

REGIONAL DISTRICT OF NANAIMO

**COMMITTEE OF THE WHOLE
TUESDAY, JULY 12, 2005
7:00 PM**

(RDN Board Chambers)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

4 Denise Monjo, re Transit Exchange – Prideaux Street.

MINUTES

12 Minutes of the regular Committee of the Whole meeting held Tuesday, June 14, 2005.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATION/CORRESPONDENCE

13-14 **Jac Kreut, Board Chair, Vancouver Island Health Authority**, re Attendance at Joint Capital Planning Meetings.

UNFINISHED BUSINESS

COMMUNITY SERVICES

EMERGENCY PLANNING

15-16 CVRD Pesticide Reduction Strategy.

RECREATION AND PARKS

17-20 Boardwalk Construction at Cox Community Park – Area B.

REGIONAL GROWTH MANAGEMENT

21-25 Green Buildings Project -- Green Buildings Tour.

CORPORATE & COMMUNITY DEVELOPMENT

ADMINISTRATION

- 26-33 Port Theatre Funding Request for Electoral Areas D and E.
- 34-35 Police Support Services Funding.

BUILDING INSPECTION

- 36-37 Section 57 of the Community Charter -- Contravention of Bylaws.

ELECTIONS

- 38-39 Mail In Ballots.

ENVIRONMENTAL SERVICES

LIQUID WASTE

- 40-46 Pump & Haul Local Service Area Amendment Bylaw No. 975.39 -- Remora Place -- Area E.

UTILITIES

- 47-52 French Creek Sewer Local Service Area Bylaw No. 813.34 and Northern Community Sewer Local Service Area Bylaw No. 889.34 -- 808 Wembley Road -- Area G.

COMMISSION, ADVISORY & SELECT COMMITTEE

District 69 Recreation Commission.

- 53-56 Minutes from the meeting of the District 69 Recreation Commission held June 16, 2005. (for information)
- 57-74 *That the recommendations in the 2005 Fees and Charges Report be approved as follows:*
- 1. That the program, admission and rental fees for Oceanside Place in 2005/06 be approved as outlined in Appendix A.*
 - 2. That the program, admission and rental fees for Ravensong Aquatic Centre in 2006 be approved as outlined in Appendix B.*
 - 3. That Recreation Coordination program fees and recovery rates, administration fee and revenue-sharing percentage ratio for Term Instructor (Companies) agreements for 2006 be approved as outlined in Appendix C.*

Regional Growth Monitoring Advisory Committee/State of Sustainability Project.

75-78 Minutes from the meeting of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project held June 15, 2005. (for information)

Transit Business Plan Update Select Committee.

79-80 Minutes from the meeting of the Nanoose Transit Business Plan Update Select Committee held June 30, 2005. (for information)

Verbal Reports As Available:

Arrowsmith Water Service Management Committee

Deep Bay Harbour Authority

Island Corridor Foundation

Mt. Arrowsmith Biosphere Foundation

Municipal Finance Authority

Municipal Insurance Association

North Island 911 Corporation

RDN Emergency Planning Committee

Regional Library Board

Regional Transportation Advisory Committee

Treaty Advisory Committee

Vancouver Island Biosphere Centre

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

BOARD INFORMATION (Separate enclosure on blue paper)

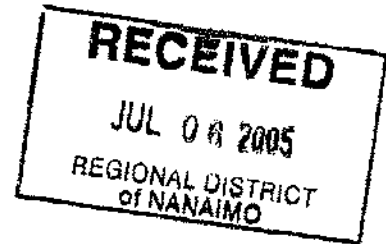
IN CAMERA

That pursuant to Section 90(1)(g) of the Community Charter the Board proceed to an In Camera meeting to consider items relating to legal matters.

ADJOURNMENT

June 30, 2005

Denis Trudeau
Regional Transit Office
6300 Hammond Bay Road
Nanaimo, B.C. V9T 6N2



RE: Presentation at the next Transit meeting

Dear Sir;

As per your recommendation, this letter is to ask if I could be added on the Agenda of your next meeting to do a presentation.

The topic of the presentation would be to present the point of view of the downtown residents. We have been really affected by the changes on Prideaux Street. We have formed a committee and hope to be able to demonstrate the impact of the Bus depot in our lives.

During our conversation of Friday June 24, we both agreed that the June 30 meeting was too close and that the July meeting would be more appropriate.

We trust that you will agree in adding us to the agenda and will find the presentation useful.

If you require additional information, please contact the undersigned.

Regards,

A handwritten signature in cursive script that reads "Denise Monjo".

Denise Monjo cga
Prideaux Bus-Depot Committee

prideauxbusdepot@shaw.ca

Cell: 716-6216
Personal mailing address:
PO Box 924 Stn A
Nanaimo, BC V9R 5N2

cc: Neil Conroy
Tom Krall

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON TUESDAY, JUNE 14, 2005, AT 7:00 PM IN THE RDN BOARD CHAMBERS

Present:

Director J. Stanhope	Chairperson
Director H. Kreiberg	Electoral Area A
Director G. Lund	Electoral Area B
Director E. Hamilton	Electoral Area C
Alternate	
Director B. Jepson	Electoral Area D
Director G. Holme	Electoral Area E
Director I. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Alternate	
Director B. Johnston	City of Parksville
Director T. Westbrook	Town of Qualicum Beach
Alternate	
Director B. Dempsey	District of Lantzville
Director L. Sherry	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Alternate	
Director D. Tyndall	City of Nanaimo
Director T. Krall	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director L. McNabb	City of Nanaimo

Also in Attendance:

K. Daniels	Chief Administrative Officer
B. Lapham	Deputy Administrator
N. Connelly	General Manager of Community Services
J. Finnie	General Manager of Environmental Services
N. Avery	Manager of Financial Services
N. Tonn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Jepson, Johnston, Dempsey, Tyndall and Brennan to the meeting.

INTRODUCTION OF DELEGATES

Introduction of Mr. Gabriel Daluos and Mr. Isaac Amankwah from the Sunyani Municipal Assembly, Ms. Gladys Tetteh, Program Officer for the National Association of Local Authorities of Ghana, and Ms. Edith Gingras, Program Officer for the Federation of Canadian Municipalities.

The Chairperson introduced and welcomed the visiting delegation to the Committee of the Whole meeting.

DELEGATIONS

Elfin Ife, re Proposed Qualicum Bay Centre for Arts and Culture.

Ms. Ife was not in attendance.

Darlene Clark, re Proposed Hunting Closure of Nanoose Harbour.

Mr. Rod Weive and Ms. Clark noted that they were not made aware of the Board's decision to support a request to Land, Water and Air Protection to restrict the discharge of firearms in the Nanoose Harbour area until after the Board meeting of May 24th, and requested that the local Fish and Game Clubs and BC Wildlife Federation be notified if a request of this nature is brought to the Board in the future.

MINUTES

MOVED Director Sherry, SECONDED Director McNabb, that the minutes of the Committee of the Whole meeting held May 10, 2005 be adopted.

CARRIED

UNFINISHED BUSINESS

From the Board Meeting held April 26, 2005

UTILITIES

French Creek Sewer Local Service Area Bylaw No. 813.31 and Northern Community Sewer Local Service Area Bylaw No. 889.30 – H & F Ventures Ltd. – Lee Road – Area G.

MOVED Director Westbrook, SECONDED Director McNabb, that "French Creek Sewerage Facilities Local Service Area Amendment Bylaw No. 813.31, 2005" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

MOVED Director Westbrook, SECONDED Director Sherry, that "Northern Community Sewer Local Service Area Amendment Bylaw No. 889.30, 2005" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

COMMUNITY SERVICES

REGIONAL GROWTH MANAGEMENT

Urban Containment and Fringe Area Management Implementation Agreement Review.

MOVED Director Westbrook, SECONDED Director Holdom:

1. That the Urban Containment Implementation Agreement be received.
2. That RDN staff be directed to consult with the public about the Urban Containment Implementation Agreement as recommended in the staff report.
3. That the Urban Containment Implementation Agreement be referred to the City of Nanaimo, the City of Parksville, the Town of Qualicum Beach and the District of Lantzville for information, at the commencement of the public consultation.

CARRIED

CORPORATE AND COMMUNITY DEVELOPMENT

BUILDING INSPECTION

Section 57 of the Community Charter – Contravention of Bylaws

MOVED Director Holme, SECONDED Director Krall,:

1. That a notice be filed against the title of the property listed, pursuant to Section 57 of the *Community Charter*.
 - (a) Lot 15, Block 564, Plan VIP76465, Nanoose District, 1978 Kaye Road, Electoral Area 'G', owned by R. and T. Marston.
2. That staff be directed to proceed with legal action necessary to ensure the property listed is brought into compliance with Building Bylaw No. 1250:
 - (a) Lot 15, Block 564, Plan VIP76465, Nanoose District, 1978 Kaye Road, Electoral Area 'G', owned by R. and T. Marston.

CARRIED

FIRE DEPARTMENTS

Bylaws to Amend the Boundaries of the Extension Fire Protection Service and to Establish a New Fire Service in the Nanaimo River/South Forks Road Area:

- Extension Fire Protection Service Conversion and Boundary Amendment Bylaw No. 1439.
- Nanaimo River Fire Protection Service Area Establishment Bylaw No. 1440.
- Nanaimo River Fire Protection Service Area Loan Authorization Bylaw No. 1441.
- Extension Fire Protection Service Capital Charge Bylaw No. 1444.

MOVED Director Hamilton, SECONDED Director Sherry,:

1. That "Extension Fire Protection Service Conversion and Boundary Amendment Bylaw No. 1439, 2005" be introduced for first three readings and be forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.
2. That "Nanaimo River Fire Protection Service Area Establishment Bylaw No. 1440, 2005" be introduced for first three readings and be forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.
3. That "Regional District of Nanaimo (Nanaimo River Fire Protection Service) Loan Authorization Bylaw No. 1441, 2005" be introduced for first three readings and be forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.
4. That "Extension Fire Protection Service Capital Charge Bylaw No. 1444, 2005" be introduced for first three readings.

CARRIED

PLANNING

Riparian Areas Regulation.

MOVED Director Bartram, SECONDED Director Holdom,:

1. That the Board receive this report for information.

2. That the Board request that the Minister of Water, Land and Air Protection provide a time period extension order delaying implementation of the RAR until December 31st.
3. That the Board direct staff to begin the process to amend the development permit areas as required to implement the Riparian Areas Regulation.

CARRIED

ENVIRONMENTAL SERVICES

LIQUID WASTE

French Creek Pollution Control Centre Expansion and Upgrading Strategy.

MOVED Director Sherry, SECONDED Director Westbrook, that "Northern Community Sewer Service Area Development Cost Charges Bylaw No. 1442, 2005" be introduced for first and second readings and be forwarded for consultation as outlined in this report.

CARRIED

Fairwinds Wastewater Treatment Development Cost Charge Bylaw No. 1443.

MOVED Director Holme, SECONDED Director Sherry, that "Fairwinds Wastewater Treatment Development Cost Charges Bylaw No. 1443, 2005" be introduced for first three readings and be forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.

CARRIED

SOLID WASTE

Landfill Gas Utilization Development Agreement.

MOVED Director Sherry, SECONDED Director Holdom, that the Board approve the Development Agreement with Suncurrent Industries Inc. to demonstrate the commercial viability of operating external combustion engines to generate electricity using landfill gas as an alternative fuel source.

CARRIED

Residential Food Waste Collection Pilot Project.

MOVED Director Sherry, SECONDED Director Bartram, that the Board approve a residential food waste diversion pilot project to be carried out in 2006.

CARRIED

UTILITIES

Acquisition of the Breakwater Utility.

MOVED Director Krall, SECONDED Director McNabb, that the Board support the expenditure of \$45,000 to assist in completing the transfer and operational agreements with EPCOR for ownership and operation of the Breakwater utility.

CARRIED

French Creek Sewer Local Service Area Bylaw No. 813.33 and Northern Community Sewer Local Service Area Bylaw No. 889.33 – 889 Cavin Road – Area G.

MOVED Director Sherry, SECONDED Director Tyndall,:

1. That "Regional District of Nanaimo French Creek Sewer Local Service Area Bylaw No. 813.33, 2005" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

2. That "Northern Community Sewer Local Service Area Bylaw No. 889.33, 2005" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

Capital Asset Management Review – Infrastructure Planning (Study) Grant Applications.

MOVED Director Holme, SECONDED Director Krall, that the Board support the applications to the Ministry of Community, Aboriginal and Women's Services for planning grants to support the Capital Asset Management Reviews for Fairwinds Water, Nanoose Water, Arbutus Park Water, San Pareil Water and Fairwinds Sewer.

CARRIED

Water System Audit – Infrastructure Planning (Study) Grant Applications.

MOVED Director Sherry, SECONDED Director Holme, that the Board support the applications to the Ministry of Community, Aboriginal and Women's Services for planning grants to support the Water System Audit for the Nanoose Peninsula Water Local Service Areas.

CARRIED

Nanoose Bay Peninsula Water Services Amalgamation. (Bylaws No. 867.01, 929.04, 930.03, 788.04, 1255.02, 1288.01 and 1372.02)

MOVED Director Holme, SECONDED Director Bartram,:

Bylaw No. 867.01.

That "Nanoose Bay Peninsula Water Services Amalgamation Bylaw No. 867.01, 2005" be introduced for first three readings and forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.

Bylaw No. 929.04.

That "West Bay Estates Water Service Area Purpose Amendment Bylaw No. 929.04, 2005" be introduced for first three readings and forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.

Bylaw No. 930.03.

That "Arbutus Park Estates Water Service Area Purpose Amendment Bylaw No. 930.03, 2005" be introduced for first three readings and forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.

Bylaw No. 788.04.

That "Madrona Point Water Service Area Purpose Amendment Bylaw No. 788.04, 2005" be introduced for first three readings and forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.

Bylaw No. 1255.02.

That "Driftwood Water Service Area Purpose Amendment Bylaw No. 1255.02, 2005" be introduced for first three readings and forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.

Bylaw No. 1288.02.

That "Fairwinds Water Service Area Purpose Amendment Bylaw No. 1288.01, 2005" be introduced for first three readings and forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.

Bylaw No. 1372.02.

That "Nanoose Bay Water Supply Service Area Purpose Amendment Bylaw No. 1372.02, 2005" be introduced for first three readings and forwarded to the Ministry of Community, Aboriginal and Women's Services for approval.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area 'G' Parks & Open Space Advisory Committee Appointment.

MOVED Director Westbrook, SECONDED Director Holdom, that Alan Birchard be appointed to the Electoral Area 'G' Parks & Open Space Advisory Committee for a term ending December 31, 2007.

CARRIED

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director Westbrook, that the minutes of the District 69 Recreation Commission meeting held May 19, 2005 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the Board release the freeze placed on the District 69 Recreation Youth and Community Grant funds, that they continue their discussions with regard to the Community Policing Services and plan for Community Policing as a budget item in 2006 and that they approve the recommendations from the District 69 Recreation Commission Grants Committee for the following Recreation Youth and Community Grants:

Youth Recreation Grants

Ballenas Cheer Team	\$	1,500
District 69 Family Resource Association – Youth Link	\$	2,000
Kidfest	\$	1,500
Kwalikum Senior Secondary School Prom and Dry Grad Committee	\$	1,250
Oceanside Arts Council – summer youth theatre	\$	725
Oceanside Minor Baseball – improve Springwood old Pee Wee field	\$	2,500
Women and Girls in Sport – hockey clinics and equipment	\$	1,350

Community Recreation Grants

Errington Therapeutic Riding Association – insurance and tack	\$	1,300
Errington War Memorial Hall Association – chairs	\$	2,250
Nanoose Place Landscaping Project	\$	1,500
Nicholls Park Revitalization Project	\$	1,000
Oceanside Lyric Ensemble	\$	1,100
Parksville Seniors Athletic Group	\$	230
Qualicum Beach Family Day	\$	750
Village Voices of Qualicum Beach – choral risers	\$	2,100

CARRIED

Regional Growth Monitoring Advisory Committee/State of Sustainability Project.

MOVED Director Holme, SECONDED Director Holdom, that the minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held May 18, 2005 be received for information.

CARRIED

Regional Parks Plan Review Select Committee.

MOVED Director McNabb, SECONDED Director Bartram, that the minutes of the Regional Parks Plan Review Select Committee meeting held May 10, 2005 be received for information.

CARRIED

MOVED Director McNabb, SECONDED Director Bartram, that the Terms of Reference for the establishment of the Regional Parks and Trails Advisory Committee be approved with the inclusion of the Board Chair as a voting member.

CARRIED

Area 'H' Parks & Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Holdom, that the minutes of the Area 'H' Parks & Open Space Advisory Committee meeting held March 16, 2005 be received for information.

CARRIED

Nanoose Bay Parks and Open Space Advisory Committee.

MOVED Director Holme, SECONDED Director Krall, that the minutes of the Nanoose Bay Parks and Open Space Advisory Committee meeting held May 2, 2005 be received for information.

CARRIED

Deep Bay Harbour Authority.

Director Bartram noted that the permit to work on the harbour parking lot has been obtained.

MOVED Director Sherry, SECONDED Director Holdom, that the verbal report be received.

CARRIED

NEW BUSINESS

Horne Lake Caves Road.

MOVED Director Bartram, SECONDED Director Biggemann, that the RDN request the Ministry of Transportation to assign high priority to the upgrading of Horne Lake and Horne Lake Caves Roads because of the dangerous mix of high-volume industrial and recreational vehicle traffic now sharing the roads and the significant public safety concerns that have resulted.

CARRIED

IN CAMERA

MOVED Director Sherry, SECONDED Director Johnston, that pursuant to Section 90(1)(g) of the *Community Charter* the Board proceed to an In Camera meeting to consider items relating to legal matters.

CARRIED

ADJOURNMENT

MOVED Director Sherry, SECONDED Director Johnston, that this meeting terminate.

CARRIED

TIME: 7:49 PM

CHAIRPERSON



REGIONAL DISTRICT OF NANAIMO			
CHAIR	<input checked="" type="checkbox"/>	GM Cms	
CAO	<input checked="" type="checkbox"/>	GM ES	
DA CCD		MoF	
JUN 14 2005			
<i>[Signature]</i>			

June 7, 2005

- Ms. Patty Edwards, Chair, Alberni-Clayoquot Regional Hospital District
- Ms. Karen Watson, Chair, Capital Regional Hospital District
- Ms. Sylvia McNeil, Chair, Comox-Strathcona Regional Hospital District
- Ms. Mary Marcotte, Chair, Cowichan Valley Regional Hospital District
- Mr. Bill Shephard, Chair, Mount Waddington Regional Hospital District
- Mr. Joe Stanhope, Chair, Nanaimo Regional Hospital District

Dear Regional Hospital District Chairs,

Thank you for your letter dated May 18, 2005 requesting that the Vancouver Island Health Authority Board establish some form of regular contact with the six Vancouver Island Regional Hospital District Boards.

The Vancouver Island Health Authority Board would be pleased to establish a regular mechanism for communication. As suggested in your letter, we feel the VIHA Board Chair attending the twice-yearly joint capital planning meetings would be the best approach to establish regular communication.

