

REGIONAL DISTRICT OF NANAIMO

**SPECIAL BOARD MEETING
TUESDAY, MARCH 25, 2003
7:30 PM**

(City of Nanaimo Council Chambers)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

UNFINISHED BUSINESS

Request for Park Land Exchange – Fern Road Consulting Ltd. (From the Board meeting held March 11, 2003.)

Verbal Report re Public Meeting held March 24, 2003.

2-11

Request for Park Land Exchange – Fern Road Consulting Ltd. On behalf of R. & L. Todsen & McTay Holdings Ltd. – off Hawthorne Rise & White Pine Way – Area G. (All Directors except EA 'B' – One Vote)

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

ADJOURNMENT

That the meeting be recessed and reconvened immediately following Special Committee of the Whole.

ADMINISTRATOR'S REPORT

12-20

Financial Plan (2003-2008) Bylaw No. 1337. (All Directors – Weighted)

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

ADJOURNMENT

IN CAMERA



REGIONAL DISTRICT OF NANAIMO			
MAR 10 2003			
CHAIR		GMCrs	
CAO		GMDS	
GMCmS		GMES	
		<i>Brad</i>	<i>[initials]</i>

MEMORANDUM

TO: Pamela Shaw
Manager of Community Planning

DATE: March 10, 2003

FROM: Susan Cormie
Senior Planner

FILE: 3320 30 14994

SUBJECT: Request for Park Land Exchange - Fern Road Consulting Ltd. on behalf of R. & L. Todsén & McKay Holdings Ltd.
Electoral Area 'G' - Off Hawthorne Rise and White Pine Way

PURPOSE

To receive the recommendation of the Electoral Area 'G' Parks and Open Space Advisory Committee and consider a request to exchange part of existing park land with a portion of the adjacent property as part of a subdivision proposal.

BACKGROUND

The Electoral Area Planning Committee (EAPC), at its regular meeting held on February 25, 2003 passed the following recommendation with respect to the proposed park land exchange with the neighbouring property legally known as The Remainder of Lot 1 District Lot 49, Nanoose District, Plan 19351 and located off White Pine Way in Electoral Area 'G' (see Attachment No. 1 for location):

MOVED That the Electoral Area 'G' Parks and Open Space Advisory Committee be requested to provide further comments and recommendations on the revised park land exchange proposal as suggested by staff prior to the March 11, 2003 Board meeting.
CARRIED

As a result of the recommendation of the Electoral Area Planning Committee and the reconsideration of the application by the Electoral Area 'G' Parks and Open Space Advisory Committee (on March 5, 2003) and their subsequent recommendation, the applicants' agent has submitted an amended park exchange proposal (see Attachment No. 2). The proposal differs from the request previously considered by the EAPC in that the applicant is now prepared to add an additional 106 m2 of park land to compensate for the existing 3.0 metre statutory right-of-way that currently provides access to the park and agrees that White Pine Way should be widened at the frontage of the park. The applicant has also offered to contribute \$7,500 for park works and materials. This proposal is consistent with the recommendation of the Advisory Committee, with the exception of the condition to provide two accesses to the park land if the property is developed in phases. The applicant has indicated that they are prepared to provide one access off the future White Pine Way into the park land either as dedicated road or by a statutory right-of-way over this area as indicated in their letter.

The amended proposal and the recommendation of the Electoral Area 'G' Parks and Open Space Advisory Committee are now being referred to the RDN Board as recommended by the RDN Electoral Area Planning Committee.

ALTERNATIVES

1. To receive the Electoral Area 'G' Parks and Open Space Advisory Committee recommendation, to approve the revised park exchange proposal, give Bylaw No. 1333 1st, 2nd, & 3rd readings, and proceed to counter petition pursuant to section 305.2 of the *Local Government Act*.
2. To receive the Electoral Area 'G' Parks and Open Space Advisory Committee recommendation and to deny the request for park land exchange.

