

REGIONAL DISTRICT OF NANAIMO

**COMMITTEE OF THE WHOLE
TUESDAY, MAY 9, 2006
7:00 PM**

(RDN Board Chambers)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

MINUTES

5-7 Minutes of the regular Committee of the Whole meeting held April 11, 2006.

COMMUNICATIONS/CORRESPONDENCE

BUSINESS ARISING FROM THE MINUTES

CORPORATE SERVICES

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67-69 2006 Revenue Anticipation Borrowing Bylaw No. 1485.

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COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area 'H' Parks and Open Space Advisory Committee.

121-124 Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held February 22, 2006. (for information)

Regional Parks and Trails Advisory Committee.

125-127 Minutes of the Regional Parks and Trails Advisory Committee meeting held April 4, 2006. (for information)

Regional Growth Monitoring Advisory Committee/State of Sustainability Project.

128-131 Minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held April 12, 2006. (for information)

District 69 Recreation Commission.

132-135 Minutes of the District 69 Recreation Commission meeting held April 20, 2006. (for information)

Emergency Preparedness Standing Committee.

136-137 Minutes of the Emergency Preparedness Standing Committee meeting held April 20, 2006. (for information)

Transit Business Plan Update Select Committee.

138-140 Minutes of the Transit Business Plan Update Select Committee meeting held April 27, 2006. (for information)

That a further analysis be completed on the provision of washroom facilities at the Fitzwilliam/Prideaux Exchange and temporary washroom facilities be provided while the review is taking place.

That the 2006/2007 Annual Operating Agreement (AOA) with BC Transit be approved and that staff be directed to prepare an amendment to the AOA that will allow an increase to the number of buses in the Transportation Services fleet for consideration by the Board.

That staff prepare a report on accommodating a Friday Night Movies service to Nanaimo for Parksville and Qualicum Beach.

Grants-in-Aid Committee.

141-143 Minutes of the Grants-in-Aid Committee meeting held May 1, 2006. (for information)

School District 68:

<i>Cedar Community Policing Office</i>	<i>\$</i>	<i>750</i>
<i>Cedar School & Community Enhancement Society</i>	<i>\$</i>	<i>900</i>
<i>Hope Centre</i>	<i>\$</i>	<i>900</i>
<i>Jonanco Hobby Workshop</i>	<i>\$</i>	<i>878</i>

School District 69:

<i>Arrowsmith Search & Rescue Society</i>	\$ 920
<i>District 69 Family Resource Association</i>	\$ 400
<i>Friends of Nanoose Library Centre Society</i>	\$ 900
<i>Friends of the Library/Parksville, Qualicum Beach</i>	\$ 600
<i>Lighthouse Country Marine Rescue Society</i>	\$ 2,000
<i>Parksville & District Historical Society (Craig)</i>	\$ 1,000
<i>Parksville Garden & Parkland Society</i>	\$ 500
<i>Qualicum Beach Historical and Museum Society</i>	\$ 1,000
<i>Royal Canadian Legion Branch #211 (Bowser)</i>	\$ 3,106

Verbal Reports As Available:

Arrowsmith Water Service Management Committee
Deep Bay Harbour Authority
Island Corridor Foundation
Mt. Arrowsmith Biosphere Foundation
Municipal Finance Authority
Municipal Insurance Association
North Island 911 Corporation
Oceanside Tourism Association
Regional Library Board
Regional Transportation Advisory Committee
Treaty Advisory Committee
Vancouver Island Health Authority - Joint Capital Planning Committee

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

BOARD INFORMATION (Separate enclosure on blue paper)

ADJOURNMENT

IN CAMERA

That pursuant to Section 90(1) (a) and (g) of the Community Charter the Board proceed to an In Camera meeting to consider items relating to personnel and legal matters.

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING HELD ON TUESDAY, APRIL 11, 2006, AT 7:00 PM
IN THE RDN BOARD CHAMBERS

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Alternate	
Director F. Van Fynde	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director T. Westbrook	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director B. Bestwick	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director L. McNabb	City of Nanaimo
Alternate	
Director J. Cameron	City of Nanaimo
Director J. Manhas	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
B. Lapham	General Manager of Development Services
J. Finnie	General Manager of Environmental Services
M. Pearse	Manager of Administrative Services
N. Avery	Manager of Financial Services
N. Tonn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Cameron and Van Fynde and relayed Director Johnston's regrets at not being able to attend the meeting.

MINUTES

MOVED Director Bartram, SECONDED Director McNabb, that the minutes of the Committee of the Whole meeting held March 14, 2006 be adopted.

CARRIED

CORPORATE SERVICES

Presentation Regarding Technical Mission.

The Manager of Solid Waste provided a visual and verbal overview of the technical mission to Sunyani including the purpose of the mission, the objectives, solid waste sites visited, strategic planning and technical sessions attended, mission results, the mission's follow up plan and the long term results.

Technical Exchange Mission February 2006 – RDN Partnership with Sunyani, Ghana.

MOVED Director Westbrook, SECONDED Director Bartram, that the Board receive the update regarding the partnership project between the RDN and the Sunyani Municipal Assembly.

CARRIED

ENVIRONMENTAL SERVICES

LIQUID WASTE

Greater Nanaimo Pollution Control Centre Walley Creek Relocation/Restoration Project.

MOVED Director McNabb, SECONDED Director Manhas, that the Regional District of Nanaimo award the Greater Nanaimo Pollution Control Centre Walley Creek Relocation/Restoration project for the tendered amount of \$622,828.02 to Windley Contracting Ltd.

CARRIED

SOLID WASTE

Partners for Climate Protection Program Update.

MOVED Director Bartram, SECONDED Director Holdom, that the update on the implementation of the Partners for Climate Protection Program be received by the Board for information.

CARRIED

UTILITIES

Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.01.

MOVED Director Van Eynde, SECONDED Director Biggemann, that "Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.01, 2006" be introduced for three readings.

CARRIED

MOVED Director Van Eynde, SECONDED Director Biggemann, that "Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.01, 2006" having received three readings be adopted.

CARRIED

RECREATION AND PARKS SERVICES

Cedar School and Community Enhancement Society Request for Funding.

MOVED Director Burnett, SECONDED Director Young, that the Regional District approve the transfer of funds in the amount of \$2,500 to the Cedar School and Community Enhancement Society to assist with the provision of the summer children's program in Electoral Area 'A'.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area 'B' Parks and Open Space Advisory Committee.

MOVED Director Sperling, SECONDED Director Brennan, that the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held November 14, 2005 be received for information.

CARRIED

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director Van Eynde, that the minutes of the District 69 Recreation Commission meeting held March 16, 2006 be received for information.

CARRIED

Climate Change Select Committee.

MOVED Director Bartram, SECONDED Director Holdom, that the minutes of the Climate Change Select Committee meeting held March 16, 2006 be received for information.

CARRIED

Municipal Finance Authority.

The Chairperson provided an update on Municipal Finance Authority's credit rating and local government's future role in sustainability with respect to future hydro needs in British Columbia.

Island Corridor Foundation.

The Chairperson noted that the Island Corridor Foundation is in the process of procuring another operator to provide rail service to the Island Corridor after the transfer of operations from Rail America.

AVICC Conference.

Director Bartram announced that the three resolutions put forward to AVICC from the Board were approved.

ADJOURNMENT

MOVED Director McNabb, SECONDED Director Holdom, that this meeting terminate.

CARRIED

TIME: 7:37 PM

CHAIRPERSON

**SPECIAL OCCASIONS - 2006
STATUS REPORT**

SPECIAL OCCASION LICENSES APPROVED:

Electoral Area	Name of Organization	Name of Event	Date of Event	Director Approval	Days Requested	Approval Date	Total Approved
A	Dragon Custom Cycles	Member Appreciation Show 'n Shine	May 7		1		
B							
D							
E	Harvest Bounty Festival Society	Harvest Bounty Festival	August 27	✓	1		
F	VI Association of Injured Motorcyclists	Pig 'n Fin	August 18, 19, 20	✓	2		
G							
H							

STATUS REPORT

SPECIAL EVENT PERMIT APPLICATIONS:

Electoral Area	Name of Organization	Name of Event	Date of Event	Health Approval	Fire Dept Approval	RCMP Approval	Security Deposit	Director Approval	Approval Date	Permit Issued
A										
B										
C	Scouts Canada	Camp Skeeter	May 19, 20, 21, 22		n/a		n/a	✓		
D										
E	Harvest Bounty Festival Society	Harvest Bounty Festival	August 27				n/a	✓		
F	VI Association for Injured Motorcyclists	Pig 'n' Fir	August 18, 19, 20		✓	✓	n/a	✓		
G										
H										



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MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: April 28, 2006

FROM: Linda Burgoyne
Administrative Assistant

FILE:

SUBJECT: RDN Partnership with Sunyani, Ghana

PURPOSE:

To provide an update to the Board of Directors regarding future exchange missions and the status of the partnership between the Regional District of Nanaimo and the Sunyani Municipal Assembly.

BACKGROUND:

The Regional District of Nanaimo (RDN) has been working with their international partners the Sunyani Municipal Assembly (SMA) since January 2005 on a two year project to develop a solid waste management plan for their community.

In early April staff provided a report updating the Board regarding the mission by RDN staff to Sunyani in February 2006. A presentation on the mission was also provided to the Board members. A copy of the draft Technical Exchange Mission Report is now available on the RDN website for review.

The partnership is progressing very well and the next technical exchange mission is scheduled for mid-July 2006 when four staff members from the SMA will travel to the Regional District of Nanaimo. During this mission the participants will finalize the SMA solid waste management plan. SMA delegates will also perform on-the-job training with respect to two of the plan's focus areas related to garbage collection and landfill operations.

An Evaluation Mission will occur in November 2006. This will be the final mission for this project. Two RDN staff will travel to Sunyani to assess the project achievements and results. This will include approval of the final integrated sustainable solid waste management plan, a review of public education and participation initiatives undertaken, and an evaluation and assessment of the project achievements against the objectives and results identified in the original project proposal. Following the mission staff will be required to submit a final project report to the Federation of Canadian Municipalities (FCM) prior to December 31, 2006.

The FCM have many reporting requirements for the partnership and in order to meet time lines staff have done much of the required work for this project on their own time. Staff have found the partnership experience with the SMA staff to be very gratifying and rewarding. However, due to the heavy workload currently being experienced in the RDN for 2006 and projected for 2007, staff recommend that the project be put on hold for a period of one year. The FCM supports this request. During this time the SMA will begin implementing their solid waste management plan. RDN staff will continue to be available to SMA staff for technical assistance, however, staff will be unable to resume the second project and related missions until 2008.

FINANCIAL IMPLICATIONS:

The Canadian International Development Agency (CIDA) provides funds through the Federation of Canadian Municipalities (FCM) to cover the mission costs for travel, meals and accommodation for partners from both countries. The RDN supports this partnership through the in-kind contribution of staff time, knowledge and skills. Some expenses will be involved when hosting missions, i.e. receptions, entertainment and activity costs.

INTERGOVERNMENTAL IMPLICATIONS:

Malaspina University College (MUC) has developed a proposal in collaboration with two tertiary institutes in the Sunyani region of Ghana: Sunyani Polytechnic and the Sunyani Faculty of Forest Technology. The purpose of this project is to develop and implement poverty reduction strategies in the Sunyani area. The three poverty reduction issues to be addressed by this project are reduction of wildfires, plastic waste and HIV-AIDS. Both the MUC and RDN partnerships will collaborate and compliment one another with their partnerships.

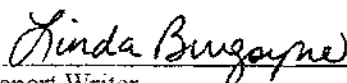
SUMMARY/CONCLUSIONS:

Two missions are scheduled for the remainder of 2006. In July, four delegates will travel to the RDN from Sunyani to work with RDN staff to finalize the solid waste management plan and to perform on-the-job training with respect to two of the plan's focus areas related to garbage collection and landfill operations. In November two RDN staff will travel to Sunyani on the Evaluation Mission for the project in preparation for the final project report to the FCM.


During the two-year partnership project staff found the work with the SMA staff to be very gratifying and rewarding. However, due to the heavy workload currently being experienced in the RDN for 2006 and projected for 2007, staff recommend that the project be put on hold for a period of one year. The FCM supports this request. During this time the SMA will begin implementing their solid waste management plan. RDN staff will continue to be available to SMA staff for technical assistance, however, staff will be unable to resume the second project and related missions until 2008.

RECOMMENDATION:

1. That the Board receive the update regarding the partnership project between the RDN and the Sunyani Municipal Assembly.
2. That the remaining two exchange missions for 2006 be approved.
3. That the partnership with the Sunyani Municipal Assembly be put on hold for one year during 2007.



Report Writer



C.A.O. Concurrence

COMMENTS:



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APR 28 2006			
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MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: April 24, 2006

FROM: M. Pearse
Manager, Administrative Services

FILE:

SUBJECT: Certified Population Figures – Town of Qualicum Beach

PURPOSE:

To update the Board on the confirmed population figures for the Town of Qualicum Beach.

BACKGROUND:

The Deputy Minister of Community Services has recently certified the population figures for the Town of Qualicum Beach. These population figures determine voting rights for the municipal representative on the Regional Board. The confirmed population for Qualicum Beach is 8,071. The revised voting structure for weighted votes at the Regional Board is as follows:

<i>Jurisdiction: (Voting Unit: 2,500 population)</i>	<i>Population Estimate</i>	<i>Number of Directors 2006</i>	<i>Voting Strength 2006</i>
Nanaimo	73,000	6	30
Parksville	10,323	1	5
Qual Beach	8,071	1	4
Lantzville	3,538	1	2
A	6,634	1	3
B	3,515	1	2
C	2,492	1	1
E	4,820	1	2
F	5,546	1	3
G	5,898	1	3
H	3,179	1	2
<i>Totals:</i>	127,016	16	57

CONCLUSIONS:

The Province has recently certified the population figures for the Town of Qualicum Beach as a result of boundary extensions in 2004 (Chartwell Subdivision) and 2005 (Oceancrest Village). The population figures result in the Town of Qualicum Beach moving from 3 votes to 4 votes on weighted vote matters – one vote for each 2500 of population. Votes are always rounded up on the basis of population.

RECOMMENDATION:

That the report regarding the certified population figures for the Town of Qualicum Beach be received for information.

M. Prasse
Report Writer

D. Bingham for C. Mason
C.A.O. Concurrence

COMMENTS:



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MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: April 25, 2006

FROM: Maureen Pearse
Manager, Administrative Services

FILE:

SUBJECT: Port Theatre Society Agreement

PURPOSE

To authorize entering into an agreement with the Port Theatre Society which provides for annual reporting to the Board.

BACKGROUND

As part of the local government elections in November 2005, electors from Electoral Areas C (defined Area D) and E voted in favour of establishing a service which would provide on going contributions to the Port Theatre similar to the contributions being provided to the Port Theatre from Electoral Areas A, B and C. Also contained in the referendum bylaws was a section which obligated the Regional District to enter into an agreement with the Port Theatre. This agreement would provide for annual reporting by the Port Theatre to the Regional Board. The term of the agreement is for three years with an option to renew for further terms of three years based upon a satisfactory review of the Port Theatre's financial statements and accounting records.

A draft agreement has been drafted and is attached to this report for the Board's consideration. The term of the agreement is from December 31, 2005 to December 31, 2008.

ALTERNATIVES

1. To authorize entering into a three year agreement with The Port Theatre Society for a term ending December 31, 2008.
2. To enter into an agreement with The Port Theatre Society as amended.

FINANCIAL IMPLICATIONS

The annual fixed contributions from the four electoral areas is noted below:


Participant	Annual Contribution
Electoral Area A	\$13,900
Electoral Area B	\$13,915
Electoral Area C (defined Area C)	\$13,820
Electoral Area C (defined Area D)	\$3,575
Electoral Area E	\$19,950
Total Contribution	\$65,160

SUMMARY

As a result of the local government elections in November 2005, Electoral Areas C (defined Area D) and E voted in favour of providing on going contributions to the Port Theatre. Also contained in the bylaws was a requirement to enter into a three year agreement with the Port Theatre Society to provide for annual reporting to the Regional Board. An agreement has now been drafted and is being presented to the Board for their consideration. Staff are recommending that the Board authorize entering into this agreement to fulfil the requirements of the referendum bylaws.

RECOMMENDATION

That the Board authorize entering into a three year agreement with The Port Theatre Society for a term ending December 31, 2008.



Report Writer



CAO Concurrence

COMMENTS

THIS AGREEMENT made the ____ day of _____ 2006.

BETWEEN:

**THE REGIONAL DISTRICT OF NANAIMO
6300 HAMMOND BAY ROAD
NANAIMO, BC
V9T 6N2**
(hereinafter called the "Regional District")

OF THE FIRST PART

AND

**THE PORT THEATRE SOCIETY
125 FRONT STREET
NANAIMO, BC
V9R 6Z4**
(hereinafter called the "Port Theatre")

OF THE SECOND PART

WHEREAS the Regional District of Nanaimo established a service within Electoral Areas A, B, C (defined Area C and defined Area D) and E for the purpose of contributing to the cost of providing and operating a theatre and cultural centre known as the Port Theatre within the City of Nanaimo;

AND WHEREAS the Regional District wishes to enter into an agreement having a term of three (3) years which may be renewed for further terms of three years based upon a satisfactory review of the Port Theatre's financial statements and accounting records;

NOW THEREFORE THIS AGREEMENT WITNESSETH that for and in consideration of the Regional District transferring to the Port Theatre monies raised by requisition in Electoral Areas A, B, C (defined Area C and defined Area D) and E, the parties covenant and agree each with the other as follows:

The Port Theatre shall:

1. Arrange for an authorized representative of the Port Theatre on or before September 30th in each year to present to the Board of the Regional District financial statements and accounting records for the past year's activities and to present the future year's activities;

The Regional District shall:

2. In consideration of the Port Theatre supplying the aforementioned information, the Regional District hereby agrees to transfer funds received from the Province of British Columbia collected under the authority of:

“Electoral Area ‘A’ Port Theatre Contribution Local Service Area Bylaw No. 1318, 2002.”
“Electoral Area ‘B’ Port Theatre Contribution Local Service Area Bylaw No. 1319, 2002.”
“Electoral Area ‘C’ Port Theatre Contribution Local Service Area Bylaw No. 1320, 2002.”
“Electoral Area ‘D’ Port Theatre Contribution Local Service Area Bylaw No. 1448, 2005.”
“Electoral Area ‘E’ Port Theatre Contribution Local Service Area Bylaw No. 1449, 2005.”

The Term of the Agreement shall be for three years effective December 31, 2005 to December 31, 2008 with an option to renew for further terms of three years.

IN WITNESS WHEREOF the parties have hereunto caused their presents to be executed under the hands of their proper officers duly authorized in that behalf.

THE REGIONAL DISTRICT OF NANAIMO)
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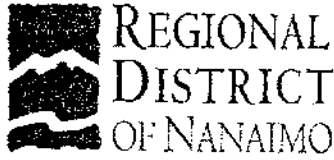
Chief Administrative Officer)
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Manager, Administrative Services)
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SIGNED ON BEHALF OF THE)
PORT THEATRE SOCIETY)
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MEMORANDUM

TO: N. Avery
 Manager, Financial Services

DATE: April 12, 2006

FROM: Wayne Thexton
 Senior Accountant

FILE:

SUBJECT: 2005 Annual Financial Report

PURPOSE

To provide comments on the financial performance of the Regional District of Nanaimo for the fiscal period ending December 31, 2005.

BACKGROUND

Regional Districts are required by Section 814.1 of the *Local Government Act* to present at a public meeting of the Board the results of the annual audit. Board members have been provided with a full copy of the annual financial report. This report and the attachments are intended to identify highlights and explain the results of the fiscal year ending on December 31, 2005.

The annual report contains four sections; an Introductory Section, the Financial Statements, a Supporting Schedules Section and a Financial and Operating Statistics Section. Included in Pages vii - xxi of the Introductory Section is a description of the major services provided by the Regional District and some of the significant achievements in the last year. Pages xxii - xxviii contain management's discussion and analysis of the year's financial results, some of which will be highlighted in this report.

The financial statements have been prepared following the recommendations of the Public Sector Accounting Board (PSAB). PSAB recommends that a consolidated picture of a governmental entity be prepared in order to properly assess the results of all of its activities. The objective of the statements is to fairly present the financial position of the Regional District as a whole. The Regional District accounts for its activities in three funds; the General Revenue (or Operating) Fund, the Capital and Loan (or Capital) Fund, and the Statutory Reserve (or Reserve) Fund. The consolidated statements contained within Pages 1 to 14 include the transactions from the three 'Funds' in a single report. Pages 15 to 24 of the report contain individual fund and departmental financial results.

Auditor Opinion Letter (Page 2 of the annual report)

The Regional District maintains a system of internal accounting controls designed to provide reasonable assurance of the safekeeping of assets and revenues, the propriety of expenditures, and the accuracy of the financial records. The audit firm of Meyers Norris Penny LLP is responsible for reporting to the Board the results of their audit. As in prior years, the auditor's report is unqualified, assuring readers that based on the audit procedures conducted; the financial statements are considered to be free of material errors and prepared in accordance with generally accepted accounting standards.

Consolidated Statement of Financial Position (Page 3 of the annual report)

The Statement of Financial Position or balance sheet shows the value of assets and liabilities as at December 31st. The Regional District had a net financial liability position at December 31, 2005 of \$7,178,675 (2004, \$9,447,458). Three main items contribute to the net liability position – Unfunded Liabilities (2005, \$5,713,205 – 2004, \$4,653,375), Deferred Revenue (2005, \$12,843,641 – 2004, \$10,192,282) and Long-term Debt, net of recoverable municipal debt (2005, \$14,663,509 – 2004, \$16,428,532).

Unfunded Liabilities – (Note 9 to the statements – page 9/10) explains that this amount is a combination of an estimate of our statutory obligations for closing (\$1,892,046) the landfill and then monitoring it for a period of 25 years after the site is decommissioned (\$3,557,241), and an estimate of the unfunded portion of our retirement employee benefit liability (\$263,918). The intent of calculating this estimate is to signal in the statements that at some point future tax or other revenues will be needed to cover those costs. Retirement benefits relate to the payout upon retirement, to a maximum of 60 days, of earned but unused sick leave credits. The Regional District's financial plans for the landfill liability include annual appropriations to reserves to assist in closure costs, while it is expected that annual tax requisitions will cover the monitoring and maintenance activities. Of note is that the estimate for landfill liabilities has noticeably increased from 2004 as a result of a reduction in the discount rate used to calculate a present value for these costs and a decreased life span for the landfill resulting from cessation of the waste export program at the end of 2005.

Deferred Revenues – (Note 10 to the statements – page 10) Deferred revenues are primarily Development Cost Charges (DCCs) and parkland cash-in-lieu contributions from developers. These funds have not been used as yet to fund an eligible capital project, in the case of DCCs, or to purchase parkland. Statement presentation requires that these "reserves" be included as liabilities, since they have been collected from third parties to fulfill future obligations of the Regional District.

The Regional District's overall Equity Position remains in a positive year-end balance. The consolidated surplus from operations (General Revenue Fund) was \$9,547,777 (2004 \$7,521,830). The surplus, however, belongs in some part to each of the many individual services operated by the Regional District. Under Regional District accounting rules surpluses must be brought forward each year into the same function where it was earned in the prior year.

Statement of Financial Activities (Page 4 of the statements)

The Statement of Financial Activities is a form of 'profit and loss' statement summarizing the operating and financing activities that have occurred during the year. The Regional District increased its overall financial equity by \$193,765 in 2005 to \$20,358,107.

Actual expenditures for Environmental services (\$17,995,551) are below budget (\$21,684,781) due in part to the deferral to 2006 of capital projects at both the Northern and Southern Community wastewater treatment plants and at the landfill.

Actual expenditures for Utility services (\$5,096,496), consisting mainly of sewer and water services, are below budget (\$6,738,519) but well above 2004 levels (\$2,420,707) due mostly to the Barclay Crescent sewer infrastructure project which had a budget of \$3.5m and actual expenditures of \$2.3m for the year. The remainder of this project will be completed in 2006.

Actual expenditures for Parks, Recreation and Culture (\$6,935,595) are below budget (\$7,804,243) due in part to the timing of Regional Parks bridge construction projects (Top Bridge).

General Revenue Fund - Schedule of Revenues and Expenditures (Page 16 of the annual report)

The General Revenue Fund is the primary budgeting and operating fund. This schedule presents the results of operations at an organizational level. The detailed operating results of individual functions are contained in the schedules at Pages 25 to 37.

Overall actual revenues were very slightly above budgeted revenues (\$51,017,638 actual vs \$50,604,071 budgeted). While construction activity and the resulting permit fees dropped by 20% from 2004 levels, building permit fees still exceeded budget by \$102,980 for the year. Also, over \$200,000 in unbudgeted funds was received from the Bow Horn Bay Fire department for transfer into their reserve fund accounts. Overall the actual operating expenditures were lower than budgeted expenditures by 14.5% (\$36,440,330 actual vs \$42,642,801 budgeted). Expenditures were significantly lower overall for professional fees and, to a larger extent, capital expenditures. Capital expenditure timing is somewhat unpredictable and as mentioned earlier in this report, while the budget includes the full cost of a project, project completion may extend to a subsequent year.

Schedule of Change in Equity in Tangible Capital Assets (Page 20 in the annual report)

This schedule shows the change in the equity of the tangible capital assets owned by the Regional District, including land, buildings, major improvements and equipment. It is worthwhile to note that this equity increased by \$10,294,632 in 2005 (\$3,121,934 in 2004) as a result of a combination of a reduction in debt (\$2,825,323) and capital lease (\$309,525) obligations used to fund acquisition of such assets in prior years, and a net increase in tangible capital assets acquired (\$7,159,784) in the year.

Schedule of Statutory Reserve Fund Balances (Pages 22 and 23 in the annual report)

This schedule shows the activity that occurred in each of the separate reserve funds established by the Board. Highlights of total activity for the year include:

	<u>2005</u>	<u>2004</u>
Contributions in the year	\$ 1,646,451	\$ 1,523,591
Interest earned	277,218	393,329
Funds applied to capital expenditures	2,886,229	5,745,452

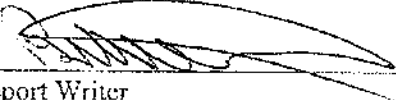
Reserve funds were utilized in 2005 to acquire land for a potential future solid waste disposal site (\$2,645,631), and to purchase vehicles or pay off leased fire trucks for the Errington (\$41,550), Extension (\$106,000) and Bow Horn Bay (\$54,294) Volunteer Fire Departments. Significant reserve fund contributions made in 2005 include \$100,000 for future landfill closure costs, \$295,000 for future community parks and recreation facilities, \$100,000 for computer purchases, \$100,000 for the administration building and \$501,995 for future expansion of the Southern Wastewater Treatment Plant. In addition, the Bow Horn Bay Volunteer Fire Department transferred \$251,234 from their prior accounts to be held by the Regional District as future reserves.

SUMMARY

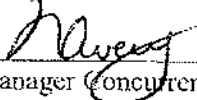
The financial statements have been prepared and audited within the framework of the accounting policies applicable to local government entities. These statements present, in all significant respects, the financial position of the Regional District of Nanaimo as at December 31, 2005.

RECOMMENDATION

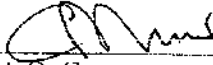
That the report 2005 Annual Financial Report be received.