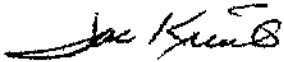
I also wanted you to be aware that, subject to approval by the VIHA Board on July 27, 2005, staff will be undertaking a community engagement process with our Draft Integration Plan 2010 from August 2005 to October 2005 inclusive. Our strategic planning process entails maintaining an Integration Plan with a five-year time horizon that is refreshed each year and we will involve all of the Vancouver Island Regional Hospital Districts in the review process of our Draft Integration Pan 2010.

Linked to our Integration Plan 2010 is a ten-year capital plan, which we will also review with the six Vancouver Island Regional Hospital Districts before the final plan is submitted to the Ministry of Health.

Executive Office

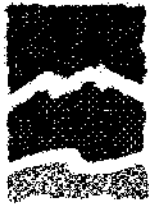
I look forward to meeting with all of you at the next Joint Capital Planning meeting in the early fall.

Sincerely,



Jac Kreut
Board Chair

cc: Howard Waldner, President & CEO, VIHA
John Heath, Vice President Finance, Planning & Performance
Robert Harper, Administrator, Alberni-Clayoquot RHD
Bill Eccleston, Acting Chief Administrative Officer, Capital RHD
Bob Long, Administrator, Comox-Strathcona RHD
Frank Raimondo, Administrator, Cowichan Valley RHD
Greg Fletcher, Administrator, Mount Waddington RHD
Kelly Daniels, Administrator, Nanaimo RHD



**REGIONAL
DISTRICT
OF NANAIMO**

REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
JUL - 4 2005			
<i>Call</i>			
MEMORANDUM			

TO: Neil Connelly
General Manager Community Services

DATE: July 1, 2005

FROM: Jani M. Thomas
Protective Services Coordinator

FILE: 5280-05-PEST

SUBJECT: CVRD Pesticide Reduction Strategy

PURPOSE

To respond to the May 24 2005 Board resolution that directed staff to:

"...contact the Cowichan Valley Regional District (CVRD) regarding their newly adopted Pesticide Reduction Strategy and to investigate the viability of the RDN pursuing a similar approach".

BACKGROUND

The CVRD Pest Management Strategy (the Strategy), developed in February 2005, strives to work towards the development of community partnerships, public awareness and seeks methodology continuity with other jurisdictions. The CVRD Board adopted the Strategy with a recommendation to forward it to First Nations and member municipalities for review and adoption. The Strategy is modeled after the Capital Regional District's (CRD) policy, which was derived from a consultant study conducted for them in 2002. Both Strategies include a copy of the best practices policy and regulatory bylaw.

The CVRD initiative was advanced to provide leadership and promote public education on the responsible use of pesticides in line with the programs developed by its member municipalities. The Regional District itself as an organization is seldom involved with pesticide use on land that it owns.

The Integrated Pest Management Act and Regulation (the Act) was developed by the province to achieve the primary goal of establishment of regulatory requirements based on degree of risk to human health and the environment; the promotion of environmental stewardship and Integrated Pest Management (IPM); and to set forth clear and enforceable standards. The Act requires the use of IPM for pesticide use on public land; on private land used for forestry, transportation, public utilities and pipelines; and for pest control service companies.

IPM programs promote the *careful* use of pesticides based on an informed decision-making process. This process involves preventing pests and combining control practices based on current information on pest and beneficial presence, seasonal abundance, economic impact, and evaluation of program performance, in addition to recognition of the importance of cultural control via public awareness.

In the Electoral Areas, pesticides are not used as a general practice by the RDN. An exception would be the RDN West Nile Virus (WNV) Reduction Initiative project that is currently developing an emergency

larviciding plan that would use a reduced risk pesticide (biopesticide) for mosquito control if ordered by the VIHA Medical Health Officer. This project meets the *Act's* definition of IPM as defined above.

The RDN does not currently use pesticides in any service, operation, or facility. The majority of RDN parks, including trails, are left primarily in a natural state, keeping a natural balance between pests and pest predators.

RDN member municipalities have jurisdiction over roads, and use IPM methods to conduct proactive larviciding in catch basins, in addition to some control measures in cultivated parks and other varied practices. How IPM is implemented in municipalities is much more extensive than in Electoral Areas due to varied responsibilities and services.

ALTERNATIVES

1. To receive this report for information
2. To receive this report for information and provide staff with direction for further action on this issue.

FINANCIAL IMPLICATIONS

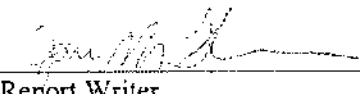
There is no current funding allocated for a potential pesticide reduction project within the Emergency Planning budget. Should the Board wish to pursue a modified IPM program that included a cultural control focus, funding could be considered in the 2006 budget process.

CONCLUSIONS


The CVRD approach to a pesticide reduction strategy is focused primarily on public education and communication within a formal policy and program framework. This part of the strategy which contributes to cultural controls via public education and awareness would be the most applicable IPM aspect, if a project of a similar nature were to be pursued in the Regional District of Nanaimo.

RECOMMENDATION

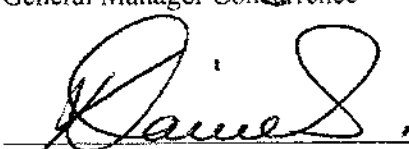
That the report on a pesticide reduction strategy be received for information.



Report Writer



General Manager Concurrence



C.A.O. Concurrence



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		McF	
JUL - 4 2005			
<i>Coul.</i>			

MEMORANDUM

TO: Tom Osborne
Manager of Recreation and Parks

DATE: July 4, 2005

FROM: Jeff Ainge
Parks Supervisor

FILE: 6140/01 B-21

SUBJECT: Boardwalk Construction at Cox Community Park, Electoral Area B

PURPOSE

To seek Board approval to undertake a new capital project at Cox Community Park on Gabriola Island (Electoral Area B).

BACKGROUND

Cox Community Park is a 45-hectare park located on the western side of Gabriola Island adjacent to Descanso Bay Regional Park. It was acquired by Electoral Area B residents in 2002 following a referendum in 2001.

A network of trails exists within the Park but there is a need for a formal entry and exit point to reduce trespass onto neighbouring private land. Trails within Cox Park must be suitable for pedestrian, bicycle and equestrian use; therefore, all structures must be designed to bear the full weight of a horse and rider. Existing trails that connect River Place (the only legal access on the east side of the Park) to Taylor Bay Road through Cox Community Park must cross a steep, forked gully (as indicated in figure 1). The gully is indicated as a riparian zone in the sensitive ecosystems inventory; however, during a site visit with Ministry of Water, Land and Air Protection (MWALP) staff, it was recommended that only a structure such as a boardwalk that does not impede or alter the flow of the water through the riparian zone would guarantee the least impact on the wetted area.

Staff sourced an engineered boardwalk design in 2004 that called for concrete pile foundations. Work began on initial substrate excavations during the summer of 2004; however, excavation indicated that suitable soil conditions did not exist for this method. Soil conditions dictate only two practical designs: a floating foundation, or a modified steel piling design. A floating foundation would require regular maintenance and adjustment as well the boardwalk could also slant slightly over time. This makes a floating design unfeasible in the long term due to the ongoing maintenance expense. For that reason, the engineer was instructed to re-design the footing method calling for modified steel pilings to be driven to refusal by an excavator (hitting bedrock or similar).

Although there is an absence of fish habitat, and therefore no legal requirement to construct a boardwalk, it is unlikely that community members, who have repeatedly expressed environmental concerns regarding work in the area would support a more environmentally destructive design. Because any trail entering Cox Community Park from River Place must cross the northern fork of the wetted area, there is no

possibility of routing the trail around the wetted area without creating additional harmful and unsightly impacts to the Park and wetland.

ALTERNATIVES

1. To approve the revised budget as presented and proceed with the construction of a boardwalk within Cox Community Park on Gabriola Island with the project being awarded to Classic Welding and Fabrication in the amount of \$29,414.44 plus taxes.
2. To not approve the revised budget as presented and provide alternate direction.

FINANCIAL IMPLICATIONS

Staff initially worked on the assumption that this project could be completed by local contractors and volunteers for under \$10,000 using the original advice provided by the engineer. The 2005 Area B Community park budget includes \$10,000 for the development of a Minor Structure. With the installation now requiring the use of pile driving machinery to install steel pilings the cost has increased significantly, and is now considered a Capital Project.

Site meetings were held with four contractors and estimates to complete the job were received from three, none of whom are Gabriola Island based. The quotes received are based on a conservative assumption of 240-feet of pile being required (supplied and driven by contractor). Of the three quotes received, one quote is considerably lower than the other two. The low bidder did not meet the full requirement of the request for quotes and was not able to supply the machinery to drive the piles, only to weld and fabricate the structure. The low bid was also based on use of recycled well casings. The other two bids were all inclusive of machinery, supply of new steel, and labour.

Bidder # 1	Arctic Welding & Fabrication	\$ 5,972.60 + taxes
Bidder # 2	Classic Welding and Fabrication	\$29,414.44 + taxes
Bidder # 3	Forbes Industrial Contactors	\$36,770.00 + taxes

Note that all construction expenses are somewhat variable based on a variety of factors, the most important being depth of pilings. Costs may be lower if less steel is required for the pilings. Furthermore, these estimates assume that construction will begin within the next few weeks. If construction were to be postponed, prices may increase as a result of escalating steel prices. Note also that expenses for decking material salvage and initial design have already been incurred.

In addition to installation of the steel foundation, engineering inspections, deck placement, tidy-up trail work and signage are required to complete the project. Staff has reviewed the budget and estimate that with the community's willing volunteer involvement this can be completed for around \$5,000.

With the cost having risen significantly due to the change in construction technique and materials required, staff has been advised that the project should now be considered a Capital project. To meet this requirement, it is proposed that \$20,000 be removed from the Transfer to Reserve account code, and be placed in the Capital Projects account code. Staff also identified areas of the operational budget unlikely to be fully drawn down in the remainder of the year and moved those amounts to the Capital Projects account code.

The revised Area B Community Parks budget now shows the amount of \$40,750 available for Capital Projects, with \$60,000 being available for Transfer to Reserve Funds (a reduction of \$20,000). The budgets previously approved end of year surplus remains unchanged at \$31,810.

INTERGOVERNMENTAL IMPLICATIONS

Staff has been advised by the Ministry of Water, Land and Air Protection that a boardwalk structure constructed on piles is best suited for the location in order not to impede or alter the flow of the water through the riparian zone and have the least impact on the wetted area.

CITIZEN IMPLICATIONS

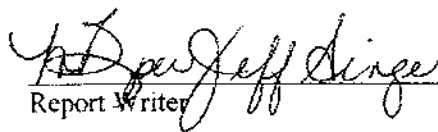
Staff and the community have been working to complete this trail entry for over two years. In addition to recreation, the trails through the Park provide an off-road alternative linking Island neighbourhoods with the Regional Park and ferry dock. The local stewardship group (Gabriola Land and Trail Trust – GaLTT) has indicated that it will likely contribute up to \$1,500 to be put towards completion of the trail work.

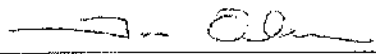
SUMMARY

Cox Community Park is a 45-hectare park located on the western side of Gabriola Island adjacent to Descanso Bay Regional Park. Trails within Cox Park must be suitable for pedestrian, bicycle and equestrian use; therefore, all structures must be designed to bear the full weight of a horse and rider. A steep, forked gully requires the construction of an engineered boardwalk structure in the vicinity of the eastern entry to the Park. Costs for this structure have risen due to site conditions, and a revised budget is proposed of \$40,750.

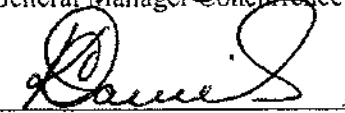
RECOMMENDATION

That the revised Area B community parks budget and the construction of a boardwalk within Cox Community Park on Gabriola Island, be approved.


Report Writer

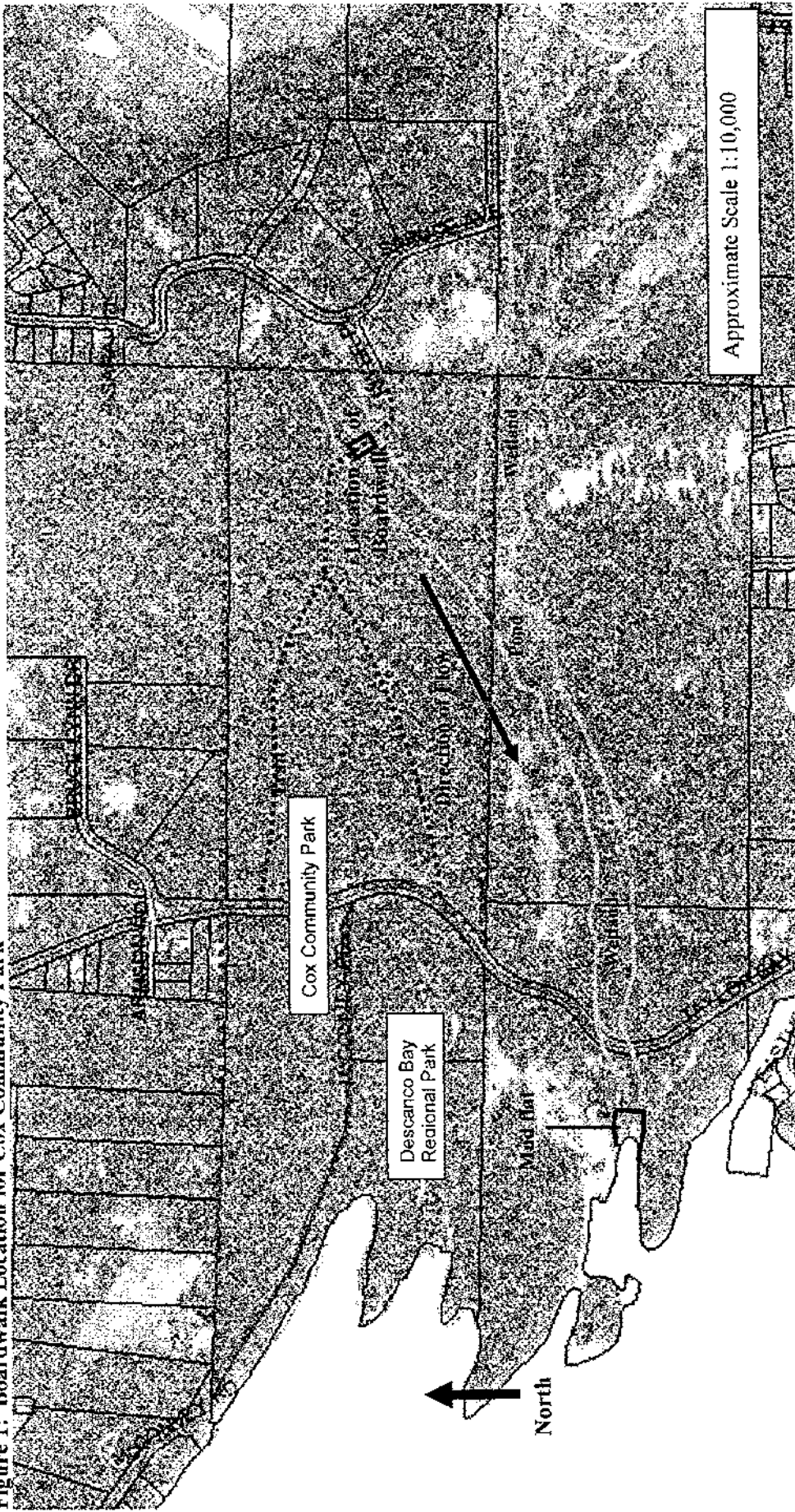

Manager Concurrence


General Manager Concurrence


CAO Concurrence

COMMENTS:

Figure 1: Boardwalk Location for Cox Community Park





REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
JUL - 4 2005			
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MEMORANDUM

TO: Neil Connelly
General Manager, Community Services

DATE: June 28, 2005

FROM: Christina Thomas
Senior Planner, Community Services

FILE: 6780 30 50 GRBU

SUBJECT: GREEN BUILDINGS PROJECT – GREEN BUILDINGS TOUR

PURPOSE

The purpose of this report is to provide an update about the status of the Green Buildings Project and, in particular, the Green Buildings Tour.

BACKGROUND

The Board approved terms of reference for an exploratory phase of a Green Buildings Project in November of 2004 with the objectives of becoming more informed about green buildings and making a decision about future phases of a project to promote green building practices in the region.

Green buildings are buildings that require less energy to operate, contribute fewer emissions to the environment, conserve water, generate less solid waste, and provide more comfortable and productive environments for their inhabitants.

The first of the three deliverables of the exploratory phase of the Green Buildings Project, an educational tour of the green buildings in the Vancouver and Victoria areas, was conducted on June 22nd through June 24th. Hughes Condon Marler Architects (HCMA)¹ was contracted by the RDN to organize and conduct the tour for RDN staff and elected officials². HCMA's tour work included the preparation of the pre-tour report "Green Building Case Studies: Greater Vancouver and Greater Victoria Area" to provide information about the green buildings on the tour (*hard copies available for viewing at the RDN Administration office and at the July 12, 2005 Committee of the Whole meeting, electronic copy will be available for viewing on the RDN web site*), the coordination of arrangements for the participation of the owner/operator/designer at each green building, and responding to participants' questions about green buildings throughout the tour. The tour participants visited fifteen green buildings on the tour (6 LEED certified³, 9 not LEED certified) as outlined in the following table:

¹ The consultant team included LEED Accredited Professional architects Michel Labrie and C.J. Rupp of Hughes Condon Marler Architects and LEED Accredited Professional engineer Jennifer Sanguinetti of Keen Engineering.

² Directors Stanhope, Holme, Holdom and Krall participated in all three days of the tour, and Director Westbrook participated in the one day Victoria portion of the tour. Christina Thomas (Senior Planner, Community Services, RDN) and Rob Lawrance (Environmental Planner, City of Nanaimo) participated in all three days of the tour, and Neil Connelly (GM, Community Services, RDN) and Gary Noble (Development Approval Planner, City of Nanaimo) participated in the one day Victoria portion of the tour.

³ Leadership in Energy and Environmental Design (LEED) is a well-known, widely used system to rate the greenness of buildings. It is a voluntary, consensus based self-assessment tool that has been embraced nationally and internationally as 'the green building design standard'. LEED establishes a system in which a specified number of points are assigned according to the particular attributes of the building in five performance areas: the sustainability of the building site, water efficiency, energy and atmosphere, materials and resources, and indoor

June 22, 2005	June 23, 2005	June 24, 2005
<ul style="list-style-type: none"> ▪ Hughes Condon Marler: Architects Office Renovation (LEED –Ci Silver) ▪ West Vancouver Aquatic Centre ▪ Gleneagles Community Centre ▪ Telus / William Farrell Building Revitalization ▪ Fred Kaiser Building ▪ CK Choi Building 	<ul style="list-style-type: none"> ▪ City of Vancouver National Works Yard (LEED Gold) ▪ Richmond City Hall ▪ Semiahmoo Library &RCMP Facility (LEED Silver) ▪ White Rock Operations Centre (LEED Gold) 	<ul style="list-style-type: none"> ▪ Rogers Elementary School ▪ Vancouver Island Technology Park (LEED Gold) ▪ Dr. W. Harry Hickman Building UVIC ▪ Medical Sciences Building UVIC (LEED Gold certification expected) ▪ Engineering Laboratory Wing UVIC

Typically the newest green buildings in the table above are LEED classified, and the older ones in the table above are not because the LEED system was not in place at the time the building was constructed.

