver Passengers	3,500

Schedule "D" - Payment Schedule

Nanaimo Regional Conventional Transit and Custom Transit 2007/2008 AOA BUDGET

1) Payment Schedule

The Authority agrees to pay the Operating Company a monthly payment on the following basis:

a) for Specified Service in Schedule "B":

- i) \$78,405.67 for Fixed Monthly Payment; plus
- ii) \$35.66 per Revenue Hour for conventional transit service; plus
- iii) \$27.82 per Revenue Hour for custom transit service; plus
- iv) \$0.5564 per Revenue Kilometre for conventional transit service.

b) for Deleted Fixed Costs as outlined in Section 6 (2), an amount equal to 1/366 of the Fixed Monthly Costs amount contained in Schedule "C" shall be deducted for each day or part day.

c) for Added Service or Deleted Service within the regular hours of system operation specified in Schedule "B":

- i) \$35.66 per Revenue Hour for conventional transit service; plus
- ii) \$27.82 per Revenue Hour for custom transit service; plus
- iii) \$0.5564 per Revenue Kilometre for conventional transit service with allowance for wage premium payments (up to 1.5 times the regular Revenue Hour payment), if applicable, when service is added beyond the regular hours of operation.

d) for Maintenance:

- i) \$38.08 per hour for labour by a licensed mechanic for the maintenance of transit vehicles.

e) for fuel costs, in the event diesel fuel costs should exceed \$0.9000 / litre a payment will be made in accordance with Section 6 (3) of this agreement to compensate the Operating Company for the actual cost of all diesel fuel consumed to a maximum of 1,166,612.38 litres for Scheduled Revenue Kilometres in Schedule "B". This maximum number of litres will be adjusted in proportion to Extra or Deleted Revenue Service Kilometres.

f) Special Group Trips cost recovery shall be credited to the Authority on the monthly contractors invoice.

This document contains confidential information. It is intended for the use of the person named in the distribution list only. If you have received this document in error, please notify the sender immediately. Do not disseminate this information to other individuals or companies, or to the media, without the express written consent of the Authority.

Schedule "E" – Tariff-Fares

3) Fare Zones:

The boundaries of fare zones for this Tariff are described as follows:

Zone 1 - Regional District of Nanaimo

This zone encompasses that area within the existing transit service area.

4) Fares:

Conventional Transit Service:

- | | | |
|---|----------------------|------------------------------------|
| a) Single Cash Fares: | | |
| i) Adult | | \$2.25 |
| ii) Senior | | \$2.00 |
| iii) Student | | \$2.00 |
| iv) College Student | | \$2.25 |
| v) Child under 5 years, | | Free when accompanied by an adult. |
| v) Accessible Transit Attendant, | | Free |
| b) Tickets: | | |
| i) 10 x \$2.25 fares, sold for \$20.25 | | |
| ii) 10 x \$2.00 fares, sold for \$18.00 | | |
| c) BC Bus Pass valid for the current calendar year. | | |
| d) CNiB Pass available from the local office of the CNiB. | | |
| e) One-Day Pass: | | |
| i) Adult - | | \$5.75 |
| ii) College Student - | | \$4.50 |
| iii) Senior/Student - | | \$4.50 |
| f) Monthly Pass | | |
| i) Adult - | | \$58.00 |
| ii) College Student - | | \$47.00 |
| iii) Senior/Student - | | \$35.00 |
| g) Semester Pass | i) College Student - | \$150.00 |

Custom Transit Service:

- | | | |
|--|--|---------------|
| a) Registered Users and Companions | | |
| Prepaid Tickets | | 5 for \$13.75 |
| Attendants Accompanying Registered Users | | Free |

Note: Visitors (elsewhere in B.C. and outside B.C.) are eligible for temporary handyDART service.

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE REGIONAL GROWTH MONITORING ADVISORY COMMITTEE / STATE OF SUSTAINABILITY PROJECT MEETING HELD ON THURSDAY, MARCH 15, 2007 IN THE BOARD ROOM

Present:

Director Bill Holdom	Chair
Director Dave Bartram	Deputy Chair
Gordon Buckingham	
Brian Anderson	
Betty Collins	
Ross Peterson	
Douglas Anderson	
Janet Farooq	
Sharon Thomson	

Also in attendance:

Paul Thorkeisson,	General Manager, Development Services
Paul Thompson	Manager, Long Range Planning
Greg Keller	Senior Planner
Norma Stumborg	Planner
Mark Holland	Holland Barrs Planning Group Inc.
Anita Wolfe	Environment For Change

Absent:

Sylvia Neden
Adele McKillop

CALL TO ORDER

Director Holdom welcomed everyone and commenced the meeting at 5:35 PM. Anita Wolfe and Mark Holland were introduced.

Anita Wolfe outlined the agenda and purpose of the meeting.

The RGMAC members outlined the following work and changes that have taken place since last meeting with the consultants: State of Sustainability Report, Sustainable Community Builder Checklist, Green Building Action Plan, Drinking Water Watershed Protection Stewardship Committee, Climate Change Committee, Groundwater Study, Corporate Climate Change Plan, Sustainable Development Coordinator position, Liquid Waste Plan Review, Strategic Plan, incorporation of the District of Lantzville, Parksville's Sustainability Checklist, and a new Chief Administrative Officer for the RDN.

It was noted that the 2006 census figures indicate the Regional District of Nanaimo experienced one of the highest population growths of any region in the province. The census also indicated that the RDN possesses one of the lowest average incomes in BC and experienced significant growth in service industry jobs.

Anita and Mark asked the RGMAC to answer the following questions.

1. WHAT IS THE OVERALL PURPOSE OF MAY 5TH WORKSHOP?

The RGMAC discussed the following:

a) Awareness and Education

- Provide information on sustainability practices.
- b) **Review Information**
 - Generate dialogue and interaction regarding sustainability of the RDN.
- c) **Output of Information**
 - Provide information regarding the sustainability of the RDN.
- d) **New Ideas and Policies**
 - Gather recommendations and ideas on how we can improve. (This may apply to other organizations or individuals)
- e) **Action and Implementation**
 - Form action items and identify who is responsible for the action.

It will be important to keep track of comments that apply to the Regional Growth Strategy review.

2. WHAT CAN WE DO NEXT?

The RGMAC discussed the following:

- Keep the focus on sustainability and not on the Regional Growth Strategy review.
- Ensure sustainability applies to all people in Regional District of Nanaimo
- Set a long range time frame of at least 2030.
- Give priority and take action on social and economic goals.
- Generate a commitment to the actions.
- Examine the costs associated with sustainability.
- Coordinate with other similar events.
- Improve coordination with other agencies and involve City of Nanaimo

3. WHAT IS NOT THE PURPOSE OF THE WORKSHOP?

The RGMAC discussed the following:

- Not reviewing the entire State of Sustainability Report
- Not political but results will apply to those in office
- Not for axe grinding or hidden agendas
- Not solely about RGS
- Not about RGMAC
- Not about the past
- Not on just one issue
- Not just a series of speeches
- Not easy; we need to look critically at sustainability

4. WHAT IS GOING TO HAPPEN AFTER THE WORKSHOP?

The RGMAC discussed the following:

- a) Assess support for the ideas and action items;
- b) Provide recommendations to the RDN Board;
- c) Identify what individuals, businesses, and agencies can do towards sustainability and the best way to communicate it to them;
- d) Develop a social contract;
- e) Develop a list of businesses that are operating in a sustainable manner;
- f) Develop what sustainability looks like;

5. WHAT ARE THE ISSUES THAT SHOULD BE DISCUSSED AT THE WORKSHOP?

The RGMAC prioritized the top issues as follows:

- a) **Water** – discuss limits to growth, supply and demand, groundwater recharge study, conservation, and costs of studies.
- b) **Affordable Housing** – discuss homelessness, commitment for action and actions to deal with it.
- c) **Transportation** - discuss how to reduce automobile dependency.
- d) **Regional Growth Strategy** – discuss what is not working and why.
- e) **Economic Structure** – discuss and recognize the type of industries that form our base; identify industry shortages and needs; identify partners and barriers to diversification.
- f) **Climate Change** – discuss energy dependency and where energy comes from; focus on what we can individually do to conserve energy and/or produce energy, and how we are contributing to climate change.