Report Writer



Manager Concurrence



C.A.O. Concurrence

To the Members of the Board of the Regional District of Nanaimo:

We have audited the consolidated statement of financial position of the Regional District of Nanaimo as at December 31, 2005 and the consolidated statements of financial activities and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Regional District. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Regional District as at December 31, 2005 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information, including schedules presented on pages 15 through 41, is presented for purposes of additional analysis. Such supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

Nanaimo, British Columbia

March 17, 2006

Meyer Harris Penny LLP

Chartered Accountants

**REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2005**

	<u>2005</u>	<u>2004</u>
Financial Assets		
Cash and short-term deposits (Note 2, Pg. 5)	\$ 13,858,409	\$ 14,676,291
Accounts receivable (Note 3)	5,222,580	3,412,190
Investments (Note 4)	19,754,594	16,804,474
Municipal debt receivable (Note 11)	17,932,534	18,575,086
Other assets (Note 5)	3,000	1,000
	<u>56,771,117</u>	<u>53,469,041</u>
Financial Liabilities		
Short-term loans (Note 6)	6,932,667	7,992,967
Accounts payable (Note 7)	3,732,000	2,694,307
Other liabilities (Note 8)	1,904,635	1,843,024
Unfunded liabilities (Note 9)	5,713,205	4,653,375
Deferred revenue (Note 10)	12,843,641	10,192,282
Obligation under capital lease (Note 13)	227,401	536,926
Long-term debt (Notes 11, 12, Pg. 41)	32,596,043	35,003,618
	<u>63,949,792</u>	<u>62,916,499</u>
Net Financial Assets (Liabilities)	<u>(7,178,675)</u>	<u>(9,447,458)</u>
Capital Assets		
Tangible capital assets (Pg. 21)	124,788,874	117,497,169
Assets under capital lease (Note 13)	510,481	642,402
	<u>125,299,355</u>	<u>118,139,571</u>
Net Equity	<u>\$ 118,120,680</u>	<u>\$ 108,692,113</u>
Consolidated Equity Position		
General Revenue Fund (Note 14)	\$ 9,547,777	\$ 7,521,830
Capital Fund (Pg. 19)	327,204	1,521,498
Reserves	10,483,126	11,121,014
	<u>20,358,107</u>	<u>20,164,342</u>
Consolidated Financial Equity (Note 15)	20,358,107	20,164,342
Equity in Tangible Capital Assets (Pg. 20)	103,475,778	93,181,146
	<u>103,475,778</u>	<u>93,181,146</u>
Unfunded liabilities (Note 9)	(5,713,205)	(4,653,375)
	<u>(5,713,205)</u>	<u>(4,653,375)</u>
Net Equity	<u>\$ 118,120,680</u>	<u>\$ 108,692,113</u>

APPROVED:

See notes to consolidated financial statements

- 3 -

Treasurer

**REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2005**

	<u>Budget</u>	<u>2005</u>	<u>2004</u>
Revenues			
Property taxes	\$ 23,760,910	\$ 23,761,273	\$ 22,588,861
Grants in lieu of taxes	95,600	176,748	182,527
Operating grants	6,512,370	5,743,268	3,294,288
Operating revenues	14,589,336	16,013,894	15,104,584
Developer contributions	1,778,000	195,489	19,589
Other	335,285	816,848	1,568,423
Interest on investments	545,554	732,016	702,900
MFA debt surplus refunds	-	80,525	27,269
	<u>47,617,055</u>	<u>47,520,061</u>	<u>43,488,441</u>
Expenditures			
General government services	1,471,321	1,256,671	1,243,630
Planning and development	2,554,142	2,168,190	2,095,304
Environmental services	21,684,781	17,995,551	17,381,742
Utility services	6,738,519	5,096,496	2,420,707
Transportation services	9,828,695	9,702,205	9,282,340
Protective services	2,648,375	2,096,570	3,167,680
Parks, recreation and culture	7,804,243	6,935,595	6,355,761
	<u>52,730,076</u>	<u>45,251,278</u>	<u>41,947,164</u>
Net Revenues (Expenditures)	<u>(5,113,021)</u>	<u>2,268,783</u>	<u>1,541,277</u>
Add:			
Financing activities			
Increase (decrease) in Obligation under capital lease	(100,685)	(309,525)	159,119
Short-term and long-term debt issued	1,592,635	312,725	7,666,476
Debt actuarial adjustments	(670,667)	(795,050)	(552,999)
Debt principal repayments	(1,807,000)	(2,342,998)	(1,651,995)
Increase (Decrease) in financing obligations	<u>(985,717)</u>	<u>(3,134,848)</u>	<u>5,620,601</u>
Unfunded expenditures:			
Employee benefits	-	200,024	63,894
Landfill closure and post closure costs	-	859,806	(1,295,654)
	<u>-</u>	<u>1,059,830</u>	<u>(1,231,760)</u>
Change in Consolidated Financial Equity	(6,098,738)	193,765	5,930,118
Consolidated Financial Equity, beginning (Pg 3)	<u>20,164,342</u>	<u>20,164,342</u>	<u>14,234,224</u>
Consolidated Financial Equity, ending (Note 15, Pg 3) \$	<u>\$ 14,065,604</u>	<u>\$ 20,358,107</u>	<u>\$ 20,164,342</u>

See notes to consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
GENERAL REVENUE FUND
SCHEDULE OF REVENUE AND EXPENDITURES
AS AT DECEMBER 31, 2005**

	Corporate Services (Schedule A)	Development Services (Schedule B)	Community Services (Schedule C)	Environmental Services (Schedule D)	Actual 2005	Budget 2005	Actual 2004
REVENUES							
Tax requisition	\$ 3,893,858	\$ 1,164,869	\$ 9,006,700	\$ 9,685,855	\$ 23,761,273	\$ 23,760,910	\$ 22,588,861
Grants	24,323	-	3,507,267	632,786	4,164,376	4,184,370	3,294,288
Grants in Lieu	41,622	3,922	48,476	82,728	176,748	95,600	186,568
Interest	370,294	-	-	-	370,294	285,000	268,800
Permit fees & other	-	1,169,298	164,334	-	1,333,632	1,129,330	1,525,755
Operating revenues	-	283,602	5,000,398	3,250,433	8,534,433	8,190,316	8,263,124
Disposal fees	-	-	-	7,282,661	7,262,661	6,303,370	6,432,863
Other	4,955,143	-	-	459,078	5,414,221	6,655,175	4,617,975
	<u>9,285,240</u>	<u>2,621,682</u>	<u>17,727,175</u>	<u>21,383,541</u>	<u>51,017,638</u>	<u>50,604,071</u>	<u>47,178,254</u>
EXPENDITURES							
General administration	726,238	422,620	1,943,939	1,244,916	4,337,713	4,513,102	4,086,864
Professional fees	143,271	203,126	186,032	695,256	1,227,685	1,822,470	1,005,769
Community grants	38,627	-	69,078	-	107,705	118,475	123,728
Legislative	240,119	-	-	-	240,119	248,965	204,899
Recreation program costs	-	-	95,385	-	95,385	101,050	106,812
Equipment operating	99,591	9,373	70,031	-	178,045	209,455	140,227
Building operating	179,947	40,547	635,457	234,328	1,090,279	1,331,714	916,594
Vehicle operating	180,237	29,706	2,439,867	1,031,024	3,680,834	3,685,825	3,170,756
Other operating	92,523	153,039	343,412	7,253,234	7,832,208	8,303,138	7,182,199
Wages & benefits	1,492,466	1,506,042	8,557,472	3,857,926	15,413,906	15,747,867	14,970,747
Capital expenditures	190,055	43,822	251,302	1,751,271	2,236,451	6,560,940	2,428,715
	<u>3,372,075</u>	<u>2,408,275</u>	<u>14,592,025</u>	<u>16,067,955</u>	<u>36,440,330</u>	<u>42,642,801</u>	<u>34,338,310</u>
OPERATING SURPLUS	<u>5,913,165</u>	<u>213,407</u>	<u>3,135,150</u>	<u>5,315,586</u>	<u>14,577,308</u>	<u>7,961,270</u>	<u>12,839,944</u>
Debt retirement							
- interest	1,725,650	-	556,859	1,534,888	3,817,397	3,904,375	3,699,222
- principal	1,015,187	-	224,399	1,142,823	2,382,409	2,822,190	2,419,558
- foreign exchange	36,414	-	-	-	36,414	33,175	34,692
Contingency	-	-	-	-	-	-	(800)
Reserve contributions	656,774	69,416	753,090	864,662	2,343,944	1,669,678	1,684,746
Transfers to other govts	2,492,042	-	1,326,110	-	3,818,152	3,819,685	3,515,527
	<u>5,926,067</u>	<u>69,418</u>	<u>2,860,458</u>	<u>3,542,373</u>	<u>12,398,316</u>	<u>12,249,103</u>	<u>11,352,945</u>
CURRENT YEAR SURPLUS (DEFICIT)	<u>(12,902)</u>	<u>143,889</u>	<u>274,692</u>	<u>1,773,213</u>	<u>2,178,992</u>	<u>(4,287,833)</u>	<u>1,486,999</u>
Prior year's surplus applied	828,805	1,587,868	1,295,302	3,870,501	7,583,476	7,583,531	6,096,477
NET OPERATING SURPLUS	<u>\$ 815,903</u>	<u>\$ 1,731,857</u>	<u>\$ 1,570,994</u>	<u>\$ 5,643,714</u>	<u>\$ 9,762,468</u>	<u>\$ 3,295,698</u>	<u>\$ 7,583,476</u>

See notes to consolidated financial statements

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF CHANGE IN EQUITY IN TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2005**

	<u>2005</u>	<u>2004</u>
Changes in Capital Lease Obligations		
Lease obligations incurred to acquire assets	\$ (21,598)	\$ (212,762)
Lease obligations reduced (incurred) by refinancing	30,214	-
Capital lease principal payments	<u>300,909</u>	<u>53,643</u>
	<u>309,525</u>	<u>(159,119)</u>
Changes in Debt		
Decrease (increase) in long-term loans	(312,725)	(169,476)
Decrease (increase) in short-term loans	1,060,300	(7,326,832)
Principal payments for long-term debt	1,282,700	1,481,827
Actuarial adjustments for long-term debt	<u>795,048</u>	<u>552,999</u>
	<u>2,825,323</u>	<u>(5,461,482)</u>
Changes in Tangible Capital Assets		
Tangible capital assets acquired under lease	21,598	212,762
Tangible capital leased assets released	(153,519)	-
Tangible capital assets purchased	7,464,299	8,742,782
Net cost of tangible capital assets written off	<u>(172,594)</u>	<u>(213,009)</u>
	<u>7,159,784</u>	<u>8,742,535</u>
Change in Equity in Tangible Capital Assets	10,294,632	3,121,934
Equity in Tangible Capital Assets, Beginning	<u>93,181,146</u>	<u>90,059,212</u>
Equity in Tangible Capital Assets, Ending (Pg. 18)	\$ <u>103,475,778</u>	\$ <u>93,181,146</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF STATUTORY RESERVE FUND ACTIVITY AND FUND BALANCES
AS AT DECEMBER 31, 2005

	Feasibility	Coombs Fire	Errington Fire	Extension Fire	Nanose Fire	Dashwood Fire	Bow Horn Bay Fire	Landfill Acquisition	Extension Recreation	Parks & Recreation	Admin Bldg & Computer	Regional Growth Management Plan	Bylaw Enforcement	SD68 E911
Due from Revenue Fund (Pg 15)	\$ 50,162	\$ 85,130	\$ 253	\$ 1,908	\$ 393,434	\$ 188,130	\$ 201,261	\$ 1,217,757	\$ 35,974	\$ 298,674	\$ 471,331	\$ 20,245	\$ 28,189	\$ 85,933
MI Arrowsmith Joint venture	50,162	85,130	253	1,908	393,434	188,130	201,261	1,217,757	35,974	298,674	471,331	20,245	28,189	85,933
LIABILITIES AND FUND BALANCE:														
FUND ACTIVITY														
Balance, beginning	30,467	24,968	24,430	105,201	305,744	152,604	-	3,713,318	35,769	-	259,741	-	-	93,012
Add:														
Contribution by developers & others														
Contribution from Revenue Fund	30,407	58,655	16,500		76,000	29,790	251,234	100,000	265,000		200,000	20,040	28,000	
MFA surplus														
Interest earned		1,507	873	2,707	11,690	5,736	4,321	50,070	1,227	3,614	11,590	245	189	2,321
Less:														
Feasibility costs	(10,712)													
Contribution to Capital Fund (Pg.19)			(41,550)	(106,000)	(54,294)			(2,645,631)						
Transfers to Other Agencies								(1,042)						
FUND BALANCE Ending (Note 15)	\$ 50,162	\$ 85,130	\$ 253	\$ 1,908	\$ 393,434	\$ 188,130	\$ 201,261	\$ 1,217,757	\$ 35,974	\$ 298,674	\$ 471,331	\$ 20,245	\$ 28,189	\$ 85,933

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF STATUTORY RESERVE FUND ACTIVITY AND FUND BALANCES

AS AT DECEMBER 31, 2005

	Fairwinds Wastewater Improvement	Southern Wastewater	Surfside Sewer	Pacific Shores Sewer	French Creek		Madrona Water	Fairwinds		Surfside Water	Arbutus Park East		West Bay Est Water	Manoose Bulk Water		French Creek Bulk Water		Actual 2004
					Sewer	Water		Water	Water		Water	Water		Water	Water	Water	Water	
Due from Revenue Fund (Pg 15)	\$ 145,587	\$ 4,837,021	\$ 966	\$ 2,051	\$ 313,436	\$ 49,739	\$ 77,319	\$ 169,410	\$ 6,060	\$ 37,923	\$ 20,947	\$ -	\$ -	\$ 8,739,780	\$ 9,740,722			
Mt Arrowsmith Joint venture																		
	145,587	4,837,021	966	2,051	313,436	49,739	77,319	169,410	6,060	37,923	20,947	461	256	717	46,303			
LIABILITIES AND FUND BALANCE:																		
FUND ACTIVITY																		
Balance, beginning	112,073	4,152,759	966	2,051	391,665	48,046	73,437	163,651	3,947	36,634	20,235	29,771	1,535	9,787,030	13,869,446			
Add:					1,668													
Contribution by developers & others																		
Contribution from Revenue Fund	30,200	501,965							1,960			4,320	2,400	1,646,451	1,523,591			
MFA surplus		23,589					1,284							24,873	10,165			
Interest earned	4,314	152,688			11,204	1,691	2,598	5,759	163	1,289	712			277,218	393,329			
Less:																		
Feasibility costs																		
Contribution to Capital Fund (Pg. 19)		5,990																
Transfers to Other Agencies																		
					(91,191)													
FUND BALANCE Ending (Note 15)	\$ 145,587	\$ 4,837,021	\$ 966	\$ 2,051	\$ 313,436	\$ 49,739	\$ 77,319	\$ 169,410	\$ 6,060	\$ 37,923	\$ 20,947	\$ 461	\$ 256	\$ 8,740,497	\$ 9,787,030			

See notes to consolidated financial statements
-23-



REGIONAL DISTRICT OF NANAIMO	
CHAIR	GM Cms
CAO <i>(CW)</i>	GM ES
DA CCD	MoF
APR 26 2006	
<i>(CW)</i>	

MEMORANDUM

TO: C.Mason
Chief Administrative Officer

DATE: April 25, 2006

FROM: N. Avery
Manager of Financial Services

FILE:

SUBJECT: Annual Report of Directors' and Committee Members' Remuneration and Expenses

PURPOSE

To report on the remuneration and expenses paid on behalf of Board Directors, alternate Directors and committee members in 2005.

BACKGROUND

Section 814.1 of the *Local Government Act* requires that annually a report listing the amount of remuneration and expenses paid to a Board or committee member be prepared and considered by the Board. Copies of the listing must be available to the public from the date of consideration for a period of one year. The attached report has been prepared from the 2005 audited records of the Regional District.

Following Board practice, remuneration rates are reviewed and established by an independent committee, for the three year period between elections. Current remuneration rates were recommended and established in 2001 and were in effect from December 2002 to December 2005. An elected Director's remuneration includes a base amount for attendance at regular Board and Standing Committee meetings, plus per meeting stipends for attending additional select committee, advisory committee, public hearing or information meetings. The District also reimburses members for mileage, ferry fares, business meals, communication costs and attendance at the annual UBCM, AVICC and FCM conventions.

The District's remuneration bylaw provides that one third of all remuneration amounts paid to Board members or their alternates are a tax-exempt allowance for the purpose of carrying out their duties as an elected member. The basic annual remuneration rates for 2005 were as follows:

Member	Base Remuneration	Allowance	Total
Municipal Director	\$7,940		\$7,940
Electoral Area Director	\$7,940	\$2,638	\$10,578
Chairperson	\$7,940	\$11,465	\$19,405
Other Public/Advisory Committee Meetings	\$60 per meeting attended		\$60 per meeting attended

The amount expended for Board meeting attendances and expenses in 2005 was about 1.9% less than in 2004 (2005 - \$221,206; 2004 - \$225,699). The total remuneration and expenses paid for all Directors and/or Committee members was less than \$1,000 higher in 2005 than in 2004. (2005, \$230,481 – 2004, \$229,487).

ALTERNATIVES

There are no alternatives to this provision of the Act.

FINANCIAL IMPLICATIONS


There are no financial implications.


SUMMARY/CONCLUSIONS

The attached remuneration and expense report is submitted in compliance with Section 814.1 of the *Local Government Act*.

RECOMMENDATION

That the 2005 report on remuneration and expenses for Board and committee members be received.

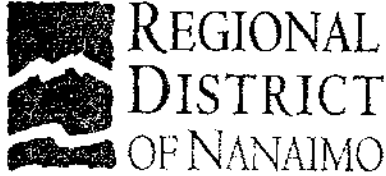

Report Writer


C.A.O. Concurrence

COMMENTS:

**REGIONAL DISTRICT OF NANAIMO
REPORT OF DIRECTORS AND COMMITTEE MEMBERS REMUNERATION & EXPENSES FOR 2005**

Area	2005 Board G (Chairperson)	Name	Taxable Payroll		Remuneration		Out of Pocket Expenses Reimbursed		Total 2005	Total 2004
			2005	2004	Exempt Allowance	Total	2005	2004		
		Stanhope, J.	\$ 15,271.74	\$ 8,360.78	\$ 23,632.50	\$ 20,861.90	\$ 12,299.30	\$ 11,489.26	\$ 35,931.80	\$ 32,351.16
		Kreiberg, H.	\$ 9,427.83	\$ 4,713.92	\$ 14,141.75	\$ 12,456.67	\$ 903.34	\$ 828.15	\$ 15,045.09	\$ 13,284.82
		Lund, G.	\$ 6,623.17	\$ 3,311.53	\$ 9,934.75	\$ 10,673.37	\$ 2,914.43	\$ 1,236.84	\$ 9,934.75	\$ 11,912.21
		Hamilton, E.	\$ 7,969.83	\$ 3,984.92	\$ 11,954.75	\$ 11,713.37	\$ 1,084.14	\$ 2,826.99	\$ 14,869.18	\$ 14,540.36
		Haimo, D.	\$ 6,783.17	\$ 3,391.58	\$ 10,174.75	\$ 10,973.37	\$ 56.75	\$ 2,597.98	\$ 11,239.99	\$ 13,571.05
		Bibby, P.	\$ 132.46	\$ 66.23	\$ 198.69	\$ 14,293.37	\$ 5,940.58	\$ 3,932.41	\$ 255.44	\$ 18,125.76
		Hohne, G.	\$ 6,508.39	\$ 3,254.19	\$ 9,762.58	\$ 12,608.78	\$ 7,565.29	\$ 3,460.10	\$ 15,703.16	\$ 16,068.88
		Riggemann, L.	\$ 8,278.56	\$ 4,139.28	\$ 12,417.84	\$ 14,552.90	\$ 4,908.50	\$ 6,695.01	\$ 17,793.64	\$ 21,247.91
		Bertram, D.	\$ 8,213.50	\$ 4,671.64	\$ 12,885.14	\$ 14,552.90	\$ -	\$ -	\$ 17,939.88	\$ 8,245.26
		Haimo, C.	\$ 5,293.25	\$ 2,646.63	\$ 7,939.88	\$ 8,245.26	\$ -	\$ -	\$ 7,939.88	\$ 8,245.26
		Korpan, G.	\$ 5,293.25	\$ 2,646.63	\$ 7,939.88	\$ 8,245.26	\$ -	\$ -	\$ 7,939.88	\$ 8,245.26
		Nanaimo	\$ 6,106.59	\$ 3,053.29	\$ 9,159.88	\$ 9,306.26	\$ 370.13	\$ 536.74	\$ 9,530.01	\$ 9,842.00
		Nanaimo	\$ 6,853.25	\$ 3,326.63	\$ 9,979.88	\$ 9,575.26	\$ 419.07	\$ 398.81	\$ 10,398.95	\$ 9,974.07
		Nanaimo	\$ 964.35	\$ 482.17	\$ 1,446.52	\$ -	\$ -	\$ -	\$ 1,446.52	\$ -
		Nanaimo	\$ 6,116.33	\$ 3,058.17	\$ 9,174.50	\$ 9,945.26	\$ 946.70	\$ 312.51	\$ 10,121.20	\$ 10,257.77
		Nanaimo	\$ 6,626.59	\$ 3,313.29	\$ 9,939.88	\$ 9,085.26	\$ 698.15	\$ 2,035.42	\$ 10,638.03	\$ 11,120.68
		Nanaimo	\$ 2,443.04	\$ 1,221.52	\$ 3,664.56	\$ 8,245.26	\$ 11.26	\$ -	\$ 3,675.82	\$ 8,245.26
		Nanaimo	\$ 5,209.67	\$ 2,604.83	\$ 7,814.50	\$ 8,665.26	\$ 782.52	\$ 464.04	\$ 8,597.02	\$ 9,129.30
		Parksville	\$ 5,906.59	\$ 2,953.29	\$ 8,859.88	\$ 8,845.26	\$ 1,283.68	\$ 691.59	\$ 10,143.56	\$ 9,536.85
		Qualicum Beach	\$ 119,821.56	\$ 61,200.55	\$ 181,022.11	\$ 188,291.07	\$ 40,183.84	\$ 37,407.55	\$ 221,205.95	\$ 225,698.62
		Board Alternates								
		A	\$ 410.00	\$ 205.00	\$ 615.00	\$ 75.00	\$ 194.32	\$ 24.67	\$ 809.32	\$ 99.67
		B	\$ 50.00	\$ 25.00	\$ 75.00	\$ -	\$ -	\$ -	\$ 75.00	\$ -
		C	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ 18.32	\$ -	\$ 188.32
		D	\$ 350.00	\$ 175.00	\$ 525.00	\$ 300.00	\$ -	\$ -	\$ 525.00	\$ 300.00
		E	\$ 1,113.91	\$ 556.96	\$ 1,670.87	\$ 75.00	\$ 115.14	\$ 13.98	\$ 1,786.01	\$ 88.98
		F	\$ 103.00	\$ 50.00	\$ 150.00	\$ -	\$ 38.70	\$ -	\$ 188.70	\$ -
		G	\$ 50.00	\$ 25.00	\$ 75.00	\$ -	\$ -	\$ -	\$ 75.00	\$ -
		H	\$ 230.00	\$ 115.00	\$ 345.00	\$ 195.00	\$ 175.75	\$ 56.06	\$ 520.75	\$ 251.06
		Lantzville	\$ 300.00	\$ 150.00	\$ 450.00	\$ 75.00	\$ 385.29	\$ 102.80	\$ 835.29	\$ 177.80
		Nanaimo	\$ 350.00	\$ 175.00	\$ 525.00	\$ 525.00	\$ 106.24	\$ 106.24	\$ 525.00	\$ 106.24
		Nanaimo	\$ 1,194.35	\$ 582.17	\$ 1,746.52	\$ 525.00	\$ -	\$ -	\$ 1,746.52	\$ 525.00
		Nanaimo	\$ 710.76	\$ 355.38	\$ 1,066.14	\$ 300.00	\$ -	\$ -	\$ 1,066.14	\$ 300.00
		Parksville	\$ 200.00	\$ 100.00	\$ 300.00	\$ 150.00	\$ 92.01	\$ 43.40	\$ 392.01	\$ 150.00
		Parksville	\$ 50.00	\$ 25.00	\$ 75.00	\$ -	\$ -	\$ -	\$ 75.00	\$ 193.40
		Qualicum Beach	\$ -	\$ -	\$ -	\$ 75.00	\$ -	\$ 32.90	\$ 50.47	\$ 107.90
		Qualicum Beach	\$ 230.00	\$ 115.00	\$ 345.00	\$ -	\$ 154.22	\$ -	\$ 499.22	\$ -
		Qualicum Beach	\$ 50.00	\$ 25.00	\$ 75.00	\$ 300.00	\$ 30.28	\$ 106.24	\$ 105.28	\$ 406.24
		Qualicum Beach	\$ 5,359.02	\$ 2,679.51	\$ 8,038.53	\$ 2,370.00	\$ 1,236.18	\$ 504.61	\$ 9,274.71	\$ 2,874.61
		Other Committees								
		B. of Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158.36
		B. of Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 334.93
		Nan Parks & Rec	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420.00
		TOTAL	\$ 125,180.58	\$ 63,880.06	\$ 189,060.64	\$ 190,661.07	\$ 41,420.02	\$ 38,825.45	\$ 230,480.66	\$ 229,486.52



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	(CW)	GM ES	
DA CCD		MoF	
APR 25 2006			
(CW)			

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: April 25, 2006

FROM: N. Avery
Manager, Financial Services

FILE:

SUBJECT: 2005 Financial Information Report

PURPOSE:

To present for approval, the Regional District's 2005 information filing under the *Financial Information Act*.

BACKGROUND:

In addition to our annual report which includes our audited financial statements, local governments in British Columbia must produce certain additional financial information in booklet form. The *Financial Information Act* requires the following:

- A management report outlining the roles and responsibilities of the Board, the auditors and management staff.
- A consolidated balance sheet, income statement and notes to the audited financial statements.
- A schedule of long term debt.
- A schedule of sinking fund balances for long term debt.
- A schedule of Director's remuneration and expenses.
- A schedule of Employee remuneration and expenses (over \$75,000).
- A schedule of Supplier payments for goods and services (over \$25,000).

The Financial Information Report must be received and approved by the Board and be forwarded to the Ministry of Community, Aboriginal and Women's Services.

The attached booklet contains the statutory information necessary to comply with the Act.

ALTERNATIVES:

There are no alternatives to this requirement.

FINANCIAL IMPLICATIONS:


The booklet is available for purchase at a cost of \$5.00.

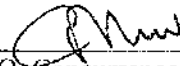
SUMMARY:

Local governments in British Columbia must produce each year, on or before June 30th, a booklet containing certain statutory financial information. The information includes extracts from the audited financial statements, schedules of Board member and employee remuneration, schedules of long term debt and supplier payments for goods and services. The report must be received and approved by the Board. The 2005 report is submitted here for approval.

RECOMMENDATION:

That the 2005 Financial Information Act report be received and approved and be forwarded to the Ministry of Community Services.


Report Writer


C.A.O. Concurrence

COMMENTS:



REGIONAL DISTRICT OF NANAIMO

REPORT UNDER THE
FINANCIAL INFORMATION ACT
FOR THE YEAR ENDED
DECEMBER 31, 2005



REGIONAL DISTRICT OF NANAIMO

The information contained in this booklet represents the Regional District of Nanaimo's filing under the Financial Information Act for the year ended December 31st, 2005 and has been presented to and approved by the Board of the Regional District of Nanaimo at a meeting held May 23rd, 2006.

The financial summary information included in this report is extracted from the audited annual financial statements prepared by the Regional District. The full text of the financial statements may be obtained from the Regional District offices or through its website at www.rdn.bc.ca. A fee is payable for information provided in hard copy.

Signed in accordance with the requirements of the Financial Information Regulation, Schedule I, Section 9(2).

Joe Stanhope
Chairperson

Nancy Avery
Manager Financial Services

REGIONAL DISTRICT OF NANAIMO
 STATEMENT OF FINANCIAL INFORMATION
 For the year ended December 31, 2005

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Management's Responsibility

To the Members of the Board of the Regional District of Nanaimo:

This statement is provided to clarify and outline the roles and responsibilities of the management team, the elected Board of Directors and the independent auditors in relation to the preparation and review of the Regional District of Nanaimo's annual financial results.

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Regional Board of Directors is composed entirely of Directors who are neither management nor employees of the Regional District. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the consolidated financial statements. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management. The Board is also responsible for recommending the appointment of the Regional District's external auditors. The external auditors have full and free access to the Board and management to discuss their audit findings.

Meyers Norris Penny LLP, an independent firm of Chartered Accountants, has been appointed by the Regional Board of Directors to audit the consolidated financial statements and report to them; their report follows.

April 19, 2006

A handwritten signature in cursive script, appearing to read "M. Avey", is written over a horizontal line.

Manager Financial Services

To the Members of the Board of the Regional District of Nanaimo:

We have audited the consolidated statement of financial position of the Regional District of Nanaimo as at December 31, 2005 and the consolidated statements of financial activities and changes in financial position for the year then ended. These financial statements are the responsibility of the management of the Regional District. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Regional District as at December 31, 2005 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information, including schedules presented on pages 15 through 41, is presented for purposes of additional analysis. Such supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

Nanaimo, British Columbia

March 17, 2006

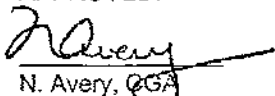
Meyer Morris Penny LLP

Chartered Accountants

REGIONAL DISTRICT OF NANAIMO
 CONSOLIDATED STATEMENT OF FINANCIAL POSITION
 AS AT DECEMBER 31, 2005

	<u>2005</u>	<u>2004</u>
Financial Assets		
Cash and short-term deposits (Note 2, Pg. 5)	\$ 13,858,409	\$ 14,676,291
Accounts receivable (Note 3)	5,222,580	3,412,190
Investments (Note 4)	19,754,594	16,804,474
Municipal debt receivable (Note 11)	17,932,534	18,575,086
Other assets (Note 5)	3,000	1,000
	<u>56,771,117</u>	<u>53,469,041</u>
Financial Liabilities		
Short-term loans (Note 6)	6,932,667	7,992,967
Accounts payable (Note 7)	3,732,000	2,694,307
Other liabilities (Note 8)	1,904,835	1,843,024
Unfunded liabilities (Note 9)	5,713,205	4,653,375
Deferred revenue (Note 10)	12,843,641	10,192,282
Obligation under capital lease (Note 13)	227,401	536,926
Long-term debt (Notes 11, 12, Pg. 41)	32,596,043	35,003,618
	<u>63,949,792</u>	<u>62,916,499</u>
Net Financial Assets (Liabilities)	<u>(7,178,675)</u>	<u>(9,447,458)</u>
Capital Assets		
Tangible capital assets (Pg. 21)	124,788,874	117,497,169
Assets under capital lease (Note 13)	510,481	642,402
	<u>125,299,355</u>	<u>118,139,571</u>
Net Equity	<u>\$ 118,120,680</u>	<u>\$ 108,692,113</u>
Consolidated Equity Position		
General Revenue Fund (Note 14)	\$ 9,547,777	\$ 7,521,830
Capital Fund (Pg. 19)	327,204	1,521,498
Reserves	10,483,126	11,121,014
	<u>20,358,107</u>	<u>20,164,342</u>
Consolidated Financial Equity (Note 15)	<u>20,358,107</u>	<u>20,164,342</u>
Equity in Tangible Capital Assets (Pg. 20)	<u>103,475,778</u>	<u>93,181,146</u>
Unfunded liabilities (Note 9)	<u>(5,713,205)</u>	<u>(4,653,375)</u>
Net Equity	<u>\$ 118,120,680</u>	<u>\$ 108,692,113</u>

APPROVED:



N. Avery, CGA
 Manager, Financial Services

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2005

	<u>Budget</u>	<u>2005</u>	<u>2004</u>
Revenues			
Property taxes	\$ 23,760,910	\$ 23,761,273	\$ 22,588,861
Grants in lieu of taxes	95,600	176,748	182,527
Operating grants	6,512,370	5,743,268	3,294,288
Operating revenues	14,589,336	16,013,894	15,104,584
Developer contributions	1,778,000	195,489	19,589
Other	335,285	816,848	1,568,423
Interest on investments	545,554	732,016	702,900
WFA debt surplus refunds	-	80,525	27,269
	<u>47,617,055</u>	<u>47,520,061</u>	<u>43,488,441</u>
Expenditures			
General government services	1,471,321	1,256,671	1,243,630
Planning and development	2,554,142	2,168,190	2,095,304
Environmental services	21,684,781	17,995,551	17,381,742
Utility services	6,738,519	5,096,496	2,420,707
Transportation services	9,828,695	9,702,205	9,282,340
Protective services	2,648,375	2,096,570	3,167,680
Parks, recreation and culture	7,804,243	6,935,595	6,355,761
	<u>52,730,076</u>	<u>45,251,278</u>	<u>41,947,164</u>
Net Revenues (Expenditures)	<u>(5,113,021)</u>	<u>2,268,783</u>	<u>1,541,277</u>
Financing activities			
Increase (decrease) in Obligation under capital lease	(100,685)	(309,525)	159,119
Short-term and long-term debt issued	1,592,635	312,725	7,666,476
Debt actuarial adjustments	(670,667)	(795,050)	(552,999)
Debt principal repayments	(1,807,000)	(2,342,998)	(1,651,995)
Increase (Decrease) in financing obligations	<u>(985,717)</u>	<u>(3,134,848)</u>	<u>5,620,601</u>
Unfunded expenditures:			
Employee benefits	-	200,024	63,894
Landfill closure and post closure costs	-	859,806	(1,295,654)
	<u>-</u>	<u>1,059,830</u>	<u>(1,231,760)</u>
Change in Consolidated Financial Equity	<u>(6,098,738)</u>	<u>193,765</u>	<u>5,930,118</u>
Consolidated Financial Equity, beginning (Pg 3)	<u>20,164,342</u>	<u>20,164,342</u>	<u>14,234,224</u>
Consolidated Financial Equity, ending (Note 15, Pg 3) \$	<u>\$ 14,065,604</u>	<u>\$ 20,358,107</u>	<u>\$ 20,164,342</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
CONSOLIDATED STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEAR ENDED DECEMBER 31, 2005

	<u>2005</u>	<u>2004</u>
Operating Activities		
Net Revenues (Expenditures)	\$ 2,268,783	\$ 1,541,277
Decrease (increase) in accounts receivable	(1,810,390)	489,840
Decrease (increase) in other assets	(2,000)	47,625
Increase (decrease) in accounts payable	1,037,693	(1,258,096)
Increase (decrease) in deferred revenues	2,651,359	2,706,771
Increase (decrease) in other liabilities	61,811	145,078
Increase (decrease) in unfunded liabilities	<u>1,059,830</u>	<u>(1,231,760)</u>
Net increase (decrease) in cash from operating activities	<u>5,267,066</u>	<u>2,440,735</u>
Investing Activities		
Decrease (increase) in long term investments	<u>(2,950,120)</u>	<u>(3,989,760)</u>
Net increase (decrease) in cash from investing activities	<u>(2,950,120)</u>	<u>(3,989,760)</u>
Financing Activities		
Short and long-term debt issued	312,725	7,666,476
Debt actuarial adjustments	(795,050)	(552,999)
(Decrease) increase of capital lease obligation	(309,525)	159,119
Repayment of short and long-term debt	<u>(2,342,998)</u>	<u>(1,651,995)</u>
Net increase (decrease) in cash from financing activities	<u>(3,134,848)</u>	<u>5,620,601</u>
Net change in cash and cash equivalents	\$ (817,882)	\$ 4,071,576
Cash and short-term deposits, Beginning	<u>14,676,291</u>	<u>10,604,715</u>
Cash and short-term deposits, Ending (Note 2, Page 3)	<u>\$ 13,858,409</u>	<u>\$ 14,676,291</u>

See notes to consolidated financial statements

The Regional District was incorporated in 1967 under the provisions of the British Columbia Municipal Act. Its principal activities are the provision of district wide local government services to the residents of seven electoral areas and four municipalities within its boundaries. These services include general government administration, bylaw enforcement, planning and development services, building inspection, fire protection and emergency disaster planning, public transportation, parks and recreation, water supply and sewerage collection, wastewater disposal, solid waste collection and disposal, and street lighting.

