

REGIONAL DISTRICT OF NANAIMO

SPECIAL BOARD MEETING

TUESDAY, JUNE 13, 2006

(immediately following the Committee of the Whole meeting)

(RDN Board Chambers)

A G E N D A

CALL TO ORDER

COMMUNICATION/CORRESPONDENCE

- 2 **Geoff Baltzer**, re Resignation from the City of Nanaimo Parks, Recreation and Culture Commission.

DEVELOPMENT SERVICES

ADMINISTRATION

- 3-4 Appointment of Deputy General Manager of Development Services. (All Directors – One Vote)

ADDENDUM

NEW BUSINESS

ADJOURNMENT

IN CAMERA

R D N			
CAO	<i>OK</i>	GMES	
GMCS		GMR&P	<input checked="" type="checkbox"/>
GMDS		GMRT&P	
MAY 29 2006			
CHAIR		BOARD	
<i>cc: M. Peters</i>			

May 23, 2006



Mr. Larry McNabb, Chairman
 Nanaimo Parks, Recreation, and Culture Commission

Dear Larry

Please consider this my letter of resignation from the Nanaimo Parks, Recreation and Culture Commission, effective this date. Due to circumstances that have happened I cannot continue on as the Representative for Area A Cedar. I wish to thank the Commission and Staff for the help and support I have received over the past 15 years.

Yours truly

Geoff Baltzer



RDN	
CAO	GMES
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JUN - 5 2006	
CHAIR	BOARD
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DATE:	June 5, 2006

MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: June 5, 2006

FROM: Jason Llewellyn
Manager, Community Planning

FILE: 0115-20-DPGM

SUBJECT: Appointment of Deputy General Manager of Development Services

PURPOSE

To consider appointing the Manager of Engineering Standards and Subdivision and the Manager of Community Planning as Deputy General Managers of Development Services to allow for the duties authorized under:

- "Regional District of Nanaimo Impact Assessment Bylaw No. 1165, 1999," and
- "Regional District of Nanaimo Delegation of Authority Bylaw No. 1166, 1999."

BACKGROUND AND IMPLICATIONS

"Regional District of Nanaimo Impact Assessment Bylaw No. 1165, 1999," provides the General Manager of Development Services the authority to require development approval information to be provided at the applicant's expense as part of the rezoning and development permit approval process. It also authorizes the General Manager to require the applicants to submit the proposal to a public information meeting.

"Regional District of Nanaimo Delegation of Authority Bylaw No. 1166, 1999," delegates to the General Manager of Development Services the power to issue a development permit under Section 919.1 of the *Local Government Act*, under certain circumstances.

With the vacant General Manager position and no Deputy having been appointed, these duties can not be performed. Those duties are necessary to efficiently and effectively undertake the responsibilities of both the Manager of Engineering Standards and Subdivision and the Manager of Community Planning. Therefore, it is requested that the persons in these positions each be appointed as Deputy General Managers of Development Services for the purposes of "Regional District of Nanaimo Impact Assessment Bylaw No. 1165, 1999," and "Regional District of Nanaimo Delegation of Authority Bylaw No. 1166, 1999," until the vacant General Manager of Development Services position is filled.

ALTERNATIVES

1. To appoint the Deputy General Managers of Development Services as requested.
2. To appoint another person as Deputy General Manager of Development Services.
3. To not appoint a person to the position and have the noted duties not performed.

VOTING

Electoral Area Directors – one vote, except Electoral Area 'B'.

SUMMARY

The General Manager of Development Services performs the duties required under:

- "Regional District of Nanaimo Impact Assessment Bylaw No. 1165, 1999," and
- "Regional District of Nanaimo Delegation of Authority Bylaw No. 1166, 1999."


These duties are necessary to undertake the responsibilities of both the Manager of Engineering Standards and Subdivision and the Manager of Community Planning. Therefore, it is requested that the persons in these positions be appointed as Deputy General Managers of Development Services for the purposes of these bylaws until the vacant General Manager position is filled.

RECOMMENDATION:


1. That the Manager of Engineering Standards and Subdivision and the Manager of Community Planning each be appointed as Deputy General Managers of Development Services for the purposes of "Regional District of Nanaimo Impact Assessment Bylaw No. 1165, 1999," and "Regional District of Nanaimo Delegation of Authority Bylaw No. 1166, 1999," until the vacant General Manager of Development Services position is filled.



Manager Community Planning



General Manager Concurrence



CAO Concurrence

COMMENTS:

devsireports/2006/jn 0115 20 DPGM Appointment of Deputy General Manager of Development Services Report