Green Building Tour Highlights

The following highlights some of the key features of the green buildings on the tour that contribute towards their classification as green buildings:

- ☑ An onsite stormwater management system that reduces, and in some cases eliminates, the need for piped stormwater management infrastructure (*at the Gleneagles Community Centre, CK Choi Centre, Vancouver Island Technology Centre, Dr. Harry Hickman Building UVIC, Medical Sciences Building UVIC*);
- ☑ The reuse of parts of old buildings in the construction of new buildings (*at the West Vancouver Aquatic Centre, HCMA offices, Telus William Farrell Building, CK Choi Building, White Rock Operations Centre*);
- ☑ The use of exposed concrete walls and floors (often including high fly ash content which reduces greenhouse gas emissions) to serve double duty as finished interior surfaces, thereby reducing the total materials used in the building and lowering the building’s Volatile Organic Compound (VOC) level (*at the Gleneagles Community Centre, Fred Kaiser Building, CK Choi Building, City of Vancouver National Works Yard, Semiahmoo Library and RCMP Facility, White Rock Operations Centre, Dr. Harry Hickman Building UVIC, Medical Sciences Building UVIC*);
- ☑ The use of low water flow fixtures in washrooms at all of the buildings, including ‘dual flush’⁴ toilets (*in buildings such as the City of Vancouver National Works Yard, White Rock Operations Centre, Fred Kaiser Building, Semiahmoo Library and RCMP building*) and waterless urinals (*in*

environmental quality. Depending upon the number of points accumulated, and hence the sustainability of the building, buildings are classified as LEED Certified, Silver, Gold or Platinum. The United States Green Building Council, a national non-profit entity, developed the LEED trademark, and continually updates the model to respond to new information and science. The Canada Green Building Council, a non-profit coalition of public and private building industry leaders, holds the LEED trademark for Canada and is responsible for recent adaptations of the system for Canada (i.e. LEED™ Canada) and British Columbia (i.e. LEED™ BC), as well as continual updates to these systems. LEED was created to define green buildings by providing a standard for measurement and to prevent exaggerated claims about the greenness of a building. It also provides a mechanism to recognize leaders, stimulate green competition, raise consumer awareness, transform the marketplace, and establish market value with a recognized ‘brand’.

⁴ A dual flush toilet has two buttons: one for a 3 litre flush and one for a 6 litre flush.

buildings such as the City of Vancouver National Public Works Yard, Fred Kaiser Building, Semiahmoo Library and RCMP building, CK Choi Building, White Rock Operations Centre);

- A wastewater management system that completely treats wastewater onsite without a sewer system connection by using waterless composting toilets and using the greywater to irrigate the onsite forest and vegetation (*at the CK Choi Building*);
- The use of a porous grass or gravel pave system rather than a traditional concrete or asphalt paved parking lot to reduce the amount of onsite impervious surface (*at the Vancouver Island Technology Centre and the White Rock Operations Centre*);
- A focus on the use of natural ventilation instead of traditional mechanical air conditioning systems (and in some cases the complete elimination of mechanical cooling) to reduce energy consumption and increase building users' control of climate in their workspaces (*at the HCMA offices, West Vancouver Aquatic Centre, Gleneagles Community Centre, Telus William Farrell Building, CK Choi Building, Fred Kaiser Building, White Rock Operations Centre*);
- The use of geothermal heating systems which capture heating and cooling energy from the earth, thereby reducing the need for energy from other less sustainable sources (*at the City of Vancouver National Works Yard, the West Vancouver Aquatic Centre, Rogers Elementary School*);
- The use of photovoltaic panels to capture energy from the sun to heat the building, thereby reducing the need for energy from other less sustainable sources (*at the Fred Kaiser Building, the White Rock Operations Centre, the City of Vancouver National Works Yard, the Vancouver Island Technology Centre*);
- The use of solar hot water tubes to provide heat for the building and the domestic hot water system (*at the White Rock Operations Centre*);
- The use of a raised access floor system to act as an air plenum for displacement heating and cooling (air distribution is through floor-mounted individually controlled diffusers that can be relocated easily) to provide flexibility in spaces that are frequently reconfigured (*at the Telus William Farrell building, the Semiahmoo Library and RCMP Facility*);
- Reduced needs for artificial light by strategic use of windows (*at the Telus William Farrell Building, Semiahmoo Library and RCMP, City of Vancouver National Works Yard, Fred Kaiser Building, Richmond City Hall*) and light shelves (*at the Telus William Farrell Building, the Vancouver Island Technology Centre*);
- The use of daylight and occupancy sensors to reduce the use of artificial lighting (*at the CK Choi Building, City of Vancouver National Works Yard, Semiahmoo Library and RCMP Facility, Fred Kaiser Building, White Rock Operations Centre, Rogers Elementary School*);
- The use of a ceramic frit pattern applied to the exterior glazing of windows to control solar gain (*at the Telus William Farrell building, Fred Kaiser building*);
- The use of a green roof to contribute towards the on-site management of stormwater and reduce the heat island effect (*at the City of Vancouver National Works Yard, Richmond City Hall, White Rock Operations Centre*);
- The use of native, drought resistant plants to reduce or eliminate the need for piped irrigation equipment and water use (*at most of the buildings toured*);
- Recycling or salvaging construction waste (*at the HCMA office, Telus William Farrell Building, Semiahmoo Library and RCMP Facility, White Rock Operations Centre, Vancouver Island Technology Centre*) and the establishment of recycling programs within the building for operational activities (*at all of the buildings toured*);

- The establishment of a green cleaning plan that focuses on the use of non-hazardous, low environmental impact cleaning products that meet the Green Seal Standard (*at the HCMA office, Medical Sciences Building UVIC*);
- Siting buildings in very close proximity to public transit routes (*most of the buildings*) and the provision of bicycle parking facilities and change rooms (*Vancouver Island Technology Centre, buildings at UVIC & UBC*) to facilitate more environmentally friendly transportation options;
- The use of materials that are manufactured within 500 miles of the building (*most the buildings*).

Next Steps in the Green Buildings Project

Remaining Project deliverables include: [1] a research report regarding local government green building programs and policies, and [2] the development of terms of reference for a future phase of the Project. Hughes Condon Marler Architects is presently completing the local government green building program research report as a part of their contract to conduct the green building tour, and it is anticipated that the report will be complete on July 30, 2005. That research report will be used by staff in the development of terms of reference for a potential future phase of the Project. It is anticipated that the terms of reference will be provided to the Committee of the Whole and Board for consideration in the Fall of 2005.

ALTERNATIVES

1. To receive the report.
2. To receive the report and request additional information about a specific aspect of the Project.

FINANCIAL IMPLICATIONS

Receipt of this report has no financial implications. Twenty thousand dollars (\$20,000) was included in the Regional Growth Management Services 2005 budget, at the Board's direction, specifically for the exploratory phase of the Project. The allocated budget is sufficient for the work delineated in the RDN Board approved terms of reference for the exploratory phase of the Green Building Project.

GROWTH MANAGEMENT IMPLICATIONS

Green buildings and a green building program would help make the region more sustainable, the overall purpose of the Regional Growth Strategy. It would provide a direct contribution towards the achievement of the Regional Growth Strategy environmental protection goal, which is to protect the environment and minimize ecological damage related to growth and development.

ENVIRONMENTAL IMPLICATIONS

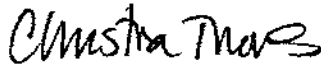
Green buildings and a green building program would help address environmental problems caused by poor building performance. It would result in the construction of buildings that are more environmentally compatible because they require less resources to construct, operate and maintain, and because they result in fewer harmful emissions to the environment. A green building program would result in less solid waste disposal at the regional landfill and contribute towards the achievement of the Regional District's Solid Waste Management Plan objective of 'zero waste' because green buildings typically involve the reuse of existing materials. A green building program would also result in reduced consumption of potable water and reduced generation of liquid waste because green buildings typically include more efficient appliances and infrastructure.

SUMMARY

The first of three deliverables of the RDN Green Buildings Project, an educational tour of green buildings in the Vancouver and Victoria areas, is now complete. Work is underway on the second deliverable of the Project, a research report about local government green building programs. The third Project deliverable, terms of reference for a future phase of the Project, will be completed in the Fall of 2005.

RECOMMENDATION

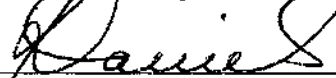
That the report on the educational green building tour conducted as a part of the Green Buildings Project be received.



Report Writer



General Manager Concurrence



CAO Concurrence



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
JUL - 6 2005			
<i>Call</i>			

MEMORANDUM

TO: Robert Lapham
Deputy Administrator

DATE: July 1, 2005

FROM: Maureen Pearce
Manager, Administrative Services

FILE:

SUBJECT: Port Theatre Funding Request For Electoral Areas D and E

PURPOSE

To consider undertaking a referendum in the remainder of Electoral Area D and Electoral Area E to provide financial support to the Port Theatre.

BACKGROUND

At the March 22, 2005 Board meeting, Mr. Bill Scott, Vice President of the Port Theatre, made a presentation to the Board on the number of households buying tickets to Port Theatre events from residents of the Pleasant Valley/East Wellington and Nanoose Bay areas. Based on this survey information, Mr. Scott requested that the Board proceed to referendum in the remainder of Electoral Area D and Electoral Area E to determine if the electors in those areas wished to provide financial support to the Port Theatre.

As a result of Mr. Scott's request, the Board endorsed the following motion:

That Electoral Areas D and E undertake a referendum to participate in contributing to the Port Theatre, but that it be contingent on the theatre organization entering into an agreement for a maximum of three years (with the option to renew), which will provide some form of accountability for the benefit of the funds contributed by Electoral Areas D and E.

Currently, Electoral Areas A, B and C provide a fixed annual contribution to the Port Theatre. In the referendums that were held in November of 2002, Electoral Area Directors directed staff to calculate a fixed amount based on the requisition level of \$2.90 per \$100,000. Fixed rates were calculated based on that direction and referendum questions were put forward on those fixed amounts to electors in Electoral Areas A, B, C, D and E. Successful referendums were achieved in Electoral Areas A, B and C. The Port Theatre is again requesting that referendum questions be presented to electors in the remainder of Electoral Area D and Electoral Area E based on a similar funding level as Electoral Areas A, B and C.

Based on the direction of the Board at the March Board meeting, staff have prepared individual bylaws and referendum questions for the remainder of Electoral Area D and Electoral Area E to establish on going funding for the Port Theatre. If these bylaws receive first three readings, they will be advanced to referendum on November 19, 2005.

In addition, at the present time the Port Theatre does not report to the Board on a regular basis. Based on the results of the referendum, the Port Theatre will be required to report to the Board on an annual basis providing statistics on the usage from the contributing electoral areas, a summary of the programs offered at the Port Theatre and a summary of their financial statements. The time of the year that the Port Theatre will make a presentation to the Board with this information will be based on the time period that financial statements are prepared.

ALTERNATIVES

1. Give first three readings to Port Theatre Establishing Bylaws for the remainder of Electoral Areas D and E, and proceed to referendum on November 19, 2005 to obtain elector assent.
2. Provide alternate direction to staff.

FINANCIAL IMPLICATIONS

In 2002, the referendum contribution amounts for the Port Theatre were based upon fixed amounts assuming a rate of \$2.90 per \$100,000 of assessment. Each year since that time, the rate per thousand is determined from the fixed amount. With the increase in property assessments in the different electoral areas, rates per \$100,000 vary in the three electoral areas contributing to the Port Theatre function.

In the referendums held in 2002 for Electoral Areas D and E, referendum questions fixed the amounts at \$12,440 (Area D) and \$19,950 (Area E). These amounts were based on the requisition rate of \$2.90 per \$100,000. Since the fixed amounts were set in 2002 by the rate of \$2.90 per \$100,000 for each electoral area, staff are recommending that the amounts for the referendum questions in 2005 be the same amounts that were proposed in the 2002 referendum process. The fixed amount for Electoral Area E is recommended to be \$19,950. In Electoral Area D, the fixed amount was proposed to be \$12,440. With Lantzville no longer being a part of Electoral Area D, staff have determined an average rate per thousand from the current fixed contributions of Electoral Areas A, B and C and have determined a rate of about \$2.30 per \$100,000. Based on that calculation the fixed rate for the remainder of Electoral Area D would be \$3,575.

Two bylaws have been prepared based on the above noted fixed amounts. The following table illustrates the current contribution from Electoral Areas A, B and C as well as the proposed contribution from the remainder of Electoral Area D and Electoral Area E:


Participant	Annual Contribution	Proposed Annual Contribution
Electoral Area A	\$13,900	
Electoral Area B	\$13,915	
Electoral Area C	\$13,820	
Electoral Area D		\$3,575
Electoral Area E		\$19,950
Total	\$41,635	\$23,525
Total Contribution		\$65,160

CONCLUSIONS

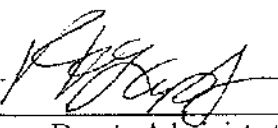
Based upon the direction of the Board at the March Board meeting, establishing bylaws have been prepared for consideration for the remainder of Electoral Area D and Electoral Area E. In order to meet a timeline which coincides with the November 19, 2005 Local Government Elections, the bylaws must receive three readings and be forwarded to the Province for approval prior to proceeding to referendum.

RECOMMENDATIONS

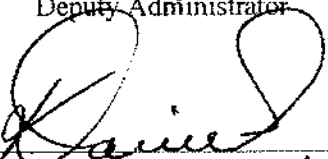
1. That the Regional District of Nanaimo proceed to referendum on November 19, 2005, to obtain the assent of electors in the remainder of Electoral Areas D and Electoral Area E to establish individual Port Theatre Contribution Service Areas and that the referendum questions be as follows:
 - i. Are you in favour of the "Remainder of Electoral Area D Port Theatre Contribution Service Area Bylaw No. 1448" which, if enacted, would establish an annual contribution of \$3,575 to contribute towards the operation of the Port Theatre?
 - ii. Are you in favour of the "Electoral Area E Port Theatre Contribution Service Area Bylaw No. 1449" which, if enacted, would establish an annual contribution of \$19,950 to contribute towards the operation of the Port Theatre?
2. That the "Remainder of Electoral Area D Port Theatre Contribution Service Area Bylaw No. 1448" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.
3. That the "Electoral Area E Port Theatre Contribution Local Service Area Bylaw No. 1449" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.
4. That the Port Theatre be required to report annually to a meeting of the Board.



Report Writer



Deputy Administrator



C.A.O. Concurrence

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1448

**A BYLAW TO ESTABLISH A SERVICE
TO PROVIDE A CONTRIBUTION TO THE
COST OF PROVIDING AND OPERATING
A CULTURAL CENTRE**

WHEREAS under Section 796 of the *Local Government Act* a regional district may operate any service the Board considers necessary or desirable for all or part of the regional district;

AND WHEREAS the Board of the Regional District of Nanaimo wishes to establish a service for the purpose of contributing to the cost of providing and operating a theatre and cultural centre within the City of Nanaimo for pleasure, recreation and community use for the benefit of the residents in the remainder of Electoral Area 'D';

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under Section 801 of the *Local Government Act*;

AND WHEREAS the Board has received the assent of the electors in the remainder of Electoral Area 'D' by way of referendum pursuant to section 797.3 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. A service is established for the purpose of contributing to the costs of providing and operating a cultural centre for pleasure, recreation and other community use by the residents in the remainder of Electoral Area 'D'.
2. In this bylaw "cultural centre" includes a theatre, art gallery, museum and other facilities for performance and exhibition.
3. The boundaries of the service area are as outlined on Schedule 'A' attached to and forming part of this bylaw.
4. The remainder of Electoral Area 'D' is the participating area for the service.
5. The annual cost of the service shall be recovered pursuant to Section 803(1)(a) of the *Local Government Act* by the requisition of money to be collected by a property value tax levied and collected in accordance with Section 806.1.
6. The maximum amount that may be requisitioned for the service to be provided pursuant to this bylaw is a fixed annual contribution of a maximum of \$3,575.

7. This bylaw may be cited for all purposes as the "Remainder of Electoral Area 'D' Port Theatre Contribution Local Service Area Bylaw No. 1448, 2005".

Introduced and read three times this 26th day of July, 2005.

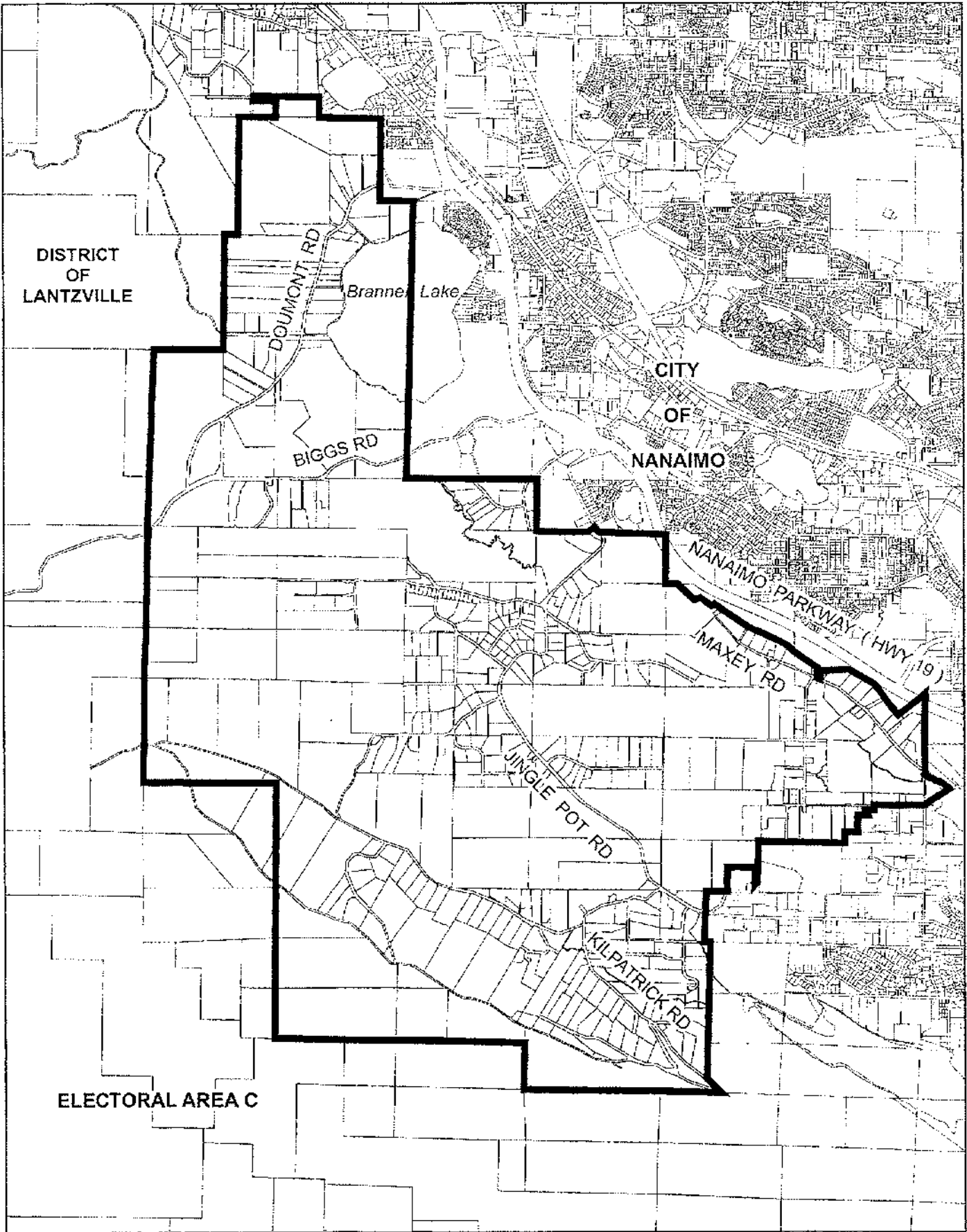
Received the approval of the Inspector of Municipalities this ____ day of _____, 2005.

