

REGIONAL DISTRICT OF NANAIMO

**BOARD MEETING
TUESDAY, JANUARY 24, 2006
7:00 PM**

(RDN Board Chambers)

A G E N D A

PAGES

- 1. CALL TO ORDER**
- 2. DELEGATIONS**
 - 11-15 **Blain Sepos and Al Tully, Oceanside Tourism, re fee for service agreement.**
 - 16-18 **Jason LeFevre, re Ripple Affect Program.**
- 3. BOARD MINUTES**
 - 19-27 **Minutes of the inaugural Board meeting held on December 13, 2005 and the Special Board meeting held January 10, 2006.**
- 4. BUSINESS ARISING FROM THE MINUTES**
- 5. COMMUNICATIONS/CORRESPONDENCE**
 - 28 **Elizabeth Harrison, BC Ferry Authority, re BC Ferry Authority appointments.**
 - 29 **Shirley Hine, City of Parksville, re Representative to District 69 Recreation Commission.**
 - 30 **Shirley Hine, City of Parksville, re Representative to Arrowsmith Water Service Management Committee.**
 - 31 **Bernice Hannam, School District No. 69, re School Board Appointments.**
 - 32 **Sandra Keddy, Town of Qualicum Beach, re Representative to District 69 Recreation Commission.**
- 6. UNFINISHED BUSINESS**
 - BYLAWS**
 - For Adoption.**
 - 33-35 **Bylaw No. 500.309 – Williamson & Associates, BCLS, on behalf of Sanway Inc. – Claudet Road – Area E. (Electoral Area Directors except EA 'B' – One Vote)**
 - Bylaw No. 787.04 – Building Inspection Service Amendment Bylaw. (All Directors – One Vote)**

Bylaw No. 801.05 – Electoral Area ‘C’ Community Parks Local Service Amendment Bylaw. (All Directors – One Vote)

Bylaw No. 802.03 – Electoral Area ‘C’ Community Parks Local Service Amendment Bylaw. (All Directors – One Vote)

Bylaw No. 888.04 – Southern Community Sewer Service Participating Area Amendment Bylaw. (All Directors – One Vote)

Bylaw No. 975.41 – Pump and Haul Local Service Area (Participating Areas) Amendment Bylaw. (All Directors – One Vote)

Bylaw No. 992.03 – Wellington Fire and Streetlighting Local Service Area Participating Area Amendment Bylaw. (All Directors – One Vote)

Bylaw No. 1230.04 – Southern Community Transit Service Area Amendment Bylaw. (All Directors -- One Vote)

Bylaw No. 1320.01 – Port Theatre Contribution Service Area Amendment Bylaw. (All Directors – One Vote)

Bylaw No. 1448.01 – Port Theatre Contribution Service Area Amendment Bylaw. (All Directors – One Vote)

Public Hearing.

36-41 Report of the Public Hearing held January 11, 2006 with respect to Land Use and Subdivision Amendment Bylaw No. 500.324 – Nanoose Bay Official Community Plan Implementation – Area E. (Electoral Area Directors except EA ‘B’ – One Vote)

7. STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

7.1 ELECTORAL AREA PLANNING STANDING COMMITTEE

42-45 Minutes of the Electoral Area Planning Committee meeting held January 10, 2006. (for information)

PLANNING

AMENDMENT APPLICATIONS

Amendment Application ZA0501 – Keith Brown & Associates, on behalf of Nanaimo Mini Storage – 2180 South Wellington Road – Area A. (Electoral Area Directors except EA ‘B’ – One Vote)

1. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.327, 2006” to rezone the property from Residential 2 Subdivision District ‘F’ (RS2F) / Industrial 1 Subdivision District ‘M’ to Comprehensive

Development 28 (CD28) to allow the industrial use of the property be given 1st and 2nd reading.

- 2. That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.327, 2006" be approved to proceed to Public Hearing subject to the conditions identified in Schedule 1.*
- 3. That the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.327, 2006" be delegated to Director Burnett or his alternate.*

Amendment Application ZA0510 – Cedar Estates – Robert Boyle Architecture Inc. on behalf of 700805 BC Ltd. and Lot 6 Holdings – Cedar and Hemer Road – Area A. (Electoral Area Directors except EA 'B' – One Vote)

- 1. That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.323, 2005" to rezone the lands from Commercial 2 Subdivision District M (CM2M) to Comprehensive Development 29 (CD29) to facilitate the development of residential housing and a personal care use be reintroduced and given 2nd reading.*
- 2. That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.323, 2005" proceed to Public Hearing, subject to the conditions identified in Schedule 1.*
- 3. That the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.323, 2005" be delegated to Director Burnett or his alternate.*
- 4. That due to notable amendments to the development proposal, a further Public Information meeting be held prior to the Public Hearing.*

Amendment Application ZA0520 – Scouts Canada – Camp Douglas – Despard Avenue – Area G. (Electoral Area Directors except EA 'B' – One Vote)

- 1. That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.329, 2006" to rezone the subject property from Rural 1 Subdivision District D (RU1D) to Recreation 1 Subdivision District D (RC1D) to allow the use of the site for camping and recreation be given 1st and 2nd reading, subject to the conditions outlined in Schedule No. 1.*
- 2. That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.329, 2006" be approved to proceed to Public Hearing.*
- 3. That the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.329, 2006" be delegated to Director Stanhope or his alternate.*
- 4. That Schedule No. 1 be amended to add the requirement that a Section 19 covenant be registered on title requiring any sewage holding tanks on site to be flood proofed and emptied each fall and/or when required.*

Amendment Application ZA0522 – Rondalyn Resort – Dan and Linda on behalf of Danron Holdings Ltd. – 1350 Timberland Road – Area C. (Electoral Area Directors except EA 'B' – One Vote)

- 1. That Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.330 to amend the CD13 zone to increase the maximum number of RV/camping spaces from 60 to 90 be given 1st and 2nd reading.*
- 2. That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.330, 2006" be approved to proceed to public hearing.*
- 3. That the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.330 2006" be delegated to Director Young or her alternate.*
- 4. That the conditions as outlined in Schedule No. 1 be completed prior to final adoption of the bylaw.*

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. 60555 – Murray Hamilton on behalf of Horne Lake Strata Corporation VIS 5160 –Area H. (Electoral Area Directors except EA 'B' – One Vote)

That Development Permit No. 60555, to allow the construction of a boat launch on common property at Horne Lake, be issued subject to the terms outlined in Schedules No. 1 and 2.

Development Permit Application No. 60557 – Gord Atkinson on behalf of Pacific Rim Land & Resource Management Ltd. – Crosley Road – Area H. (Electoral Area Directors except EA 'B' – One Vote)

That Development Permit Application No. 60557 submitted by Gord Atkinson, on behalf of Pacific Rim Land & Resource Management Ltd., in conjunction with the subdivision on the parcel legally described as Lot 1, District Lot 85, Newcastle District, Plan 17124 and designated within the Environmentally Sensitive Areas Development Permit Area, be approved, subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

Development Permit Application No. 60558 – Gord Atkinson on behalf of Pacific Rim Land & Resource Management Ltd. – Crosley Road – Area H. (Electoral Area Directors except EA 'B' – One Vote)

That Development Permit Application No. 60558 submitted by Gord Atkinson, on behalf of Pacific Rim Land & Resource Management Ltd., in conjunction with the subdivision on the parcel legally described as Lot 2, District Lot 85, Newcastle District, Plan 17124 and designated within the Environmentally Sensitive Areas Development Permit Area, be approved, subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. 90519 – Olsen – 195 Barton Road – Area G. (Electoral Area Directors except EA 'B' – One Vote)

That Development Variance Permit Application No. 90519 be approved according to the terms contained in Schedule No. 1, subject to the Board's consideration of comments received as a result of public notification.

OTHER

Request for Relaxation of the Minimum 10% Perimeter Requirement – L & S Arman – Elizabeth Street – Area C. (Electoral Area Directors except EA 'B' – One Vote)

That the request from Lanny and Susan Arman to relax the minimum 10% frontage requirement for proposed Lot A, as shown on the submitted plan of subdivision of Lot 1, Section 12, Range 2, Cranberry District, Plan 35220, be approved.

7.2 COMMITTEE OF THE WHOLE STANDING COMMITTEE

46-52 Minutes of the Committee of the Whole meeting held January 10, 2006. (for information)

CORPORATE SERVICES

ADMINISTRATION

Technical Exchange Mission – RDN Partnership with Sunyani, Ghana. (All Directors – One Vote)

That the Board receive the update regarding the partnership project between the RDN and the Sunyani Municipal Assembly.

FINANCE

Amendment to Banking/Investing Signing Authorities. (All Directors – One Vote)

That Carol Mason, Chief Administrative Officer, be added as a signing authority for all financial instruments as outlined in agreements with the Royal Bank of Canada, the Municipal Finance Authority and Canaccord Capital and that this authorization apply equally to the Regional District of Nanaimo and the Nanaimo Regional Hospital District.

Municipal Benefiting Area (Parksville) Amendment Bylaw No. 890.03 – Amendment to the Municipal Participating Area in the City of Parksville – Northern Community Sewer Service. (All Directors – One Vote)

1. *That "Municipal Benefiting Area (Parksville) Amendment Bylaw No. 890.03, 2006" be introduced for first three readings.*

2. That "Municipal Benefiting Area (Parksville) Amendment Bylaw No. 890.03, 2006" having received three readings be adopted.

2006 Assessment Roll Preparation Bylaw No. 1478. (All Directors – 2/3)

1. That "Regional District of Nanaimo Year 2006 Assessment Roll Preparation Bylaw No. 1478, 2006" be introduced for first three readings.
2. That "Regional District of Nanaimo Year 2006 Assessment Roll Preparation Bylaw No. 1478, 2006" having received three readings be adopted.
3. That the Board appoint the Chairperson, the Manager of Financial Services and the Manager of Administrative Services to preside as the parcel tax review panel.

FIRE DEPARTMENTS

Support for Request of Free Crown Grant for Bow Horn Bay Fire Department – Area H. (All Directors – One Vote)

That the Regional District of Nanaimo support the application for a grant of land on a part of Lot A, Block 360, Plan VIP 54327, Alberni District, for firefighting purposes for the Bow Horn Bay Fire Department.

Renewal of Fire Protection Service Agreement with the Nanoose Bay Fire Protection Society – Area E. (All Directors – Weighted Vote)

That the fire services agreement with the Nanoose Bay Fire Protection Society be renewed for a five year term from March 1, 2006 to February 28, 2011 and that the agreement provide for automatic five year term renewals.

Nanoose Bay Fire Protection Service Area Purpose Amendment Bylaw No. 991.02 – Area E. (All Directors – One Vote)

That "Nanoose Bay Fire Protection Service Area Purpose Amendment Bylaw No. 991.02, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services for approval.

ENVIRONMENTAL SERVICES

SOLID WASTE

Commercial Food Waste Ban Progress Report. (All Directors – One Vote)

That the Board receive the progress report on the commercial food waste ban from RDN disposal facilities for information.

Doumont Road Burn Site. (All Directors - One Vote)

That the Board direct staff to request the Ministry of Environment cancel the permit to burn at the Doumont Road site.

Waste Stream Management Licensing Bylaw Progress Report. (All Directors – One Vote)

That the Board receive the progress report on Waste Stream Management Licensing Bylaw No. 1386 for information.

Landfill Rubber Tire Wheel Loader/Tool Carrier. (All Directors – Weighted Vote)

That Heavy Equip Sales be awarded the supply of a Terex SKL873 SP rubber tire wheel loader for a net cost of \$76,765 and that the Manager of Financial Services be authorized to execute a four year lease to finance this purchase.

UTILITIES

Expenditure of San Pareil Borrowing Bylaw Funds. (All Directors – Weighted Vote)

- 1. That the authorization of a drawdown of up to \$40,000 from the "San Pareil Water Service Securities Issuing Bylaw No. 1395, 2004" for the replacement of water main piping on Maple Lane be approved; and*
- 2. That the San Pareil Water Service Area five year financial plan be amended to reflect the following property tax rate changes:*

2006 from 0% to 2.5%
2007 from 2% to 3%
2008 from 2.5% to 3%
2009 from 2.5% to 3%
2010 no change
2011 from 4% to 3%

Surfside Sewer Local Service Area Bylaw No. 1124.05 and Northern Community Sewer Local Service Area Bylaw No. 889.41 – Ally – 968 Surfside Drive – Area G. (All Directors – One Vote)

- 1. That "Regional District of Nanaimo Surfside Sewer Local Service Area Bylaw No. 1124.05, 2006" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.*
- 2. That "Northern Community Sewer Local Service Area Bylaw No. 889.41, 2006" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.*

Pacific Shores Sewer Local Service Area Amendment Bylaw No. 1021.07 and Northern Community Sewer Service Area Boundary Amendment Bylaw No. 889.40. (All Directors – One Vote)

- 1. That "Pacific Shores Sewer Local Service Area Amendment Bylaw No. 1021.07, 2006" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.*

2. That "Northern Community Sewer Service Area Boundary Amendment Bylaw No. 889.40, 2006" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

Fire Hydrant Use – Proposed Regulations & Rates Bylaw Amendment – Bylaws No. 619.12, 700.13, 1097.08, 1172.06, 1383.02, 1434.01, 1468.01. (All Directors – 2/3)

1. That "Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.12, 2006" be introduced for three readings.
2. That "Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.12, 2006" having received three readings be adopted.
3. That "Regional District of Nanaimo Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.13, 2006" be introduced for three readings.
4. That "Regional District of Nanaimo Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.13, 2006" having received three readings be adopted.
5. That "Regional District of Nanaimo Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.08, 2006" be introduced for three readings.
6. That "Regional District of Nanaimo Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.08, 2006" having received three readings be adopted.
7. That "Regional District of Nanaimo San Pareil Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1172.06, 2006" be introduced for three readings.
8. That "Regional District of Nanaimo San Pareil Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1172.06, 2006" having received three readings be adopted.
9. That Regional District of Nanaimo "Englishman River Community Water Supply Service Area Rates and Regulations Amendment Bylaw No. 1383.02, 2006" be introduced for three readings.
10. That Regional District of Nanaimo "Englishman River Community Water Supply Service Area Rates and Regulations Amendment Bylaw No. 1383.02, 2006" having received three readings be adopted.

