

**REGIONAL DISTRICT OF NANAIMO**

**BOARD MEETING  
TUESDAY, JANUARY 23, 2007  
7:00 PM**

*(RDN Board Chambers)*

**A G E N D A**

**PAGES**

1. **CALL TO ORDER**
2. **DELEGATIONS**  
  
10-11                    **Cheryl Dill and Kim Burden, Parksville & District Chamber of Commerce,**  
                              **re Tourism Initiatives.**
3. **BOARD MINUTES**  
  
12-18                    Minutes of the Board meeting held December 12, 2006.
4. **BUSINESS ARISING FROM THE MINUTES**
5. **COMMUNICATIONS/CORRESPONDENCE**
6. **UNFINISHED BUSINESS**  
  
**BYLAWS**  
  
**For Adoption.**  
  
**Bylaw No. 500.336.** (Electoral Area Directors except EA 'B' – One Vote)  
  
19-23                    That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment  
                              Bylaw No. 500.336, 2006" be adopted.  
  
*This is a bylaw to rezone two parcels of land located off Fairwinds Drive in Electoral  
Area 'E' from Residential 1 Subdivision District 'P' (RS1P)/Comprehensive  
Development 8 Subdivision District 'Z' (CD8Z) to Comprehensive Development Zones 34  
(CD34 and 35 (CD35) in order to facilitate the development of a 26 bare land strata lot  
development.*  
  
**Riparian Areas Regulation Implementation OCP Amendment Bylaws.**  
  
24-26                    *These amendment bylaws ensure that all Official Community Plans are consistent with  
the provincial directive as outlined in the Riparian Areas Regulation by including a new  
or amended development permit area in each OCP.*

1. **Bylaw No. 1240.03.** (Electoral Area Directors except EA 'B' – One Vote)

That "Regional District of Nanaimo Electoral Area 'A' Official Community Plan Bylaw Amendment Bylaw No. 1240.03, 2006" be adopted.

2. **Bylaw No. 1152.03.** (Electoral Area Directors except EA 'B' – One Vote)

That "Regional District of Nanaimo Electoral Area 'F' Official Community Plan Bylaw Amendment Bylaw No. 1152.03, 2006" be adopted.

3. **Bylaw No. 1148.04.** (Electoral Area Directors except EA 'B' – One Vote)

That Regional District of Nanaimo Arrowsmith Benson-Cranberry Bright Official Community Plan Bylaw Amendment Bylaw No. 1148.04, 2006" be adopted.

4. **Bylaw No. 814.09.** (Electoral Area Directors except EA 'B' – One Vote)

That "Regional District of Nanaimo Englishman River Official Community Plan Bylaw Amendment Bylaw No. 814.09, 2006" be adopted.

5. **Bylaw No. 1055.03.** (Electoral Area Directors except EA 'B' – One Vote)

That "Regional District of Nanaimo East Wellington - Pleasant Valley Official Community Plan Bylaw Amendment Bylaw No. 1055.03, 2006" be adopted.

6. **Bylaw No. 1115.04.** (Electoral Area Directors except EA 'B' – One Vote)

That "Regional District of Nanaimo French Creek Official Community Plan Bylaw Amendment Bylaw No. 1115.04, 2006." be adopted.

7. **Bylaw No. 1335.02.** (Electoral Area Directors except EA 'B' – One Vote)

That "Regional District of Nanaimo Electoral Area 'H' Official Community Plan Bylaw Amendment Bylaw No. 1335.02, 2006" be adopted.

8. **Bylaw No. 1007.05.** (Electoral Area Directors except EA 'B' – One Vote)

That "Regional District of Nanaimo Shaw Hill-Deep Bay Official Community Plan Bylaw Amendment Bylaw No. 1007.05, 2006" be adopted.

9. **Bylaw No. 1400.01.** (Electoral Area Directors except EA 'B' – One Vote)

That "Regional District of Nanaimo Nanoose Bay Official Community Plan Bylaw Amendment Bylaw No. 1400.01, 2006" be adopted.

**7. STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION  
MINUTES AND RECOMMENDATIONS**

**7.1 ELECTORAL AREA PLANNING STANDING COMMITTEE**

27-30 Minutes of the Electoral Area Planning Committee meeting held January 9, 2007.  
(for information)

**PLANNING**

**AMENDMENT APPLICATIONS**

**Zoning Amendment Application No. AA0606 – Point Ellice Properties Ltd. –  
Main Road – Area A. (Electoral Area Directors except EA ‘B’ – One Vote)**

1. *That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.338, 2006” to rezone the properties legally described as Lot 5, Block 7, Section 12, Range 7, Cranberry District, Plan 1643 and Lots 6 and 7, Block 7, Sections 12 and 13, Range 7, Cranberry District, Plan 1643 from Industrial 5 Subdivision District ‘J’ (IN5J) to Main Road Light Industrial Comprehensive Development 37 (CD37) be given 1<sup>st</sup> and 2<sup>nd</sup> reading.*
2. *That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.338, 2006” be approved to proceed to Public Hearing.*
3. *That the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.338, 2006” be delegated to Director Burnett or his alternate.*

**DEVELOPMENT PERMIT APPLICATIONS**

**Development Permit Application No. 60657 – Allen/Kehoe Holdings –Andover  
Road – Area E. (Electoral Area Directors except EA ‘B’ – One Vote)**

**Delegations wishing to speak to Development Permit No. 60657.**

*That Development Permit No. 60657 submitted by Walter Allen on behalf of Kehoe Holdings Ltd. to facilitate the construction of a single dwelling unit on Andover Road be approved subject to the conditions outlined in Schedule No. ‘I’.*

**Development Permit Application No. 60658 – Allen/Eilers – Carmichael Road –  
Area E. (Electoral Area Directors except EA ‘B’ – One Vote)**

**Delegations wishing to speak to Development Permit No. 60658.**

*That Development Permit No. 60658 submitted by Walter Allen on behalf of Florian and Alice Eilers to facilitate the construction of a single dwelling unit on Carmichael Road be approved subject to the conditions outlined in Schedule No. ‘I’.*

**Development Permit Application No. 60660 – Homes by Kimberly/Blanke – La Selva Place – Area E. (Electoral Area Directors except EA 'B' – One Vote)**

**Delegations wishing to speak to Development Permit No. 60660.**

*That Development Permit No. 60660 submitted by Homes by Kimberly on behalf of Allen and Boone Blanke to facilitate the construction of a single dwelling unit on La Selva Place be approved according to the conditions outlined in Schedule No. '1'.*

**Development Permit Application No. 60661 – Ken Clarke & Keith Wick – Beldon Place – Area E. (Electoral Area Directors except EA 'B' – One Vote)**

**Delegations wishing to speak to Development Permit No. 60661.**

*That Development Permit No. 60661 with variance submitted by Ken Clarke and Keith Wick to facilitate the construction of a single dwelling unit on Beldon Place be approved according to the conditions outlined in Schedule No. '1' and subject to the Board's consideration of the comments received as a result of public notification.*

**Development Permit Application No. 60663 – Quest Homes Inc., on behalf of Green Thumb Nursery and Landscaping – Island Highway No. 19A & Coburn Road – Area H. (Electoral Area Directors except EA 'B' – One Vote)**

**Delegations wishing to speak to Development Permit No. 60663.**

*That Development Permit Application No. 60663 submitted by Quest Homes Inc., on behalf of Green Thumb Nursery & Landscaping, in conjunction with the subdivision on the parcels legally described as Lot 5 & Lot 6 Except That Part in Plan VIP53852, both of District Lot 36, Newcastle District, Plan 2076 and designated within the Environmentally Sensitive Features Development Permit Area for the protection of the aquifer, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.*

**OTHER**

**Building Strata Conversion Application – JE Anderson & Associates on behalf of J. Glazier Developments Ltd. – 430 Evergreen Way – Area G. (Electoral Area Directors except EA 'B' – One Vote)**

*That the request from JE Anderson & Associates, BCIS, on behalf of Glazier Developments Ltd., for the building strata conversion as shown on the Proposed Strata Plan of the property legally described as Lot 8, Block 419, Nanoose District, Plan 32536, be approved subject to the conditions being met as set out in Schedules No. 1, 2 and 3 of the staff report.*

**Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement – WR Hutchinson on behalf of Boa Enterprises Ltd. – South Forks Road – Area C. (Electoral Area Directors except EA ‘B’ – One Vote)**

*That the request from WR Hutchinson, BCLS, on behalf of Boa Enterprises Ltd., to relax the minimum 10% frontage requirement for proposed Lot 1 and the Remainder of Lot A, as shown on the Plan of Subdivision of Lot A, District Lot 3, Douglas District, Plan VIP77998, be approved.*

**Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement – WR Hutchinson on behalf of Kevin Ford 0758399 BC Ltd. – off Nanaimo River Road – Area C. (Electoral Area Directors except EA ‘B’ – One Vote)**

*That the request from WR Hutchinson, BCLS, on behalf of Kevin Ford 0758399 BC Ltd., to relax the minimum 10% perimeter frontage requirement for proposed Lot 6 in conjunction with the proposed subdivision of District Lot 3, Douglas District, Except Part Shown Coloured Red on Plan 163RW and Except Part in Plans VIP73765 & VIP77998, be approved.*

**Building Strata Conversion Application – Fern Road Consulting Ltd., on behalf of Janette Hooper – 440 Parker Road – Area G. (Electoral Area Directors except EA ‘B’ – One Vote)**

*That the request from Fern Road Consulting Ltd., on behalf of Janette Hooper, for the building strata conversion as shown on the Proposed Strata Plan of Lot 3, District Lots 65 and 66, Newcastle District, Plan 1803, be approved subject to the conditions being met as set out in Schedules No. 1, 2 and 3 of the staff report.*

**Electoral Area ‘G’ Official Community Plan Review Workshop Summaries and Update. (Electoral Area Directors except EA ‘B’ – One Vote)**

*That the Board receive the staff report and attached workshop summaries for information.*