The financial operations of the Regional District are divided into three funds; capital fund, general revenue fund and reserve fund. For accounting purposes each fund is treated as a separate entity.

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Principles of Consolidation

The Regional District follows Canadian generally accepted accounting principles for local governments issued by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants (CICA).

Consolidated financial statements have been prepared in accordance with the recommendations of the Public Sector Accounting Board (PSAB). The consolidated financial statements include the activities related to all funds belonging to the one economic entity of the Regional District with inter-departmental and inter-fund activity eliminated.

(b) Short-term investments

Short-term investments are carried at cost which approximates market value.

(c) Long-term investments

Long-term investments are carried at cost less any amortized premium. It is the intention of the Regional District to hold these instruments to maturity. Any premium has been amortized on a straight-line basis using the earlier of the date of maturity or call date.

(d) Inventories

Inventories of materials and supplies are included as expenditures in the Consolidated Statement of Financial Activities in the period of acquisition.

(e) Tangible capital assets

Tangible capital assets are stated at historical cost and include assets financed from annual operating budgets, short-term and long-term debt and leases. Tangible capital asset purchases are included in the expenditures of the Consolidated Statement of Financial Activities (Page 4). Depreciation is not charged on tangible capital assets in accordance with generally accepted accounting principles for local governments in British Columbia.

(f) Debt servicing cost

Interest is recorded on an accrual basis.

Long-term debt is obtained through the Municipal Finance Authority (MFA) whose policy is to issue debt denominated in Canadian dollars.

(g) Financial Instruments

Financial instruments consist of cash and short-term deposits, accounts receivable, investments, municipal debt receivable, short-term loans, accounts payable, obligations under capital leases, other liabilities, unfunded liabilities and long-term debt. Unless otherwise noted, it is management's opinion that the Regional District is not exposed to significant interest, currency or credit risk arising from these financial instruments.

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(h) Revenue recognition

Revenues are recorded on a deferral basis and are recognized in the period in which they are earned. Restricted receipts such as development cost charges, and cash in lieu of parkland contributions, are recognized as revenues in the year in which the related expenses are incurred. Unrestricted receipts such as property tax revenues, user and permit fees are recognized as revenues when received or receivable.

Government transfers are recognized in accordance with PS 3410 as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

(i) Expenditure recognition

Operating and capital expenditures are recorded on an accrual basis.

Estimates of employee future benefits and landfill closure and post closure costs are recorded as expenditures in the year they are incurred.

(j) Contingent liabilities

Contingent liabilities are recognized in accordance with PS 3300, which requires that it is likely that a future event will confirm that a liability has been incurred by the financial statement date and that the amount can be reasonably estimated.

(k) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring management estimates are the determination of employee retirement benefits, landfill closure and post closure liabilities, likelihood of collection of accounts receivables and provisions for contingencies. Actual results may vary from those estimates and adjustments will be reported in operations as they become known.

2. CASH AND SHORT-TERM DEPOSITS

In 2005, all cash and short-term deposits were held by the General Revenue Fund. Interest income has been allocated to Reserve Accounts, Reserve Funds and Capital Funds based on the relative equity in each Fund.

3. ACCOUNTS RECEIVABLE

	<u>2005</u>	<u>2004</u>
Province of British Columbia	\$ 1,634,975	\$ 467,865
Government of Canada	394,376	387,086
Regional and local governments	457,796	308,680
Accrued investment interest	223,192	219,400
Developer DCC instalments	1,048,754	921,598
Solid Waste commercial accounts	641,262	647,136
Utility services customers	179,344	195,182
Other trade receivables	<u>642,881</u>	<u>265,223</u>
	\$ <u>5,222,580</u>	\$ <u>3,412,190</u>

4. INVESTMENTS

All investments were held by the General Revenue Fund and consist of notes and bonds with varying yields and extendible maturity dates ranging from 2006 to 2014. Interest earned in the period has been allocated to Reserve Accounts, Reserve Funds and Capital Funds based on the relative equity in each Fund.

	<u>2005</u>	<u>2004</u>
Investments at cost less amortized premium	\$ <u>19,754,594</u>	\$ <u>16,804,474</u>

As at December 31, 2005, the following investments were held by the Regional District:

Investment	Amortized Purchase Price	Accrued Interest	Total Book Value	Market Value at December 31, 2005
CIBC 7.4% floater bond	\$ 1,001,847	\$ 31,019	\$ 1,032,866	\$ 1,033,852
TD 6.0% floater bond	2,813,378	72,723	2,886,101	2,905,965
HSBC 5.6% bond	1,960,369	5,036	1,965,405	1,972,415
RB 4.5% extendible note	2,000,000	43,890	2,043,890	2,026,510
CIBC 4.3% extendible note	1,000,000	6,244	1,006,244	986,344
RB 4.0% extendible note	3,000,000	17,096	3,017,096	2,968,766
RB 3.75% extendible note	979,000	3,520	982,520	975,667
TD 3.0% extendible note	2,000,000	30,164	2,030,164	1,989,664
CIBC 3.65% extendible note	2,000,000	1,600	2,001,600	1,963,600
Manulife Bank 3.8% t-bill	<u>3,000,000</u>	<u>11,900</u>	<u>3,011,900</u>	<u>3,011,890</u>
	\$ <u>19,754,594</u>	\$ <u>223,192</u>	\$ <u>19,977,786</u>	\$ <u>19,834,673</u>

5. OTHER ASSETS

	<u>2005</u>	<u>2004</u>
Security deposits for building or development permit applications	\$ <u>3,000</u>	\$ <u>1,000</u>

6. SHORT-TERM LOANS

- (a) Municipal Finance Authority short term fixed rate loan of \$6,601,000 (2004, \$7,496,776) for the Oceanside Multiplex Arena, with interest only payable monthly. In accordance with Board direction, the loan will be converted in 2006 to long-term debt at an interest rate not to exceed 6.3%.
- (b) Demand loan of \$11,667 (2004, \$16,191); original value \$22,600, for a Regional Parks vehicle, payable at \$377 per month plus interest at Royal Bank prime rate. The loan will be fully repaid in 2008.
- (c) Non-interest bearing loan with the Coastal Community Credit Union in the amount of \$320,000 (2004, \$480,000) for the purchase of a Regional and Community park on Gabriola Island. The loan is repayable at \$160,000 per year to 2007. The loan is secured by the land with a carrying value of \$800,000.

7. ACCOUNTS PAYABLE

	<u>2005</u>	<u>2004</u>
Payable to Provincial Government	\$ 288,424	\$ 285,566
Payable to other local governments	546,916	106,171
Trade and other payables	<u>2,896,660</u>	<u>2,302,570</u>
	\$ <u>3,732,000</u>	\$ <u>2,694,307</u>

8. OTHER LIABILITIES

	<u>2005</u>	<u>2004</u>
Wages and benefits payable	\$ 1,404,873	\$ 1,337,435
Permit deposits	<u>499,962</u>	<u>505,589</u>
	<u>\$ 1,904,835</u>	<u>\$ 1,843,024</u>

9. UNFUNDED LIABILITIES

Unfunded liabilities are an estimate of expected future expenditures resulting from current or past transactions or events, the settlement of which is expected to result in the future sacrifice of economic benefits. Special reserves may or may not have been set aside from within the current consolidated financial equity position to meet some portion of these future obligations. These liabilities are related to contractual employment obligations, and landfill operations which are governed by Provincial statute.

- (a) **Employee Retirement Benefits**
 Employees who retire qualify for a payout of up to 60 days of their accumulated unused sick leave bank. The Regional District calculates the value of this liability for employees aged 40 or older based on an analysis of the age and length of service of its workforce. The reported liability reflects the likelihood that employees 55 or older will retire and become eligible for this benefit. Employee retirement benefit payments are being funded by an accounting charge on wages paid in the year. The unfunded portion of the employee benefit liability as at December 31, 2005 is estimated at \$263,918.
- (b) **Landfill Closure and Post Closure Maintenance Costs**
 In accordance with PS 3270 liabilities with respect to permanently closing and monitoring the regional landfill are incurred as landfill capacity is used. Closure Costs include placing a permanent cover over the face of the landfill. Post closure maintenance costs include landfill gas monitoring, leachate collection system operation and general site maintenance which must be managed for a period of 25 years after the landfill is permanently closed.

Landfill Closure costs:

Landfill closure costs are based on the open area of the remaining unused capacity of the landfill site. In 2004 a berm was constructed that resulted in an increase in landfill capacity extending the life of the landfill to 2017.

As of December 31, 2005, a contract to send a portion of the region's waste to mainland BC was terminated and all regional waste will in future be landfilled at the site. As a result the estimated life of the landfill has been adjusted to 2014.

At December 31, 2005, there were approximately 12 hectares of partially filled unclosed area. Closure costs are estimated at \$1,892,046 of which \$1,135,472 has been set aside in reserves. The balance of landfill closure costs are expected to be funded by a combination of future reserve account contributions and borrowing.

9. UNFUNDED LIABILITIES (CONTINUED)

Post Closure Maintenance costs:

The Regional District has a statutory obligation to manage the environmental state of the landfill site for 25 years after the site is closed. Post closure costs are estimated using a number of factors including the percentage of landfill capacity already filled, the probable closure date, the regulated monitoring period, the estimated annual management costs and a present value discount rate which is the difference between the long-term MFA borrowing rate and the current Consumer Price Index. The estimate for post closure cost has increased for two reasons; a reduced useful life of the landfill, caused by increased fill rates and changes in the discount rate. Post closure costs are estimated to be \$3,557,241 based on 78% of the total landfill capacity being filled at this date, a nine year lifespan and a discount rate of 2.75%. This compares to the 2004 estimate of \$2,891,599, which was based on 77% of the landfill capacity being filled, a 12 year lifespan and a 3.25% discount rate. Post closure costs are expected to be funded by annual budget appropriations in the years in which they are incurred.

	<u>2005</u>	<u>2004</u>
Employee Retirement Benefits	\$ 263,918	\$ 63,894
Landfill Closure Costs	1,892,046	1,697,882
Post Closure Maintenance Costs	<u>3,557,241</u>	<u>2,891,599</u>
Unfunded Liability	\$ <u>5,713,205</u>	\$ <u>4,653,375</u>
Reserves On Hand	\$ <u>1,135,472</u>	\$ <u>901,305</u>

10. DEFERRED REVENUE

	<u>2005</u>	<u>2004</u>
General Revenue Fund	\$ 484,764	\$ 84,178
Parkland Cash-in-Lieu Contributions	1,013,532	1,104,442
Development Cost Charges	<u>11,345,345</u>	<u>9,003,662</u>
	\$ <u>12,843,641</u>	\$ <u>10,192,282</u>

General Revenue Fund – consist of payment in advance for recreation programs and facility rental deposits and unredeemed recreation program awards

Parkland Cash-in-Lieu Contributions - are amounts collected from developers under the authority of Section 941 of the *Local Government Act*, where the Board has determined that cash rather than land for parkland purposes may be accepted as a condition of subdivision. These funds are held for the purpose of purchasing parkland.

Development Cost Charges - are amounts collected and due for developments under the authority of Section 933 of the *Local Government Act*, which are deemed to add new capital burdens to the infrastructure of the Regional District. Development Cost Charge bylaws have been enacted for the purposes of future expansion of wastewater treatment facilities and a bulk water system.

11. DEBT CHARGES RECOVERABLE - MEMBER MUNICIPALITIES

Pursuant to the *Local Government Act*, the Regional District acts as the agency through which its member municipalities borrow funds from the Municipal Finance Authority. The annual cost of servicing this municipal debt is recovered entirely from the borrowing municipality. However, the Regional District is joint and severally liable for municipal debt in the event of default.

	<u>2005</u>	<u>2004</u>
City of Parksville	\$ 4,463,613	\$ 4,830,240
City of Nanaimo	<u>13,468,921</u>	<u>13,744,846</u>
	<u>\$ 17,932,534</u>	<u>\$ 18,575,086</u>

12. LONG-TERM DEBT

Debt is recorded and payable in Canadian dollars. It is the current policy of the Municipal Finance Authority to secure debt repayable only in Canadian dollars.

Details of long-term debt, including debt issue numbers, maturity dates, interest rates and outstanding amounts, are summarized in the Schedule of Long-Term Debt on pages 39 to 41.

Payments of principal on issued debt of the Regional District, not including direct municipal member debt, for the next five years are:

<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>TOTAL</u>
\$ 1,063,250	\$ 1,063,329	\$ 1,063,411	\$ 1,063,494	\$ 1,048,459	<u>\$ 5,301,943</u>

13. OPERATING AND CAPITAL LEASES

The Regional District has entered into five year operating leases for certain vehicles and equipment which expire on various dates. In 2005 the operating lease payments totalled \$181,410 (2004, \$213,695).

The Regional District financed assets under capital leases in the amount of \$510,481 (2004, \$642,402), including a fire truck for the Extension Fire service, a Zamboni ice cleaner and a truck for the Oceanside Place Multiplex arena, a Recreation services vehicle and several photocopiers. The 2005 capital lease principal payments, including the early repayment of a lease for an Errington Fire service fire truck, totalled \$331,123 (2004, \$53,643). The outstanding obligation balance for leased capital assets as at December 31, 2005 was \$227,401 (2004, \$536,926).

All capital leases are held by the MFA Leasing Corporation. While payments are fixed for the term of the lease, interest rates are variable daily based upon the Canadian prime rate minus 1.0%. A final interest adjustment is made at the time of the final payment. In 2005, interest expenditures related to lease liabilities were \$22,908 (2004, \$27,560)

Lease payment commitments for the next five years are:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>TOTAL</u>
Operating leases	\$ 164,836	\$ 156,105	\$ 19,838	\$	\$	<u>\$ 340,829</u>
Capital Leases	\$ 65,448	\$ 60,044	\$ 90,667	\$ 25,600	\$ 1,586	<u>\$ 243,345</u>
			Less: Imputed Interest			<u>(15,944)</u>
			Net Obligation under Capital Lease (Pg. 3)			<u>\$ 227,401</u>

14. CONSOLIDATION ADJUSTMENTS

The figures reported in the consolidated financial statements differ from the supporting fund schedules due to differences in grouping and presentation as well as the elimination of inter-fund transactions. The General Revenue Fund Statement of Financial Position values have been amended by the following consolidation adjustments to conform to PSAB requirements:

	<u>2005</u>	<u>2004</u>
General Revenue Fund surplus (Pg. 15,16)	\$ 9,762,468	\$ 7,583,476
Less:		
Prepaid Expenses (Pg. 15)	(183,676)	(36,262)
Inventories (Pg. 15)	<u>(31,015)</u>	<u>(25,384)</u>
General Revenue Fund surplus adjusted for statement presentation	\$ <u>9,547,777</u>	\$ <u>7,521,830</u>

15. FINANCIAL EQUITY

Unappropriated financial equity

General Revenue Fund – represents the accumulated net operating surplus of the Regional District which has not otherwise been allocated by the Board as reserves for special purposes.

Capital Fund – represents amounts which have been expended by or returned to the General Revenue or a Reserve Fund for the acquisition of capital assets and includes refunds of debenture debt sinking fund surpluses. Credit balances represent funds borrowed or earned in excess of expenditures to date. Debit balances represent funds expended prior to receiving debenture borrowing proceeds or other source of cash.

	<u>2005</u>	<u>2004</u>
General Revenue Fund (Note 14)	\$ 9,547,777	\$ 7,521,830
Capital Fund	<u>327,204</u>	<u>1,521,498</u>
Unappropriated financial equity	\$ <u>9,874,981</u>	\$ <u>9,043,328</u>

Appropriated financial equity

Appropriated financial equity represents that portion of the accumulated net operating surplus of the Regional District that has been set aside to fund future expenditures. It includes both statutory reserves created by bylaw under the authority of the *Local Government Act* and reserve accounts, which may be used by the Board without legislative restrictions.

	<u>2005</u>	<u>2004</u>
General Revenue Fund Reserve Accounts		
Landfill expansion	\$ 213,867	\$ 206,597
Landfill closure	1,135,472	901,305
Property insurance deductible-fire departments	22,523	21,846
Liability insurance deductible	115,225	111,308
French Creek Water (Qualicum Beach Incorporation)	61,489	-
Regional parks and trails donations	11,113	10,773
Vehicle fleet replacement	<u>182,940</u>	<u>82,153</u>
	1,742,629	1,333,982
Statutory Reserve Funds	\$ <u>8,740,497</u>	\$ <u>9,787,032</u>
Appropriated financial equity	\$ <u>10,483,126</u>	\$ <u>11,121,014</u>
Total Financial Equity	\$ <u>20,358,107</u>	\$ <u>20,164,342</u>

16. MUNICIPAL FINANCE AUTHORITY RESERVE DEPOSITS

The Regional District secures its long term borrowing through the Municipal Finance Authority. As a condition of these borrowings a portion of the debenture proceeds are retained by the Authority as a debt reserve fund. As at December 31, 2005 the Regional District had debt reserve funds of \$3,833,232 (2004, \$3,927,599).

17. THE NORTH ISLAND 9-1-1 CORPORATION

A 9-1-1 emergency dispatch service is provided by the North Island 9-1-1 Corporation, which is owned by the Regional Districts of Comox-Strathcona, Mount Waddington, Alberni Clayoquot, Nanaimo and Powell River. The shares in the corporation are owned as follows:

Alberni Clayoquot	3 shares
Comox Strathcona	10 shares
Mount Waddington	1 share
Nanaimo	5 shares
Powell River	2 shares

The Regional District's investment in shares of the North Island 911 Corporation is recorded at cost.

18. PENSION LIABILITY

The Regional District of Nanaimo and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The Plan has about 130,000 active members and approximately 48,000 retired members. Active members include approximately 30,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and the adequacy of plan funding. The most recent valuation as at December 31, 2003 indicated an unfunded liability of \$789 million for basic pension benefits. The next valuation will be as at December 31, 2006 with results available in 2007. The actuary does not attribute portions of the unfunded liability to individual employers. The Regional District of Nanaimo paid \$796,822 (2004, \$746,226) for employer contributions to the plan in fiscal 2005.

19. CONTINGENT LIABILITIES

Contingent liabilities are recognized by the Regional District in accordance with PS 3300.15. As at December 31, 2005 there were outstanding claims against the Regional District which could result in future insurance deductible payments up to a maximum of \$146,870. The claims have been referred to legal counsel and/or to the Regional District's liability insurers and the outcomes are undeterminable.

20. 2004 PRIOR PERIOD ADJUSTMENT

Member municipality debt payments of principal, interest and foreign exchange in the amount of \$2,392,678 has been removed from both revenues and expenditures in the the Consolidated Statement of Financial Activities for 2004. In addition, in the Consolidated Statement of Financial Position, municipal debt receivable in the amount of \$18,575,086 for 2004 has been reported as a financial asset and is no longer shown as a reduction of the long-term debt liability. There is no net change in financial equity as a result of this change.

21. COMPARATIVE FIGURES

Certain comparative figures for the year ended December 31, 2004 have been reclassified to conform to the presentation adopted in the current year.

22. ENVIRONMENTAL REGULATIONS

The Regional District is subject to environmental regulations which apply to a number of its operations. These regulations may require future expenditures to meet applicable standards and subject the Regional District to possible penalties for violations. Amounts required to meet these obligations will be charged to operations when incurred and/or when they can be reasonably estimated.

23. EXPENDITURES BY OBJECT

	<u>Budget</u>	<u>2005</u>	<u>2004</u>
Operating goods and services purchases	\$ 28,456,391	\$ 20,177,277	\$ 17,830,888
Wages and benefits	15,747,867	15,413,906	14,970,747
Debt interest and foreign exchange	1,534,713	1,308,559	1,634,507
Capital expenditures	6,991,105	7,291,706	8,742,782
Unfunded expenditures (Note 9)	-	1,059,830	(1,231,760)
Total consolidated expenditures	<u>52,730,076</u>	<u>45,251,278</u>	<u>41,947,164</u>
Debt principal repayments	<u>2,205,359</u>	<u>3,138,048</u>	<u>2,204,994</u>
Total Expenditures by Object	<u>\$ 52,382,535</u>	<u>\$ 48,389,326</u>	<u>\$ 44,152,158</u>

(a) Debt principal payments include principal repayments and actuarial adjustments.

(b) 2004 amounts have been restated to remove municipal debt interest as described in Note 20.

**REGIONAL DISTRICT OF NANAIMO
GENERAL REVENUE FUND
SCHEDULE OF REVENUE AND EXPENDITURES
AS AT DECEMBER 31, 2005**

	Corporate Services (Schedule A)	Development Services (Schedule B)	Community Services (Schedule C)	Environmental Services (Schedule D)	Actual 2005	Budget 2006	Actual 2004
REVENUES							
Tax requisition	\$ 3,893,858	\$ 1,164,860	\$ 9,006,700	\$ 9,695,855	\$ 23,761,273	\$ 23,760,910	\$ 22,588,881
Grants	24,323	-	3,507,267	632,786	4,164,376	4,184,370	3,294,238
Grants in Lieu	41,522	3,522	48,476	82,728	176,748	95,600	186,588
Interest	370,294	-	-	-	370,294	285,000	268,800
Permit fees & other	-	1,169,298	164,334	-	1,333,632	1,129,330	1,525,755
Operating revenues	-	283,602	5,000,398	3,250,433	8,534,433	8,190,316	8,253,124
Disposal fees	-	-	-	7,262,881	7,262,661	6,303,370	6,432,863
Other	4,955,143	-	-	459,078	5,414,221	6,655,175	4,617,975
	<u>9,285,240</u>	<u>2,621,682</u>	<u>17,727,175</u>	<u>21,383,541</u>	<u>51,017,638</u>	<u>50,604,071</u>	<u>47,178,254</u>
EXPENDITURES							
General administration	726,238	422,620	1,943,939	1,244,916	4,337,713	4,513,102	4,086,864
Professional fees	143,271	203,125	186,032	695,256	1,227,685	1,822,470	1,006,769
Community grants	38,627	-	69,078	-	107,705	118,475	123,728
Legislative	240,119	-	-	-	240,119	248,965	204,899
Recreation program costs	-	-	95,385	-	95,385	101,050	106,812
Equipment operating	98,591	9,373	70,081	-	178,045	209,455	140,227
Building operating	179,947	40,547	635,457	234,328	1,090,279	1,331,714	916,594
Vehicle operating	180,237	29,706	2,439,867	1,031,024	3,680,834	3,685,625	3,170,756
Other operating	82,523	153,039	343,412	7,253,234	7,832,208	8,303,138	7,182,199
Wages & benefits	1,432,466	1,506,042	8,557,472	3,857,926	15,413,906	15,747,867	14,970,747
Capital expenditures	190,056	43,822	251,302	1,751,271	2,236,451	6,560,940	2,428,715
	<u>3,372,075</u>	<u>2,408,275</u>	<u>14,592,025</u>	<u>16,067,955</u>	<u>36,440,330</u>	<u>42,642,801</u>	<u>34,338,310</u>
OPERATING SURPLUS							
	<u>5,913,165</u>	<u>213,407</u>	<u>3,135,150</u>	<u>5,315,586</u>	<u>14,577,308</u>	<u>7,961,270</u>	<u>12,839,944</u>
Debt retirement							
- interest	1,725,650	-	556,859	1,534,888	3,817,397	3,904,375	3,699,222
- principal	1,015,187	-	224,399	1,142,823	2,382,409	2,822,190	2,419,558
- foreign exchange	36,414	-	-	-	36,414	33,175	34,692
Contingency	-	-	-	-	-	-	(600)
Reserve contributions	656,774	69,418	753,090	864,662	2,343,944	1,669,678	1,684,746
Transfers to other govts	2,492,042	-	1,326,110	-	3,818,152	3,819,685	3,515,527
	<u>5,926,067</u>	<u>69,418</u>	<u>2,860,458</u>	<u>3,542,373</u>	<u>12,398,316</u>	<u>12,249,103</u>	<u>11,352,945</u>
CURRENT YEAR SURPLUS (DEFICIT)							
	<u>(12,902)</u>	<u>143,989</u>	<u>274,692</u>	<u>1,773,213</u>	<u>2,178,992</u>	<u>(4,287,833)</u>	<u>1,486,999</u>
Prior year's surplus applied	828,805	1,587,868	1,296,302	3,870,501	7,583,476	7,583,531	6,096,477
NET OPERATING SURPLUS	<u>\$ 815,903</u>	<u>\$ 1,731,857</u>	<u>\$ 1,570,994</u>	<u>\$ 5,643,714</u>	<u>\$ 9,762,468</u>	<u>\$ 3,295,698</u>	<u>\$ 7,583,476</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
LONG-TERM DEBT SUMMARY BY FUNCTION
DECEMBER 31, 2005

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
REGIONAL DISTRICT					
RAVENSONG AQUATIC CENTER	\$ 3,302,064	\$ 3,125,155	\$ 2,939,400	\$ 2,744,358	\$ 2,539,563
COMMUNITY PARKS	-	100,000	176,976	251,381	323,087
SOLID WASTE MANAGEMENT	1,711,050	1,555,875	1,392,941	1,221,860	1,042,225
WASTEWATER TREATMENT					
- Southern Community (Nanaimo)	2,720,520	2,191,234	1,619,553	1,073,116	564,741
- Northern Community (French Creek)	9,691,869	8,861,403	7,989,414	7,097,899	6,161,807
FIRE PROTECTION	17,072	-	-	-	232,725
WATER SYSTEMS	4,328,604	4,111,584	4,175,598	4,039,918	3,799,361
SEWER COLLECTORS	<u>3,821</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REGIONAL DISTRICT	21,775,000	19,945,251	18,293,882	16,428,532	14,663,509
MEMBER MUNICIPALITIES	<u>18,819,974</u>	<u>18,129,798</u>	<u>15,925,823</u>	<u>18,575,086</u>	<u>17,932,534</u>
TOTAL LONG TERM DEBT (Pg. 3)	<u>\$ 40,594,974</u>	<u>\$ 38,075,049</u>	<u>\$ 34,219,705</u>	<u>\$ 35,003,618</u>	<u>\$ 32,596,043</u>

See notes to consolidated financial statements

FIR, Schedule 1, Section 4 (1)(a), 4 (2)

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2005

FUNCTION	ISSUER	FUNDS	BYLAW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2005 DEBT O/S	2014 DEBT O/S
RAVENSONG AQUATIC CENTER								
	MFA 61	CDN	900	Dec 01, 2005	7.900	\$ 101,265	\$ -	\$ 12,502
	MFA 61	CDN	900A	Dec 01, 2015	5.970	4,096,635	2,539,563	2,731,856
TOTAL RAVENSONG AQUATIC CENTER						4,200,000	2,539,563	2,744,358
COMMUNITY PARKS ELECTORAL AREA B								
	MFA 78	CDN	1265	Dec 03, 2022	5.250	100,000	90,466	93,800
	MFA 79	CDN	1303	Jun 03, 2023	5.250	80,000	75,040	77,581
	MFA 81	CDN	1304	Apr 22, 2024	4.900	80,000	77,581	80,000
	MFA 93	CDN	1305	Apr 06, 2025	5.100	80,000	80,000	-
TOTAL COMMUNITY PARKS						340,000	323,087	251,381
FIRE PROTECTION SERVICES COOMES HILLIERS FIRE								
	MFA 92	CDN	1395	Apr 06, 2015	4.560	232,725	232,725	-
TOTAL COMMUNITY PARKS						232,725	232,725	-
SOLID WASTE MANAGEMENT								
	MFA 49	CDN	819	Oct 24, 2010	6.500	3,000,000	1,042,225	1,221,860
TOTAL SOLID WASTE MANAGEMENT						3,000,000	1,042,225	1,221,860
WASTEWATER								
	MFA41	CDN	729	Jun 30, 2007	6.900	800,000	119,363	174,816
	MFA45	CDN	755	Oct 27, 2008	5.500	500,000	-	142,268
	MFA48	CDN	811	May 15, 2010	6.500	1,282,000	445,378	522,141
						2,582,000	564,741	839,225
	CMHC952STP8	CDN	217	Jun 01, 2005	7.875	2,266,640	-	186,993
	CMHC952STP9	CDN	274	Nov 01, 2005	8.300	560,907	-	48,988
						2,830,247	-	233,881
TOTAL SOUTHERN COMMUNITY WASTEWATER						6,412,247	564,741	1,073,116
NORTHERN COMMUNITY WASTEWATER								
	MFA81	CDN	992	Dec 01, 2010	5.880	10,615,000	4,427,641	5,190,776
	MFA89	CDN	1101	Sep 24, 2013	5.500	2,765,000	1,734,166	1,967,123
TOTAL NORTHERN COMMUNITY WASTEWATER						\$ 13,400,000	\$ 6,161,807	\$ 7,097,899