11. *That Regional District of Nanaimo "Melrose Terrace Water Local Service Area Rates and Regulations Amendment Bylaw No. 1434.01, 2006" be introduced for three readings.*
12. *That Regional District of Nanaimo "Melrose Terrace Water Local Service Area Rates and Regulations Amendment Bylaw No. 1434.01, 2006" having received three readings be adopted.*
13. *That Regional District of Nanaimo "Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.01, 2006" be introduced for three readings.*
14. *That Regional District of Nanaimo "Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.01, 2006" having received three readings be adopted.*

COMMISSION, ADVISORY & SELECT COMMITTEE

Regional Growth Monitoring Advisory Committee/State of Sustainability Project. (All Directors – One Vote)

That the minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held November 29, 2005 be received for information.

Intergovernmental Advisory Committee. (All Directors – One Vote)

That the minutes of the Intergovernmental Advisory Committee meeting held November 17, 2005 be received for information.

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Nanaimo Search and Rescue. (All Directors – One Vote)

That staff be directed to prepare a report for the Board's consideration regarding the request for land by Nanaimo Search and Rescue.

NEW BUSINESS

Canada – BC Environmental Farm Program. (All Directors – One Vote)

1. *That staff be directed to investigate and report to the RDN Board about a possible role for the RDN in supporting the Canada – BC Environmental Farm Program, and if the investigation is promising;*
2. *That staff be directed to invite the BC Agriculture Council to deliver a brief presentation about the Canada – BC Environmental Farm Program to the RDN Board.*

7.3 EXECUTIVE STANDING COMMITTEE

7.4 COMMISSIONS

7.5 SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

8. ADMINISTRATOR'S REPORTS

53 Appointment of Bylaw Enforcement Officers. (All Directors -- One Vote)

54 Appointment of Building Inspectors. (All Directors -- One Vote)

55-57 Bylaw Enforcement Officers Amendment Bylaw No. 857.02. (All Directors -- One Vote)

58-60 2006 AVICC Resolution -- Manufactured Home Park Tenancy Act. (All Directors -- One Vote)

61-68 2006 AVICC Resolution -- E & N Pest Management Plan. (All Directors -- One Vote)

9. ADDENDUM

10. BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

11. NEW BUSINESS

12. BOARD INFORMATION (Separate enclosure on blue paper)

13. ADJOURNMENT

14. IN CAMERA

Burgoyne, Linda

From: Blain [Blain@oceansidetourism.com]
Sent: Thursday, January 12, 2006 3:13 PM
To: Burgoyne, Linda
Cc: Al Tully; Osborne, Tom
Subject: RDN Board Delegation - Oceanside Tourism Association (OTA)

hello Linda:

Thank-you for returning my call. Al Tully (Vice-Chair) and I would like to speak to the RDN Board on January 24 regarding our fee for service agreement. Within our allotted 10-minutes we will speak to our progress toward schedule "a" of our 2005 agreement, our plans for 2006, and updates we would like to suggest for our 2006 fee for service agreement.

we will provide you with a document to be added to the agenda package by noon on Jan. 17.

Can you provide us with the timing of our delegation? Please let me know if there is anything else we need to consider.

Best regards,
Blain

Blain Sepos
Executive Director
Oceanside Tourism
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www.oceansidetourism.com

Condé Nast Magazine readers voted Vancouver Island as the #1 Island in North Americas

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1/12/2006



TO: Board of Directors, Regional District of Nanaimo

FROM: Blain Sepos, Executive Director, Oceanside Tourism Association (OTA)
Al Tully, Vice-Chair, OTA

SUBJECT: OTA Service Agreement - 2005 Progress, 2006 Plans

DATE: January 17, 2006

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Purpose:

To inform the RDN Board of OTA's 2005 activities relating to Schedule "A" of our Service Agreement as well as our 2006 plans. OTA would also like to highlight opportunities to partner with the Regional District on tourism development initiatives (see below). We believe these initiatives will strengthen the relationship between the RDN and OTA while emphasizing cooperation when renewing our Service Agreement for 2006.

Background:

OTA was founded in 1997 by a Board that recognized that, in order to properly develop and implement a professional and successful regional marketing plan, the OTA would need stable, long term financing. The result was our "Fair Funding Formula".

OTA instituted membership dues, raised funds through sales in the annual Visitors Guide, and established a system that allowed us to advertise cooperatively with our members in various publications. In addition, OTA realized that virtually every business in our region benefited to some degree from tourism and approached the respective business communities with the idea of a \$20 increase to their business license specifically for external tourism promotion. They strongly supported the idea and it was instituted in 1998.

OTA was also aware that our local governments, due in large part to the high percentage of their revenues from the residential tax base, were, unlike other jurisdictions on the Island, unable to financially support tourism marketing in some direct form. The solution was to implement an Additional Hotel Tax (AHT). The accommodation sector showed its faith in OTA's plans by agreeing to what was originally a 1% tax. It has been in place in the City of Parksville and the Town of Qualicum Beach for 5 years and, as of February

1, 2005, it was raised in these jurisdictions to 2%, the maximum allowed under the Provincial Act.

In June 2005, the Regional District and the OTA entered into a service agreement to provide tourism marketing and promotion services in lieu of the Regional District transferring to the Association monies raised by way of a hotel room tax in Electoral Areas E, F, G and H.

The 2% hotel room tax was implemented in November, 2005 in Electoral Areas E, F, G and H. The tax supplements funds collected under the authority of hotel tax bylaws in the City of Parksville and the Town of Qualicum Beach, which are used by the Association to promote tourism to the Oceanside area. The hotel room tax revenues are collected from room providers through the Provincial Consumer Taxation Branch and then forwarded to a local government body and subsequently distributed by the local government to the service providers.

The current agreement expired on December 31, 2005 and now requires renewal.

2005 Progress & 2006 Plans:

Below is an overview of OTA's progress toward the functions outlined in "Schedule A" of our 2005 agreement and our plans for 2006:

1. External Marketing – OTA's main purpose is to market our region to potential visitors from southwestern BC, Alberta, and the United States' Pacific Northwest. As a result, OTA will spend nearly 50% of our 2005 budget to reach these markets with tactics such as advertising, consumer shows, media relations, and through maximizing partnerships with Tourism Vancouver Island and other regional community-based destination marketing organizations.

In 2006, we plan to spend 64% of our projected revenues to reach our primary markets. OTA will focus on cooperative marketing programs with our members as well as direct marketing tactics for destination awareness programs.

2. Requests for Information – OTA fulfilled 2,750 requests for information by mailing our Vacation Planner to potential visitors in 2005. In 2006, OTA's focus on direct marketing will allow us to begin developing a database of potential visitors that have given us permission to contact them throughout the year. Development of this database will allow us to tailor marketing messages to consumers' interests while developing word-of-mouth promotion.
3. Guide – OTA printed 75,000 Vacation Planners in 2005 that were distributed to fulfill consumer inquiries, to visitor info centres throughout BC, and locally to members. OTA staff made regular visits throughout the region and to RDN facilities to ensure they had an adequate supply of Vacation Planners.

In 2006, OTA again printed 75,000 copies and we plan to distribute them similarly. New aspects to the 2006 Visitors Guide include sections on relocation and meetings/ conferences as well as a new “reader response card” that will allow us to further develop our consumer database while providing conversion measurement.

4. Website – Oceansidetourism.com surpassed 200,000 visitors for the first time in 2005. Constant updates to member business profiles, event information, and “static content” has garnered our website many compliments from consumers and members.

OceansideTourism.com will be revamped in early 2006 using a new content management system that will allow us complete control over navigation and information. OTA has registered domain names ensuring our presence under the new “dot travel” domain in 2006. OTA will also pursue online marketing tactics such as Google AdWords, e-newsletters, virtual tours, and more.

5. Tourist Map – OTA’s tourist map pads were very popular once again in 2005. As with our 2005 Vacation Planner, the tourist maps were distributed throughout our region. For 2006, the tourist map has been updated significantly featuring new maps for Nanoose Bay, Arrowsmith Coombs Country, and Lighthouse Country. They will be available throughout the region as in years past.
6. Liaison – OTA and the Parksville Economic Development Office worked together to develop an expression of interest (EOI) for Tourism British Columbia’s new “Community Tourism Foundations” tourism development program. While developing this EOI, the RDN provided a support letter proving regional collaboration on the project. As a result, our EOI was successful and we will proceed with the program in February, 2006. RDN and other municipal representatives will be invited to participate throughout the process so we can address everyone’s needs.

Blain Sepos has also had the pleasure to work with Tony Toriglia from the Ravensong Pool on a project that will encourage Oceanside residents to experience our tourism attractions for themselves in spring 2006.

In addition to the collaboration discussed above, the OTA Board has a non-voting seat available for an RDN representative. We understand the George Holme was appointed to represent the RDN on our Board and we look forward to working with him in 2006.

7. General Support – Although the opportunity has not presented itself, OTA welcomes the chance to provide advice and guidance to the Regional District on matters related to tourism.

8. Tourism Vancouver Island (TVI) - TVI changed its Board structure and it no longer has "ad-hoc" director positions for municipalities. However, OTA is very active with TVI and Blain Sepos sits on its marketing committee as well as its governance committee. As a result, OTA is confident that our region's interests are well-considered by TVI.
9. Sport Tourism – OTA has made inroads into this newly-recognized segment of the tourism marketplace. In 2005, OTA hosted a sport tourism workshop with help from Tourism British Columbia, developed a sport tourism asset inventory, and has participated in the provincial committee. OTA provided Tourism BC with our facility inventory for use in promotional materials that will be distributed at the Torino Winter Games.

OTA will hire a Sales Manager this spring that will be responsible for marketing Oceanside as a meetings and groups destination which includes the "Sport Tourism" portfolio.

2006 Service Agreement Updates:

After discussing our Service Agreement with Tom Osborne, RDN Manager of Recreation and Parks, we recommend the following updates to our Service Agreement:

1. To increase the Service Agreement term from one to three years beginning January 1, 2006.
2. To provide the RDN with quarterly activity reports rather than monthly.
3. To change the wording of Schedule "A" function 9, "Sport Tourism" from:

"The OTA shall facilitate a meeting to establish a Sport Tourism model for the region. The OTA will work with appropriate parties to expand opportunities and develop a hosting package for sport tourism."

... to:

"The OTA will work with appropriate parties to expand opportunities and develop a hosting package for sport tourism."



District 69 Family Resource Association
181 Sunningdale Road West, Qualicum Beach, BC V9K 1K7

December 23, 2005

Maureen Pearse
Regional District of Nanaimo (RDN)
mpearse@rdn.bc.ca

Re: Request for delegation for Tuesday, January 24th

To Maureen Pearse,

As you and I discussed, I am writing to you to request delegation at the January 24th committee meeting. The purpose of my presentation is to provide the RDN (one of the program funding agents) with an update on the Ripple Affect Program (RAP), educate council members about the program and connect with interested volunteers.

RAP is a recreation mentorship program for youth "at risk" between ages 12 - 18 in District 69. The program is new and is funded by the Ministry of Children and Family Development, School District 69, Regional District of Nanaimo, and Coastal Community Credit Union. The program is managed by District 69 Family Resource Association and currently, is part-time.

The presentation will be approximately fifteen minutes including questions from the floor (the time is flexible). I will provide a background to the program and my experience. During the body of the presentation I will discuss what mentorship is and how it relates to the community of Parksville and Qualicum Beach (benefits, statistics, and activities) and components of the Ripple Affect Program (how a person can get involved, the process and the goal of the program). This presentation will be supported with power point and handouts.

Attached is an information handout on the program.

Once the application has been processed would you please confirm my presentation time and date, and contact me if you have any questions.

Sincerely,

Jason LeFevre
Ripple Affect Coordinator
Ripple Affect Program (RAP)
"Actively Mentoring YOUth"
District 69 Family Resource Association
181 Sunningdale Road W.
Qualicum Beach, BC V9K 1K7
(250) 752-6766 – Local 110
F: (250) 752-6730
jason@d69fra.org



RIPPLE AFFECT PROGRAM (RAP)

"Actively Mentoring YOUTH"

Decades of experience and recent research has demonstrated the most effective way to help young people is through mentoring.

YOUTH + MENTORSHIP =
YOUTH ACHIEVING GOALS AND
AVOIDING UNSAFE ACTIVITIES

STATISTICS:

According to *Big Brothers Big Sisters of Canada* (2004), children receive the following benefits:

- 91% feel better about themselves.
- 65% have improved self-confidence.
- 76% show improved school grades.
- 80% have a better school attendance record.
- 82% develop better relationships with their teachers.
- 90% get along better with other kids.

WHAT IS THE RIPPLE AFFECT PROGRAM?

The Ripple Affect Program is a multi-faceted recreation mentorship service for 'at risk' and 'high risk' youth between ages 12 – 18 years. Mentorship will occur in the following formats: one to one, group, and agency team mentorship. The goal of the program is to develop healthy and positive mentorship relationships that assist youth in increasing resiliency (the ability to cope in the face of adversity), building self-confidence and making healthy choices.

WHAT IS A MENTOR?

A mentor is a person who is committed to making a community a better place for youth by establishing trusting and healthy relationships with youth.

MENTORS ARE:

- **Good listeners**
- **Confidence builders**
- **Ordinary and genuine people**
- **Flexible**
- **Consistent**
- **Patient**

WHAT DO MENTORS DO?

Every mentor relationship is influenced by personalities, interests, and needs of each mentor and youth. The activities and time involved will be reflected by these influences. The real force of change or outcome of mentoring is the ability to make connections, flexibility, consistency, compassion, empathy, and patience. The mentors and mentees will experience the strengths of trust, confidence, enthusiasm, fun and growth in the development of healthy relationships.