**7.2 COMMITTEE OF THE WHOLE STANDING COMMITTEE**

31-35 Minutes of the Committee of the Whole meeting held January 9, 2007. (for information)

**COMMUNICATIONS**

**Ida Chong, Minister of Community Services, re Barclay Crescent Sewer Project. (All Directors – One Vote)**

*That the correspondence from Ida Chong, Minister of Community Services regarding the Barclay Crescent sewer project funding under the Canada-British Columbia Infrastructure Program (CBCIP) be received.*

**Laurie Taylor, City of Parksville, re 2007 Council Representative to the Arrowsmith Water Service Management Committee. (All Directors – One Vote)**

*That the correspondence from the City of Parksville regarding the City of Parksville's appointment to the Arrowsmith Water Service Management Committee be received.*

**Laurie Taylor, City of Parksville, re 2007 Council Representative to the District 69 Recreation Commission. (All Directors – One Vote)**

*That the correspondence from the City of Parksville regarding the City of Parksville's appointment to the District 69 Recreation Commission be received.*

**FINANCE AND INFORMATION SERVICES**

**FINANCE**

**Updated Financial Plan Review Schedule. (All Directors – One Vote)**

*That the proposed budget and financial plan review schedule be received for information.*

**Year 2007 Assessment Roll Preparation Bylaw No. 1515. (All Directors – 2/3)**

1. *That "Regional District of Nanaimo Year 2007 Assessment Roll Preparation Bylaw No. 1515, 2007" be introduced for first three readings.*
2. *That "Regional District of Nanaimo Year 2007 Assessment Roll Preparation Bylaw No. 1515, 2007", having received three readings be adopted.*
3. *That the Board appoint the Chairperson, the Senior Manager, Corporate Administration and the General Manager, Finance and Information Services to preside as the 2007 parcel tax review panel*

**Provincial Policing Costs for Rural Taxpayers. (All Directors – One Vote)**

*That the summary of recommendations regarding rural policing taxation be received for information.*

**Regional Parks and Trails Service Reserve Fund Bylaw No. 1477. (All Directors – Weighted Vote)**

1. *That "Regional Parks and Trails Service Reserve Fund Bylaw No. 1477, 2007" be introduced for first three readings.*
2. *That "Regional Parks and Trails Service Reserve Fund Bylaw No. 1477, 2007" having received three readings be adopted.*

## **DEVELOPMENT SERVICES**

### **BUILDING INSPECTION**

**Regional District of Nanaimo Building Regulations and Fees Bylaw Amendment Bylaw No. 787.05 – Inclusion in a Building Inspection Area – Midora & Extension Road – Area C. (All Directors – One Vote)**

1. *That "Regional District of Nanaimo Building Inspection Extended Service Establishment Bylaw Amendment Bylaw No. 787.05, 2007" be given three readings.*
2. *That "Regional District of Nanaimo Building Inspection Extended Service Establishment Bylaw Amendment Bylaw No. 787.05, 2007" be forwarded to the Ministry of Community Services for approval.*

### **EMERGENCY PLANNING**

**2007 Emergency Planning Program Funding Application. (All Directors – One Vote)**

*That the application for the 2007 Provincial Emergency Planning Program funding be approved.*

## **ENVIRONMENTAL SERVICES**

### **LIQUID WASTE**

**Flamingo Drive/McFeely Drive/Surfside Drive Sanitary Sewer Servicing Options. (All Directors – One Vote)**

*That staff be directed to undertake the preliminary design, cost estimates and public consultation to include the properties identified in the staff report in the Surfside Sanitary Sewer Service Area as part of the 2007 work plan and allow those requests for servicing where the property is adjacent to an existing sanitary sewer main to proceed on the condition that the estimated per lot costs for the proposed sewer service area expansion be included as part of their connection fee.*

### **SOLID WASTE**

**Regional District of Nanaimo Garbage and Recycling Materials Collection Rates Amendment Bylaw No. 1009.10, 2007.**

(All Directors – One Vote)

1. *That "Regional District of Nanaimo Garbage and Recyclable Materials Rates Amendment Bylaw No. 1009.10, 2007" be introduced and read three times.*

(All Directors – 2/3)

2. That “Regional District of Nanaimo Garbage and Recyclable Materials Collection Rates Amendment Bylaw No. 1009.10, 2007” having received three readings be adopted.

## UTILITIES

**Water Service Area Regulations and Rates Amendment Bylaws No. 1468.03, 619.14, 1172.08, 1383.04, 700.15, 1434.03 and 1097.10.** (All Directors – One Vote)

1. That “Regional District of Nanaimo Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.03, 2007” be introduced for three readings.
2. That “Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.14, 2007” be introduced for three readings.
3. That “Regional District of Nanaimo San Pareil Specified Area Water Regulations and Rates Amendment Bylaw No. 1172.08, 2007” be introduced for three readings.
4. That “Regional District of Nanaimo Englishman River Specified Area Water Regulations and Rates Amendment Bylaw No. 1383.04, 2007” be introduced for three readings.
5. That “Regional District of Nanaimo Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.15, 2007” be introduced for three readings.
6. That “Regional District of Nanaimo Melrose Specified Area Water Regulations and Rates Amendment Bylaw No. 1434.03, 2007” be introduced for three readings.
7. That “Regional District of Nanaimo Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.10, 2007” be introduced for three readings.
8. That the results of the public input on the amendments to the Water User Rate bylaws be brought forward for the Board’s consideration.

## COMMISSION, ADVISORY & SELECT COMMITTEE

**Climate Change Select Committee.** (All Directors – One Vote)

*That the minutes of the Climate Change Select Committee meeting held September 28, 2006 be received for information.*



**Drinking Water Watershed Protection Stewardship Committee.** (All Directors – One Vote)

*That the minutes of the Drinking Water Watershed Protection Stewardship Committee meeting held November 1, 2006 be received for information.*

**Regional Growth Monitoring Advisory Committee/State of Sustainability Project.** (All Directors – One Vote)

*That the minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held November 22, 2006 be received for information.*

**Area 'B' Parks and Open Space Advisory Committee.** (All Directors – One Vote)

*That the minutes of the Area 'B' Parks and Open Space Advisory Committee meeting held September 11, 2006 be received for information.*

**Area 'H' Parks and Open Space Advisory Committee.** (All Directors – One Vote)

*That the minutes of the Area 'H' Parks and Open Space Advisory Committee meeting held October 18, 2006 be received for information.*

**7.3 EXECUTIVE STANDING COMMITTEE**

**7.4 COMMISSIONS**

**7.5 SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS**

**8. ADMINISTRATOR'S REPORTS**

36-39 Recommendations for Project Submissions Under the Agreement on the Transfer of Federal Gas Tax Revenue (GTA) and the Municipal Rural Infrastructure Program (MRIF). (All Directors – One Vote)

40-41 Resolution to the Association of Vancouver Island Coastal Communities (AVICC) and Union of BC Municipalities (UBCM) Regarding Health Authority Governance. (All Directors – One Vote)

**9. ADDENDUM**

**10. BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**11. NEW BUSINESS**

**12. BOARD INFORMATION** (Separate enclosure on blue paper)

**13. ADJOURNMENT**

**14. IN CAMERA**



# PARKSVILLE & DISTRICT CHAMBER OF COMMERCE

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January 2, 2007

Regional District of Nanaimo  
6300 Hammond Bay Road  
Nanaimo, BC, V9T 6N2

Re: Creation of a local tourism function

The Parksville & District Chamber of Commerce, formally requests that a tourism function be created to support and enhance local tourism initiatives, which will add to the economic development of the tourism sector in this region.

The Parksville & District Chamber of Commerce (the Chamber) has provided comprehensive service to residents, businesses and the tourism community of this region for over 75 years. The Chamber has been established to further the business interest of it's members, support regional economic development and operate the regional Tourism and Visitor Information Centre. The majority of current members in the Chamber are composed of businesses within the City of Parksville as well as the Regional District of Nanaimo Areas E, F, G and H.

As a non-profit organization, the Chamber is comprised of approximately 465 businesses, professionals, community groups and residents working collectively to establish, support and promote the regional tourism and business community, through established activities. A dedicated board of Directors, staff and volunteer members work diligently towards reaching the goals of the Chamber each year.

Currently 27% of all Chamber members operate their businesses within areas E, F, G and H. As part of our commitment to these members the Chamber and Visitor Centre staff ensure that 100% of tourism enquiries receive information on the Regional Districts key recreational, attractions and accommodations services. At present 79% of the funding to operate the Chamber's Visitor Information Centre are provided through the sources identified in the table below.

Funds Received	Total Members	Areas of Service
58%	58%	City of Parksville = 272 members
0%	33%	RDN: Areas E, F, G & H (27%) + Nanaimo (6%) = 153 members
0%	9%	Other Areas: Qualicum Beach, Tofino & Courtney = 40 members
18%	n/a	Provincial Government – Tourism BC Funds
3%	n/a	Federal Government – Service Canada Summer Student Funds
79%	Total contributions towards Visitor Centre operating expenses	
21%	Shortfall in funds to fully operate Visitor Centre	

The current cost of operating the Chamber's Visitor Information Centre is approximately \$112,500.00 per year. Total contributions from all sources identified in the table above are 79% or \$88,900.00, resulting in a current annual shortfall of \$23,600.00.

Member Breakdown: 272 Parksville / 68 Area F / 37 Area E / 30 Qualicum Beach / 28 Nanaimo / 13 Area G / 7 Area H / 6 Tofino & Courtney / 4 Victoria

The Chamber has established a strong working relationship with the Qualicum Beach Chamber of Commerce and The Oceanside Tourism Association on specific issues related to regional tourism promotion and support. As an active member in the regional Community Tourism Foundation working group, the Chamber has agreed to work and lead on several key tourism initiatives. This is only accomplished through the support of our tourism trained staff and the resources of the year-round operated Visitor Information Centre.