WORKSHOP DESIGN

RGMAC discussed the following workshop design:

1. Welcome and Opening
2. Purpose of Workshop - Want people to be agents of change
3. Keynote Speaker to discuss global perspectives on sustainability initiatives and what is happening elsewhere.
4. Keynote Speaker – Mark Holland – to discuss how the RDN can be a more sustainable region.
5. Activity - to digest information. May include a summary of results in the RDN sustainability report card, informal discussion on how we are going to do better, and what would you tell people about what you just heard
6. Information Input – break into groups to discuss what kind of sustainable community you want and ideas, actions, and priorities on how to achieve it.
7. Region – create a draft social contract
8. Commitment – personal, community, political, interagency
9. Next Steps
10. Closing
11. Evaluation

WORKSHOP SUBCOMMITTEE

Douglas, Bill, and Betty volunteered to review materials and documents needed for the workshop.

NEW BUSINESS

None

NEXT MEETING

The next meeting was not scheduled.

ADJOURNMENT

Director Holdom adjourned the meeting at 9:05 PM.

Chair, Director Bill Holdom

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE TRANSIT SELECT COMMITTEE MEETING HELD ON THURSDAY, MARCH 22, 2007 AT 12:00 NOON IN THE COMMITTEE ROOM

Present:

Director L. McNabb	Chairperson
Director J. Burnett	Electoral Area 'A'
Director G. Holme	Electoral Area 'E'
Director J. Stanhope	Electoral Area 'G'
Director D. Brennan	City of Nanaimo
Director J. Manhas	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director J. Wilson (Alternate)	Town of Qualicum Beach
Director S. Herle	City of Parksville

Also in Attendance:

Carol Mason	Chief Administrative Officer
D. Trudeau	General Manager, Transportation Services
L. Kiteley	Manager, Transportation Services
D. Holmes	City of Nanaimo
P. Murray	BC Transit
F. McFarlane	Recording Secretary

CALL TO ORDER

The meeting was called to order at 12:05pm and, in the absence of Director McNabb, Director Stanhope assumed the Chair.

MINUTES

MOVED Director Holme, SECONDED Director Herle, that the minutes of the Transit Select Committee meeting held on January 25, 2007 be adopted. CARRIED

CORRESPONDENCE

Email dated February 12, 2007 from Mr. Kevin Blaney, Manager, Snaw Naw As First Nation re Bus Service

D. Trudeau spoke briefly on Mr. Blaney's request for expansion of service for his community. This issue will be brought forward during the transit review that is to be carried out in 2007.

Memo from Mr. Steve New, BC Transit, dated March 7, 2007 re BC Transit Environmental Fuel Strategy

D. Trudeau referenced Mr. New's memo in which the benefits of bringing biodiesel into the Tier 1 fleet were discussed. He noted that BC Transit has been advised of the Regional District of Nanaimo's (RDN) interest, particularly since biodiesel is more sustainable and environmentally beneficial.

Email dated March 9, 2007 from Mr. John Anderson re Friday Night Movie Bus Service

D. Trudeau noted that Mr. Anderson's email, in which he supported the continuation of the Friday Night Movie Bus, was just one of the many positive comments received from residents of District 69. D. Trudeau advised that the Committee of the Whole has voted to retain this service and that it will be further advertised in the media.

Email dated March 11, 2007 from Dan Morris, Morris Media, re Proposal for Providing Bus Benches and Street Side Benches for Other Communities

D. Trudeau stated that Mr. Morris, of Morris Media, provides bus benches for the City of Nanaimo and that an agreement has been reached where the City receives a percentage of the revenue from advertisements on the benches. City of Nanaimo staff has indicated that the arrangement has been working well. D. Trudeau indicated that installing benches outside municipal boundaries would have to be done in consultation with the Ministry of Highways and Electoral Area Directors to ensure Ministry standards and local bylaws are met. D. Trudeau advised that Mr. Morris may approach the District of Lantzville, City of Parksville and the Town of Qualicum Beach regarding his service.

MOVED Director Holme, SECONDED Director Holdom, that the above correspondence be received for information. CARRIED

[12:10pm Director Manhas joined the meeting.]

BC TRANSIT UPDATE

P. Murray provided a verbal update regarding ridership and revenue within the RDN. He noted that ridership has increased by 4% to 2.37 million riders, almost 100,000 more than 2005. There has also been an increase in revenue of 7.7% to \$3.16 million for 2006, up over \$200,000 from 2005.

Director Brennan asked to what these increases could be attributed. Mr. Murray stated that ridership has increased throughout the province and this could be due to higher fuel prices and increased environmental awareness.

MOVED Director Holme, SECONDED Director Herle, that the BC Transit verbal report be received. CARRIED

ADMINISTRATION

[12:18pm Director McNabb joined the meeting and assumed the Chair.]

Sunday and Statutory Holiday Service Expansion

D. Trudeau presented a report regarding Sunday and statutory holiday service expansion, which was completed at the request of the Board. He explained the various alternatives and the costs involved for expanding the service to Sunday and statutory holidays.

Director Holdom suggested that perhaps more frequency in transit runs could be instituted; instead of hourly runs, make them every half hour for specific routes. D. Trudeau noted that frequency of runs is one of the top three requests from passengers and that it is taken into consideration whenever changes are contemplated. This will be reviewed with the Scheduling Committee and with BC Transit before bringing back options to the TSC.

Director Holme asked whether the increased service would be applicable to his area, particularly in the Northwest Bay area. D. Trudeau confirmed that those service increases would be investigated as part of the overall review.

MOVED Director Stanhope, SECONDED Director Brennan, that staff be directed to advise BC Transit that the RDN is interested in taking advantage of the increased funding for expansion and that staff be directed to bring back options to the Board that provides detailed information on the financial impacts to the participants. CARRIED

NEW BUSINESS

Progress Report – March 20, 2007 – Nanaimo Regional Transit System 2007 Imaging Campaign Communication Plan

Correspondence outlining the 2007 Imaging Campaign Communication Plan for branding was distributed.

Director Stanhope noted that the AVICC meeting will be held at Qualicum Beach and that BC Ferries officials will be there to meet with municipal officials. He strongly suggested that directors make themselves available for this meeting. Carol Mason noted that representatives from BC Ferries attend every year and she will have Linda Burgoyne set up some times so that area directors who are interested will have time to participate in the discussion.

ADJOURNMENT

MOVED Director Holme, SECONDED Director Herle, that this meeting adjourn to allow for an In Camera meeting. CARRIED

TIME: 12:20 PM

IN CAMERA

MOVED Director McNabb, SECONDED Director Brennan, that pursuant to Section 90(1)(g) of the *Community Charter* the Board proceed to an In Camera meeting to consider items related to legal issues. CARRIED

NEXT MEETING

The next meeting of the Transit Select Committee will be held Thursday, May 24, 2007.

L. McNabb, Chair



**REGIONAL
DISTRICT
OF NANAIMO**

RDN			
CAO	GMF&IS		
GMDS	GMR&PS		
GMES	GMTS		
MAR 19 2007			
SMCA			
CHAIR	BOARD		
<i>Transit Select Centre</i>			

MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: March 19, 2007

FROM: Dennis Trudeau
General Manager of Transportation Services

FILE: 8500-01

SUBJECT: Sunday and Statutory Holiday Service Expansion

PURPOSE

To bring forward a report on providing extra service on Sundays and statutory holidays.

BACKGROUND

At the Regional District of Nanaimo (RDN) Board meeting held October 31, 2006, the Board directed staff to:

Prepare an analysis on changing Sunday's service to a Saturday level of service and introducing a service on statutory holidays.

The motion was a result of service expansion requests from commuters and students working outside the hours of service currently offered by transit.