WHAT IS IN IT FOR YOU, THE MENTOR?

Mentorship is one of the best opportunities to develop wisdom, respect, empowerment, self-awareness, and happiness.

As a mentor, you will participate in a mentor training program, and develop relationships skills with 'at risk' and 'high risk' youth. There will be endless opportunity to develop a variety of skills (recreation, social, & personal) and assist the community in its capacity to build healthy relationships.

HOW CAN YOU GET INVOLVED?

Please contact the Family Resource Association, complete an application, and make sure reference information is complete. Then, expect a call to arrange an interview

CONTACT INFORMATION

Jason LeFevre
Ripple Affect Coordinator
District 69 Family Resource Association
(250) 752-6766 Local 110
E-mail: jason@d69fra.org

The **Ripple Affect Program** is a collaboration project and is funded by the Ministry of Children and Family Development, School District 69, Regional District of Nanaimo, and Coastal Community Credit Union.

October 11/05

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE INAUGURAL MEETING OF THE BOARD
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, DECEMBER 13, 2005, AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director B. Johnston	City of Parksville
Director T. Westbrook	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director G. Korpan	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director J. Manhas	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director B. Bestwick	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
B. Lapham	Deputy Administrator
N. Connelly	Gen. Mgr. of Community Services
J. Finnie	Gen. Mgr. of Environmental Services
N. Avery	Manager of Financial Services
N. Tonn	Recording Secretary

CALL TO ORDER

The Administrator called the meeting to order and confirmed receipt of notification from the City of Nanaimo, the City of Parksville, the Town of Qualicum Beach and the District of Lantzville advising of their Council appointments to the Board for the year 2006.

INAUGURATION OF BOARD MEMBERS

Judge Iverson conducted the inauguration proceedings including the Oaths of Office.

ELECTION OF BOARD CHAIRPERSON

The Administrator called for nominations for the position of Chairperson for the year 2006.

Director Westbrook nominated Director Stanhope.

There being no further nominations, the Administrator declared Director Stanhope Chairperson for 2006.

ELECTION OF DEPUTY CHAIRPERSON

The Administrator called for nominations for the position of Deputy Chairperson for the year 2006.

Director Westbrook nominated Director McNabb.

There being no further nominations, the Administrator declared Director McNabb Deputy Chairperson for the year 2006.

The Chairperson thanked the Board for their confidence and asked that any Director wishing to be appointed to an Advisory or Select committee to forward their name to the Deputy Chairperson or himself.

DELEGATIONS

Bob Patteson, re Water Invoice Reduction Request – 741 Mariner Way – Area G.

Mr. Patteson provided background information with respect to his request for a reduction to an outstanding water invoice.

BOARD MINUTES

MOVED Director Westbrook, SECONDED Director Holdom, that the minutes of the regular Board meeting held on Tuesday, November 22, 2005, be adopted.

CARRIED

UNFINISHED BUSINESS

For Adoption.

Bylaw No. 975.40.

MOVED Director Holme, SECONDED Director Biggemann, that "Regional District of Nanaimo Pump and Haul Local Service Area Amendment Bylaw No. 975.40, 2005", be adopted.

CARRIED

Bylaw No. 1004.01.

MOVED Director Holme, SECONDED Director McNabb, that "Duke Point Sewer Service Participating Areas Amendment Bylaw No. 1004.01, 2005" be adopted.

CARRIED

Bylaw No. 1125.02.

MOVED Director Holdom, SECONDED Director Bestwick, that "Morningstar Creek Water Local Service Area Amendment Bylaw No. 1125.02, 2005" be adopted.

CARRIED

Bylaw No. 1230.03.

MOVED Director McNabb, SECONDED Director Korpan, that "Southern Community Transit Service Area Boundary Amendment Bylaw No. 1230.03, 2005" be adopted.

CARRIED

Bylaw No. 888.03.

MOVED Director McNabb, SECONDED Director Korpan, that "Southern Community Sewer Service Participating Areas Amendment Bylaw No. 888.03, 2005" be adopted.

CARRIED

Bylaw No. 1445.

MOVED Director Burnett, SECONDED Director McNabb, that "Cedar Sewer Service Area Establishment Bylaw No. 1445, 2005" be adopted.

CARRIED

Bylaw No. 1446.

MOVED Director Burnett, SECONDED Director Holme, that "Cedar Sewer Service Area Capital Charge Bylaw No. 1446, 2005" be adopted.

CARRIED

Bylaw No. 867.02.

MOVED Director Holme, SECONDED Director Korpan, that "Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.02, 2005" be adopted.

CARRIED

Bylaw No. 947.02.

MOVED Director Holme, SECONDED Director McNabb, that Fairwinds Sewerage Facilities Local Service Area Amendment Bylaw No. 947.02, 2005" be adopted.

CARRIED

Bylaw No. 1049.04.

MOVED Director Holme, SECONDED Director McNabb, that "Nanoose Bay Bulk Water Supply Local Service Area Boundary Amendment Bylaw No. 1049.04, 2005" be adopted.

CARRIED

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Area H Parks and Open Space Advisory Committee.

MOVED Director Korpan, SECONDED Director McNabb, that the minutes of the Area H Parks and Open Space Advisory Committee meeting held September 21, 2005, be received for information.

CARRIED

ADMINISTRATOR'S REPORTS

Director Stanhope turned the Chair over to Director McNabb to participate in discussion with the next item.

Water Invoice Reduction Request – 741 Mariner Way – San Pareil Water Local Service Area – Area G.

MOVED Director Stanhope, SECONDED Director Holme, that the water use invoice for 741 Mariner Way for the period of May to September 2005 be reduced to \$805.03.

CARRIED

MOVED Director Stanhope, SECONDED Director Holme, that the Adjustment for Water Leak Policy be reviewed by staff notwithstanding the decision made with respect to 741 Mariner Way; and that the San Pareil water rates be reviewed.

CARRIED

Director Stanhope resumed the Chair.

BC Transit Annual Operating Agreement Amendment – 2005 – 2006.

MOVED Director Westbroek, SECONDED Director Holdom, that the 2005/06 Regional Transit Annual Operating Agreement Amendment be approved subject to BC Transit confirmation that funding for fuel cost increases has been secured from the Province.

CARRIED

Director McNabb requested that staff bring forward a report on Transit bus signage revenue.

Report of Election Results – 2005 Local Government Elections.

MOVED Director Holme, SECONDED Director McNabb, that the 2005 election results be received for information.

CARRIED

MOVED Director Holme, SECONDED Director Holdom, that “Electoral Area A Recreation and Culture Services Establishment Bylaw No. 1467, 2005” be adopted.

CARRIED

MOVED Director Holme, SECONDED Director Holdom, that “Electoral Area D Port Theatre Contribution Local Service Area Bylaw No. 1448, 2005” be adopted.

CARRIED

MOVED Director Holme, SECONDED Director Holdom, that “Electoral Area F Port Theatre Contribution Local Service Area Bylaw No. 1449, 2005” be adopted.

CARRIED

ADJOURNMENT

MOVED Director Westbrook, SECONDED Director Holme, that this meeting terminate.

CARRIED

TIME: 7:33 PM.

CHAIRPERSON

DEPUTY ADMINISTRATOR

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE SPECIAL BOARD MEETING
HELD ON TUESDAY, JANUARY 10, 2006, AT 7:33 PM
RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director B. Johnston	City of Parksville
Director T. Westbrook	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director B. Bestwick	City of Nanaimo
Alternate	
Director J. Cameron	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director J. Manhas	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director B. Holdom	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
B. Lapham	Deputy Administrator
N. Connelly	General Manager of Community Services
J. Finnie	General Manager of Environmental Services
N. Avery	Manager of Financial Services
N. Tonn	Recording Secretary

UNFINISHED BUSINESS

BYLAWS.

For Adoption.

Bylaw No. 500.314 – Land Use and Subdivision Bylaw Amendment – Murray Hamilton on behalf of Owners of Strata Plan VIS 5160 – Horne Lake Caves Road – Area H.

MOVED Director Bartram, SECONDED Director Holme, that “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.314, 2006” be adopted.

CARRIED

Bylaw No. 1439.01.

MOVED Director Young, SECONDED Director Brennan, that “Extension Fire Protection Service Boundary Amendment Bylaw No. 1439.01, 2005” be adopted.

CARRIED

Bylaw No. 1440.01.

MOVED Director Young, SECONDED Director Brennan, that "Nanaimo River Fire Protection Service Boundary Amendment Bylaw No. 1440.01, 2005" be adopted.

CARRIED

Bylaw No. 1050.05.

MOVED Director Bartram, SECONDED Director Holme, that "French Creek Bulk Water Supply Local Service Area Boundary Amendment Bylaw No. 1050.05, 2005" be adopted.

CARRIED

CORPORATE SERVICES

FINANCE

Bylaw Amendments – Redefinition of Electoral Area Boundaries for Electoral Areas C and D – Bylaws No. 787.04, 1250.02, 922.03, 975.41, 1102.01, 1230.04, 888.04, 801.05, 802.03, 1320.01, 1448.01.

MOVED Director Holme, SECONDED Director Young, that "Regional District of Nanaimo Building Inspection Service Amendment Bylaw No. 787.04, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Wellington Fire and Streetlighting Local Service Area Participating Area Amendment Bylaw No. 992.03, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Regional District of Nanaimo Pump and Haul Local Service Area (Participating Areas) Amendment Bylaw No. 975.41, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Regional District of Nanaimo Electoral Area 'C' Noise Control Service Amendment Bylaw No. 1102.01, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Southern Community Transit Service Area Participating Area Amendment Bylaw No. 1230.04, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Southern Community Sewer Service Participating Area Amendment Bylaw No. 888.04, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Electoral Area 'C' (defined Area 'C') Community Parks Local Service Amendment Bylaw No. 801.05, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Electoral Area 'C' (defined Area 'D') Community Parks Local Service Amendment Bylaw No. 802.03, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Electoral Area 'C' (defined Area 'C') Port Theatre Contribution Service Boundary Amendment Bylaw No. 1320.01, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Electoral Area 'C' (defined Area 'D') Port Theatre Contribution Service Area Amendment Bylaw No. 1448.01, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Regional District of Nanaimo Building Regulations and Fees Amendment Bylaw No. 1250.02, 2006" be introduced for first three readings.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Regional District of Nanaimo Building Regulations and Fees Amendment Bylaw No. 1250.02, 2006" having received three readings be adopted.

CARRIED

ADMINISTRATION

Board Appointments to Standing, Select and Advisory Committees.

MOVED Director Holdom, SECONDED Director Westbrook, that the Board appointments to the 2006 Regional District of Nanaimo Standing, Select and Advisory Committees be received for information as follows:

Arrowsmith Water Service Management Committee – J. Stanhope, G. Holme, Alternate.

Deep Bay Harbour Authority – D. Bartram.

District 69 Recreation Commission – D. Bartram, L. Biggemann, Alternate.

Island Corridor Foundation – J. Stanhope.

Mt. Arrowsmith Biosphere Foundation – L. Biggemann.

Municipal Finance Authority – J. Stanhope, G. Holme, Alternate.

Municipal Insurance Association (MIA) – L. McNabb.

North Island 911 Corporation – J. Stanhope, B. Johnston, Alternate.

Oceanside Tourism Association – G. Holme, J. Stanhope, Alternate.

RDN Emergency Planning Committee – L. Biggemann, B. Sperling, Alternate.

Regional Library Board – G. Holme, D. Bartram, Alternate.

Treaty Advisory Committee – M. Young, J. Burnett, Alternate.

Vancouver Island Biosphere Centre – L. Biggemann.

VI Health Authority Project Building Committee – D. Brennan, B. Bestwick, Alternate.

VI Health Authority Joint Capital Planning Committee -- J. Stanhope, B. Holdom, Alternate.

CARRIED

Selection Committee Appointments.

Electoral Area ‘A’ Parks and Greenspace Advisory Committee.

MOVED Director Bartram, SECONDED Director Holdom, that Lynette Aldcroft, Margaret Johnson, Joe Materi and Barbara Metcalf be appointed to the Electoral Area ‘A’ Parks and Greenspace Advisory Committee for a term ending December 31, 2007.

CARRIED

East Wellington/Pleasant Valley Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Young, that Rick Heikkila, Rina Lawson and Judith Wilson be appointed to the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee for a term ending December 31, 2007 and Lorne Wright be appointed to the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee for a term ending December 31, 2006.

CARRIED

Nanoose Bay Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Holme, that Anette Thingsted be appointed to the Nanoose Bay Parks and Open Space Advisory Committee for a term ending December 31, 2007.

CARRIED

Electoral Area ‘G’ Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director McNabb, that Jo-ann Chase and Inger Weber be appointed to the Electoral Area ‘G’ Parks and Open Space Advisory Committee for a term ending December 31, 2007.

CARRIED

Electoral Area ‘H’ Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Holme, that Brenda Wilson and Michael Procter be appointed to the Electoral Area ‘H’ Parks and Open Space Advisory Committee for a term ending December 31, 2007.

CARRIED

Grants-in-Aid Committee.

MOVED Director Bartram, SECONDED Director McNabb, that Aileen Fabris, Elaine Hamilton and Frank Van Eynde be appointed to the Grants-in-Aid Committee for a term ending December 31, 2006.

CARRIED

Board of Variance.

MOVED Director Bartram, SECONDED Director Holme, that Michael Procter be appointed to the Board of Variance for a term ending December 31, 2008.

CARRIED

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director Holme, that Frank Van Eynde (Electoral Area ‘E’), Reg Nosworthy (Electoral Area ‘F’), Aileen Fabris (Electoral Area ‘G’) and Patty Biro (Electoral Area ‘H’) be appointed to the District 69 Recreation Commission as representatives of their respective electoral areas for a term ending January 1, 2009.

CARRIED

Nanaimo Parks, Recreation & Culture Commission.