Assent of the Electors obtained this 19th day of November, 2005.

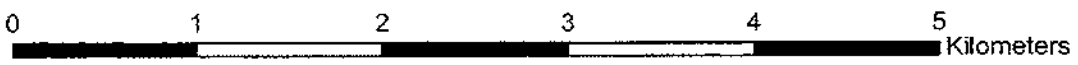
Adopted this ____ day of _____, 2005.

CHAIRPERSON

DEPUTY ADMINISTRATOR



ELECTORAL AREA C



REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1449

**A BYLAW TO ESTABLISH A SERVICE
TO PROVIDE A CONTRIBUTION TO THE
COST OF PROVIDING AND OPERATING
A CULTURAL CENTRE**

WHEREAS under Section 796 of the *Local Government Act* a regional district may operate any service the Board considers necessary or desirable for all or part of the regional district;

AND WHEREAS the Board of the Regional District of Nanaimo wishes to establish a service for the purpose of contributing to the cost of providing and operating a theatre and cultural centre within the City of Nanaimo for pleasure, recreation and community use for the benefit of the residents of Electoral Area 'E';

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under Section 801 of the *Local Government Act*;

AND WHEREAS the Board has received the assent of the electors in Electoral Area 'E' by way of referendum pursuant to section 797.3 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. A service is established for the purpose of contributing to the costs of providing and operating a cultural centre for pleasure, recreation and other community use by the residents of Electoral Area 'E'.
2. In this bylaw "cultural centre" includes a theatre, art gallery, museum and other facilities for performance and exhibition.
3. The boundaries of the service area are coterminous with the boundaries of Electoral Area 'E'.
4. Electoral Area 'E' is the participating area for the service.
5. The annual cost of the service shall be recovered pursuant to Section 803(1)(a) of the *Local Government Act* by the requisition of money to be collected by a property value tax levied and collected in accordance with Section 806.1.
6. The maximum amount that may be requisitioned for the service to be provided pursuant to this bylaw is a fixed annual contribution of a maximum of \$19,950.

7. This bylaw may be cited for all purposes as the "Electoral Area 'E' Port Theatre Contribution Local Service Area Bylaw No. 1449, 2005".

Introduced and read three times this 26th day of July, 2005.

Received the approval of the Inspector of Municipalities this _____ day of _____, 2005.

Assent of the Electors obtained this 19th day of November, 2005.

Adopted this _____ day of _____, 2005.

CHAIRPERSON

DEPUTY ADMINISTRATOR



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
JUL - 6 2005			
<i>Call</i>			

MEMORANDUM

TO: Robert Lapham
Deputy Administrator

DATE: July 6, 2005

FROM: Maureen Pearse
Manager, Administrative Services

FILE:

SUBJECT: Police Support Services Funding

PURPOSE

To consider providing financial support to community based volunteer organizations delivering police support services in District 69 through the 2005 administrative grants in aid function.

BACKGROUND

In March 2005, the Board considered a report proposing to establish a new function in District 69 which would provide annual funding to community based volunteer organizations that provide policing support services in District 69. The proposal to create a service in 2005 was received with some hesitation and direction was given to consider funding options available to these organizations through the grants in aid process in 2005 and to further examine the formation of a police support function for 2006.

Grants in Aid - Administration.

The Administration Grants in Aid Committee meets twice a year to review grant applications. The spring meeting was held on April 29, 2005. An additional meeting will be held in the fall. In 2005, the grants in aid funds raised from Electoral Areas E, F, G & H, Parksville and Qualicum Beach totals \$15,704. \$6,000 in grants was allocated at the first meeting. The remaining \$9,704 will be considered for allocation at the fall meeting. The current criteria provides for funding of such things as pilot projects, capital equipment, training, etc. It does not provide funding for annual operating expenses, remuneration or leasehold improvements.

ALTERNATIVES

1. That the District 69 Electoral Areas provide assistance to community based organizations providing police support services in the District 69 area through the 2005 administrative grants in aid function in the amount of \$3,064 for 2005 only.
2. That a fixed amount of grants in aid funding not be allocated to police support service organizations and that individual requests continue to be referred to the grants in aid program.

FINANCIAL IMPLICATIONS

The first alternative is for the Board to allocate some funds from the Administration grants in aid function to provide financial assistance to community policing groups for the year 2005 only. While no decision was made on the establishment of a police support service, the report that was brought forward in March was suggesting that a total of \$43,890 be requisitioned (based on the municipal per capita rate of \$1.16) from the District 69 area. Because a regional service was not established for 2005, the municipalities

have independently provided monies in their 2005 budgets for community policing in the following amounts:

City of Parksville	\$25,826
Town of Qualicum Beach	\$15,000

As indicated, Parksville and Qualicum Beach have contributed a total of \$40,826 towards police support services for 2005. The question to be considered at this time is if the District 69 Electoral Areas wish to contribute to the District 69 community policing groups through the 2005 grants in aid function, and if so, to what extent. The Electoral Areas could contribute the remaining portion which totals \$3,064.

If the Board elects not to provide a fixed amount of grant in aid funding for police support services, groups may be able to make individual applications to the regular grants in aid process, if they meet the criteria.

ADMINISTRATIVE IMPLICATIONS

Staff are recommending that if a decision is made to contribute a fixed amount of funding to the District 69 community policing groups in 2005 from the grants in aid function, that the grant applications be channelled through the RCMP office overseeing community policing. The RCMP would then present the applications to a committee comprised of District 69 Electoral Area Directors and a determination would be made as to how much each group would receive. If a new function and funding is established in 2006 a similar process would be proposed to administer police support services grants.

CONCLUSIONS

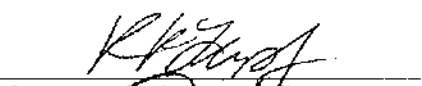
Staff have been requested to prepare alternatives for consideration to provide financial support to community based volunteer organizations delivering police support services through the 2005 grants in aid function.

Given that the municipalities of Parksville and Qualicum Beach have already allocated 2005 budget monies to community policing groups, staff are recommending that consideration be given to allocating \$3,064 from District 69 administrative grants in aid funds to police support services, for 2005 only, and that grant applications be collected by the Oceanside RCMP for presentation to a Committee comprised of District 69 Electoral Area Directors. The grants would then be awarded by the Board in consideration of the Committee's recommendations.

RECOMMENDATION

1. That assistance be provided to community based organizations providing police support services in the District 69 area through the 2005 general grants in aid function in the amount of \$3,064 for 2005 only.
2. That staff bring back the Police Support Services Establishing Bylaw No. 1421 report which considers establishing a new function to provide ongoing financial support to community based volunteer organizations delivering police support services to commence in 2006.


Report Writer


Deputy Administrator Concurrence


C.A.O. Concurrence



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
JUL - 4 2005			
<i>Cell</i>			

MEMORANDUM

TO: Stan Schopp
 Manager, Building Inspection Services

DATE: June 29, 2005

FROM: Allan Dick
 Senior Building Inspector

FILE: 3810-20

SUBJECT: Section 57 of the Community Charter - Contravention of Bylaw Meeting Date – July 12, 2005

PURPOSE

To provide for the Committee's review, proposed Section 57 filings on properties which have outstanding occupancy or safety issues that contravene Building Bylaw No. 1250.

BACKGROUND

The individual area inspectors have worked closely with the property owners to resolve outstanding issues prior to the sending of letters. A minimum of two letters addressing deficiencies has been sent to the registered property owners. Where required, the Manager and/or the Senior Building Inspector have been involved with proposed resolutions. At this time we are unable to approve construction at the indicated addresses.

SUMMARY OF INDIVIDUAL INFRACTIONS

Electoral Area A

- Owners Name: Tara Ryan and Kenneth Schroder
 Legal Description: Lot 14, Section 14, Range 2, Plan VIP67829, Cedar District
 Street Address: 1866 Kirkstone Way

Summary of Infraction:
 September 15, 2004 – letter sent; occupancy required
 October 26, 2004 – occupancy inspection performed; 15 outstanding items
 November 20, 2004 – occupancy inspection performed; 2 outstanding items
 December 23, 2004 – occupancy inspection performed; 2 outstanding items
 April 28, 2005 – inspector attended site; left report regarding outstanding items
 June 1, 2005 – supervisor left message for owner to contact RDN Building Department
 June 29, 2005 – file forwarded to manager for filing contravention notice (SFD occupied without an occupancy permit)
- Owners Name: Trevor Davies and Denyse Bouchard
 Legal Description: Lot 1, Section 12, Range 2, Plan VIP76511, Cedar District
 Street Address: 2070 Grieve Road

Summary of Infraction:
 June 17, 2004 – permit issued for SFD
 April 28, 2005 – inspector attended site; left inspection report regarding SFD occupied without an occupancy permit
 May 11, 2005 – supervisor left message for owner to contact Building Department
 June 1, 2005 – 2nd message left to contact RDN Building Department
 June 29, 2005 – file forwarded to manager for filing contravention notice (SFD occupied without an occupancy permit)

Electoral Area B

1. Owners Name: Thomas Upton and Brenda Plummer
Legal Description: Lot 2, Section 4, Plan 16716, Gabriola Island, Nanaimo District except that part in Plan VIP52510
Street Address: 1780 Stalker Road

Summary of Infraction:

March 22, 2005 – complaint received regarding illegal construction
April 20, 2005 – inspector attended site and noted three buildings built without permits
May 2, 2005 – supervisor contacted owner to attend Gabriola office to apply for permits
May 24, 2005 – supervisor contact owner 2nd time to attend office
June 27, 2005 – message left for owner to attend Gabriola office; no response
June 29, 2005 – file forwarded to manager for filing contravention notice (three structures built without permits)

Electoral Area G

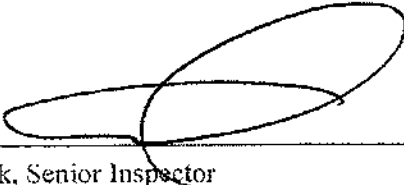
2. Owners Name: Alan Short
Legal Description: Lot 2, District Lot 29, Plan VIP63647, Nanoose District and part of the Bed of the Strait of Georgia
Street Address: 992 Lee Road

Summary of Infraction:

May 2, 2005 – Stop Work Order posted
May 6, 2005 – letter sent via courier; stop work posted
June 3, 2005 – 2nd letter sent via courier; stop work posted
June 23, 2005 – supervisor attempted to contact owner; no response
June 29, 2005 - file forwarded to manager for filing contravention notice (addition to SFD without building permit)

RECOMMENDATION


That a notice be filed against the titles of the properties listed, pursuant to Section 57 of the *Community Charter* and that if the infractions are not rectified within ninety (90) days, legal action will be pursued.



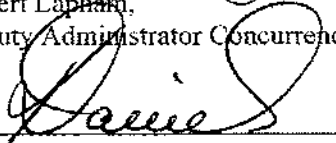
Allan Dick, Senior Inspector
Report Writer



Stan Schopp, Manager Concurrence



Robert Lapham,
Deputy Administrator Concurrence



CAO Concurrence

COMMENTS:



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
JUL - 4 2005			
<i>Coll</i>			

MEMORANDUM

TO: Robert Lapham
Deputy Administrator

DATE: July 4, 2005

FROM: Maureen Pearse
Manager, Administrative Services

FILE:

SUBJECT: Mail In Ballots

PURPOSE

To consider amending the General Local Election Bylaw to include the provision for mail in ballots.

BACKGROUND

A former Director requested that staff look into the process of providing for the provision of mail in ballots for the 2005 local government elections. The provision to provide the opportunity for mail ballot voting is contained within section 100 of the *Local Government Act*. This section provides regional districts the opportunity to permit voting to be done by mail ballot for electors who have a physical disability, illness or injury that affects their ability to vote at another voting opportunity.

Staff contacted surrounding regional districts and municipalities to ask about their experience with mail in ballot provisions. None of our surrounding regional districts or municipalities within our regional district offer the provision of mail in ballots for electors with a physical disability, illness or injury. The only municipality that we are aware of that provides for mail in ballots is the City of Richmond. The Clerk from the City of Richmond indicated that the mail in ballot process was relatively onerous given that on average the City only receives between 20-30 requests from a population of 172,000 and other methods may be as convenient.

Input from our legal counsel was then sought. Mr. Stewart cautioned that one of the drawbacks to mail ballot voting is that the opportunity for scrutiny of the voting process is lost - which could result in situations where the secrecy of the ballot is compromised or where influence of the voting can occur without any supervision by election officials. Another area of concern is how to confirm that the criteria for eligibility to receive a mail in ballot is being met. At the present time, persons with physical disabilities that are unable to go into a voting place are offered the opportunity for curbside voting. Staff will physically go to the vehicle at the curbside to provide them with ballots for completion. While there is not a large demand for this service, it is provided for at each voting place.

ALTERNATIVES

1. That the General Local Election Bylaw be amended to provide for the provision of mail in ballots.
2. That the District continue to provide curbside voting at every voting place for electors with physical disabilities.

FINANCIAL IMPLICATIONS


There are no financial implications to amending the bylaw to provide for the provision of mail in ballots other than staff time.

CONCLUSIONS

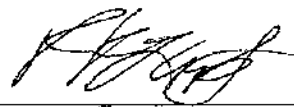
Staff have been requested to investigate whether the District would be interested in providing for the provision of mail in ballots for local government elections. After considering input from other local governments and legal counsel, staff are recommending that the election bylaw not be amended at this time but that the District continue to provide for curb side voting at every voting place for electors with physical disabilities.

RECOMMENDATION

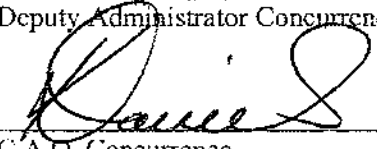
That the District continue to provide curb side voting at every voting place for electors with physical disabilities.



Report Writer



Deputy Administrator Concurrence



C.A.O. Concurrence

COMMENTS:



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MuF	
JUL - 4 2005			
<i>Call</i>			

MEMORANDUM

TO: Sean De Pol
Acting Manager of Liquid Waste

DATE: June 24, 2005

FROM: Chris Brown, AScT
Engineering Technologist

FILE: 4520-20-66

SUBJECT: Liquid Waste
Northern and Southern Communities
Pump and Haul Bylaw Amendment

PURPOSE

To consider an amendment to Bylaw 975 which established the Regional District of Nanaimo's Pump and Haul program.

BACKGROUND

The pump and haul service was established to provide a solution for those properties unable to obtain a permit for an on site septic disposal system. In order to apply for a permit under this bylaw the following conditions must be met:

- the applicant must have been formally rejected by the Ministry of Health for an on site system
- the parcel must be greater than 700 m²
- the parcel is for existing uses and the disposal system has failed, or the parcel is currently vacant and will only be used for the construction of a single family residence
- the parcel cannot be further subdivided or stratified according to existing zoning or a restrictive covenant
- a community sewer system is not available
- including the parcel will not facilitate development of any additional units on the property
- the development conforms to zoning bylaws.

A person wishing to incorporate a property (or properties) into the Pump and Haul Service Area must first apply to the Regional District of Nanaimo to amend the Pump and Haul Bylaw No. 975. A Restrictive Covenant shall be registered against the title of the land in question in accordance with section 219 of the Land Title Act. The Restrictive Covenant shall require that the owner of the lot maintain a contract with a pump out company with a copy of the current contract always deposited with the Regional District of Nanaimo; the owner of the lot connect to sewers when they become available and the owner shall not subdivide or construct any additional units on the property.

A request has been received to include the following property into the Pump and Haul function:

1. Lot 12, District Lot 8, Plan 20762, Nanoose Land District
Remora Place
Area E

Michael and Barbra Flynn have petitioned the RDN to include their property into the Regional District of Nanaimo Pump and Haul Local Service Area, Bylaw No. 975. A letter from the Environmental Health officer at the Central Vancouver Island Health Region indicates the property could not be approved for a sewage disposal permit. The property is greater than 700 m² and conforms to the existing zoning bylaws.

A Restrictive Covenant will be registered on the property requiring that a continuous contract with a pump out company be on file with the Regional District of Nanaimo, that the owner will connect to sewers when they become available and that the owner shall not subdivide or construct any additional units on the property.

ALTERNATIVES

1. Do not accept the application.
2. Accept the application.

FINANCIAL IMPLICATIONS

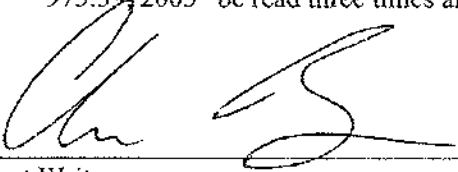
There are no financial implications. The applicant pays an application fee and an annual user fee. The Pump and Haul program is a user pay service.

SUMMARY/CONCLUSION

The application meets all requirements for inclusion into the Pump and Haul function, specifically the parcel size is greater than 700m², a community sewer is not available, sewage disposal permits could not be obtained under the Provincial Sewage Disposal Regulation and the property conforms to zoning bylaws. An appropriate Restrictive Covenant has been prepared for the property.

RECOMMENDATIONS


1. **That** the boundaries of the RDN Pump and Haul Local Service Area Bylaw 975 be amended to include Lot 12, DL 8, Plan 20762, Nanoose Land District. (Remora Place in Electoral Area E)
2. **That** "Regional District of Nanaimo Pump & Haul Local Service Area Amendment Bylaw No. 975.39, 2005" be read three times and forwarded to the Inspector of Municipalities for approval.



