







REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	<i>W</i>	GM ES	
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FEB - 8 2006			
<i>Spinal Board</i>			
		DATE:	

MEMORANDUM

TO: C. Mason  
Chief Administrative Officer

February 4, 2006

FROM: N. Avery  
Manager, Financial Services

FILE:

SUBJECT: Crime Prevention, Community Justice and Community Safety Support Services

PURPOSE:

To introduce for first three readings "Regional District of Nanaimo Crime Prevention and Community Justice Support Service Bylaw No. 1479, 2006" and to outline an approach for funding local community safety initiatives.

BACKGROUND:

The municipalities of Parksville, Qualicum Beach and Electoral Areas 'E', 'F', 'G' and 'H', are proposing to establish a new service to provide support to certain crime prevention and community justice services -- primarily Victim Services and Restorative Justice. The service would raise approximately \$55,000 annually by way of a parcel tax within the participating jurisdictions. Staff estimates the parcel tax to be in the range of \$2.30 per taxable property. The bylaw will be approved in two concurrent stages -- the municipal participants may provide consent on behalf of their electors, while assent in Electoral Areas 'E', 'F', 'G' and 'H' will be obtained through the alternative approval process. In the Electoral Areas, if more than 10% or more than 1,692 electors oppose the bylaw then the bylaw can only be approved by a subsequent referendum.

The Directors from these areas also expressed interest in raising funds to support local community safety initiatives, such as Speedwatch and Citizens on Patrol. Staff proposes that this local funding be raised by way of the grants-in-aid powers of the Regional Board with an initial amount of \$1,500 per jurisdiction.

Both of these funding envelopes will be overseen by a Select Committee of District 69 Directors which will review applications annually. The larger service funds will be managed in consultation with the RCMP who supervise the Victim Services and Restorative Justice programs. The smaller, community safety funds will be more dependent on the individual recommendations of the area Director. The amount to be raised in a participating area for local community safety initiatives may vary over time upon the recommendation of the area Director.

ALTERNATIVES:

Alternative 1

1. Introduce Bylaw No.1479 for first three readings. Forward the bylaw to the municipal members for consent and proceed with the alternative approval process for Electoral Areas 'E', 'F', 'G' and 'H'; and

- i. Raise in 2006 under the Regional District's corporate powers, grants-in-aid in the amount of \$1,500 for each of Parksville, Qualicum Beach and Electoral Areas 'E', 'F', 'G' and 'H' for the purpose of local community safety initiatives.
  - ii. Establish a committee to be known as the District 69 Community Justice and Safety Support Services Select Committee with all District 69 Directors as members. The committee would operate under a Terms of Reference similar to the Draft attached to this report.
2. Do not establish a new service for Crime Prevention and Community Justice and only establish a grant-in-aid Select Committee as outlined under Alternative 1(i) and (ii) above.

## **FINANCIAL IMPLICATIONS:**

### Alternative 1

Crime Prevention and Community Justice Service -- raise \$55,000 by way of a parcel tax in the amount of approximately \$2.30 per taxable folio. Due to timing the parcel tax cannot be applied in 2006 -- however funds can be expended under the authority of the bylaw once adopted. The initial parcel tax will be collected in 2007 in the amount of \$4.60 per parcel, falling in subsequent years to the \$2.30 rate.

Community Safety -- the cost to raise \$1,500 in each jurisdiction varies from .20 cents to .40 cents per \$200,000 of property assessment.

## **OTHER REQUIREMENTS**

The Regional Board is required to approve the Notice of Elector response form for the purposes of the alternative approval process in Electoral Areas 'E', 'F', 'G' and 'H'. The form is attached to this report.

## **SUMMARY/CONCLUSIONS:**

The District 69 Directors have reached consensus on an approach to providing funding for certain police support services in their communities. A new service to be known as "Crime Prevention and Community Justice" is proposed with an annual budget of \$55,000. This amount would be collected by a parcel tax, estimated at \$2.30 per parcel throughout District 69. The parcel tax cannot be applied in 2006 due to timing and will be applied at a rate of \$4.60 in 2007, falling thereafter to about the \$2.30 range.

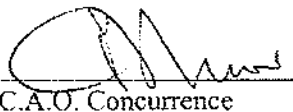
Additionally, \$1,500 per District 69 jurisdiction will be raised under the Regional District's corporate powers to provide grants-in-aid for community safety initiatives within each jurisdiction. Applications for funding under both programs would be directed to a new District 69 Community Justice and Safety Support Services Select Committee. The new committee will confirm the evaluation approach by a terms of reference, a draft of which is provided with this report.

Bylaw 1479 requires two sets of elector approval -- the municipalities may provide consent on behalf of their jurisdictions while the Electoral Areas will seek assent by the alternative approval process. The Board must approve the attached Elector Response Form which is required to be signed by voters **opposed** to the initiative.

