

REGIONAL DISTRICT OF NANAIMO

**COMMITTEE OF THE WHOLE
TUESDAY, APRIL 11, 2006
7:00 PM**

(RDN Board Chambers)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

MINUTES

3-14 Minutes of the regular Committee of the Whole meeting held March 14, 2006.

COMMUNICATIONS/CORRESPONDENCE

BUSINESS ARISING FROM THE MINUTES

COMMUNITY SERVICES

CORPORATE SERVICES

15-17 Technical Exchange Mission February 2006 – RDN Partnership with Sunyani, Ghana.

Presentation Regarding Technical Mission.

DEVELOPMENT SERVICES

ENVIRONMENTAL SERVICES

LIQUID WASTE

18-19 Greater Nanaimo Pollution Control Centre Walley Creek Relocation/Restoration Project.

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20-23 Partners for Climate Protection Program Update.

UTILITIES

24-26 Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.

RECREATION AND PARKS SERVICES

27-37 Cedar School and Community Enhancement Society Request for Funding.

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COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area 'B' Parks and Open Space Advisory Committee.

38-40 Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held November 14, 2005. (for information)

District 69 Recreation Commission.

41-44 Minutes of the District 69 Recreation Commission meeting held March 16, 2006. (for information)

Climate Change Select Committee.

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Arrowsmith Water Service Management Committee

Deep Bay Harbour Authority

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Municipal Insurance Association

North Island 911 Corporation

Oceanside Tourism Association

Regional Library Board

Regional Transportation Advisory Committee

Treaty Advisory Committee

Vancouver Island Health Authority – Joint Capital Planning Committee

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

BOARD INFORMATION (Separate enclosure on blue paper)

ADJOURNMENT

IN CAMERA

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING HELD ON TUESDAY, MARCH 14, 2006, AT 7:07 PM
IN THE RDN BOARD CHAMBERS

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director B. Johnston	City of Parksville
Alternate	
Director B. Avis	Town of Qualicum Beach
Director C. Haimé	District of Lantzville
Director B. Bestwick	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director L. McNabb	City of Nanaimo
Alternate	
Director J. Cameron	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
B. Lapham	Deputy Administrator
N. Connelly	General Manager of Community Services
J. Finnie	General Manager of Environmental Services
J. Llewellyn	Manager of Community Planning
M. Pearse	Manager of Administrative Services
N. Avery	Manager of Financial Services
N. Tomn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Avis and Cameron to the meeting.

DELEGATION

Margie Noonan & Sallie Dabb, KAIROS, re Water Resolution.

Ms. Noonan and Ms. Dabb, representing a local KAIROS committee in the Parksville/Qualicum area presented a water resolution for the Board's consideration and support.

MINUTES

MOVED Director McNabb, SECONDED Director Burnett, that the minutes of the Committee of the Whole meeting held February 14, 2006 be adopted.

CARRIED

PRESENTATION

2006 – 2011 Financial Plan.

The Chief Administrative Officer introduced the 2006 to 2011 financial plan presentation.

The Manager of Financial Services provided a verbal and visual overview of the 2006 to 2011 financial plan including budget highlights for all RDN functions, a final budget summary, an overview of service levels, member budget participation and proposed electoral area tax rates.

COMMUNICATIONS/CORRESPONDENCE

Dorothy Sly, Canadian Federation of University Women, re Support of KAIROS Resolution to the RDN Board.

MOVED Director McNabb, SECONDED Director Bartram, that the correspondence from the Canadian Federation of University Women regarding support of KAIROS water resolution be received for information.

CARRIED

ANNUAL BUDGET REPORTS

Nanaimo Regional Hospital District 2006 Annual Budget Bylaw No. 138.

MOVED Director McNabb, SECONDED Director Cameron,:

1. That a 2006 Regional Hospital District budget which raises \$5,232,920 in property taxes be approved including 2006 capital project and equipment allowances in the following amounts:

Capital grants (from current property taxes)	\$ 2,004,800
Capital grants (borrow up to)	\$ 815,000

2. That "Nanaimo Regional Hospital District 2006 Budget Bylaw No. 138, 2006" be introduced for three readings.
3. That "Nanaimo Regional Hospital District 2006 Budget Bylaw No. 138, 2006" having received three readings be adopted.

CARRIED

Financial Plan 2006 to 2011 Amendment Bylaw No. 1474.01.

MOVED Director Bartram, SECONDED Director Holme,:

1. That the 2006 to 2011 financial plan be approved as outlined in the staff report.
2. That "Regional District of Nanaimo Financial Plan 2006 to 2011 Amendment Bylaw No. 1474.01, 2006" be introduced for first three readings.
3. That "Regional District of Nanaimo Financial Plan 2006 to 2011 Amendment Bylaw No. 1474.01, 2006" having received three readings be adopted.

CARRIED

Director Holme recommended an amendment to use surplus funds to reduce the increase in the 2006 parcel tax for Fairwinds and Nanoose water.

Parcel Tax Rate Bylaws No. 1180.06, 1181.06, 1182.06, 1183.05, 1184.06, 1185.06, 1186.06, 1187.06, 1188.06, 1189.06, 1190.05, 1191.06, 1192.06, 1193.06, 1194.06, 1206.05, 1336.03, 1371.02, 1481, 1482 and 1483.

Bylaw No. 1180.06

MOVED Director Holme, SECONDED Director McNabb, that "Arbutus Park Estates Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1180.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Arbutus Park Estates Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1180.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1181.06

MOVED Director Holme, SECONDED Director McNabb, that "Decourcy Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1181.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Decourcy Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1181.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1182.06

MOVED Director Holme, SECONDED Director McNabb, that "Fairwinds Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1182.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Fairwinds Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1182.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1183.05

MOVED Director Holme, SECONDED Director McNabb, that "Fairwinds Water Service Area Parcel Tax Rate Amendment Bylaw No. 1183.05, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Fairwinds Water Service Area Parcel Tax Rate Amendment Bylaw No. 1183.05, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1184.06

MOVED Director Holme, SECONDED Director McNabb, that "French Creek Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1184.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "French Creek Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1184.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1185.06

MOVED Director Holme, SECONDED Director McNabb, that "French Creek Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1185.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "French Creek Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1185.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1186.06

MOVED Director Holme, SECONDED Director McNabb, that "French Creek Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1186.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "French Creek Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1186.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1187.06

MOVED Director Holme, SECONDED Director McNabb, that "Madrona Point Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1187.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Madrona Point Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1187.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1188.06

MOVED Director Holme, SECONDED Director McNabb, that "Nanoose Bay Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1188.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Nanoose Bay Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1188.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1189.06

MOVED Director Holme, SECONDED Director McNabb, that "Nanoose Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1189.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Nanoose Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1189.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1190.05

MOVED Director Holme, SECONDED Director McNabb, that "Pacific Shores Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1190.05, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Pacific Shores Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1190.05, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1191.06

MOVED Director Holme, SECONDED Director McNabb, that "San Pareil Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1191.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "San Pareil Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1191.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1192.06

MOVED Director Holme, SECONDED Director McNabb, that "Surfside Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1192.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Surfside Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1192.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1193.06

MOVED Director Holme, SECONDED Director McNabb, that "Surfside Properties Water Supply Specified Area Parcel Tax Rate Amendment Bylaw No. 1193.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Surfside Properties Water Supply Specified Area Parcel Tax Rate Amendment Bylaw No. 1193.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1194.06

MOVED Director Holme, SECONDED Director McNabb, that "West Bay Estates Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1194.06, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "West Bay Estates Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1194.06, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1206.05

MOVED Director Holme, SECONDED Director McNabb, that "Morningstar Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1206.05, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Morningstar Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1206.05, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1336.03

MOVED Director Holme, SECONDED Director McNabb, that "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.03, 2006" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.03, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1371.02

MOVED Director Holme, SECONDED Director McNabb, that "Englishman River Community Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1371.02, 2006" be introduced for first three readings.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Englishman River Community Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1371.02, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1481

MOVED Director Holme, SECONDED Director McNabb, that "Nanoose Bay Peninsula Water Supply Service Area Parcel Tax Rate Bylaw No. 1481, 2006" be introduced for first three readings.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Nanoose Bay Peninsula Water Supply Service Area Parcel Tax Rate Bylaw No. 1481, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1482

MOVED Director Holme, SECONDED Director McNabb, that "Melrose Terrace Water Supply Service Area Parcel Tax Rate Bylaw No. 1482, 2006" be introduced for first three readings.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Melrose Terrace Water Supply Service Area Parcel Tax Rate Bylaw No. 1482, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1483

MOVED Director Holme, SECONDED Director McNabb, that "Barclay Crescent Sewer Service Area Parcel Tax Rate Bylaw No. 1483, 2006" be introduced for first three readings.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Barclay Crescent Sewer Service Area Parcel Tax Rate Bylaw No. 1483, 2006" having received three readings be adopted.

CARRIED

Director McNabb requested that the Committee consider business arising from delegations at this time.

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Water Resolution.