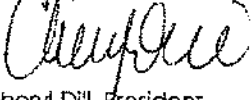
With the population of the region projected to increase to 215,241 by 2026 (BC Statistics, [www.bcstats.gov.bc.ca](http://www.bcstats.gov.bc.ca)) this represents a 69% increase in the population in the region between 2001 and 2026, at a rate of approximately 2.8% per year on average. Tourism in British Columbia continues to be one of the most valuable sectors of the provincial economy. In 2005, BC hosted nearly 23 million overnight visitors, generating expenditures of almost \$9.9 billion in the province, a 2.3% increase over the previous year. The government has set a goal of doubling tourism revenues in the Province in the next 10 years (Ministry of Economic Development, [www.cse.gov.bc.ca](http://www.cse.gov.bc.ca)).

In order to continue the current level of support and be prepared for the additional and local traffic anticipated as a result of this regions growth over the next 10 and 20 years, the Parksville and District Chamber of Commerce is requesting a fee-for-service agreement be established with the Regional District of Nanaimo.

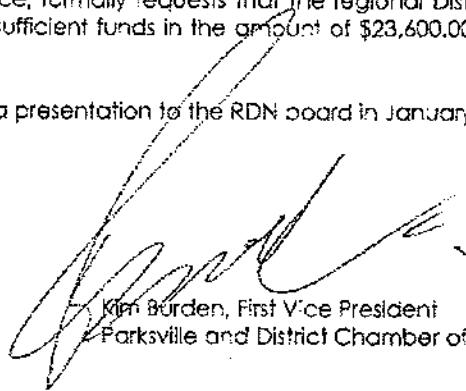
The Parksville and District Chamber of Commerce, formally requests that the regional District of Nanaimo create a Tourism Function in order to produce sufficient funds in the amount of \$23,600.00 to operate the Visitor Information Centre.

We would appreciate the opportunity to make a presentation to the RDN board in January 2007 regarding this request.

Sincerely,



Cheryl Dill, President  
Parksville and District Chamber of Commerce



Kim Burden, First Vice President  
Parksville and District Chamber of Commerce

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE INAUGURAL MEETING OF THE BOARD  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, DECEMBER 12, 2006, AT 7:00 PM IN THE  
RDN BOARD CHAMBERS**

**Present:**

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director S. Herle	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director G. Korpan	City of Nanaimo
Director B. Holdom	City of Nanaimo
Alternate	
Director J. Cameron	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director L. McNabb	City of Nanaimo
Alternate	
Director M. Unger	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
T. Osborne	Gen. Mgr., Recreation & Parks
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Environmental Services
N. Avery	Gen. Mgr., Finance & Information Services
D. Trudeau	Gen. Mgr., Transportation Services
N. Tonn	Recording Secretary

**CALL TO ORDER**

The Administrator called the meeting to order and confirmed receipt of notification from the City of Nanaimo, the City of Parksville, the Town of Qualicum Beach and the District of Lantzville advising of their Council appointments to the Board for the year 2006.

**INAUGURATION OF BOARD MEMBERS**

The Senior Manager of Corporate Administration conducted the inauguration proceedings including the Oaths of Office.

**ELECTION OF BOARD CHAIRPERSON**

The Administrator called for nominations for the position of Chairperson for the year 2007.

Director Westbroek nominated Director Stanhope.

There being no further nominations, the Administrator declared Director Stanhope Chairperson for 2007.

#### **ELECTION OF DEPUTY CHAIRPERSON**

The Administrator called for nominations for the position of Deputy Chairperson for the year 2007.

Director Holdom nominated Director McNabb.

There being no further nominations, the Administrator declared Director McNabb Deputy Chairperson for the year 2007.

The Chairperson and the Deputy Chairperson thanked the Board for their confidence.

#### **SPECIAL RECOGNITION**

A moment of silence was observed in memory of past Director Elaine Hamilton.

#### **DELEGATIONS**

**Tom & Sandra Reilly, re Development Permit No. 60449 – Reilly – 1651 Admiral Tryon Boulevard – Area G.**

Mrs. Reilly provided a short overview of Development Permit Application 60449 and the history of the retaining wall.

#### **LATE DELEGATIONS**

**Shelley Serebrin, re Nanaimo Airport Service Bylaws No. 1505 and 1506.**

Ms. Serebrin was not in attendance.

**Frank Garnish, re Review of Park Land Dedication in Conjunction with the Subdivision Application Process – Policy C1.5.**

Mr. Garnish congratulated the Board on the progress of the Parks Policy and requested that the policy be further amended to allow Directors to choose meeting times convenient to themselves and their constituents.

#### **BOARD MINUTES**

MOVED Director McNabb, SECONDED Director Holdom, that the minutes of the regular Board meeting held on November 28, 2006, be adopted.

CARRIED

#### **UNFINISHED BUSINESS**

**For Adoption.**

**Bylaw No. 821.06.**

MOVED Director Biggemann, SECONDED Director Young, that "Errington Fire Protection Local Service Area Amendment Bylaw No. 821.06, 2006" be adopted.

CARRIED

**Bylaw No. 1022.06.**

MOVED Director Biggemann, SECONDED Director Bartram, that "Coombs-Hilliers Fire Protection Local Service Area Amendment Bylaw No. 1022.06, 2006" be adopted.

CARRIED

**Bylaw No. 1049.05.**

MOVED Director Holme, SECONDED Director McNabb, that "Nanose Bay Bulk Water Local Service Area Amendment Bylaw No. 1049.05, 2006" be adopted.

CARRIED

**Bylaw No. 1255.03.**

MOVED Director Holme, SECONDED Director Korpan, that "Driftwood Water Service Area Amendment Bylaw No. 1255.03, 2006" be adopted.

CARRIED

**COMMISSIONS**

**District 69 Recreation Commission.**

MOVED Director Bartram, SECONDED Director Biggemann, that the minutes of the District 69 Recreation Commission meeting held November 23, 2006 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Westbrook,:

1. That the Regional District apply for the Canada/BC Municipal Rural Infrastructure Fund for the expansion of Ravensong Aquatic Centre to include the wellness centre, additional pool space, leisure pool space and associated amenities, and to amend the 2007-2012 Five Year Financial Plan accordingly if the Canada/BC Municipal Rural Infrastructure Fund application is successful; and
2. That if the Regional Board is successful in securing grant funding, a review of the participants and the cost sharing formula based on usage be accomplished and approved by the Board, prior to proceeding to referendum on the project.

CARRIED

MOVED Director Bartram, SECONDED Director Herle, that the Board receive for information, the Commission's recommendation that the District 69 Recreation Commission supports the 2007 Provisional Budget and Financial Plan for the Ravensong Aquatic Centre as presented with the amendment to accommodate the Ravensong Aquatic Centre Wellness Centre and expansion project.

CARRIED

MOVED Director Bartram, SECONDED Director Westbrook, that the Board receive for information, the Commission's recommendation that the District 69 Recreation Commission supports the 2007 Provisional Budget and Financial Plan for Oceanside Place as presented.

CARRIED

MOVED Director Bartram, SECONDED Director Westbrook, that the Board receive for information, the Commission's recommendation that the District 69 Recreation Commission supports the 2007 Provisional Budget and Financial Plan for District 69 Recreation Coordinating as presented, with the amendment to accommodate the \$10,000 to provide conceptual drawings for a track and field facility for the District.

CARRIED

**SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS**

**Regional Parks and Trails Advisory Committee.**

MOVED Director McNabb, SECONDED Director Holdom, that the minutes of the Regional Parks and Trails Advisory Committee meeting held December 5, 2006 be received for information.

CARRIED

MOVED Director McNabb, SECONDED Director Westbroek, that Regional District investigate the development of a Regional Parks DCC bylaw to be included in the 2007 work plan.

CARRIED

MOVED Director McNabb, SECONDED Director Unger, that the Board receive for information, the Regional Parks and Trails Advisory Committee's support of the 2007 Provisional Budget and the Five Year Financial Plan for Regional Parks as presented.

CARRIED

**Electoral Area 'A' Recreation and Culture Services Master Plan Project Advisory Committee.**

MOVED Director Burnett, SECONDED Director Korpan, that the minutes of the Electoral Area 'A' Recreation and Culture Services Master Plan Project Advisory Committee meeting held November 20, 2006 be received for information.

CARRIED

**District 69 Community Justice Select Committee.**

MOVED Director Biggemann, SECONDED Director Holme, that the minutes of the District 69 Community Justice Select Committee meeting held December 11, 2006 be received for information.

CARRIED

MOVED Director Biggemann, SECONDED Director Holme, that the Committee Terms of Reference be approved.

CARRIED

MOVED Director Biggemann, SECONDED Director Holme, that a Community Safety grant in aid in the amount of \$4,131 for the fiscal year ending December 31, 2006 be approved for the Citizens on Patrol Society, District 69.

CARRIED

**ADMINISTRATOR'S REPORTS**

**Proposed Amendment to Development Permit No. 60449 – Reilly – 1651 Admiral Tryon Boulevard – Area G.**

Mr. Dean, on behalf of the French Creek Residents Association, raised his concerns regarding the requirement for further erosion protection of the retaining wall, and requested that the natural boundaries be flagged prior to commencement of any work and that the FCRA be informed of the project starting date.

MOVED Director Holme, SECONDED Director Young, that the amendment to Development Permit Application No. 60449 to allow the construction of a lock block retaining wall and re-engineered rip rap erosion protection works on the parcel located at 1651 Admiral Tryon Boulevard and designated within the Watercourse Protection Development Permit Area pursuant to the "French Creek Official Community Plan Bylaw No. 1115, 1998" be approved in accordance with the Conditions of Approval set out in Schedule No. 1 of the corresponding staff report.

CARRIED

**Review of Park Land Dedication in Conjunction with the Subdivision Application Process – Policy C1.5.**

MOVED Director Burnett, SECONDED Director Holme, that the revised Policy C1.5, Review of Park Land Dedication in Conjunction with the Subdivision Application Process, be adopted as presented in Appendix 1 with the following addition to Item No. 5:

“When the Regional Director deems it necessary, the meeting will be held at a mutually convenient time for the Regional Director and the applicable POSAC to attend.”