Currently, transit provides a limited amount of service on Sundays and no scheduled service on statutory holidays. Improved Sunday and holiday service are the second and third most frequently requested service improvements asked for by customers (just behind increased frequencies). With most retail establishments open on Sundays and holidays, both shoppers and retail employees would benefit from this type of service expansion. As an example, limited Boxing Day service was first introduced in 2005, in partnership with the four major malls, and was offered again in 2006 due to the overall success and positive feedback received by the public and employees in the retail industry.

Service increases on Sundays and statutory holidays have been in the RDN Transit Business Plan since 2001 but have not been implemented due to a provincial funding freeze. This meant that any service increases had to be funded by fare increases, tax increases or a mixture of both. On March 6, 2007, BC Transit advised staff that, for the first time in several years, funding will be available for an expansion of transit services in 2007/08 at the historic cost sharing rate of 46.69% (Appendix 1). The RDN would be responsible for the remaining costs, but would receive any additional fare revenues generated by new or increased ridership due to the expansion, which would help offset these costs. BC Transit has indicated that 4,800 hours are available to the RDN for expansion purposes but that a commitment to accept these hours is required by October 2007, with implementation for early in 2008.

TABLE 3

Current Sunday Operating Hours	Proposed Increased Sunday Commuter Operating Hours	Increase in Service Hours	Current Labor & Equipment Cost for Sunday (per day)	Sunday Increased Service Labor & Equipment Cost (per day)	Difference in Labor & Equipment Costs for Sunday Increase to Sat. AM (per day)	Total Annual Labor & Equipment Cost
78	144	66	\$9,642	\$17,802	\$8,159	\$424,281

Table 4 outlines the cost involved for expanding service to statutory holidays at the proposed Sunday commuter service level, which is consistent with other systems comparable in size to the RDN. Staff suggests expanding service to 9 additional days of statutory holidays. The Christmas statutory holiday is not being recommended as the majority of businesses are closed on that day.

TABLE 4

Statutory Holiday Service Increase Options	Current Operating Hours	Proposed Operating Hours	Total Labor & Equipment Cost
Statutory holiday service for the entire year at proposed Sunday increase level of service	0	1,296	\$193,752

The total annual cost increase for this service, as noted in Tables 3 and 4 is approximately \$618,000 minus BC Transit's funding and fare revenues. Adding the earlier morning commuter times addresses concerns regarding employees getting to work on Sundays at a significantly reduced cost and has Sundays mirroring a Saturday AM level of service.

Fare Revenues

Staff expects that additional cash fares will be realized due to the extra service being offered but without an increase to the monthly fare products, the big users of the system will benefit without contributing to the additional costs. Most dedicated users purchase monthly fare products, so additional fares from this group will not be collected unless a fare increase is implemented. It should be noted that, with the recent announcement that monthly transit passes are eligible for a non-refundable 15.25% federal tax credit, (*Appendix 2*) the overall cost for monthly passes has actually decreased.

BC Transit advises that service expansions are the preferred time to introduce fare increases since the customer will recognize a benefit for the additional fares. While a slight increase in cash fares was implemented in 2005 to cover fuel increases, monthly and day fare products were not increased and have not changed since 2003. With the introduction of statutory holiday service and an increase to Sunday's level of service, combined with the savings from the Federal Tax Credit, monthly fare products will become more valuable. The case can therefore be made to increase these products at the same time the service increase occurs. If the extra cost of the service is not shared with the transit users, then it would be solely made up by an increased tax requisition.

A healthy transit system that encourages residents to reduce their use of automobiles is a desired goal of the RDN Growth Management Plan. Improved transit service on Sundays and statutory holidays fits these goals.

CONCLUSIONS

At the RDN Board meeting held on October 31 2006, the Board directed staff to prepare an analysis on changing Sunday's service to a Saturday level of service and introducing a service on statutory holidays. The motion was a result of service expansion requests from commuters and students working outside the hours of service currently offered by transit.

Service increases on Sundays and statutory holidays have been in the RDN Transit Business Plan since 2001 but have not been implemented due to a funding freeze by the provincial government. On March 6, 2007, BC Transit advised that for the first time in several years limited funding will be made available for expanding transit services in 2007/08 at the historic cost sharing rate of 46.69%.

Staff has analyzed changing Sunday's service to a Saturday level and introducing service on statutory holidays. The annual cost increase for this service is approximately \$1,360,000 minus fare revenues and BC Transit's cost sharing. The costs are preliminary and will be refined once all the schedule impacts are known. If fares were increased to generate an additional \$150,000 revenue and BC Transit cost shared the first 4,800 hours of this 10,600 hour proposal, then approximately \$914,300 would have to be made up by a tax requisition increase. This would represent a major tax increase of approximately 26% over the financial plan in 2008.

Staff has reviewed other options that would increase the service on Sundays and statutory holidays. One option provides more morning service on Sundays, which has been identified as one of the key issues with the Sunday service. The cost for this expansion is significantly less then the option of having Sundays and statutory holidays expand to a Saturday level of service.

The annual cost increase for this service is approximately \$618,000 minus fare revenues and BC Transit's cost sharing. If fares were increased to generate an additional \$150,000 in revenue and BC Transit cost shared their portion of this 4,728 hour service expansion, then approximately \$183,737 would have to be made up by a tax requisition increase. This would represent a tax increase of 5% over the financial plan in 2008. Staff is recommending this option since it has a reduced impact on the budget but still provides a needed service expansion to the RDN transit system.

RECOMMENDATION

1. Direct staff to advise BC Transit that the RDN is interested in taking advantage of the increased funding for expansion and that staff be directed to bring back options to the Board that provides detailed information on the financial impacts to the participants.



Report Writer



CAO Concurrence

COMMENTS:

Appendix 2

Transit Pass Tax Credit Begins July 1, 2006

TORONTO, June 28 - The Canadian Urban Transit Association (CUTA) is very pleased to remind Canadians that starting July 1, 2006, monthly (and longer) transit passes are eligible for a non-refundable 15.25% federal tax credit.

The transit pass tax credit, announced as part of the May 2006 federal budget, will allow individuals to claim the cost of monthly (or longer) passes for commuting on transit.

In addition to claiming his or her own cost of transit passes, an individual can make a claim on behalf of a spouse or common-law partner, and the individual's children under the age of 19, to the extent that they have not already been claimed by them.

The Canada Revenue Agency is advising transit users to keep their expired monthly transit passes and receipts, where available, if they plan to claim the tax credit on their 2006 income tax return.

If a transit pass displays the following information, the pass itself will be sufficient to support a claim for the tax credit:

- an indication that it is a monthly (or longer duration) pass;
- the date or period for which the pass is valid;
- the name of the transit authority or organization issuing the pass;
- the amount paid for the pass; and,
- the identity of the rider, either by name or unique identifier.

If a transit user's pass does not contain all of this information, transit users should also obtain a sales receipt, or retain cancelled cheques or credit card statements, to support the claim.

Additional information on how to claim the proposed tax credit for public transit passes is on the Canada Revenue Agency website at www.cra.gc.ca

A backgrounder is available at:

http://cutaactu.ca/en/backgrounder_from_the_canada_revenue_agency

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For more information:

Maureen Shuell
Director of Communications
(416) 365-9800, ext. 105

Marco D'Angelo
Director of Public Affairs
(613) 842-3616

REGIONAL DISTRICT OF NANAIMO

MINUTES FROM THE 5th MEETING OF THE DRINKING WATER WATERSHED PROTECTION STEWARDSHIP COMMITTEE (January 2007 meeting cancelled due to inclement weather)

HELD ON WEDNESDAY, FEBRUARY 7, 2007 AT 12:00 PM
IN THE RDN COMMITTEE ROOM

Present:	Gary Anderson	Vancouver Island Health Authority
	Dave Bartram	RDN Board Member
	Gordon Buckingham	Electoral Area Resident
	Mike Donnelly	Manager of Utilities, RDN
	Brian Epps	Ministry of Environment
	John Finnie	GM of Environmental Services, RDN
	Grace Gunderson	Electoral Area Resident
	Sheila Malcolmson	Islands Trust
	Jennifer Ann MacLeod	Electoral Area Resident
	Faye Smith	Mid Vancouver Island Habitat Enhancement Society
	J. Stanhope (CHAIR)	RDN Board Chair
	Trevor Wicks	Arrowsmith Watershed Coalition Society
	Maureen Young	RDN Board Member
	<u>Consulting Team:</u>	
	Allan Dakin	Consulting Hydrogeologist
	Harriet Rueggeberg	Lanarc Consultants Ltd.
Regrets:	Jim Fyfe	Well Drilling Industry Representative
	Stuart MacPherson	Private Forest Lands Council
	Pearl Myhres	Water Improvement District Representative
	David Vincent	Electoral Area Resident
	David Reid	Lanarc Consultants Ltd.
	Gilles Wendling	GW Solutions Inc (consulting team)

1. Meeting Convened

Committee members sent their condolences to Dave Reid.