**RECOMMENDATIONS:**

1. That "Regional District of Nanaimo Crime Prevention and Community Justice Support Service Bylaw No. 1479, 2006" be introduced for first three readings, be forwarded to the municipalities of Parksville and Qualicum Beach for consent, be forwarded to the Ministry of Community Services for approval and proceed through the alternative approval process to obtain assent of the electors in Electoral Areas E,F,G and H.
2. That the Notice of Elector Response Form attached to this report be approved for the purpose of the alternative approval process for Bylaw No. 1479 within Electoral Areas 'E', 'F', 'G' and 'H'.
3. That a Select Committee to be known as the District 69 Community Justice and Safety Support Services Select Committee be established with one Director from each jurisdiction in District 69 as a member and that the Draft Terms of Reference be forwarded to the select committee for review and confirmation.

  
Report Writer

  
C.A.O. Concurrence

**COMMENTS:**

**REGIONAL DISTRICT OF NANAIMO**

**BYLAW NO. 1479**

**A BYLAW TO ESTABLISH A SERVICE FOR  
THE SUPPORT OF CRIME PREVENTION  
AND COMMUNITY JUSTICE**

WHEREAS, under Section 796 of the *Local Government Act*, a Regional District may operate any service the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Board of the Regional District of Nanaimo wishes to establish a service for the purpose of providing assistance to support crime prevention and community justice services to benefit the community;

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under Section 801 of the *Local Government Act*;

AND WHEREAS the approval of electors in Electoral Areas 'E', 'F', 'G' and 'H' has been obtained by alternative approval under Sections 801.1(1)(b) and 801.3(1)(a) of the *Local Government Act*.

AND WHEREAS the approval of the participating municipalities has been obtained by consent under Section 801.4 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts as follows:

**1. CITATION**

This bylaw may be cited for all purposes as the "Regional District of Nanaimo Crime Prevention and Community Justice Support Service Bylaw No. 1479, 2006".

**2. SERVICE**

The service established by this bylaw is the provision of assistance in relation to crime prevention and community justice services for the purpose of benefiting the community, to be known as the "Crime Prevention and Community Justice Support Service" (the "Service").

**3. BOUNDARIES**

The boundaries of the Service Area are the boundaries of the City of Parksville, the Town of Qualicum Beach and Electoral Areas 'E', 'F', 'G' and 'H' (the "Service Area").

4. **PARTICIPATING AREAS**

The "Participating Areas" are the municipalities of Parksville, Qualicum Beach and Electoral Areas 'E', 'F', 'G' and 'H'.

5. **COST RECOVERY**

As provided in Section 803 of the *Local Government Act*, the annual cost of providing the Service shall be recovered by one or more of the following:

- (a) parcel taxes imposed in accordance with Division 4.3 of Part 24 of the *Local Government Act*;
- (b) revenues raised by other means authorized by the *Local Government Act* or another Act;
- (c) revenues raised by way of agreement, enterprises, gift, grant or otherwise.

6. **MAXIMUM REQUISITION**

In accordance with Section 800.1(1)(e) of the *Local Government Act*, the maximum amount that may be requisitioned for the Service is the greater of:

- (a) \$55,000 (Fifty Five Thousand Dollars), or;
- (b) the product obtained by multiplying the net taxable value of lands and improvements within the Service Area by a property tax value rate of \$0.01 per thousand dollars of assessment.

Introduced and read three times this 28th day of February, 2006.

Received the approval of the Inspector of Municipalities this \_\_\_\_\_ day of \_\_\_\_\_, 20...

Received the approval of the Electors by Alternative Approval Process this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DEPUTY ADMINISTRATOR



**CRIME PREVENTION AND  
COMMUNITY JUSTICE SERVICE  
BYLAW NO. 1479**

A bylaw to establish a service to provide funds to support community justice services within Electoral Areas 'E', 'F', 'G' and 'H'.

**ELECTOR RESPONSE FORM**

**This form is to be used by an Elector opposed to the adoption of Bylaw 1479. If more than 1,692 Electors oppose this initiative, Bylaw 1479 may only be adopted by referendum.**

I hereby declare the following:

- ◆ I am a Canadian citizen;
- ◆ I am an individual who is, or will be on April 3, 2006, age 18 or older;
- ◆ I have been a resident of British Columbia for at least the past six months;
- ◆ I have been a property owner/resident of property within Electoral Area 'E', 'F', 'G' or 'H' for at least the past 30 days;
- ◆ I am not disqualified by the *Local Government Act* or any other enactment from voting in an election or am not otherwise disqualified by law.

I, being a person entitled to be registered as an elector within Electoral Area 'E', 'F', 'G' or 'H' of the Regional District of Nanaimo hereby object to the approval of "Regional District of Nanaimo Hotel Room Tax Collection Service Establishing Bylaw No.1479, 2006".

NAME OF ELECTOR:

\_\_\_\_\_  
(Please Print Full Name)

ELECTOR'S STREET ADDRESS:

ELECTORAL AREA:

SIGNATURE OF ELECTOR:

**NOTE:** This elector response form must be returned to the Regional District of Nanaimo, 6300 Hammond Bay Road, Nanaimo, BC, V9T 6N2 on or before **April 3, 2006**.

Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday, excluding statutory holidays.