CARRIED

**Gabriola Island Parks and Open Space Advisory Committee – Terms of Reference.**

MOVED Director Sperling, SECONDED Director Holdom, that this item be deferred to the In Camera Board meeting.

CARRIED

**Landfill Refuse Compactor Tender Award.**

MOVED Director McNabb, SECONDED Director Korpan, that Finning be awarded the supply of a CAT 826H landfill refuse compactor for a purchase price of \$550,464 and that the General Manager, Finance and Information Services be authorized to execute a four year lease to finance this purchase.

CARRIED

**French Creek Pollution Control Centre Headworks Upgrade.**

MOVED Director Westbroek, SECONDED Director Herle, that the RDN award the equipment procurement contract to Waste-Tech Inc. to provide two influent screens for the FCPCC Headworks Upgrade for the price of \$285,642.

CARRIED

**Supervisory Control and Data Acquisition Infrastructure Planning Study Grant Application.**

MOVED Director McNabb, SECONDED Director Holdom, that the Board support the applications to the Ministry of Community Affairs for planning grants to support the Supervisory Control and Data Acquisition (SCADA) project for the RDN water service area systems.

CARRIED

**Nanaimo Airport Service Bylaws No. 1505 and 1506.**

MOVED Director Holdom, SECONDED Director Brennan, that “Nanaimo Airport Support Service Establishment Bylaw No. 1505, 2006” be adopted.

CARRIED

MOVED Director Holdom, SECONDED Director Brennan, that “Nanaimo Airport Support Service Loan Authorization Bylaw No. 1506, 2006” be adopted.

CARRIED

**2006 Departmental Accomplishments.**

MOVED Director McNabb, SECONDED Director Bartram, that the highlights of departmental accomplishments of the Regional District of Nanaimo for 2006 be received.

CARRIED



## **BUDGET PRESENTATION**

### **2007 Regional District Provisional Budget.**

The General Manager, Finance & Information Services, presented a power point overview of the 2007 budget which highlighted forecast comparison and year to year changes for Municipal and Electoral member jurisdictions.

MOVED Director Holme, SECONDED Director Bartram, that the 2007 annual budget be received for information.

CARRIED

## **NEW BUSINESS**

### **Affordable Housing.**

MOVED Director Bartram, SECONDED Director Brennan, that the Board direct staff to undertake a review of attainable/affordable housing in the Regional District of Nanaimo and return a report for the Board's consideration, of options for a comprehensive strategy to promote attainable/affordable housing in the region.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the Board direct staff to prepare a report for the Electoral Area Planning Committee on the implementation of a secondary suite and cottage policy in the Electoral Areas.

CARRIED

### **Snow Removal.**

MOVED Director Bartram, SECONDED Director Young, that staff arrange a meeting with the Ministry of Transportation to discuss snow plowing of roads in Electoral Areas.

CARRIED

## **BOARD INFORMATION**

### **Martin Mars Water Bombers.**

MOVED Director Holme, SECONDED Director McNabb, that a letter of support be sent to the Province regarding the City of Port Alberni's request that the Province take immediate action to invest in the Martin Mars Water Bombers to ensure that they remain in British Columbia.

CARRIED

## **IN CAMERA**

MOVED Director Holme, SECONDED Director Haime, that pursuant to Section 90(1)(g) of the *Community Charter* the Board proceed to an In Camera meeting following the Hospital Board meeting, to consider items related to legal issues.

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Haime, that this meeting adjourn to allow for an In Camera meeting following the Hospital Board meeting.

CARRIED

TIME: 8:20 PM.

**RISE AND REPORT**

**Gabriola Island Parks and Open Space Advisory Committee.**

MOVED Director McNabb, SECONDED Director Burnett, that the Gabriola Island Parks and Open Space Advisory Committee be dissolved.

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director McNabb, that the meeting terminate.

CARRIED

TIME: 8:45 PM.

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CHAIRPERSON

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SR. MGR., CORPORATE ADMINISTRATION



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CHAIR		BOARD	
<i>Board</i>			

**MEMORANDUM**

**TO:** Geoff Garbutt  
Manager, Current Planning

**DATE:** January 15, 2007

**FROM:** Susan Cormie  
Senior Planner

**FILE:** 3360 30 0526

**SUBJECT:** Amendment Bylaw No. 500.336, 2006 / Dave Scott, on behalf of BCIMC Realty Corporation, Inc. No. A41891 & 3536696 Canada Inc., Inc. No. A48904 (Fairwinds) Electoral Area 'E' – off Fairwinds Drive

**PURPOSE**

To consider Bylaw No. 500.336, 2006 for adoption.

**BACKGROUND**

Bylaw No. 500.336, 2006 was introduced and given 1<sup>st</sup> and 2<sup>nd</sup> reading on May 23, 2006. This was followed by a Public Hearing held on June 15, 2006 and the Board granted 3<sup>rd</sup> reading for the bylaw on June 27, 2006.

The purpose of this amendment bylaw is to rezone the parcels legally described as Part of the Remainder of District Lot 78; Part of the Remainder of District Lot 30, and Part of Lot A District Lot 78 Plan VIP71781, All of Nanoose District, which are located off Fairwinds Drive within Electoral Area 'E' (*see Attachment No. 1 for location of subject properties on page 3*) from Residential 1 Subdivision District 'P' (RSIP) / Comprehensive Development 8 Subdivision District 'Z' (CD8Z) to Comprehensive Development Zones 34 (CD34) and 35 (CD35) in order to facilitate the development of a 26 bare land strata lot development with parcel sizes varying from 504 m<sup>2</sup> to 810 m<sup>2</sup> with both community water and sewer service to each parcel and a phased 35-unit townhouse strata development consisting of 34 duplex units and one (1) single dwelling with both community water and sewer services to each unit.

At 3<sup>rd</sup> reading of this amendment application, the Conditions for Approval (*see Schedule No. 1 on page 4*) included the preparation of a development covenant securing the applicant to provide and construct community water service and storm water management to the satisfaction of the Regional District and confirmation of the availability of raptor tree sites. With respect to the covenant, this document will prohibit the development of the sites, other than one show home, until such time that *all* the requirements for community water and storm water services have been met. This means that partial completion of the required servicing will not be acceptable. It is expected that the covenant will be registered on title at the Land Title Office, Victoria by the time of the Board meeting.

With respect to the raptor information, the applicant's environmental consultant has submitted additional information for the availability of raptor sites and this will be included as part of the development permit process.

**ALTERNATIVES**

- 1. To adopt Bylaw No. 500.336, 2006.
- 2. To not adopt Bylaw No. 500.336, 2006.

**INTERGOVERNMENTAL IMPLICATIONS**

Referrals were sent to the Ministry of Transportation, the Ministry of Environment, and the Nanoose Bay Volunteer Fire Department.

**VOTING**

Electoral Area Directors - one vote, except Electoral Area 'B'.

**SUMMARY**

"Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.336, 2006" was considered by the Board and given 1<sup>st</sup> and 2<sup>nd</sup> reading on May 23, 2006. Subsequent to that, a Public Hearing was held on June 15, 2006 and the Board granted 3<sup>rd</sup> reading on June 27, 2006. As the Conditions of Approval are expected to be met by the Board meeting, Bylaw No. 500.336, 2006 may now be considered for adoption.

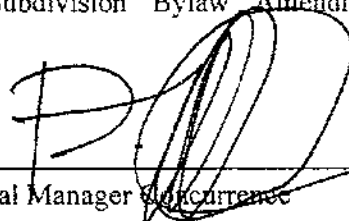
The following recommendation is provided for consideration by the Board.

**RECOMMENDATION**

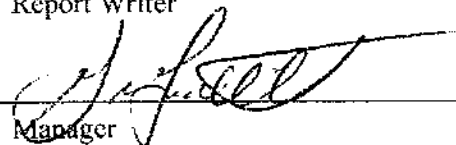
That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.336, 2006" be adopted.