MOVED Director Bartram, SECONDED Director Young, that Geoff Baltzer (Electoral Area 'A'), Berni Sperling (Electoral Area 'B') and Elaine Hamilton (Electoral Area 'C') be appointed to the Nanaimo Parks, Recreation and Culture Commission as representatives of their respective electoral areas for a term ending December 31, 2008.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Burnett, that this meeting terminate.

CARRIED

TIME: 7:38 PM

CHAIRPERSON

DEPUTY ADMINISTRATOR

B.C. Ferry Authority

REGIONAL DISTRICT OF NANAIMO		
CHAIR	GM Crns	
CAO	GM ES	
DA COO	MoF	
DEC 13 2005		
<i>Brenda Allen, CAO</i>		

1111 Fern Street
Nanaimo, BC V9T 4A1
Tel: (250) 758-1294
Fax: (250) 380-3955

December 2, 2005

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

Attention: J. Stanhope, Chairperson

Dear Sir,

I am writing, on behalf of the B.C. Ferry Authority, to advise you that the review of the nominations to the Board of Directors received from the Appointment Areas is now complete.

It is my pleasure to announce that the following individuals have been re-appointed to the Board of B.C. Ferry Authority, effective April 1, 2006:

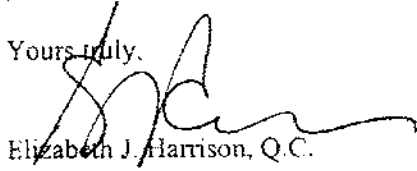
- Ms. Maureen V. Macarenko
Northern Coastal and North Island Appointment Area
- Mr. Thomas W. Harris
Central Vancouver Island and Northern Georgia Strait Appointment Area

The appointments are for terms of three years.

The Authority was privileged to receive nominations of a high standard and, without exception, each of the individuals nominated were considered qualified to serve as Directors of the Board. In selecting those nominees to be appointed, the Authority was mindful of the need to ensure that members of the Board, collectively, satisfy the skills and experience profile contained in the Authority's by-laws. The appointments have been made to ensure that this requirement continues to be met.

We appreciate your assistance with this nomination process and extend to you, your administrators and staff, our sincere thanks for working with us to make our appointment process effective.

Yours truly,


Elizabeth J. Harrison, Q.C.
Chair
Board of Directors

cc: (Administrator regional district)
Douglas E. Allen, Chair Governance Committee
David L. Hahn, President and Chief Executive Officer
Cynthia M. Lukaitis, Vice President and Corporate Secretary
Gary Leitch, Manager, Stakeholder Relations and Consultation

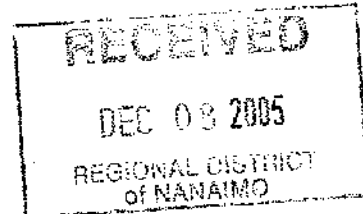


City of PARKSVILLE

PO Box 1390, 100 E. Jensen Avenue, Parksville, BC, V9P 2H3
Telephone: (250) 248-6144 Fax: (250) 248-6650
www.city.parksville.bc.ca

December 6, 2005

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo BC V9T 6N2



Dear Sir/Madam:

Subject: 2006 Council Voting Representative – District #69 Recreation Commission
Our File: 0480-30-RDN

At the Inaugural meeting of Council held December 5, 2005 Councillor Chris Burger was appointed Council voting representative to the District #69 Recreation Commission for the year 2006.

Councillor Burger may be contacted at City Hall or at:

Councillor C. R. Burger
253 McKinnon Street
Parksville BC V9P 1J1

248-3281 (w)
954-3649 (h)
email: chris.burger@shaw.ca

Yours very truly,

For: SHIRLEY E. HINE, CMC
Director of Administrative Services

SEH*ik

cc Councillor Chris Burger

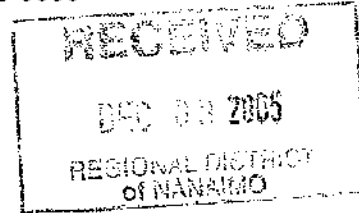


City of PARKSVILLE

PO Box 1390, 100 E. Jensen Avenue, Parksville, BC, V9P 2H3
Telephone: (250) 248-6144 Fax: (250) 248-6650
www.city.parksville.bc.ca

December 6, 2005

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo BC V9T 6N2



Dear Sir/Madam:

Subject: 2006 Council Voting Representative – Arrowsmith Water Service Management Committee – Our File: 0480-30-RDN

At the Inaugural meeting of Council held December 5, 2005 Councillor Marc Lefebvre was appointed Council voting representative to the Arrowsmith Water Service Management Committee for the year 2006.

Councillor Lefebvre may be contacted at City Hall or at:

Councillor Marc Lefebvre
#11 – 450 Bay Avenue
Parksville BC V9P 2K2

248-2292 (h)

email: janmar@island.net

Yours very truly,

for: SHIRLEY E. HINE, CMC
Director of Administrative Services

SEH7K

cc Councillor Marc Lefebvre
Town of Qualicum Beach



SCHOOL DISTRICT No. 69 (QUALICUM)

REGIONAL DISTRICT OF NANAIMO		
CHAIR	GM Cms	
CAO	GM ES	
DA CGO	MoF	
DEC 8 - 2005		

December 7, 2005

Joe Stanhope
 Board Chairperson
 Regional District of Nanaimo
 6300 Hammond Bay Road
 Nanaimo, BC
 V9T 6N2

By Fax to 250-390-4163

Dear Joe Stanhope:

I wish to advise you that the Board of School Trustees, School District No. 69 (Qualicum) has elected Jane Williams as Chairperson of the Board, and Rhonda Roy, Vice-Chairperson of the Board, effective December 6, 2005.

Yours truly,

Bernice Hannam
 Secretary-Treasurer

c: Kelly Daniels, Chief Administrative Officer, Regional District of Nanaimo

File: 0450-20
 0530-01



RECEIVED

DEC 16 2005

TOWN OF QUALICUM BEACH

INCORPORATED 1942

201 - 660 Primrose St.
P.O. Box 130
Qualicum Beach, B.C.
V9K 1S7

Telephone: (250) 752-6921

Fax: (250) 752-1243

E-mail: qbtown@qualicumbeach.comWebsite: www.qualicumbeach.com

December 14, 2005

District 69 Recreation Commission
c/o 830 Island Hwy W
Parksville, BC V9P 2X4

Attention: Cathy MacKenzie

Dear Ms. MacKenzie

Re: Town of Qualicum Beach Appointments

Please be advised that at the Inaugural meeting of Council, held December 5, 2005, Councillor Jack Wilson was appointed as a Member to the District 69 Recreation Commission. Further, Councillor Mike Wansink will serve as Alternate Member.

Councillor Wilson will act as a Member to your organization and will keep Council informed as to any events or matters in relation to the District 69 Recreation Commission however, it should be noted that Councillor Wilson should not be considered as an advocate for your organization and that any matter requiring approval of Council will be brought forward for Council consideration, following which Council may or may not be in favour of a specific request.

If the District 69 Recreation Commission has a matter of significant importance, you may wish to appear as a delegation before all of Council at a regular Council meeting. Please contact Sandra Keddy, Corporate Administrator, if you wish to appear as a delegation.

At this time, we are also updating our records on the various organizations that Council are appointed to and would request a copy of any applicable budgets, bylaws, society registration and a synopsis of your organizations' activities and a list of scheduled meetings for 2006. Thank you for your assistance.

Yours truly

S.J. (Sandra) Keddy
Corporate Administrator
Town of Qualicum Beach

File: 0360-20-D69RC

F: Letters/05/councilapp.d69rc



REGIONAL DISTRICT OF NANAIMO	
CHAIR	GM Cms
CAO	GM ES
DA CCD	MoF
JAN 16 2006	
Board	

MEMORANDUM

TO: Wayne Moorman, P. Eng.
 Manager, Engineering & Subdivisions

DATE: January 16, 2006

FROM: Susan Cormie
 Senior Planner

FILE: 3360 30 0416

SUBJECT: Amendment Bylaw No. 500.309, 2005 – Williamson & Associates, BCLS, on behalf of Sanway Inc.
 Electoral Area 'E' – Claudet Road

PURPOSE

To consider Bylaw No. 500.309, 2005 for adoption.

BACKGROUND

Bylaw No. 500.309, 2004 was introduced and given 1st and 2nd reading on May 24, 2005. This was followed by a Public Hearing held on June 13, 2005. The Board granted 3rd reading for the bylaw on June 28, 2005.

The purpose of this amendment bylaw is to rezone the parcel legally described as Lot B, District Lot 84, Nanoose District, Plan VIP53591 and located adjacent to Claudet Road in Electoral Area 'E' (see Attachment No. 1 on page 5 for location of subject property) from Resource Management 3 Subdivision District 'B' (RM3B) (8.0 ha minimum parcel size) to Claudet Road Rural Comprehensive Development Zone 26 (CD26) in order to facilitate the creation of two rural parcels with a maximum residential density of 1 dwelling unit per parcel with an average overall parcel size of 4.0 hectares derived from the size of the parent parcel, 1 parcel for park land purposes (to be transferred to the RDN), and 1 parcel for community water utility purposes (to be transferred to the RDN).

The proposed amendment application includes the relaxation of the minimum 10% perimeter frontage requirement pursuant to section 944 of the *Local Government Act*, for Proposed Lot 2 to 3.3% (35.0 metres) of the total. The frontage of proposed Lot 2 is affected by the location of the existing community water utility. Ministry of Transportation staff has no issue with the reduced frontage and there will be suitable buildable site areas for intended residential / rural uses.

At 3rd reading of this amendment application, the Conditions for Approval included the preparation of 4 covenants; a nuisance easement; confirmation of septic disposal approval, transfer forms for transferring proposed Lots 3 and 4 to the Regional District, and a letter of legal undertaking to register these documents and transfer the parcels to the Regional District. These conditions have now been completed and/or secured to the satisfaction of staff.

ALTERNATIVES

1. To adopt Bylaw No. 500.309, 2005.
2. To not adopt Bylaw No. 500.309, 2005.

VOTING

All Electoral Area Directors - one vote except Electoral Area 'B'.

SUMMARY

"Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.312, 2005" was considered by the Board and given 1st and 2nd reading on May 24, 2005. Subsequent to that, a public hearing was held on June 13, 2005 and the Board granted 3rd reading on June 28, 2005. As the Conditions of Approval have been met, Bylaw No. 500.309, 2005 may now be considered for adoption.

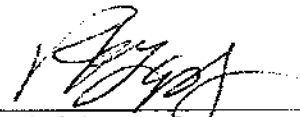
The following recommendation is provided for consideration by the Board.

RECOMMENDATION


That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.309, 2005", be adopted.



Report Writer



Deputy Administrator Concurrence



Manager Concurrence

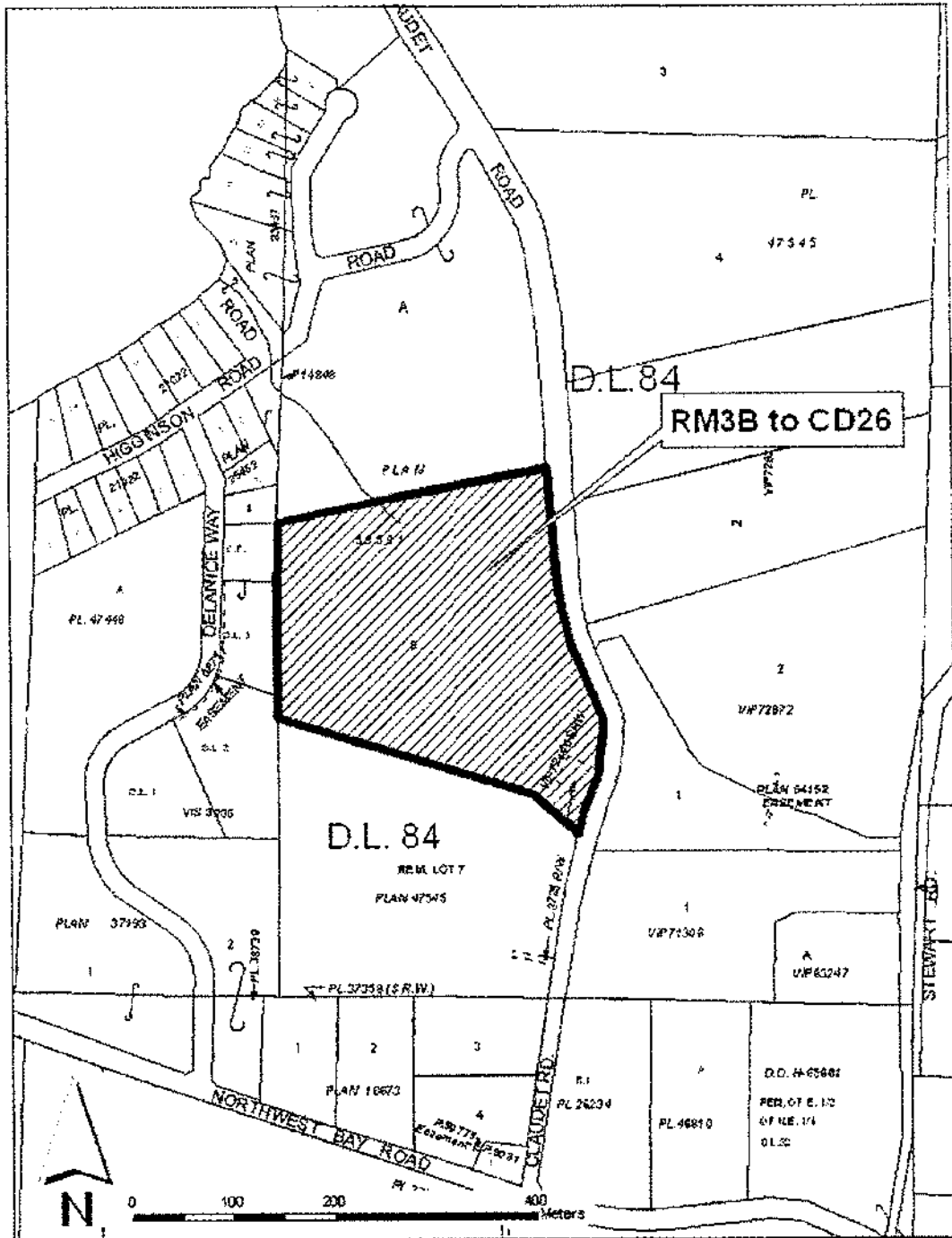


CAO Concurrence

COMMENTS:

devsvs/reports/2006/ja brd 3360 30 0416 / 500.309 Sarway/Williamson adopt

Attachment No. 1
Location of Subject Property
Amendment Application No. ZA0416/Amendment Bylaw No. 500.309



SCGS Map Sheet No. 92F2303.3



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	(initials)	GM ES	
DA CCD		MoF	
JAN 17 2006			
<i>Board</i>			

MEMORANDUM

TO: Jason Llewellyn
Manager, Community Planning

DATE: January 13, 2006

FROM: Paul Thompson
Senior Planner

FILE: 3360 30 0517

SUBJECT: Report of the Public Hearing - Bylaw No. 500.324, 2005
Nanoose Bay Official Community Plan Implementation
Electoral Area 'E'

PURPOSE

To receive the Report of the Public Hearing containing the Summary of the Minutes and Submissions of the Public Hearing held January 11, 2006 on "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.324, 2005", and further to consider Bylaw No. 500.324, 2005 for 3rd reading.