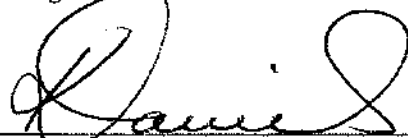
Report Writer



Manager Concurrence

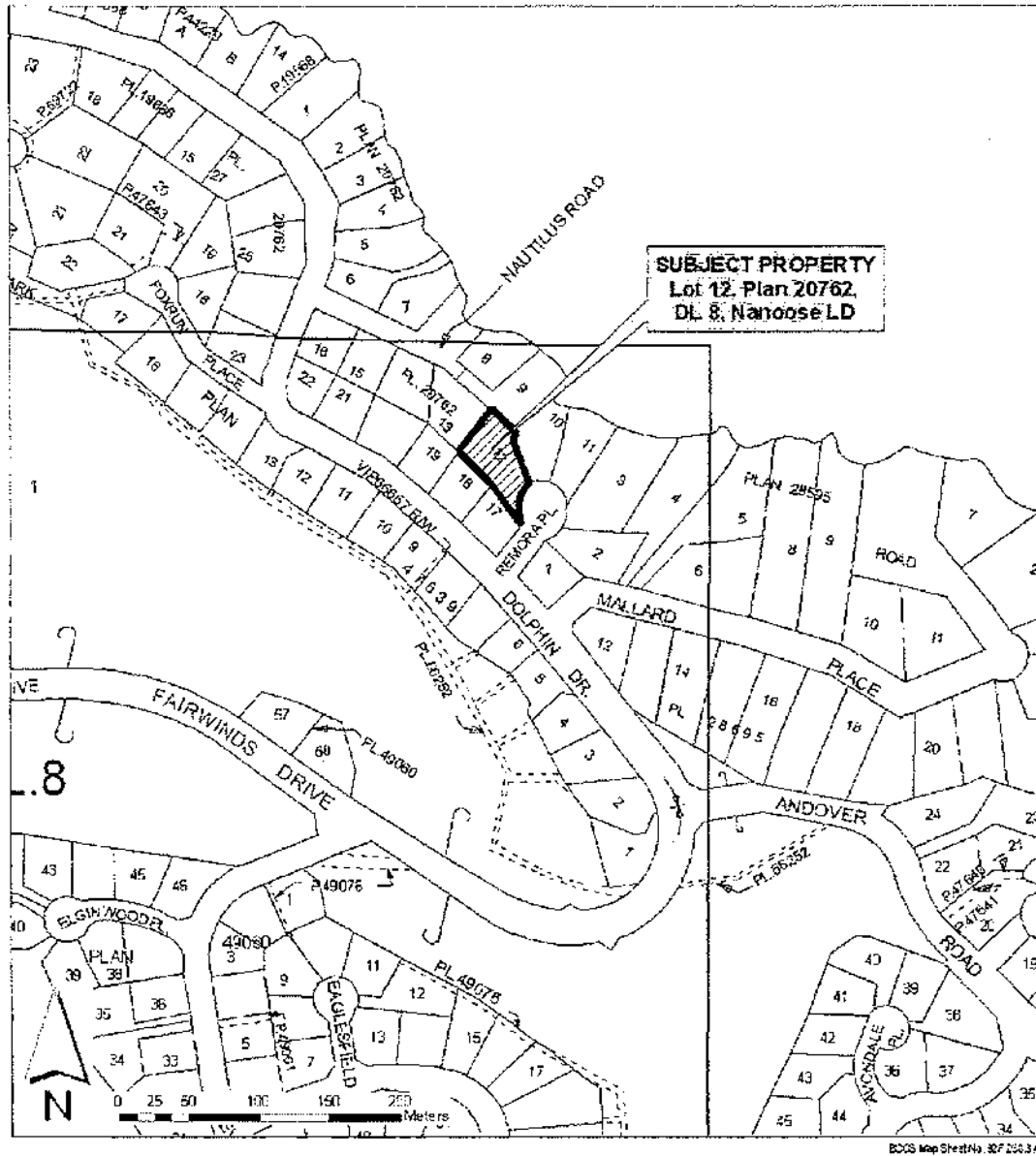


General Manager Concurrence



CAO Concurrence

COMMENTS



REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 975.39

**A BYLAW TO AMEND THE REGIONAL
DISTRICT OF NANAIMO PUMP AND
HAUL LOCAL SERVICE AREA
ESTABLISHMENT BYLAW NO. 975**

WHEREAS Regional District of Nanaimo Pump and Haul Local Service Area Establishment Bylaw No. 975, as amended, established the pump and haul local service area;

AND WHEREAS the Directors of Electoral Areas 'B', 'D', 'E', 'F', 'G' and 'H' have consented, in writing, to the adoption of this bylaw;

AND WHEREAS the Councils of the City of Nanaimo and the District of Lantzville have consented, by resolution, to the adoption of Bylaw No. 975.39;

AND WHEREAS the Board has been requested to amend the boundaries of the local service area to include the following property:

Lot 12, District Lot 8, Plan 20762, Nanoose Land District (Electoral Area E)

NOW THEREFORE the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Schedule 'A' of Bylaw No. 975.38 is hereby repealed and replaced with Schedule 'A' attached hereto and forming part of this bylaw.
2. This bylaw may be cited for all purposes as "Regional District of Nanaimo Pump and Haul Local Service Area Amendment Bylaw No. 975.39, 2005".

Introduced and read three times this 28th day of June, 2005.

Received the approval of the Inspector of Municipalities this ____ day of _____, 2005.

Adopted this ____ day of _____, 2005.

CHAIRPERSON

DEPUTY ADMINISTRATOR

Chairperson

Deputy Administrator

BYLAW NO. 975.39

SCHEDULE 'A'

Electoral Area 'B'

1. Lot 108, Section 31, Plan 17658, Nanaimo Land District.
2. Lot 6, Section 18, Plan 17698, Nanaimo Land District.
3. Lot 73, Section 31, Plan 17658, Nanaimo Land District.
4. Lot 24, Section 5, Plan 19972, Nanaimo Land District.
5. Lot 26, Section 12, Plan 23619, Nanaimo Land District.
6. Lot 185, Section 31, Plan 17658, Nanaimo Land District.
7. Lot 177, Section 31, Plan 17658, Nanaimo Land District.
8. Lot 120, Section 31, Plan 17658, Nanaimo Land District.
9. Lot 7, Section 18, Plan 17698, Nanaimo Land District.
10. Lot 108, Section 12, Plan 23435, Nanaimo Land District.
11. Lot 75, Section 13, Plan 21531, Nanaimo Land District.
12. Lot 85, Section 18, Plan 21586, Nanaimo Land District.

Electoral Area ‘D’

Electoral Area ‘E’

1. Lot 69, District Lot 68, Plan 30341, Nanoose Land District.
2. Lot 1, District Lot 72, Plan 17681, Nanoose Land District.
3. Lot 17, District Lot 78, Plan 14212, Nanoose Land District.
4. Lot 32, District Lot 68, Plan 26680, Nanoose Land District.
5. Lot 13, Block E, District Lot 38, Plan 13054, Nanoose Land District.
6. Lot 5, District Lot 78, Plan 25366, Nanoose Land District.
7. Lot 24, District Lot 68, Plan 30341, Nanoose Land District.
8. Lot 13, District Lot 78, Plan 25828, Nanoose Land District.
9. Lot 58, District Lot 78, Plan 14275, Nanoose Land District.
10. Lot 28, District Lot 78, Plan 15983, Nanoose Land District.
11. Lot 23, District Lot 78, Plan 14212, Nanoose Land District.
12. Lot 23, District Lot 78, Plan 28595, Nanoose Land District.
13. Lot 53, District Lot 78, Plan 14275, Nanoose Land District.
14. Lot 12, District Lot 8, Plan 20762, Nanoose Land District.

Electoral Area ‘F’

1. Lot 22, District Lot 74, Plan 29012, Cameron Land District.
2. Lot 2, District Lot 74, Plan 36425, Cameron Land District.
3. Lot A, Salvation Army Lots, Plan 1115, Except part in Plan 734 RW, Nanoose Land District.
4. Strata Lot 179, Block 526, Strata Plan VIS4673, Cameron Land District.
5. Strata Lot 180, Block 526, Strata Plan VIS4673, Cameron Land District.
6. Strata Lot 181, Block 526, Strata Plan VIS4673, Cameron Land District.
7. Strata Lot 182, Block 526, Strata Plan VIS4673, Cameron Land District.
8. Strata Lot 183, Block 526, Strata Plan VIS4673, Cameron Land District.

Electoral Area 'G'

1. Lot 28, District Lot 28, Plan 26472, Nanoose Land District.
2. Lot 1, District Lot 80, Plan 49865, Newcastle Land District.

Electoral Area 'H'

1. Lot 22, District Lot 16, Plan 13312, Newcastle Land District.
2. Lot 29, District Lot 81, Plan 27238, Newcastle Land District.
3. Lot 46, District Lot 81, Plan 27238, Newcastle Land District.
4. Lot 9, District Lot 28, Plan 24584, Newcastle Land District.
5. Lot 41, District Lot 81, Plan 27238, Newcastle Land District.
6. Lot 20, District Lot 16, Plan 13312, Newcastle Land District.
7. Lot 2, District Lot 9, Plan 21610, Newcastle Land District.
8. District Lot 2001, Nanaimo Land District.

City of Nanaimo

1. Lot 43, Section 8, Plan 24916, Wellington Land District.

District of Lantzville

1. Lot 24, District Lot 44, Plan 27557, Wellington Land District.
2. Lot A, District Lot 27G, Plan 29942, Wellington Land District.



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
JUL - 6 2005			
(ow)			

MEMORANDUM

TO: Mike Donnelly, AScT
Manager of Utilities

DATE: June 27, 2005

FROM: Chris Brown, AScT
Engineering Technologist

FILE: 5500-20-FC-01

SUBJECT: Utilities
Inclusion into the French Creek Sewer Local Service Area and
Northern Community Sewer Local Service Area (808 Wembley Road)

PURPOSE

To consider the request to include Lot 24, Plan VIP13406, DL 29, Nanoose Land District (McDonald property) into the French Creek Sewer Local Service Area (see attached map).

BACKGROUND

The subject property is located at 808 Wembley Road, west of Parksville in Electoral Area G.

The owner of the above-noted property has petitioned the Regional District of Nanaimo (RDN) to include the subject property into the French Creek Sewer Local Service Area (FCLSA). The policies in Section 6.4 of the French Creek Official Community Plan (OCP) encourage the extension of sewer services to unserved neighbourhoods in urban areas, and support the provision of community sewer services to those lands located within the community sewer service area. Both the Regional Growth Strategy (RGS) and the French Creek OCP support the extension of sewer service to the subject property. From a land use planning perspective, Development Services has no objection to the boundary amendment required for this application, providing that any future subdivision of the property connect to the Reid Road sewer.

The property is already developed with one existing single-family dwelling, and sewage disposal is to an on-site septic field.

The Northern Community Sewer Local Service Area Bylaw No. 889, 1998 and the FCSLSA Bylaw No. 813, 1990 both require amendment in order to service this property with sewer. Both bylaw amendments are addressed in this report.

ALTERNATIVES

1. Do not accept the application.
2. Accept the application.

FINANCIAL IMPLICATIONS

There are no financial implications to the RDN. If accepted into the FCLSA, all costs associated with the connection would be at the expense of the applicant. When brought into the local service area, the subject property will pay a Capital Charges of \$2,084 per lot, pursuant to Northern Community Sewer Local Service Area Bylaw No. 1331 (sewage treatment) and \$573 per lot, pursuant to French Creek Sewage Facilities Local Service Area Bylaw 1330.01 (sewage collection). Current sewer user fees are approximately \$137 annually.

DEVELOPMENT IMPLICATIONS

The subject property is currently zoned Residential 1 (RS1) and is within the "Q" Subdivision District pursuant to "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987". The "Q" Subdivision District provides a minimum parcel size of 700 m² where the property is serviced with both community water and sewer. The property is approximately 2400 m², therefore, if provided with a community sewer connection; the subject property would be able to subdivide under the current zoning. The property fronts onto Wembley Road and the rear backs onto Reid Road. The existing house is located on Wembley Road and any future subdivision would be located on Reid Road. A covenant would be placed on title requiring any future subdivision be connected to the Reid Road sewer when constructed.

INTERDEPARTMENTAL IMPLICATIONS

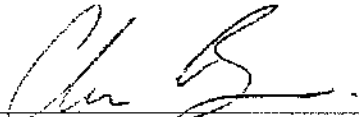
Development Services has no objection to the boundary amendments required to bring the subject property into the sewer local service area, providing future subdivision be connected to Reid Road sewer.

SUMMARY/CONCLUSIONS

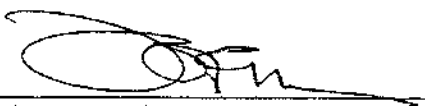
A petition has been received to amend the boundaries of the French Creek Sewer Local Service Area and the Northern Community Sewer Local Service Area. The property being considered for inclusion is within the Urban Containment Boundary of the Regional Growth Strategy, and is identified for connection to a community sewer system. The property is also within the benefiting area of the French Creek Pollution Control Centre. All costs associated with connection to the RDN sewer system will be at the expense of the property owner.

RECOMMENDATIONS

1. That "Regional District of Nanaimo French Creek Sewer Local Service Area Bylaw No. 813.34, 2005" be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.
2. That "Northern Community Sewer Local Service Area Bylaw No. 889.34, 2005" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.



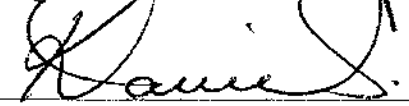
Report Writer



General Manager Concurrence

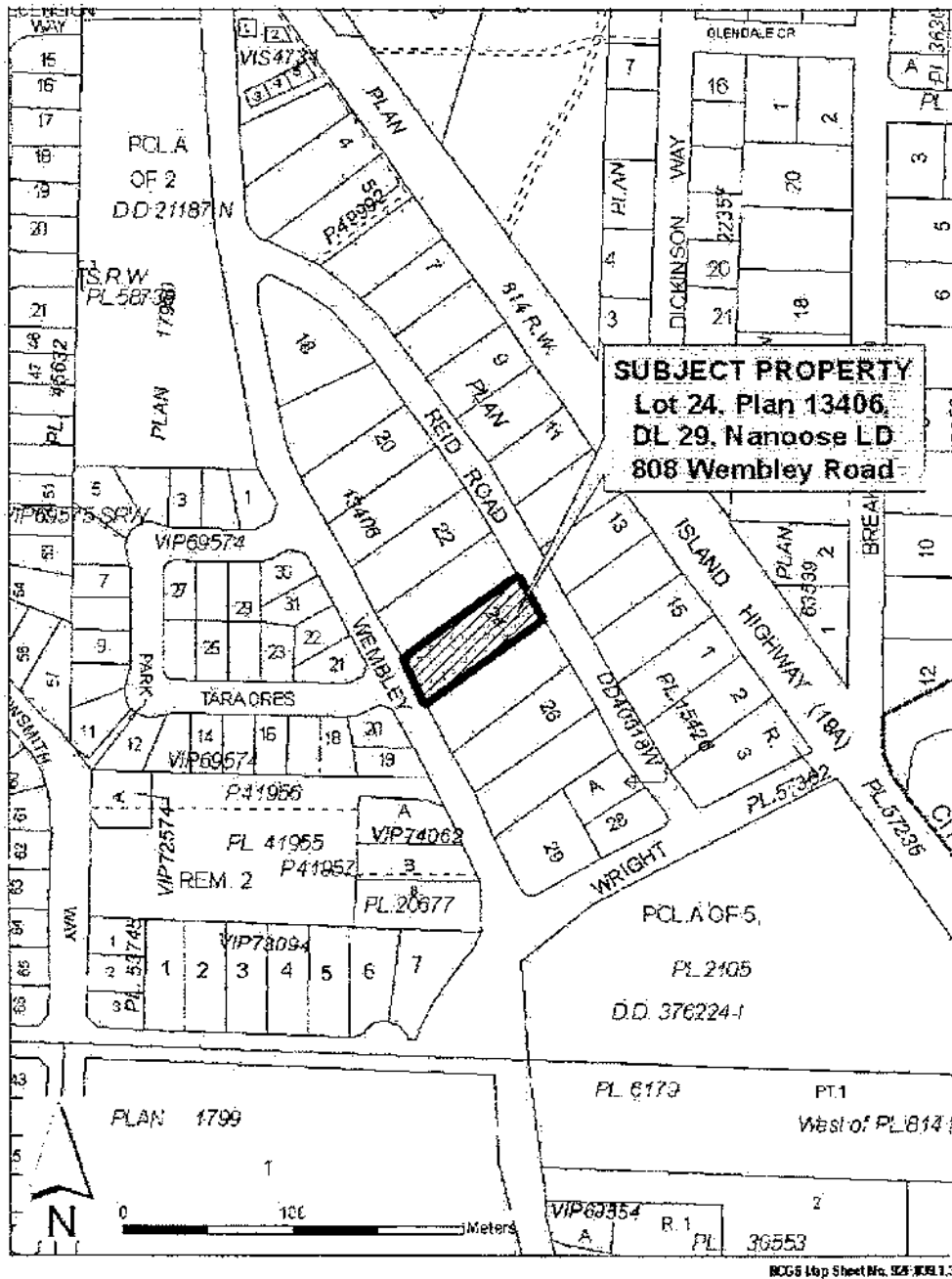


Manager Concurrence



CAO Concurrence

COMMENTS:



REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 813.34

**A BYLAW TO AMEND THE FRENCH CREEK
SEWERAGE FACILITIES LOCAL SERVICE AREA
ESTABLISHMENT BYLAW NO. 813**

WHEREAS "French Creek Sewerage Facilities Local Service Establishment Bylaw No. 813, 1990"; as amended, establishes the French Creek Sewerage Facilities Local Service Area;

AND WHEREAS the Board has been petitioned to expand the local service area;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. The boundaries of the French Creek Sewerage Facilities Local Service Area, established by Bylaw No. 813, as amended, are hereby further amended to include the property shown outlined on Schedule 'B-1' attached hereto and forming part of this bylaw.
2. The amended boundary of the French Creek Sewerage Facilities Local Service Area shall be as shown outlined on Schedule 'A' attached hereto and forming part of this bylaw.
3. Schedule 'A' of Bylaw No. 813.33 is hereby repealed.
4. This bylaw may be cited as "French Creek Sewerage Facilities Local Service Area Amendment Bylaw No. 813.34, 2005".

Introduced and read three times this 26th day of July, 2005.

Received the approval of the Inspector of Municipalities this ____ day of _____, 2005.