Report Writer



General Manager



Manager



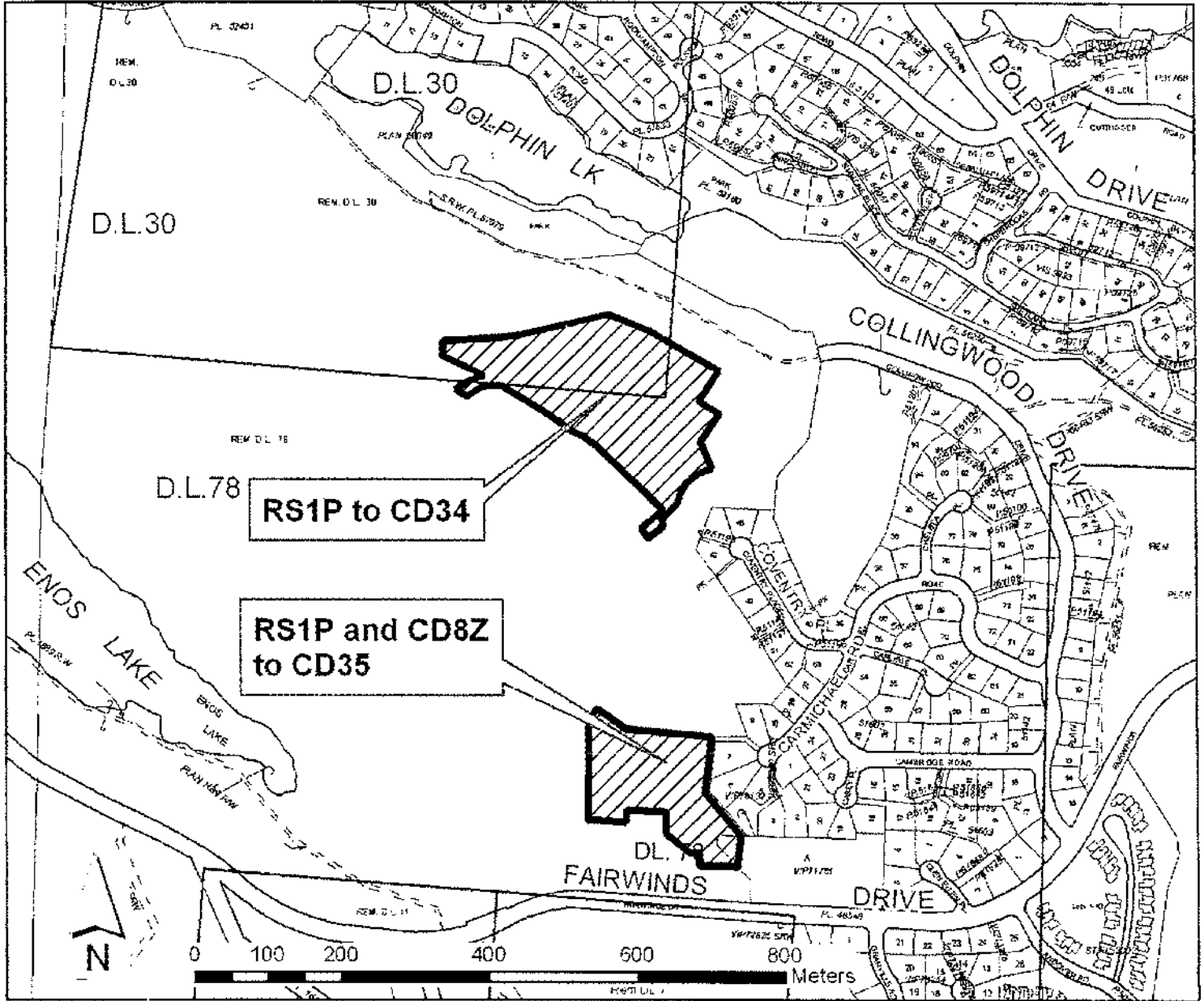
CAO Concurrence

**COMMENTS:**

*devsys/reports/2007/ZA3360 30 0265 bylaw 500.336 adopt ja Fairwinds.doc*

Attachment No. 1

Location of Subject Properties  
Amendment Bylaw No. 500.336, 2006



**Schedule No. 1**  
**Conditions of Approval for**  
**Zoning Amendment Application No. ZA0526**  
**Fairwinds**

The applicant has agreed to enter into this agreement securing all conditions listed below and to register it against the title of the Land as a covenant and indemnity under section 219 of the *Land Title Act* prior to the consideration of the adoption of Bylaw No. 500.336, 2006.

**Legal Descriptions:**

- That Part of District Lot 78 Nanoose District, Except That Part Shown Outlined in Red on Plan deposited Under DD 19579I; Except Parcels A and B (DD 7528N); and Except Those Parts in Plans 813R, 1567 OS, 14212, 14250, 14275, 15075, 15193,22836, 24012, 25366, 26219, 27129, 27206, 29869, 34675, 47638, 48548, 48585, 49669, 50872, 51142, VIP51603, VIP51706, VIP51707, VIP53134, VIP57407, VIP59180, VIP59494, VIP60049, VIP60602, VIP71781, VIP73214 and VIP78139
- That Part of District Lot 30, Nanoose District, Except Those Parts in Plans 15193, 26219, 48585, VIP51706, VIP51707, VIP52451, VIP53134, VIP57407, VIP60049, and VIP60602
- Part of Lot A District Lot 78 Nanoose District Plan VIP71781

as shown on *Attachment No. 1*.

**Development Covenant**

The applicant agrees that all requirements set out in these conditions must be fulfilled prior to final approval of subdivision of any portion of the land. The required covenant is to be prepared and registered by the applicant to the satisfaction of the Regional District. Draft covenant documents are to be forwarded to the RDN for review prior to consideration of 4<sup>th</sup> reading. Applicant's solicitor is to submit letters undertaking to register this covenant at Land Title Office prior to consideration of 4<sup>th</sup> reading of Bylaw No. 500.336, 2006.

**Community Water**

1. The applicant will provide a community water source to serve the development in a quality and quantity to the satisfaction of the RDN. Proof of the community water is to include source approval from the Vancouver Island Health Authority.
2. The applicant will construct a community water system including the water supply, the distribution system, and service connections to the proposed developments.
3. This system is to be built to Bylaw No. 500, 1987 standards and/or good engineering practices to the satisfaction of the RDN.

**Storm Water Management**

1. The applicant will provide an engineered storm water management system for the subject properties designed to be contained within the pond system areas and engineered and constructed to the satisfaction of the RDN subject to:
  - a) ensuring that the management of storm water is integral in the water balance for maintaining adequate base flows in the Enos Lake system;

- b) taking maximum advantage of the ability of the granular soils exposed on site to infiltrate storm water and maintain the base flows in the Enos Lake system;
- c) ensuring through good engineering practice, no accumulated storm water drainage is to be directed to nor is it to negatively impact the stability of the Enos Lake drainage system as determined by a registered BC professional engineer experienced in storm water management engineering; and,
- d) the system being designed and constructed to the satisfaction of the RDN and the Ministry of Transportation.

#### **Raptor Survey**

Applicant to provide written confirmation from a qualified biologist that the proposed development will not adversely affect the local raptor population.

#### **Covenant Running with the Land**

The applicant agrees that all requirements set out in these conditions must be fulfilled prior to final approval of subdivision of any portion of the land. The required covenant is to be registered concurrently with the plan of subdivision. Covenant documents are to be prepared and registered by the applicant to the satisfaction of the Regional District. Draft covenant documents are to be forwarded to the RDN for review prior to consideration of 4<sup>th</sup> reading. Applicant's solicitor is to submit letters undertaking to register this covenant at Land Title Office concurrently with the plan of subdivision.

The applicant agrees that all requirements set out in these conditions must be fulfilled. All covenants are to be prepared and registered by the applicant to the satisfaction of the Regional District.

#### **Geotechnical Requirements**

The applicant will enter into a section 219 covenant registering the Geotechnical Terrain Assessment Report prepared by Trow Associates Inc. and dated June 2005 establishing minimum setback distances from slope crest for the proposed 35-unit townhouse development:

- a) restricting the placement of buildings and/or structures, including fences unless recommendation for a relaxation is based on detailed investigation for site specific parcels as determined by a registered BC professional engineer experienced in geotechnical engineering;
- b) restricting the removal of any vegetation or the alteration of land; and,
- c) indemnifying and saving harmless the Regional District from any and all claims, causes of action, suits, demands, expenses, costs and legal fees whatsoever that anyone might have as an owner, occupier or user of the Land, or by a person who has an interest in or comes onto the Land, or by anyone who suffers loss of life or injury to his person or property, that arises out of erosion, land slip, rock falls or subsidence for the proposed development.



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CHAIR	BOARD
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## MEMORANDUM

**TO:** Geoff Garbutt  
Manager of Current Planning

**DATE:** January 8, 2007

**FROM:** Greg Keller  
Planner

**FILE:** 6480 30 RAR

**SUBJECT:** Riparian Areas Regulation Implementation OCP Amendment Bylaw Nos. 1240.03, 2006; 1152.03, 2006; 1148.04, 2006; 814.09, 2006; 1055.03, 2006; 1115.04, 2006; 1335.02, 2006; 1007.05, 2006 and 1400.01, 2006

### PURPOSE

To consider OCP Amendment Bylaws No 1240.03, 2006; 1152.03, 2006; 1148.04, 2006; 814.09, 2006; 1055.03, 2006; 1115.04, 2006; 1335.02, 2006; 1007.05, 2006 and 1400.01, 2006 for adoption.

### BACKGROUND

The above noted bylaws were introduced and given 1<sup>st</sup> and 2<sup>nd</sup> reading on July 25, 2006. This was followed by a Public Hearing held on September 13, 2006. The Board granted 3<sup>rd</sup> reading for the bylaw on September 26, 2006.

The purpose of these proposed OCP amendment bylaws is to ensure that all Official Community Plan (OCP) are consistent with the provincial directive as outlined in the *Riparian Areas Regulation* by including a new or amended development permit area in each OCP. Minor housekeeping amendments were also made to ensure consistency throughout each OCP.

It is noted that minor corrections to section and sub-section numbering has been completed and that such corrections do not affect the content of the bylaws and are considered housekeeping amendments.

### ALTERNATIVES

1. To adopt Regional District of Nanaimo Riparian Areas Regulation Implementation OCP Amendment Bylaw Nos. 1240.03, 2006; 1152.03, 2006; 1148.04, 2006; 814.09, 2006; 1055.03, 2006; 1115.04, 2006; 1335.02, 2006; 1007.05, 2006 and 1400.01, 2006.
2. To not adopt Riparian Areas Regulation Implementation OCP Amendment Bylaw Nos. 1240.03, 2006; 1152.03, 2006; 1148.04, 2006; 814.09, 2006; 1055.03, 2006; 1115.04, 2006; 1335.02, 2006; 1007.05, 2006 and 1400.01, 2006.



## VOTING

All Electoral Area Directors - one vote except Electoral Area 'B'.

## MINISTRY REFERRAL

As part of the bylaw amendment process, pursuant to Section 882 of the *Local Government Act*, the amendment bylaws were forwarded to the Minister of Community Services for approval. This approval was granted on December 7, 2006.

## SUMMARY

Regional District of Nanaimo Official Community Plan Amendment Bylaw Nos. 1240.03, 2006; 1152.03, 2006; 1148.04, 2006; 814.09, 2006; 1055.03, 2006; 1115.04, 2006; 1335.02, 2006; 1007.05, 2006 and 1400.01, 2006 were considered by the Board and given 1<sup>st</sup> and 2<sup>nd</sup> reading on July 25, 2006. A Public Hearing was held on September 13, 2006, and the Board granted 3<sup>rd</sup> reading on September 26, 2006. The bylaws were then forwarded to the Minister of Community Services for its approval, which was received on December 7, 2006.