Jennifer MacLeod requested a discussion of the new Trade, Investment and Labour Mobility Agreement as it affects land regulation. The Chair turned down the request, stating that it did not relate to the Committee's mandate.

Sheila Malcolmson requested a discussion of communications and reporting out on the Committee's work. This was added to the end of the agenda.

2. Review of Last Meeting Minutes

Minutes from the December 6 meeting were reviewed and approved.

3. Review of Board Presentation and Revised Programs and Actions

Harriet summarized how the Draft Programs with Actions had been revised to reflect comments and ideas raised at the last meeting. A new column was added in the right margin to indicate the relative priority based on the Committee's ratings for "benefits" and "effectiveness" only, and

excluding ratings for timeline and budget. This altered some of the priorities, which was reflected in revising the order of some of the actions within the programs.

The Committee reviewed each of the Programs and their related Actions. Comments included the following:

Program 1 – Public Awareness and Involvement:

- Objectives: emphasize that protecting the environment leads naturally to protecting drinking water sources.
- Demonstration Projects: encourage dispersed demo projects by encouraging developers to create demonstration “show” sites that show water conservation, LID and other alternative technologies that apply to their site. This has the advantages of:
 - providing localized demonstrations on a neighborhood basis.
 - promoting the adaptation of alternative technologies on a site-specific basis.
 - convincing developers of the viability, cost efficiency and/or marketability of these technologies.
 - reducing the costs to the RDN of building one central, all-encompassing demo project.
- Existing applications of alternative technologies should be used as demonstrations:
 - Fairwinds is ‘greening’ their development by applying conservation technologies in new houses (e.g., cisterns and xeriscaping).
 - Salt Spring Island hosted a very successful tour of homes with energy and water conservation technologies -- sold out of tickets @\$25.
- Building alternative technologies into a house is cheaper than trying to retrofit it later.
- The RDN could still do one “banner” project at a later date.
- Develop a way of acknowledging existing applications through some form of designation – e.g., “RDN Certified Water Conservation Home”.
- Capitalize on current public attention on climate change in getting the message out about the need for water sustainability.

Program 2 – Water Resources Inventory & Monitoring

- Mike Donnelly and Brian Epps provided an update on the Vancouver Island Water Resource Vulnerability Mapping Project:
 - Partners include the RDN, MOE, MOH, VIHA Malaspina U-C, the Islands Trust, Cowichan Valley RD and Natural Resources Canada.
 - It is just getting organized now; will be two years before initial products are generated.
 - The focus is on aquifers for now – not surface water sources.
 - Pender Island was completed as a pilot project; however, the RDN is a much larger area that will require more significant data management efforts.
- Make sure that data collected are readily accessible (via website or reports) to community groups and individuals.
- Avoid the pitfall of collecting data that then never gets used – i.e., applied in land use decision-making. Make sure that the linkages between good water resource data and good decisions are clear.
- Data gathering should identify thresholds upon which action must be taken. What can local governments versus the Province do in terms of action; e.g., issue stop work orders?
- To whom should stewardship groups send water-related data that they have been collecting? To Brian Epps at MOE as part of MOE’s community outreach program and hydrometric network. This program is 2 months into a 4-month strategy; conducting a pilot project on Gabriola Island. Brian will ask Laurie Henderson, who is heading the program, to come speak to the next meeting.

- Existing wells may not make good monitoring wells because active use interferes with/creates too much variability in well readings.
- Data from old well logs can be useful, if properly interpreted, in allowing comparisons of conditions from 10, 20, 50 years ago to today.
- Conversely, one problem is that well data collection and submittal is not mandatory – so the Province has only a sub-sample of well information. RDN could address this through a well-owner questionnaire.
- For every active well there are 2-3 abandoned, and unknown.

Program 3 – Land Development Management & Regulation

- “Engineering Standards”:
 - perhaps these could be called “development standards” to make it clear what they do, and that they are adopted under RDN bylaws.
 - Should these be guidelines rather than standards? Adopting them as standards reduces the ability to adapt to site-specific conditions. The RDN would look more for performance-based standards.
- “Development Application Review”:
 - need to rationalize statements regarding subdivision applications.
 - Proposed DCCs (development cost charges) for water management represents a “user pay” principle where a developer contributes to management of a aquifer or watershed. Could DCCs be reduced or fee credit applied if a developer uses low-impact development techniques?
- Well owners or stream users may be leery of providing well information voluntarily if they think it leads to a fee/charge on their use. However, if users could participate in a water use plan where they can see the benefits and take ownership of better water management, may convince them of the benefits of a charge.

Program 4 – Water Use Management & Regulation

- Change subheading of “Water Utility Management”.
- Rainwater use – cistern regulation and ‘legality’ of existing cisterns: there is nothing in the Health Act stopping cistern installation, though there are significant health issues regarding water source, cistern maintenance, etc. RDN may be liable if its building code/building inspectors approve cisterns that then lead to health problems. CRD has tougher rules around cistern installation.
- Greywater use - can be as contaminated as black water; must be treated before releasing to the soil or using in any way. Standards are established in the Health Act. (?)

Program 5 – Water Quality Management

- Change “Sewer and Septic Management” to “On site Sewage Disposal”. There are various technologies that follow the same principle of treating blackwater and disposing of it in soil.
- Taking on regulation of on-site sewage systems is scary to the RDN. Nonetheless, at the Board’s request, staff is examining options for on-site sewage management, but assuming any level of responsibility for approving on-site sewage systems would be a huge undertaking. Would rather be seen as collaborating with VIHA and MOE in identifying failing systems and providing information and guidance in avoiding and fixing any problems.
- At VIHA, finding failing systems is currently complaint based – it could be a more pro-active process. There’s a tendency for homeowners not to ‘squeal’ on their neighbours.
- Installation of on-site systems need better monitoring and follow-up to ensure that they are working.
- on-site systems may be a problem in specific areas where soils are thin and shallow runoff to wells can occur, such as the Gulf Islands. Need to educate users, and require or provide incentive to have systems inspected annually.

- Agriculture tends to be a bigger polluter than sewage disposal in terms of volume of contaminants and area/water resources affected.
- Water quality monitoring: it can be very expensive to do full spectrum monitoring – need to be very selective regarding which parameters to test and monitor, based on the land uses and potential sources of contamination at any given site. E.g., use nitrates if trying to determine potential agricultural contamination. Understand the problems and trends, and prioritize water quality indicators accordingly.
- MOE's work on water quality objectives could tie into these initiatives. MOE has 3 years of data, have involved Ministries of Forestry and Agriculture, and is moving to involve local governments and stewardship groups in this program.

Program 6 – Climate Change

- Given the growing awareness of climate change and its effects, all work on sustainable water resources should be increased in profile and political support.

4. 5. and 6. Programs Funding and Draft Program Budget

Harriet presented a proposed 10-year strategy for implementing the programs and an accompanying budget concept. The first 5 years would emphasize information and education programs, inventory and data compilation, demonstration projects and improved land and water management practices. The second five years would focus on watershed planning and incentive programs. A full time manager would administer the programs in the first 5 years, who would be assisted by additional staff in the 2nd five years.