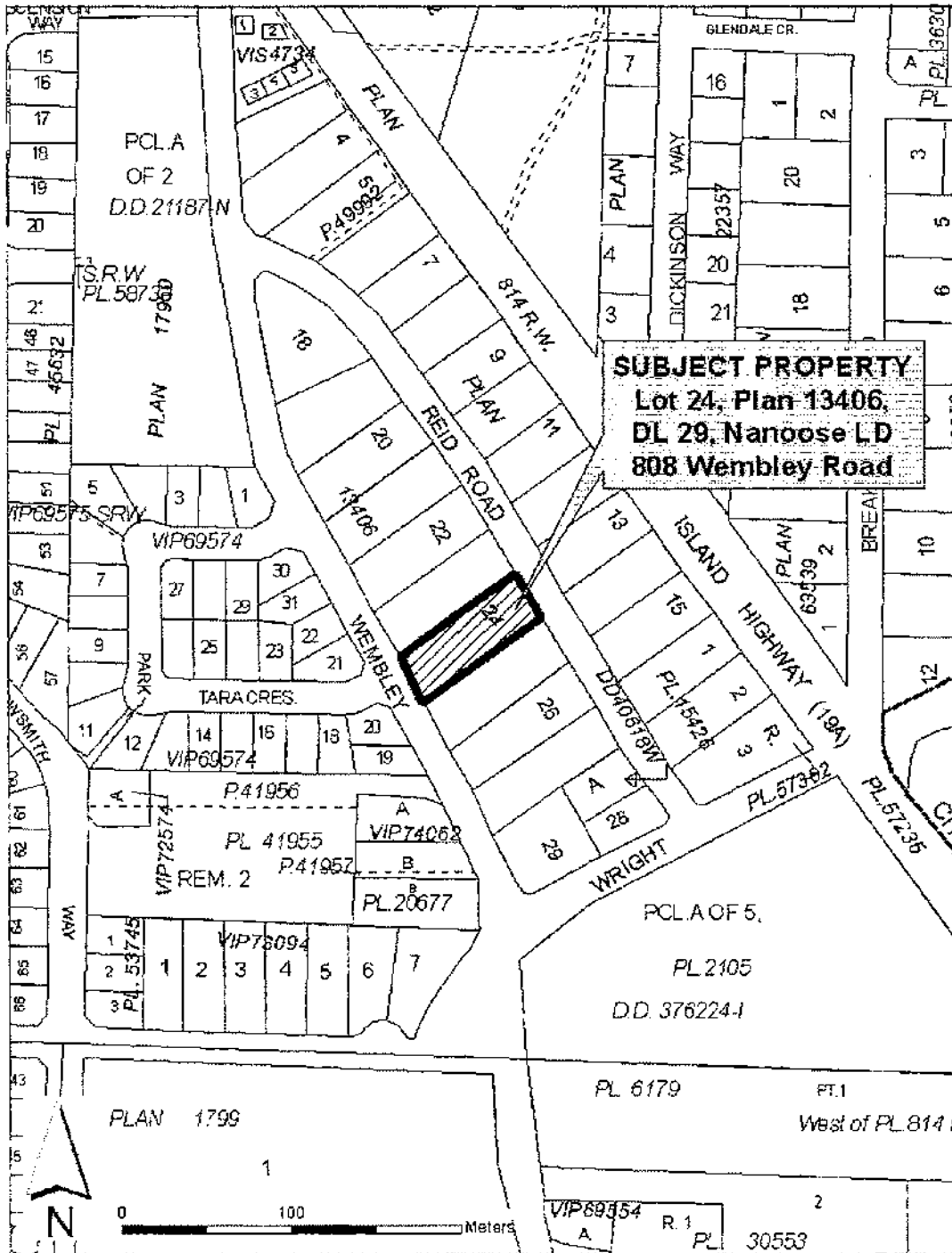
Adopted this ____ day of _____, 2005.

CHAIRPERSON

DEPUTY ADMINISTRATOR

Chairperson

Deputy Administrator



REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 889.34

**A BYLAW TO AMEND THE NORTHERN COMMUNITY
SEWERAGE FACILITIES LOCAL SERVICE AREA
ESTABLISHMENT BYLAW NO. 889**

WHEREAS the Board has enacted the "Regional District of Nanaimo Northern Community Sewer Local Service Conversion Bylaw No. 889, 1993", as amended, which establishes the Northern Community Sewer Local Service Area;

AND WHEREAS the Board wishes to amend Schedule 'C' to include the property legally described as Lot 24, District Lot 29, Plan VIP13406, Nanoose Land District;

AND WHEREAS the Board wishes to amend Schedule 'E' to exclude the property legally described as Lot 24, District Lot 29, Plan VIP13406, Nanoose Land District;

AND WHEREAS the Board has obtained the consent of at least two thirds of the participants;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Regional District of Nanaimo Northern Community Sewer Local Service Area Amendment Bylaw No. 889.34, 2005".
2. Schedules 'C' and 'E' attached to and forming a part of Bylaw No. 889.33 are hereby deleted and replaced with Schedules 'C' and 'E' attached to and forming part of this bylaw.

Introduced and read three times this 26th day of July, 2005.

Received the approval of the Inspector of Municipalities this _____ day of _____, 2005.

Adopted this _____ day of _____, 2005.

CHAIRPERSON

DEPUTY ADMINISTRATOR

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR
MEETING HELD ON THURSDAY, JUNE 16, 2005, AT 2:00PM**

Attendance:

Frank Van Eynde
Jo-ann Chase
Eve Flynn

Reg Nosworthy
Chris Burger

Patty Biro
Dave Bartram

Staff:

Tom Osborne

Marilynn Newsted, Recording Secretary

Absent:

Jack Wilson

Delegations:

Oceanside Minor Hockey - Brian Hagadorn, Treasurer
York Langerfeld, Ice Coordinator

Sandy Shores Skating Club – Carolyn Jahnke, President
Robin Shaw, Past President

CALL OR ORDER

Chair Van Eynde called the meeting to order at 2:05pm.

DELEGATIONS

- 2.1 Oceanside Minor Hockey (OMH) Ice Coordinator, York Langerfeld presented information to the Commission with regard to their written request dated April 14, 2005, to change their start time on the Victor Kraatz Arena from 7:45pm to 5:00pm on Tuesdays and from 7:30pm to 5:00pm on Wednesdays. Mr. Langerfeld stated the Association had seen a growth increase of 25% in their membership this last year. He requested Commission members give consideration to their request, noting OMH could not field any more players without the additional ice time.
- 2.2 Sandy Shores Skating Club (SSSC) Past President, Robin Shaw stated that the Skating Club has also had a 25% growth in membership. She noted that only about 7% of the club's members are from out of district. Skaters from Campbell River to Victoria commute to skate with the club, as the Club's professionals are the most qualified on the

Island. Currently the Club has three skaters competing at the national level and any decrease in ice time would certainly be a detriment to all the skaters.

MINUTES

3.1 MOVED Commissioner Flynn, SECONDED Commissioner Burger, that the Minutes of the District 69 Recreation Commission Regular Meeting held on May 19, 2005, be approved.

CARRIED

3.2 MOVED Commissioner Burger, SECONDED Commissioner Biro, that the Minutes of the District 69 Recreation Commission Fees and Charges Meeting held May 26, 2005, be approved.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

4 MOVED Commissioner Bartram, SECONDED Commissioner Nosworthy, that the late correspondence from the Nanoose Bay Elementary School Parent Advisory Committee re: thank you letter for Youth Grant funding, be received.

CARRIED

FUNCTION REPORTS

5.1 Mr. Osborne reviewed the Function Reports for the Ravensong Aquatic Centre, Oceanside Place, Recreation Coordinating and Regional Parks and Trail and Community Parks (EA 'E' – 'H') highlighting the following items:

- The Ravensong Aquatic Centre water feature, a whale's tail, plans have been finalized with construction to take place shortly.
- Oceanside Place staff laid the floor on the ice in Victor Kraatz Arena for the first time for the Home and Garden Show held in May.
- The two posted Maintenance Worker positions have been filled at Oceanside Place, the successful candidates were Bill Naylor, permanent full time position and Clayton Bannatyne, permanent part time position.
- Staff continue to work with R. G. Properties to finalize and complete deficiencies and warranty items at Oceanside Place.
- The Concession Services Agreement has been terminated. The closing date for the new proposals is July 8, 2005.

- The two permanent, part-time Recreation Receptionist posting will close June 21, with interviews to take place the last week of June.
- Footprints Security has been hired to provide security patrols at Nanaimo River Regional Park, Top Bridge and Englishman River Regional Park.

MOVED Commissioner Bartram, SECONDED Commissioner Chase, that the Function Reports be received.

CARRIED

NEW BUSINESS

- 8.1 Mr. Osborne reviewed the Oceanside Minor Hockey Ice Allocation Oceanside Place Report. He noted that both organizations, Oceanside Minor Hockey and Sandy Shores Skating Club, have operated in District 69 for 25 years. He stated that the Recreation Master Plan update will begin this fall, setting the terms of reference for future years. He stated all users will be included in the discussion with regard to the growth of their membership and their future ice requirements.

MOVED Commissioner Bartram, SECONDED Commissioner Nosworthy, that there be no change to the current 2005/06 Oceanside Place ice allocation to accommodate the Oceanside Minor Hockey Association request for a 5:00 p.m. start time on Tuesdays and Wednesdays at the Victor Kraatz Arena.

CARRIED

- 8.2 Mr. Osborne reviewed the District 69 Recreation Services Fees and Charges Report.

MOVED Commissioner Nosworthy, SECONDED Commissioner Bartram, that the recommendations in the 2005 Fees and Charges Report be approved as follows:

1. That the program, admission and rental fees for Oceanside Place in 2005/06 be approved as outlined in Appendix A.
2. That the program, admission and rental fees for Ravensong Aquatic Centre in 2006 be approved as outlined in Appendix B.
3. That Recreation Coordination program fees and recovery rates, administration fee and revenue-sharing percentage ratio for Term Instructor (Companies) agreements for 2006 be approved as outlined in Appendix C.

CARRIED

COMMISSIONER ROUNDTABLE

Commissioner Bartram reported meeting with Horne Lake User Groups, Peter Whiteman - Ministry of Transportation, Parksville/Qualicum RCMP, Richard Varella - Horne Lake Regional and Provincial Park Operator, Dave Forman - BC Parks and Recreation and Parks staff to discuss the future of Horne Lake Road. Increased signage, contact with user groups, listing information on the Horne Lake and Regional District websites and informing District School Bus drivers of safety concerns were ideas initiated to disseminate information to the public about this very busy active logging road.

Commissioner Burger reported the City of Parksville has requested evening and early morning RCMP foot patrols through the City to help curb the increase in vandalism.

COMMISSIONER INFORMATION

Mr. Osborne reported that the RDN Board had removed the freeze placed on the District 69 Recreation Youth and Community Grants funds.

Mr. Osborne noted that the installation of baffles in the Victor Kraatz Arena was almost complete. Baffles were also installed in the Oceanside Pond as the senior hockey team had donated the funds to assist with the cost. The Oceanside Pond has been used as a beer garden, social area and for dry land training so the addition of the baffles will be appreciated by the users.

Mr. Osborne displayed the "ACTIVE" bookmarks which will be included in report cards to all students in District 69. The bookmarks display information about all four functions of the Department and encourage children to read and also be active during the summer.

ADJOURNMENT

MOVED Commissioner Nosworthy, SECONDED Commissioner Flynn, that the meeting be adjourned at 3:20pm.

NEXT MEETING

The next meeting will be held Thursday, September 22, 2005, at Oceanside Place, in the Multipurpose Room.

Frank Van Eynde, Chair



REGIONAL DISTRICT OF NANAIMO			
CHAIR		GM Cms	
CAO		GM ES	
DA CCD		MoF	
JUL - 4 2005			
<i>See Comm</i>			

MEMORANDUM

TO: Tom Osborne
 Manager of Recreation and Parks

DATE: June 23, 2005

FROM: Dan Porteous
 Recreation Program Supervisor

FILE:

SUBJECT: District 69 Recreation Services Fees and Charges

PURPOSE

To propose 2005/06 recreation services fees and charges for consideration as per the Five Year Financial Plan for the District 69 recreation functions, which include Oceanside Place, Ravensong Aquatic Centre, and Recreation Coordinating.

BACKGROUND

As per Policy C2.1 (Appendix D) the Recreation Fees and Charges Committee of the District 69 Recreation Commission meets annually to review and make recommendations on fees and charges for the District 69 recreation services, including program, admission and rental fees for Oceanside Place and Ravensong Aquatic Centre, and program fees for Recreation Coordinating.

Although the Regional District has implemented the Five-Year Financial Plan, it is still necessary to review the plan each year and consider any adjustments and/or changes to fees and charges prior to the annual administrative budget process.

The adopted rates and any annual adjustments would be implemented as follows:

- Oceanside Place September 1st of each calendar year
- Ravensong Aquatic Centre January 1st of each calendar year
- Recreation Coordinating January 1st of each calendar year

Oceanside Place annual adjustments precede adjustments to the Recreation Coordinating and Ravensong Aquatic Centre functions. Current fees and charges are in effect until August 31, 2005 for Oceanside Place and until December 31, 2005 for both Recreation Coordinating and Ravensong Aquatic Centre.

The adopted Five Year Financial Plan (2005-10) proposes function increases to fees and charges as follows with the exception of Senior fees (see Financial Implications):

Recreation Coordinating

Category	2005	2006	2007	2008	2009	2010
Program Fees	2%	2%	2%	2%	2%	2%

Oceanside Place

Category	2005	2006	2007	2008	2009	2010
Program Fees	2%	2%	2%	2%	2%	2%
Admissions	2%	2%	2%	2%	2%	2%
Rental Fees	2%	2%	2%	2%	2%	2%

Ravensong Aquatic Centre

Category	2005	2006	2007	2008	2009	2010
Program Fees	2%	2%	2%	2%	2%	2%
Admissions	2%	2%	2%	2%	2%	2%
Rental Fees	2%	2%	2%	2%	2%	2%

The Five Year Financial Plan and Recreation Services Fees and Charges Chart will be reviewed as part of the 2006 Annual budget process to ensure the revenue projections within the Plan are attainable through current and future market rates. The fees and charges information provided in Appendix A-C meet the 2006 projected revenue targets as they pertain to program fees, admissions, and rental fees. Mid Island and Vancouver Island facility admission and rental rates are included as background for comparison purposes (Appendix E).

There have been some minor errors noted in the rates in Appendices A and B based on updated information. The information came to light after the Commission meeting; however, these updates are housekeeping items that will not impact the budget process. This report reflects the amended rates.

ALTERNATIVES

1. To approve the program, admission and rental fees for Oceanside Place (2005/2006) and Ravensong Aquatic Centre (2006) as respectively outlined in Appendix A and B, and the Recreation Coordinating function (2006) program registration fees and recovery rates, administration fee, and revenue-sharing percentage ratio for Term Instructor (Companies) agreements as outlined in Appendix C.
2. To not approve the fees and charges outlined and provide alternative direction.

FINANCIAL IMPLICATIONS:

Oceanside Place - It is proposed that program, admission and rental fees increase by 2% in 2005/06 through 2009/10 as outlined in Appendix A with the exception of the senior admission rate. The senior admission rate is proposed to increase in 2005/06 by 10% and then by 2% for the following years to 2009/10. This exception reflects the Board's direction in 2003 to align adult and senior admission rates with the mid island average within a three year period. As of 2004/05 season the adult rate has been closely aligned; however, the senior rate is still relatively low in comparison; therefore, the larger increase is still necessary to bring the senior rate within the threshold of the mid island average.

In addition, the youth admission rate will increase by 7% as approved in the Five Year Financial Plan. The other categories will also be maintained under the mid island averages (see Appendix E), and all categories will remain competitive and fair within the mid island region.

The installation of acoustical baffles in the Victor Kraatz Arena was initially a concern with respect to the budget process; however, the installation was approved in the 2005 budget due to a high year end surplus generated from higher than projected revenues in the first year of operation. The installation of the baffles has now been accounted for in the Five Year Financial Plan and should have a no affect on the 2006 budget process.

Three Month passes have been approved for Oceanside Place and will be implemented as of September 2005. Until the passes have been implemented and tracked for a period of time, it is difficult to ascertain whether or not the passes will have significant impact on revenues.

Ravensong Aquatic Centre – It is proposed that program, admission and rental fees increase by 2% in 2006 through 2010 as outlined as outlined in Appendix B.

The surcharge for non-residents using the pool has now been removed as per Board direction in 2004 and will likely have a either have a minimal affect on the budget or potentially generate more revenue by attracting non-participating customers who were previously dissatisfied with the surcharge.

Recreation Coordinating – It is proposed that program fees increase by 2% in 2006 as outlined in Appendix C. In the past Recreation Coordinating program fees were solely based on a cost recovery basis; however, in 2005 the annual Consumer Price Index, for the first time, was applied to the overall program revenues. In consideration of this annual percentage increase, it would be preferable to apply the increase to program fees within the development of each program; thereby, creating consistency with the application of annual increases to admission fees and rentals of the other two functions, as well as providing a consistent approach to applying increases to program fees across the board for all three functions.

It is also proposed that cost recovery rates be maintained, along with the program administration fee and the revenue-sharing percentage ratio for Term Instructor (Companies) agreements as outlined in Appendix D (*Appendix III*). Programmers will continue to negotiate the best deal for the Department in developing agreements with companies for the provision of program services.

All of the proposed rate increases for each function meet the 2006 projected revenue targets as they pertain to program, admission and rental fees. The Five Year Financial Plan will be reviewed as part of the 2006 Annual Budget process to ensure the revenue projections within the Plan remain attainable.

It is important to note that with all fees and charges increases, the market threshold will ultimately determine the increase or decrease in actual revenue. For example, raising rates/fees by 2% may not necessarily correlate in an increase in revenues; in actuality, it may have an adverse affect on revenues, whereby customers choose not to participate due to the increases.

CITIZEN IMPLICATIONS

Residents and visitors make decisions about their priorities for recreational participation based on a number of factors. If their choice is limited by financial concerns due to increased fees and charges then they will either choose another less expensive alternative at another location or stop participating altogether. The Department has already witnessed public restraint from using facilities due to increased fees and charges, especially among the senior population at Oceanside Place, although more recently this recession has stabilized.

As long as the perceived value is deemed beneficial, customers will continue to participate; however, there will be a threshold by which they measure their involvement. In public recreation it is imperative to consider access issues for all community members, while maintaining financial accountability. The financial bottom line is just one factor that has to be considered; the social and healthy well being of area residents and visitors to the District also has to be brought into focus. As well, the cost/benefit and supply/demand issues need to be monitored and maintained to ensure that the services and facilities will be used to their fullest potential.

If the proposed fees and charges provide a financial barrier to some residents, additional support can be provided through the Financial Access Program provided through the Recreation and Parks Department. However, it is also important to consider the balance - as more people apply for financial access due to increased fees, there may be less people paying for the services.

SUMMARY


Fees and charges for the three District 69 recreation functions are required to be set for the upcoming 2005/2006 season. As per the Recreation Fees and Charges Policy C2.1, the District 69 Recreation Commission Fees and Charges Committee is required to review the various rates for the three functions, which include Oceanside Place, Ravensong Aquatic Centre and Recreation Coordinating, and provide a recommendation to the District 69 Recreation Commission and Regional Board for consideration.

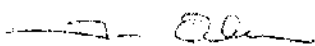
In setting the rates a variety of factors have been considered, which are as follows: Vancouver Island market rates, Mid Island averages from other jurisdictions that provide public recreation services, and projected revenue targets in the Five Year Financial Plan.

All of the proposed rate increases have now been established at a 2% increase across the Board with the exception of the Senior admission rate at Oceanside Place. The Senior rate will increase by 10% in 2005/06 and thereafter, by 2% to 2009/10. This increase is in keeping with the 2005 Five Year Financial Plan and a Board resolution in 2003 to align the Senior rate with the Mid Island average. The Five Year Financial Plan will be reviewed as part of the 2006 Annual Budget process to ensure the revenue projections within the Plan remain attainable.