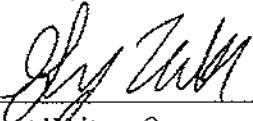
As the Ministry of Community Services has approved these Bylaws, they may now be considered for adoption.

The following recommendations are provided for the Board's consideration.

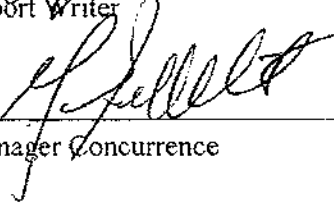
## RECOMMENDATIONS

1. That "Regional District of Nanaimo Electoral Area 'A' Official Community Plan Bylaw Amendment Bylaw No. 1240.03, 2006" be adopted.
2. That Regional District of Nanaimo Arrowsmith Benson-Cranberry Bright Official Community Plan Bylaw Amendment Bylaw No. 1148.04, 2006" be adopted.
3. That "Regional District of Nanaimo East Wellington - Pleasant Valley Official Community Plan Bylaw Amendment Bylaw No. 1055.03, 2006" be adopted.
4. That "Regional District of Nanaimo French Creek Official Community Plan Bylaw Amendment Bylaw No. 1115.04, 2006," be adopted.
5. That "Regional District of Nanaimo Shaw Hill-Deep Bay Official Community Plan Bylaw Amendment Bylaw No. 1007.05, 2006" be adopted.
6. That "Regional District of Nanaimo Englishman River Official Community Plan Bylaw Amendment Bylaw No. 814.09, 2006" be adopted.
7. That "Regional District of Nanaimo Electoral Area 'H' Official Community Plan Bylaw Amendment Bylaw No. 1335.02, 2006" be adopted.
8. That "Regional District of Nanaimo Electoral Area 'F' Official Community Plan Bylaw Amendment Bylaw No. 1152.03, 2006" be adopted.

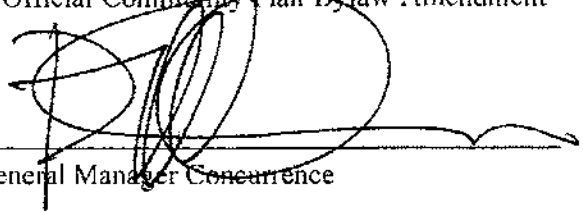
9. That "Regional District of Nanaimo Nanoose Bay Official Community Plan Bylaw Amendment Bylaw No. 1400.01, 2006" be adopted.



Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

COMMENTS:

devsys/reports/2006/6480 30 RAR 4<sup>th</sup> Adoption Report

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA PLANNING COMMITTEE  
MEETING HELD ON TUESDAY, JANUARY 9, 2007, AT 6:30 PM  
IN THE RDN BOARD CHAMBERS

**Present:**

Director D. Bartram	Chairperson
Director J. Burnett	Electoral Area A
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director J. Stanhope	Electoral Area G

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearce	Senior Manager, Corporate Administration
P. Thorkelsson	General Manager, Development Services
T. Osborne	General Manager, Recreation & Parks
P. Thompson	Manager, Long Range Planning
G. Garbutt	Manager, Current Planning
N. Tonn	Recording Secretary

**LATE DELEGATIONS**

MOVED Director Holme, SECONDED Director Burnett, that late delegations be permitted to address the Committee.

CARRIED

**Allen and Boone Blanke, re Development Permit Application No. 60660 – Homes by Kimberly/Blanke – La Selva Place – Area E.**

Ms. Laura Lambert, Homes by Kimberly, provided an overview of Development Permit Application No. 60660 and requested that the Committee approve the application.

**Will Burrows, re Budget Steel – 2073 Main Road – Area A.**

Mr. Burrows raised his concerns with respect to their ongoing development permit application and the effect Amendment Application ZA0606 may have on its outcome.

**MINUTES**

MOVED Director Holme, SECONDED Director Young, that the minutes of the Electoral Area Planning Committee meeting held November 14, 2006 be adopted.

CARRIED

## PLANNING

### AMENDMENT APPLICATIONS

#### **Zoning Amendment Application No. AA0606 – Point Ellice Properties Ltd. – Main Road – Area A.**

MOVED Director Burnett, SECONDED Director Holme,:

1. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.338, 2006” to rezone the properties legally described as Lot 5, Block 7, Section 12, Range 7, Cranberry District, Plan 1643 and Lots 6 and 7, Block 7, Sections 12 and 13, Range 7, Cranberry District, Plan 1643 from Industrial 5 Subdivision District ‘J’ (IN5J) to Main Road Light Industrial Comprehensive Development 37 (CD37) be given 1<sup>st</sup> and 2<sup>nd</sup> reading.
2. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.338, 2006” be approved to proceed to Public Hearing.
3. That the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.338, 2006” be delegated to Director Burnett or his alternate.

CARRIED

### DEVELOPMENT PERMIT APPLICATIONS

#### **Development Permit Application No. 60657 – Allen/Kehoe Holdings – Andover Road – Area E.**

MOVED Director Holme, SECONDED Director Biggemann, that Development Permit No. 60657 submitted by Walter Allen on behalf of Kehoc Holdings Ltd. to facilitate the construction of a single dwelling unit on Andover Road be approved subject to the conditions outlined in Schedule No. ‘1’.

CARRIED

#### **Development Permit Application No. 60658 – Allen/Eilers – Carmichael Road – Area E.**

MOVED Director Holme, SECONDED Director Stanhope, that Development Permit No. 60658 submitted by Walter Allen on behalf of Florian and Alice Eilers to facilitate the construction of a single dwelling unit on Carmichael Road be approved subject to the conditions outlined in Schedule No. ‘1’.

CARRIED

#### **Development Permit Application No. 60660 – Homes by Kimberly/Blanke – La Selva Place – Area E.**

MOVED Director Holme, SECONDED Director Young, that Development Permit No. 60660 submitted by Homes by Kimberly on behalf of Allen and Boone Blanke to facilitate the construction of a single dwelling unit on La Selva Place be approved according to the conditions outlined in Schedule No. ‘1’.

CARRIED

#### **Development Permit Application No. 60661 – Ken Clarke & Keith Wick – Beldon Place – Area E.**

MOVED Director Holme, SECONDED Director Biggemann, that Development Permit No. 60661 with variance submitted by Ken Clarke and Keith Wick to facilitate the construction of a single dwelling unit on Beldon Place be approved according to the conditions outlined in Schedule No. ‘1’ and subject to the Board’s consideration of the comments received as a result of public notification.

CARRIED

**Development Permit Application No. 60663 – Quest Homes Inc., on behalf of Green Thumb Nursery and Landscaping – Island Highway No. 19A & Coburn Road – Area H.**

MOVED Director Holme, SECONDED Director Young, that Development Permit Application No. 60663 submitted by Quest Homes Inc., on behalf of Green Thumb Nursery & Landscaping, in conjunction with the subdivision on the parcels legally described as Lot 5 & Lot 6 Except That Part in Plan VIP53852, both of District Lot 36, Newcastle District, Plan 2076 and designated within the Environmentally Sensitive Features Development Permit Area for the protection of the aquifer, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

**OTHER**

**Building Strata Conversion Application – JE Anderson & Associates on behalf of J. Glazier Developments Ltd. – 430 Evergreen Way – Area G.**

MOVED Director Stanhope, SECONDED Director Burnett, that the request from JE Anderson & Associates, BCLS, on behalf of Glazier Developments Ltd., for the building strata conversion as shown on the Proposed Strata Plan of the property legally described as Lot 8, Block 419, Nanoose District, Plan 32536, be approved subject to the conditions being met as set out in Schedules No. 1, 2 and 3 of the staff report.

CARRIED

**Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement – WR Hutchinson on behalf of Boa Enterprises Ltd. – South Forks Road – Area C.**

Director Young left the meeting citing a possible conflict of interest as a relative is involved in the application.

MOVED Director Holme, SECONDED Director Burnett, that the request from WR Hutchinson, BCLS, on behalf of Boa Enterprises Ltd., to relax the minimum 10% frontage requirement for proposed Lot 1 and the Remainder of Lot A, as shown on the Plan of Subdivision of Lot A, District Lot 3, Douglas District, Plan VIP77998, be approved.

CARRIED

Director Young returned to the meeting.

**Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement – WR Hutchinson on behalf of Kevin Ford 0758399 BC Ltd. – off Nanaimo River Road – Area C.**

MOVED Director Young, SECONDED Director Burnett, that the request from WR Hutchinson, BCLS, on behalf of Kevin Ford 0758399 BC Ltd., to relax the minimum 10% perimeter frontage requirement for proposed Lot 6 in conjunction with the proposed subdivision of District Lot 3, Douglas District, Except Part Shown Coloured Red on Plan 163RW and Except Part in Plans VIP73765 & VIP77998, be approved.

CARRIED

**Riparian Areas Regulation Implementation OCP Amendment Bylaw Nos. 1240.03, 1152.03, 1148.04, 814.09, 1055.03, 1115.04, 1335.02, 1007.05 and 1400.01.**

The Chairperson noted that this item will be addressed at the January 23, 2007 Board meeting.

**Building Strata Conversion Application – Fern Road Consulting Ltd., on behalf of Janette Hooper – 440 Parker Road – Area G.**

MOVED Director Stanhope, SECONDED Director Holme, that the request from Fern Road Consulting Ltd., on behalf of Janette Hooper, for the building strata conversion as shown on the Proposed Strata Plan of Lot 3, District Lots 65 and 66, Newcastle District, Plan 1803, be approved subject to the conditions being met as set out in Schedules No. 1, 2 and 3 of the staff report.

CARRIED

**Electoral Area ‘G’ Official Community Plan Review Workshop Summaries and Update.**

MOVED Director Stanhope, SECONDED Director Biggemann, that the Board receive the staff report and attached workshop summaries for information.