BACKGROUND

As the Board is aware, the Nanoose Bay Electoral Area 'E' Official Community Plan review process has been underway since early 2004. This process included extensive public consultation involving residents, property owners, stakeholders, as well as municipal, provincial, and federal agencies. This process also involved several open houses, community meetings, a government agencies' forum and the participation of community members in sixteen Working Group meetings. At a Special Board meeting held on June 14, 2005, the Regional Board granted 1st and 2nd reading of the "Regional District of Nanaimo Nanoose Bay Official Community Plan Bylaw No. 1400, 2005." A Public Hearing on Bylaw No. 1400 was held on June 27, 2005 where approximately 300 residents attended. Bylaw No. 1400 received 3rd reading at the July 26, 2005 Regular Board meeting and was adopted on October 25, 2005.

A number of implementation action items are identified in the OCP bylaw. A report detailing the actions associated with amending Bylaw No. 500 in order to ensure its consistency with the OCP bylaw was received by the Regional Board at its Regular Board meeting on August 23, 2005.

At its Regular meeting on August 23, 2005 "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.324, 2005" was received by the Regional Board, was granted 1st and 2nd reading and was referred to a Public Hearing. The Public Hearing was held on October 13th 2005. On October 25th, 2005 the Report of the Public Hearing on Bylaw No. 500.324, 2005 was received and the Bylaw was referred back to staff with direction to consider possible amendments.

Based upon the public input received, two amendments to the bylaw were approved by the Board at its regular meeting on November 22, 2005. The amendments to the bylaw resulted in proposed restrictions on Bare Land Strata subdivisions and increasing the minimum parcel size for lands in the Agricultural Land Reserve being removed from the bylaw. The amended bylaw received an amended second reading and proceeded to the public hearing held on January 11, 2006.

ALTERNATIVES

1. To receive the Report of the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.324, 2005”; grant 3rd reading to Bylaw No. 500.324, 2005; and, refer the bylaw to Ministry of Transportation for consideration of approval.
2. To receive the Report of the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.324, 2005” and refer the bylaw back to staff with direction to consider possible amendments.

PUBLIC CONSULTATION IMPLICATIONS

Notification of the Public Hearing on the proposed amendment bylaw was completed in accordance with the requirements of the *Local Government Act*. At the January 11, 2006 Public Hearing there were 16 persons in attendance. The Minutes from the Public Hearing are included in Attachment No. 1 as the report of the Public Hearing. No written submissions were received for this Public Hearing.

LEGAL IMPLICATIONS

The process to draft and adopt “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.324, 2005” is consistent with the requirements of the *Local Government Act*.

Should the Board want to make changes to the proposed amendment bylaw in response to the submissions made at the Public Hearing an amended second reading and another Public Hearing is required if these changes will change the land use, increase the density or, without the owner’s consent, decrease the density.

VOTING

Electoral Area Directors - one vote, except Electoral Area 'B'.

SUMMARY

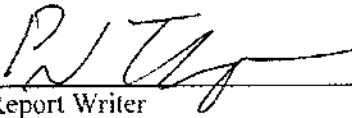
The “Regional District of Nanaimo Nanoose Bay Official Community Plan Bylaw No. 1400, 2005” includes an implementation strategy to establish consistency between the minimum parcel sizes outlined in the OCP for lands designated Coast Residential, Rural Residential and Resource and the Land Use and Subdivision Bylaw No. 500. These amendments are also consistent with the *Regional Growth Strategy*.

“Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.324, 2005” was received by the Regional Board at its Regular meeting on August 23, 2005. was granted 1st and 2nd reading and was referred to a Public Hearing that was held on October 13th 2005. The Report of the Public Hearing on Bylaw No. 500.324, 2005 was received on October 25th, 2005 and the Bylaw was referred back to staff with direction to consider possible amendments. Based upon the public input that was received, two revisions to the amendment Bylaw were approved by the Board and the bylaw was given an amended second reading and referred to a Public Hearing.

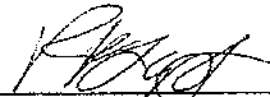
Sixteen people attended the Public Hearing which was held on January 11, 2006. The Report of the Public Hearing on Bylaw No. 500.324, 2005 is attached for the Board’s consideration.

RECOMMENDATIONS

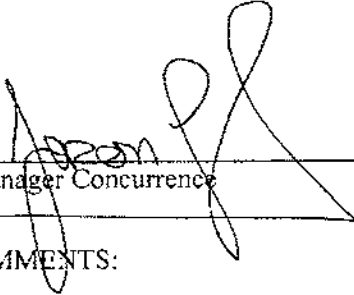
1. That the Report of the Public Hearing containing the Summary of the Minutes of the Public Hearing held January 11, 2006 on “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.324, 2005” be received:
2. That the Board consider granting 3rd reading to “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.324, 2005”.
3. That should the Board grant 3rd reading to Bylaw No. 500.324, 2005, that it be referred to the Ministry of Transportation for consideration of approval.



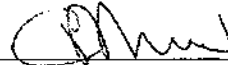
Report Writer



Deputy Administrator Concurrence



Manager Concurrence



CAO Concurrence

COMMENTS:

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Attachment No. 1

Summary of Minutes and Submissions to the Public Hearing

REGIONAL DISTRICT OF NANAIMO

**REPORT OF THE PUBLIC HEARING HELD WEDNESDAY JANUARY 11, 2006
AT 7:00 PM AT NANOOSE PLACE (Seniors Room) 2925 NORTHWEST BAY ROAD,
NANOOSE BAY, BC**

**TO CONSIDER REGIONAL DISTRICT OF NANAIMO BYLAW AMENDMENT BYLAW NO.
500.324, 2005**

SUMMARY OF THE MINUTES AND SUBMISSIONS

Note that these minutes are not a verbatim recording of the proceedings but are intended to summarize the comments of those in attendance at the Public Hearing.

Present for the Regional District of Nanaimo:

George Holme	Meeting Chair, Director, Electoral Area 'E'
Jason Llewellyn	Manager, Community Planning
Paul Thompson	Senior Planner

There were 16 people in attendance at the Public Hearing.

The Chair, Director Holme, opened the meeting at 7:00 pm, provided the opening remarks and introduced those attending the meeting from the RDN.

The Chair stated the purpose of the Public Hearing and requested that staff explain the bylaw that was the subject of the Public Hearing.

Jason Llewellyn outlined the intent and purpose of Bylaw 500.324. He also provided details of the proposed bylaw and an update on amendments to the bylaw since the last public hearing.

The Chair outlined the public hearing procedure and invited submissions from the audience with respect to the proposed bylaw.

Diane Pertson, 2971 Dolphin Drive, asked whether the 50 ha minimum parcel size applied to the DND lands and why the zoning for the ALR lands was not changing.

Jason Llewellyn explained that the DND lands were changing to SD Z which would not allow further subdivision and that increasing the minimum parcel size for ALR lands was not being implemented at this time.

Carol Anne Phillion, Saddle Drive, asked why the changes to the bylaw were being made.

Jason Llewellyn explained that the zoning changes were implementing parts of the OCP which was a two year long process with community input.

Rudy Widdershoven, 1478 Madrona Drive, voiced concern about new setbacks from the ocean that would make many houses non-conforming. If they were to burn down you could not rebuild in the same place.

Jason Llewellyn explained that the 8 m setback from top of bank was not changing and that only the setback from the high water mark was increasing to 15 m. The change would likely only affect a very few houses where a bank exists.

Bill Rempel, Bay Drive, could not understand the newspaper ad and why increasing minimum parcel size from 1,600 m² to 1 ha on Bay Drive.

Mary Spark, Haida Way, had concern about the non-conforming status of houses with new setbacks from ocean.

Jason Llewellyn explained that if a house was built legally the new setbacks would not make the building illegal.

Jim Lettic, 2855 Ashcraft Road, commented that policy for zoning change for Bay Road should be in the OCP but he did not remember discussion of this issue.

Jason Llewellyn explained that the OCP and the implementation strategy were developed through a public process and then approved by the RDN Board.

Jim Lettic stated that he remembered the parcel sizes would not be set in the OCP but determined through a process after the OCP was adopted.

Diane Pertson commented that all lot sizes were not discussed as part of OCP process and that new setbacks would be a hardship for some waterfront property owners.

Mike Rich, 1626 Madrona Drive, asked if all lots going from SD N to F were already over 1 ha in size.

Jason Llewellyn explained that the new parcel sizes would only apply to new subdivisions not existing lots.

Mike Rich asked if sewers could be put in.

Jason Llewellyn explained that sewers could be installed subject to the required approval process.

Jim Lettic said that Bylaw 268 identified where the SD was being changed and that why have sewer if lot size is 1 ha. What about infilling?

Kirke MacMillan, Madrona Drive, questioned the map references in the newspaper notice.

Susan Pauli, Craig Drive, voiced concern about new setbacks from ocean and asked if the Board would look at each lot on an individual basis as each lot is different.

The Chair asked if there were any other comments or submissions.

The Chair asked for a second time if there were any other comments or submissions.

The Chair asked for a third time if there were any other comments or submissions.

Hearing none, the **Chair** thanked the audience for coming out and announced the Public Hearing was closed. The meeting concluded at 7:30 pm.

Paul Thompson
Recording Secretary

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA PLANNING COMMITTEE
MEETING HELD ON TUESDAY, JANUARY 10, 2006, AT 6:30 PM
IN THE RDN BOARD CHAMBERS**

Present:

Director D. Bartram	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director J. Stanhope	Electoral Area G

Also in Attendance:

B. Lapham	Deputy Administrator
J. Llewellyn	Manager of Community Planning
W. Moorman	Manager of Engineering Standards & Subdivision
N. Tonn	Recording Secretary

MINUTES

MOVED Director Holme, SECONDED Director Biggemann, that the minutes of the Electoral Area Planning Committee meeting held November 8, 2005 be adopted.

CARRIED

PLANNING

AMENDMENT APPLICATIONS

Amendment Application ZA0501 – Keith Brown & Associates, on behalf of Nanaimo Mini Storage – 2180 South Wellington Road – Area A.

MOVED Director Burnett, SECONDED Director Stanhope,:

1. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.327, 2006” to rezone the property from Residential 2 Subdivision District ‘F’ (RS2F) / Industrial 1 Subdivision District ‘M’ to Comprehensive Development 28 (CD28) to allow the industrial use of the property be given 1st and 2nd reading.
2. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.327, 2006” be approved to proceed to Public Hearing subject to the conditions identified in Schedule 1.
3. That the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.327, 2006” be delegated to Director Burnett or his alternate.

CARRIED

Amendment Application ZA0510 – Cedar Estates – Robert Boyle Architecture Inc. on behalf of 700805 BC Ltd. and Lot 6 Holdings – Cedar and Hemer Road – Area A.

MOVED Director Burnett, SECONDED Director Young,:

1. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.323, 2005” to rezone the lands from Commercial 2 Subdivision District M (CM2M) to Comprehensive Development 29 (CD29) to facilitate the development of residential housing and a personal care use be reintroduced and given 2nd reading.
2. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.323, 2005” proceed to Public Hearing, subject to the conditions identified in Schedule 1.
3. That the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.323, 2005” be delegated to Director Burnett or his alternate.
4. That due to notable amendments to the development proposal, a further Public Information meeting be held prior to the Public Hearing.

CARRIED

Amendment Application ZA0520 – Scouts Canada – Camp Douglas – Despard Avenue – Area G.

MOVED Director Stanhope, SECONDED Director Biggemann,:

1. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.329, 2006” to rezone the subject property from Rural 1 Subdivision District D (RUID) to Recreation 1 Subdivision District D (RC1D) to allow the use of the site for camping and recreation be given 1st and 2nd reading, subject to the conditions outlined in Schedule No. 1.
2. That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.329, 2006” be approved to proceed to Public Hearing.
3. That the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.329, 2006” be delegated to Director Stanhope or his alternate.
4. That Schedule No. 1 be amended to add the requirement that a Section 19 covenant be registered on title requiring any sewage holding tanks on site to be flood proofed and emptied each fall and/or when required.

CARRIED

Amendment Application ZA0522 – Rondalyn Resort – Dan and Linda on behalf of Danron Holdings Ltd. – 1350 Timberland Road – Area C.

MOVED Director Young, SECONDED Director Burnett,:

1. That Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.330 to amend the CD13 zone to increase the maximum number of RV/camping spaces from 60 to 90 be given 1st and 2nd reading.
2. That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.330, 2006" be approved to proceed to public hearing.