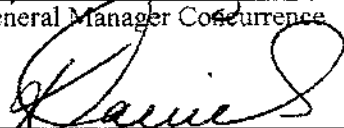
RECOMMENDATIONS

1. That the program, admission and rental fees Oceanside Place in 2005/06 be approved as outlined in Appendix A.
2. That the program, admission and rental fees for Ravensong Aquatic Centre in 2006 be approved as outlined in Appendix B.
3. That Recreation Coordinating program fees and recovery rates, administration fee, and revenue-sharing percentage ratio for Term Instructor (Companies) agreements for 2006 be approved as outlined in Appendix C.


Report Writer


Manager Concurrence


General Manager Concurrence


CAO Concurrence

APPENDIX A

Note: All program, admission and rental fees are based on a proposed 2% increase from 2005/06 through 2009-10 with the exception of Senior admission fees, which will increase by 10% in 2005-06 and then by 2% increments through to 2009/10 as per the 2005 Financial Plan.

OCEANSIDE PLACE ADMISSIONS

Note: All prices include GST. 10 X Passes = 9 Single Admissions.

Category	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Children (0-14)	2.20	2.25	2.30	2.35	2.40	2.45
Youth (15-18)	2.70	2.90	2.95	3.00	3.15	3.20
Adult (19-54)	4.20	4.30	4.35	4.45	4.65	4.75
Senior (55+)	2.75	3.00	3.05	3.10	3.25	3.30
Family	8.00	8.15	8.30	8.50	8.80	9.00
Family w/ Rentals	12.50	12.75	13.00	13.25	13.80	14.10
Parent and Tot	4.85	4.95	5.05	5.15	5.35	5.45
Child Skate Rental	1.65	1.70	1.70	1.75	1.85	1.90
Youth / Adult / Senior Skate Rentals	2.85	2.90	2.95	3.00	3.15	3.20
SD #69 Skate Rental	1.65	1.70	1.70	1.75	1.85	1.90
Skate Sharpening	4.45	4.55	4.65	4.70	4.79	4.90

Monthly Passes

3 Months

Children	N/A	62.09	63.33	64.60	65.89	67.21
Youth	N/A	81.33	82.96	84.62	86.31	88.03
Adult	N/A	113.73	116.00	118.32	120.69	123.11
Senior	N/A	85.88	87.60	89.35	91.14	92.96
Family	N/A	218.78	223.16	227.62	232.17	236.81
Family with Rentals	N/A	262.25	267.50	272.84	278.30	283.87
Parent and Tot	N/A	101.85	103.89	105.96	108.08	110.25

OCEANSIDE PLACE RENTALS

Tournament Rates

Adult Tournament	98.07	100.03	102.03	104.07	106.15	108.27
Senior Tournament	95.50	97.41	99.36	101.34	103.37	105.44
Minor Tournament	58.49	59.65	60.85	62.06	63.31	64.58
Commercial Events Prime	135.00	137.70	140.45	143.26	146.13	149.05
Commercial Events Non Prime	115.00	117.30	119.65	122.04	124.48	126.97

Winter Rates (September 1 - March 31)

Adult Prime	126.00	128.52	131.09	133.71	136.39	139.12
Adult Non Prime	102.97	105.03	107.13	109.28	111.46	113.69
Minor Prime	66.95	68.29	69.65	71.05	72.47	73.92
Minor Non Prime	58.49	59.65	60.85	62.06	63.31	64.58
Senior Prime	126.00	128.52	131.09	133.71	136.39	139.12
Senior Non Prime	95.50	97.41	99.36	101.34	103.37	105.44
Hockey / Skating Schools	126.00	128.52	131.09	133.71	136.39	139.12
School Rentals Prime	65.00	66.30	67.63	68.98	70.36	71.77
School Rentals Non Prime	58.49	59.65	60.85	62.06	63.31	64.58
Commercial Events Prime	199.50	203.49	207.56	211.71	215.95	220.27
Commercial Events Non Prime	157.50	160.65	163.86	167.14	170.48	173.89

Note: Commercial Events Daily Rate is Hourly Rates x 10 hours or 15% of Gross Rev.

Portable Floor cost = staff costs for install, cleaning and removal.

Non Profit events will be charged applicable hourly rate as defined by demographic of group and time of day.

APPENDIX A (Cont'd)

OCEANSIDE PLACE RENTALS (Cont'd)

Category	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Shoulder Season Rates (April 1 - August 31)						
Adult Prime	107.10	109.24	111.43	113.66	115.93	118.25
Adult Non Prime	87.52	89.27	91.05	92.87	94.73	96.62
Minor prime	58.01	59.17	60.36	61.56	62.79	64.05
Minor Non Prime	49.72	50.71	51.73	52.76	53.82	54.90
Senior Prime	107.10	109.24	111.43	113.66	115.93	118.25
Senior Non Prime	84.26	85.95	87.67	89.42	91.21	93.03
Hockey / Skating Schools	92.67	94.53	96.42	98.35	100.31	102.32
School Rentals Prime	58.01	59.17	60.36	61.56	62.79	64.05
School Rentals Non Prime	49.72	50.71	51.73	52.76	53.82	54.90
Commercial Events Prime	183.75	187.43	191.17	195.00	198.90	202.88
Commercial Events Non Prime	105.00	107.10	109.24	111.43	113.66	115.93
Dry Floor						
Adult Prime	57.75	58.91	60.08	61.28	62.51	63.76
Adult Non Prime	47.25	48.20	49.16	50.14	51.14	52.16
Minor prime	42.00	42.84	43.70	44.57	45.46	46.37
Minor Non Prime	36.75	37.49	38.23	38.99	39.78	40.58
Senior Prime	57.75	58.91	60.08	61.28	62.51	63.76
Senior Non Prime	42.00	42.84	43.70	44.57	45.46	46.37
Hockey / Skating Schools Prime	63.00	64.26	65.55	66.86	68.19	69.55
School Rentals Prime	42.00	42.84	43.70	44.57	45.46	46.37
School Rentals Non Prime	36.75	37.49	38.23	38.99	39.78	40.58
Commercial Events Prime	183.75	187.43	191.17	195.00	198.90	202.88
Commercial Events Non Prime	105.00	107.10	109.24	111.43	113.66	115.93
Commercial Events Set Up	52.50	53.55	54.62	55.71	56.83	57.97
Other Amenities						
The Pond (Leisure Ice)						
Ice In Prime	39.90	40.70	41.51	42.34	43.19	44.05
Ice In Non Prime	34.20	34.88	35.58	36.29	37.02	37.76
Ice In in conjunction with full sheet	17.10	17.44	17.79	18.15	18.51	18.88
Ice Out Prime	28.50	29.07	29.65	30.24	30.85	31.47
Ice Out Non Prime	22.80	23.26	23.72	24.20	24.68	25.17
Ice Out In Conjunction with full sheet	17.10	17.44	17.79	18.15	18.51	18.88
Multipurpose Room						
Full Room	31.50	32.13	32.77	33.43	34.10	34.78
Half Room	15.75	16.07	16.39	16.71	17.05	17.39
Commercial Full Room	36.75	37.49	38.23	39.00	39.78	40.58
Commercial Half Room	21.00	21.42	21.85	22.29	22.73	23.18
Full Room w/ Ice/Floor Rental	21.00	21.42	21.85	22.29	22.73	23.18
Half Room w/ Ice/Floor Rental	10.50	10.71	10.92	11.14	11.37	11.60
Day Rate (Full Room)	N/A	189.00	192.78	196.64	200.57	204.58
Day Rate (Half Room)	N/A	94.50	96.39	98.32	100.28	102.29
Meeting Room (Note: All regular Ice User Groups will have 3 hrs/month free access)						
Meeting Room	5.00	5.10	5.20	5.31	5.41	5.52
Meeting Room w/ Ice / Floor rental	5.00	5.10	5.20	5.31	5.41	5.52

APPENDIX B

Note: All program, admission and rental fees are based on a proposed 2% increase from 2006 through 2010.

Ravensong Aquatic Centre Admissions

Note: All prices include GST. 10 X Passes = 9 Single Admissions.

Category	2005	2006	2007	2008	2009	2010
Children (0-14)	2.75	2.80	2.85	2.90	2.95	3.00
Youth (15-18)	3.40	3.50	3.55	3.65	3.70	3.75
Adult (19-54)	4.55	4.65	4.70	4.80	4.90	5.00
Senior (55+)	3.65	3.75	3.80	3.90	3.95	4.05
Family	8.55	8.75	8.90	9.10	9.25	9.45
Aquafit - Adult	5.50	5.60	5.75	5.85	5.95	6.05
Aquafit - Senior	4.65	4.75	4.85	4.95	5.00	5.10

Monthly Passes

3 Months

Children	63.33	64.60	65.89	67.21	68.22	69.58
Youth	82.96	84.62	86.31	88.03	89.35	91.14
Adult	116.00	118.32	120.69	123.11	124.95	127.45
Senior	87.60	89.35	91.14	92.96	94.35	96.24
Family	223.16	227.62	232.17	236.81	240.37	245.18

6 Months

Children	115.55	117.86	120.21	122.62	124.46	126.95
Youth	141.34	144.17	147.05	149.99	152.24	155.28
Adult	205.86	209.97	214.17	218.46	221.73	226.16
Senior	150.61	153.63	156.70	159.83	162.23	165.47
Family	390.54	398.35	406.32	414.44	420.66	429.07

Ravensong Aquatic Centre Rentals

Children's Community Groups + Schools

Main Pool	67.34	68.35	69.37	70.41	71.47	72.90
Whirl-Leisure Pool	33.68	34.18	34.70	35.22	35.74	36.45
Per Lane	11.42	11.59	11.76	11.94	12.12	12.36
Pool All	101.01	102.53	104.07	105.63	107.21	109.35

Youth Community Groups

Main Pool	75.61	76.74	77.89	79.06	80.25	81.86
Whirl-Leisure Pool	37.80	38.37	38.94	39.53	40.12	40.92
Per Lane	12.72	12.91	13.10	13.30	13.50	13.77
Pool All	113.41	115.11	116.83	118.59	120.36	122.77

Adult Community Groups

Main Pool	100.38	101.89	103.42	104.97	106.54	108.67
Whirl-Leisure Pool	50.19	50.94	51.71	52.48	53.27	54.34
Per Lane	16.84	17.09	17.35	17.61	17.87	18.23
Pool All	150.58	152.83	155.13	157.45	159.82	163.02

APPENDIX B (Cont'd)

Ravensong Aquatic Centre Rentals (Cont'd)

Category	2005	2006	2007	2008	2009	2010
Swim Club - Children						
Main Pool	69.32	70.36	71.42	72.49	73.58	75.05
Whirl-Leisure Pool	34.66	35.18	35.71	36.25	36.79	37.53
Per Lane	11.76	11.94	12.12	12.30	12.49	12.74
Pool All	103.99	105.55	107.13	108.74	110.37	112.58
Swim Club - Youth						
Main Pool	77.83	79.00	80.19	81.39	82.61	84.26
Whirl-Leisure Pool	38.92	39.50	40.09	40.69	41.30	42.13
Per Lane	13.11	13.31	13.51	13.71	13.92	14.20
Pool All	116.75	118.50	120.27	122.08	123.91	126.39
Swim Club - Adult						
Main Pool	103.34	104.89	106.46	108.06	109.68	111.87
Whirl-Leisure Pool	51.65	52.43	53.21	54.01	54.82	55.92
Per Lane	17.34	17.60	17.86	18.13	18.40	18.77
Pool All	155.00	157.33	159.69	162.08	164.51	167.80
Birthday Party Rental/Program						
1 hr (pool only)	56.45	57.30	58.16	59.03	59.92	61.12
1 1/2 (pool + party)	143.50	145.65	147.84	150.06	152.31	155.36
Commercial						
Main Pool	167.73	170.24	172.80	175.39	178.02	181.58
Whirl-Leisure Pool	83.86	85.12	86.39	87.69	89.01	90.79
Per Lane	27.95	28.37	28.80	29.23	29.67	30.26
Pool All	269.19	273.23	277.32	281.48	285.71	291.42
Guards						
Additional Guard(s) per 1 hr sessions	29.82	30.42	31.03	31.65	32.28	32.93

APPENDIX C

Note: Program fees shall be increased 2% per annum from 2006-2010.

1. Recovery rate categories for Recreation Coordinating function shall be as follows:

Category:	Recovery Rates (%):
Pre-School Programs	100
Children's Programs	100
Youth Programs	100
Adult Programs	125
Summer Camps	75
Family Programs	75
Volunteer and Leadership Development	75
Community Co-operative	100

2. The administration fee included in the development of programs shall be 15%.
3. The guideline for the revenue-sharing percentage ratio for Term Instructors (Companies) agreements shall be 75% / 25%.

APPENDIX D
REGIONAL DISTRICT OF NANAIMO
P O L I C Y

SUBJECT: <i>Recreation Fees and Charges</i>	POLICY NO.: C2.1 CROSS REF.:
EFFECTIVE DATE: June 13, 1995	APPROVED BY: Board
REVISION DATE: June 1, 2004	PAGE: 1 of 5

PURPOSE

To establish criteria and rate schedules to be applied to recreation facilities and programs.

POLICY

This policy pertains to three functions of the Department that are supported within District 69 only including recreation Coordinating, Oceanside Place and the Ravensong Aquatic Centre. The policy does not include the Gabriola Island Recreation function or the Regional and Community Parks function.

Program/Rental Fees and Charges

Fees and charges for recreation programs and facility rentals in District 69 shall be established based upon the following criteria:

1. All recreation program fees will be based upon a recovery of direct program costs.
2. Rental rates and admission fees for Oceanside Place and Ravensong Aquatic Centre shall be calculated based upon a percentage recovery of operating costs.
3. Philosophically, facility fees and rentals will reflect the ability of various user groups to pay for services; therefore, children, youth and seniors pay less than adults, and with respect to facility rentals, recreational users will be charged less than commercial users.

Some programs may also be targeted to reflect the ability of the user group to pay, for example, adult programs may have a higher cost recovery to offset other preschool, children and youth programs, or some programs may have lower cost recovery targets such as leadership and family oriented programs.

4. Special fees, to be called Seed Programs, may exist for new programs to support first time participation and/or start up costs.

Administration of Program / Rental Fees and Charges

1. The Manager of Recreation and Parks will call an annual meeting to involve members of the District 69 Recreation Commission's Fees and Charges Committee and staff to review the following information and make recommendations for consideration by the District 69 Recreation Commission to be forwarded to the Regional Board for approval for the coming calendar year. A recovery rate shall be established for each facility during the annual budget process.

Recreation Coordinating function (as outlined in Appendix I):

- a) Program fees
- b) Recovery rate categories for programs
- c) List of direct program costs
- d) Annual administration fee
- e) Percentage split for Term Instructors operating as companies

Oceanside Place and Ravensong Aquatic Centre functions:

- a) facility admission fees and rental rates *(as outlined in Appendices II and III)*
 - b) review rates from similar facilities in the mid Island region
2. The Manager of Recreation and Parks and function Supervisors may, from time-to-time, establish one-time only fees or make a short-term relaxation of program or rental fees.

Appendix I

4. Recovery rate categories for Recreation Coordinating function shall be presented as follows:
 - a) Pre-School Programs up to 5 years
 - b) Children's Programs 5-12 years
 - c) Youth Programs 11-18 years
 - d) Adult Programs 19 years plus
 - e) Summer Camps
 - f) Family Programs
 - g) Volunteer and Leader Development
 - h) Community Co-operative
5. Direct program costs shall include the following:
 - a) employment of Term Instructor(s), program coordinators and leaders including preparation time
 - b) program equipment, supplies and materials
 - c) facility rental
 - d) transportation and/or mileage (as per the RDN vehicle mileage rate)
 - e) administration fee (includes RDN administration fee, photocopying, promotion)
6. Program staff may use the following three methods to establish program fees:
 - a) Where the program is operated solely by the recreation and Parks Department, the Programmers will calculate fees based upon a percentage recovery of direct program costs as outlined in Section 2.
 - b) When a company hired as a Term Instructor by the Department operates the program and program registrations are not expected to exceed \$5,000 in the calendar year, the Programmer may negotiate a revenue-sharing arrangement based on a percentage ratio guideline of revenue generated. All direct program costs will be borne by the Company as part of their revenue share.
 - c) When the program is operated by a business, hired as a Term Instructor by the Department and the program registrations are expected to exceed \$5,000 in the calendar year, the Programmer will either obtain a minimum of three quotations or tender a proposal for the program to obtain the best package available for the Department and the community.

Note: As the Regional District will recover all direct program costs through the method of costing a program as outlined in (b) and (c) above, the Programmer and Company will be free to develop program fees through the quotation/tender process that are in keeping with both the Commission's service objectives and the Company's business and cost recovery objectives.