CARRIED

**NEW BUSINESS**

**Sustainability Builders Checklist Application.**

Director Bartram requested that in future reports with respect to development applications, staff include the following as it pertains to the sustainability builders checklist:

1. Whether the applicant filled out the Sustainability Builders Checklist.
2. Whether in discussion with the RDN planners, anything was changed in the application to make the application more sustainable.
3. Whether in the staffs’ opinion (Environmental Services, Development Services and Corporate Services) the application supports the Region’s Sustainability Goals.

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Biggemann, that this meeting terminate.

CARRIED

TIME: 6:51 PM

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CHAIRPERSON

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING HELD ON TUESDAY, JANUARY 9, 2007 AT 7:00 PM  
IN THE RDN BOARD CHAMBERS**

**Present:**

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director I. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director S. Herle	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director B. Holdom	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director J. Manhas	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearse	Senior Manager, Corporate Administration
J. Fimmie	General Manager of Environmental Services
D. Trudeau	General Manager of Transportation Services
N. Avery	General Manager of Finance & Information Services
P. Thorkelsson	General Manager of Development Services
T. Osborne	General Manager of Recreation & Parks
P. Thompson	Manager of Long Range Planning
G. Garbutt	Manager of Current Planning
M. Donnelly	Manager of Utilities
N. Tomn	Recording Secretary

**DELEGATIONS**

**J. Millbank, re Illegal Dock Structure at 3482 Grilse Road – Area E.**

Ms. Millbank provided additional background information to the Committee with respect to the illegal dock struck at 3482 Grilse Road.

**MINUTES**

MOVED Director McNabb, SECONDED Director Herle, that the minutes of the Committee of the Whole meeting held November 14, 2006 be adopted.

CARRIED

## COMMUNICATIONS

### **Ida Chong, Minister of Community Services, re Barclay Crescent Sewer Project.**

MOVED Director Westbrook, SECONDED Director Herle, that the correspondence from Ida Chong, Minister of Community Services regarding the Barclay Crescent sewer project funding under the Canada-British Columbia Infrastructure Program (CBCIP) be received.

CARRIED

### **Laurie Taylor, City of Parksville, re 2007 Council Representative to the Arrowsmith Water Service Management Committee.**

MOVED Director Westbrook, SECONDED Director Herle, that the correspondence from the City of Parksville regarding the City of Parksville's appointment to the Arrowsmith Water Service Management Committee be received.

CARRIED

### **Laurie Taylor, City of Parksville, re 2007 Council Representative to the District 69 Recreation Commission.**

MOVED Director Westbrook, SECONDED Director Herle, that the correspondence from the City of Parksville regarding the City of Parksville's appointment to the District 69 Recreation Commission be received.

CARRIED

## ***FINANCE AND INFORMATION SERVICES***

### **FINANCE**

#### **Updated Financial Plan Review Schedule.**

MOVED Director McNabb, SECONDED Director Holdorn, that the proposed budget and financial plan review schedule be received for information.

CARRIED

#### **Year 2007 Assessment Roll Preparation Bylaw No. 1515.**

MOVED Director Bartram, SECONDED Director McNabb, that "Regional District of Nanaimo Year 2007 Assessment Roll Preparation Bylaw No. 1515, 2007" be introduced for first three readings.

CARRIED

MOVED Director Bartram, SECONDED Director McNabb, that "Regional District of Nanaimo Year 2007 Assessment Roll Preparation Bylaw No. 1515, 2007", having received three readings be adopted.

CARRIED

MOVED Director Bartram, SECONDED Director McNabb, that the Board appoint the Chairperson, the Senior Manager, Corporate Administration and the General Manager, Finance and Information Services to preside as the 2007 parcel tax review panel

CARRIED



**Provincial Policing Costs for Rural Taxpayers.**

MOVED Director Bartram, SECONDED Director Manhas, that the summary of recommendations regarding rural policing taxation be received for information.

CARRIED

**Regional Parks and Trails Service Reserve Fund Bylaw No. 1477.**

MOVED Director McNabb, SECONDED Director Holme, that "Regional Parks and Trails Service Reserve Fund Bylaw No. 1477, 2007" be introduced for first three readings.

CARRIED

MOVED Director McNabb, SECONDED Director Holme, that "Regional Parks and Trails Service Reserve Fund Bylaw No. 1477, 2007" having received three readings be adopted.

CARRIED

***DEVELOPMENT SERVICES***

**BUILDING INSPECTION**

**Regional District of Nanaimo Building Regulations and Fees Bylaw Amendment Bylaw No. 787.05 – Inclusion in a Building Inspection Area – Midora & Extension Road – Area C.**

MOVED Director Young, SECONDED Director Brennan, that "Regional District of Nanaimo Building Inspection Extended Service Establishment Bylaw Amendment Bylaw No. 787.05, 2007" be given three readings.

CARRIED

MOVED Director Young, SECONDED Director Brennan, that "Regional District of Nanaimo Building Inspection Extended Service Establishment Bylaw Amendment Bylaw No. 787.05, 2007" be forwarded to the Ministry of Community Services for approval.

CARRIED

**EMERGENCY PLANNING**

**2007 Emergency Planning Program Funding Application.**

MOVED Director Holdom, SECONDED Director Brennan, that the application for the 2007 Provincial Emergency Planning Program funding be approved.

CARRIED

***ENVIRONMENTAL SERVICES***

**LIQUID WASTE**

**Flamingo Drive/McFeely Drive/Surfside Drive Sanitary Sewer Servicing Options.**

MOVED Director Westbroek, SECONDED Director Bartram, that staff be directed to undertake the preliminary design, cost estimates and public consultation to include the properties identified in the staff report in the Surfside Sanitary Sewer Service Area as part of the 2007 work plan and allow those requests for servicing where the property is adjacent to an existing sanitary sewer main to proceed on the condition that the estimated per lot costs for the proposed sewer service area expansion be included as part of their connection fee.

CARRIED

## **SOLID WASTE**

### **Regional District of Nanaimo Garbage and Recycling Materials Collection Rates Amendment Bylaw No. 1009.10, 2007.**

MOVED Director Westbrook, SECONDED Director Bartram, that "Regional District of Nanaimo Garbage and Recyclable Materials Rates Amendment Bylaw No. 1009.10, 2007" be introduced and read three times.

CARRIED

MOVED Director Westbrook, SECONDED Director Bartram, that "Regional District of Nanaimo Garbage and Recyclable Materials Collection Rates Amendment Bylaw No. 1009.10, 2007" having received three readings be adopted.

CARRIED

## **UTILITIES**

### **Water Service Area Regulations and Rates Amendment Bylaws No. 1468.03, 619.14, 1172.08, 1383.04, 700.15, 1434.03 and 1097.10.**

MOVED Director Manhas, SECONDED Director McNabb, that "Regional District of Nanaimo Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.03, 2007" be introduced for three readings.

CARRIED

MOVED Director Manhas, SECONDED Director McNabb, that "Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.14, 2007" be introduced for three readings.

CARRIED

MOVED Director Manhas, SECONDED Director McNabb, that "Regional District of Nanaimo San Pareil Specified Area Water Regulations and Rates Amendment Bylaw No. 1172.08, 2007" be introduced for three readings.

CARRIED

MOVED Director Manhas, SECONDED Director McNabb, that "Regional District of Nanaimo Englishman River Specified Area Water Regulations and Rates Amendment Bylaw No. 1383.04, 2007" be introduced for three readings.

CARRIED

MOVED Director Manhas, SECONDED Director McNabb, that "Regional District of Nanaimo Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.15, 2007" be introduced for three readings.

CARRIED

MOVED Director Manhas, SECONDED Director McNabb, that "Regional District of Nanaimo Melrose Specified Area Water Regulations and Rates Amendment Bylaw No. 1434.03, 2007" be introduced for three readings.

CARRIED

MOVED Director Manhas, SECONDED Director McNabb, that "Regional District of Nanaimo Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.10, 2007" be introduced for three readings.

CARRIED

MOVED Director Manhas, SECONDED Director McNabb, that the results of the public input on the amendments to the Water User Rate bylaws be brought forward for the Board's consideration.

CARRIED

**COMMISSION, ADVISORY & SELECT COMMITTEE**

**Climate Change Select Committee.**

MOVED Director Bartram, SECONDED Director Biggemann, that the minutes of the Climate Change Select Committee meeting held September 28, 2006 be received for information.

CARRIED

**Drinking Water Watershed Protection Stewardship Committee.**

MOVED Director Bartram, SECONDED Director Holdom, that the minutes of the Drinking Water Watershed Protection Stewardship Committee meeting held November 1, 2006 be received for information.

CARRIED

**Regional Growth Monitoring Advisory Committee/State of Sustainability Project.**

MOVED Director Holdom, SECONDED Director Bartram, that the minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held November 22, 2006 be received for information.

CARRIED

**Area 'B' Parks and Open Space Advisory Committee.**

MOVED Director Sperling, SECONDED Director Young, that the minutes of the Area 'B' Parks and Open Space Advisory Committee meeting held September 11, 2006 be received for information.

CARRIED

**Area 'H' Parks and Open Space Advisory Committee.**

MOVED Director Bartram, SECONDED Director McNabb, that the minutes of the Area 'H' Parks and Open Space Advisory Committee meeting held October 18, 2006 be received for information.

CARRIED

**BOARD INFORMATION**

**Free Crown Grant.**

The General Manager, Finance and Information Services, provided the Committee additional information regarding the application process for a Free Crown Grant as per Director Bartram's request.

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 7:29 PM

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CHAIRPERSON



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CHAIR		BOARD	

# MEMORANDUM

**TO:** C. Mason  
Chief Administrative Officer

**DATE:** January 18, 2007

**FROM:** John Finnie,  
General Manager of Environmental Services

**FILE:** 1855-04

**SUBJECT:** Recommendations for project submissions under the Agreement on the Transfer of Federal Gas Tax Revenue (GTA) and the Municipal Rural Infrastructure Program (MRIF)

### PURPOSE:

To present staff's recommendations for submissions to the Gas Tax and Municipal Rural Infrastructure Programs.