3. That the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.330 2006" be delegated to Director Young or her alternate.
4. That the conditions as outlined in Schedule No. 1 be completed prior to final adoption of the bylaw.

CARRIED

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. 60555 – Murray Hamilton on behalf of Horne Lake Strata Corporation VIS 5160 –Area H.

MOVED Director Stanhope, SECONDED Director Biggemann, that Development Permit No. 60555, to allow the construction of a boat launch on common property at Horne Lake, be issued subject to the terms outlined in Schedules No. 1 and 2.

CARRIED

Development Permit Application No. 60557 – Gord Atkinson on behalf of Pacific Rim Land & Resource Management Ltd. – Crosley Road – Area H.

MOVED Director Stanhope, SECONDED Director Holme, that Development Permit Application No. 60557 submitted by Gord Atkinson, on behalf of Pacific Rim Land & Resource Management Ltd., in conjunction with the subdivision on the parcel legally described as Lot 1, District Lot 85, Newcastle District, Plan 17124 and designated within the Environmentally Sensitive Areas Development Permit Area, be approved, subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

Development Permit Application No. 60558 – Gord Atkinson on behalf of Pacific Rim Land & Resource Management Ltd. - Crosley Road – Area H.

MOVED Director Stanhope, SECONDED Director Burnett, that Development Permit Application No. 60558 submitted by Gord Atkinson, on behalf of Pacific Rim Land & Resource Management Ltd., in conjunction with the subdivision on the parcel legally described as Lot 2, District Lot 85, Newcastle District, Plan 17124 and designated within the Environmentally Sensitive Areas Development Permit Area, be approved, subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. 90519 – Olsen – 195 Barton Road – Area G.

MOVED Director Stanhope, SECONDED Director Holme, that Development Variance Permit Application No. 90519 be approved according to the terms contained in Schedule No. 1, subject to the Board's consideration of comments received as a result of public notification.

CARRIED

OTHER

Request for Relaxation of the Minimum 10% Perimeter Requirement – L & S Arman – Elizabeth Street – Arca C.

MOVED Director Young, SECONDED Director Burnett, that the request from Lanny and Susan Arman to relax the minimum 10% frontage requirement for proposed Lot A, as shown on the submitted plan of subdivision of Lot 1, Section 12, Range 2, Cranberry District, Plan 35220, be approved.

CARRIED

ADJOURNMENT

MOVED Director Holme SECONDED Director Burnett, that this meeting terminate.

CARRIED

TIME: 6:41 PM

CHAIRPERSON

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING HELD ON TUESDAY, JANUARY 10, 2006, AT 7:00 PM
IN THE RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director B. Johnston	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director L. McNabb	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director D. Brennan	City of Nanaimo
Alternate	
Director J. Cameron	City of Nanaimo
Director J. Manhas	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
B. Lapham	Deputy Administrator
N. Connelly	General Manager of Community Services
J. Finnie	General Manager of Environmental Services
N. Avery	Manager of Financial Services
N. Tonn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Director Cameron to the meeting.

DELEGATION

Carole Wright, re Nanaimo Search and Rescue.

Kevin McNeil addressed the Nanaimo Search and Rescue's need for building space and requested that the Board consider NSAR's use of the property between the RDN Administration Building and the VI Regional Library property. Mr. McNeil provided a visual overview of NSAR and noted that there is presently \$17,582.79 in their building fund.

MINUTES

MOVED Director Bartram, SECONDED Director McNabb, that the minutes of the Committee of the Whole meeting held November 8, 2005 be adopted.

CARRIED

CORPORATE SERVICES

ADMINISTRATION

Technical Exchange Mission – RDN Partnership with Sunyani, Ghana.

MOVED Director Westbrook, SECONDED Director Manhas, that the Board receive the update regarding the partnership project between the RDN and the Sunyani Municipal Assembly.

CARRIED

FINANCE

Amendment to Banking/Investing Signing Authorities.

MOVED Director Holdom, SECONDED Director Bartram, that Carol Mason, Chief Administrative Officer, be added as a signing authority for all financial instruments as outlined in agreements with the Royal Bank of Canada, the Municipal Finance Authority and Canaccord Capital and that this authorization apply equally to the Regional District of Nanaimo and the Nanaimo Regional Hospital District.

CARRIED

Bylaw Amendments – Redefinition of Electoral Area Boundaries for Electoral Areas C and D – Bylaws No. 787.04, 1250.02, 992.03, 975.41, 1102.01, 1230.04, 888.04, 801.05, 802.03, 1320.01, 1448.01.

MOVED Director Young, SECONDED Director McNabb,:

1. That “Regional District of Nanaimo Building Inspection Service Amendment Bylaw No. 787.04, 2006” be introduced for first three readings and be forwarded to the Ministry of Community Services.
2. That “Wellington Fire and Streetlighting Local Service Area Participating Area Amendment Bylaw No. 992.03, 2006” be introduced for first three readings and be forwarded to the Ministry of Community Services.
3. That “Regional District of Nanaimo Pump and Haul Local Service Area (Participating Areas) Amendment Bylaw No. 975.41, 2006” be introduced for first three readings and be forwarded to the Ministry of Community Services.
4. That “Regional District of Nanaimo Electoral Area ‘C’ Noise Control Service Amendment Bylaw No. 1102.01, 2006” be introduced for first three readings and be forwarded to the Ministry of Community Services.
5. That “Southern Community Transit Service Area Participating Area Amendment Bylaw No. 1230.04, 2006” be introduced for first three readings and be forwarded to the Ministry of Community Services.
6. That “Southern Community Sewer Service Participating Area Amendment Bylaw No. 888.04, 2006” be introduced for first three readings and be forwarded to the Ministry of Community Services.
7. That “Electoral Area ‘C’ (defined Area ‘C’) Community Parks Local Service Amendment Bylaw No. 801.05, 2006” be introduced for first three readings and be forwarded to the Ministry of Community Services.

8. That "Electoral Area 'C' (defined Area 'D') Community Parks Local Service Amendment Bylaw No. 802.03, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.
9. That "Electoral Area 'C' (defined Area 'C') Port Theatre Contribution Service Boundary Amendment Bylaw No. 1320.01, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.
10. That "Electoral Area 'C' (defined Area 'D') Port Theatre Contribution Service Area Amendment Bylaw No. 1448.01, 2006" be introduced for first three readings and be forwarded to the Ministry of Community Services.
11. That "Regional District of Nanaimo Building Regulations and Fees Amendment Bylaw No. 1250.02, 2006" be introduced for first three readings.
12. That "Regional District of Nanaimo Building Regulations and Fees Amendment Bylaw No. 1250.02, 2006" having received three readings be adopted.

CARRIED

Municipal Benefiting Area (Parksville) Amendment Bylaw No. 890.03 – Amendment to the Municipal Participating Area in the City of Parksville – Northern Community Sewer Service.

MOVED Director Johnston, SECONDED Director Bartram,:

1. That "Municipal Benefiting Area (Parksville) Amendment Bylaw No. 890.03, 2006" be introduced for first three readings.
2. That "Municipal Benefiting Area (Parksville) Amendment Bylaw No. 890.03, 2006" having received three readings be adopted.

CARRIED

2006 Assessment Roll Preparation Bylaw No. 1478.

MOVED Director Holdom, SECONDED Director Haime,:

1. That "Regional District of Nanaimo Year 2006 Assessment Roll Preparation Bylaw No. 1478, 2006" be introduced for first three readings.
2. That "Regional District of Nanaimo Year 2006 Assessment Roll Preparation Bylaw No. 1478, 2006" having received three readings be adopted.
3. That the Board appoint the Chairperson, the Manager of Financial Services and the Manager of Administrative Services to preside as the parcel tax review panel.

CARRIED

FIRE DEPARTMENTS

Support for Request of Free Crown Grant for Bow Horn Bay Fire Department – Area H.

MOVED Director Bartram, SECONDED Director Haime, that the Regional District of Nanaimo support the application for a grant of land on a part of Lot A, Block 360, Plan VIP 54327, Alberni District, for firefighting purposes for the Bow Horn Bay Fire Department.

CARRIED

Renewal of Fire Protection Service Agreement with the Nanoose Bay Fire Protection Society – Area E.

MOVED Director Holme, SECONDED Director Bartram, that the fire services agreement with the Nanoose Bay Fire Protection Society be renewed for a five year term from March 1, 2006 to February 28, 2011 and that the agreement provide for automatic five year term renewals.

CARRIED

Nanoose Bay Fire Protection Service Area Purpose Amendment Bylaw No. 991.02 – Area E.

MOVED Director Holme, SECONDED Director Brennan, that “Nanoose Bay Fire Protection Service Area Purpose Amendment Bylaw No. 991.02, 2006” be introduced for first three readings and be forwarded to the Ministry of Community Services for approval.

CARRIED

ENVIRONMENTAL SERVICES

SOLID WASTE

Commercial Food Waste Ban Progress Report.

MOVED Director Holdom, SECONDED Director Brennan, that the Board receive the progress report on the commercial food waste ban from RDN disposal facilities for information.

CARRIED

Doumont Road Burn Site.

MOVED Director Burnett, SECONDED Director Biggemann, that the Board direct staff to request the Ministry of Environment cancel the permit to burn at the Doumont Road site.

CARRIED

Waste Stream Management Licensing Bylaw Progress Report.

MOVED Director Brennan, SECONDED Director Manhas, that the Board receive the progress report on Waste Stream Management Licensing Bylaw No. 1386 for information.

CARRIED

Landfill Rubber Tire Wheel Loader/Tool Carrier.

MOVED Director Westbrook, SECONDED Director McNabb, that Heavy Equip Sales be awarded the supply of a Terex SKI.873 SP rubber tire wheel loader for a net cost of \$76,765 and that the Manager of Financial Services be authorized to execute a four year lease to finance this purchase.

CARRIED

UTILITIES

Expenditure of San Pareil Borrowing Bylaw Funds.

MOVED Director Bartram, SECONDED Director McNabb,;

1. That the authorization of a drawdown of up to \$40,000 from the “San Pareil Water Service Securities Issuing Bylaw No. 1395, 2004” for the replacement of water main piping on Maple Lane be approved; and

2. That the San Pareil Water Service Area five year financial plan be amended to reflect the following property tax rate changes:

2006	from 0% to 2.5%
2007	from 2% to 3%
2008	from 2.5% to 3%
2009	from 2.5% to 3%
2010	no change
2011	from 4% to 3%

CARRIED

Surfside Sewer Local Service Area Bylaw No. 1124.05 and Northern Community Sewer Local Service Area Bylaw No. 889.41 – Ally – 968 Surfside Drive – Area G.

MOVED Director Holme, SECONDED Director Westbrook,:

1. That “Regional District of Nanaimo Surfside Sewer Local Service Area Bylaw No. 1124.05, 2006” be introduced, read three times and forwarded to the Inspector of Municipalities for approval.
2. That “Northern Community Sewer Local Service Area Bylaw No. 889.41, 2006” be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

Pacific Shores Sewer Local Service Area Amendment Bylaw No. 1021.07 and Northern Community Sewer Service Area Boundary Amendment Bylaw No. 889.40.

MOVED Director Holme, SECONDED Director Manhas,:

1. That “Pacific Shores Sewer Local Service Area Amendment Bylaw No. 1021.07, 2006” be introduced, read three times and forwarded to the Inspector of Municipalities for approval.
2. That “Northern Community Sewer Service Area Boundary Amendment Bylaw No. 889.40, 2006” be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

Fire Hydrant Use – Proposed Regulations & Rates Bylaw Amendment – Bylaws No. 619.12, 700.13, 1097.08, 1172.06, 1383.02, 1434.01, 1468.01.

MOVED Director Holme, SECONDED Director Bartram,:

1. That “Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.12, 2006” be introduced for three readings.
2. That “Regional District of Nanaimo French Creek Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 619.12, 2006” having received three readings be adopted.
3. That “Regional District of Nanaimo Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.13, 2006” be introduced for three readings.
4. That “Regional District of Nanaimo Surfside Properties Specified Area Water Regulations and Rates Amendment Bylaw No. 700.13, 2006” having received three readings be adopted.

5. That "Regional District of Nanaimo Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.08, 2006" be introduced for three readings.
6. That "Regional District of Nanaimo Decourcey Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1097.08, 2006" having received three readings be adopted.
7. That "Regional District of Nanaimo San Pareil Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1172.06, 2006" be introduced for three readings.
8. That "Regional District of Nanaimo San Pareil Water Supply Local Service Area Regulations and Rates Amendment Bylaw No. 1172.06, 2006" having received three readings be adopted.
9. That Regional District of Nanaimo "Englishman River Community Water Supply Service Area Rates and Regulations Amendment Bylaw No. 1383.02, 2006" be introduced for three readings.
10. That Regional District of Nanaimo "Englishman River Community Water Supply Service Area Rates and Regulations Amendment Bylaw No. 1383.02, 2006" having received three readings be adopted.
11. That Regional District of Nanaimo "Melrose Terrace Water Local Service Area Rates and Regulations Amendment Bylaw No. 1434.01, 2006" be introduced for three readings.
12. That Regional District of Nanaimo "Melrose Terrace Water Local Service Area Rates and Regulations Amendment Bylaw No. 1434.01, 2006" having received three readings be adopted.
13. That Regional District of Nanaimo "Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.01, 2006" be introduced for three readings.
14. That Regional District of Nanaimo "Nanoose Bay Peninsula Water Local Service Area Rates and Regulations Amendment Bylaw No. 1468.01, 2006" having received three readings be adopted.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Regional Growth Monitoring Advisory Committee/State of Sustainability Project.

MOVED Director Holdom, SECONDED Director Bartram, that the minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held November 29, 2005 be received for information.

CARRIED

Intergovernmental Advisory Committee.

MOVED Director McNabb, SECONDED Director Brennan, that the minutes of the Intergovernmental Advisory Committee meeting held November 17, 2005 be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Nanaimo Search and Rescue.