Appendix II

Oceanside Place – Facility Rates

(All rates will include GST – single admission rates will be rounded to the nearest \$.05)

Admissions	Passes (Book of 10)	3 Mth Pass	Admissions	Passes (Book of 10)	3 Mth Pass
Family	x 9		Family with Skates	x 9	
Child (14 years and under)	x 9		Parent and Tot	x 9	
Youth (15-18 years)	x 9		Skate Rentals (Children)	x 9	N/A
Adult (19-54 years)	x 9		Skate Rentals (Youth/Adult/Senior)	x 9	N/A
Senior (55 years +)	x 9		Skate Rentals (School District 69)	N/A	N/A
			Skate Sharpening	x 9	N/A

Rentals – HM/VK Ice Sheets:	Winter Season:	Shoulder Season:	Tournaments:	Dry Floor:
Minor Prime				
Minor Non-Prime			No Rate	
Adult Prime				
Adult Non-Prime			No Rate	
Senior Prime				
Senior Non-Prime			No Rate	
Hockey Skating School				
D69 Schools Prime				
D69 Schools Non-Prime				
Commercial Events Prime				
Commercial Events Non-Prime				

Rentals – Leisure Sheet and Other Amenities		
The Pond:	Multipurpose Room:	Meeting Room:
Ice In Prime	Full Room (hourly or day rates)	
Ice In Non-Prime	Half Room (hourly or day rates)	
Ice In with Full Sheet	Commercial Full Room	
Ice Out Prime	Commercial Half Room	
Ice Out Non-Prime	Full Room with Ice/Floor	
Ice Out with Full Sheet	Half Room with Ice/Floor	

Appendix III

Ravensong Aquatic Centre – Facility Rates

(All rates will include GST – single admission rates will be rounded to the nearest \$.05)

Admissions:	Passes (Book of 10):	3-Month Pass:	6-Month Pass:
Family	x 9		
Child (14 years and under)	x 9		
Youth 15-18 years)	x 9		
Adult (19-54 years)	x 9		
Senior (55 years +)	x 9		
Aquafit – Adult	x 9		
Aquafit - Senior	x 9		

Rentals:	Main Pool:	Whirlpool/Leisure:	Per Lane:	Whole Pool:
Children's Groups (incl. Schools)				
Youth Groups				
Adult Groups				
Swim Clubs – Children				
Swim Clubs – Youth				
Swim Clubs – Adult				
Commercial Groups				
Birthday Parties				
Additional Guards				
Private Lessons				

APPENDIX E

Mid Island Admission Fees and Averages:

Location:	ADMISSIONS (2005):					Value: Lowest Highest
	Children	Youth	Adults	Seniors	Family	
Campbell River	2.50	3.50	5.00	3.50	9.00	
Comox Valley SC	2.05	2.40	3.90	3.15	8.15	
Comox Valley AC	2.50	3.05	4.85	4.00	10.20	
Cowichan	2.00	2.50	3.75	2.50	7.75	
Fuller Lake	2.25	2.75	3.50	2.75	8.00	
Nanaimo	2.25	3.50	4.75	3.50	9.50	
Port Alberni	2.25	3.05	4.10	3.05	7.90	
Powell River	2.50	3.35	4.50	3.50	9.00	
Mid Island Avg (2005)	2.29	3.01	4.29	3.24	8.69	
Projected (2006) 2%	2.33	3.07	4.38	3.31	8.86	
RDN - OP (2004 / 05)	2.20	2.70	4.20	2.75	8.00	
RDN - OP (2005 / 06)	2.25	2.90	4.30	3.00	8.15	
RDN - RAC (2005)	2.75	3.40	4.55	3.65	8.55	
RDN - RAC (2006)	2.80	3.50	4.65	3.75	8.75	

APPENDIX E (Cont'd)

Vancouver Island Fees and Charges

NO	COMMUNITY	RATES EFFECTIVE (MM/DD/YR)	NEXT REVIEW DATE	SECTION "A" - GENERAL ADMISSION					FAMILY
				CHILDREN	TEENS	SENIORS	ADULTS		
1	Changell River	9/1/2005	3/1/2006	2.50	3.50	3.50	5.00	9.00	
2	Cornox Valley Sports Centre (SC)	9/1/2005	Mar-06	2.05	2.40	3.15	3.90	8.15	
	Cornox Valley Aquatic Centre (AC)	9/1/2005	Mar-06	2.50	3.05	4.00	4.85	10.20	
3	Cowichan Arena/Aquatics Centre	7/1/2004	Sep-05	2.00	2.50	2.50	3.75	7.75	
4	Esquimal	N/C		2.20	3.00	3.30	4.40	8.40	
5	Furber Lake			2.25	2.75	2.75	3.50	8.00	
6	Gold River	9/1/2004	31/09/05	2.75	3.00	3.80	4.25	8.50	
7	Juan de Fuca			2.40	3.40	3.40	4.70	9.50	
8	Lake Cowichan	9/1/2005	4/1/2006	2.00	2.50	3.00	3.00	7.00	
9	Mill Bay		1-Jul-05	1.75	2.50	2.50	3.25	6.00	
10	Nanaimo			42.25	3.50	3.50	4.75	9.50	
11	Oak Bay	1/1/2005	9/1/2005	2.60	3.85	3.85	5.20	10.50	
12	Parksville (Oceanside Place)	9/1/2004	9/1/2005	2.20	2.70	2.75	4.20	8.00	
13	Parksville (Qualicum)	1/1/2005	9/1/2005	2.75	3.40	3.85	4.55	8.05	
	(Revensong Aquatic Centre)		NCR was removed Jan 1/05						
14	Port Alberni			2.25 CR	2.75 CR	3.25 CR	4.25 CR	8.00 CR	
				2.75 NCR	3.75 NCR	4.00 NCR	5.25 NCR	10.00 NCR	
15	Port Hardy	Sept 04	Sept 05	2.25	2.75	2.25	3.75	8.50	
16	Powell River	5/1/2005	6/1/2006	2.50 CR	3.35 CR	3.50 CR	4.50 CR	9.00 CR	
				3.75 NCR	5.00 NCR	5.25 NCR	6.75 NCR	13.45 NCR	
17	Sidney/North & Central (Saamich)			2.25	3.50	3.75	4.75	9.25	
18	Sooke		Under Review	2.90	3.40	4.00	4.00	8.00	
19	Saanich	9/7/2004	9/7/2005	2.50	3.50	3.50	4.75	9.50	
20	Saanich Comm. Place	9/7/2004	9/7/2005	3.00	3.75	3.75	5.00	12.00	
21	City of Victoria (Save-On-Foods Memorial Centre)	3/7/2005	2005	2.50	3.50	3.75	4.75	9.00	
	AVERAGE			2.41	3.30	3.41	4.46	8.39	

NOTE: NCR = Non-City Resident NR = Non Resident CR = City Resident

City of Port Alberni Parks and Recreation Department
 SURVEY OF FEES AND CHARGES - 2005
 SECTION "A" - GENERAL ADMISSION
 RECEIVED
 APR 13 2005

APPENDIX E (Cont'd)

Vancouver Island Fees and Charges Survey

NO	COMMUNITY	RATES EFFECTIVE (MM/DD/YY)	NEXT REVIEW DATE	MINOR GROUPS				ADULT GROUPS			
				PRIME TIME	NON-PRIME	DRY FLOOR	PRIME TIME	NON-PRIME	DRY FLOOR		
1	Campbell River	8/1/2005	March 2006	70.15	60.16	46.75	154.50	144.50	97.50	46.75	
2	Cornex Valley Sports Centre (SC)	9/1/2005	Mar-06	60.72	53.08	46.40	128.62	95.82	46.40		
3	Cowichan Arena	7/1/2005	Feb-06	72.22	53.60	34.24	117.70	115.02	46.01		
4	Esquimalt	N/C		94.00	47.00	42.00	185.00	92.50	90.00		
5	Fuller Lake			55.50	55.50		108.00	97.50	40.00		
6	Gold River			NCR 69.00	NCR 69.00						
7	Lake Cowichan	9/1/2005	4/1/2006	44.94	44.94	37.45	85.60	85.60	37.45		
8	Juan de Fuca			55.00	27.00	30.00	110.00	82.50	40.00		
9	Mill Bay	1-Jul-05	Mar-06	90.00	90.00	37.50	166.00	125.00	54.95		
10	Nanaimo			58.50	48.75	29.85	115.80	101.80	44.00		
11	Oak Bay	No Charge		64.20	64.20	46.01	134.82	103.75	51.36		
12	Parksville (Oxleyside Place)	1/1/2005	9/1/2005	87.50	77.50		165.00	112.00			
13	Port Alberni	9/1/2004	9/1/2005	66.95	58.48	42.00	126.00	107.87	57.75		
14	Port Hardy			69.55	69.55	37.45	144.45	112.95	38.95		
15	Powell River	1/1/2004	6/1/2006	54.00	54.00	36.00	90.00	80.00	43.00		
16	Sidney/North & Central/Saanich			53.50	44.00	24.50	119.00	103.50	36.00		
17	Sooke	Sept 1/05	April 06	85.60	42.80	42.00	171.20	141.24	85.00		
18	Saanich	9/7/2004	9/7/2005	84.00	74.00	30.00	166.00	140.00	53.00		
19	City of Victoria										
20	(Save On Foods Memorial Centre)	9/7/2005	2006	120.00	90.00	50.00	190.00	142.50	75.00		
	AVERAGE			71.81	99.31	32.21	130.50	106.06	46.37		

NOTE: ALL RATES ARE SHOWN WITH GST INCLUDED
 * Sooke Minor Groups receive 50% discount on ice used prior to 7:00 p.m. and on weekends

1: Active Activity Centre/Day/Even Overst/Survey of Fees & Charges/Survey of Fees & Charges Schedule B 2005.xls

City of Port Alberni Parks and Recreation Department
 SURVEY OF FEES AND CHARGES - 2005
 SECTION 'B' - ARENA ICE AND FLOOR RENTALS

APPENDIX E (Cont'd)

Vancouver Island Fees and Charges Survey

NO	COMMUNITY	RATES EFFECTIVE (MM/DD/YR)	NEXT REVIEW DATE	SWIM MEET RATE PER HOUR	FULL POOL RATE PER HOUR	PER LANE PER HOUR
1	Camphell River	9/1/2005	Mar 06	79.85	154.00	11.50
2	Comox Valley Sports Centre (SC)	9/1/2005	March 2006	87.40	80.24	10.04
3	Comox Valley Aquatic Centre (AC)	9/1/2005	March 2006	129.80	80.32	10.04
4	Comoxian Aquatics Centre	No Change		101.65	53.50	10.70
5	Esquimalt			N/A	65.45	
6	Juan de Fuca			8 lanes 122.54 8 lanes 160.71	N/A	8.56
7	Port Alberni	Jan 1/05		53.28	53.28	8.86
8	Sidney/North & Centre Saanich	9/1/2005	4/20/2006		91.00	15.16
9	Gold River	9/1/2004	Aug 05	47.95	47.95	17.66
10	Saanich High Performance Club (25m)	9/7/2004	Sep-05		N/A	10.20
11	Saanich (Gordon Head)	9/7/2004	Sep-05		N/A	10.20
12	Ravensthorpe (Parks/Qualicum)	Nov 1/04		104.50	101.51	11.46
13	Powell River			50.50	50.50	8.30
14	Sooke		Under Review	N/A	141.25	10.75
15	Port Hardy				60.00	18.00
16	Oak Bay	7/1/2005	8/1/2005			10.00

City of Port Alberni Parks and Recreation Department
 SURVEY OF FEES AND CHARGES - 2005
 SECTION 'C' - POOL HOURLY LANE RENTALS - SWIM CLUBS

NOTE: ALL RATES ARE SHOWN WITH GST INCLUDED. It should be noted that seating requirements and charge cuts are a major reason for the wide range in fees. (ie. Some facilities include staffing in their rates, while others add staffing to their base rental rates.)

License Activity Centre/Port Alberni District/Survey of Fees & Charges/Survey of Fees and Charges 2005 Section C

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE
REGIONAL GROWTH MONITORING ADVISORY COMMITTEE /
STATE OF SUSTAINABILITY PROJECT MEETING
HELD ON WEDNESDAY, JUNE 15, 2005
IN THE COMMITTEE ROOM

Present:

Director Bill Holdom	Chair
Director Dave Bartram	Deputy Chair
Gordon Buckingham	
Betty Collins	
Janet Farooq	
Ross Peterson	
Sharon Thomson	

Also in attendance:

Christina Thomas	Senior Planner, Community Services
Dolores Funk	Guest

Absent:

Brian Anderson
Douglas Anderson
Adele McKillop
Sylvia Neden

CALL TO ORDER

Director Holdom called the meeting to order at 5:40 PM.

MINUTES

The minutes from the previous meeting (May 18/05) were approved as presented.

OLD BUSINESS

a) Sustainability Advancement at the Corporate Level

C. Thomas provided an update regarding actions that had been taken in response to the RGMAC January 2005 suggestion that the RDN should have a report that describes the activities and projects it has undertaken to make the region more sustainable. C. Thomas indicated that a report that documents RDN activities and projects that contribute towards regional sustainability was prepared, and that the RDN Committee of the Whole and Board received it in May of 2005. C. Thomas indicated that it is anticipated that the report will be professionally printed and made available at the RDN offices and on the RDN web site. C. Thomas distributed copies of the report to the RGMAC.

Director Bartram provided an update regarding the status of work regarding drinking water protection in the region. Director Bartram stated that it is anticipated that the RDN Committee of the Whole and Board will consider a staff report about the matter in July of 2005 as a result of a resolution he initiated at previous Committee of the Whole and Board meetings.

b) RGMAC Volunteer Assignments to Prepare Directional Statements for Sustainability Indicators

C. Thomas stated that RGMAC members had been invited to volunteer to identify specific sustainability indicators for which they would like to prepare directional statements, and that a chart that identifies volunteer commitments to date is provided in the meeting agenda package. The RGMAC reviewed the chart, and individual RGMAC members volunteered to prepare directional statements for specific sustainability indicators. C. Thomas committed to updating the chart to reflect the additional volunteer commitments and circulating the revised assignment chart to the RGMAC.

An opportunity was provided for RGMAC members to discuss any questions they have about the volunteer assignment. C. Thomas provided clarification regarding the volunteer assignment.

Several RGMAC members expressed an interest in viewing the video "The End of Suburbia" for educational purposes. It was noted that video is being broadcast as a part of the Small Towns Conference in Cumberland on June 16th and 17th. R. Peterson stated that he would investigate RGMAC viewing method possibilities.

c) Technical Advice for Sustainability Indicators

C. Thomas provided an update regarding the assembly of a team of technical advisors to provide volunteer assistance in the development of the sustainability report. C. Thomas indicated that Brent Mueller (Ministry of Community, Aboriginal and Women's Services) had committed to identifying and soliciting appropriate provincial government staff members to provide technical assistance for indicators related to their scope of work. C. Thomas indicated that she would be identifying and soliciting appropriate RDN staff and staff from other organizations to provide technical assistance for indicators related to their scope of work. RGMAC members suggested that a RCMP officer and a Malaspina University College professor would be appropriate technical advisors for the sustainability indicators related to crime and participation in elections, respectively.

d) Groundwater Indicator Research Project

C. Thomas provided an update regarding the Groundwater Indicator Research Project, a sub-project of the work to collect data for selected sustainability indicators and prepare a report about the sustainability of the region. C. Thomas indicated that the RDN issued a Request for Proposals for the Project in May of 2005, and that EBA Engineering Ltd was selected to complete the work. C. Thomas stated that EBA intends to provide information about four indicators of the state of groundwater resources in the region: [1] piezometric water table elevations and groundwater quality; [2] amount of surface impermeable area; [3] total volume of water extracted; and [4] stream temperature. C. Thomas indicated that the consultant might not be able to provide data for all four topics because sufficient data might not be available. As an example, it was noted that it would be challenging to provide data regarding the amount of impermeable surface in region because there is no digital record of the footprint of all the buildings in the region. Data that does exist related to the topic is likely limited to information about the length (but not the specific widths) of dedicated road right of ways in the region. Hard copies of the Groundwater Indicator Research Project Request for Proposals and selected key parts of the EBA proposal for the Project were provided to the RGMAC. RGMAC members expressed gratitude that this work is being undertaken.

NEW BUSINESS

a). Working Notes Regarding Second Batch of Sustainability Indicators Data

C. Thomas indicated that working notes are provided for RGMAC information regarding RGMAC discussion about the second batch of sustainability indicators, as well as Westland Resource Group's response to the working notes. C. Thomas indicated that the working notes provide more information regarding RGMAC member comments about the sustainability indicators, such as requests for clarification or additional information. C. Thomas indicated that Westland Resource Group is undertaking the requests that are within the scope of the work they have been contracted to complete, and that Westland Resource Group has identified some requests that are outside the scope of the subject work. The RGMAC provided some additional comments and suggestions regarding the notes and response for five of the sustainability indicators. R. Peterson distributed copies of a Ministry of Environment informational brochure about particulate matter. The RGMAC received the working notes and Westland Resource Group's response to the working notes.

b) Third Batch of Data/Graphical Representations/Interpretations for Sustainability Indicators for Sustainability Report

The RGMAC reviewed and discussed the materials submitted by Westland Resource Group for the following 8 of the 42 sustainability indicators approved by the RDN Board:

1. Current and projected age class distribution – Arrowsmith Timber Supply Area (1-E4);
2. Change in amount of ALR land (1-R3);
3. Proportion of farmland in crops (1-R5);
4. Amount of electricity and natural gas consumed, total and per capita (1-R8);
5. Number of bus rides per year (1-CF4);
6. Vehicle ownership (total and per household) (1-CF7);
7. Motor vehicle accident rates (1-S3); and
8. Taxes paid by residents and businesses (1-Ec1).

The RGMAC also reviewed new information provided by Westland Resource Group regarding the following 9 of the 21 indicators discussed at the April 28th and May 18th RGMAC meetings:

1. Ground level ozone (1-E2);
2. PM_{2.5} (1-E3);
3. Domestic water consumption trends (1-R1);
4. Number of farms reporting sales of organic products (1-R7);
5. Amount of waste to landfill per capita, amount of waste diverted from landfill in tonnes, and amount recycled per resident (1-R9);
6. Quality of biosolids from wastewater treatment plants (1-R10);
7. Education attainment levels (1-S5);
8. Number of applicants on waitlist for subsidized housing compared to number of housing units available (1-S6); and
9. Participation in federal, provincial, and local elections (1-S9).

The RGMAC provided suggestions regarding additional work that should be undertaken to either obtain a better understanding of the data and trends for selected indicators, or to more clearly illustrate or describe data and trends for selected indicators.

c) Timeline for Development of Sustainability Report

C. Thomas provided an update regarding the timeline for the development of the sustainability report. C. Thomas informed the RGMAC that it is anticipated that more time will be required to develop the report than originally anticipated, and that it is likely the report will not be complete by October of 2005. It was noted that more time is required because of unforeseeable delays in obtaining sustainability indicator data from data providers, the amount of data to be analyzed and understood for the purposes of writing the report, the need for the RDN to complete all of the work necessary for 2 of the 42 indicators, the need for EBA Engineering Ltd. to be provided a reasonable amount of time to complete the groundwater indicator work, work necessary to assemble a team of volunteer technical advisors and the need to provide them with time to review sustainability indicator data and report drafts, the need to provide time to RGMAC members to complete their voluntary sustainability indicators directional statements assignments, and the time required by the RGMAC to review various drafts of the sustainability report.

ADJOURNMENT

Director Holdom adjourned the meeting at 9:15 PM.

Chair, Director Bill Holdom

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE TRANSIT BUSINESS PLAN UPDATE SELECT COMMITTEE
MEETING HELD ON THURSDAY JUNE 30, 2005, AT 12:00 NOON
IN THE COMMITTEE ROOM**

Present:

Director T. Krall	Chairperson
Director L. McNabb	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director T. Westbroek	Town of Qualicum Beach
Director H. Kreiberg	Electoral Area A
Director J. Stanhope	Electoral Area G

Also in Attendance:

J. Wilson	Councilor, Town of Qualicum Beach
N. Connelly	General Manager, Community Services
D. Trudeau	Manager, Transportation Services
T. Moscrip	City of Nanaimo

Regrets:

Director D. Haime	Electoral Area 'D'
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MINUTES

MOVED Director Kreiberg, SECONDED Director McNabb, that the minutes of the Transit Business Plan Update Select Committee meeting held on May 12, 2005 be received for information. CARRIED

CORRESPONDENCE

MOVED by Director Westbroek, SECONDED by Director Holdom that the correspondence from K. Quadfass and P. Kowalski be received for information. CARRIED

MOVED by Director Holdom, SECONDED by Director Stanhope that staff review and report on the submission on "Recommendations for Safe Bus Stops in Downtown Nanaimo". CARRIED

ADMINISTRATION

1. Downtown Transit Services and Exchange Review Study Update

Susan Hallatt and Chris Foord from the Boulevard Transportation Group provided an update on their work on the study, including consultation with various stakeholders. A site evaluation criteria form to assist in ranking priorities was distributed for completion by the Committee members.

2. Transit Exchange Update

MOVED by Director McNabb, SECONDED by Director Kreiberg that the update report on the new Transit Exchange and Schedule be received for information. CARRIED

The Committee reviewed the key issue areas and staff advised that several schedule and route adjustments were being examined for implementation.

3. Area A HandyDART Expansion

Staff reviewed the various issues associated with extending HandyDART Service in Area A and the plan to work to complete a report with options for the Committee's consideration.

4. West Quaticum Beach/Area G Transit Service

The Committee reviewed the Town's concerns and provided for staff to complete a report to provide for schedule and route changes in conjunction with the 2006 budget process and the formula for the allocation of costs among participants.

ADJOURNMENT

The meeting was adjourned at 1:30 pm.

T. Krall, Chair