### BACKGROUND:

Two significant infrastructure grant programs are currently accepting applications with deadlines of January 31<sup>st</sup> and February 16<sup>th</sup>. The Federal Gas Tax Revenue Transfer program and the Federal/Provincial Municipal Rural Infrastructure Fund (MRIF) program both focus generally on outcomes related to reduced greenhouse gas emissions, cleaner air and cleaner water. Eligible projects cover a wide range of local government services including improving drinking water source supplies and treatment, constructing and improving wastewater treatment systems, public transit projects including rapid transit and pedestrian infrastructure, retrofitting local government buildings and fleet conversions. The Board received general information on these programs late in 2005 and gave its support to identifying projects related to secondary treatment in Nanaimo and infrastructure for the Arrowsmith Water Service as candidates for grant applications.

Staff from both the Regional District and our municipal members have collaborated on identifying projects that we believe have the best chance of success in meeting the programs' objectives, one of which is to foster inter-jurisdictional cooperation.

### ALTERNATIVES:

1. Approve the project list as presented.
2. Recommend alternative projects for consideration and approve as amended, although the deadline for applications under the MRIF program is January 31, 2007.

### FINANCIAL IMPLICATIONS:

The following table summarizes the relationship between the programs, the funds available and staff's recommendations:

Type of Funding	Federal Gas Tax Revenue Transfer Program			Canada/BC Municipal Rural Infrastructure Fund
	General Strategic Priorities Fund		Innovations Fund	
	Regionally Significant Projects – Reserved Funds	Pooled Funds	Pooled Funds	Pooled Funds
Maximum Project Funding	100%	100%	100%	2/3
Amount of Funding Available	\$4.5 million (RDN)	\$67.3 million (province wide)	\$31.8 million (province wide)	\$150 million ( one third each from Federal/Provincial/Local Gov't (province wide)
Southern Community Sewer	\$3.3 m Gravity Thickener	\$8 m Third Digester	\$1.5 m Cogeneration (\$800k pilot project/ \$1.5m implementation)	
Northern Community Sewer	\$1.2 m Solids Contact Expansion			
Arrowsmith Water Service		\$4 m River intake/control reservoir		
Madrona Sewer Servicing				\$5.13 m Construct new collector system
Fairwinds Sewer Service				\$1.0 m Replace failing forcemain

A brief outline of each project's merits is outlined below:

Southern Community Sewer

Gravity Thickener and Third Digester – \$11.3 million total - Both of these projects are components of moving towards a secondary level of treatment at this primary treatment plant. The Gravity Thickener project will improve both the immediate and long term capacity for solids removal from the waste stream. This component is a best practice approach to reducing chemical usage and will reduce our current risk of exceeding permitted effluent quality limits due to the current solids handling capacity. The Third Digester receives sewage solids from the gravity thickener. As the process moves to a secondary level of treatment additional solids will be produced and the gravity thickener and third digester will provide the capacity required for the advanced level of sewage treatment.

Cogeneration - \$2.3 million - Similar to a project at our Regional Landfill sponsored through the Federation of Canadian Municipalities, this project would result in power generating combustion engines using biogas from the wastewater treatment process. A portion of the treatment plant's electrical requirements would be met with the cogeneration equipment and it may even be possible to add electrical power to the commercial grid. The application has not been proven at a facility of our size and is therefore focused on the Innovations Fund portion of the Gas Tax program.

#### Northern Community Sewer

Solids Contact Chamber - \$1.2 million. The Northern Community Sewer facility is a secondary treatment process which requires expansion to meet current and future growth. Expanding the solids contact capacity reduces suspended solids carry over to the secondary clarifiers, from which wastewater is ultimately released to the outfall, thereby improving effluent quality. The primary focus is on improving the capacity to treat wastewater and avoiding environmental impacts.

#### Arrowsmith Water Service- \$4 million

The total projected capital program for the Arrowsmith Water Service is approximately \$40,000,000. Staff are recommending two major components to advance the AWS bulk water initiative and address water quantity concerns in both Parksville and on the Nanoose peninsula – the construction of a new river intake (\$700,000) and a control reservoir (\$3,000,000). These figures are 2005 projections. If an application is submitted for this project, updated cost estimates, which maybe in the order of \$5,000,000, would be required.

#### Madrona Sewer Servicing - \$5.13 million

The only sewer collection system on the Nanoose Peninsula is located in the Fairwinds area. Pre-design studies have been conducted for the remainder of the area that is identified for servicing, and based on recent contact with Madrona property owners, staff feel that this project is most likely to receive property owners' consent to proceed. Residents would be responsible for \$1.71 million dollars if this project is approved for 2/3 funding under the MRIF program. The MRIF program offers an ideal opportunity to advance the timing for providing wastewater collection and treatment in an unserved area.

#### Fairwinds Sewer Service - \$ 1 million

The Fairwinds force main has experienced several leaks over the last few years resulting in sewage spills to the environment. Staff have explored several options to reducing flows and pressure spikes along this line and have concluded that a complete replacement is the preferred option.

The projects above have a total value of \$24.93 million dollars. Of this amount \$4.5 million is reserved funding and is available immediately ( refer to table – Regionally Significant Projects). The balance of the funds must be applied for and will be ranked throughout the province. With the exception of the Madrona Sewer Servicing , all of the foregoing projects are identified in our current capital plans and most if not all of the funding would have been provided from existing budgets and/or borrowing authorities. The Gas Tax Program in particular hopes to improve the capacity of local governments to expedite or increase their capital spending over the next five year period and so other capital items for these services may be able to be brought forward if our applications are successful.

**SUMMARY/CONCLUSIONS:**

Applications for funding under the Gas Tax Revenue Transfer Program and the Canada/BC Municipal Rural Program are limited and should represent priorities for the Regional District. Additionally both programs encourage a collaborative approach to capital projects by involving multiple jurisdictions wherever possible. This report outlines seven projects totaling approximately \$25 million dollars in new or improved infrastructure. Based on the foregoing, staff recommend that the projects outlined above be approved as priorities for infrastructure funding applications.

**RECOMMENDATIONS:**

That the Board approve the following project applications:

1. **Gas Tax Revenue Transfer Program – Regionally Significant Projects** – Southern Community Sewer Service \$3.3 million for GNPCC Gravity Thickener and Northern Community Sewer Service, \$1.2 million for FCPCC Solids Contact Expansion.
2. **Gas Tax Revenue Transfer Program – General Strategic Priorities Pooled Funds** – Southern Community Sewer Service \$8 million for GNPCC Third Digester and Arrowsmith Water Service \$4 million for water intake and control reservoir.
3. **Gas Tax Revenue Transfer Program – Innovations Fund** – Southern Community Sewer - \$2.3 million for GNPCC Cogeneration project.
4. **Canada/BC Municipal Rural Infrastructure Program** - Madrona Sewer Servicing \$5.13 million and Fairwinds Sewer Service, \$1 million to replace failing forcemain.

  
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Report Writer  
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General Manager Concurrence  
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C.A.O. Concurrence**COMMENTS:**



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<i>Board ✓</i>			

## MEMORANDUM

**TO:** C. Mason  
Chief Administrative Officer

**DATE:** January 18, 2007

**FROM:** N. Avery  
General Manager, Finance & Information Services

**FILE:**

**SUBJECT:** Resolution to the Association of Vancouver Island Coastal Communities (AVICC) and UBCM regarding Health Authority governance

### PURPOSE:

To adopt a resolution regarding the governance structure for regional Health Authorities, for submission to the next convention of the AVICC and UBCM.

### BACKGROUND:

At its meeting held December 12, 2006 the Board considered two significant funding requests for major capital projects from the Vancouver Island Health Authority (VIHA). The Board declined to cost share in those projects because it continues to have serious concerns about the structure of health care capital funding. Two concerns are paramount – the first is that there is no longer a clear accountability structure between the applicant (the Health Authority) and the local government (the funding agency) and the second concern is that the method for allocating costs appears to no longer reflect the way in which health services are being delivered (that is, the source of funding no longer reflects the primary beneficiary of the service). The Board directed staff to prepare a resolution urging the Province to consider the appointment of elected officials to the governing bodies of the Health Authorities.

### ALTERNATIVES:

1. Approve the resolution as presented.
2. Amend the resolution and approve it as amended.

### FINANCIAL IMPLICATIONS:

The Health Authority approached the Regional Board to cost share in the planning stages of two projects at the Nanaimo Regional General Hospital, which if constructed would total in the range of \$23,000,000. The potential cost to the Nanaimo Regional Hospital District, if it participated at the traditional 40% level would be a commitment of \$9,200,000 or an annual cost of almost \$1,000,000. The Nanaimo Regional General Hospital is intended to be a regional referral center for the mid and north portions of Vancouver Island and the Board believes that the cost sharing model should recognize the shift from a local to a more regional facility. The Health Authority is proceeding with the planning for these projects without Nanaimo Regional Hospital District financial support.



**SUMMARY/CONCLUSIONS:**

Following Board direction staff have prepared a resolution for the AVICC/UBCM conventions that reflect a concern that the governance structure for Health Authorities does not adequately reflect the accountability for local taxpayer support.

**RECOMMENDATION:**


1. That the Board endorse the following resolution:

WHEREAS Regional Hospital Districts provide a major source of funding for capital equipment and projects for health care services in the Province of BC;

AND WHEREAS the Province has established regional Health Authorities managed by appointed Boards to determine health care capital priorities and capital budgets;

AND WHEREAS all Regional Hospital Districts are facing significant pressures to meet their own local costs as well as ever increasing Health Authority capital costs, with a limited tax base;

NOW THEREFORE BE IT RESOLVED that the Province consider the appointment of local government elected representatives to the Boards of Health Authorities to enable direct decision making on capital priorities and budgets.

  
Report Writer

  
C.A.O. Concurrence

**COMMENTS:**