Part of the proposed funding strategy is a fee system based on "A dollar a day per resident". This could be charged as a parcel tax, and would cost \$20-30/year/household and could provide \$400-500K in base funds to support a water management function. These amounts assumed involving the Electoral Areas only in supporting the function; costs per household could be reduced with involvement of the municipalities in some or all of the programs. Other potential sources of financial resources included federal/provincial infrastructure grants, DCCs, partnerships with private water purveyors and developers.

Comments on this proposed strategy included the following:

- People would be willing to pay if they foresee they would get better management, and not just more water allowing more development.
- \$1/resident/month is very little (less than a coffee); but is a good start on providing a stable, funding base to initiate these programs. Water is a far greater priority than recreation or even policing.
- Fee should be parcel based and not assessment-based.
- Fees can be increased over time as residents see direct benefits of programs.
- Funding and program structure must be adaptable to address urgent priorities as they arise.
- Voters will have to approve new function, whether as a referendum or counter-petition.
- Program adoption must be Region-wide -- can't be Electoral Area by Area.
- Municipalities and forest companies must be on board – e.g., Area C south is almost all within the Nanaimo River watershed, which is controlled (more or less) by City of Nanaimo (as community watershed) and forest company landowners.
- Potential to tie into MOE outreach program – get matching dollars for water management studies.

7. Late item – Communication and Reporting on the Committee's Work

Sheila Malcolmson noted that the Committee is 6 months into its work, and there is considerable interest in what it has been doing. She would like to pass this information onto the 25 trustees in the Islands Trust as well as other stakeholder groups. Other members agreed. Harriet will modify

the PowerPoint presentation so that the picture slides are self-explanatory, and make it available to Committee members.

The next DW-WP Committee meeting is scheduled for Wednesday, March 21, 2007 at 12:00 noon.

5. Adjournment

The meeting was adjourned at 3:15 pm.

Chairperson

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR MEETING HELD ON THURSDAY, MARCH 15, 2007

Attendance:

Frank Van Eynde
Jack Wilson
Patty Biro

Teresa Patterson
Dave Bartram

Reg Nosworthy
Jo-ann Chase

Staff:

Tom Osborne,	General Manager of Recreation and Parks
Dan Porteous,	Manager of Recreation Services
Cathy MacKenzie,	Acting Superintendent of Recreation Programs
Rob Brownlee,	Recreation Programmer
Anne Porteous,	Aquatic Programmer
Colleen Douglas,	Recreation Programmer
Marilynn Newsted,	Recording Secretary

Absent:

Eve Flynn

CALL TO ORDER

- 1 Chair Van Eynde called the meeting to order at 3:00 pm.

MINUTES

- 3 MOVED Commissioner Bartram, SECONDED Commissioner Wilson, that the Minutes of the District 69 Recreation Commission Regular Meeting held February 15, 2007, be approved.
CARRIED

FUNCTION REPORTS

- 5.1 Mr. Porteous reviewed the Recreation Coordinating, Arena, and Aquatic Centre Function Report, highlighting the following items:
 - Youth Programmer, Jennifer Browett, is preparing for Youth Week, April 30 to May 6. She will be inviting community organizations to be hosts or to participate in the event. The Department will also host a Teen Dance during Youth Week.
 - Colleen Douglas, the Arena Programmer has been working with the Minor Hockey Association, the School District and the Family Resource Association on a program called the Oceanside Community Hockey Program. As a result, True Bell presented a grant in the amount of \$25,000 to the Family Resource Association at Oceanside Place on March 12. Commissioner Frank Van Eynde, Chair, attended the event on behalf of the

Recreation Commission. Two Olympic athletes were also in attendance for the presentation.

- The light capacitors have been replaced at Occanside Place. Staff are exploring the possibility of warranty lamp replacements as the existing lamps have sustained considerable degradation due to the faulty capacitors.
- Colleen Douglas has been working with Mr. Jim Powell, of School District 69, and the Lighthouse Recreation Commission to secure a \$5,000 grant for a two week summer camp in Bowser.
- The Spring/Summer 2007 Active Living Guide was distributed throughout the District this week.
- Cathy MacKenzie is now in her new role as Acting Superintendent of Recreation Programs, until Ms. Sandra Pearson joins the Department in September.
- Dawne McMurtrie has been hired as the permanent part time Receptionist Clerk at Occanside Place. A permanent part time Recreation Receptionist will be hired to replace the position that Ms. McMurtrie vacated.
- A Summer Recreation Assistant will be hired shortly and eight Site Leaders will be hired later in the Spring.

5.2 Mr. Osborne reviewed the Function Report for Regional Parks and Trail and Community Parks (EA 'E' – 'H') highlighting the following items:

- Staff joined a group of volunteers to plant Garry Oak seedlings in Brickyard Community Park and Beachcomber Regional Parks.
- Maple Lane Community Park's entrance sign has been replaced.
- The Board has approved the moving to a Nominal Rent Tenure and putting in an application to make Mount Arrowsmith a Regional Park. Staff are working with the Ministry of Environment seeking sponsorship from the Environment and Community Services ministries for the application.
- Work at Top Bridge Crossing will resume April 2007. The required permit was signed off on Wednesday.
- Mr. Jeff Ainge, Parks and Trails Coordinator, has accepted a position with the RDN Environmental Services Department located in Nanaimo. Mr. Ainge's vacant position will be posted immediately as a Park Planner position. The Parks Operations Coordinator position will also be posted at the same time.

MOVED Commissioner Biro, SECONDED Commissioner Nosworthy, that the Function Reports be received.

CARRIED

NEW BUSINESS

8.1 Mr. Porteous introduced Recreation Programmers Ms. Cathy MacKenzie, Ms. Colleen Douglas, Ms. Anne Porteous, and Mr. Rob Brownlee to the Commission. Each staff person provided a brief presentation about their roles and responsibilities.

Ms. MacKenzie noted the following responsibilities as a Recreation Programmer:

- Coordination of the Active Living Guide
- Newspaper and Radio Promotions
- Scheduling of fields throughout the District – ensuring access for all organizations.
- Grants In Aid Committee -- next deadline April 27

- Inclusion – ensuring support available for users of recreation programs. New this year the Department will be working with Mental Health to encourage adult participation on a regular basis.
- Financial Access – providing funding to families with preschoolers and adults over the age of 15 years. The SOS provides funding for children between the ages of 5 to 15 years.

In addition to her programming duties, Ms. MacKenzie is also Acting Superintendent of Programs until September, at which time Sandra Pearson will assume the position. In her Acting role Ms. MacKenzie is responsible for the coordination of recreation programs and services including front office administration and operations.

Ms. Douglas noted the following as her role of 2/3's Arena Programmer and 1/3 Summer Programmer:

- The Oceanside Community Hockey Program and the grant received has been a huge highlight this year for Ms. Douglas and the Department.
- The Youth Hockey Program has grown and will be looking for more ice for the next season.
- The Pond Hockey program is also doing very well.
- Birthday Party requests have increased. Skate Session Leaders are becoming quite versatile, not just as monitoring public skate sessions but now are becoming birthday party leaders and skate instructors.
- The Co-ed Hockey Program has grown to six teams this year.
- The Learn to Play for Women has also proved to be a popular program.
- Ms. Douglas is busy with preparations of the postings for the summer staff and the Exploration Program in Bowser.
- The Summer Playground Program at Parkville Community Park will have extended hours this year to allow for more flexibility for the working parents.
- Both the Parkville Playground Program and Adventure Camp will run all summer long, including the last week before school goes back in the September.