MOVED Director Brennan, SECONDED Director Avis, that:

WHEREAS March 22 is World Water Day;

AND WHEREAS one in six people in the world do not have access to clean drinking water;

AND WHEREAS the UN Conference on Water in 1977 in Mar del Plata affirmed the right of all persons to access clean drinking water in order to satisfy their fundamental needs;

AND WHEREAS current World Bank loans for water services in developing countries frequently require the privatization of those services or an increase in water prices, thereby jeopardizing citizens' access to safe drinking water;

AND WHEREAS on September 11, 2005 the Board of Directors of the Federation of Canadian Municipalities passed a resolution calling on the federal government "to urge the World Bank to ensure access to clean, affordable water for the world's poor, and strengthen the role of the public sector and individual communities in setting water policies and delivering and regulating water services";

AND WHEREAS "KAIROS Canadian Ecumenical Justice Initiatives" has asked Canadian municipalities to assist in its effort to have the federal government recognize water as a common good and access to drinking water as a basic human right;

AND WHEREAS 105 municipalities to date all across Canada have supported this initiative;

AND WHEREAS the Regional District of Nanaimo has acknowledged the importance of public control of its own water systems;

BE IT RESOLVED that the Regional District of Nanaimo ensure access to clean, safe water for all, now and for future generations by supporting publicly controlled water services that have genuine community participation, and protect and preserve natural sources of water for all life.

AND BE IT RESOLVED that the Regional District of Nanaimo call on the Government of British Columbia, provincially, nationally and internationally to support publicly controlled water services that have genuine community participation, and protect and preserve natural sources of water for all life.

AND BE IT FURTHER RESOLVED that the Regional District of Nanaimo call on the Government of Canada, nationally and internationally, to support publicly controlled water services that have genuine community participation, and protect and preserve natural sources of water for all life, and oppose measures in federal, bilateral or multilateral agreements and policies that promote the privatization of water services.

CARRIED

COMMUNITY SERVICES

Request for the Use of Regional District Property.

MOVED Director Brennan, SECONDED Director Holdom, that the Nanaimo Search and Rescue request for the use of RDN property be declined until an assessment of future Regional District space and land needs is undertaken and a longer term strategy for the use of the property is developed.

CARRIED

RECREATION AND PARKS

Electoral Area 'A' Recreation and Culture Service Delivery.

MOVED Director Burnett, SECONDED Director McNabb, that the Regional Board implement a Recreation and Cultural Master Plan process to better identify the recreation and cultural services that are required by Electoral Area 'A', and that the Terms of Reference for the project (Appendix 2 of the staff report) be approved.

CARRIED

Horne Lake Regional Park Operations Plan Update.

MOVED Director Bartram, SECONDED Director McNabb,:

1. That the Memorandum of Understanding with Island Pacific Adventures Ltd. to provide for a 5 year operating agreement for Horne Lake Regional Park and for a potential longer term agreement, be approved.
2. That the regional parks operations budget be adjusted as part of the final 2006 budget approval process, to provide for a \$33,000 tax requisition increase to allow for infrastructure expenditures at Horne Lake Regional Park.

CARRIED

REGIONAL GROWTH MANAGEMENT

Canada – BC Environmental Farm Program.

MOVED Director Holdom, SECONDED Director Bartram, that the report about the Canada – BC Environmental Farm Program be received.

CARRIED

Staff were instructed to send a copy of the report to Dr. Fred Rockwell for his information.

CORPORATE SERVICES

FINANCE

Bylaws to Complete the Borrowing of Funds for the Purchase of Mt. Benson Regional Park – Regional Parks Service Security Issuing Bylaw No. 1480 and Interim Financing (Regional Parks) Bylaw No. 1484.

MOVED Director McNabb, SECONDED Director Young,:

1. That "Regional District of Nanaimo (Regional Parks Service) Security Issuing Bylaw No. 1480, 2006" be introduced for three readings.

2. That "Regional District of Nanaimo Interim Financing (Regional Parks) Bylaw No. 1484, 2006" be introduced for three readings.

CARRIED

ENVIRONMENTAL SERVICES

UTILITIES

Water Bill Adjustments Due to Leaks – Proposed Regulations and Rates Bylaw Amendments – Bylaws No. 619.13, 700.14, 1097.09, 1172.07, 1383.03, 1434.02 and 1468.02.

Bylaw No. 619.13

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.13, 2006" be introduced for three readings.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.13, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 700.14

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo Surfside Properties Water Supply Specified Area Regulations and Rates Amendment Bylaw No. 700.14, 2006" be introduced for three readings.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo Surfside Properties Water Supply Specified Area Regulations and Rates Amendment Bylaw No. 700.14, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1097.09

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo Decourcey Water Supply Local Service Area Rates and Regulations Amendment Bylaw No. 1097.09, 2006" be introduced for three readings.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo Decourcey Water Supply Local Service Area Rates and Regulations Amendment Bylaw No. 1097.09, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1172.07

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo San Parcel Water Supply Local Service Area Rates and Regulations Amendment Bylaw No. 1172.07, 2006" be introduced for three readings.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that "Regional District of Nanaimo San Pareil Water Supply Local Service Area Rates and Regulations Amendment Bylaw No. 1172.07, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1383.03

MOVED Director Holme, SECONDED Director Brennan, that Regional District of Nanaimo "Englishman River Community Water Supply Service Area Rates and Regulations Amendment Bylaw No. 1383.03, 2006" be introduced for three readings.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that Regional District of Nanaimo "Englishman River Community Water Supply Service Area Rates and Regulations Amendment Bylaw No. 1383.03, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1434.02

MOVED Director Holme, SECONDED Director Brennan, that Regional District of Nanaimo "Melrose Terrace Water Local Service Area Rates and Regulations Amendment Bylaw No. 1434.02, 2006" be introduced for three readings.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that Regional District of Nanaimo "Melrose Terrace Water Local Service Area Rates and Regulations Amendment Bylaw No. 1434.02, 2006" having received three readings be adopted.

CARRIED

Bylaw No. 1468.02

MOVED Director Holme, SECONDED Director Brennan, that Regional District of Nanaimo "Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.02, 2006" be introduced for three readings.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that Regional District of Nanaimo "Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.02, 2006" having received three readings be adopted.

CARRIED

Proposed Terms of Reference for the Drinking Water/Watershed Protection Stewardship Committee.

MOVED Director Bartram, SECONDED Director Young, that the Drinking Water/Watershed Protection Stewardship Committee Terms of Reference be approved.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area 'E' Parks and Open Space Advisory Committee.

MOVED Director Holme, SECONDED Director McNabb, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held February 6, 2006 be received for information.

CARRIED

Regional Parks and Trails Advisory Committee.

MOVED Director McNabb, SECONDED Director Young, that the minutes of the Regional Parks and Trails Advisory Committee meeting held February 21, 2006 be received for information.

CARRIED

Transit Business Plan Update Select Committee.

MOVED Director McNabb, SECONDED Director Sperling, that the minutes of the Transit Business Plan Update Select Committee meeting held March 2, 2006 be received for information.

CARRIED

MOVED Director McNabb, SECONDED Director Brennan, that the Public Consultation Summary -- District 69 Transit Proposal Report be received for information.

CARRIED

MOVED Director McNabb, SECONDED Director Brennan, that the District 69 Transit Proposal - Final Report recommendations as outlined below be approved:

- (a) That staff proceed to refine service changes for District 69 transit for implementation in July.
- (b) That the 2006 requisitions be apportioned on the basis of 2005 service levels as outlined in the staff report.
- (c) That staff work with the participants to amend the cost sharing formula for 2007 and subsequent years to provide for more certainty of costs over a period of time, a mechanism to allow notice of change requests to be planned for in a more systematic way and an opportunity for a participant to accept or reject a change in their service levels and cost structure.
- (d) That any identifiable cost savings from the 2006 schedule changes be considered for retroactive adjustment to the participants in 2007 in recognition of no change in the cost apportionment formula for 2006.

CARRIED

MOVED Director McNabb, SECONDED Director Brennan, that a letter be forwarded to BC Transit with a copy to the Minister, indicating that additional provincial funding assistance is required to provide for the required levels of transit service in the Regional District of Nanaimo.

CARRIED

Intergovernmental Advisory Committee.

MOVED Director Holme, SECONDED Director Bartram, that the minutes of the Intergovernmental Advisory Committee meeting held March 2, 2006 be received for information.

CARRIED

Emergency Preparedness Standing Committee.

MOVED Director Biggemann, SECONDED Director Young, that the minutes of the Emergency Preparedness Standing Committee meeting held February 16, 2006 be received for information.

CARRIED

Municipal Finance Authority.

The Chairperson noted that the Municipal Finance Authority's credit rating has been changed due to debt servicing for BC going over the set 5% limit.

ADJOURNMENT

MOVED Director Holme, SECONDED Director Sperling, that this meeting terminate.