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2005

FUNCTION	ISSUER	FUNDS	BYLAW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2005 DEBT O/S	2004 DEBT O/S
WATER - MADRONA								
	MFA41	CDN	730	Jun 30, 2007	6.900	\$ 370,000	\$ 55,205	\$ 80,852
						<u>370,000</u>	<u>55,205</u>	<u>80,852</u>
WATER - NANOOSE								
	MFA47	CDN	755	Nov 09, 2009	5.630	500,000	142,268	173,704
	MFA48	CDN	812	May 15, 2010	6.500	325,000	112,908	132,353
	MFA49	CDN	824	Oct 24, 2010	5.490	140,000	48,637	57,020
						<u>965,000</u>	<u>303,813</u>	<u>363,092</u>
WATER - SAN PAREIL								
	MFA74	CCN	1221	Jun 01, 2016	5.900	193,979	155,233	155,640
	MFA81	CDN	1367	Apr 22, 2019	4.900		85,330	89,476
						<u>193,979</u>	<u>240,563</u>	<u>255,116</u>
WATER - DRIFTWOOD								
	MFA80	CDN	1301	Oct 03, 2023	4.900	100,614	94,376	97,571
						<u>100,614</u>	<u>94,376</u>	<u>97,571</u>
BULK WATER - FRENCH CREEK								
	MFA69	CDN	1127	Sep 24, 2018	5.500	503,855	379,637	400,049
						<u>503,855</u>	<u>379,637</u>	<u>400,049</u>
BULK WATER - NANOOSE								
	MFA69	CDN	1127	Sep 24, 2018	5.500	864,095	651,324	685,344
	MFA74	CDN	1225	Jun 01, 2021	5.900	2,195,223	1,909,078	1,985,931
	MFA80	CDN	1239	Oct 03, 2023	4.900	176,295	165,365	170,963
						<u>3,235,613</u>	<u>2,725,767</u>	<u>2,842,238</u>
TOTAL WATER UTILITIES						<u>5,368,851</u>	<u>3,799,361</u>	<u>4,039,918</u>
TOTAL LONG TERM DEBT - REGIONAL DISTRICT						<u>\$21,963,833</u>	<u>\$14,663,509</u>	<u>\$16,428,552</u>

See notes to consolidated financial statements

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF LONG-TERM DEBT
DECEMBER 31, 2005

FUNCTION	ISSUER	FUNDS	RY/ AW NUMBER	MATURITY DATE	INTEREST RATE	ORIGINAL VALUE	2005 DEBT O/S	2001 DEBT O/S
CITY OF PARKSVILLE								
	MFA28	US	505	Dec 01, 2005	7.750	\$ 1,278,864	\$ -	\$ 86,358
	MFA32	CDN	508	Oct 27, 2007	5.550	467,000	61,611	90,234
	MFA33	CDN	614	Jun 15, 2008	12.375	497,000	155,171	195,945
	MFA68	CDN	1109	Mar 24, 2018	5.500	1,200,000	994,518	953,151
	MFA69	CDN	1129	Sep 24, 2018	5.500	1,970,000	1,484,816	1,554,756
	MFA74	CDN	1227	Jun 01, 2021	5.900	290,000	252,199	262,351
	MFA75	CDN	1238	Dec 01, 2021	5.680	1,050,000	913,133	949,893
	MFA78	CDN	1283	Dec 03, 2022	5.250	755,000	692,065	717,572
	MFA93	CDN	1420	Apr 05, 2025	5.100	800,000	800,000	-
TOTAL CITY OF PARKSVILLE						8,317,854	5,253,613	4,830,240
CITY OF NANAIMO								
	MFA53	CDN	548	May 13, 2012	6.010	1,438,475	667,904	746,029
	MFA53	CDN	GNWD46	May 13, 2012	6.010	2,593,125	2,321,568	2,593,125
	MFA54	CDN	871	Jan 12, 2008	6.250	1,000,455	262,491	341,757
	MFA56	CDN	907	Nov 19, 2008	5.500	1,292,747	339,171	441,635
	MFA59	CDN	945	Nov 13, 2009	5.000	1,150,320	392,978	479,812
	MFA61	CDN	960	Dec 01, 2010	7.750	354,209	147,745	173,209
	MFA61	CDN	960	Dec 01, 2010	7.750	60,265	25,137	29,470
	MFA61	CDN	GNWD 50	Dec 01, 2015	7.750	1,166,086	1,015,903	1,092,826
	MFA64	CDN	1044	Sep 25, 2011	7.250	304,195	148,708	169,530
	MFA72	CDN	1197	Jun 01, 2020	6.450	4,500,000	3,748,908	3,913,428
	MFA73	CDN	1219	Dec 01, 2020	6.360	4,100,000	3,414,852	3,565,558
	MFA73	CDN	1220	Dec 01, 2015	5.350	247,947	184,456	193,423
TOTAL CITY OF NANAIMO						13,297,765	12,668,921	13,744,846
TOTAL LONG TERM DEBT - MEMBER MUNICIPALITIES						\$ 28,525,829	\$ 17,932,534	\$ 18,575,086
TOTAL LONG TERM DEBT						\$ 56,479,402	\$ 32,596,043	\$ 35,003,810

Note:

1. The City of Nanaimo assumed the outstanding debt of the Greater Nanaimo Water District in 2004

2. The Municipal Finance Authority has issued a 'Stop Payment' notice for issue # 41 effective April 25, 2004, as there is sufficient surplus on hand to meet the future payment requirements for this issue. Municipalities and regional districts are required to continue to recognize this debt until the issue has been canceled

See notes to consolidated financial statements

Regional District of Nanaimo
 Schedule of Sinking Fund Balances
 As At December 31, 2005

Issue Number	RD S/I Bylaw	Maturity	Principal Requested	Sinking Fund Balance
<u>REGIONAL DISTRICT DIRECT DEBT</u>				
31	568	complete	50,000	54,319
32	599	complete	30,000	31,704
32	500	complete	60,000	63,408
32	601	complete	140,000	147,953
33	615	complete	250,000	250,000
34	623	complete	56,890	56,890
34	632	complete	200,000	200,000
34	633	complete	300,000	300,000
35	643	complete	14,000	14,000
35	655	complete	98,000	98,000
41	729	Jun 20, 2007	800,000	816,391
41	730	Jun 20, 2007	370,000	377,581
45	755	Oct 27, 2008	500,000	500,000
47	786	Nov 09, 2009	500,000	442,646
48	811	May 15, 2010	1,282,000	1,071,952
48	812	May 15, 2010	325,000	271,751
49	819	Oct 24, 2010	3,000,000	2,265,874
49	824	Oct 24, 2010	140,000	105,741
61	981	Dec 01, 2005	4,200,000	1,575,484
61	982	Dec 01, 2005	10,615,000	6,212,787
69	1101	Sep 24, 2018	2,785,000	1,089,667
69	1127	Sep 24, 2018	503,655	127,262
69	1128	Sep 24, 2018	864,095	218,337
74	1221	Jun 01, 2021	193,979	39,876
74	1226	Jun 01, 2021	2,195,223	294,492
78	1299	Dec 03, 2022	100,000	9,571
79	1303	Jun 03, 2023	80,000	5,103
80	1239	Oct 03, 2023	176,295	11,063
80	1301	Oct 03, 2023	100,614	6,314
81	1367	Apr 22, 2019	89,476	4,290
81	1304	Apr 22, 2024	80,000	2,503
92	1396	Apr 06, 2015	232,725	-
93	1305	Apr 06, 2025	80,000	-
			<u>\$ 30,411,952</u>	<u>\$ 16,664,959</u>

Regional District of Nanaimo
Schedule of Sinking Fund Balances
As At December 31, 2005

Issue Number	RD S/I Bylaw	Maturity	Principal Requested	Sinking Fund Balance
<u>MUNICIPAL DEBT</u>				
CITY OF NANAIMO				
35	654	complete	1,740,000	1,740,000
53	848	May 13, 2012	1,438,475	940,829
54	871	Jan 12, 2008	1,000,486	720,681
56	907	Nov 19, 2008	1,292,747	1,186,871
59	945	Nov 10, 2009	1,150,320	845,418
61	980	Dec 01, 2010	414,473	242,584
64	1044	Sep 25, 2011	304,105	162,751
66	1093	complete	360,000	361,126
72	1197	Jun 01, 2020	4,500,000	774,073
73	1219	Dec 01, 2020	4,100,000	688,003
73	1220	Dec 01, 2015	247,948	63,757
33	GNWD38	complete	8,650,000	8,650,000
53	GNWD46	May 13, 2012	5,000,000	3,270,230
61	GNWD50	Dec 01, 2015	1,639,580	630,242
			<u>\$ 31,838,134</u>	<u>\$ 20,276,565</u>
CITY OF PARKSVILLE				
32	596	complete	986,246	1,042,269
32	598	Oct 27, 2007	467,000	449,583
33	607	complete	265,000	265,000
33	614	Jun 15, 2008	497,000	481,004
68	1109	Mar 24, 2018	1,200,000	310,796
69	1129	Sep 24, 2018	1,970,000	497,773
74	1227	Jun 01, 2021	290,000	38,904
75	1238	Dec 01, 2021	1,050,000	137,437
78	1283	Dec 03, 2022	765,000	73,215
93	1420	Apr 06, 2025	800,000	-
			<u>\$ 8,290,246</u>	<u>\$ 3,295,981</u>
TOWN OF QUALICUM BEACH				
31	568	complete	582,000	632,278
			<u>\$ 582,000</u>	<u>\$ 632,278</u>

REGIONAL DISTRICT OF NANAIMO
REPORT OF DIRECTORS AND COMMITTEE MEMBERS REMUNERATION & EXPENSES FOR 2005

Area 2005 Board	Name	Remuneration				Out of Pocket		Total 2005	Total 2004	
		Taxable Payroll	Exempt Allowance	Total 2005	Total 2004	Expenses Reimbursed				
						2005	2004			
G (Chairperson)	Stanhope, J.	\$ 15,271.74	\$ 8,360.76	\$ 23,632.50	\$ 20,861.90	\$ 12,299.30	\$ 11,489.26	\$ 35,931.80	\$ 32,351.16	
	Kreberg, H.	\$ 9,427.83	\$ 4,713.92	\$ 14,141.75	\$ 12,456.67	\$ 903.34	\$ 828.15	\$ 15,045.09	\$ 13,284.82	
	Lund, G.	\$ 6,623.17	\$ 3,311.58	\$ 9,934.75	\$ 10,673.37	\$ -	\$ 1,238.84	\$ -	\$ 9,934.75	\$ 11,912.21
	Hamilton, E.	\$ 7,969.83	\$ 3,984.92	\$ 11,954.75	\$ 11,713.37	\$ 2,914.43	\$ 2,826.99	\$ 14,869.18	\$ 14,540.36	
	Haime, D.	\$ 6,783.17	\$ 3,391.58	\$ 10,174.75	\$ 10,973.37	\$ 1,084.14	\$ 2,597.68	\$ 11,258.89	\$ 13,571.05	
	Bibby, P.	\$ 132.46	\$ 66.23	\$ 198.69	\$ 14,293.37	\$ 56.75	\$ 3,832.41	\$ 255.44	\$ -	\$ 18,125.78
	Holme, G.	\$ 6,508.39	\$ 3,254.19	\$ 9,762.58	\$ -	\$ 5,940.59	\$ -	\$ 15,703.16	\$ -	\$ 16,068.88
	Biggemann, L.	\$ 8,278.56	\$ 4,139.28	\$ 12,417.84	\$ 12,608.78	\$ 7,565.29	\$ 3,460.10	\$ 19,963.13	\$ 21,247.91	
	Bartram, D.	\$ 8,213.50	\$ 4,671.64	\$ 12,885.14	\$ 14,552.90	\$ 4,908.50	\$ 6,595.01	\$ 17,783.64	\$ -	\$ 17,783.64
	Haime, C.	\$ 5,293.25	\$ 2,646.63	\$ 7,939.88	\$ 8,245.26	\$ -	\$ -	\$ 7,939.88	\$ 8,245.26	\$ 8,245.26
	Korpan, G.	\$ 5,293.25	\$ 2,646.63	\$ 7,939.88	\$ 8,245.26	\$ -	\$ -	\$ 7,939.88	\$ 8,245.26	\$ 8,245.26
	Sherry, L.	\$ 6,106.59	\$ 3,053.29	\$ 9,159.88	\$ 9,305.26	\$ 370.13	\$ 536.74	\$ 9,530.01	\$ 9,842.00	\$ 9,842.00
	McNabb, L.	\$ 6,653.25	\$ 3,326.63	\$ 9,979.88	\$ 9,575.26	\$ 419.07	\$ 398.81	\$ 10,398.95	\$ 9,974.07	\$ 9,974.07
	Brennan, D.	\$ 964.35	\$ 482.17	\$ 1,446.52	\$ -	\$ -	\$ -	\$ 1,446.52	\$ -	\$ -
	Krall, T.	\$ 6,116.33	\$ 3,058.17	\$ 9,174.50	\$ 9,945.26	\$ 946.70	\$ 312.51	\$ 10,121.20	\$ 10,257.77	\$ 10,257.77
	Holdom, B.	\$ 6,626.59	\$ 3,313.29	\$ 9,939.88	\$ 9,085.26	\$ 698.15	\$ 2,035.42	\$ 10,638.03	\$ 11,120.68	\$ 11,120.68
	Cantelon, R.	\$ 2,443.04	\$ 1,221.52	\$ 3,664.56	\$ 8,245.26	\$ 11.26	\$ -	\$ 3,675.82	\$ 8,245.26	\$ 8,245.26
	Longmuir, R.	\$ 5,209.67	\$ 2,604.83	\$ 7,814.50	\$ 8,665.26	\$ 782.52	\$ 464.04	\$ 8,597.02	\$ 9,129.30	\$ 9,129.30
	Westbroek, T.	\$ 5,906.59	\$ 2,953.29	\$ 8,859.88	\$ 8,845.26	\$ 1,283.68	\$ 681.59	\$ 10,143.56	\$ 9,536.85	\$ 9,536.85
		\$ 119,821.56	\$ 61,200.55	\$ 181,022.11	\$ 188,291.07	\$ 40,183.84	\$ 37,407.55	\$ 221,205.95	\$ 225,698.62	\$ 225,698.62
Board Alternates	Burnett, J.	\$ 410.00	\$ 205.00	\$ 615.00	\$ 75.00	\$ 194.32	\$ 24.67	\$ 809.32	\$ 59.67	
	Sperling, B.	\$ 50.00	\$ 25.00	\$ 75.00	\$ -	\$ -	\$ -	\$ 75.00	\$ -	
	Young, M.	\$ 350.00	\$ 175.00	\$ 525.00	\$ 150.00	\$ -	\$ 18.32	\$ 525.00	\$ 168.32	
	Jepson, R.	\$ 1,113.91	\$ 556.96	\$ 1,670.87	\$ 75.00	\$ 115.14	\$ 13.98	\$ 1,786.01	\$ 300.00	
	Webster, H.	\$ 100.00	\$ 50.00	\$ 150.00	\$ -	\$ 38.70	\$ -	\$ 188.70	\$ 88.98	
	Van Eynde, F.	\$ 50.00	\$ 25.00	\$ 75.00	\$ -	\$ -	\$ -	\$ 75.00	\$ -	
	Neder, I.	\$ -	\$ -	\$ -	\$ 195.00	\$ -	\$ -	\$ -	\$ -	\$ 251.06
	Klee, M.	\$ 230.00	\$ 115.00	\$ 345.00	\$ -	\$ 175.75	\$ 56.06	\$ 520.75	\$ 177.80	
	Chase, J.	\$ 300.00	\$ 150.00	\$ 450.00	\$ 75.00	\$ 385.29	\$ 102.80	\$ 835.29	\$ 177.80	
	Heenan, D.	\$ 350.00	\$ 175.00	\$ 525.00	\$ -	\$ -	\$ 106.24	\$ 525.00	\$ 106.24	
	Dempsey, B.	\$ 1,164.35	\$ 582.17	\$ 1,746.52	\$ 525.00	\$ -	\$ -	\$ 1,746.52	\$ 525.00	
	Tyndall, D.	\$ 710.76	\$ 355.38	\$ 1,066.14	\$ 150.00	\$ -	\$ -	\$ 1,066.14	\$ 300.00	
	Manhas, C.	\$ 200.00	\$ 100.00	\$ 300.00	\$ 150.00	\$ 92.01	\$ 43.40	\$ 392.01	\$ 150.00	
Brennan, D.	\$ 50.00	\$ 25.00	\$ 75.00	\$ 75.00	\$ -	\$ -	\$ 75.00	\$ 193.40		
Johnston, J.	\$ -	\$ -	\$ -	\$ 75.00	\$ -	\$ -	\$ -	\$ -		
Demmon, F.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Avis, B.	\$ 230.00	\$ 115.00	\$ 345.00	\$ -	\$ 50.47	\$ 32.90	\$ 50.47	\$ 107.90		
Willson, J.	\$ 50.00	\$ 25.00	\$ 75.00	\$ -	\$ 154.22	\$ -	\$ 499.22	\$ -		
Tanner, S.	\$ -	\$ -	\$ -	\$ 300.00	\$ 30.28	\$ 106.24	\$ 105.28	\$ -		
Kruyl, A.	\$ 5,359.02	\$ 2,679.51	\$ 8,038.53	\$ 2,370.00	\$ 1,236.18	\$ 504.61	\$ 9,274.71	\$ 406.24		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,874.61		
Other Committees	Little, John	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158.36	\$ -	\$ 158.36	
	Lees, D.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 334.93	\$ -	\$ 334.93	
	Young, A.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420.00	\$ -	\$ 420.00	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 913.29	\$ -	\$ 913.29	
TOTAL	\$ 125,180.58	\$ 63,880.06	\$ 189,060.64	\$ 190,661.07	\$ 41,420.02	\$ 38,825.45	\$ 230,480.66	\$ 229,486.52		

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF EARNINGS, TRAVEL AND OTHER EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2005**

<u>EMPLOYEE NAME</u>		<u>POSITION</u>	<u>EARNINGS</u>	<u>EXPENSES</u>
DANIELS	KELLY D	Chief Administrative Officer	\$ 134,382.85	\$ 6,976.62
LAPHAM	ROBERT K	Deputy Administrator	\$ 122,055.65	\$ 6,885.46
CONNELLY	NEIL M	General Manager Community Services	\$ 107,785.70	\$ 3,542.48
FINNIE	JOHN O	General Manager Environmental Services	\$ 98,973.35	\$ 3,711.40
OSBORNE	THOMAS W	Manager Recreation & Parks	\$ 84,319.13	\$ 3,550.71
AVERY	NANCY J	Manager Financial Services	\$ 83,636.41	\$ 2,828.17
TRUDEAU	DENNIS M	Manager Transportation Services	\$ 82,788.99	\$ 2,154.74
MCIVER	CAREY L	Manager Solid Waste	\$ 82,229.00	\$ 2,243.86
MOORMAN	WAYNE F	Manager, Engineering Standards	\$ 81,701.55	\$ 2,822.84
LLEWELLYN	JASON	Manager Community Planning	\$ 81,341.75	\$ 2,369.32
DONNELLY	MICHAEL G	Manager Utilities	\$ 80,796.10	\$ 2,111.82
MOODY	MICHAEL R	Manager Information Services	\$ 78,654.10	\$ 4,396.49
PEARSE	MAUREEN	Manager Administrative Services	\$ 76,726.30	\$ 416.39
KUZIEK	PETER	Transit Supervisor	\$ 75,419.80	\$ 11.92
TOTAL OVER \$75,000			\$ 1,270,810.68	\$ 44,020.20
TOTAL UNDER \$75,000			\$ 11,765,928.91	\$ 193,011.18
TOTAL			\$ 13,036,739.59	\$ 237,031.38

The amount paid as remuneration reported in this schedule differs from the amount reported in the Schedule of Revenues and Expenses. The amount reported in the Schedule of Revenues and Expenses includes amount paid for employee benefits including Municipal Pension Plan premiums, Employment Insurance and Canada Pension Plan contributions, Long Term Disability, Medical, Dental and Workers' Compensation Board premiums.

FIR Section 1, Subsection 6(7)(a), (b)

**REGIONAL DISTRICT OF NANAIMO
STATEMENT OF SEVERANCE AGREEMENTS**

There were no severance agreements made between the Regional District of Nanaimo and its non-unionized employees during fiscal 2005.

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2005**

<u>Supplier</u>	<u>Amount</u>
A 1 SEPTIC TANK SERVICE	41,489
A C TAXI LTD	44,770
ACOUSTEX SPECIALTY PRODUCTS	57,234
ACTION TANK & PUMP SERVICE	39,035
ALFA LAVAL INC	67,651
AON REED STENHOUSE INC	145,313
ARCHIE JOHNSTONE PLUMBING & HEATING LTD	51,190
ASSOCIATED ENGINEERING (BC)LTD	687,151
B & B CONTRACTING LTD	82,509
B C S P C A	55,750
BAKER SUPPLY NORTH LTD	50,038
BC BUILDINGS CORPORATION	135,107
BC HYDRO	697,295
BC TRANSIT	466,579
BLACK PRESS GROUP LTD	56,838
BOW HORN BAY VOLUNTEER FIRE DEPARTMENT	108,000
BREAKWATER ENTERPRISES LTD	33,692
BRENNTAG CANADA INC	113,292
BRIAN J SENINI LAW CORPORATION	2,548,833
CANADA POST CORPORATION	34,214
CANADIAN UNION OF PUBLIC EMPLOYEES	190,430
CATERPILLAR FINANCIAL SERVICES LIMITED	67,846
CBS PARTS LTD	39,783
CHRIS WILSON REFRIGERATION & COMMERCIAL APPLIANCES	27,762
CIBA SPECIALTY CHEMICALS CANADA INC	136,520
CLASSIC WELDING & FABRICATION	32,822
CONESTOGA-ROVERS & ASSOCIATES	89,274
COOMBS HILLIERS VOLUNTEER FIRE DEPARTMENT	92,382
COWICHAN VALLEY REGIONAL DISTRICT	91,412
D ROBINSON CONTRACTING LTD	69,067
DAMS FORD LINCOLN SALES LTD	43,128
DASHWOOD VOLUNTEER FIRE DEPARTMENT	124,238
DELL CANADA INC	152,947
DUNCAN ELECTRIC MOTOR LTD	114,873
E S R I CANADA LIMITED	31,602
ERRINGTON VOLUNTEER FIRE DEPARTMENT	123,900
F & M INSTALLATIONS LTD	71,239
FALCON BIRD CONTROL	51,497
FEDERATION OF CANADIAN MUNICIPALITIES	29,701
FINNING INTERNATIONAL INC	113,111
FOOTPRINTS SECURITY PATROL INC	46,451
FORBES INDUSTRIAL CONTRACTORS LTD	421,649
FOUR STAR WATERWORKS LTD	53,237
FYFE'S WELL & WATER SERVICES	53,181
GABRIOLA RECREATION SOCIETY	60,000
GARTNER LEE LIMITED	39,891
GENERAL CHEMICAL PERFORMANCE PRODUCTS	225,257
GRAND & TOY	108,860
GREATER VANCOUVER SEWERAGE & DRAINAGE DISTRICT	1,638,139
HAZELWOOD CONSTRUCTION SERVICES INC	31,536
HUB EXCAVATING LTD	1,496,841

REGIONAL DISTRICT OF NANAIMO
 SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
 FOR THE YEAR ENDED DECEMBER 31, 2005

<u>Supplier</u>	<u>Amount</u>
INSURANCE CORPORATION OF BC	266,100
INTERNATIONAL COMPOSTING CORPORATION	100,054
ISLAND AGGREGATES LTD	63,581
JJM CONSTRUCTION	532,623
JOE CUNNINGHAM FORD LTD	41,694
KAL TIRE	53,062
KAMAN INDUSTRIAL TECHNOLOGIES	41,651
KOERS & ASSOCIATES ENGINEERING LTD	29,326
L & E EXCAVATING LTD	26,857
MALASPINA UNIVERSITY COLLEGE	185,872
MANULIFE FINANCIAL	50,969
MCELHANNEY CONSULTING SERVICES LTD	62,848
MEADOWLARK TECHNOLOGIES INC	51,976
MEYERS NORRIS PENNY	53,608
MIDAN INDUSTRIES LTD	43,317
MORROW ENVIRONMENTAL CONSULTANTS INC	76,085
MUNICIPAL INSURANCE ASSOCIATION OF BC	149,306
NANAIMO & AREA LAND STEWARDS SOCIETY	30,000
NANAIMO & DISTRICT HARBOURFRONT CENTER	41,635
NANAIMO ANIMAL SHELTER LIMITED	47,238
NANAIMO CITY OF	939,805
NANAIMO DAILY NEWS/HARBOUR CITY STAR	29,589
NANOOSE VOLUNTEER FIRE DEPT	57,747
NEW FLYER PARTS	77,245
NORTH ISLAND 911 CORP	381,200
P & R WESTERN STAR TRUCKS	38,760
PACIFIC BLUE CROSS	468,223
PACIFIC NORTHWEST RAPTORS	44,735
PARKSVILLE CITY OF	464,118
PETRO-CANADA	1,275,334
PORTER WOOD RECYCLING LTD	39,072
QUALICUM BEACH TOWN OF	149,618
QUALICUM FARMS LTD	200,826
R & G EQUIPMENT RENTALS LTD	40,387
RASCAL TRUCKING LTD	37,289
RE/MAX DAVE HAMMOND REALTY-IN TRUST	100,000
RECEIVER GENERAL FOR CANADA	753,724
ROBINSON D CONTRACTING LTD	89,692
ROYAL BANK VISA	36,026
SHAW ELECTRICAL SERVICES LTD	34,272
SOFTWARE HOUSE INTERNATIONAL INC	71,357
SPERLING HANSEN ASSOCIATES	93,293
STAPLES MCDANNOLD STEWART	197,010
SUN LIFE ASSURANCE CO OF CANADA	248,527
TELUS COMMUNICATIONS (BC) INC	136,563
TELUS SERVICES INC	66,608
TERASEN GAS	151,339
TREE ISLAND INDUSTRIES LTD	113,861
UNITED PETROLEUM PRODUCTS INC	28,727
VADIM COMPUTER MGMT GROUP LTD	25,247
VAN-ISLE AGGREGATES	32,872

REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF PAYMENTS FOR SUPPLIES AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2005

<u>Supplier</u>	<u>Amount</u>
WASTE SERVICES (CA) INC	1,355,038
WEIR CANADA INC	45,902
WESCO DISTRIBUTION - CANADA INC	37,694
WESTBURNE ELECTRICAL INC	63,926
WESTLAND RESOURCE GROUP INC	38,762
WORKERS' COMPENSATION	184,792
TOTAL SUPPLIERS PAID OVER \$25,000	<u>\$ 21,481,338</u>
TOTAL SUPPLIERS PAID UNDER \$25,000	<u>\$ 3,208,076</u>
TOTAL ALL SUPPLIERS PAID	<u>\$ 24,689,414</u>

The Regional District prepares its records using generally accepted accounting principles. This will result in differences between amounts recorded as an expenses in the financial statements and the amount paid to a vendor in the year. The amounts reported here represent actual cash outlays in 2005 - some of which relate to goods or services received and recorded in 2004.