MOVED Director Holdom, SECONDED Director Manhas, that staff be directed to prepare a report for the Board's consideration regarding the request for land by Nanaimo Search and Rescue.

CARRIED

NEW BUSINESS

Canada – BC Environmental Farm Program.

MOVED Director Holdom, SECONDED Director Bartram,:

1. That staff be directed to investigate and report to the RDN Board about a possible role for the RDN in supporting the Canada – BC Environmental Farm Program, and if the investigation is promising;
2. That staff be directed to invite the BC Agriculture Council to deliver a brief presentation about the Canada – BC Environmental Farm Program to the RDN Board.

CARRIED

NOTICE OF MOTION

E & N Railway Use of Pesticides.

Director Bartram advised that he would be bringing forward a motion at the next Committee of the Whole meeting regarding the use of other means to control vegetation on E & N Railway lines.

Board Strategic Planning Seminar.

The Chief Administrative Officer noted that a Board Strategic Planning session has been scheduled for Friday, March 31st and Saturday, April 1st. Further details will be confirmed with Board members as soon as arrangements have been made

ADJOURNMENT

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 7:32 PM

CHAIRPERSON



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	<i>RN</i>	GM ES	
DA CCD		MoF	
JAN 16 2006			

MEMORANDUM

TO: Robert Lapham
Deputy Administrator

DATE: January 9, 2006

FROM: Herman Koolman
Manager, Inspection and Enforcement

FILE: 3900 20 857

SUBJECT: Appointment of Bylaw Enforcement Officers

PURPOSE

To appoint the Building Inspectors as Bylaw Enforcement Officers for the purpose of enforcing the Regional District of Nanaimo Bylaws.

BACKGROUND

The authority for this appointment is in place as set out in RDN Bylaw Enforcement Officers Bylaw No. 857, 1992 as amended.

Before performing the duties of a Bylaw Enforcement Officer, staff must be appointed by the Board and take the prescribed Oaths of Office.

Section 272 of the Local Government Act requires Bylaw Enforcement Officers to be appointed prior to issuing municipal violation tickets. In their capacity as Building Inspectors these staff members are routinely carrying out inspections and issuing orders to direct the property owners to bring their properties into compliance with Regional District Bylaws. In support of this action it may be appropriate to issue a ticket or give evidence as Bylaw Enforcement Officers. Alternatively, if the Building Inspectors were not appointed only designated staff would be authorized to issue tickets.

ALTERNATIVES

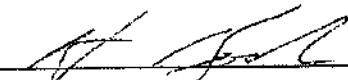
1. To appoint the Manager of Inspection and Enforcement and Building Inspectors as Bylaw Enforcement Officers pursuant to Regional District of Nanaimo Bylaw No. 857, 1992.
2. Not to appoint Building Inspectors as Bylaw Enforcement Officers pursuant to Regional District of Nanaimo Bylaw No. 857, 1992.

VOTING

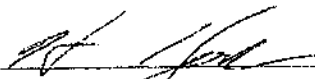
All Directors – one vote.

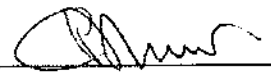
RECOMMENDATION

That Herman Koolman, Al Dick, Jerry Schaefer, Blake Camp, Graham Barbour, Dave Millar, Drew Taylor and Al Paget be appointed as a Bylaw Enforcement Officers for the purpose of enforcing Regional District of Nanaimo bylaws and regulations as set out pursuant to the provisions of Bylaw Enforcement Officers Bylaw No. 857, 1992.


Report Writer


Deputy Administrator Concurrence


Manager Concurrence


CAO Concurrence



REGIONAL DISTRICT OF NANAIMO		
CHAIR	GM Cms	
CAO	GM ES	
CAO CD	MoF	
JAN 16 2006		

MEMORANDUM

TO: Robert Lapham
Deputy Administrator

DATE: January 9, 2006

FROM: Herman Koolman
Manager, Inspection and Enforcement

FILE: 3900 20 857

SUBJECT: Appointment of Building Inspectors

PURPOSE:

To appoint Building Inspectors by a Board resolution.

BACKGROUND

The Local Government Act defines Building Inspector as:

.....means in relation to a Regional District, an individual designated by the Board as a Building Inspector for the Regional District.

The Board, by resolution must appoint each individual as a Building Inspector to ensure that the inspectors have the necessary authority as detailed in the Community Charter, Local Government Act and the Regional District Bylaws.

VOTING

All Directors – one vote.

RECOMMENDATION

That Herman Koolman, Al Dick, Jerry Schaefer, Blake Camp, Graham Barbour, Dave Millar, Drew Taylor and Al Paget be appointed as a Building Inspectors for the purpose of enforcing Regional District of Nanaimo bylaws and regulations.

[Signature]
Report Writer

[Signature]
Deputy Administrator Concurrence

[Signature]
Manager Concurrence

[Signature]
CAO Concurrence



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO	(MA)	GM ES	
DA CCD		MoF	
JAN 16 2006			
Board			

MEMORANDUM

TO: Robert Lapham
Deputy Administrator

DATE: January 13, 2006

FROM: Herman Koolman
Manager of Inspection and Enforcement

FILE: 3900 20 857

SUBJECT: Proposed changes to Bylaw No. 857, 1992

PURPOSE:

To amend the form of the oaths taken by Bylaw Enforcement Officers.

BACKGROUND

Bylaw 857 requires that Bylaw Enforcement Officers swear two oaths prior to undertaking enforcement, one of office and one of allegiance, in accordance with Schedule 'A' of the Bylaw. The current format of these oaths requires them to be sworn before a Judge of the Provincial Court and does not permit the Oath to be affirmed as required by the Community Charter.

The Community Charter requires that the Oath from Section 70 of the Police Act be used to swear or affirm Bylaw Enforcement Officers.

Section 70 of the Police Act also requires that:

If the appointee is a bylaw Enforcement Officer, the oath or solemn affirmation must be filed with the Chief Constable or officer in charge of the detachment of the police operating in the municipality for which the Bylaw Enforcement Officer is appointed

VOTING

All Directors – one vote.

SUMMARY

Staff has reviewed the form of the existing oath of office and oath of allegiance sworn by the Bylaw Enforcement Officers and recommends amending Bylaw No. 857, 1992 to update these requirements as detailed in Section 70 of the Police Act and in accordance with the Community Charter.

RECOMMENDATION:

1. That "Regional District of Nanaimo Bylaw Enforcement Officers Amendment Bylaw No. 857.02, 2006" be given 1st, 2nd and 3rd reading.
2. That "Regional District of Nanaimo Bylaw Enforcement Officers Amendment Bylaw No. 857.02, 2006" be adopted.

Report Writer

Deputy Administrator Concurrence

Manager Concurrence

CAO Concurrence

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 857.02

A Bylaw to Amend Bylaw Enforcement Officers Bylaw No. 857

WHEREAS Regional District of Nanaimo Enforcement Officers Bylaw No. 857 provided for the appointment of Bylaw Enforcement Officers;

AND WHEREAS the Board is now desirous of amending Bylaw No. 857;

NOW THEREFORE the Regional District of Nanaimo Board in open meeting assembled, enact as follows

1. This bylaw may be cited as the "Regional District of Nanaimo Bylaw Enforcement Officers Amendment Bylaw No. 857.02, 2006".
2. Regional District of Nanaimo Bylaw Enforcement Officers Bylaw 857, 1992 is here amended by deleting Schedule 'A' and substituted a new Schedule 'A' which is attached to and forms part of this bylaw.

Introduced and read three times this 24th day of January, 2006

Adopted this 24th day of January, 2006

Chairperson

Deputy Administrator

Schedule A to accompany

**Regional District of Nanaimo Bylaw Enforcement Officers
Bylaw 857.02, 2006**

OATH OF OFFICE

I[name] do [swear/ solemnly affirm]that:

I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the
Second , Queen of Canada, Her Heirs and Successors;

I will faithfully, honestly and impartially perform my duties as an Bylaw
Enforcement Officer

Sworn Before Me at the City of Nanaimo
In the Province of British Columbia
This Day of 2006

Name

Signature



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		McF	
JAN 18 2006			
Board ✓			

MEMORANDUM

TO: Carol Mason,
CAO

DATE: January 17, 2006

FROM: Robert Lapham,
Deputy Administrator

FILE:

SUBJECT: 2006 AVICC Resolution
Manufactured Home Park Tenancy Act

PURPOSE

To consider submitting a resolution to the 2006 AVICC Convention with respect to the inadequacy of the current legislative provisions for compensating tenants that are given notice to vacate manufactured home parks.

BACKGROUND

The Regional District and Director for Electoral Area H have received numerous calls from the residents of the Costa Lotta Resort and Manufactured Home Park concerning notice given by the property owner and landlord to end their tenancy agreements. The Resort is located in Qualicum Bay in Electoral Area H. It was developed prior to the adoption of the first zoning regulations in the area and currently includes 55 manufactured home sites, a campground and other resort facilities. The property is currently zoned Commercial 5 which allows for a hotel or resort condominium development and staff understand that the property recently sold and is being considered for redevelopment.

The Regional District of Nanaimo is unable to regulate tenancy agreements other than agreements that are established as part of a development agreement in the rezoning process. The Manufactured Home Park Tenancy Act is Provincial Legislation that applies to tenancy agreements, manufactured home sites and manufactured home parks. The Act includes specific provisions with respect to "ending a tenancy" and includes requirements for landlord's notice and tenant compensation. However at issue for many of the current residents is the likelihood that they will not be able to relocate the manufactured homes that they own to another park or location in the area. Further, if a new park or location was found, the age and condition of the manufactured homes may preclude them from meeting the Building Code such that they may not be able to be relocated.

The following Sections of the Act appear to be applicable in the above noted circumstances:

Landlord's notice: landlord's use of property

42 (1) Subject to section 44 [tenant's compensation: section 42 notice], a landlord may end a tenancy agreement by giving notice to end the tenancy agreement if the landlord has all the necessary permits and approvals required by law, and intends in good faith, to convert all or a significant part of the manufactured home park to a non-residential use or a residential use other than a manufactured home park.

(2) A notice to end a tenancy under this section must end the tenancy effective on a date that

(a) is not earlier than 12 months after the date the notice is received and is the day before the day in the month, or in the other period on which the tenancy is based, that rent is payable under the tenancy agreement, and

(b) if the tenancy agreement is a fixed term tenancy agreement, is not earlier than the date specified as the end of the tenancy.

(3) A notice under this section must comply with section 45 [form and content of notice to end tenancy].

(4) A tenant may dispute a notice under this section by applying for arbitration within 15 days after the date the tenant receives the notice.

(5) If a tenant who has received a notice under this section does not apply for arbitration in accordance with subsection (4), the tenant

(a) is conclusively presumed to have accepted that the tenancy ends on the effective date of the notice, and

(b) must vacate the manufactured home site by that date.

Tenant's compensation: section 42 notice

44 (1) A landlord who gives a tenant notice to end a tenancy under section 42 [landlord's use of property] must pay the tenant, on or before the effective date of the notice, an amount that is equivalent to 12 months' rent payable under the tenancy agreement.

(2) In addition to the amount payable under subsection (1), if steps have not been taken to accomplish the stated purpose for ending the tenancy under section 42 within a reasonable period after the effective date of the notice, the landlord must pay the tenant an amount that is the equivalent of 6 times the monthly rent payable under the tenancy agreement.

The Act is has many other specific regulations that also may be applicable to the manufactured home park tenancy issue and it should be consulted directly for full information. Staff are only referencing the Act for the purpose of presenting general background information on the issue. The scope of research has been conducted only for the purpose of submitting a resolution to the AVICC to request the Province to investigate the adequacy of compensation for individuals faced with the termination of tenancy in a manufactured home park.

ALTERNATIVES

1. To request the Province to investigate the adequacy of compensation that is currently provided for in the Manufactured Home Park Tenancy Act for individuals faced with the termination of tenancy in manufactured home parks and advance a resolution to the 2006 AVICC Convention requesting support for a response to this issue.
2. Do not advance any resolutions on this matter to AVICC

VOTING

All Directors – one vote each.

IMPLICATIONS

The Regional District of Nanaimo is unable to regulate tenancy agreements other than agreements that are established as part of a development agreement in the rezoning process. The Manufactured Home Park Tenancy Act is Provincial Legislation that applies to tenancy agreements, manufactured home sites and manufactured home parks. The Regional District is unable to directly intervene to help to assist in resolving the concerns of residents affected by a notice from a landlord to end a tenancy. The Province and the Act have mechanisms for tenants to dispute a notice and apply for arbitration in relation to specific issues. This process is also outside the jurisdiction of the Regional District.

SUMMARY

The Regional District and the Director for Electoral Area H have received numerous calls from residents of the Costa Lotta Resort and Manufactured Home Park raising concerns about their notice from the landlord that they will closing the resort and redeveloping the property. Staff has investigated the current legislation that is applicable as outlined in the Manufactured Home Park Tenancy Act and the Regional District has no jurisdiction to intervene on this issue. However, based on the limited compensation to tenants it may be appropriate to consider requesting the Province to investigate the adequacy of compensation that is current provided for in the Manufactured Home Park Tenancy Act for individuals faced with the termination of tenancy in manufactured home parks.

RECOMMENDATION:

1. That correspondence be sent to the Minister responsible requesting the Province to investigate the adequacy of compensation that is currently provided for in the Manufactured Home Park Tenancy Act for individuals faced with the termination of tenancy in manufactured home parks.
2. That this request be forwarded to the 2006 AVICC Convention for support as follows:

Manufactured Home Tenancy Act

WHEREAS the Manufactured Home Park Tenancy Act provides for limited compensation to individuals faced with the termination of tenancy in manufactured home parks;

AND WHEREAS individuals faced with the termination of tenancy in manufactured home parks may not have an option to relocated their mobile to another park or location due to the age or condition of the manufactured home, the standards required by the Building Code or the limited availability of vacant mobile home park sites;

THEREFORE BE IT RESOLVED that the Province be requested to investigate the adequacy of compensation that is current provided for in the Manufactured Home Park Tenancy Act for individuals faced with the termination of tenancy in manufactured home parks.