CARRIED

TIME: 8:04 PM

CHAIRPERSON



REGIONAL DISTRICT OF NANAIMO			
CHAIR	AGM Cms		
CAO	AGM ES		
PA. CCD	MoF		
APR 5 2006			
CW			
		DATE:	

MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

April 4, 2006

FROM: Linda Burgoyne
Administrative Assistant

FILE:

SUBJECT: Technical Exchange Mission February 2006 - RDN Partnership with Sunyani, Ghana

PURPOSE:

To provide an update to the Board of Directors regarding the technical exchange mission held in February 2006.

BACKGROUND:

The Regional District of Nanaimo (RDN) has been working with their international partners the Sunyani Municipal Assembly (SMA) since January 2005 on a two year project to develop a solid waste management plan (SWMP) for their community. Sunyani is located in Ghana, West Africa. The partnership uses the expertise of the RDN staff to assist the SMA staff to identify and implement solutions to their solid waste challenges.

Under the direction of the Federation of Canadian Municipalities International Centre for Municipal Development (FCM-ICMD) and financed by the Canadian International Development Agency (CIDA) this international partnership program supports the establishment of long term partnerships, working on two year project initiatives.

In addition to the support provided by the FCM-ICMD, local governments in Ghana are also supported by several other programs and initiatives including the Africa Action Plan. In 2002 the G8 Leaders adopted the Africa Action Plan, an initiative that had previously been adopted by African states as the New Partnership for Africa's Development (NEPAD), a vision for Africa's development.

Following the adoption of the Africa Action Plan, Canada introduced the Canada Fund for Africa and contributed \$500 million to support the plan. The fund complements Canada's on-going assistance program in Africa, which is funded and administered by the Canadian International Development Agency (CIDA).

As part of the Canada Fund for Africa, the Federation of Canadian Municipalities (FCM) implemented the African Local Governance Program (ALGP) in Ghana, in conjunction with the National Association of Local Authorities of Ghana (NALAG). The ALGP aims to enhance effectiveness of decentralization policies, delivery of municipal services, development of strong management skills and contributes to research and best practices on African decentralization.

The RDN technical team, comprised of staff members Carcy McIver, Bob Lapham and Dennis Trudeau, travelled to Sunyani, Ghana in February to provide technical assistance to the Sunyani Municipal Assembly and staff regarding the operation and management of their solid waste.

The objectives of the January 2006 technical mission were:

- (1) to undertake a detailed review and assessment of the current solid waste collection and disposal system;
- (2) undertake a joint strategic planning session to identify the focus areas and action items that will form the basis of the SWMP, and
- (3) provide training and technical assistance to SMA staff and politicians on RDN solid waste management planning and practices.

The RDN technical team toured several communities in the Sunyani area to witness first hand the environmental impacts of poor waste management. The team facilitated a joint strategic planning session and from this they were able to customize a technical training session to meet the needs of the SMA politicians and staff. Five focus areas with key actions were identified in the strategic planning session:

- Public participation and sensitivity to sanitation
- Garbage collection system
- Landfill operations
- Composting
- Financial Sustainability

The mission was very successful for both the RDN team and the SMA participants. All objectives were met, the work plan is on schedule, and the solid waste management plan will be completed later this year.

For more details on this mission the technical exchange mission report will be available on the RDN website in approximately one month.

FINANCIAL IMPLICATIONS:

CIDA provides funds through FCM to cover the costs of the missions for travel, meals and accommodation for partners from both countries. The RDN is committed to supporting this partnership through the in-kind contribution of staff time, knowledge and skills. Some expenses will be involved when hosting missions, i.e. receptions, entertainment and activity costs.

INTERGOVERNMENTAL IMPLICATIONS:

Malaspina University College (MUC) has developed a proposal in collaboration with two tertiary institutes in the Sunyani region of Ghana: Sunyani Polytechnic and the Sunyani Faculty of Forest Technology. The purpose of this project is to develop and implement poverty reduction strategies in the Sunyani area, through collaborative engagement between rural communities and tertiary educational institutions. Drawing on Canadian experiences, the project will develop poverty reduction strategies that utilize principles of community development and knowledge transfer applied in ways most effective to the Ghanaian context.

The three poverty reduction issues to be addressed by this project are reduction of wildfires, plastic waste and HIV-AIDS. RDN staff recently met with the three MUC staff members who travelled to Sunyani in March to meet and develop their proposal with these institutes. It is hoped that both the MUC and RDN partnerships will collaborate and compliment one another with their partnerships.

SUMMARY/CONCLUSIONS:

Three RDN staff, Carey McIver, Bob Lapham and Dennis Trudeau travelled to Sunyani in February 2006 to gain an understanding of the operation and management of Sunyani's solid waste. The RDN technical team facilitated a joint strategic planning session and from this they were able to customize a technical training session to meet the needs of the SMA politicians and staff. As a result of the strategic planning session five focus areas with key actions were identified. The focus areas are public participation and sensitivity to sanitation, garbage collection system, landfill operations, composting and financial sustainability.

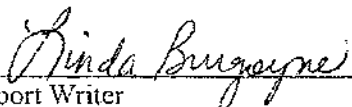
Over the next two months staff will continue to work with SMA staff to help them prepare the draft solid waste management plan.

The next exchange mission is scheduled for June 2006 when three SMA staff will travel to Nanaimo at that time to participate in training and to finalize the solid waste management plan.

In November the evaluation mission for this project will take place. At this time the partners will meet to evaluate the results and achievements of the project.

RECOMMENDATION:

That the Board receive the update regarding the partnership project between the RDN and the Sunyani Municipal Assembly.



Report Writer



C.A.O. Concurrence

COMMENTS:



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
APR - 3 2006			
COW			

MEMORANDUM

TO: John Fimmie
General Manager of Environmental Services

DATE: March 31, 2006

FROM: Sean De Pol
Acting Manager of Liquid Waste

FILE: 5330-20-GNPC-WHAL

SUBJECT: Liquid Waste Management
Greater Nanaimo Pollution Control Centre Walley Creek Relocation/Restoration Project

PURPOSE

To consider the tenders for the Greater Nanaimo Pollution Control Centre Walley Creek Relocation/Restoration project.

BACKGROUND

Future expansions/upgrades of the Greater Nanaimo Pollution Control Centre (GNPCC) will be required to service a long-term population of over 200,000 people. The first of these upgrades, the gravity thickener, is planned for construction at the end of 2006.

As part of an expansion option design exercise, conceptual plans were prepared for a number of potential treatment processes. The plans were reviewed and it was determined that Walley Creek's existing alignment would be impacted by the expansion. Currently, Walley Creek drains into the west section of GNPCC property through a culvert under McGuffie Drive. The flow then goes through a man-made ornamental pond and a series of culverts before daylighting immediately downstream of the staff parking lot. It then travels east to Shores Drive.

The proposed alignment to accommodate future treatment plant expansions will bypass the ornamental pond and culverts. The creek is to be relocated parallel to Hammond Bay Road, merging back with the existing alignment immediately upstream of Shore Drive. By routing the creek away from the buildings, the proposed alignment eliminates some culverted sections and re-creates a more naturalized creek; the new alignment will also accommodate future expansion requirements.

To carry out this project a development permit was obtained from the City of Nanaimo which requires a pedestrian trail be constructed between Hammond Bay Road and the new creek channel.

On March 24, 2006 the RDN received five bids for the Walley Creek project. The work involves the construction of approximately 350 meters of a permanent creek and 390 meters of pedestrian trail and related works.

The following five bids were received:

Windley Contracting Ltd.	\$622,828.02
Milner Trucking	\$643,485.63
Fournier Excavating	\$747,484.00
CMF Construction	\$832,700.00
IDL Projects Inc.	\$866,743.50

Our consultant has evaluated the tenders and the proper documentation has been verified. The low bidder for the project is Windley Contracting Ltd. at a cost of \$622,828.02. Our consultants recommend the award of the project to Windley Contracting Ltd. Staff supports this recommendation.

Our year 2006 line item budget for this project is \$700,000 of which \$74,000 is for engineering services. Based on a tender of \$622,828.02 there are sufficient funds to complete the project.

ALTERNATIVES

1. Award the construction contract to Windley Contracting Ltd. for Greater Nanaimo Pollution Control Centre Walley Creek Relocation/Restoration project for the tendered price of \$622,828.02.
2. Re-tender the project.

FINANCIAL IMPLICATIONS

The 2006 RDN budget allowed a construction budget of \$626,000 for this project. The lowest tendered price is \$622,828.02. There is adequate money in the budget for completing this project.

The Liquid Waste Department does not recommend re-tendering the contract as different results are not expected. In addition, if this project is not undertaken at this time the plant upgrade strategy and financial plan would need to be reconsidered. This would also delay future projects which could jeopardize final effluent quality discharged from GNPC.

SUMMARY


On March 24, 2006 the RDN received five bids for the Walley Creek Relocation/Restoration project. The work involves the construction of approximately 350 meters of a permanent creek and 390 meters of trail and related works. There were 5 tenders submitted; the low tender was submitted by Windley Contracting Ltd. for the amount of \$622,828.02.


Our consultants recommend the award of the project to Windley Contracting Ltd. Staff support this recommendation. There is adequate money in the 2006 budget for this project.