FIR , Schedule 1, Subsection 7(2)(b)

REGIONAL DISTRICT OF NANAIMO
 SCHEDULE OF COMMUNITY GRANTS
 FOR THE YEAR ENDED DECEMBER 31,2005

(these amounts are included in Totals Paid to Suppliers aggregating less than \$25,000)

School District 68 Grants in Aid

CEDAR SCHOOL & COMMUNITY	\$ 1,600
DISTRICT OF LANTZVILLE	\$ 1,179
FESTIVAL GABRIOLA SOCIETY	\$ 400
CITY OF NANAIMO	\$ 21,304
NANAIMO PARENT PARTICIPATION PRESCHOOL	\$ 1,359
NANAIMO PUMPKIN FESTIVAL	\$ 400
NANAIMO SEARCH & RESCUE SOCIETY	\$ 800
PEOPLE FOR A HEALTHY COMMUNITY	\$ 500
POETRY FESTIVAL GABRIOLA	\$ 500
	<u>\$ 28,042</u>

School District 69 Grants in Aid

ARROWSMITH SEARCH & RESCUE SOCIETY	\$ 900
BARD TO BROADWAY THEATRE SOCIETY	\$ 400
DISTRICT 69 FAMILY RESOURCE ASSOCIATION	\$ 1,585
DISTRICT 69 SOCIETY OF ALLIED SUPPORT GROUPS	\$ 700
FORWARD HOUSE COMMUNITY SOCIETY	\$ 1,000
LADIES AUXILIARY TO ROYAL CANADIAN LEGION	\$ 2,000
LIGHTHOUSE COUNTRY BUSINESS ASSOCIATION	\$ 500
OCEANSIDE COMMUNITY POLICING OFFICES	\$ 1,000
OCEANSIDE COMMUNITY RESPONSE NETWORK	\$ 300
THE OLD SCHOOL HOUSE ARTS CENTRE	\$ 900
PARKSVILLE GARDEN & PARKLAND SOCIETY	\$ 500
PARKSVILLE SENIORS' ACTIVITY & DROP-IN CENTRE	\$ 300
QUALICUM CAT RESCUE	\$ 500
	<u>\$ 10,585</u>

Recreation Program Grants

ARROWSMITH COMMUNITY ENHANCEMENT SOCIETY	\$ 3,172
ARROWVIEW ELEMENTARY SCHOOL PAC	\$ 2,000
BALLENAS CHEER TEAM	\$ 1,500
BALLENAS DRY GRAD	\$ 1,200
BARD TO BROADWAY THEATRE SOCIETY	\$ 2,465
COOMBS HALLOWEEN CANDY WALK	\$ 2,500
DISTRICT 69 FAMILY	\$ 3,678
DISTRICT 69 SOCIETY OF ALLIED SUPPORT GROUPS	\$ 125
ECHO PLAYERS THEATRE GROUP	\$ 1,100
ERRINGTON THERAPEUTIC RIDING ASSOC	\$ 1,300
ERRINGTON WAR MEMORIAL HALL ASSOC	\$ 7,250

FIR , Schedule 1, Subsection 7(2)(b)

REGIONAL DISTRICT OF NANAIMO
 SCHEDULE OF COMMUNITY GRANTS
 FOR THE YEAR ENDED DECEMBER 31,2005

(these amounts are included in Totals Paid to Suppliers aggregating less than \$25,000)

Recreation Program Grants (cont'd)

KIDFEST	\$ 1,500
KWALIKUM SECONDARY SCHOOL MUSIC PROGRAM	\$ 750
KWALIKUM SECONDARY SCHOOL	\$ 1,250
LIGHTHOUSE RECREATION COMMISSION	\$ 1,850
MID-ISLAND WILDLIFE WATCH SOCIETY	\$ 1,000
NANOOSE PLACE LANDSCAPING PROJECT	\$ 1,500
NANOOSE BAY ELEMENTARY SCHOOL PAC	\$ 1,000
OCEANSIDE BASEBALL ASSOCIATION	\$ 2,500
OCEANSIDE COMMUNITY ARTS COUNCIL	\$ 2,225
OCEANSIDE EBBTIDE SLO-PITCH	\$ 1,800
OCEANSIDE FLOOR CURLERS	\$ 500
OCEANSIDE LYRIC ENSEMBLE	\$ 2,200
OCEANSIDE TRACK & FIELD CLUB	\$ 2,500
PARKSVILLE ASSOCIATION FOR COMMUNITY LIVING	\$ 2,500
PARKSVILLE SENIORS ATHLETIC GROUP	\$ 230
PARKSVILLE SENIORS' ACTIVITY & DROP-IN CENTRE SOCIETY	\$ 200
PARKSVILLE & DISTRICT HISTORICAL SOCIETY	\$ 500
QUALICUM BEACH FAMILY DAY	\$ 750
QUALICUM BEACH FIRE DEPT	\$ 2,500
QUALICUM BEACH SEEDY SATURDAY ASSOCIATION	\$ 900
RAVENSONG AQUATIC CLUB	\$ 1,250
WOMEN AND GIRLS IN SPORT	\$ 1,350
YOUTH LINK YOUTH COUNCIL	\$ 1,450

\$ 58,495

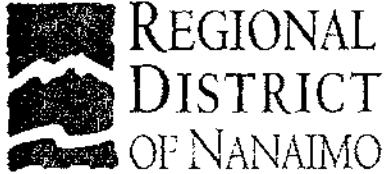
Total Grants in Aid

\$ 97,122

**REGIONAL DISTRICT OF NANAIMO
SCHEDULE OF CHANGE IN CAPITAL FUND FINANCIAL EQUITY
FOR THE YEAR ENDED DECEMBER 31, 2005**

	<u>2005</u>	<u>2004</u>
Source of Funds		
Proceeds from loans	\$ 312,725	\$ 7,666,476
Government Infrastructure grants	1,518,892	-
Debt sinking fund surplus refunds	55,652	17,104
Proceeds on disposal of tangible capital assets	-	2,000
Other	5,086	1,003,368
Developer contributions & capital prepayments	6,069	-
Interest	32,843	812
	<u>1,931,267</u>	<u>8,689,760</u>
Net Interfund transfers		
Capital Fund transfer to Revenue Fund	-	(177)
Leased asset acquired as tangible tangible asset	153,519	-
Reserve Fund	2,886,229	5,745,452
Reserve Accounts	-	19,069
DCC Deferred Revenue - parkland	50,000	-
Revenue Fund - tangible capital asset purchases	2,236,451	2,428,715
- debt payments	504,175	152,000
	<u>5,830,374</u>	<u>8,345,059</u>
Application of Funds		
Expenditures on tangible capital assets	(7,464,299)	(8,742,782)
Expenditures on leased assets	(147,550)	-
Transfers to other governments	(288,310)	-
Payment of other payables	(1,055,776)	(160,000)
	<u>(8,955,935)</u>	<u>(8,902,782)</u>
Change in Fund Financial Equity	(1,194,294)	8,132,037
Fund Financial Equity, Beginning	<u>1,521,498</u>	<u>(6,610,539)</u>
Fund Financial Equity, Ending (Pg. 18)	<u>\$ 327,204</u>	<u>\$ 1,521,498</u>

See notes to consolidated financial statements



R D N			
CAO		GMES	
GMCS		GMR&P	
GMDS		GMRT&P	
MAY - 2 2006			
CHAIR		BOARD	
COW ✓			

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: April 25, 2006

FROM: N. Avery
Manager, Financial Services

FILE:

SUBJECT: A Bylaw to Authorize Temporary Borrowing Before Revenues are Received.

PURPOSE

To obtain approval of "Regional District of Nanaimo 2006 Revenue Anticipation Borrowing Bylaw No. 1485, 2006".

BACKGROUND

Section 821 of the *Local Government Act* permits short term borrowing to meet anticipated operating expenditures prior to the receipt of annual operating revenues. There are a number of large capital projects planned for 2006 and staff believe it to be prudent to have a modest operating line of credit to meet our expenditures as they come due.

ALTERNATIVES

1. Approve and adopt this bylaw.
2. Do not adopt the bylaw.

FINANCIAL IMPLICATIONS

The current account of the Regional District is generally sufficient to meet operating expenditures. This line of credit authority will only be used in the event that expenditures must be made before revenues from annual user fee billings and tax requisitions are received.

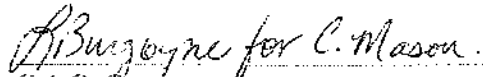
SUMMARY/CONCLUSIONS

Section 821 permits a Regional District to borrow temporarily in advance of receiving all of its annual revenues, to meet its lawfully budgeted expenditures. Generally, the Regional District has not needed to draw on a line of credit, however, there are several large projects underway and forthcoming and staff believe it prudent to secure a modest operating line of credit. Any draw down on the line of credit will be repaid on or before the end of the year.

RECOMMENDATION

1. That "Regional District of Nanaimo 2006 Revenue Anticipation Borrowing Bylaw No. 1485, 2006" be introduced for first three readings.
2. That "Regional District of Nanaimo 2006 Revenue Anticipation Borrowing Bylaw No. 1485, 2006" having received three readings be adopted.


Report Writer


C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1485

**A BYLAW TO AUTHORIZE TEMPORARY BORROWING
OF MONEY PENDING THE RECEIPT OF ANNUAL REVENUES**

WHEREAS Section 821 of the *Local Government Act* provides that the Regional Board may by bylaw borrow temporarily to meet its current lawful expenditures before its revenue from all sources has been received;

AND WHEREAS, it is deemed prudent to provide for the temporary borrowing of funds for the year 2006;

NOW THEREFORE, the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. The Board of the Regional District of Nanaimo is hereby authorized and empowered to borrow temporarily from any person or body corporate, sums not exceeding \$3,000,000.00 to meet its current lawful expenditures before its revenue from all sources has been received.
2. The form of obligations, to be given to the lender in acknowledgement of the liability of the said Regional District Board shall be a promissory note, or notes, bearing the Corporate Seal of the Regional District of Nanaimo and signed by the Chairperson and the Manager of Financial Services or their designates.
3. Money borrowed under this bylaw shall be repaid on or before December 31, 2006.
4. This bylaw may be cited as "Regional District of Nanaimo 2006 Revenue Anticipation Borrowing Bylaw No. 1485, 2006".

Introduced and read three times this 23rd day of May, 2006.

Adopted this 23rd day of May, 2006.

CHAIRPERSON

MANAGER, ADMINISTRATIVE SERVICES



**REGIONAL
DISTRICT
OF NANAIMO**

REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	(M)	GM ES	
DA CCD		MoF	
APR 26 2006			
COW			
TO: C.Mason Chief Administrative Officer		DATE: April 25, 2006	
FROM: N.Avery Manager, Financial Services		FILE:	
SUBJECT: Renewal of fire protection service agreement with the Coombs-Hilliers Volunteer Fire Department			

MEMORANDUM

PURPOSE:

To obtain approval for the renewal of a fire protection services agreement for a further five year term and to permit further renewals of five years unless otherwise terminated.

BACKGROUND:

Fire protection services are provided to certain portions of the Regional District of Nanaimo by way of operating agreements with volunteer fire departments. The agreement with the Coombs-Hilliers Fire expired on December 31, 2004. The department's activities and services have been provided in a satisfactory manner and staff are recommending a renewal of the agreement.

Only one change is proposed to the current agreement. Staff propose that the agreement provide for three automatic five year renewals. The agreement would therefore have a life, unless otherwise terminated, of twenty years and reflects the confidence and acknowledgement that the fire department has the capacity to provide a continuing service. Contract clauses provide for an orderly termination if necessary.

The extension of an agreement beyond five years without elector approval is permissible under the Community Charter in circumstances where the agreement does not contain liabilities of a capital nature. The Regional District beneficially owns all of the assets of the department and must authorize all major capital expenditures and their financing, through its approval of the financial plan. The fire services agreements require a fire department to operate and maintain the equipment to standards reasonably expected of similar volunteer fire departments. Accordingly, staff believe that these agreements fall within the authority of the Regional Board to renew the agreement beyond an initial five year period.

ALTERNATIVES:

1. Renew the fire services agreement with the Coombs-Hilliers Volunteer Fire Department for a five year term from January 1, 2005 to December 31, 2009 as well as providing three, five year renewal terms unless otherwise terminated in accordance with the provisions of the agreement.
2. Renew the fire services agreement with the Coombs-Hilliers Volunteer Fire Department for a single five year term from January 1, 2005 to December 31, 2009.

FINANCIAL IMPLICATIONS:


There are no new financial obligations imposed by the agreement. The agreement has been reviewed by the Board of the fire department and they have indicated to staff that they approve it.


SUMMARY/CONCLUSIONS:

The current operating agreement with the Coombs-Hilliars Volunteer Fire Department expired on December 31st, 2004. Staff propose renewing the agreement for an initial five year period from January 1, 2005 to December 31, 2009 and that a new clause be added which will authorize three automatic renewal terms of five years each, at which point the agreement would be reviewed and renewed in its entirety. The Community Charter permits agreements to extend or be renewed beyond five years without elector approval where the agreement does not incur a liability of a capital nature. As noted above, under our fire protection service agreements the Regional District owns and must approve all major capital expenditures, therefore the agreement does not contain any direct liabilities for major capital expenditures unless authorized by the Board.

RECOMMENDATION:

That the fire services agreement with the Coombs-Hilliars Volunteer Fire Department be renewed for an initial five year term from January 1, 2005 to December 31, 2009 and provide for three further five year renewal terms.


Report Writer


C.A.O. concurrence

COMMENTS:

AGREEMENT

This Agreement made this ____ day of _____, 2005

BETWEEN:

REGIONAL DISTRICT OF NANAIMO
6300 Hammond Bay Road
Nanaimo, BC
V9T 6N2

(hereinafter called the "District")

OF THE FIRST PART

AND:

COOMBS - HILLIERS VOLUNTEER FIRE DEPARTMENT
Box 202
Coombs, BC
V0R 1M0

(hereinafter called the "Society")

OF THE SECOND PART

- A. WHEREAS the District did, by Bylaw No. 1022 and subsequent amendments, establish a local service known as the Coombs-Hilliers Fire Protection Local Service Area (the "Local Service Area") and did within that Local Service Area authorize the District to undertake and carry out or cause to be carried out and provide for fire protection services and responses to other classes of emergencies in and for the **Local Service Area**.
- B. AND WHEREAS the District under Section 796(1) of the Local Government Act is empowered to operate any service the Board considers necessary or desirable for all or part of the Regional District
- C. AND WHEREAS Section 176(1)(a) of the Municipal Act provides that the Board may make agreements for the operation of services;
- D. AND WHEREAS the Society was incorporated on the 7th day of December, 1965 and the objects of the Society are to provide fire protection for the Improvement District of Coombs, British Columbia.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, the terms and conditions hereinafter contained (the receipt and sufficiency of which is hereby acknowledged) the parties hereto covenant and agree each with the other as follows:

INTERPRETATION

1. In this Agreement the following terms have the following meanings:

“Services” means the services set out in Schedule ‘B’ to this Agreement.

TERM

2. The term of this Agreement will be for a period of five years commencing on the 1st day of January, 2005 and terminating on the 31st day of December, 2009 unless otherwise terminated as provided in this Agreement.
3. This agreement shall be automatically renewed for a further three, five year terms unless otherwise terminated in accordance with the provisions of this agreement.

CAPITAL ASSETS

4. The parties to this Agreement acknowledge that the property set out in Schedule “C” is owned by the Society and that all other firefighting equipment, protective clothing and all other lands, buildings, furniture and equipment utilized by the Society and purchased out of funds obtained from the District are and will remain the property of the District free and clear of any claim by the Society.
5. During the term of this Agreement the Society, subject to the terms of this Agreement, shall have possession at all times of the firehall, the firefighting equipment, protective clothing and all other land, buildings, furniture and equipment utilized by the Society for the purpose of providing the Services within and for the Local Service Area, or within and for any other area in accordance with the terms of a mutual aid agreement.

SERVICE AREA

6. The Society will, under the terms hereof and subject to any applicable bylaw of the District and any Federal or Provincial enactment, provide the Services in and for the Local Service Area, and for any other area in accordance with the terms of a mutual aid agreement.

COST

7. It is acknowledged, understood and agreed that the cost of providing for establishing and equipping the Society for the purpose of carrying out the Services within and for the Local Service Area shall be borne by the owners of land within the Local Service Area. This paragraph shall not be interpreted as impairing the Society’s ability to raise money from sources other than the Regional District.

BUDGET

8. The Society will prepare, in a form first approved by the Treasurer of the District, a projected budget for the purpose of providing the Society with the funds to operate, maintain and improve the buildings, equipment and other facilities and chattels utilized by the Society for the purpose of providing and carrying out the Services to be provided within and for the Local Service Area by the Society.

9. The budget shall be presented to the Treasurer of the District on or before the day specified by the Treasurer as may be necessary to prepare the District's budget for the following calendar year.
10. The District will review the budget and may either approve the budget or return the budget for amendment by the Society, which will return the budget as amended to the District for its approval on or before the day specified by the Treasurer for the purposes of completing the District's budget for the calendar year.
11. The budget prepared by the Society shall list all expenditures proposed for the calendar year. Any accumulated surplus or deficit from the prior year as recorded in the Society's records, must be carried forward and be applied to the next year's budget in accordance with accounting rules established for Regional Districts in the Province of British Columbia.
12. The Society will not expend or contract for or otherwise commit the Society to any expenditure in any calendar year except one that has first been approved in a budget by the District as above provided and will not incur any liability in any year beyond the amount of the funds to be paid to the Society by the District as provided for in the Society budget adopted for that year by the Board of the District.

INSURANCE

13. The District as owner, shall insure and keep insured the vehicles, firehall, land on which the firehall is located or other land utilized in conjunction with the provision of the Services and any and all chattels and equipment owned by the District and the Society and maintained and utilized by the Society to provide the Services under this Agreement. The cost of providing the insurance will be included in the budget prepared by the Society for the purposes of this Agreement.
14. The District has been advised by its insurer that the members of the Society and volunteer firefighters and other persons required under an enactment to provide assistance in an emergency are insured with respect to its policy of insurance from the Municipal Insurance Association of BC while providing the Services under the provisions of a District bylaw or under this Agreement or under the terms of a mutual aid agreement.
15. The Society may, at its cost, take out and maintain insurance for the personal effects of the volunteer firefighters and Directors and Officers of the Society.
16. The District may request that the Society take out and maintain a policy of liability insurance in an amount specified by the District with respect to activities of the Society that fall outside this Agreement or that are not covered by the Municipal Insurance Association of BC and the Society shall do so promptly and provide the District with a copy of the policy. This paragraph shall not be interpreted as creating a duty on the part of the District to the Society or to any third party to require the Society to obtain insurance.

MAINTENANCE

17. The Society will, to the satisfaction of the District, maintain the firehall, the grounds around the firehall, the fire equipment and any chattels paid for out of funds obtained through the District and provided by the District to the Society for the purpose of providing the Services in a good working condition so that the equipment and facilities are available at all times for the purpose of providing the Services.

OPERATION

18. The Society will operate the equipment and in all other ways provide the Services without negligence and in accordance with standards of operation maintained by other volunteer fire departments of similar size and facilities, or operational guidelines as may be established by the Regional District in consultation with the Society.
19. The Society shall comply with the District's purchasing policy A2.9 as amended from time to time with respect to the acquisition of capital assets costing \$50,000 or more. Compliance will be interpreted in a reasonable manner and in context with the circumstances prevailing at the time of purchase.

COMPLIANCE WITH LAWS

20. The Society will comply with all enactments as defined in the *Interpretation Act* and all orders and requirements under an enactment including orders and requirements of the Workers' Compensation Board.

FIRE CHIEF

21. The Society will, at the annual general meeting in every year, appoint or reappoint a Fire Chief who shall be the Fire Chief of the Volunteer Fire Department, provided however, no person shall be appointed to the position of Fire Chief unless he has completed the Local Assistant Training Session and has first been appointed, or is appointed simultaneously with his appointment as Fire Chief, a local assistant under the Fire Services Act.

DIRECTORS

22. At all times, while this Agreement is in force, a representative of the District nominated by the District shall be entitled to attend all meetings of the Board of Directors of the Society.

PAYMENTS

22. (1) In each year during the term of this Agreement, the District will pay to the Society, in equal quarterly installments upon presentation of a quarterly financial statement, the amount for the costs of the Services in the final budget adopted by the District Board for the current year, less any amounts budgeted to be paid directly by or to be held by the District, including but not limited to capital expenditures, debt or lease payments, insurance, administration fees and reserve funds.
- (2) The Society shall administer the funds in accordance with the budget approved by the District in its annual budget.
- (3) The first quarterly payment shall be made on or before January 10th of each calendar year.
- (4) At the time of the first quarterly payment, the District may:
- (a) deduct from the payment the amount of or part of any surplus accumulated by the Society during the previous calendar year; or

- (b) add to the amount of the payment an amount from the budget to reimburse the Society for any deficit incurred by the Society during the previous calendar year.
- (5) The amount of any surplus held by the Society at year end will be applied to the following year's annual budget as described in Section 11.

ACCOUNTS

23. The books of account of the Society shall be kept in such manner and provide such detail as may be required from time to time by the Treasurer of the District and the Provincial Ministry of Municipal Affairs.

SEPARATE FUNDS AND FINANCIAL STATEMENTS

24. (1) The public funds provided under Paragraph 22 and any other funds of the Society shall be separated in its books of account.
- (2) The Society will prepare or have prepared by an auditor as defined under Section 331 of the *Municipal Act*, at each year end, audited financial statements containing particulars of assets and liabilities, and a statement of revenue and expenditures for the year for the public funds provided under Paragraph 22.
- (3) The Society will file a copy of the audited financial statements with the District by February 15th following each year end. The District's auditors may rely on the Society's audit report, but in any case may require and shall have access to the working papers of the Society's auditor for examination during the year end audit of the District.

RIGHT OF AUDIT

25. At any time the District Board may give to the Society written notice that it desires its representatives to examine the books of account of the Society, and the Society shall produce for examination to such representative within ten days after receipt of such notice, its books of account, and the said representative shall have a right of access to all records, documents, books, accounts and vouchers of the Society and shall be entitled to require from the Directors and Officers of the Society such information and explanations as, in his/her opinion, may be necessary to enable him/her to report to the District Board on the financial position of the Society.

TERMINATION

26. Either party may terminate this Agreement at any time by giving written notice of termination to the other party, and the agreement shall terminate on the 31st day of December of the year following receipt of such notice by the other party.

EARLY TERMINATION

27. Notwithstanding any other provision herein, the District may terminate this Agreement upon giving the Society 30 days notice of its intention to so terminate:

- (a) should the Society fail to file its annual report or otherwise no longer be in good standing with the Registrar of Companies under the *Societies Act*;

- (b) should the Society default in any term or condition of this Agreement or fail to perform any covenant herein required to be performed by the Society;
- (c) should the Society, in the opinion of the District, fail to adequately provide the Services in and for the Local Service Area.

28. Notwithstanding any other provision herein, the District may terminate this Agreement upon giving the Society six (6) months notice of its intention to so terminate should the District or any successor to the District provide alternate fire prevention and suppression services within the local service area.

29. The Society may terminate this Agreement at any time by giving not less than 90 days written notice of its intention to so terminate in the event of breach by the District of a material term of this Agreement.

30. This Agreement shall enure to the benefit of, and be binding upon, the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties to this Agreement have set their hands and seals as of the day and year first above written.

On behalf of the
 REGIONAL DISTRICT OF NANAIMO

 Manager, Financial Services

 Chief Administrative Officer

(seal)

On behalf of the
 COOMBS HILLIERS VOLUNTEER
 FIRE DEPARTMENT

 Chairperson

 Secretary

SCHEDULE 'B'

"Services" means:

- (1) fire prevention and suppression, including, without limiting the generality of the foregoing, training of volunteer firefighters, inspections, enforcement of enactments relating to fire prevention and suppression, elimination of fire hazards and attending at fires for the purpose of containment and extinguishment of the fires and to provide assistance to persons and animals;
- (2) providing assistance in response to other classes of emergency as follows:
 - (a) explosion;
 - (b) flood, tempest, earthquake, landslide, tidal wave or other natural event;
 - (c) building collapse or motor vehicle or other accident;
 - (d) spill, release or leak of a substance capable of injuring property or the health or safety of a person;
 - (e) risk of explosion or fire or a risk of a spill, release or leak of a substance referred to in (d);
 - (f) any emergency as declared under section 798.1 of the Local Government Act or under the Emergency Program Act;
 - (g) first response medical emergencies; and
 - (h) rescue operations;

and further provided that the Society's obligation to provide the Services set out in subsection (2) is subject to the availability of qualified personnel and equipment.

SCHEDULE 'C'

ITEMS

HALL #1

Coffee Maker - Diplomat II
 Westinghouse fridge
 VCR - Beta
 6 chairs yellow-arm vinyl
 tables 2 - 8' x 3', 1 - 8' x 2'
 12 wooden stacking chairs
 2 vinyl kitchen chairs
 1 chesterfield and arm chair
 1 bar
 coat rack - 6 hook
 dart board
 1 paper holder, 10 pocket metal
 1 bulletin board - framed
 dishes & flatware

HALL #2

6 tables 3 - 3' x 8', 3 - 2' x 8'
 1 white chalk board on stand
 coffee maker - Brewmatic Diplomatic II
 Moffat fridge
 4-burner stove, electric with oven
 101 cup coffee urn - Regal
 2 electric frypans
 dishes and flatware
 17 green stacking chairs
 33 wooden stacking chairs
 1 Philco T.V.
 cork bulletin board
 smoke ejector
 canvas stretcher
 Ingersoll - Rand compressor, model #22 3x3, serial 301, 263067
 foam midger
 1944 Ford antique fire truck
 4 drawer filing cabinet
 2 drawer filing cabinet
 desk - 6 drawer (2 missing)
 forestry hose adapter nozzles



R D N			
CAO	<i>(Signature)</i>	GMES	
GMCS		CMR&P	
GMDS		GMRT&P	
APR 27 2006			
CHAIR		BOARD	
<i>Cow</i>			
			DATE:

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

April 26, 2006

FROM: N. Avery
Manager, Financial Services

FILE:

SUBJECT: Bylaw 1370.01 – to Amend Amounts to be Expended on Capital Improvements for the Coombs-Hilliars Fire Department

PURPOSE:

To introduce “Regional District of Nanaimo (Coombs-Hilliars Fire Protection) Loan Authorization Amendment Bylaw No. 1370.01, 2006” for first three readings.

BACKGROUND:

In March 2004, a loan authorization bylaw was adopted providing for borrowing up to \$584,500 for capital expenditures on vehicles, equipment and buildings in the Coombs-Hilliars Fire service area. The bylaw identified specific amounts as planned at that time. Bylaw 1370 is attached for reference.

The department has begun its building improvements and has determined that the improvements need to be more extensive than originally conceived and therefore will require additional funds. The department has addressed the changes in their capital plan in part by increasing property taxes and using those funds for other components such as equipment upgrades. The 2004 to 2009 capital plan and the most recent 2006 to 2011 capital plan are attached for reference.

Because Bylaw 1370 identified different amounts for the capital plan, staff have consulted with the Province who has recommended amending the bylaw to reflect the updated capital plan. No change is required to the total amount previously authorized.

ALTERNATIVES:

1. Introduce Bylaw 1370.01 for first three readings and forward it to the Ministry of Community Services for approval.
2. Do not amend Bylaw 1370.

FINANCIAL IMPLICATIONS:

Alternative 1

There are no new financial implications associated with the amendment. Even with the recent increase in property tax revenues the department is still within its requisition limit up to 2011. The amendment is consistent with the intent of the original authorization and is an acceptable "technical" amendment to the bylaw.

Alternative 2

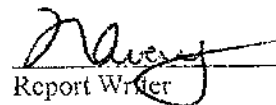
As noted under Alternative 1, this amendment is in the nature of a "technical" amendment and even without the amendment the bylaw is unlikely to be challenged in terms of its original program intent. Staff believe, however, that this is a prudent approach to matching expenditures with the authorization.


SUMMARY/CONCLUSIONS:

Bylaw 1370.01 will amend the amounts to be expended on vehicles, equipment and building improvements for the Coombs-Hilliers Fire Department to reflect their updated capital plan. The plan requires more dollars to be expended on building improvements and less on vehicle and equipment upgrades but does not change the overall amount to be financed by borrowing. Staff consulted with the Ministry of Community Services who advised that the amendment would be favorably considered as a "technical" amendment. Staff recommend approving Bylaw 1370.01 as presented.

RECOMMENDATION:

1. That "Regional District of Nanaimo (Coombs-Hilliers Fire Protection) Loan Authorization Amendment Bylaw No. 1370.01, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services for approval.


Report Writer


C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1370.01

**A BYLAW TO AMEND THE AMOUNTS TO BE
EXPENDED ON CAPITAL IMPROVEMENTS FOR THE
COOMBS HILLIERS VOLUNTEER FIRE DEPARTMENT**

WHEREAS the Regional District of Nanaimo authorized by Bylaw No. 1370 the borrowing of funds for vehicles, equipment and firehall improvements;

AND WHEREAS the Coombs Hilliers Volunteer Fire Department has recommended a modified capital plan requiring additional funds for firehall improvements;

AND WHEREAS the original vehicle and equipment upgrades identified in Bylaw No. 1370 have been accomplished at a lower cost than initially projected;

NOW THEREFORE, the Board of the Regional District of Nanaimo in open meeting assembled enacts as follows:

1. Section 1 of Bylaw No. 1370 is deleted and the following is substituted therefore:

“1. The Board is hereby empowered and authorized to acquire and carry out or cause to be carried out the following capital program:

Vehicle/equipment replacements or upgrades	\$ 473,500
Building improvements	<u>111,000</u>
Total	<u>\$ 584,500</u>

2. This bylaw may be cited for all purposes as “Regional District of Nanaimo (Coombs-Hilliers Fire Protection) Loan Authorization Amendment Bylaw No. 1370.01, 2006”.

Introduced and read three times this 23rd day of May, 2006.

Received the approval of the Inspector of Municipalities this _____ day of _____, 2006.

Adopted this _____ day of _____, 2006.

CHAIRPERSON

MANAGER, ADMINISTRATIVE SERVICES

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1370

A BYLAW TO AUTHORIZE BORROWING FOR
THE PURPOSE OF ACQUIRING VEHICLES,
EQUIPMENT AND UPGRADING FIREHALLS

WHEREAS Regional District of Nanaimo Bylaw No.1022 established the "Coombs-Hilliars Fire Protection Local Service Area";

AND WHEREAS the Board wishes to undertake a capital program in accordance with the Regional District of Nanaimo Financial Plan 2004 to 2009;

AND WHEREAS the capital program includes the acquisition of firefighting vehicles, firefighting equipment and upgrades to the firehall;

AND WHEREAS the estimated cost including expenses incidental thereto, is the sum of five hundred and eighty four thousand, five hundred dollars (\$584,500);

AND WHEREAS the financing of the said program is to be undertaken by the Municipal Finance Authority of British Columbia pursuant to proposed agreements between the Authority and the Regional District of Nanaimo;

NOW THEREFORE, the Board of the Regional District of Nanaimo in open meeting assembled enacts as follows:

1. The Board is hereby empowered and authorized to acquire and carry out or cause to be carried out the following capital program:

Vehicle replacements or upgrades	\$ 470,320
Equipment replacement or upgrades	67,400
Firehall improvements	<u>46,870</u>
Total capital plan	<u>\$ 584,500</u>

original plan

2. To borrow upon the credit of the Regional District a sum not exceeding \$584,500; and
3. To acquire all such real and personal property, rights or authorities as may be requisite or desirable for or in connection with the foregoing capital program, and all related ancillary works and equipment deemed necessary by the Board for the management of the service authorized under "Coombs-Hilliars Fire Protection Local Service Area Establishing Bylaw No.1022, 1996".