Ms. Porteous reported that as Aquatic Programmer she programs the facility, schedules staff and does considerable training of staff. She also noted the following highlights:

- Special Event Swims have been very successful. The themes are developed by the aquatic team and the Ms. Porteous facilitates the event. Dora the Explorer was a huge hit, with Shrek and Pro-D Day Fun CSI Style events planned for April.
- Ms. Porteous also works with the user groups trying to accommodate their requests for more pool time in an already very busy pool.
- Other requests for passes include Minor Hockey hosting two hockey tournaments, a soccer tournament hosting 800 children, a partnership with Building and Learning Together, and during the summer approximately 2,000 Girl Guides will be attending an International Girl Guides Camp at Seven Spring Ranch and will be accessing the aquatic centre.
- Staff are focusing on making the aquatic centre accessible to the many teens who congregate there on Friday nights. Staff are presently working on building relationships with the teens in allowing them enjoy the facility. Lars Bakstad, a Lifeguard, is a mentor with the Family Resource Association and has been mentoring youth who are at risk. Staff will continue working with the Family Resource Association to have more mentors come into the facility to help build relationships with the teens and encourage their continued participation. Currently Ms. Porteous schedules five staff for the Friday

evenings to ensure enough support is available. On some winter Friday evenings there have been up to 180 teens in the facility.

Rob Brownlee, PT Temporary Recreation Programmer for adult programs highlighted the following responsibilities:

- Department liaison and support role with the annual Kidfest event
- Coordinate the annual Terry Fox Run
- Involved in planning and coordination of other special events
- Adult Programming
- New this year, the Department has taken over the fitness program offered at the Qualicum Beach Civic Centre. Previously the program ran as a private operation. The two individuals who previously ran the program are now working for the Department as instructors. Together with the two instructors the Department hopes the program will continue to grow.
- Community development work, i.e. in Area F and H regarding rural recreation services.

Mr. Osborne summed up the presentations by noting the programming team are a very solid area of the Department and their efforts were much appreciated. He also noted that this would be the area that would be under review with regard to the rural servicing strategy and that the programming team would be actively involved in the process.

COMMISSIONER ROUNDTABLE

Commissioner Biro reported that the Lighthouse Recreation Commission is working with Oceanside Baseball to offer Blast Ball and T-Ball in Area H. She also noted, the Lighthouse field at the community park will be rejuvenated this spring as there is a group of ball players who would like to play slo-pitch.

Commissioner Biro also noted, as there will be a large influx of kindergarten children in the fall, it would be a good idea to see the return of after school programming at Bowser Elementary School for next year.

Commissioner Biro requested that staff forward dates for special events weeks in advance, so activities may be planned in the community to coincide with the events.

Commissioner Chase reported a work party is being organized to plant grass at Sumar Lane.

Commissioner Wilson reported the Friday night movie bus, started in January has been a huge success and will now be funded for the balance of the year.

Commissioner Nosworthy reported a very successful Health Participation Day was held March 3. The theme was Human Energy Fields. Fifty-eight different agencies presented information at the event.

Commissioner Nosworthy reported the French Creek Community School held a Walk-A-Thon on March 14 that raised \$3,900 towards a proposed playground, and they should reach their goal of \$20,000 by the end of the month. A Child Care Centre has been established at the Errington Community School to be called the Roots of Errington Child Care. If the program is successful a similar program will be established at the French Creek Community School also.

Lastly, Commissioner Nosworthy reported the Community Picnic in Area 'F' has been scheduled for June 8.

ADJOURNMENT

MOVED Commissioner Wilson, SECONDED Commissioner Bartram, that the meeting be adjourned at 4:01pm.

NEXT MEETING

The next meeting will be held Thursday, April 19, 2007, at Oceanside Place at 3:00pm.

Frank Van Eynde, Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'A'
RECREATION AND CULTURE SERVICES MASTER PLAN PROJECT
ADVISORY COMMITTEE MEETING
HELD ON MONDAY, MARCH 12, 2007 AT 7:30PM
AT CEDAR HERITAGE CENTRE**

Attendance: J. Burnett D. Burnett B. Arthur B. Ehmig
 F. Garnish S. Gourlay V. Suddaby S. Wilson

Staff: T. Osborne D. Porteous **Consultants:** B. Webster M. Holding

CALL TO ORDER

Ms. Gourlay called the meeting to order at 7:30 pm.

REVIEW PAST MINUTES

Mr. Porteous reviewed the past minutes.

Ms. Gourlay expressed concerns that the prioritized items from the brainstorming session at the last meeting were not reflected in the minutes under the key areas of programming, facilities and administration. Staff noted that the minutes reflect the general information presented or discussed at the meetings, and that the detail was captured in the notes through the consultants and will be reflected in the Master Plan document.

MOVED J. Burnett, SECONDED B. Ehmig, that the minutes of the Advisory Committee meeting held March 12, 2007 be adopted.

CARRIED

UPDATE ON PLANNING PROCESS TO DATE

Mr. Porteous presented information pertaining to the progress to date including the additional questionnaires that were distributed through Committee members to residents, the two Town Hall meetings that had been held, and the youth questionnaire that was completed.

Very few residents responded to the questionnaire; however, the completed questionnaires did provide some valuable information reflecting some of the other issues that had already been addressed as well as some new information.

Although attendance at each of the two Town Hall meetings was not as large, the feedback from those participating was considered valuable and provided more insight into the key issues and challenges for providing recreation and cultural services.

The youth questionnaire that was distributed to students in grades 8-12 at the Cedar Community Secondary School was more successful in terms of the number of respondents. The surveys have been sent to the consultants for compilation and inclusion in the Draft Plan.

Mr. Webster mentioned that the consultants had been unsuccessful in meeting with the First Nations contact, although a letter had been sent, telephone calls made and emails sent. Committee members discussed this issue and decided that an invite to the Public Open House would be the next opportunity for the First Nations to have input into the Final Master Plan.

REVIEW OF DRAFT PLAN AND KEY ISSUES

Mr. Webster presented an overview of the process and issues outlined in the Draft Plan including the major objectives, major steps in the process, and the key priorities and directions related to facilities, recreation and cultural programming, governance / administration, and staffing.

There were a number of comments and questions from Committee members as follows:

It was expressed that the Plan needs to emphasize the importance of communication, coordination and collaboration between the RDN and two key organizations, the First Nations and the School District. Mr. Webster confirmed that the communication, coordination, and collaboration issue will be addressed.

A question was posed regarding the extent of exploration into other community school models like the Harewood Community School in Nanaimo. Mr. Webster explained that there had not been additional exploration into community school models other than from the local perspective, having met with the community school coordinators earlier in the process. Mr. Osborne also added that Committee member, Ms. Wilson, is the Community School Coordinator for Harewood School and can be a key future resource for the community in that role.

Concerns were expressed regarding grant opportunities through Societies versus the Regional District and whether or not such opportunities would be lost if services were delivered through the latter. Mr. Osborne noted that although Regional Districts may not be able to apply for all of the same grants that non-profit organizations can apply for, there are numerous grant opportunities that can be applied for by local governments.

There were also concerns expressed whether or not the Plan identifies differences between the two communities of South Wellington and Cedar. Mr. Webster noted that the two communities have been identified based on the priorities that were presented at each of the Town Hall meetings. The consultants will consider how to address these differences further within the Plan. Mr. Osborne suggested that the potential loss of the South Wellington Elementary School is a key consideration that needs to be addressed in the Plan for the future.

Mr. Osborne responded to a question regarding Regional District funding for School District field upgrades. He explained this can be accommodated through future agreements.

There was also some discussion regarding the potential for accessing the Cassidy School (if closed in the future) for a community facility. This item would be addressed in general in the Plan through discussions with the School District, and action would follow in terms of feasibility further on in the process of planning.

It was also expressed that affordable access to programs is essential, and that accessibility also needs to be considered in terms of the use of existing facilities to the fullest extent before considering any duplication of facilities and services.

When asked about information and recommendations regarding the Cedar Community Hall, and who owns the facility, Mr. Webster noted that the Plan includes information about the Hall; however, he would need to confirm who owns the facility.

Mr. Webster outlined the recommendation that the consultants were considering regarding the governance of the services. The concept being proposed is that the Regional District administers the services for an interim period of at least a couple of years to get the service operational, and then consider the potential of a local society to administer the service. Mr. Osborne mentioned some of the challenges with respect to a local Society taking on the administration from the start. There was some discussion regarding the concept; however, Committee members were favorable to the recommended approach for the time being.