RECOMMENDATIONS

That the Regional District of Nanaimo award the Greater Nanaimo Pollution Control Centre Walley Creek Relocation/Restoration project for the tendered amount of \$622,828.02 to Windley Contracting Ltd.


Report Writer


General Manager Concurrence


CAO Concurrence

COMMENTS:



REGIONAL DISTRICT OF NANAIMO	
CHAIR	EM Cms
CAO	IM ES
EA CCR	MoF
APR - 5 2006	
COW	

MEMORANDUM

TO: John Finnie, P. Eng.
General Manager of Environmental Services

DATE: March 16, 2006

FROM: Carey Melver
Manager of Solid Waste

FILE: 5290-05

SUBJECT: Partners for Climate Protection Program Update

PURPOSE

To update the Board on the implementation of the Partners for Climate Protection Program (PCP).

BACKGROUND

In 2002 the RDN and the City of Nanaimo (CON) joined the Partners for Climate Protection Program. PCP is a framework developed by the Federation of Canadian Municipalities and the International Council for Local Environmental Initiatives (ICLEI) to provide guidance and support to local governments interested in developing energy and greenhouse gas (GHG) emissions management plans. Local governments that have participated in PCP have gone on to develop comprehensive energy conservation programs that have both saved money and allowed local government to meet their voluntary GHG emission reduction targets.

As members of the PCP program, both the RDN and the CON have made a voluntary commitment to complete the following five milestones:

- Milestone 1: Create a greenhouse gas emissions inventory and forecast for both municipal operations and the community as a whole;
- Milestone 2: Set an emissions reduction target;
- Milestone 3: Develop a greenhouse gas emissions reduction plan to set out how emissions and energy use in municipal operations and the community will be reduced;
- Milestone 4: Implement the greenhouse gas emissions plan through collaboration amongst local government and community partners;
- Milestone 5: Monitor progress and report results regarding greenhouse gas emissions.

Over 131 municipalities across Canada have also made a voluntary commitment to reduce greenhouse gas (GHG) emissions and complete the five milestones of the PCP. Further, more than 600 communities around the world have committed to ICLEI's Cities for Climate Protection Campaign, the international equivalent of the PCP.

In 2003 the RDN established the Climate Change Select Committee (CCSC) to facilitate the implementation of the PCP milestones and build commitment to reducing energy use and greenhouse gas emissions. The CCSC currently consists of four Board members appointed by the Chair. The Environmental Services Department provides staff resources to the CCSC.

Progress to Date

In March 2005 the Climate Change Project Team (RDN Manager of Solid Waste, RDN Senior Regional Planner, CON Environmental Planner) issued a request for proposals to qualified consultants to prepare a draft Energy and GHG Management Plan. In June the team engaged Hyla Environmental Services Inc. (Hyla) to prepare five separate stand-alone plans to reduce corporate GHG emissions for the RDN, the CON, the City of Parksville (Parksville), the Town of Qualicum Beach (Qualicum) and the District Municipality of Lantzville (Lantzville) and one region-wide community plan.

In July 2005 Hyla prepared a detailed application to the FCM Green Municipal Funds to cost-share the work involved to complete Milestones 1,2,3 of the PCP program. This application has been under review by FCM staff since July 2005 and we have been advised that it will be presented to the Green Funds Council for final approval in May 2006. In meantime the project team, the consultant and staff from both the CON and the RDN have proceeded with the work associated with completing the milestones.

GHG Emissions Inventory and Forecast (Milestone 1)

Inventories of energy use, costs for consumption and GHG emissions have been prepared for the RDN, the CON and the community as whole and are summarized as equivalent tonnes of carbon dioxide (eCO₂) in the following table.

	eCO ₂ (tonnes)
RDN Corporate Inventory	5,612
CON Corporate Inventory	4,436
Community Inventory	667,769

The detailed Emission Summary Sheets prepared for submission to PCP for recognition of Milestone 1 are attached. These inventories are based on energy consumption data from B.C. Hydro and Terasen Gas as well as data on the number and classes of vehicles fuel sales from Polk Canada. Given that the consultant has also obtained the required data for the remaining member municipalities, Hyla believes that similar inventories can be prepared for them with minimal staff involvement.

Setting an Emissions Reduction Target (Milestone 2)

In order to establish a reduction target, Hyla has developed a workbook with a long-list of over 147 possible actions to reduce energy and hence GHG emissions for corporate operations and the community at large. RDN and City of Nanaimo managers have reviewed these options in detail to produce a short-list of the most realistic and effective measures to reduce energy consumption.

Based on the energy use inventory and the short-list of measures, Hyla is preparing a model that integrates energy use and reduction initiatives under business as usual, moderate and aggressive reduction scenarios. This model will be reviewed by RDN managers on March 24 and by CON managers in April.

With respect to the community at large, the model will be reviewed by managers as well as the RDN Regional Growth Monitoring Advisory Committee (RGMAC) and the City of Nanaimo Advisory Committee on the Environment (ACE). The project team expects that these committees will be reviewing the community model in May or June depending on their schedules.

Prepare a GHG Reduction Plan (Milestone 3)

The results of the corporate and community modeling exercise will then be used by the consultant to prepare the draft energy and GHG management plans. The draft corporate plans will then be reviewed by RDN and CON staff and submitted to the RDN Board and CON Council for final approval in June. The draft community plan will be reviewed by the RGMAC and ACE and submitted to the Board as a draft for approval in July or August. This draft plan will then be the focus of a comprehensive public consultation process in September and October, with final plan approval scheduled for November 2006.

Climate Change Select Committee

The CCSC met on March 16, 2006 to review the workplan, progress to date and next steps involved in the development these plans. Prior to beginning the region-wide public consultation process planned for September, the CCSC proposes to facilitate the participation of the COP, TQB and DML in this region-wide initiative.

At this meeting the CCSC also highlighted the need to recognize, enhance and coordinate the linkages between the Regional Growth Strategy (RGS) and the many other plans and strategies of the RDN and its municipal partners, such as the Energy and GHG Management Plan, the Solid Waste Management Plan (Zero Waste), and the Liquid Waste Management Plan, which all support the attainment of the RGS sustainability vision.

FINANCIAL IMPLICATIONS

This project is funded from the region-wide Zero Waste Program budget. The total cost of this project including consulting fees and public consultation will be \$100,000 over two years (2005/2006). In 2005 the B.C. Ministry of Environment gave the RDN a grant of \$10,000 towards this project. Consequently the application to the FCM Green Municipal Funds is for a \$50,000 grant (50%) with the remaining \$40,000 funded by the RDN. If the application is denied, which is unlikely, then the public consultation program will need to be reduced or deferred to 2007.

It should also be noted that the initiatives identified in the final plans will be eligible to apply for funding from a wide range of federal and provincial programs aimed at reducing energy consumption and GHG emissions. In particular, federal New Deal funding is directed towards to environmentally sustainable municipal infrastructure which aims to reduce GHG emissions as well as produce cleaner air and water.

INTERGOVERNMENTAL/REGIONAL IMPLICATIONS

The CCSC will be inviting Parksville, Qualicum and the Lantville to all formally join the PCP Program by resolution of their respective councils. The project team will be available to assist their counterparts in each municipality to produce their own corporate plans.

REGIONAL GROWTH STRATEGY IMPLICATIONS

Implementing the PCP Program will demonstrate the RDN and it's member municipalities commitment to sustainability by protecting the quality of life, economic activity and ecosystem health in the region.

ENVIRONMENTAL IMPLICATIONS

A global reduction in emissions of greenhouse gases is believed necessary to protect against climate change and possible adverse effects on human health, the environment, economy and quality of life.

SUMMARY/CONCLUSIONS

In 2002 the RDN joined the Partners for Climate Protection Program (PCP). The Partners for Climate Protection framework is intended to be used by municipal governments to undertake initiatives that reduce energy use and hence greenhouse gas (GHG) emissions. In 2003 the RDN established the Climate Change Select Committee (CCSC) to facilitate the implementation of the PCP milestones and build commitment to reducing greenhouse gas emissions.

In 2005, under the direction of the CCSC, the Climate Change Project Team (RDN Manager of Solid Waste, RDN Senior Regional Planner, City of Nanaimo Environmental Planner) engaged Hyla Environmental Services Inc. (Hyla) to prepare five separate stand-alone plans to reduce corporate energy use and GHG emissions for the RDN, the City of Nanaimo, the City of Parksville, the Town of Qualicum Beach and the District Municipality of Lantzville and one region-wide community plan.

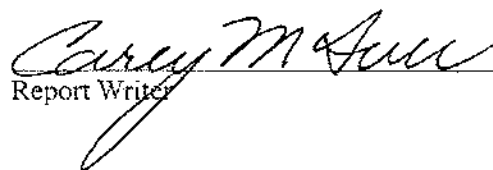
Working with the project team, as well as RDN and City of Nanaimo managers, the consultant has completed inventories of energy use, costs and GHG emissions for the RDN, the City of Nanaimo and the community as whole. Hyla has also developed a workbook with a long-list of over 147 possible actions to reduce emissions for corporate operations and the community at large. RDN and City of Nanaimo managers have reviewed these options in detail to produce a short-list of realistic and effective measures to reduce energy consumption.