REGIONAL DISTRICT OF NANAIMO
CAPITAL PLAN 2004 to 2009

	2004	2005	2006	2007	2008	2009	Total 2004-2009
Interest rate							
COOMBS-HILLIERS FIRE							0
Office Equipment							0
Computer equipment		2,000					2,000
Hall furnishings	2,500						2,500
	2,500	2,000	0	0	0	0	4,500
Other Equipment							0
Genset	2,000		2,000				4,000
Radios/pagers		17,000					17,000
Portable generators		5,000					5,000
	2,000	22,000	2,000	0	0	0	26,000
Vehicles							0
Tank liners			1,500	1,500			3,000
	0	0	1,500	1,500	0	0	3,000
Buildings							0
Hall # 2 renovations	15,680						15,680
	15,680	0	0	0	0	0	15,680
Reserve fund transactions							0
Hall #2 reconstruction	25,570		49,781				75,351
SCBA Equipment				11,687			11,687
Unit 103		112,370					112,370
	25,570	112,370	49,781	11,687	0	0	199,408
Borrowed funds							
Hall #2 renovations			27,219				27,219
SCBA equipment replacement				60,913			60,913
Unit 103 (pumper)		177,630					177,630
Unit 105			198,000				198,000
Unit 105 - equipment			50,000				50,000
	0	177,630	275,219	60,913	0	0	513,762
Reserve Fund Balance							
Opening	25,570	53,299	(1,553)	(5,141)	(5,534)	382	25,570
Contributions	52,570	55,968	46,237	11,441	5,074	7,737	180,058
Interest Earned	728	1,519	(44)	(147)	(158)	11	1,910
Withdrawals	(25,570)	(112,370)	(49,781)	(11,687)	0	0	(199,408)
	53,299	(1,553)	(5,141)	(5,534)	382	8,130	8,130
COOMBS-HILLIERS FUNDING SUMMARY							
CURRENT OPERATIONS							
OPERATING LEASES	0	0	0	0	0	0	0
OPERATING CAPITAL	20,160	24,000	3,500	1,500	0	0	49,160
RESERVE FUND transactions	0	0	0	0	0	0	0
RESERVE FUND USE	25,570	112,370	49,781	11,687	0	0	199,408
BORROWED FUNDS	0	177,630	275,219	60,913	0	0	513,762
BYLAW FUNDS ON HAND							0
DEVELOPER FUNDED/OTHER							0
	45,750	314,000	328,500	74,100	0	0	762,350

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN 2006 TO 2011

DP-Coombs-Hilliers
Revenues

	2005	2006	2007	2008	2009	2010	2011	SubTotal
Property taxes	(175,440)	10.0%	10.0%	10.0%	10.0%	2.0%	2.0%	(1,424,884)
From prior year (surplus)/deficit	(9,515)	0	0	0	0	0	0	0

Total Revenues

	(183,955)	(192,985)	(212,284)	(233,512)	(256,863)	(262,000)	(267,240)	(1,424,884)
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Expenditures

Administration	130	130	130	130	130	130	130	780
Building Ops	1,310	1,360	1,360	1,360	1,360	1,360	1,360	8,280
Mech & Equip ops	4,300	4,300	4,300	4,300	4,300	4,300	4,300	25,800
Transfer to other govt/org	80,000	91,015	147,950	160,909	163,323	171,589	180,021	914,807
Debt financing	11,060	29,975	29,973	39,433	39,433	46,539	49,289	234,642
Contributions to reserve funds	56,655	42,185	19,091	27,360	41,191	35,312	32,120	197,259
Capital	28,500	24,000	-	-	-	-	-	24,000
SubTotal	183,955	192,985	202,824	233,512	249,757	259,250	267,240	1,405,568

New debt			9,460	-	7,106	2,750	-	19,316
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Total expenditures

	183,955	192,985	212,284	233,512	256,863	262,000	267,240	1,424,884
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Surplus/deficit	0	0	0	0	0	0	0	0
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REGIONAL DISTRICT OF NANAIMO

CAPITAL PLAN 2006 to 2011

	2006	2007	2008	2009	2010	2011	Total
PROTECTIVE SERVICES FIRE DEPARTMENTS							
MBS-HILLIERS FIRE							
Fire Equipment Purchase	0	0	0	0	0	4,000	4,000
Trucks	10,000						10,000
Buildings	14,000						14,000
Service fund transactions							
#2 expansion		100,000		50,000			150,000
#1 addition	50,000						50,000
3A Equipment							
101			27,400				27,400
102						59,000	59,000
105	50,000	100,000	27,400	50,000	0	59,000	286,400
Rowed funds							
#2 renovations	86,000						86,000
#102 (tanker)			64,600			141,000	210,600
#105				25,000			25,000
#1 renovations/addition							
	86,000	0	64,600	25,000	0	141,000	316,600
Service Fund Balance							
Beginning	84,160	78,744	79	41	(8,767)	26,295	84,160
Contributions	42,185	19,091	27,360	41,191	35,312	32,120	167,259
Interest Earned	2,399	2,244	2	1	(250)	749	6,145
Drawals	(50,000)	(100,000)	(27,400)	(50,000)	0	(59,000)	(286,400)
	78,744	79	41	(8,767)	26,295	164	164
MBS-HILLIERS FUNDING SUMMARY							
RATING CAPITAL	24,000	0	0	0	0	0	24,000
SERVICE FUND USE	50,000	100,000	27,400	50,000	0	59,000	286,400
ROWED FUNDS	86,000	0	64,600	25,000	0	141,000	316,600
	160,000	100,000	92,000	75,000	0	200,000	627,000



REGIONAL DISTRICT OF NANAIMO	
CHAIR	GM Cms
CAO <i>cow</i>	GM ES
DA CCD	MoF
APR 25 2006	
<i>cow</i>	

NANAIMO REGIONAL HOSPITAL DISTRICT MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: April 25, 2006

FROM: N. Avery
Manager, Financial Services

FILE:

SUBJECT: A resolution to provide for temporary borrowing to meet expenditures for 2006

PURPOSE

To obtain approval of the resolution to authorize a short term borrowing limit for 2006.

BACKGROUND

Section 31 of the *Hospital District Act* permits short term borrowing to meet anticipated operating expenditures of the Hospital District, including amounts necessary for debt principal and interest payments. It is anticipated that as the Health Region submits grant reimbursement requests, there may be a requirement to provide for cash flow prior to the August 1st receipt of 2006 property taxes. The resolution attached provides the Hospital District the ability to utilize a revolving line of credit in the amount of \$2,000,000 for 2006 (unchanged from 2005).

ALTERNATIVES

1. Adopt the resolution.
2. Do not adopt the resolution.

FINANCIAL IMPLICATIONS

At present the Hospital District bank account stands at about \$2.6 million. Debt servicing costs up to August 1st total \$1 million dollars, with approximately \$1.65 million dollars in prior years' equipment grant commitments and an authorized commitment for 2006 of \$2 million dollars. While staff do not expect to require significant amounts of the line of credit, it will support temporary fluctuations in the cash balance as equipment grant reimbursements requests are received.

SUMMARY/CONCLUSIONS

Pursuant to authority granted by the *Hospital District Act*, staff have prepared a short term borrowing resolution to provide for cash flow requirements prior to receiving tax monies on August 1st, 2006.

RECOMMENDATION

That a short term borrowing authority to a maximum of \$2,000,000 in the form of the resolution attached, be adopted.


Report Writer


C.A.O. Concurrence

COMMENTS:

NANAIMO REGIONAL HOSPITAL DISTRICT

RESOLUTION

Short Term Borrowing for 2006

WHEREAS pursuant to Section 31 of the *Hospital District Act*, the Board may by resolution, borrow for purposes other than capital expenditures by way of temporary loan such sums as the Board may deem necessary to meet current operating expenditures for the year, including the amounts required for principal and interest falling due within the year upon any debt of the Board;

AND WHEREAS pursuant to Section 25 of the Act, member municipalities and the Province are not required to make payment from taxation revenues of amounts requisitioned by a District until August 1st, of each year;

AND WHEREAS estimated expenditures in the amount of \$2,000,000.00 may be required to be paid before payment of such revenue is due;

NOW THEREFORE BE IT RESOLVED that the Board of the Nanaimo Regional Hospital District may borrow pursuant to Section 31 of the *Hospital District Act*, a sum not exceeding \$2,000,000.00 in 2006 for the purpose of paying the above mentioned expenditures.

DATED at Nanaimo, B. C. this 23rd day of May, 2006



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	LOW	GM ES	
DA CCD		MoF	
APR 25 2006			
LOW			
TO: C.Mason Chief Administrative Officer		DATE: April 25, 2006	
FROM: N. Avery Manager, Financial Services		FILE:	
SUBJECT: 2005 Audited Financial Statements			

Nanaimo Regional Hospital District
MEMORANDUM

PURPOSE

To present the 2005 audited financial results for the Nanaimo Regional Hospital District.

BACKGROUND

The *Hospital District Act* requires a Regional Hospital District to prepare audited financial statements. This report will comment briefly on highlights of the 2005 financial report.

Auditor Opinion Letter (Page 2)

The Regional Hospital District, in the same manner as the Regional District maintains a system of internal accounting controls designed to provide reasonable assurance of the safekeeping of assets and revenues, the propriety of expenditures, and the accuracy of the financial records. The audit firm of Meyers Norris Penny LLP is responsible for reporting to the Board the results of their audit. As in prior years, the auditor's report is unqualified, assuring readers that based on the audit procedures conducted; the financial statements are considered to be free of material errors and are prepared in accordance with generally accepted accounting standards.

Consolidated Statement of Financial Position (Page 3)

This statement identifies the asset and liability balances as at December 31, 2005.

Cash balances and long term debt outstanding are self explanatory.

Hospital construction advances and short term debt are amounts paid for capital projects in progress and the interim financing secured from the Municipal Finance Authority. Short term debt is converted to long term debenture debt periodically as the project reaches a conclusion. The primary project underway at this time is the construction of the surgical/obstetrical expansion at the Nanaimo Regional General Hospital, known as Phase II.

The Consolidated Equity position of the Regional Hospital District includes surplus current year amounts which will be carried forward to offset expenditures in future years (Revenue Fund) and Reserve Funds which represents the amount remaining from capital equipment grants approved through the annual budget process. All of the funds are committed based on plans submitted by the Health Region. The 2005 budget approval was \$2,133,575.

Consolidated Statement of Financial Activities (Page 4)

This statement includes all of the transactions associated with the approved annual budget (Revenue Fund), capital financing (Capital Fund) and equipment grants (Reserve Fund). The 2005 results were in line with the budget with the exception of interest on long term debt. The Hospital District took advantage of low short term interest rates and deferred entering into long term debt for the Phase II construction project. \$4,000,000 in long term debt was secured early in 2005.

Schedule of Revenue Fund Activities(Page 8)

The Hospital District provides a share of the funding for capital projects and equipment to the Vancouver Island Health Authority. About 37% of annual expenditures are direct grants for individual pieces of equipment acquired throughout the year and the balance covers financing costs for major capital projects or equipment acquisitions.

An accumulated Revenue Fund surplus of \$1,117,673 is on hand at the end of 2005 and will partly be expended on additional major capital equipment items identified by the Vancouver Island Health Authority in 2006. The surplus is the result of the Board's approval to raise property taxes in advance of securing final long term debt for the completion of Phase II. The total project commitment is \$12.8 million dollars. This project will increase long term debt servicing costs by approximately \$1,200,000 once it is complete.

Schedule of Reserve Fund Activities(Page 9)

This schedule provides a summary of the amounts raised for capital purchases costing less than \$100,000 and the actual expenditure of those funds during the year. At December 31st, 2005 \$2.5 million remains committed but not fully expended.

SUMMARY

The Regional Hospital District is required to prepare annual audited financial statements. This report summarizes the results of the audited statements for the year ended December 31st, 2005.

RECOMMENDATION

That the report on the 2005 audited financial statements of the Nanaimo Regional Hospital District be received.


Report Writer


C.A.O. Concurrence

COMMENTS:

Auditors' Report

To the Members of the Board of the Nanaimo Regional Hospital District

We have audited the consolidated statement of financial position of Nanaimo Regional Hospital District as at December 31, 2005 and the consolidated statements of financial activities and changes in financial position for the year then ended. These consolidated financial statements are the responsibility of the Hospital District's management. Our responsibility is to express an opinion on these consolidated financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Hospital District as at December 31, 2005 and the results of its financial activities and changes in financial positions for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information, including schedules presented on pages 7 through 10, is presented for purposes of additional analysis. This supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated statements and, in our opinion, is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

Meyer Harris Penny LLP

Nanaimo, British Columbia

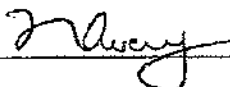
March 17, 2006

Chartered Accountants

**NANAIMO REGIONAL HOSPITAL DISTRICT
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2005**

	<u>2005</u>	<u>2004</u>
Financial Assets		
Cash	\$ 4,237,525	\$ 3,288,681
Accounts receivable	11,720	7,542
Hospital construction advances	4,683,036	5,290,836
	<u>8,932,281</u>	<u>8,587,059</u>
Financial Liabilities		
Short term debt (Note 2)	3,176,623	5,290,836
Accounts payable	2,116,112	28,977
Accrued liabilities	173,751	161,449
Long term debt (Schedule D, Note 3)	13,819,901	10,968,857
	<u>19,286,387</u>	<u>16,450,119</u>
Net Financial Liabilities/Net Equity	<u>\$ (10,354,106)</u>	<u>\$ (7,863,060)</u>
Consolidated Equity Position		
Revenue fund (Schedule A)	\$ 1,117,673	\$ 1,266,440
Reserve fund (Schedule B)	2,521,873	2,000,807
Consolidated Financial Equity (Page 4)	<u>3,639,546</u>	<u>3,267,247</u>
Capital fund (Schedule C)	(13,819,901)	(10,968,857)
	<u>(10,180,355)</u>	<u>(7,701,610)</u>
Unfunded liabilities(Note 4)	(173,751)	(161,450)
Net Equity	<u>\$ (10,354,106)</u>	<u>\$ (7,863,060)</u>

Approved:

 _____ Manager Financial Services

See notes to consolidated financial statements

NANAIMO REGIONAL HOSPITAL DISTRICT
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2005

	<u>Budget</u>	<u>2005</u>	<u>2004</u>
Revenues			
Property tax revenues	\$ 5,031,655	\$ 5,031,655	\$ 4,908,930
Grants-in-lieu of taxes	26,000	29,424	31,614
Interest on investments	53,000	92,549	66,631
Other revenue	-	22,625	19,044
	<u>5,110,655</u>	<u>5,176,253</u>	<u>5,026,219</u>
Expenditures			
Administration	8,325	8,325	8,160
Debenture issue costs	75,395	75,024	-
Grants to health care facilities	2,133,575	1,612,508	1,713,109
Short term loan interest and bank charges	199,585	117,434	80,210
Interest on long-term debt	2,291,205	1,641,918	1,514,227
Construction advances converted to long term debt	-	4,212,091	-
	<u>4,708,085</u>	<u>7,667,300</u>	<u>3,315,706</u>
Net Revenues (Expenditures)	<u>402,570</u>	<u>(2,491,047)</u>	<u>1,710,513</u>
Financing activities:			
Long term debt issued	-	4,287,115	-
Debt principal repayments	(826,585)	(826,585)	(829,449)
Debt actuarial adjustments	-	(609,485)	(563,952)
Increase (decrease) In financing obligations	<u>(826,585)</u>	<u>2,851,045</u>	<u>(1,393,401)</u>
Unfunded expenditures:			
Long-term debt interest (Note 4)	-	12,302	(74,274)
Change in Financial Equity	<u>(424,015)</u>	<u>372,300</u>	<u>242,838</u>
Consolidated Financial Equity, beginning(Page 3)	<u>3,267,246</u>	<u>3,267,246</u>	<u>3,024,408</u>
Consolidated Financial Equity, ending(Page 3)	<u>\$ 2,843,231</u>	<u>\$ 3,639,546</u>	<u>\$ 3,267,246</u>

Approved:

 _____ Manager Financial Services

See notes to consolidated financial statements

NANAIMO REGIONAL HOSPITAL DISTRICT
 SCHEDULE OF REVENUE FUND ACTIVITIES
 FOR THE YEAR ENDED DECEMBER 31, 2005

SCHEDULE A

	<u>Budget</u>	<u>2005</u>	<u>2004</u>
Revenues			
Property tax revenues	\$ 5,031,655	\$ 5,031,655	\$ 4,908,930
Grants-in-lieu of taxes	26,000	29,424	31,614
Interest on investments	53,000	92,549	90,631
Other revenue	-	22,625	19,044
	<u>5,110,655</u>	<u>5,176,253</u>	<u>5,026,219</u>
Expenditures			
Administration	8,325	8,325	8,160
Short term loan interest and bank charges	274,980	117,434	60,210
Long term debt interest	2,291,205	2,239,101	2,152,453
	<u>2,574,510</u>	<u>2,364,860</u>	<u>2,240,823</u>
Operating Surplus	<u>2,536,145</u>	<u>2,811,393</u>	<u>2,785,396</u>
Transfer to Reserve Fund(Page 9)	2,133,575	2,133,575	1,773,575
Debt principal repayment	826,585	826,585	829,448
	<u>2,960,160</u>	<u>2,960,160</u>	<u>2,603,023</u>
Current Year Surplus	(424,015)	(148,767)	182,373
Prior years' surplus	<u>1,290,950</u>	<u>1,266,440</u>	<u>1,084,067</u>
Total Operating Surplus	<u>\$ 866,935</u>	<u>\$ 1,117,673</u>	<u>\$ 1,266,440</u>

See notes to consolidated financial statements

NANAIMO REGIONAL HOSPITAL DISTRICT
 SCHEDULE OF RESERVE FUND ACTIVITIES
 FOR THE YEAR ENDED DECEMBER 31, 2005

SCHEDULE B

	<u>2005</u>	<u>2004</u>
FUND BALANCE, BEGINNING	\$ 2,000,807	\$ 1,940,341
Add:		
Transfer from Revenue Fund (Page 8)	2,133,575	1,773,575
Less:		
Grants to Vancouver Island Health Authority	<u>1,612,509</u>	<u>1,713,109</u>
FUND BALANCE, ENDING (Note 5)	<u>\$ 2,521,873</u>	<u>\$ 2,000,807</u>

See notes to consolidated financial statements



R D N			
CAO		GMES	
GMCS		GMR&P	
GMDS		GMR&P	
MAY - 2 2006			
CHAIR		BOARD	
Cau ✓			
DATE:			

MEMORANDUM

TO: Bob Lapham
General Manager Development Services

FROM: Wayne Moorman, P.Eng.
Manager of Subdivision and Engineering Standards

SUBJECT: 2006 Local Government Infrastructure Planning Grant Program

FILE: 1855-03

PURPOSE

To obtain Board support for Infrastructure Planning (Study) Grant Applications for sanitary sewer pre-design studies for three areas on the Nanoose Peninsula.

BACKGROUND

Over the past 5 years the RDN has undertaken sanitary sewer pre-design studies for three areas in Nanoose (Dolphin Drive Phase 1, 2001/2002, Dolphin Drive Phase 2, 2002 and Madrona, 2004). These studies were consistent with the Regional Growth Strategy Plan and with the Nanoose OCP. All studies to date have been funded with assistance from the Local Government Planning Grant Program as we were successful in obtaining \$10,000 planning grants for all three studies. In general the cost of these past studies have been in the range of \$15,000 to \$18,000 with the RDN funding any amounts in excess of the \$10,000 planning grant from feasibility funds. On March 18, 2006 the Province announced a new funding program for 2006 with the first round of approvals based on applications received by May 31, 2006.

There are currently three more areas in Nanoose that require sewer pre-design studies; they are the Red Gap Village Center (West Bay), Arbutus Park and Cottam/Dorcas Point communities. There is no money allocated for these additional studies in the 2006 budget.

Staff would like to make application for grants for these 3 remaining studies but a condition of grant application is Board approval and prioritization. Grants usually cover 100% of the first \$5,000 of the study plus 50% of the next \$10,000 to a maximum grant of \$10,000. Any amount over \$15,000 must be covered 100% by the RDN. Separate grant applications are being recommended for each of the three remaining sewer pre-design studies with prioritization noted beside the applications as follows:

Area	Priority	Budget	Grant
Red Gap Village	#1	\$21,000	\$10,000
Arbutus Community	#2	\$15,000	\$10,000
Cottam/Dorcas Point Community	#3	\$18,000	\$10,000

If successful in obtaining grant funds staff would complete the projects later this calendar year.

ALTERNATIVES

1. Approve submission of the Infrastructure Planning Grant applications for the 2006 sewer pre-design studies.
2. Do not approve submission of the grant applications.

FINANCIAL IMPLICATIONS

These projects would not be undertaken without acquisition of infrastructure planning grants from the province. If the RDN is successful in obtaining infrastructure grants for all of the projects, a maximum of \$24,000 is required. The final amount cannot be determined until the Province announces the grants. There are no remaining feasibility study funds at this time. If the RDN is successful in approval of some or all of the subject applications then funding for the studies would be raised in 2007 from Electoral Area 'E'.

SUMMARY/CONCLUSIONS

The province recently announced the 2006 Local Government Infrastructure Planning Grant Program. Applications for the first round of approvals will be considered up to May 31, 2006. A condition of approval is that the Board must concur with the applications submitted and prioritize them. Staff recommend that we apply for three (3) sewer pre-design study grants for remaining areas on the Nanoose Peninsula. If successful, our share of the funding for the project or projects would form part of the requisition from Electoral Area 'E' in 2007.

RECOMMENDATION

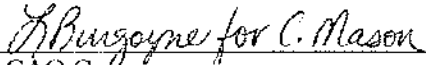
1. That the Board support the following applications (with priorities noted) to the Local Government Infrastructure Planning Grant Program for financial assistance for the Red Gap Village (priority #1), Arbutus Park (priority #2) and Cottam/Dorcas Point (priority #3) communities.
2. That the RDN share of study costs be recovered from Electoral Area 'E' in 2007.

FOR 

Report Writer



General Manager Concurrence



CAO Concurrence

COMMENTS:



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cma	
CAO	W	GM ES	
DA CCD		MoF	
APR 25 2006			
COW			

MEMORANDUM

TO: Bob Lapham
General Manager Development Services

DATE: April 25, 2006

FROM: Wayne Moorman, P.Eng.
Manager of Subdivisions and Engineering Standards

FILE: 5500-21-RG, Engineering Standards and Subdivisions

SUBJECT: Rural Streetlighting Local Service Area, Boundary Amendment
Electoral Area 'A', Bylaw 791.13

PURPOSE

To consider the inclusion of 4 properties in Area 'A' on Balsam Road in the Rural Streetlighting Local Service Area (LSA) (see Map, *Attachment No. 1*).

BACKGROUND

The owners of the subject properties located on Balsam Road in Area 'A' requested (via letter dated February 22, 2006 and signed by all 4 property owners) that streetlighting be installed on poles along the road for security reasons. They noted increased vandalism and potential for break and enter as reasons for requesting streetlighting and they requested 4 streetlights be installed on BC Hydro poles. Staff have reviewed the request and formal petitions were sent to all four property owners; to date we have received 3 executed petitions with the fourth property owner (in the 4 lot LSA expansion) indicating he is in favor of inclusion. Staff have reviewed the request and support the inclusion.

In order to tax the properties for the operation of the streetlighting, the properties must be included in the Rural Streetlighting LSA.

ALTERNATIVES

1. To amend the boundaries of the Rural Streetlighting LSA (Bylaw No. 791.13, 2006) (*see Attachment No. 2*) to include the 4 properties legally described as Lot 1 Plan VIP76441; Lot B, Plan DD EX27351; Lot 2 Plan VIP67939 and Lot 13 Plan 27070 into the Rural Streetlighting Local Service Area.
2. To not amend the boundaries of the Rural Streetlighting LSA to include the subject properties into the Rural Streetlighting LSA.

FINANCIAL IMPLICATIONS

There is no financial implication to the RDN. The operating cost of the additional streetlights is charged to the benefiting properties through taxation. In 2006, the estimated tax rate for this service is estimated at \$0.131/\$1000 of assessment.

SUMMARY/CONCLUSIONS

Four property owners on Balsam Road in Area 'A' have requested 4 streetlights be installed on existing BC Hydro poles for security reasons. Staff have reviewed the request and obtained the necessary petitions and support the inclusion of the 4 properties into the Rural Streetlighting Local Service Area.

RECOMMENDATIONS

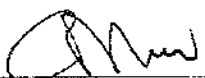
1. That the parcels legally described as Lot 1 Plan VIP76441; Lot B, Plan DD EX27351; Lot 2 Plan VIP67939; and Lot 13, Plan 27070; All within the Cranberry District be included in the Rural Streetlighting Local Service Area.
2. That "Rural Streetlighting Local Service Area Boundary Amendment Bylaw No. 791.13, 2006" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.



Report Writer



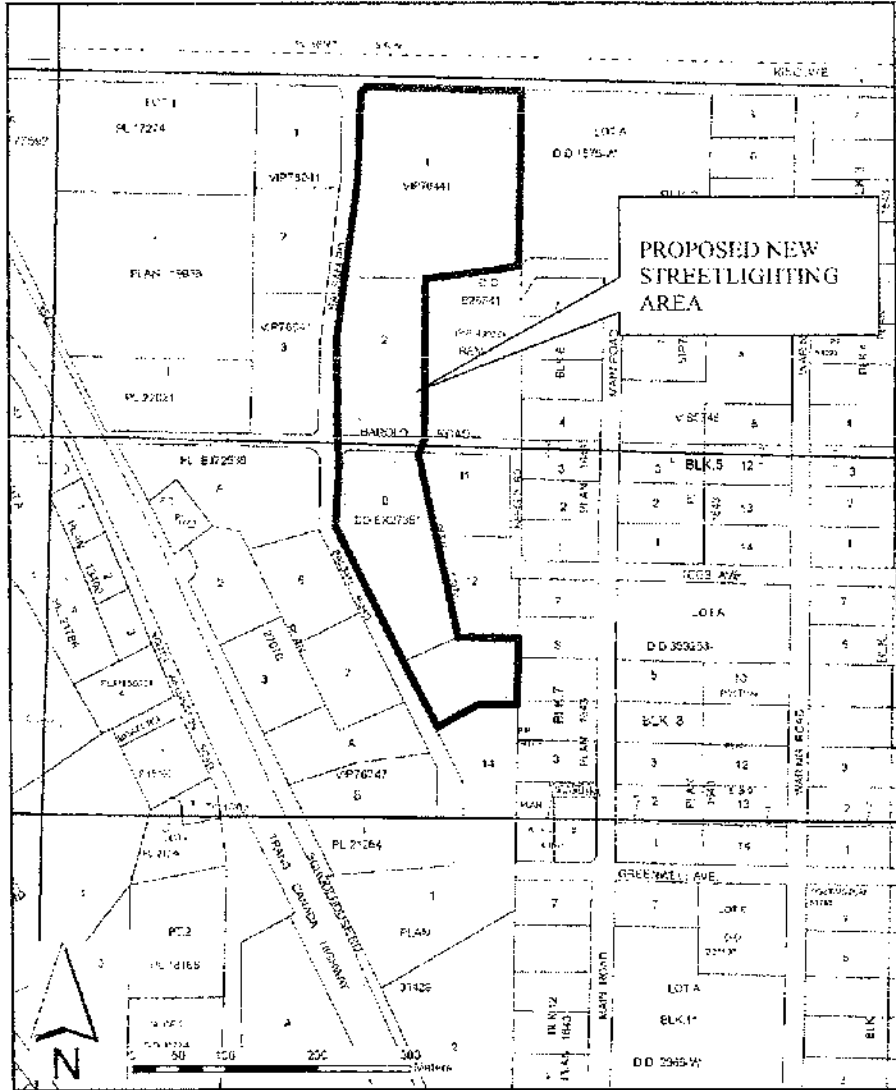
General Manager Concurrence



CAO Concurrence

COMMENTS:

ATTACHMENT NO. 1



BCCS MAP SHEET NO. 326.011.2

ATTACHMENT NO. 2 (Page 1 of 2)

REGIONAL DISTRICT OF NANAIMO
BYLAW NO. 791.13

A BYLAW TO AMEND THE RURAL
STREETLIGHTING LOCAL SERVICE AREA
ESTABLISHMENT BYLAW NO. 791

WHEREAS Regional District of Nanaimo Bylaw No. 791 established the Rural Streetlighting Local Service;

AND WHEREAS the Board wishes to amend the Local Service Area boundaries in accordance with Section 802(1)(b) of the *Local Government Act*;

AND WHEREAS the consent of the Directors of Electoral Area A has been obtained;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. The boundaries of the Rural Streetlighting Local Service Area are hereby revised to include the properties outlined on Schedule 'A' attached hereto and forming part of this bylaw.
2. The amended boundaries of the Rural Streetlighting Local Service Area shall be as shown outlined on Schedules 'B-1' and 'B-2' attached hereto and forming part of this bylaw.
3. Bylaw No. 791.12 is hereby repealed.
4. This bylaw may be cited as "Rural Streetlighting Local Service Area Boundary Amendment Bylaw No. 791.13, 2006."

Introduced and read three times this _____ day of _____, 2006.

Received the approval of the Inspector of Municipalities this _____ day of _____, 2006.

Adopted this _____ day of _____, 2006.

CHAIRPERSON

GENERAL MANAGER, CORPORATE SERVICES

ATTACHMENT NO. 2 (Page 1 of 2)

Schedule 'A' to accompany "Rural Streetlighting Local Service
Area Boundary Amendment Bylaw No. 791.13, 2006"

Chairperson

Deputy Administrator



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		McF	
APR 27 2006			
COW			
TO: John Finnic, P. Eng. General Manager Environmental Services		DATE: April 25, 2006	
FROM: Carey McIver Manager Solid Waste		FILE: 2240-20 GVSDD	
SUBJECT: Bobell Trucking Services Purchase Order Extension			

MEMORANDUM

PURPOSE

To obtain Board approval to extend the purchase order to Bobell Trucking Ltd. to haul garbage, construction/demolition waste and yard waste from the Church Road Transfer Station to the regional landfill.

BACKGROUND

In August 2005 the Board passed a resolution requesting early termination of the agreement with the Greater Vancouver Regional District (GVRD) to haul garbage from the Church Road Transfer Station (CRTS) to the Cache Creek Landfill. In October 2005 the GVRD Board authorized this request and on December 14, 2005 the GVRD and RDN amended the agreement to provide for early termination effective December 31, 2005.

In accordance with this early termination, staff needed to issue a request for proposals (RFP) for hauling services from the CRTS to the Regional Landfill. For the interim period, staff authorized a purchase order in the amount of \$85,783 to Bobell Trucking Ltd. (Bobell), the GVRD's trucking contractor, to continue hauling garbage, construction/demolition (CD) waste and yard waste from the CRTS to the Regional Landfill (garbage and CD waste) and to International Composting Corporation at Duke Point (yard waste) until March 31, 2006.

Staff has released the RFP and has held a mandatory site meeting with interested hauling contractors. The RFP process will be completed and staff will provide a recommendation to the Board in June. The cumulative value of the interim service with Bobell will exceed \$100,000 in May and therefore requires Board approval to continue until the end of June.

ALTERNATIVES

1. Authorize an extension of the purchase order to Bobell Trucking Ltd. to haul garbage, CD waste and yard waste from the Church Road Transfer Station to June 30, 2006.
2. Do not authorize an extension of the purchase order to Bobell Trucking Ltd.

FINANCIAL IMPLICATIONS

Alternative 1

Extending the purchase order to Bobell for hauling services for April, May and June will cost an additional \$90,000. The cumulative value of this purchase order will be \$169,000. Sufficient funds are allocated in the 2006 solid waste to fund this extension.

Alternative 2

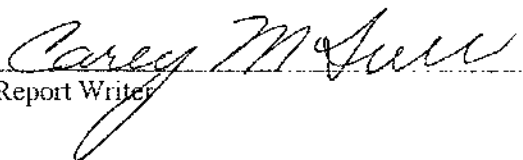
Not extending the purchase order is impractical given the daily operational requirement to haul materials from CRTS.

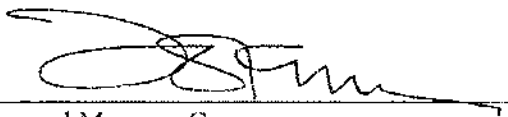
SUMMARY/CONCLUSIONS


In December 2005 the waste export agreement with the Greater Vancouver Regional District was amended to provide for early termination effective December 31, 2005. Accordingly staff authorized a purchase order in the amount of \$85,783 to Bobell Trucking Ltd. (Bobell), the GVRD's trucking contractor, to continue hauling garbage, construction/demolition (CD) waste and yard waste from the Church Road Transfer Station to the Regional Landfill and to International Composting Corporation until March 31, 2006. Staff has released an RFP for continued hauling services and will provide a recommendation on the results of the RFP to the Board in June. The cumulative value of the interim hauling services being provided by Bobell will exceed \$100,000 in May and requires Board approval to continue until the end of June.