# **DRAFT**

## **REGIONAL DISTRICT OF NANAIMO**

### **DISTRICT 69 COMMUNITY JUSTICE AND SAFETY SUPPORT SERVICES SELECT COMMITTEE TERMS OF REFERENCE**

February 4, 2006

#### **PURPOSE:**

The purpose of the committee is to provide a liaison between the Regional Board and organizations providing crime prevention, community justice and community safety services to the communities within School District 69. The committee will coordinate responses to funding requests from organizations supporting the RCMP including but not limited to Victims Services and Restorative Justice as well as applications for grants in aid from local community groups who strive to enhance the safety of their communities.

#### **MEMBERSHIP:**

One Director from each of the municipalities of Parksville, Qualicum Beach and Electoral Areas E, F, G and H

#### **CRIME PREVENTION AND COMMUNITY JUSTICE (Bylaw no. 1479)**

1. The primary use of funding raised under Bylaw No.1479 will be to support Victims Services and Restorative Justice programs which operate under the supervision of the RCMP.
2. Once annually in September the coordinators of the above noted programs and the relevant staff member of the RCMP will report to the committee on their activities and operating results for the year to date and present budget proposals for the following year.
3. The Select Committee will in consultation with the RCMP, on or before the end of October each year, recommend to the Regional Board an amount to be raised for each program for the following Regional District budget year.

#### **COMMUNITY SAFETY**

1. The intent of the community safety grants in aid is to provide limited financial support to non-profit community organizations providing programs and services that help increase the safety of their community.
2. Community Safety grants-in-aid are supported for the following general uses:
  - i. promoting volunteer participation and citizen involvement;
  - ii. the use of new approaches and techniques in the solution of community needs;
  - iii. start up costs for new organizations or programs
  - iv. volunteer training
  - v. reasonable operating costs
  - vi. capital costs for equipment

4. Each Director will recommend annually an amount to be raised within their jurisdiction for these grants in aid.
5. The Select Committee will review all applications but will rely primarily on the recommendation of the area Director for distributing grant funds.
6. Grant funds will only be distributed to clearly defined organizations and not to individuals.
7. Once annually in September the Regional District will to the best of its ability, advertise in each community for applications to receive a grant in aid under this category. Applications will be in the form established from time to time by the Regional District.
8. Organizations will be required to provide as much of the following information as possible:
  - i. Statement of operating costs for the prior year
  - ii. Copy of most recent bank statement
  - iii. Brief report on the types of activities conducted in the pervious year
  - iv. List of names of active community members
6. Late applications will not be accepted and will be returned to the applicant.



**REGIONAL  
DISTRICT  
OF NANAIMO**

**COMMUNITY SAFETY GRANT-IN-AID APPLICATION**

NAME OF ORGANIZATION		AMOUNT REQUESTED	
MAILING ADDRESS			
		POSTAL CODE	
CONTACT PERSON		TELEPHONE NUMBER	
ATTACH A LIST SHOWING YOUR ORGANIZATION'S STRUCTURE (INCLUDING DIRECTORS AND VOLUNTEERS)			
IS YOUR ORGANIZATION REGISTERED AS A NON-PROFIT SOCIETY IN BC?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
DOES YOUR ORGANIZATION MEET THE CRITERIA OUTLINED ON PAGE 2?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
PROVIDE DETAILS ABOUT THE PEOPLE YOU SERVE AND THE TYPES OF PROGRAMS AND SERVICES OFFERED BY YOUR ORGANIZATION TO THE COMMUNITY			
WHAT WILL THIS GRANT BE USED FOR?			
PLEASE LIST ALL GRANTS RECEIVED AND/OR APPLIED FOR FROM OTHER GOVERNMENTS OR SERVICE ORGANIZATIONS			
PLEASE PROVIDE DETAILS OF REVENUE GENERATING ACTIVITIES THAT YOUR ORGANIZATION UTILIZES			

WHAT SPECIFIC EXPENDITURES WILL YOUR ORGANIZATION NOT BE ABLE TO MAKE IF YOUR GRANT IS LESS THAN THE AMOUNT REQUESTED

**PLEASE ENSURE THAT YOU HAVE:**

- Answered all questions in full.
- Attached a list of current members and their position in your organization.
- Attached a copy of your latest income statement and bank account statement.
- Attached a copy of your current budget.

DESCRIBE THE USE OF ANY GRANT RECEIVED LAST YEAR	
SIGNATURE	DATE

Submit to:

Regional District of Nanaimo  
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2  
Telephone: 390-4111 or toll free 1-877-607-4111, Fax: 390-4163

<b>OFFICE USE ONLY</b>	20__	20__	20__	20__	20__
<i>Previous year(s) grant</i>					
<i>Comments:</i>					

**Community Safety Grant-in-Aid Criteria**

- The Regional District of Nanaimo may provide non-profit community organizations limited financial support to assist in providing programs and services that help increase the safety of their community.
- Late applications will not be accepted and will be returned to the applicant.
- Community Safety grants-in-aid are supported for the following general uses:
  - i. promoting volunteer participation and citizen involvement;
  - ii. the use of new approaches and techniques in the solution of community needs;
  - iii. start up costs for new organizations or programs
  - iv. volunteer training
  - v. reasonable operating costs
  - vi. capital costs for equipment