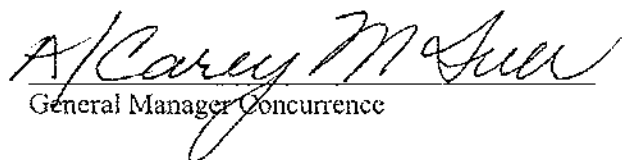
Based on the energy use inventory and the short-list of measures, Hyla is currently preparing a model that integrates energy use and GHG reduction initiatives under several scenarios. This model will be reviewed by RDN and City of Nanaimo managers for corporate operations and by the RDN Regional Growth Monitoring Advisory Committee and the City of Nanaimo Advisory Committee on the Environment for the community as a whole.


Subsequent to these reviews, the RDN and City of Nanaimo corporate energy and GHG management plans will be presented to the RDN Board and City of Nanaimo Council for approval in June. Corporate plans for the City of Parksville, the Town of Qualicum Beach and the District Municipality of Lantzville will be prepared by the consultant for their review and input by this time. The draft community plan will be presented to the public in the fall for final approval in November 2006.

RECOMMENDATION

That the update on the implementation of the Partners for Climate Protection Program be received by the Board for information.


Report Writer


General Manager Concurrence


CAO Concurrence

COMMENTS



**REGIONAL
DISTRICT
OF NANAIMO**

REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	<i>(initials)</i>	GM ES	
DA CCD		McF	
APR - 5 2006			
<i>CoW.</i>			

MEMORANDUM

TO: John Finnie
General Manager of Environmental Services

DATE: April 5, 2006

FROM: Mike Donnelly
Manager of Utilities

FILE: 5500-22-FW-01

SUBJECT: Expenditure Amendment Bylaw - Fairwinds Water Service Reserve Fund

PURPOSE

To amend the Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.

BACKGROUND

At the October 2005 meeting the Board approved the expenditure of up to \$45,000 for the redevelopment of two wells in the Fairwinds Water Local Service Area. The well redevelopment program was put in place to improve existing water production levels and to ensure the long term efficient operation of those wells.

The necessary engineering and well rehabilitation expertise was contracted to carry out the work with quotes for program totaling \$44,408. The new Hydro pulse technology being used for this program has been very successful in removing fine material from the well extraction zone, a key goal in well rehabilitation projects such as this. This extraction of fine material exceeded expectations and has resulted in additional costs to complete the work. The additional costs are estimated to total \$9,000 resulting in a total estimated project cost of \$54,000.

ALTERNATIVES

1. Approve the Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.01, 2006 in the amount of \$54,000.
2. Do not approve the amended reserve fund expenditure.

FINANCIAL IMPLICATIONS

The Fairwinds WLSA Reserve fund currently stands at \$197,054. Money from the fund may be used for capital improvements, major repairs, expansions or expenditures of a like nature for the Fairwinds WLSA.

The existing bylaw allows for an expenditure of \$45,000. This amendment will increase the allowable expenditure to \$54,000. Should the additional funds not be approved the additional \$9,000 will be expended from the 2006 operating budget.

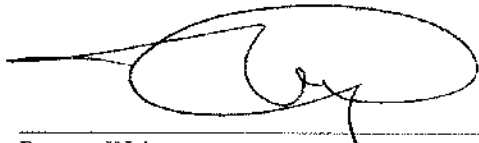
SUMMARY/CONCLUSIONS

In October of 2005 the Board approved an expenditure of up to \$45,000 from the Fairwinds Water Local Service Area Reserve fund to carry out two well redevelopment projects for that service area. The reserve fund currently stands at \$197,054.

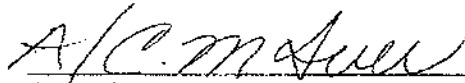
Additional costs have been incurred for this project related to the removal of material from the wells. The additional costs are estimated to be \$9,000. The amended amount requested from the reserve therefore totals \$54,000.

RECOMMENDATIONS


1. That "Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.01, 2006" be introduced for first three readings.
2. That "Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.01, 2006" having received three readings be adopted.



Report Writer



General Manager Concurrence



CAO Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1473.01

**A BYLAW TO AMEND THE AUTHORIZATION TO
EXPEND FUNDS FROM THE FAIRWINDS WATER
LOCAL SERVICE AREA RESERVE FUND**

WHEREAS the Board of the Regional District of Nanaimo adopted Bylaw 1473 to provide for the expenditure of reserve fund monies for the purpose of improving the existing well inventory;

AND WHEREAS the proposed improvements will require additional funds;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. The amount of Fifty Four Thousand Dollars (\$54,000) is hereby appropriated from the Fairwinds Water Local Service Area Reserve Fund to be expended on the upgrading of wells.
2. Should any of the above amount remain unexpended, such unexpended balance shall be returned to the credit of the Reserve Fund.
3. This bylaw may be cited as "Fairwinds Water Local Service Area Reserve Fund Expenditure Amendment Bylaw No. 1473.01, 2006".

Introduced and read three times this 25th day of April, 2006.

Adopted this 25th day of April, 2006.

CHAIRPERSON

MANAGER, ADMINISTRATIVE SERVICES



REGIONAL DISTRICT OF NANAIMO		
CHAIR	GM Cms	
CAO	GM ES	
DA CCD	MoF	
APR - 3 2006		
COW.		

MEMORANDUM

TO: Tom Osborne
General Manager of Recreation and Parks

DATE: April 3, 2006

FROM: Dan Porteous
Recreation Program Supervisor

FILE:

SUBJECT: Cedar School and Community Enhancement Society Request for Funding.

PURPOSE

To provide information and a recommendation regarding a request for funding from the Cedar School and Community Enhancement Society for a summer children's program in Electoral Area 'A'.

BACKGROUND

The Cedar School and Community Enhancement Society (CSCES) offers a variety of programs to residents in Electoral Area 'A' including a summer children's program, the Cedar Fun Zone. This particular program has been operating for the past six years; however, the Society has been unable to secure annual grant funding from Weyerhaeuser for the 2006 program. In the past, the grant covered a significant portion of the operating costs of the program and the Society is requesting funds through the recently established Electoral Area 'A' Recreation and Culture Services Function to cover the shortfall.

The new function gives the Regional District the ability to provide and fund local recreation and culture services and to acquire, construct and operate recreation and culture facilities in Area 'A'. Funds for this Function have been allocated in the 2006 Annual Budget; however, the Regional Board recently approved a Master Plan process to be completed through the fall of 2006 before establishing the operations of the Function for 2007. As the Function will not be operational in 2006, the CSCES has requested that a small portion of the unused funds be provided to the Society to help support the Cedar Fun Zone program - see attached program information (Appendix I).

ALTERNATIVES

1. Support the request for funds of \$2,500 to the Cedar School and Community Enhancement Society to assist with the provision of the summer children's program in Electoral Area 'A'.
2. Not support the request for funds.

FINANCIAL IMPLICATIONS

The Electoral Area 'A' Recreation and Culture Services Function 2006 budget has been approved at \$75,000. A total of \$20,000 has been earmarked for the Recreation and Culture Services Master Plan to be completed in the fall of 2006. The amount of \$2,500 requested by the Cedar School and Community Enhancement Society could be supported with minimal impact on the 2006 budget.

COMMUNITY IMPLICATIONS

The community of Electoral Area 'A' has relied on the summer children's program operated by the Cedar School and Community Enhancement Society for the past six years. This program provides significant benefit to a number of residents in the community by offering services to approximately 15-20 children each day for nine weeks of the summer. It also provides employment to University students throughout the summer. The loss of the Weyerhaeuser grant for 2006 has significantly impacted the program, possibly leading to the loss of the program altogether.

The Regional District's ability to support the program in 2006 through funds available in the Electoral Area 'A' Recreation and Culture Services Function would provide for the continuation of this program until the Recreation and Culture Services Master Plan can be completed and future services and operations determined.

SUMMARY/CONCLUSION

The Cedar School and Community Enhancement Society of Electoral Area 'A' has requested \$2,500 in funding from the Regional District through the Electoral Area 'A' Recreation and Culture Services function recently established in 2006. This request for funding is required as the Society has been unable to secure annual Weyerhaeuser funding to support its annual summer children's program.

A budget of the \$75,000 has been approved for the Recreation and Culture Services Function and the request for funding by the Society is well within the means of the budget. The RDN will be implementing a Master Plan process in the fall of 2006 to determine the current needs of the community and future direction of the service for 2007; therefore, funds would be available and could be used in a similar manner as is currently done through the Gabriola Recreation Society in Electoral Area B and through the District 69 Recreation Commission for the northern portion of the region.

The Regional District has the ability to transfer funds to the Society. As the program is of benefit to the community and the Society has been providing this valuable service for the past six years it would be beneficial for the Regional District to support the Society through the summer of 2006 to maintain the continuity for families in the rural area, and until the direction and operations of the Function in Electoral Area 'A' can be determined.