RECOMMENDATION

1. That the Board authorize an extension of hauling services with Bobell Trucking Ltd to June 30, 2006 for a cumulative value of \$169,000.


Report Writer


General Manager Concurrence


CAO Concurrence

COMMENTS:



RDN			
CAO	<input checked="" type="checkbox"/>	GMES	
GMCS		GMR&P	
GMDS		GMRT&P	
MAY - 2 2006			
CHAIR		BOARD	
COW			

MEMORANDUM

TO: Carey McIver
Manager of Solid Waste

DATE: April 27, 2006

FROM: Alan Stanley
Solid Waste Program Coordinator

FILE: 5380-01

SUBJECT: Nanaimo Recycling Exchange Relocation Assistance

PURPOSE

To consider Board support to provide financial assistance to the Nanaimo Recycling Exchange (NRE).

BACKGROUND

Since 2001, the NRE has provided recycling drop off services for a wide variety of consumer and business products. For many hard-to-recycle and highly toxic materials, they are the only drop-off location in the entire RDN. Examples include electronic equipment, pesticides, solvents and flammable liquids and fluorescent lights. In addition, the NRE is under contract to a number of product stewardship agencies to provide public drop-offs for products such as used oil, paint and batteries.

As the population of the city and region has increased and awareness of the services they provide has expanded, the number of people that use the NRE has increased dramatically. Approximately 400 people per day use the NRE, for an annual total of 134,000. Of this, about 107,200 (80 percent) are from the City of Nanaimo and 26,800 (20 percent) are from other areas of the regional district.

The site that the NRE has occupied for the past 14 years, on McCullough Road in the Northfield Industrial park in Nanaimo is too small to accommodate the increased demands on the facility. The ability of NRE management to maximize the efficiency of the site is excellent, however use of the facility is now well beyond a reasonable capacity. Parking is also a major problem.

A number of opportunities exist for the NRE to increase the value and benefit that they provide to the region. The Province of BC will require the electronics industry to implement stewardship programs for computers, printers, monitors, television, stereos and other electronic equipment. Given the existing stewardship services the NRE provides, they are the most likely candidate to provide electronics recycling services to all RDN residents.

The RDN Board has consistently supported expanded stewardship programs and has encouraged the Province to include more products, specifically electronic waste, in stewardship legislation.

For the NRE to be able to provide the benefits of expanded stewardship services to the residents of the RDN, they need a larger site. The NRE has requested a one-time contribution from the RDN of \$75,000 towards the start-up costs of a conveniently located regional facility on Kenworth Road in central Nanaimo.

ALTERNATIVES

1. Support the Nanaimo Recycling Exchange request for funding of \$75,000.
2. Do not support the Nanaimo Recycling Exchange request for funding.

FINANCIAL IMPLICATIONS

Alternative 1

This is a one-time request for funding. Although this expenditure was not included in the 2006 Annual Budget, supporting the NRE is an opportunity to supplement the region's recycling infrastructure for a relatively low cost.

The 2006 Zero Waste budget includes \$80,000 to carry out a residential organics collection field test. The field test was to be funded 50 percent by the Federation of Canadian Municipalities (FCM) Green Municipal Fund. Delays by FCM in approving these funds have necessitated deferring the residential organics field test to 2007. The budget for the field test can be reallocated to the NRE request.

Alternative 2

Under this alternative the RDN will miss the opportunity to provide the benefits of expanded stewardship services to all residents of the regional district.

INTERGOVERNMENTAL IMPLICATIONS

The NRE provides region wide services, however they will also provide drop-off bins for City of Nanaimo residents to supplement the city recycling program. The new NRE facility, as planned will provide benefits to residents throughout the RDN.

At their May 1, 2006 meeting, the City of Nanaimo Finance/Policy Committee of the Whole, supported a request for a \$75,000 contribution from their municipal solid waste budget and recommended that the Nanaimo Council support the NRE's request for funding from the RDN.

PUBLIC RELATIONS IMPLICATIONS

The public uses the NRE's services extensively. An improvement to the NRE facility will be welcomed by the current users and will encourage people that have not used the NRE to utilize the services. For users of the NRE facility who are from the Parksville/Qualicum area, the new facility will be a bit closer and easier to access than the current facility and therefore more convenient for residents from the northern sections of the RDN. From a regional perspective, the NRE facility will increase in importance once electronics recycling stewardship programs are in place and this will likely result in higher usage by all RDN residents. The City of Nanaimo and RDN would be able to generate interest in new recycling programs offered at the NRE through promotion in newsletters, web sites and advertisements.

ENVIRONMENTAL IMPLICATIONS

Electronics waste contains many toxic materials including lead and other heavy metals. In the absence of a stewardship program, many of these materials are being sent to landfill and to countries where few environmental protection regulations exist. Properly managing and accounting for waste electronics provides important environmental benefits.

SUMMARY/CONCLUSIONS

Since 2001, the Nanaimo Recycling Exchange (NRE) has provided recycling drop-off services for a wide variety of consumer and business products. For many hard-to-recycle and highly toxic materials, they are the only drop-off location in the entire RDN. The site that the NRE has occupied for the past 14 years, on McCullough Road in the Northfield Industrial park in Nanaimo is too small to accommodate the increased demands on the facility.


A number of opportunities exist for the NRE to increase the value and benefit that they provide to the region. The Province of BC will require the electronics industry to implement stewardship programs for computers, printers, monitors, television, stereos and other electronic equipment. Given the existing stewardship services the NRE provides, they are the most likely candidate to provide electronics recycling services to RDN residents.

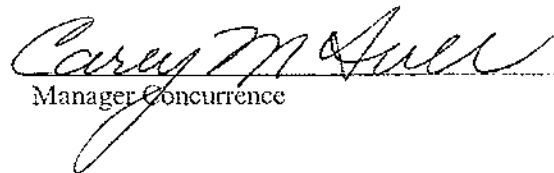
For the NRE to be able to provide the benefits of expanded stewardship services to the residents of the RDN, they need a larger site. The NRE has requested a one-time contribution from the RDN of \$75,000 towards the start-up costs of a conveniently located regional facility on Kenworth Road in Nanaimo. Although this expenditure was not included in the 2006 Annual Budget, supporting the NRE is an opportunity to supplement the region's recycling infrastructure for a relatively low cost.

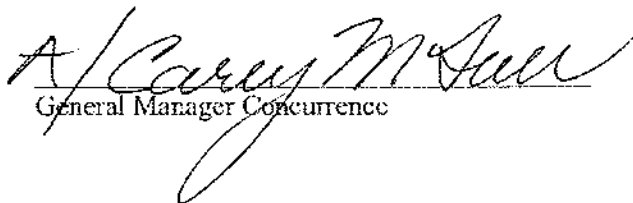
Electronics waste contains many toxic materials including lead and other heavy metals. In the absence of a stewardship program, many of these materials are being sent to landfill and to countries where few environmental protection regulations exist. Properly managing and accounting for waste electronics provides important environmental benefits.


RECOMMENDATION

That the Board approve a \$75,000 contribution to the NRE towards start-up costs of a dedicated recycling facility to deliver region-wide stewardship services.


Report Writer


Manager Concurrence


General Manager Concurrence


CAO Concurrence

COMMENTS:



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	<i>CM</i>	GM ES	
DA CCD		McF	
APR 27 2006			
<i>CM</i>			
TO: Carol Mason Chief Administrative Officer		DATE: April 24, 2006	

MEMORANDUM

FROM: John Finnic, P. Eng.
General Manager
Environmental Services

FILE: 2280-20-AWS

SUBJECT: Arrowsmith Water Service Joint Venture Agreement Amendment

PURPOSE

To obtain Board approval for an amendment to the AWS Joint Venture Agreement.

BACKGROUND

RDN, Parksville and Qualicum Beach entered into the AWS Joint Venture Agreement on July 10, 1996 for the purposes of establishing a joint venture to develop and operate Bulk Water Supply Facilities to supply bulk water from the Englishman River to Parksville, Qualicum Beach and the RDN water service areas in French Creek and Nanoose. The Agreement was amended (primarily housekeeping changes) on April 1, 2004 and was extended at that time to March 31, 2006.

The extension was to provide time to develop a new AWS capital plan to confirm a strategy and costs for future bulk water infrastructure, including an intake site for water extraction from the Englishman River. Although the planning process has progressed, issues associated with a proposed downstream intake location, sharing of water amongst the partners and the status of ownership of the Breakwater Enterprises private water utility delayed resolution of the capital planning initiative. These matters now appear either settled for the present time or are back on track and in process and it is anticipated that recommendations regarding a new capital plan strategy can be developed this year.

Accordingly, RDN, Parksville and Qualicum Beach Administrators and staff proposed that the AWS Joint Venture Agreement be extended to March 31, 2010 to reconfirm the partners' commitment to the joint venture. This date also coincides with the dates outlined in the Agreement regarding rotation every two years of the Chair of the AWS Management Board. (The Agreement assigned the roles of Chair and Manager to RDN until March 31, 2006. The roles transferred to Qualicum Beach April 1, 2006 and will subsequently transfer to Parksville April 1, 2008).

On a separate matter in the Agreement, the RDN Nanoose Bay Water Local Service Areas currently outlined in Schedule B to the Joint Venture Agreement have been amalgamated into one service area now defined by *Nanoose Bay Peninsula Water Service Area Amalgamation Bylaw No. 867, 2005*. This bylaw incorporates the following RDN water local service areas covered by the Joint Venture Agreement:

- Wall Beach Water Supply Local Service Area (Bylaw No. 867)
- Nanoose Water System Specified Area (Bylaw No. 482)
- West Bay Estates Water System Specified Area (Bylaw No. 543)

- Fairwinds Water Supply Specified Area (Bylaw No. 753)
- Madrona Point Water Service Area (Bylaw No. 788)
- Arbutus Park Estates Water Local Service Area (Bylaw No. 930)
- Driftwood water Supply Service Area (Bylaw No. 1255)

Schedule B to the Joint Venture Agreement needs to be amended to reflect this service area amalgamation.

At the AWS Management Committee meeting on April 18, 2006, the Management Board recommended that the Joint Venture Agreement be amended in accordance with the *Agreement to Amend the Joint Venture Agreement* (Appendix A to this report) and be forwarded to the Joint Venturers' respective Board/Councils for approval.

ALTERNATIVES

1. Approve the *Agreement to Amend the Joint Venture Agreement* and direct staff to formally execute the Agreement.
2. Recommend further or alternate amendments to the Agreement for consideration by the AWS Management Committee.

SUMMARY/CONCLUSIONS

The AWS Joint Venture Agreement expired March 31, 2006 and needs to be extended to reconfirm the partners (RDN, Parksville and Qualicum Beach) commitment to the joint venture. Schedule B to the Joint Venture Agreement also requires a housekeeping amendment to reflect the amalgamation of the various RDN Nanoose Bay water service areas into the Nanoose Bay Peninsula Water Service Area. The AWS Management Board has recommended that the Joint Venture Agreement be amended in accordance with the *Agreement to Amend the Joint Venture Agreement* (Appendix A to this report) and be forwarded to the Joint Venturers' respective Board/Councils for approval.

RECOMMENDATION

1. That the Board approve the *Agreement to Amend the Joint Venture Agreement* (Appendix A to this report) and direct staff to formally execute the Agreement on behalf of RDN.



Report Writer



CAO Concurrency

COMMENTS:

**AGREEMENT TO AMEND THE JOINT VENTURE AGREEMENT
(ARROWSMITH WATER SERVICE)**

THIS AGREEMENT made this _____ day of _____, 2006.

BETWEEN:

REGIONAL DISTRICT OF NANAIMO
6300 Hammond Bay Road
Nanaimo, B.C. V9T 6N2

(the "RDN")

OF THE FIRST PART

AND:

CITY OF PARKSVILLE
100 E. Jensen Avenue
P.O. Box 1390
Parksville, B.C. V9P 2H3

("Parksville")

OF THE SECOND PART

AND:

TOWN OF QUALICUM BEACH
201 - 660 Primrose Street
P.O. Box 130
Qualicum Beach, B.C. V9K 1S7

("Qualicum Beach")

OF THE THIRD PART

WHEREAS:

- A. RDN under the *Local Government Act*, and Parksville and Qualicum Beach under the *Community Charter*, each have the power to design, construct, install, own, operate, maintain, repair and replace Bulk Water Supply Facilities;

- B. On March 13, 1997, the Lieutenant-Governor in Council issued an order under sections 290.1 and 790.01 of the then applicable *Municipal Act* to empower the Joint Venturers to enter into a Joint Venture Agreement respecting bulk water supply;
- C. The Regional Board of the RDN has enacted a service establishment and a regulatory bylaw for the service contemplated under the Joint Venture Agreement between the parties;
- D. On July 10, 1996, the RDN, Parksville and Qualicum Beach entered into a Joint Venture Agreement to declare and establish the terms of a joint venture in connection with the design, construction, installations, ownership, operation, maintenance, repair and replacement of Bulk Water Supply Facilities to supply water within the boundaries of Parksville, Qualicum Beach and the existing Water Local Service Areas in the RDN;
- E. In 2001, the parties continued the joint venture on the terms and conditions set out in the 1996 Agreement;
- F. In 2004, the parties continued the joint venture on the terms and conditions set out in an Agreement dated for reference April 1, 2004;
- G. The RDN, Parksville and Qualicum now wish to amend the Joint Venture Agreement on the terms and conditions set out in this Agreement.

NOW THIS AGREEMENT WITNESSES that in consideration of their mutual covenants and agreements, the parties covenant and agree each with the other as follows:

- 1.0 Section 12.1(c) is amended by replacing the date of March 31, 2006 with the date of March 31, 2010.
- 2.0 The Agreement is further amended by deleting Schedule B and replacing it with the attached Appendix "A" as a new Schedule B to the Joint Venture Agreement.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

REGIONAL DISTRICT OF NANAIMO by its)
 authorized signatories)
)
 _____)
 Name:)
)
 _____)
 Name:)

Executions continued to the Agreement to Amend the Joint Venture Agreement
(Arrowsmith Water Service)

CITY OF PARKSVILLE by its authorized)
signatories)
)
_____)
Name:)
)
_____)
Name:)
)

TOWN OF QUALICUM BEACH by its)
authorized signatories)
)
_____)
Name:)
)
_____)
Name:)
)

APPENDIX A

(Schedule "B" to Joint Venture Agreement)

WATER LOCAL SERVICE AREAS

The areas delineated in the following bylaws or descriptions, as shown on the Service Area Maps appended to the bylaws are the Water Local Service Areas:

- French Creek Water Local Service Area Establishment Bylaw No. 874;
- Nanoose Bay Peninsula Water Service Area Amalgamation Bylaw No. 867, 2005



**REGIONAL
DISTRICT
OF NANAIMO**

REGIONAL DISTRICT OF NANAIMO		
CHAIR	GM Cms	
CAO	GM ES	
DA CCD	MoF	
APR 27 2006		
Caw		

MEMORANDUM

TO: John Finnic
General Manager - Environmental Services **DATE:** April 25, 2006

FROM: Mike Donnelly
Manager of Utilities **FILE:** 5500-22-FC-12

SUBJECT: French Creek Water Service Area – Bolted Steel Tank Reservoir Reconditioning
Release of Reserve Funds

PURPOSE

To request funds be released from the French Creek Water Service Area reserve fund for the purpose of reconditioning the system's water reservoir.

BACKGROUND

The French Creek Water Service Area utilizes a bolted steel tank reservoir (364 m3) as part of the distribution system. This reservoir was constructed in 1979 and has not had major reconditioning carried out since its installation. In 2003 an inspection was carried out by Dayton & Knight Engineering Ltd. who then produced a report detailing the reservoir's deficiencies.

The primary concerns with the reservoir included corroded roof beams and centre column with some corrosion noted on the roof panels. In addition to these concerns staff requested the installation of a concrete floor to aid in maintenance and to carry out minor rust repairs and to re-paint the structure.

The reservoir reconditioning was included in the 2006 capital plan with funding from reserves. The work is currently underway with anticipated completion in May 2006.

ALTERNATIVES

1. Approve the release of up to \$100,000 from the French Creek Water Service Area reserve fund for the reconditioning of the French Creek Water Service Area Bolted Steel Reservoir.
2. Do not approve the release of funds.

FINANCIAL IMPLICATIONS

The amount available in the reserve totals \$151,714. A budget of \$100,000 to be funded from the reserve is included in the 2006 capital plan. The quoted costs to complete the work including engineering and reconstruction totaled \$88,333 allowing the project to proceed as approved in the Financial Plan. This funding is now required as the project is nearing completion and costs have been incurred.

The construction of a new reservoir to replace the existing structure would be in the order of \$160,000 plus engineering costs.


SUMMARY/CONCLUSIONS

The French Creek Water Service area bolted steel reservoir is currently having repairs carried out as per the 2003 Dayton & Knight reservoir inspection report. The report notes the need to carry out repairs to the roof beams, centre post and other miscellaneous components.

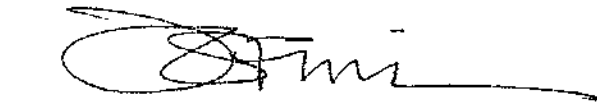
This cost for this work was included in the 2006 capital plan and Financial Plan with an estimated budgeted of \$100,000. Actual quoted costs for the work including both engineering and reconditioning work total \$88,333.

RECOMMENDATION


That the Board approve the release, in accordance with the financial plan, of up to \$100,000 from the French Creek Water Service Area reserve fund for the reconditioning of the French Creek Water Service Area Bolted Steel Reservoir.



Report Writer



General Manager Concurrence



C.A.O. Concurrence

COMMENTS:



R D N			
CAO		GMES	
GMCS		GMRE&P	
GMDS		GMRT&P	
MAY - 2 2006			
CHAIR		BOARD	

MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: May 2, 2006

FROM: Tom Osborne
General Manager of Recreation and Parks

FILE: 0360-20-GIPR

SUBJECT: Gabriola Island Parks and Open Space Advisory Committee

PURPOSE

To consider a revised Terms of Reference for the Gabriola Island Parks and Open Space Advisory Committee.

BACKGROUND

In January 2003, the Regional Board approved the Term of Reference for Gabriola Island Parks and Open Space Advisory Committee and soon thereafter Committee appointees were made by the Regional Board and the Committee became operational.

The Committee provides opportunities for local community residents to be actively involved in advising the Regional Board and staff on park management and trail initiatives in addition park related community concerns are forwarded to the Board by way of Committee meeting minutes. The Area 'B' Community Parks program has been fairly active with a number of significant issues related to community park improvements, trail construction and beach access improvements.

The current Terms of Reference for the Committee provide for the Electoral Area Director to sit on the Committee or a designate. The current Electoral Area Director has requested that the Terms of Reference be amended in order for this requirement to be removed as it is felt by the Director that his involvement should not occur until issues or recommendations from the Committee are brought forward to the Regional Board for approval.

Staff have amended the Terms of Reference attached as Appendix 1 of which the revised sections have been underlined to provide for this request.

ALTERNATIVES

1. Approve the revised Terms of Reference for the Gabriola Island Parks and Open Space Advisory Committee.
2. Not approve the Committee Terms of Reference at this time and provide alternative direction

FINANCIAL IMPLICATIONS

There are no financial implications to amending the Terms of Reference. Committee and staff liaison costs will continue to be included within the Area 'B' Community Parks Function and Budget.

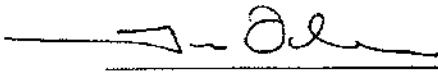
CONCLUSIONS

In January 2003, the Regional Board approved the Term of Reference for Gabriola Island Parks and Open Space Advisory Committee. The Area 'B' Community Parks program has been fairly active with a number of significant issues related to community park improvements, trail construction and beach access improvements.


The current Electoral Area Director has requested that the Terms of Reference be amended to remove the requirement of the Director to sit on the Committee as it is felt by the Director that his involvement should not occur until issues or recommendations from the Committee are brought forward to the Regional Board for approval. The revised Terms of Reference are attached as Appendix 1.

RECOMMENDATION

That the revised Terms of Reference for the Gabriola Island (Electoral Area 'B') Parks and Open Space Advisory Committee be approved.



Report Writer



CAO Concurrency

COMMENTS:

ATTACHMENT 1

Gabriola Island (Electoral Area 'B') Parks and Open Space Advisory Committee

Terms of Reference

(Revised May 2006)

Purpose:

To establish a Parks and Open Space Advisory Committee for Gabriola Island and Electoral Area 'B'. The Committee will advise and provide information to the Regional District of Nanaimo Board regarding parks and open space issues in Electoral Area 'B'.

Membership:

1. The Electoral Area 'B' Parks and Open Space Committee will be appointed by the Regional Board as follows:
 - The Electoral Area 'B' Director may be an ex-officio member or appoint the Alternate Director, at his or her discretion.
 - Up to eight Members at Large who will be residents of Electoral Area 'B'.
2. The Committee will consist of a maximum of nine members. The Committee may operate without all positions being occupied. A quorum shall consist of four members.
3. For the first year of operation only, the terms of Committee membership shall be staggered with four members appointed for a two-year term and four members appointed for a one-year term. Beginning in the second year all members will be appointed for a two-year term. If requested by the Area 'B' Director, the Director will be on the Committee for their three-year tenure as a Board member.

Procedures:

1. The Committee shall elect a Chairperson and Recording Secretary annually at the first meeting of each calendar year.
2. The Committee may meet as required but will structure its activities to meet approximately four times per year.

3. Minutes of Committee meetings will be forwarded to the Regional District Board for information.

Responsibilities:

1. Make recommendations and provide advice to the Regional Board regarding a wide range of parks and public open space issues including:
 - Acquisition of community park sites.
 - Development and maintenance issues for community park sites.
 - Establish priorities for the expenditure of community park operating and reserve funds.
2. Liaise, provide leadership, and work with community and neighbourhood groups on a wide range of parks and open space projects including:
 - Volunteer neighbourhood and community park development projects.
 - Community input regarding park planning and acquisition priorities.
 - Trail system planning and development.
 - Waterfront access.
3. Play a leadership role and provide a focal point for co-operation between community interests and the Regional District on parks and open space issues.

Financial Consideration:

There is currently funding available through the Regional District's Electoral Area 'B' community parks function. The Committee will provide input on an annual basis to the Electoral Area Director and the Regional Board regarding the level of funding and priorities for expenditures from these budgets for parks and open space purposes. The Committee will also have the ability to look at a variety of other funding sources and strategies and make recommendations to the Regional District regarding the collection and use of these funds.

Reporting and Authority:

The Committee has a responsibility to act in the best interests and within the policies and guidelines established by the Regional District in the provision of their services on parks and open space matters within Electoral Area 'B'.

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE AREA 'H' PARKS AND OPEN SPACE ADVISORY COMMITTEE
REGULAR MEETING HELD ON WEDNESDAY, 22 FEBRUARY 2006 AT 7:00 PM
LIGHTHOUSE COMMUNITY CENTRE, QUALICUM BAY

In Attendance

Bill Waugh
Will Lemmon

Patty Biro
Director Dave Bartram

Brenda Wilson

Staff

Joan Michel

Absent

Val Hykawy, Michael Proctor

Chairman B. Waugh called the meeting of the Electoral Area 'H' Parks and Open Space Advisory Committee (POSAC) to order at 7:03 pm.

ADOPTION OF AGENDA

MOVED D. Bartram, SECONDED B. Wilson, that the Agenda be adopted as presented. CARRIED

ELECTION OF 2006 CHAIRPERSON AND RECORDING SECRETARY

J. Michel facilitated nominations for Chairperson and Recording Secretary. One nomination only was put forward for each position.

MOVED B. Wilson, SECONDED D. Bartram, that B. Waugh be acclaimed as 2006 Chairperson and P. Biro as 2006 Recording Secretary. CARRIED

DELEGATIONS AND PRESENTATIONS

None.

APPROVAL OF MINUTES

MOVED W. Lemmon, SECONDED B. Wilson, that the Minutes of the 30 November 2005 Electoral Area 'H' POSAC regular meeting be approved as presented. CARRIED

BUSINESS ARISING FROM MINUTES

Honouring Rod Allan and the Nile Creek Enhancement Society

J. Michel distributed a draft letter from Committee Chairman B. Waugh to Nile Creek Enhancement Society President Rod Allan. The letter applauds the work of the Society and invites Mr. Allan to attend a POSAC meeting as well as provide POSAC members with a tour of the Nile Creek hatchery in September during the fall spawn. Committee members accepted the letter and Chairman B. Waugh signed-off on it.

COMMUNICATIONS AND CORRESPONDENCE

D. Bartram introduced a request from Debbie Robinson to improve the tennis courts at Dunsmuir Community Park.

BUSINESS ARISING FROM DELEGATIONS, PRESENTATIONS, COMMUNICATIONS AND CORRESPONDENCE

A. Antonelli and Exposed Roots along the Lighthouse Country Trail

J. Michel provided Committee members with the follow-up letter sent to A. Antonelli February 1, 2006 further to discussion of the matter at the November 30, 2005 POSAC.

Lighthouse Seniors #152 Request for Bicycle Path

The Committee examined the request to construct a bicycle path along the highway through Bowser and Qualicum Bay. J. Michel reviewed the nature of the task: such paths are not simple matters to put in place because of land access issues and cost. Provincial bicycle path funding programs like the one announced last summer are geared to large urban areas with significant commuting cyclists. J. Michel to draft a response from the Chairman for review at the next POSAC.

STANDING REPORTS

Community Parks

(a) McColl Road Subdivision

J. Michel reported that the developer has asked the RDN for access to the newly dedicated park for the purpose of installing and maintaining a water line; alternate arrangements are being recommended so the park will not be encumbered. The developer has not yet brought forward a plan for park development including elaboration on the nature of drainage into the park from the new subdivision.

(b) Wildwood

A new picnic table has been installed at the entrance to the park and the Lighthouse Country Trail.

(c) Thompson Clarke – Ocean Trail and Dunsmuir

P. Biro will talk to the principal of Bowser Elementary about an official opening of the Trail and a stewardship arrangement with the children. P. Biro will measure the trailhead stiles in order to identify an adjustment that will better accommodate cyclists but will not facilitate access by motor bikes. Bear-proof garbage cans have been installed at the Trail and at Dunsmuir. Dunsmuir users have requested a proper toilet for the park. The existing structure was erected many years ago by neighbours and does not conform to any public standards.

(d) Jamieson Road

The developer of a neighbouring property has directed subdivision drainage to the park and is seeking additional access to the park for more drainage. He was referred to the Ministry of Transportation to correct the existing drainage plan; no access to the park was granted for subdivision drainage. The Committee discussed plans to develop this park as a neighbourhood playground. J. Michel noted that the first phase of any development will need to involve an assessment of the suitability of the soil: the park property is wet so site analysis work will be required before a playground can be installed. Also of early importance will be the formation of a community group including for example the Lighthouse Recreation Society that can examine what kind of playground is desirable and affordable, and work with the RDN on obtaining any grant monies required to help pay for the site work or equipment.

(c) Rose

A Chariton Drive resident removed downed wood from the park and was reported to the RCMP by another neighbour. Park staff will examine whether to assess a fine or issue a warning.

Beach Accesses (BAs) and Undeveloped Road Allowances (URAs)

B. Wilson will continue with her inventory update in the spring when the weather is finer.

Memorial Park Structures

J. Michel distributed an application form for review. A copy has been sent to R. Whittaker regarding installation of a bronze plaque on an existing bench at the Buccaneer Beach water access. W. Lemmon noted that the Town of Qualicum Beach has been experiencing theft of park bench plaques; J. Michel observed that such vandalism has not been seen in rural areas within the RDN.

Regional Parks and Trails

(a) J. Michel displayed the information sign now posted on the Lighthouse Country Trail to inform users about the partnership behind the trail upgrade currently underway. Additional signage is being used to keep users apprised of progress and warn of temporary trail closure. The entire old cedar culvert on the North Loop must be removed since winter rains washed out the smaller culvert installed last summer. J. Michel thanked the Wilson Family for supporting the project and helping with access to the trail for workers.

(b) J. Michel reported on negotiations for a long-term contractor to operate and develop Horne Lake Regional Park. Further to a formal request for expressions of interest and for a proposal from Island Pacific Adventures Ltd., it has become apparent that even with a 20-year operating period, significant additional funding will be required for a private contractor to operate and develop the park as required and still run a profitable business. The RDN will continue to work with Island Pacific Adventures Ltd. on long-term funding but also now accepts that direct RDN financing of development at the Park may be required. A report is being prepared for the Regional Board's March meetings.

January 2006 Parks Staff Activity Report

J. Michel distributed the monthly park update that is typically circulated at D69 Recreation Commission meetings.

MOVED D. Bartram, SECONDED W. Lemmon, that the Standing Reports be accepted. CARRIED

DIRECTOR'S UPDATE

Director Bartram reported on (a) the RDN's effort in partnership with the Federation of Mountain Clubs of BC and the Alpine Club of Canada to see a provincial park created at the Arrowsmith Massif; (b) the progress being made by the Island Corridor Foundation in gaining control of the E&N rail corridor, which bodes well for new trail route and the elimination of spraying; (c) the pending closure of the Costa Lotta trailer park and the lack of readily available alternative locations for the mobile housing; (d) pending changes to Island Scallops' water lease; and (e) the introduction of the Province's new riparian area regulations which will require adjustment to Official Community Plans in the RDN.

NEW BUSINESS

2006 Area H Community Park Budget

J. Michel distributed copies of the 2006 Area H community park budget along with detailed spreadsheets on 2005 and 2006 project development budget lines showing past and projected expenditures. The

Committee reviewed available monies and potential projects for 2006 at the various community parks and trail and determined a number of priorities for the year including: (a) a new toilet for Dunsmuir CP, (b) site studies and other preparatory work for a playground at Jamieson Road CP to be developed in 2007, and (c) signage for Rose and Deep Bay Creek CPs.

Recreation Master Plan

A number of Area H groups have been invited to provide input to the Plan that will establish a framework for the delivery of recreation services in District 69 over the next 10 years.

MOVED D. Bartram, SECONDED P. Biro that the Area 'H' POSAC provide input to the Master Plan.
CARRIED

COMMITTEE ROUND TABLE

Nil.

NEXT MEETING

The next regular meeting of the Area 'H' POSAC will be held from 7-9 pm on Wednesday, 19 April 2006 at the Lighthouse Community Centre.

IN CAMERA

MOVED D. Bartram, SECONDED W. Lemmon, that pursuant to Section 90(1)(g) of the *Community Charter*, the Committee proceed to an In Camera meeting to consider the acquisition of land.
CARRIED

ADJOURNMENT

MOVED D. Bartram, SECONDED P. Biro, that the regular meeting be adjourned to allow for an In Camera meeting.
CARRIED

TIME

8:45 p.m.