PROCESS AND TIMELINE REGARDING THE NEXT SET OF PLANNING INITIATIVES

Mr. Porteous and Mr. Osborne worked with the Committee and consultants to outline the final steps and dates needed to complete the Master Plan study as follows:

Mon	Mar 19	Draft Plan comments from Committee members sent to Mr. Porteous
Wed	Mar 21	Mr. Porteous to compile comments and send to Mr. Webster
Thu	Mar 29	Mr. Webster to send revised Draft Plan to Mr. Porteous
Fri	Mar 30	Draft Plan sent to Committee members for review prior to Committee meeting
Mon	Apr 2	Committee Meeting to review amended Draft Plan (4:30 pm – Cedar Heritage Centre – to be confirmed) (Draft Plan to be placed on RDN website after final revisions)
Mon	Apr 30	Public Open House (4:00-7:30 pm – South Wellington Community Hall – to be confirmed) RDN staff report to be completed prior to May 14.
Mon	May 14	Final meeting of the Committee to review Final Draft Plan and RDN staff report, and Committee recommendation regarding the Plan. (7:30 pm – Cedar Heritage Centre – to be confirmed)
Mon	May 21	Final Master Plan completed.
Tue	Jun 12	RDN staff report, Master Plan and Committee recommendation to the Committee of the Whole
Tue	Jun 26	RDN staff report, Master Plan and Committee recommendation to the Committee of the Whole

NEXT MEETING

Monday, April 2, 2007, 4:30 pm at the Cedar Heritage Centre.

ADJOURNMENT

MOVED Mr. Garnish, that the meeting be adjourned. The meeting was adjourned at 9:40 pm.

S. Gourlay, Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'A'
RECREATION AND CULTURE SERVICES MASTER PLAN PROJECT
ADVISORY COMMITTEE MEETING
HELD ON MONDAY, APRIL 2, 2007 AT 4:30PM
AT THE LIBRARY OF THE CEDAR COMMUNITY SECONDARY SCHOOL.**

Attendance: J. Burnett D. Burnett B. Ehmig
 F. Garnish S. Gourlay V. Suddaby S. Wilson

Staff: D. Porteous, Manager of Recreation Services
 T. Osborne, General Manager of Recreation and Parks

Consultants: B. Webster, PERC

Regrets: B. Arthur M. Holding

CALL TO ORDER

Ms. Gourlay called the meeting to order at 4:30 pm.

REVIEW PAST MINUTES

The Committee reviewed the past minutes.

MOVED J. Burnett, SECONDED F. Garnish, that the minutes of the Advisory Committee meeting held April 2, 2007 be adopted.

CARRIED

REVIEW OF THE DRAFT PLAN

The key purpose of the meeting was to review amendments to the Draft Plan by the consultants based on feedback from the Committee members since the last meeting of the Committee on March 12, 2007.

Mr. Webster led the Committee through the document highlighting the key areas that have been amended and noting which areas still need to be completed. The key areas are outlined below.

A section highlighting information from the Youth Questionnaire was added and an Appendix will also be added to include detailed information regarding the Questionnaire.

The consultant also included the latest release of 2006 Census data regarding population statistics in the Demographic Review section. A notation will be included in this section to ensure 2006 Census data is reviewed and compared to 2001 data as new information is released through 2007 and 2008. An update regarding future potential development with respect to population growth projections will also be revised.

A discussion regarding the Trends section revealed that the Plan needs to be clear on identifying the national trends, and also consider some mention of local trends as applicable.

Section 3.0, A Basis for Planning, has been deleted with the key information incorporated as a sub-section of 4.0 and detailed information added to the Appendices. Due to this change and some other sub-section ordering, changes to the sequencing within section 4.0 regarding Direction and Priorities have been and will continue to be revised so that the information is read in a logical progression.

The Committee discussed some confusion regarding a Skatepark recommendation as a "first priority", and whether or not this section should be included as a Skatepark is Parks project. Mr. Osborne noted that although the Skatepark is considered a Parks project, this is the only documentation on record of such an initiative and that the information and recommendations pertaining to the development of the Skatepark should not be deleted. There is some cross over and a relationship with recreation services. However, reference regarding the "first priority" needs to be clarified in relation to the community park that has also been identified and not directly related to the other priorities within the recreation and cultural aspects of the Draft Plan.

Mr. Webster noted that he will continue to revise the indoor and outdoor facilities material based on feedback from the Committee members so that the information is more comprehensive. He will do so by enhancing some of the material for facilities currently in the Plan and by adding a few more facilities to the list that were missed initially. The Committee also expressed agreement that a recommendation be clear about the completion of a comparative cost analysis when exploring the upgrading and leasing of school property versus the purchase of other property by the Regional District or a Society for the purpose of providing the recreation and cultural services.

With respect to the sub-section Recreation and Cultural Programs, Mr. Webster noted that he will be adding some information regarding promotions and community development. He will also consider identifying examples of programs currently being offered in Electoral Area "A" and identify programs that could be successful based on the research to date.

There was considerable discussion regarding staffing and governance. In terms of staffing the Committee agreed that grant writing needs to be mentioned as part of the responsibilities of the coordinator's role. Also the issues of qualified staffing, the cost of staffing, temporary versus full time and contractor versus employee were discussed. Mr. Osborne noted that a contract employee can be explored, and noted that it is important that the consultant address these issues more comprehensively in the Plan.

With respect to governance, Mr. Garnish expressed his concerns regarding the direction of the Plan in terms of the Regional District administering the service initially over a two to three year period while exploring the potential for a Society to administer the service in the future. Mr. Garnish indicated that he would prefer that a Society be established sooner than later, and that the Society should be responsible for the administration of the services right from the start. Mr. Garnish also expressed his concerns regarding the administrative costs involved if the Regional District were to administer the service, and that there needs to be further exploration into the role of the community school coordinators, and the cooperative and collaborative relationships that need to be nurtured through the School District, the Regional District of Nanaimo and any Society that would be administering the service. Other Committee members expressed their perspectives and their support of the consultant's recommendation to have the Regional District administer the service initially to establish a solid foundation for the service, and to explore the feasibility of a Society administering the service in the future. All of the Committee members agreed that there needs to be a staff component to provide the service and that the service needs to be far reaching in terms of the Electoral Area, not just at the community schools or specifically in the Cedar area. Mr. Webster will continue to revise this sub-section accordingly to ensure that concerns are identified, and that the recommendation and evidence for supporting the recommendation is clearly outlined.

Finally, Mr. Webster noted that a Chapter regarding Implementation will be added that will identify a list of the recommendations with columns referring to the responsible party, implementation dates, and approximate costs associated with the recommendations.

Mr. Porteous explained to the Committee that he would accept any feedback from members regarding the amended Draft Plan up until Thursday morning, April 5. Mr. Porteous will then send the last of the compiled revisions to Mr. Webster. The consultants will complete the revisions to the Draft Plan by Monday, April 16 that will include an Executive Summary. The completed Draft Plan will then be sent to the RDN's web master for posting on the web site on Tuesday, April 17.

The Executive Summary will be used as a summary document at the Public Open House, April 30. Residents will have an opportunity to review copies of the Draft Plan, and provide feedback to the Committee members and consultants both verbally and through a Questionnaire. Panels will also be used for presentation purposes summarizing the key highlights of the process and the Draft Plan. The feedback will be compiled and incorporated into the Final Master Plan, and will include an appendix with detailed information from the Open House, prior to presentation to the Regional Board in June.

NEXT MEETING

Open House:

Monday April 30, 2007, 4:00 – 7:30 pm at the South Wellington Community Hall

Committee Meeting:

Monday, May 14, 2007, 7:30 pm at the Library of the Cedar Community Secondary School.

ADJOURNMENT

MOVED Ms. Burnett, that the meeting be adjourned. The meeting was adjourned at 6:30 pm.