RECOMMENDATION

That the Regional District approve the transfer of funds in the amount of \$2,500 to the Cedar School and Community Enhancement Society to assist with the provision of the summer children's program in Electoral Area 'A'.

Brida Burgoyne for D. Porteous
Report Writer

Sam W. A.
General Manager Concurrence

R. M.
CAO Concurrence

RECEIVED

MAR 09 2006

Cedar School and Community Enhancement Society
1644 Macmillan Road
Nanaimo, B.C. V9X1L9

Mr. Tom Osborne
Manager, Recreation and Parks
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, B.C.
V9T 6N2

March 1, 2006

RE: Jobs for Youth in Cedar, Vancouver Island

Dear Mr Osborne,

The Cedar School and Community Enhancement Society (CSCES) appreciate the opportunity to apply to the RDN Recreation Grant for funding to employ a student to help facilitate a summer activity program for the rural area of Cedar on Vancouver Island. We are a non-profit charitable society attempting to fill the many needs of Regional District "A" on Vancouver Island.

The society has been running a very successful summer activity program (known as Cedar Fun Zone) for children ages 6-12 in Cedar for the past six years. This year, we have unfortunately lost the Weyerhaeuser grant which helped subsidized one of our summer student's wages. The Cedar Fun Zone runs for nine weeks, Monday to Friday from 10- 3 p.m. The staffing hours are from 9 a.m. - 4 p.m., using the extra hours for set up and preparation time.

This program provides a safe, fun, very affordable, recreational and daily literacy camp for children in an area with limited resources. Presently, our children have to travel to Nanaimo or Ladysmith to attain summer programs. There are many children who cannot do this due to lack of financial means or transportation. The children like to stay in their own community to be with their friends and the parents really find it convenient to drop off their children when needed and to participate with them for a few hours a day. This program which is conveniently located at Woodbank Primary School has also provided a place for newcomers to become acquainted with the neighbourhood children before coming to their new school in the fall. This makes the transition so much easier for them. The literacy component that we have each day help maintain reading skills throughout the summer for better school readiness in the fall. The program gives the children it serves a safe place to be and a feeling that the community cares for them. It will enhance their social, physical and creative abilities while promoting friendships and contributing to their independence.

With your funding assistance the program gives a local student experience working with children as well as supervisory and administration experience and a summer job not otherwise available in a rural area to help with upcoming college or university fees. It also provides mentorship for several volunteer students from the leadership in training program sponsored by the Cedar Community Secondary School and Nanaimo Parks and Recreation. This helps fulfill 100 hours of volunteer work which is credited to high school students from the Cedar area.

Thank you for giving us the opportunity to apply for funding to the recreation grants program, to improve the quality of life for the young people of Cedar.
If you have further questions or need more information please feel free to call at 722-2414 ext 249.

Sincerely,

Karen St.Cyr, Cedar Community School Coordinator 722-2424 ext 249
Melanie Boulding Chairperson- Cedar School and Community Enhancement Society
722-2100



RECREATION GRANTS PROGRAM

APPLICATION FORM (revised February 2002)

Please identify which grant category you are applying for:

[] COMMUNITY GRANTS

[X] YOUTH GRANTS

Date of Application: (m/d/y) 03/01/06

Date Received: ___/___/___

A. ORGANIZATION INFORMATION

1. Name of Organization: Cedar School and Community Enhancement Society

Address: 1644 MacMillan Road Nanaimo B.C.

Postal Code: V9X 1L9 Fax Number: _____

Phone Number(s): (250) 722-2100 Alternate: 722-2414 ext 249

2. Contact Name: Karen St. Cyr Community School Coordinator

Address: 1640 MacMillan Road Nanaimo B.C.

Postal Code: V9X 1L9 Fax Number: 722-3071

Phone Number(s): (250) 722-2414 ext 249 Alternate: 722-3589

3. Is your organization or your parent organization registered as a non-profit society in BC?

Yes [X] No _____

4. Is your organization capable of issuing a deductible receipt? Yes [X] No _____

B. PROGRAM / PROJECT INFORMATION

1. a) New Program / Project _____

b) Expansion/Enhancement of Existing Program / Project [X]

Purpose:

This program will provide a safe, fun recreational day camp for children during the summer holidays in an area with limited resources. It will enhance their social, physical and creative abilities while promoting friendships and contributing to their independence. It provides a fun place that is in walking distance for parents as some have transportation issues. It will help maintain reading skills over the summer through the daily literacy component of the program. It will give a local student experience working with children as well as supervisory and administrative experience not otherwise available in a rural setting. It will also provide mentorship for several volunteer students from the leadership in training program sponsored by Cedar Community School and Nanaimo Parks and Recreation. This will help fulfill 90 hours of volunteer work that will be credited to high school students from the Cedar area.

The Cedar Fun Zone services children between the ages of 6 through 12. The program services approximately 15-20 children per day for nine weeks during the months of July and August. The program continues to be licensed through the Vancouver Island Health Authority.

Need: Why is this program important to our community?

At the present time the Cedar Community does not have a recreation service in place however, with the passing of the referendum in Area A last fall, this may change in the very near future. We are out of the catchment area for funding and programs from Nanaimo Parks and Recreation. Our children have to travel to Nanaimo or Ladysmith to attain any summer programs. There are many children who cannot do this due to lack of financial means or transportation. This program will have a very positive effect for children of low economic and high risk status.

The program is important for other reasons:

- the daily literacy component to the program helps maintain reading skills
- the children can stay in their community and be with their friends
- it is convenient for parents to drop off their children when needed or to participate in something with their children for a few hours a day.

Organizational Capacity: Why is our organization well positioned to implement this program?

Our society is the only organization that runs programs to benefit every member in the community. The need is clear as it has been identified in community surveys and the need persists as we are the only service.

We currently provide recreation outreach programs for children and teens, parent and tot drop in, community internet access and a free book exchange program. The society has designed, created and maintained Cedar's only toddler park. Rural communities such as Cedar do not have recreational funding, public health services and other amenities enjoyed by the urban communities. This community faces issues which include poverty, isolation, lack of services, vandalism, drug and alcohol abuse, literacy, limited public transportation, lack of youth programs and services, lack of resources for families, seniors and single families. We provide services that include maintaining the old North

Cedar School, a three-room building built in 1921, now named the Cedar Heritage Centre. This provides reasonable local space for community groups and activities. The centre welcomes 4H groups, Tai Chi, Karate, music circle, seniors and bridge.

Organization Information

The main purpose of our organization is

- to improve the quality of life in our community through the establishment of a community centre and making programs available locally to all residents. To make a "place for everyone" for social, cultural, educational, historical, and recreation programs.
- To provide after school programs that will meet the needs of children and teens who do not participate in mainstream recreation and/or who are made vulnerable by issues concerning low income, social isolation, race and high risk activities.
- To best utilize existing community partnerships and develop new ones that will provide healthier lifestyle choices for vulnerable children and families.
- To improve the use of schools and Cedar community facilities for desired community programs.
- To offer programs at "low or no cost" recovery model.

Over time, our role in the community has been clearly defined and we have become an integral partner in working with the schools and acquiring community school coordinators. As volunteers we run the youth/teen night every Friday, supervise a rural computer access site, oversee the summer activity program and manage the Cedar Heritage Centre for community use. Our board is made up of elected officers and directors who meet once a month.

Approach: How do we plan to implement this program?

Funding will come from government grants, fundraising activities, and community group donations. Facility space is provided at Woodbank School where the children have access to a playground, multipurpose room and kitchen. There will be a week of preparation time for the staff which will include workshops on policies and procedures as well as program planning with the community school coordinators. The summer program continues to be licensed through Vancouver Island Health Authority.

Evaluation: How will the success of this program be measured?

We measure the impact of this program through formal evaluations from staff and the Society, increase enrolment, parent evaluation and surveys and anecdotal evidence. The increase use of youth in the community as resources for mentoring younger children, a reduction in school vandalism and higher or at least maintained reading levels when the children return to school are all good indicators of program success.

Support: What kind of local support is there for the program?

We have the support from school district #68 for facility use as well as support from all three principals for the literacy component through their lending of books and other

required equipment. We have financial support from all three parent advisory councils, community police station, and volunteer fire department for first aid equipment and local businesses for donations of some supplies. Nanaimo Parks and Recreation also support the program by providing training for our local students for the leaders in training program. The Cedar Women's Institute have offered in the past to help provide funds for children who cannot afford the \$5.00 a day fee.

Coordination: Who else in your community is working on this issue?

Volunteers from the Cedar School and Community Enhancement Society, school district #68 facilities department, comets recreation, and the staff and principals of all three schools have been very supportive. The Vancouver Island Health Authority continues to license the program and provide feedback and the community schools coordinators will be supervising the staff and volunteers of the summer program.

Funds: How will the grant be used?