Bill Waugh
Chairperson

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE
REGIONAL PARKS AND TRAILS ADVISORY COMMITTEE MEETING
HELD ON TUESDAY APRIL 4, 2006
IN THE RDN COMMITTEE ROOM**

Present:

Director Larry McNabb, Chair
Director Maureen Young
Director David Bartram
Frank Van Eynde
Peter Rothermel

Staff:

Tom Osborne, General Manager of Recreation and Parks
Jeff Ainge, Parks Supervisor

Regrets:

Director Joe Stanhope
Harriet Rueggeberg

CALL TO ORDER

Director McNabb called the meeting to order at 2:32pm.

MINUTES

MOVED D. Bartram, SECONDED M. Young, that the Minutes of the Regional Parks and Trails Advisory Committee Meeting held on February 21, 2006, be approved.

CARRIED

ANNOUNCEMENTS

T. Osborne advised the Committee of the recent restructuring within the organization, and of the creation of a new corporate entity for Recreation and Parks. Community Services has been split into two new entities - Regional Transportation and Planning, and Recreation and Parks. Mr. Osborne will head up the new Recreation and Parks department as General Manager, and a Parks Manager and Recreation Manager positions have been created.

REPORTS

MOVED D. Bartram, SECONDED F. Van Eynde that the Community and Regional Parks and Regional Trails Update Report for February 2006 be received as information.

CARRIED

NEW BUSINESS

Horne Lake Regional Park Operating Agreement / Memorandum of Understanding.

T. Osborne provided an update of progress with securing a five-year operating agreement, and with work underway by Island Pacific Adventures Ltd to secure funding to meet the requirements for a 20-year operating agreement. In response to questions, Mr. Osborne noted additions to the 2006 operating budget

to cover planning and installation of new water and septic infrastructure which are necessary for this year. Director Bartram indicated the recognition that this Park will likely require ongoing capital investment.

Update on Top Bridge Crossing of Englishman River.

J. Ainge provided an update on progress with retaining land surveyors to prepare details site plans required prior to compiling bridge design tender documents. T. Osborne confirmed construction funding is in place for the bridge.

Mount Benson Regional Park Acquisition / NALT Contribution Agreement

T. Osborne updated the Committee on the final agreements that are in place for the funding partners in respect to the recent acquisition of 523 acres of Mount Benson. He confirmed that there will be no casino built within the Regional Park as per the April 1 April Fools Day Article in the Nanaimo News Bulletin.

Trans Canada Trail

T. Osborne advised the Committee of recent temporary closures to parts of the Trail due to industrial activity. J. Ainge provided an update on progress in relocating access to the Haslam Creek Suspension Bridge from the end of Timberlands Road, and with ongoing discussions with Island Timberlands to reinstate a route between Spruston Road and the Haslam Creek bridge.

Regional Parks Operating Budget

T. Osborne provided the budget information approved by the Board on March 28th.

Management Plans' Status

T. Osborne provided a spreadsheet detailing the various Regional Parks and Trails and their level of approved planning documents. Current priorities are for new management plans Englishman River Regional Park and Mount Benson Regional Park. In response to Committee concerns regarding staffing implications with a growing parks inventory, Mr. Osborne responded that he will be working with the Corporate management team and the Board to address this in the coming months.

NEW BUSINESS

Director Young raised the issue of A/FV and 4x4 vehicle misuse of parkland. Director Bartram spoke of RCMP involvement in this issue near Horne Lake, and P. Rothermel indicated that off-road vehicle licensing at a Provincial level may be something the Board can lend support to.

NEXT MEETING

The next meeting will be a full-day tour of Regional Parks & Trails in the southern portion of the District meeting at 8:30am at the RDN offices. Transportation will be provided. Please bring lunch.

The next regular meeting of the Committee will be held, Tuesday June 5, 2006 at 2:30pm RDN Committee Room.

IN CAMERA

MOVED D. Barram, SECONDED F. Van Eynde that pursuant to Section (90) (1) E of the Community Charter, the Committee proceed to an In Camera meeting to consider items related to land.

CARRIED

ADJOURNMENT

MOVED D. Bartram, SECONDED F. Van Eynde, that the meeting be adjourned at 3:15 pm.

CARRIED

Chair, Director Larry McNabb

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE
REGIONAL GROWTH MONITORING ADVISORY COMMITTEE /
STATE OF SUSTAINABILITY PROJECT MEETING
HELD ON WEDNESDAY, APRIL 12, 2006
IN THE COMMITTEE ROOM

Present:

Director Bill Holdom	Chair
Director Dave Bartram	Deputy Chair
Brian Anderson	
Gordon Buckingham	
Betty Collins	
Janet Farooq	
Sylvia Neden	
Ross Peterson	
Adele McKillop	
Sharon Thomson	

Also in attendance:

Christina Thomas	Senior Planner
Carey McIver	Manager, Solid Waste
Carol Mason	Chief Administrative Officer

Absent:

Douglas Anderson

CALL TO ORDER

Director Holdom called the meeting to order at 5:40 PM.

MINUTES

The minutes from the previous meeting (Nov. 29/05) were approved as presented.

CORRESPONDENCE

None.

OLD BUSINESS

a) Sustainability Report – Groundwater Indicators Data Collection, Analysis & Reporting

C. Thomas updated the RGMAC about the status of work to collect, analyze and develop a report about the five groundwater indicators recommended by the RGMAC and approved by the RDN Board. Highlights of the update include the following:

- RDN Board approval of a \$26,000 allocation for the work;
- staff issuance of a Request for Proposals from consultants in February of 2006;

- the March 2006 selection of EBA Engineering Consultants Ltd. to complete the work;
 - provision for the consultant to attend a RGMAC meeting to review and discuss the consultant's report; and
 - the anticipated May 2006 completion of the consultant's report.
- C. Thomas distributed an extract from the consultant's proposal that describes the work that will be completed.

b) Sustainability Report – Research & Report Writing

C. Thomas updated the RGMAC about the status of work to research and write the Sustainability Report. Highlights of the update include the following:

- A decision to obtain consulting assistance to research and write the report using the sustainability indicator data collected last summer and the report outline developed by the RGMAC;
- Staff issuance of a Request for Proposals from consultants in February of 2006;
- The March 2006 selection of EBA Engineering Consultants Ltd. to complete the work;
- The creation of the report in two phases, with the first phase consisting of the development of draft report sections about social, economic and environmental matters and the second phase consisting of the compilation of a complete draft of the entire report;
- Provision for the consultant to attend up to five or six RGMAC meetings for the purpose of obtaining RGMAC feedback about the report; and
- The anticipated August 2006 completion of the consultant's work.

c) Sustainability Report – Technical Advisors

C. Thomas stated that a team of 40 volunteer technical advisors has been assembled to review and provide advice regarding various aspects of the Sustainability Report. The technical advisors include individuals recommended by the RGMAC, RDN staff with knowledge or responsibilities related to topics in the Report, and individuals recommended by the Intergovernmental Advisory Committee. C. Thomas circulated a list of the technical advisors to the RGMAC.

The RGMAC suggested that additional technical advisors with expertise in economics be secured. RDN staff committed to pursuing this.

d) Sustainability Report – Drinking Water Quality Indicator Research

R. Peterson updated the RGMAC about status of research into data about drinking water quality in the region. Highlights of the update include the following:

- In January of 2006, representatives from the RGMAC, the Vancouver Island Health Authority, and the RDN met to discuss possible approaches to monitoring and reporting about drinking water quality in the region;
- Drinking water quality information is being solicited from drinking water providers in the region;
- Turbidity seems to be one of the biggest water quality issues in the region;
- Not all drinking water quality problems translate into boil water advisories;
- It might be most appropriate to report about the number or proportion of anomalous drinking water quality test results rather than all of the specific details of drinking water quality tests in the region given the large number of drinking water providers in the region and the wide range of drinking water quality parameters tested.

e) Canada – BC Environmental Farm Program

Director Holdom updated the RGMAC about status of work on the Canada – BC Environmental Farm Program. Director Holdom indicated that the RDN Board directed staff to investigate the Program in January of 2006, and that the RDN Board received a staff report about the Program in March of 2006.

C. Thomas circulated copies of the staff report to the RDN Board on the Program. C. Thomas stated that the RDN could support the Program by informing the public about it through regular RDN newsletters, official community plan policies, and the distribution of Program brochures.

NEW BUSINESS

a) Partners for Climate Protection / Greenhouse Gas Emissions Reduction Plan

C. McIver delivered a PowerPoint presentation about the Partners for Climate Protection Program and RDN work to develop an energy management plan to reduce greenhouse gas emissions as a part of the Program. C. McIver indicated that there is an opportunity to consult with the RGMAC as a part of the development of the energy management plan.

b) RDN Drinking Water Protection / Watershed Protection Initiative

Director Bartram updated the RGMAC about the new RDN drinking water protection/watershed protection initiative. Highlights of the update include the following:

- RDN Board approval of terms of reference for a committee to guide the initiative;
- Staff issuance of a Request for Proposals for consultants to provide assistance;
- The acquisition of funds from the New Deal for Cities and Communities Program to support the initiative.

Director Bartram circulated copies of the Request for Proposals for consulting assistance for the project.

C. Thomas invited RGMAC members to provide information about the names of any drinking water / watershed protection stewardship groups that might be interested in applying for membership on the committee that will provide guidance to the RDN drinking water protection / watershed protection initiative.

Director Bartram informed the RGMAC about a resolution recently passed by the Association of Vancouver Island Coastal Communities (AVICC) regarding support for the protection of community watersheds.

c) Sustainability Checklist for Development Applications

Director Bartram informed the RGMAC that the RDN Board directed staff to investigate and report back about the feasibility of using a “sustainability checklist” in the assessment of development applications for land in the electoral areas, similar to the one used by the City of Port Coquitlam. Director Bartram reviewed some of the topics addressed in the City of Port Coquitlam Sustainability Checklist.

C. Thomas indicated that the RDN Planning Department anticipates reporting to the Electoral Area Planning Committee and the Board about the matter by July 2006.

The RGMAC requested an opportunity to review any 'sustainability checklist' created for use in the assessment of development applications for land in the electoral areas prior to RDN Board consideration of approval. RDN staff committed to investigating this possibility.

The RGMAC also suggested that work be undertaken to investigate the possibility of the RDN member municipalities using a 'sustainability checklist' in the consideration of development applications for land in their jurisdictions.

d) RDN Board Strategic Plan

Director Holdom informed the RGMAC that the RDN Board met recently to discuss and update its strategic plan. Director Holdom indicated that Mark Holland facilitated the strategic planning session, and that the session included discussion about the definition of sustainability.

C. Mason summarized the process of developing the RDN Board Strategic Plan.

NEXT MEETINGS

The next meeting is Wednesday, May 17, 2006, at 5:00 PM.

A. McKillop asked if staff could provide an update on the schedule for completing the Sustainability Project. Staff committed to providing an update at a future meeting.

ADJOURNMENT

Director Holdom adjourned the meeting at 8:00 PM.

Chair, Director Bill Holdom

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR
MEETING HELD ON THURSDAY, APRIL 20, 2006**

Attendance:

Frank Van Eynde
Jo-ann Chase

Patty Biro
Dave Bartram

Eve Flynn
Chris Burger

Staff:

Tom Osborne
Dan Porteous
Mike Chestnut

Carol Mason
Tony Toriglia
Sharon Ney, Recording Secretary

Presenters:

Bill Webster (PERC)

Don Hunter (Consultant)

Absent:

Reg Nosworthy
Jack Wilson

CALL TO ORDER

- 1 Chair Van Eynde called the meeting to order at 3:00pm.

DELEGATIONS

- 2.1 Don Hunter from PERC gave presentation on the findings of the Demographic and Population change for the Occanside area.

MINUTES

- 3 MOVED Commissioner Bartram, SECONDED Commissioner Biro, that the Minutes of the District 69 Recreation Commission Regular Meeting held on March 16, 2006, be approved.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

- 4.1 Mr. Osborne met with the Parksville Curling Club on April 3, 2006, and it was agreed for the Club to provide annual financial statements as required and agreed to at the meeting. The Lease with the Club will reflect the language the two parties agreed to at the meeting. The Club advised the RDN that they have been awarded a grant from BC Hydro for the installation of a Low E Ceiling which will be installed this summer.

- 4.2.1 Commissioner Van Eynde circulated a photograph from the Youth Fire Camp held on March 23, 2006. Commissioner Van Eynde very impressed with program.
- 4.2.2 The Commission was circulated an April 19, 2006 E-mail from the Mapleguard Ratepayers' Association in regard to the demographic review for the Recreation Services Master Plan.

MOVED Commissioner Burger, SECONDED Commissioner Biro, that the correspondence to the Parksville Curling Club from Tom Osborne regarding their meeting of April 3, 2006, correspondence from the Qualicum Beach Fire Rescue regarding the Youth Fire Camp, correspondence from Cathy MacKenzie to the Qualicum Beach Lawn Bowling Club in regard to a Live Site Grant Application and the E-Mail from the Mapleguard Ratepayers Association be received.

CARRIED

FUNCTION REPORTS

- 5.1.1 Mr. Osborne reviewed the Function Reports for the Ravensong Aquatic Centre, Oceanside Place, Recreation Coordinating and Regional Parks and Trail and Community Parks highlighting the following items:
- The admissions stats for RAC remain strong.
 - The whale tail water feature is back and Mr. Osborne will distribute pictures to the Recreation Commission. The whale can be turned on when appropriate, i.e. Everyone Welcome Swim, and off when Adult or Length swim in session. When combined with the Hydro jets in the leisure pool, the Whale provides lots of water action.
 - Oceanside Place was unable to accommodate three requests for ice times from new users groups for the 2006/2007 regular season.
 - 200 Lamps were replaced in both arenas at a cost of \$7,000. It was noted that there was a loss of 50% of candle light power from the lamps since opening in 2003 of which the supplier advised is normal.
 - The admission stats for Oceanside Place are strong in which seniors are back to using the facility in larger numbers.
 - The Concession has consistently provided good service to the public. It was also noted that the Concession is promptly paying their monthly bills to Oceanside Place. The projected revenue to Oceanside Place is approximately \$4500-\$6000.
 - Chrissie Haight was hired on April 5, 2006 as the new Recreation Programmer replacing Pamela Hadikin who left the Department during late winter.
 - A Sport BC sponsored Community Sports Heroes event was held on March 14, 2006. Approximately thirty community sports volunteers were nominated with six awards given. The recipients of the awards were: Mike Cochrane, Debbie Turney, Joyce Weeks, Bill Dawling, Peter Kucey and Bert Abbott.
 - The application deadline for the District 69 Recreation Grants was April 21, 2006.

- A Regional Parks tour took place for the Regional Parks and Trails Advisory Committee on April 19, 2006. This tour also included Descanso Bay Regional Park on Gabriola Island. A northern tour of Regional Parks will take place in approximately one month.

- 5.1 The Commission requested that congratulatory letters will be sent to the recipients of the Sports Heroes Awards.

MOVED Commissioner Burger, SECONDED Commissioner Bartram, that the Function Reports be received.

CARRIED

NEW BUSINESS

- 8.1 Carol Mason, RDN CAO, announced a change in the organizational structure for the Regional District of Nanaimo. Five General Managers will now report to the CAO, which included a promotion of Tom Osborne to General Manager of Recreation and Parks. The Recreation and Parks Department, formally with the Community Services area, will now be a stand alone area reporting directly to the CAO and the Regional Board.

The Board supported recommendations of two manager positions – Manager of Recreation Services and Manager of Parks Services. Dan Porteous has been promoted to the position of Manager of Recreation in which he will manage recreation service programs and facilities such as Oceanside Place and Ravensong Aquatic Centre in addition to recreation services on Gabriola Island and in Cedar / South Wellington. The position for Manager of Parks is currently posted with a closing date of May 19, 2006.

- 8.2 Bill Webster from PERC presented the key finding from Recreation Services Survey for Oceanside that will be included as part of the final master plan document. Mr. Webster informed the Commission that the random sample survey was mailed out to 1,200 households in District 69 on February 24, 2006 of which 590 surveys were returned. Of the returned surveys, 10 were ineligible or incomplete meaning 580 surveys were eligible or 48% of the sample. The 48% response rate provides a high confidence rating of 95%, +/- 4.1%. This means that if the survey was administered 20 times, the results would be within +/- 4.1% 19 times out 20. The survey findings, including survey data and comments provided by residents who completed the survey, will be posted on the RDN website the following week in addition to the demographic review done by Don Hunter.
- 8.3 Mr. Osborne announced Recreation Master Plan Open House Dates – May 25, Qualicum Beach Civic Centre, and May 26 at Oceanside Place from 4:00 pm – 8:00 pm on both dates. Mr. Osborne requested that Commission members be in attendance if possible to meet the public at the two sessions.

COMMISSIONER ROUNDTABLE

- 9 Commissioner Chase sent a letter to Maple Lane Community Park Area residents to invite their support for the development of the park and that Jonathan Lobb, the RDN Parks Technician, spoke to park volunteers to organize clean up of Hawthorne Rise Park.

Commissioner Chase is working with surveyors to determine the property lines for the BMX Park.

Commissioner Burger stated that a Parksville Community Park Plan was adopted by City Council on May 19th.

Commissioner Flynn stated that the School Board Budget will go a 2nd public meeting April 20, 2006. Topics of concern are a \$1.5 million dollar shortfall and busing fees. Commissioner Flynn also advised the Commission that Healthy Living Initiative will take place in the elementary schools in May and June to promote alternate active ideas.

Commissioner Biro will attend a meeting with Mapleguard Ratepayers Association on April 21, 2006, to discuss development and maintenance of Deep Bay Creek Community Park. Grant application has been submitted.

COMMISSIONER INFORMATION

10 As noted.

NEXT MEETING

The next meeting will be held, Thursday, May 18, 2006, at Oceanside Place at 3:00pm.

ADJOURNMENT

MOVED Commissioner Barram, SECONDED Commissioner Flynn, that the meeting be adjourned.

TIME: 4:45 PM

Frank Van Eynde

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE
EMERGENCY PREPAREDNESS STANDING COMMITTEE
HELD ON THURSDAY, APRIL 20, 2006
IN THE BOARD CHAMBERS**

Present:

Director Lou Biggemann	Chair
Brian Morgan	North Cedar Fire Department
Jamie Clark	Deep Bay Fire Department
Mel Scott	Dashwood Fire Department

Also in attendance:

Jani M. Thomas	Protective Services Coordinator
Maureen Pearse	Manager, Administrative Services

CALL TO ORDER

Director Biggemann called the meeting to order at 7:05 PM.

MINUTES

The minutes from the previous meeting (February 16, 2006) were approved as presented.

CORRESPONDENCE

None.

OLD BUSINESS

None.

NEW BUSINESS

a) Emergency Program Update

J. Thomas updated the Committee about the current emergency preparedness work program. Highlights of the update include:

- Work is underway to recruit volunteers for Emergency Social Services (ESS) in Electoral Areas "A" and "C". A community volunteer orientation meeting will be conducted at 7 PM on April 26, 2006 at the Cranberry Hall.
- A tsunami table top exercise will take place May 9, 2006, 9:00 AM to 1:00 PM in the Board Chambers. The exercise serves to test the training and preparedness of RDN Emergency Coordination Center (ECC) responder staff and related stakeholder representatives.
- A free Provincial Emergency Program (PEP) Justice Institute course, Emergency Operations Center, Level Three-Planning will take place in the Board Chambers 25 May 2006, 8:30 AM to 4:30 PM. Emergency management members from the mid island region and several key RDN staff will attend this course which serves to enhance preparedness within the Planning Section of the responder team.
- Neighborhood Emergency Preparedness (NEP) groups continue to be an active focus, with recent presentations in Cedar and Nanoose.

b) Hazard Vulnerability Risk Analysis (HVRA)

J. Thomas updated the Committee about the HVRA grant project, which analyzes the impact, vulnerability and relative risks of hazards within the electoral areas. Highlights of the update include the following:

- Hazard areas are presently being mapped and analyzed to assess the possible impacts of the identified hazards;
- The information obtained as part of the project can be incorporated into the Emergency Plan as part of a future Plan update;
- The project is anticipated to be completed in May 2006.

c) National Emergency Preparedness Week

J. Thomas described this annual focus week. M. Scott indicated that he would investigate the possibility of the District 69 fire departments hosting a display at the Lighthouse Community Center regarding the contribution of local fire departments in emergency response and public safety.

d) Fire Season Interagency Pre-Planning

J. Thomas provided an overview of the Ministry of Forests and Range's document "Evacuation for Interface Fire Guidelines".

e) Roundtable Discussion

An opportunity was provided for Committee members to identify and discuss topics related to emergency preparedness. The following provides a summary of this discussion:

- Director Biggemann expressed concern about the coordination of RDN, School District and individual school emergency plans. J. Thomas advised that RDN emergency program staff are scheduled to meet with School District 69 staff on April 25, 2006 to discuss emergency plan coordination.
- B. Morgan and J. Clark suggested that consideration be given to the use of HAM (amateur radio operators) for emergency communications. J. Thomas stated that Nanaimo Search and Rescue has an arrangement with the RDN to provide their command bus or a radio to an activated RDN ECC should RDN cell phones not be a viable option. J. Thomas also indicated that the RDN has a satellite phone for use when landline and cellular telephones are overloaded or inoperable due to major infrastructure damage.
- The Committee identified communication between the ECC and the emergency site as a priority topic for discussion at a future meeting.

NEXT MEETING

The next meeting will take place in September, exact date yet to be determined.

ADJOURNMENT

Director Biggemann adjourned the meeting at 9:05 PM.

Chair, Director Lou Biggemann

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE TRANSIT BUSINESS PLAN UPDATE SELECT COMMITTEE MEETING HELD ON THURSDAY, APRIL 27, 2006, AT 12:00 NOON IN THE COMMITTEE ROOM

Present:

Director L. McNabb	Chairperson
Director D. Brennan	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director J. Manhas	City of Nanaimo
Director T. Westbrook	Town of Qualicum Beach
A/Director C. Timmermans	Electoral Area 'A'
Director J. Stanhope	Electoral Area 'G'
A/Director S. Herle	City of Parksville

Also in Attendance:

D. Trudeau	Manager, Transportation Services
L. Kiteley	Superintendent, Transportation Services
B. Clemens	City of Nanaimo
Director M. Young	Electoral Area 'C'
C. L'Heureux	Dept. Secretary, Transportation Services

Regrets:

Director J. Burnett	Electoral Area 'A'
Director B. Johnston	City of Parksville

MINUTES

MOVED Director Stanhope, SECONDED Director Holdom, that the minutes of the Transit Business Plan Update Select Committee meeting held on March 2, 2006 be received for information. CARRIED

CORRESPONDENCE

Letter from G. Slocombe, Chair, BC Transit

The Committee discussed the letter from G. Slocombe, Chair, BC Transit which included the securing of a futures contract for diesel until the end of June. In addition, insurance premiums for coverage beyond ICBC mandatory coverage will not increase for 06/07. Delivery of public transit and non-emergency medical transportation to rural areas was also discussed. C. Mason indicated that VIHA is involved with a similar service in Comox and Port Alberni and that staff would discuss the program further with VIHA and BC Transit.

MOVED Director Stanhope, SECONDED Director Westbrook, that the letter from G. Slocombe, Chair BC Transit, dated April 6, 2006 be received for information. CARRIED

Letter from R. Parmeig, Gurdwara Sahib Miri Piri Darbar Sikh Temple

The Committee discussed the letter from R. Parmeig, Gurdwara Sahib Miri Piri Darbar Sikh Temple which voiced concerns about litter and sanitary issues along with other concerns within the area. D.

Trudeau indicated that BC Transit does not recommend the provision of stand alone washroom facilities due to costs of providing facilities as well as costs related to maintenance, vandalism and security issues.

MOVED Director Manhas, SECONDED Director Holdom, that the letter from R. Parmeig, Gurdwara Sahib Miri Piri Darbar Sikh Temple, dated April 27, 2006 be received for information. CARRIED

MOVED Director Holdom, SECONDED Director Brennan, that a further analysis be completed on the provision of washroom facilities at the Fitzwilliam/Prideaux Exchange and temporary washroom facilities be provided while the review is taking place. CARRIED

ADMINISTRATION

Annual Operating Agreement with BC Transit – Verbal Report

D. Trudeau reported that the 2006/07 AOA has been reviewed by staff and the information contained is as expected and has been identified in the budget. In addition, BC Transit has indicated that 3 to 5 new buses may be available this year to replace older buses and potentially increase our fleet. The newer buses produce less green house gases and meets the Kyoto requirements. In addition, the new buses are manufactured in Canada making the availability of parts and supplies more readily accessible. These buses may slightly increase the lease costs and an amendment to the AOA may be required.

MOVED T. Westbrook, SECONDED J. Manhas that the 2006/2007 Annual Operating Agreement (AOA) with BC Transit be approved and that staff be directed to prepare an amendment to the AOA that will allow an increase to the number of buses in the Transportation Services fleet for consideration by the Board. CARRIED

District 69 Transit Update – Verbal Report

D. Trudeau advised that Open houses have been scheduled in Parksville on May 15th from 3:00-5:00pm and 6:00-8:00pm and in Qualicum on May 16th from 3:00- 5:00pm and 6:00-7:30pm

Malaspina University Expansion Update – Verbal Report

D. Trudeau discussed a meeting with Malaspina University and BC Transit on April 4th, 2006. Although there has been some resistance from the Malaspina Student Union to the U-Pass in the past, management at Malaspina has been enthusiastic towards options that would improve service. Staff will work towards developing these options for consideration by the committee.

A new bus exchange within Malaspina was also discussed.

NEW BUSINESS

T. Westbrook asked that consideration be made for a Friday evening bus to bring Qualicum residents to/from the movies in Nanaimo as many have asked for this service. Qualicum has no theatre.
S. Herle agreed this would be desirable as Parksville also is without theatres.

MOVED Director Westbrook, SECONDED Director Herle, that staff prepare a report on accommodating a Friday Night Movies service to Nanaimo for Parksville and Qualicum Beach. CARRIED

B. Holdom asked for an update on speed concerns from residents on Marlborough Drive. D. Trudeau stated that buses would have difficulty speeding on this stretch of road and believes that the size and noise of the buses can make them appear to be going faster than they are. Although staff has reviewed the possibility of rerouting of this bus, the resulting reduction of service to customers in the area was not desired. L. Kiteley added that the police have followed through on this complaint and determined that the buses are not speeding. There have been new signs posted with a reduced speed limit and information notices posted for the drivers. Staff expect that the new Nova buses will be quieter which in turn will alleviate some of these concerns.

ADJOURNMENT

The meeting was adjourned at 12:45 pm.

L. McNabb, Chair

REGIONAL DISTRICT OF NANAIMO

MINUTES OF A MEETING OF THE GRANTS-IN-AID COMMITTEE
HELD ON MONDAY, MAY 1, 2006
AT 10:00 AM IN THE REGIONAL DISTRICT OFFICES

Present:

M. Young	Chairperson
F. Van Fynde	Citizen Advisory Group
A. Fabris	Citizen Advisory Group
L. Burgoyne	Administrative Assistant

Absent:

E. Hamilton	Citizen Advisory Group
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SCHOOL DISTRICT 68

Funds available: \$ 3,428.40

MOVED F. Van Fynde, SECONDED A. Fabris, that the following grants be awarded:

Name of Organization	Amount Requested	Amount Recommended
Cedar Community Policing Office	\$ 1,500	\$ 750
Cedar School & Community Enhancement Society	\$ 911.99	\$ 900
Hope Centre	\$ 900	\$ 900
Jonanco Hobby Workshop	\$ 2,800	\$ 878
		<u>\$ 3,428</u>

CARRIED

The Committee agreed that the following comments be conveyed to:

Cedar Community Policing Office – grant to be used towards the purchase of computer equipment for their office.

Cedar School & Community Enhancement Society - grant to be used towards the purchase of a portable sound system for the centre for a variety of uses including as a public address system and for music presentations.

Hope Centre -- grant to be used towards the expenses for a youth leaders in training camp program.

Jonanco Hobby Workshop – grant to be used to purchase equipment for the community workshop facility.

SCHOOL DISTRICT 69

Funds available: \$11,953.80

MOVED F. Van Eynde, SECONDED A. Fabris, that the following grants be awarded:

Name of Organization	Amount Requested	Amount Recommended
Arrowsmith Search & Rescue Society	\$ 1,160	\$ 920
District 69 Family Resource Association	\$ 958	\$ 400
Friends of Nanoose Library Centre Society	\$ 2,000	\$ 900
Lighthouse Country Marine Rescue Society	\$ 2,500	\$ 2,000
Old School House Arts Centre	\$ 2,000	\$ 0
Parksville & District Historical Society (Craig)	\$ 1,747	\$ 1,000
Parksville Garden & Parkland Society	\$ 500	\$ 500
Qualicum Beach Historical and Museum Society	\$ 5,000	\$ 1,000
Royal Canadian Legion Branch #211 (Bowser)	\$ 5,000	\$ 3,106
		<u>\$ 9,826</u>

CARRIED

The Committee agreed that the following comments be conveyed to:

Arrowsmith Search & Rescue Society – grant to be used to purchase a colour printer as a part of the computer and equipment upgrades required to manage the societies search and disaster operations.

District 69 Family Resource Association – grant to be used to purchase child therapy toys including games and a giant dollhouse, with furniture and dolls.

Friends of Nanoose Library Centre Society – grant to be used towards the purchase of a self cleaning oven/stove for the centre’s kitchen. This purchase will assist to increase hall rentals providing additional funds to the society.

Lighthouse Country Marine Rescue Society – grant to be used towards the purchase of a GPS/Sounder/ radar display screen and related equipment for the Coast Guard Auxiliaries new rescue boat.

The Old School House Arts Centre – the grant request was denied. The Committee considered the request for funding for equipment rental fees to be an operating expense of the organization and therefore the request did not meet the criteria for grant-in-aid funding. It was also noted that this organization was in a very good financial situation.

Parksville & District Historical Society – grant to be used towards the purchase of a data projector.

Parksville Garden & Parkland Society – grant to be used toward the purchase of a sign for the train station garden located at the Parksville Train Station and Water Tower.

Qualicum Beach Historical and Museum Society – grant to be used to purchase a laptop computer for use in presentations to schools and public groups.

Royal Canadian Legion Branch #211 (Bowser) – grant to be used to purchase materials to build a storage shed to store handicapped equipment.

A. Fabris stepped out of the meeting due to a conflict of interest with the next item.

MOVED F. Van Eynde, SECONDED M. Young, that the following grant be awarded:

Name of Organization	Amount Requested	Amount Recommended
Friends of the Library/Parksville, Qualicum Beach	\$ 600	\$ 600

Friends of the Library/Parksville – Qualicum Beach -- grant to be used to purchase a portable microphone and speaker for the Parksville Library to assist with guest speakers, lecture series and visiting authors.

CARRIED

ADJOURNMENT

The meeting adjourned at 11:05 AM.

CHAIRPERSON