S. Gourlay, Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'E' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
MONDAY, FEBRUARY 5, 2007
7:00PM**

Attendance: George Holme (Area E Director)
Gabrielle Cartlidge
Kiwi Stanners
Anette Thingsted
Stephen Watson

Staff: Jeff Ainge

Regrets: Frank Van Eynde

CALL TO ORDER

Meeting was called to order at 7:00 pm by Jeff Ainge who acted as Chairperson until the election of officers was complete.

ELECTION OF CHAIR AND SECRETARY

Mr. Ainge called for volunteers interested in filling the role of Chairperson for the coming year.

MOVED G. Cartlidge, SECONDED S. Watson, that Mr. Kiwi Stanners be nominated as Chairperson. Mr. Stanner accepted the nomination, and with no other nominations was acclaimed into the chair.

CARRIED

MOVED G. Cartlidge, SECONDED G. Holme that Ms. Thingsted be nominated as Recording Secretary

CARRIED

LATE DELEGATIONS

Residents adjacent to the "Schirra Drive proposed subdivision" requested to appear as a late delegation.

MOVED K. Stanners, SECONDED S. Watson that the residents be accepted as a late delegation.

CARRIED

MINUTES

MOVED K. Stanners, SECONDED G. Cartlidge, that the minutes of the December 6, 2006 meeting be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

COMMUNICATIONS/CORRESPONDENCE

Email received from Floyd Harry regarding the donation of 30 Garry Oak Seedlings to the RDN.

BUSINESS ARISING FROM DELEGATIONS

The residents adjacent to the "Schirra Drive proposed subdivision" requested that the POSAC reassess their decision to accept cash-in-lieu for the Schirra Drive Subdivision application. The local residents feel that the site has some important ecological value and they would like to see it protected as park. Many of the POSAC members were unable to make it to the Schirra Drive proposal during the site visit as it was during work hours. POSAC members told the residents that they will try to visit the site and re-evaluate their December 6th, 2006 decision to accept cash-in-lieu.

MOVED A. Thingsted, SECONDED S. Watson that the committee members who have not had the opportunity to see the Schirra Drive development proposal should visit the site in order to re-evaluate their earlier decision to accept cash-in-lieu.

CARRIED

BUSINESS ARISING FROM COMMUNICATIONS/CORRESPONDENCE

The RDN has accepted the donation of 30 Garry Oak seedlings. These seedlings are going to be planted (with deer protection) in two parks in Nanoose Bay:

REPORTS

a). Director's Report -- G. Holme

- The water systems in Nanoose Bay are now on the same system which will result in an equalization of water rates for users.
- Top Bridge: The tender for construction has been awarded, and work was to commence in early January. This has not happened due to concerns raised by the Nanoose First Nation.

b.) Staff Update -- J. Ainge

- Top Bridge: The delay in construction is due to concerns of First Nations and some permits had not been secured.
- Henley Place Park has been tidied up, and Redden Road had some clearing done to reduce hazardous bushes after a member of public fell.
- Regional Parks: There was considerable storm damage on the Lighthouse Country Trail, and parts are impassable due to trees across the trail.

c.) Monthly Update of Community Parks and Regional Parks and Trails Projects

- The worst storm damage was in Wildwood Community Park, & Lighthouse Country Trail. The estimated bill for clearing these parks is approximately \$10,000. Both of these parks are still closed.
- The community boardwalk at San Pareil is severely damaged, repair cost estimate is \$3,000.
- Trails are also washed out in Nanaimo River Regional Park. The Arrowsmith Trail has numerous trees and debris across the trail, and the bridge was heavily damaged by fallen trees.

NEW BUSINESS

J. Ainge provided a summary of the 2007 Provisional Budget and Financial Plan for Electoral Area 'E'

COMMITTEE ROUND TABLE

J. Ainge updated the Committee Membership List and mentioned that there is an unfilled position on the committee.

Nanoose POSAC are still waiting for a report back from MEWS Consulting regarding their plan for ecosystems, parks and trail options for land in Fairwinds. The consultants are still waiting to present their preliminary report and recommendations to the Fairwinds Investors for approval and guidance on plan area and scope. Once this is done they will present the results to the Nanoose POSAC members for comments and review.

NEXT MEETING DATE

The next meeting will take place at 7.00pm Monday April 2, 2007, at the Nanoose Library Hall.

ADJOURNMENT

MOVED G. Holme, SECONDED A. Thingsted that the meeting be adjourned at 8:15pm.

CARRIED

Chair

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA 'H' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
FRIDAY, FEBRUARY 16, 2007
8:30AM

(Lighthouse Community Centre, Qualicum Bay)

MINUTES

CALL TO ORDER at 8:35 am

MINUTES

- 1.1 Moved D. Bartram, SECONDED B. Wilson, that the Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee Meeting held on January 5, 2007, be approved. D. Bartram, seconded B. Wilson,

CARRIED

BUSINESS ARISING FROM THE MINUTES

- 4.1 MOVED V. Weismiller, SECONDED B. Wilson, that the Area H POSAC support the notion of proceeding with honouring Warren Cook for his development of spawning channels for Chef Creek on his Deep Bay property, and that this should be a public event.

CARRIED

- 4.2 The Coburn Road proposal that was brought to the POSAC meeting last month has been rescinded.

REPORTS

- 8.1 Monthly Update of Community Parks and Regional Parks and Trail Projects, January 2007 MOVED V. Weismiller, SECONDED P. Biro, that the report be received.

CARRIED

The seating bench at Sunnybeach Road beach access was repaired. Staff to investigate cost-sharing options for upgrading existing portable toilet on site, to accommodate wheelchair access following request from local business.

Moss Park: Staff reported that Emcon Services will partially clean up the road allowance in the area of Moss park. The Recreation and Parks Department will look after the removal of hazard trees on the park property and will consider improving the beach access trail.

Oakdownc Park: More hazard trees were felled

Thompson Clarke Trail: Adjacent property owner will be requesting that Ministry of Transportation re-grade the ditch across the street from his property. The ditch runs parallel to Thompson Clarke Road.

Deep Bay Creek Park: The Recreation and Parks Department is considering different options for the bridge crossing. Staff to follow up with RDN Planning.

NEW BUSINESS

1.2 D. Bartram reported receiving a request from neighbours of a local beach access to have hazard trees on it removed. Request was referred to Ministry of Transportation.

1.3 BMX Track. P. Biro summarized D. Robinson's proposal for constructing a BMX track on the Lighthouse Community Hall property. Staff to look into whether or not the RDN would accept the liability of this project. The POSAC will encourage D. Robinson to also discuss her proposal with the Lions club and seek their support for the project.

COMMITTEE ROUND TABLE

1.3 New Comer's Night was well received by the participating clubs of which over 30 set up displays. The walk in attendance was about 100 and there are plans to host another similar event in the future.

1.4 D. Bartram discussed the contents of his upcoming Beacon article. He reported that the developer of the Garrett Rd project is requesting to rezone his property. If he is successful the property owner will be asked to provide cash in lieu of park land. There will be a public hearing regarding this proposal on March 14th. It was further mentioned that this plan is supported by the community plan as it's within the village node of Bowser.

1.5 P. Biro and D. Bartram reported that the District 69 Recreation Commission has requested the RDN to be more active in programming and coordinating recreation activities in the Lighthouse Community Centre.

1.6 D. Bartram has written a letter to the Hall Board asking how they propose spending of the tax requisition funds for this year.

1.7 D. Bartram is proposing that neighbourhood planning workshops be held in the area to take a closer look at the village nodes so that the community can plan what the residents want these areas to look like in the future.

1.8 M. Proctor indicated that he would like to see a park tour put together for Area H so that committee members can get better acquainted with the park areas under discussion. Staff to organise for summer.

1.9 M. Proctor reported that he drafted and sent a letter of thanks to Joan Michel on behalf of the Area H POSAC members.

ADJOURNMENT

MOVED D. Bartram, SECONDED B. Wilson, that the meeting be adjourned.

Next Meeting: Friday, March 16th at 9:00 am at the Lighthouse Community Centre