The grant will be used to employ one student for 9 weeks as a summer program coordinator for children aged 6-12. The duties will include creating, organizing and participating in a summer program of crafts, sports, special events. A literacy component using stories and dramatic activities are included to help children retain reading competency. Administration, communication and teamwork skills are required. The person hired will learn responsibility, teamwork and gain leadership skills. The experience will enhance their knowledge in child and youth care in preparation for future jobs in education, recreation or social work.

2. Description / purpose of the program:

Please use the space on page 3 of this application form to detail the following information (if more space is needed please attach a separate sheet of information).

see attached.

- Purpose
- Background
- Goals and objectives
- Type of project -- activity, program, event, etc.
- Location of project
- Approximate number of participants to be served
- Ages of participants
- Any other relevant information

C. FINANCIAL INFORMATION

1. Amount requested: \$ 2500.00

2. Specify, in general, how funds will be utilized:

The funds will be used to subsidize wages for one summer student

3. Copy of specific program budget included? Yes No

Give reason if no: _____

4. Copy of organization's financial statement included? Yes No

Give reason if no: _____

5. What other effort is your organization undertaking to obtain other funds for this program / project?

We have applied to HRDC Summer Career Placement grant. Our program cannot run unless we have two staff members.

6. Were any requests for funding granted? Yes No (Pending)

Granted by: Applied to HRDC, community businesses, school PAC's

Please provide detailed budget information on page 4 of this application including the following information:

- all costs associated with the project
- all revenues associated with the project
- any fees charged to participants
- any other financial contributions of any kind (include items awaiting approval)

Financial Information:

1. Please provide the following information regarding the project budget:
(You may wish to submit your own budget information on a separate sheet attached.)

- all costs associated with the project
- all revenues associated with the project
- any fees charged to participants
- any other financial contributions of any kind (include items awaiting approval)

REVENUES:	Amount	EXPENDITURES:	Amount
nding) <u>HRDC Summer Career Placement</u>	<u>\$2500.00</u>	<u>Wages</u>	<u>\$3,150.00</u>
<u>Donation from P.A.C's.</u>	<u>\$900.00</u>	<u>Wages</u>	<u>\$3,150.00</u>
ected) <u>Program Fees</u>	<u>\$2500.00</u>	<u>Mandatory Employment Related Costs</u>	<u>\$ Total for 2 staff</u>
ected) <u>Community Donations</u>	<u>\$500.00</u>		<u>\$1628.00</u>
_____	_____	<u>Program Supplies</u>	<u>@ \$1000.00</u>
_____	_____	<u>Rental and Custodian Charges</u>	<u>@ 1500.00</u>
_____	_____	<u>Transportation</u>	<u>\$300.00</u>
_____	_____	<u>Honorariums</u>	<u>\$200.00</u>
_____	_____	_____	_____
_____	_____	_____	_____
Totals:	\$ <u>6400.00</u>		\$ <u>10,928</u>

Amount Requested for funding (Shortfall): \$ 4,528

* Wages for the two summer staff are based on \$10.00 per hour / 35 hours per week

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE AREA 'B' PARKS AND OPEN SPACE ADVISORY COMMITTEE
REGULAR MEETING HELD ON MONDAY, NOVEMBER 14, 2005 AT 7:00 PM
WOMEN'S INSTITUTE HALL, GABRIOLA ISLAND**

In Attendance

Randy Young
Marylyn Beaubien
Jacqueline Cecil Sears

Carol Boyce
Ron Holmes
Director Gail Lund

Don McLaughlin
Kerry Marcus

Staff

Joan Michel

Absent

Michael McCrae

Chairman D. McLaughlin called the meeting to order at 7:05 pm.

ADOPTION OF AGENDA

R. Young asked that an additional item 'Planning Considerations for the New 707 Acre Park' be added to the agenda under New Business.

MOVED G. Lund, SECONDED C. Boyce, that the so amended Agenda be adopted. CARRIED

DELEGATIONS AND PRESENTATIONS

None.

APPROVAL OF MINUTES

MOVED G. Lund, SECONDED R. Holmes, that the Minutes of the September 12, 2005 Area 'B' Parks and Open Space Advisory Committee (POSAC) Regular meeting be approved as presented. CARRIED

BUSINESS ARISING FROM MINUTES

None.

COMMUNICATIONS AND CORRESPONDENCE

None.

BUSINESS ARISING FROM DELEGATIONS, COMMUNICATIONS AND CORRESPONDENCE

Spring Beach

The Ministry of Transportation has had the road end surveyed and identified a specific area to be sold to the Pellants pending final input from the RDN. The identified area differs slightly from that recommended to the Ministry by the RDN and POSAC, but does not affect the area of park interest. To conclude the community consultation process, the RDN asked that the new boundary be clearly marked

and committed to soliciting feedback from residents in the Spring Beach neighbourhood over the course of the next month. Director Lund agreed to organize the neighbourhood review. Assuming no issues are raised by mid-December, the Ministry will proceed with the sale of the identified area of road end to the Pellants.

STANDING REPORTS

Beach Accesses (BAs) and Undeveloped Road Allowances (URAs)

- Six beach access projects await survey before work can commence.
- The renovation of the stairs at Spring Beach has been delayed by the identification of a midden; disturbance of the shore in this area to fix the steps may require an archaeological permit. RDN Parks Technician J. Lobb is liaising with the Snuneymuxw and Hul'qumi'num Treaty Group to see if there is First Nation concern about work on the stairs and if the permit process can be avoided.
- R. Young has alerted the RDN to a number of hazard trees in the Fleet Street parks (B11 and B13) that require removal. Some of the trees are situated on a road allowance running between the two parks. RDN Parks Technician J. Lobb is working with Ministry of Transportation operations contractor, EMCON, to get one professional faller to remove both park and road hazard trees.
- Dumping of yard waste into Hummingbird Park has been an issue and the RDN will send a written notice to the neighbour involved. The POSAC also recommended 'no dumping' signs for the area.

Community Parks (CPs)

- Work on the Cox CP boardwalk and associated trail up to River Place is nearing completion. Outstanding work includes completion of the road end at River Place and erection of park signage including a Ministry of Transportation checkerboard sign at the road end. GaLTT is assisting with the financing of work through its \$5,000 Shell grant. GaLTT volunteers are working with the RDN on the development of a trail connection and safe crossing location for linkage of Cox CP and Descanso Bay Regional Park across Taylor Bay Road.
- The RDN held a technical meeting with the Islands Trust and Potlatch Ventures to discuss the developer's overall density transfer proposal, only part of which involves Cox CP densities. The Islands Trust has informed the RDN that approval of the larger proposal is complicated by the fact that parts unrelated to Cox CP would likely require an amendment to the Official Community Plan. The proponent will not sever the Cox CP density proposal from the larger proposal and the RDN is not convinced there is community support for the larger proposal as currently presented. Further RDN action on the Cox CP density proposal project waits the swearing in of a new Regional Board.

Volunteer Appreciation Certificates

Committee members were reminded to identify names of volunteers for POSAC recognition. As determined previously, the POSAC will issue certificates once a year, and in time for Earth Day celebrations each April.

Gabriola Land and Trails Trust (GaLTT)

K. Marcus provided a report on the Society's work, including volunteer support for trail development within Cox CP and on the Petroglyph Trail.

Director's Update

Director Lund reported that a South Road landowner may be prepared to grant the RDN trail access to the new 707 Acre CP. J. Michel to follow-up. Director Lund thanked the POSAC and RDN staff for their work and support during her term in office.

RDN Regional Parks

- The Regional Board has approved a \$10 per parcel tax throughout the Region and including the municipalities in order to amass funds for the acquisition of regional parkland.
- The 2005 Horne Lake Regional Park Management Plan has been completed. The RDN will seek a long-term developer-operator for this campground.
- The RDN is working in partnership with the Community Fisheries Development Centre on trail improvement projects at Englishman River Regional Park and on the Lighthouse Country Trail.
- The RDN is working with a number of conservation groups and the private landowner on the acquisition of Hamilton Marsh as park.
- The Regional Trail System's Top Bridge Crossing over the Englishman River will be built in 2006. The next major bridge structure to be pursued in the development of the Regional Trail System is a crossing of the Nanaimo River within the Trans Canada Trail portion of the Regional Trail System.

NEW BUSINESS

Committee Membership

J. Michel informed the Committee that Mike McCrae has resigned his position because his new job will make it too difficult to attend meetings. As of the end of 2005, a number of POSAC members come to the end of their regular terms. J. Michel thanked Carol Boyce, Randy Young, Marylyn Beaubien, Kerry Marcus, Ron Holmes and Mike McCrae for their hard work on the POSAC and support of park and trail on Gabriola. Current Committee members were reminded that they can re-apply for a position on the POSAC. An RDN notice regarding applications for the POSAC will be posted on the RDN web site and advertised in the media.

Planning Considerations for the New 707 Acre Park

R. Young tabled a *draft* plan for consideration at a future meeting. J. Michel noted that initial priorities include securing the property at existing vehicular access points and signage. POSAC members were encouraged to explore fundraising opportunities within the community in order to help raise money to apply to the new park.

COMMITTEE ROUND TABLE

None.