Report Writer



CAO Concurrence



COMMENTS:



**REGIONAL
DISTRICT
OF NANAIMO**

REGIONAL DISTRICT OF NANAIMO		
CHAIR	GM Cms	
CAO	GM ES	
DA CCD	McF	
JAN 18 2006		
<i>Board ✓</i>		

MEMORANDUM

TO: Carol Mason, CAO

DATE: January 17, 2006

FROM: Robert Lapham,
Deputy Administrator

FILE:

SUBJECT: 2006 AVICC Resolution
E&N Pest Management Plan

PURPOSE

To consider submitting a resolution to the 2006 AVICC Convention requesting support to oppose the use of chemical sprays to control vegetation along the E & N Railroad.

BACKGROUND

The Board at the regular meeting held on August 23, 2005 passed the following resolutions:

1. That the RDN is opposed to any use of chemical sprays to control vegetation along the E & N Railroad within the boundaries of the RDN and strongly encourage the E & N Railway Company Ltd. to develop a Pest Management Plan which controls vegetation through cutting and mowing.
2. That the RDN write the E & N Railway Company and advise them of our opposition to the Pest Management Plan, and to make representation at any public hearings opposing use of chemical sprays to control vegetation along the E & N Railroad.

The above noted resolutions and attached correspondence was sent in response to a referral from the environmental consultants for the E&N Railway Company as part of the Provincial requirement to file a Pest Management Plan. Following receipt of the correspondence and other input from concerned parties and the RDN the Company filed the Pest Management Plan and it was accepted by the Province. The Board expressed the Regional District's disappointment with the Provincial Government's approval of the plan in the correspondence dated November 16, 2005, attached. An email reply to the RDN correspondence from Assistant Deputy Minister, Eric Partridge on behalf of Minister Penner, is also attached.

ALTERNATIVES

1. To advance a resolution to the 2006 AVCC Convention requesting support to oppose the use of chemical sprays to control vegetation along the E&N Railway and requesting the Minister of Environment, the Honourable Barry Penner, intervene to suspend the Pest Management Plan for the E&N Railway right-of-way.
2. Do not advance any resolutions on this matter to AVICC

VOTING

All Directors – one vote each.

IMPLICATIONS

The Regional District of Nanaimo is unable to regulate the use of pesticides on the E&N Railway right-of-way and has expressed concerns about possible impacts on both individual and community sources of drinking water. The Provincial reply suggests that the E&N Railway has followed British Columbia's regulatory requirements in preparing their plan. However, there is no assurance that ground or surface water will be protected from contamination.

SUMMARY

The Regional District of Nanaimo has passed several resolutions and submitted correspondence to the E&N Railway Company and Province opposing the use of chemical sprays to control vegetation along the E&N Railway. The request for the Company to use alternative methods for vegetation removal and for the Minister of Environment to reject the Pest Management Plan has not been accepted.

RECOMMENDATION:


That the following resolution be forwarded to the 2006 AVICC Convention for support as follows:

E&N Pest Management Plan

WHEREAS the Province has refused the request from the Regional District of Nanaimo and other local governments and residents in proximity to the E&N Railway to reject 2005 Pest Management Plan for the E&N Railway;

AND WHEREAS there are many aquifers that provide both individual and community water sources of drinking water and drainage courses that cross and run parallel to the rail line that may be contaminated from the use of chemical sprays proposed to be used to control vegetation along the E&N Railway;

THEREFORE BE IT RESOLVED that the Province be advised that the AVICC opposes the use of chemical sprays to control vegetation along the E&N Railway and requests that the Minister of Environment, the Honourable Barry Penner, intervene to set aside the Pest Management Plan for the E&N Railway right-of-way or otherwise amend the legislation that permits this practice.



Report Writer



CAO Concurrence

COMMENTS:



September 1, 2005

Adam Compton
Streamline Environmental Consulting Ltd.
786 Quilichena Crescent
Nanaimo, BC V9T 1P6

Dear Mr. Compton:

Re: E&N Railway Company Pest Management Plan Referral

This letter is in response to your request for comments regarding the *draft* Pest Management Plan. For your information, the Regional Board, at its August 23, 2005 Regular Meeting passed the following resolution:

- 1. That the RDN is opposed to any use of chemical sprays to control vegetation along the E & N Railroad within the boundaries of the RDN and strongly encourage the E & N Railway Company Ltd. to develop a Pest Management Plan which controls vegetation through cutting and mowing.*
- 2. That the RDN write the E & N Railway Company and advise them of our opposition to the Pest Management Plan, and to make representation at any public hearings opposing use of chemical sprays to control vegetation along the E & N Railroad.*

CARRIED UNANIMOUSLY

The Board does not support the use of herbicides to control vegetation for the following reasons:

There are many aquifers that provide both individual and community sources of drinking water. Given the number of wells (deep and shallow), drainages and watercourse, and the potential for flash flooding due to the volume of rain received, there appears to be a high potential for contamination. This is compounded in that many well locations are unrecorded, forgotten, and have not been properly abandoned.

Many drainages cross and run parallel to the rail line. Often these drainages have no barriers to fishbearing watercourses, thereby allowing fish to migrate during high water flows. The extent of confirmed fish presence in many of these drainages and watercourses is limited. There are many indications and studies regarding the decline of fish stocks on the east coast of Vancouver Island. The use of pesticides in close proximity to both confirmed and unconfirmed fish bearing watercourses (ranging from 2 m to 30 metres) has the potential to kill fish directly, harm their immune system, disrupt their hormonal system, and impair their swimming performance.

Finally, given the proximity of residences to the rail line there is the potential for human health to be adversely impacted. While trespassing on to the rail right of

6300 Hammond Bay Rd.
Nanaimo, B.C.
V9T 6N2

Ph: (250)398-4111
Toll Free: 1-877-607-4111
Fax: (250)390-4163

RDN Website: www.rdn.bc.ca

... /2

Adam Compton
September 1, 2005
Page 2

way is illegal, there is a strong likelihood that children play here. Children, due to their small body size as well as their hygiene habits (hands in mouth and eyes), are most susceptible to the toxic impacts of pesticides.

Therefore, the Regional Board of the RDN strongly recommends that alternatives to the use of pesticides be utilized.

Please call if you have any further questions.

Sincerely,

Joe Stanhope

Joe Stanhope, Chair
Regional District of Nanaimo

cc: All Directors, Regional District of Nanaimo
Jeff Fournier, Senior Pesticide Officer, Ministry of Environment
Administrator of Integrated Pest Management for the Province of British Columbia
John Horgan, MLA Malahat-Juan de Fuca
Ron Cantelon, MLA Nanaimo Parksville
Leonard Krog, MLA Nanaimo
Doug Routely, MLA Cowichan Ladysmith
Stan Hagan, MLA Comox Valley
Scott Fraser, MLA Alberni Qualicum
Maurine Karagianis, MLA Esquimalt Metchosin
Mary Marcotte, Chair Cowichan Valley Regional District
Jim Abrams, Chair Regional District of Comox Strathcona
Don Amos, Chair Capital Regional District
Mira Chopra, Chair, Alberni Clayoquot Regional District



REGIONAL
DISTRICT
OF NANAIMO

November 16, 2005

The Honourable Gordon Campbell,
Premier
Government of British Columbia
P. O. Box 9041, Stn Prov Govt
Victoria, British Columbia
V8W 9E1

Dear Premier Campbell,

SUBJECT: E & N Railway Pest Management Plan

This letter is to express the Regional District of Nanaimo's disappointment with the Provincial Government's approval of the Pest Management Plan for the E & N Railway. The Ministry of Environment's October 27, 2005 acceptance of the Pesticide Use Notice and approval of the Plan was given in spite of the many valid concerns expressed by the Board of Directors of the Regional District of Nanaimo, and the Municipalities of Nanaimo, Parksville, Qualicum Beach and District of Lantzville, as well as the concerns of many other local government jurisdictions and residents in proximity to the railway corridor.

In addition to submitting our concerns and opposition to the Plan during the notification period, members of the Board of Regional District of Nanaimo met with the Honourable Barry Penner, Minister of Environment at the Union of BC Municipalities Convention in September 2005 to express our specific concerns. Despite our efforts to communicate the need for intervention by the Minister and an apparent recognition of our concerns, there was no response or action taken.

As the Province agrees that the protection of drinking water is a key priority, I trust you will look into this matter and take the steps necessary to protect the environment and ground water.

Sincerely,

Joe Stanhope
Chairperson

300 Hammond Bay Rd.
Nanaimo, B.C.
V9T 6N2

Ph: (250)390-4111
Free: 1-877-607-4111
Fax: (250)390-4163

Website: www.rdn.bc.ca

cc. Members of the Board
Regional Districts, Municipalities and MLA's along the E & N railway corridor



REGIONAL
DISTRICT
OF NANAIMO

November 18, 2005

Vancouver Island Municipalities
Regional Districts &
MLA's in proximity to the E & N Railway

Re: E & N Railway Pest Management Plan

At its regular November Committee of the Whole meeting, the Board of the Regional District of Nanaimo discussed the Province's approval of the Pest Management Plan for the E & N Railway.

Please be advised that the Board endorsed the following motion:

That staff prepare a letter to the Premier expressing the RDN's disappointment of the Provincial government's approval of the Pest Management Plan for the E & N Railway in spite of the many valid concerns expressed by the Board of Directors and residents of the Regional District of Nanaimo, Municipalities of Nanaimo, Parksville and Qualicum Beach and the District of Lantzville.

That the RDN solicit support from the Regional Districts, Municipalities and MLA's along the E & N Railway corridor requesting that the Minister of Environment, the Honourable Barry Penner, intervene to suspend the Pest Management Plan for the E & N Railway right of way.

A copy of the letter that was sent to the Premier is attached for your information.

Sincerely,

Maureen Pearse
Manager of Administrative Services

mmp

Attachment

5300 Hammond Bay Rd.
Nanaimo, B.C.
V9T 6N2

Ph: (250)390-4111
Toll Free: 1-877-607-4111
Fax: (250)390-4163

N Website: www.rdn.bc.ca

-----Original Message-----

From: WWW WLAPMail ENV:EX [mailto:WWW.WLAPMail@gov.bc.ca]
Sent: Tuesday, December 20, 2005 3:07 PM
To: dwbartram@shaw.ca
Cc: Minister, ENV ENV:EX; Burgoyne, Linda
Subject: E&N Railway

Reference: 86026

Dave Bartram, Director
Regional District of Nanaimo
Electoral Area 'H'

Dear Mr. Bartram:

Honourable Barry Penner, Minister of Environment, has asked me to respond to your email regarding your concerns, and the concerns of residents, over the E&N Railway's planned use of pesticides to control vegetation on their right-of-way. I apologize for the delay in responding.

I can and would intervene under the Integrated Pest Management Act (IPMA) if I was satisfied there would likely be unreasonable harm to people or the environment. I am aware of the opposition expressed in letters and petitions from many residents, but in reviewing the concerns expressed in those letters, I do not conclude there will be harm to any person or the environment in the short or long term.

Pesticide use in British Columbia is regulated by both federal and provincial legislation. It is Health Canada's mandate to prevent unacceptable risk to people and the environment from the use of pesticides.

Health Canada establishes conditions for the use of pesticides through extensive health and environmental reviews. British Columbia has set significant additional provincial regulations under IPMA towards ensuring that pesticides are used only within an integrated pest management program, and only if there is minimal risk. Mandating the use of integrated pest management principles through provincial regulations is unique in Canada; they promote use of alternatives and use of pesticides only when necessary, as well as protection of human health and the environment.

The E&N Railway has followed British Columbia's regulatory requirements in preparing a draft pest management plan and soliciting comments on the draft plan. The E&N Railway modified their plan based on public input. E&N dropped 2,4-D from its proposal; will use mechanical methods where possible; and is investigating the use of several other non-chemical approaches to vegetation management. The E&N Railway also indicates it will use a detailed database to record features such as watercourses and water intakes, around which will be 'no-treatment' zones, and will follow-up with any resident who has a concern about their well or intake. As you indicated, a 1999 decision by the Environmental Appeal Board agreed to such pesticide use, except for treatments outside the ballast area. The proposed use outside the ballast area involves application of very small quantities of pesticide only to the base of selected plants and these treatments, as well as the ballast treatments, are subject to the standards for environmental protection in the Integrated Pest Management Regulation.

I am informed that only a small trial may be conducted in winter, using the bio-herbicide containing a fungus approved by Health Canada. No chemical herbicides would be used in

winter.

Standards for pesticide use in the Integrated Pest Management Regulation were established after extensive consultation to prevent pesticide from entering water supplies and wells or natural water bodies, and to prevent harm to aquatic organisms. E&N Railway must establish the required 'no-treatment' zones around water bodies, wells and intakes and maintain detailed maps of the 'no-treatment' zones. E&N Railway must also notify the ministry each year, before treatments, to allow the ministry to inspect for compliance. In monitoring for compliance, the ministry can review the content of the plan and the consultation records, inspect the detailed maps and environmental protection measures to be used, conduct on site inspections before, during and after treatments and inspect treatment records.

The objective of the IPMA is to incorporate requirements and standards for pesticide use directly in regulations where they can be viewed and considered by everyone, and amended as necessary. The standards now incorporated in the IPMA regulations were developed through extensive consultations. However, recommendations for amendments are accepted by the ministry and when supported by science, will be submitted to interagency review and a public consultation process. The regulations, and a summary of the regulations in relation to pest management on railways, is posted at the following web site:
<http://www.env.gov.bc.ca/epd/epdpa/ipmp/index.html>

I appreciate being informed of your concerns, and those of residents in the Regional District of Nanaimo. Thank you for writing.

Yours truly,

Eric Partridge
Assistant Deputy Minister
Environmental Protection Division

cc: Honourable Barry Penner, Minister of Environment
Joe Stanhope, Chair, Regional District of Nanaimo