NEXT MEETING

The next meeting will be held Monday, January 16, 2006, at 7:00 pm at the Women's Institute Hall. [Meeting later deferred.]

ADJOURNMENT

MOVED R. Holmes, SECONDED M. Beaubien, that the meeting be adjourned.

CARRIED

TIME 8:55 PM

D. McLaughlin
Chairman

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR
MEETING HELD ON THURSDAY, MARCH 16, 2006

Attendance:

Frank Van Eynde
Reg Nosworthy
Jack Wilson

Patty Biro
Jo-ann Chase

Chris Burger
Dave Bartram

Staff:

Tom Osborne
Neil Connelly

Dan Porteous, Recording Secretary

Presenters:

Bill Webster (PERC)

Don Hunter (Consultant)

Absent:

Eve Flynn

CALL TO ORDER

- 1 Chair Van Eynde called the meeting to order at 3:00 pm.

DELEGATIONS

- 2 No delegations.

MINUTES

- 3 Commissioner Chase pointed out that the Past Minutes, which reflected the following is incorrect:

“Commissioner Chase reported that a master gardener had been hired to deal with the removal of hogweed in Area ‘G’.”

The master gardener was not hired but is a volunteer member of the Area ‘G’ Parks and Open Space Advisory Committee who is assisting with the removal of the hogweed.

MOVED Commissioner Bartram, SECONDED Commissioner Biro, that the Minutes of the District 69 Recreation Commission Regular Meeting held on January 26, 2006, be approved as amended. CARRIED

COMMUNICATIONS/CORRESPONDENCE

- 4 Mr. Tom Osborne mentioned that City of Parksville has submitted a Live Site grant application for an all weather field.

Mr. Osborne also explained that the other correspondence included in the package was from the Area 'H' Maple Guard Residents Association and residents of Area 'H'. He explained that the correspondence was included to inform the Commission of a letter writing campaign that is underway in Area 'H' to address concerns initiated by the Maple Guard Residents Association regarding input related to the Master Plan process. Approximately 25 letters have been received to date and will be included in the Master Plan process.

Commissioner Bartram added that every household in Area 'H' has been sent a letter and that this stems from an ongoing issue regarding tax dollars in Area 'H'. He is also concerned about the accuracy of the information that is being distributed.

MOVED Commissioner Bartram, SECONDED Commissioner Chase, that the correspondence to the City of Parkville from Tom Osborne regarding the letter of support for the all weather field through the Live Site Grant Program, correspondence from the Maple Guard Residents Association, and correspondence from Area 'H' residents Greta Taylor and Anne Copas regarding concerns addressed through the Master Plan process be received.

CARRIED

FUNCTION REPORTS

5.1 Mr. Osborne reviewed the Function Reports for Ravensong Aquatic Centre, Oceanside Place, Recreation Coordinating and Regional Parks and Trail and Community Parks (EA 'E' – 'H') highlighting the following items:

- Ravensong Aquatic Centre is seeing higher numbers of admissions and the numbers are continuing to climb.
- Concerns were addressed that the annual maintenance shut down at Ravensong may have needed to be extended due to tile problems in the pool but a new bonding product on the market will be used and should alleviate any concerns about an extended shut down. However, staff will not know the extent of the problem until the pool is drained.
- A three-month old brine pump failed recently at Oceanside Place. The problem was quickly remedied, however, staff will be dealing with the manufacturer regarding the failure of a relatively new pump.
- Oceanside Place is beginning to attract some larger events including 1000 delegates in 2006/07 for TOPS and 1200 Rotary delegates in 2008.
- The *Active Living Guide* is now being distributed in the community with a full slate of spring and summer activities.
- There were 65 applications for the Recreation Programmer position to replace Pam Hadikin to work with youth. Interviews will take place on March 21st and 22nd and plans are to have the position filled by the second week of April.
- The amended District 69 Recreation Grants Program criteria were approved at the last Board meeting.

- The Commission will now receive a general Parks report regarding all Parks and Open Space Advisory Committees from Area 'A' – 'H'. Tom Osborne will answer any questions regarding these reports.
- A considerable portion of Mount Benson has recently been acquired as a Regional Park by the RDN in partnership with the Nanaimo Area Lands Trust. Issues regarding access and signage are being explored and a management plan will be developed next year.
- The Regional District of Nanaimo has approved a Memorandum of Understanding with the current operator of Home Lake Regional Park for a short term five year management plan while negotiations continue with the operator regarding a long term 20 year plan.

MOVED Commissioner Wilson, SECONDED Commissioner Biro, that the Function Reports be received. CARRIED

NEW BUSINESS

- 8.1 Mr. Osborne explained that two Live Site Projects have been approved including the RDN Reader Board, in conjunction with the City of Parksville, and the Field Lighting in Qualicum Beach.

Two other grant application Commission resolutions are being pursued including a wellness centre at Ravensong Aquatic Centre and a Track and Field site in the Oceanside area.

- 8.2 Mr. Osborne spoke to the BC Sport Event Hosting and Resort Guide. A website has been developed and provides current information regarding Oceanside Place and some of the amenities available in the area regarding future opportunities for organizations and trainers prior to the 2010 Olympics. Current information includes the Curling Clubs and Oceanside Place along with general information pertaining to Oceanside. The website will be updated over time.
- 8.3 Mr. Osborne introduced Mr. Bill Webster, consultant with PERC, who is working on the Recreation Services Master Plan. Mr. Webster provided an update to the Master Plan process to date and the necessary items to be completed. To date the project is on schedule for completion in July 2006.
- 8.4 Mr. Webster in turn introduced Mr. Don Hunter, an affiliate with PERC, who presented information on Trends in relation to the Master Plan process. Information regarding Mr. Hunter's presentation will be emailed to the Commissioners.

COMMISSIONER ROUNDTABLE

- 9 Commissioner Nosworthy reported that the Wellness Workshop was very successful and that ACES is looking to expand its venues.

Commissioner Wilson reiterated the funding for the lit fields was approved and will be well received.

Commissioner Chase reported that there is work ongoing regarding the BMX Parks for children and youth. Also there will be a meeting to inform residents about the work to be done at Maple Park and what they want for the park. The amount of effort spent on developing the Park will depend on the effort the residents want to put into the Park.

COMMISSIONER INFORMATION

10 Nothing to report.

NEXT MEETING

The next meeting will be held at 3:00 pm on Thursday, April 20, 2006, at Occanside Place.

Frank Van Eynde

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE CLIMATE CHANGE SELECT COMMITTEE MEETING HELD ON THURSDAY, MARCH 16, 2006, AT 10:00 AM IN THE RDN COMMITTEE ROOM

Present:

Director D. Bartram	Chairperson
Director I. Biggemann	Electoral Area F
Director B. Johnston	City of Parksville
Director B. Holdom	City of Nanaimo

Also in attendance:

J. Finnic	RDN, GM of Environmental Services
C. McIver	RDN, Manager of Solid Waste
C. Thomas	RDN, Senior Planner
R. Lawrence	City of Nanaimo Environmental Planner
B. Farkas	RDN, Recording Secretary

The meeting was called to order by the Chairperson and introductions were made.

C. McIver presented an overview (overheads attached) of the Committee including Terms of Reference, Scope of Work and Deliverables. The presentation was discussed by the Committee and the following points were made:

Public Consultation Process notes:

- *Director Biggemann expressed concern about relying on newsletters to get information to the public. Using Canada Post in Area F has not been completely reliable.*
- *A communications plan will be developed prior to public consultation and will be brought to the Committee. A multi-pronged approach will be in place to ensure the information reaches the maximum audience. Adrienne Mercer will be involved with this and "Regional Perspectives" may be a good avenue for education.*
- *The term "Greenhouse Gas Plan" may sound overwhelming and confusing to people. It was suggested that the term "Energy Management Plan" may be better. Director Holdom suggested using a catchphrase such as "Save Energy...Save Money...Save the Environment".*

Region-wide Community Plan:

- *an incentive plan for the community may be successful*
- *water purveyors would fit into the community plan (Coastal Water Suppliers Coalition would be a good contact)*

C. McIver updated the Committee on FCM's denial of funding for the Suncurrent project at the landfill. Presently Suncurrent is seeking private investors. The Committee recommended that the Board be directed to send a letter to FCM encouraging them to review the funding decision. J. Finnie suggested that this may go forward to the April Board meeting.

Director Johnston expressed concern for Parksville's timeline to prepare a municipal plan. C. McIver impressed upon the Committee that there would be flexibility to accommodate Parksville and Qualicum Beach staff and that the RDN would offer assistance. John Finnie will look into presenting the topic at an upcoming Administrators' meeting.

Director Bartram asked John Finnie to bring this project forward in the upcoming strategic planning session. John Finnie plans to bring forward a report to the March or April Board meeting updating the Board on the Climate Change Select Committee.

Minutes Minutes of the CCSC meeting of April 6, 2005 were adopted.

Next Meeting TBA.

ADJOURN The meeting adjourned at 11:25 am.

Chairperson