ELECTORAL AREA 'G' PARKS AND OPEN SPACE ADVISORY COMMITTEE IMPLICATIONS

The Electoral Area 'G' Parks and Open Space Advisory Committee has now reviewed the revised proposal and has recommended that the request for the park exchange be approved, subject to a number of conditions, as follows:

MOVED that the Electoral Area 'G' Parks and Open Space Advisory Committee recommend approval of the Park Land Exchange subject to:

- a) *written confirmation from the developer of the offered:*
 - i) *addition of a 3.0-metre wide strip from lots 13 and 14;*
 - ii) *commitment from the developer to provide park improvements of \$7500.00 in kind under the supervision of the Recreation and Parks Department;*
- b) *solution of the engineering and liability issues regarding Alexander Brook at the proposed White Pine Way in consultation with the Regional District of Nanaimo;*
- c) *written confirmation that full park access is to be provided as part of the initial parcel development (access from both White Pine Way and the future Everett Drive/Meadow Way are required). CARRIED*

PUBLIC CONSULTATION IMPLICATIONS

A Public Information Meeting was held February 12, 2003 with respect to this proposed park land exchange (approximately 65 persons in attendance). The minutes and correspondence from this meeting were received for information at the February 25, 2003 Electoral Area Planning Committee (EAPC) meeting. In addition, there were a number of delegations and additional correspondence received at the EAPC meeting on this proposal. Should this bylaw be given three readings, given that this proposal involves an exchange of park land, the RDN Board is required to proceed with a counter petition opportunity pursuant to the *Local Government Act*.

Procedural Implications

The counter petition must be advertised in two editions of a local newspaper and qualified electors must be given an opportunity to file a counter petition if they are opposed to the park exchange. With respect to the counter petition opportunity, the local government must establish a deadline by which the counter petition must be submitted to the local government. This deadline must be at least 30 days following the second newspaper notification of the counter petition. The counter petition advertising must contain a statement that the local government may proceed with the matter unless at least 5% of the electors of the area to which the counter petition opportunity applies sign the counter petition forms and submit them to the local government by the deadline. For this park land exchange proposal, given that the counter petition applies to Electoral Area 'G' in its entirety, 5% of electors would equal 255 (that is, 5% of the 5084 voters pursuant to the 2002 Voters List).

Therefore, if the proposed park land exchange bylaw is given third reading, staff recommend that the counter petition be advertised in 'The News' on March 25th and 28th, 2003 with the counter petition deadline established as May 2nd, 2003. If the counter petition is certified as having been signed by at least

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5% of the electors of Area 'G', the local government must not proceed with the proposed bylaw unless it otherwise receives the assent of the electors. If the counter petition is certified as not having been signed by 5% of the electors, the electors are deemed to have approved the proposed bylaw and the local government may proceed with the proposed matter.

A report detailing the results of the counter petition process will be forwarded to the May 13th, 2003 RDN Regular Board Meeting.

VOTING

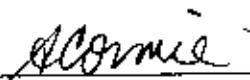
Electoral Area Directors – one vote, except Electoral Area 'B'.

SUMMARY


The Electoral Area Planning Committee requested the Electoral Area 'G' Parks and Open Space Advisory Committee provide further comments and recommendations on the revised park land exchange proposal as suggested by staff prior to the March 11, 2003 Board meeting. The Parks and Open Space Committee met and has recommended that the proposed park land exchange be approved, subject to the conditions outlined in this report. The applicant is in concurrence to meet the conditions of this Committee with the exception of providing 2 accesses to the park land if the property is developed in phases, but is prepared to provide 1 access off the future White Pine Way into the park land. With respect to the public process, as the park land exchange bylaw is subject to a counter petition opportunity, qualified electors of Electoral Area 'G' may sign the counter petition if they are opposed to this park land exchange. Therefore, staff recommend Alternative No. 1 that Bylaw No. 1333 be given 1st, 2nd, & 3rd readings and proceed to counter petition pursuant to section 305.2 of the *Local Government Act*. Further, staff recommend that the counter petition deadline be established as May 2nd, 2003 to allow adequate time for advertising and elector response. The results of the counter petition process will be forwarded to the May 13, 2003 RDN Regular Board Meeting.

RECOMMENDATIONS

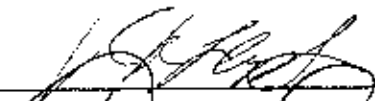
1. That the recommendation from the Electoral Area 'G' Recreation and Parks Advisory Committee be received.
2. That Regional District of Nanaimo Park Land Exchange Bylaw No. 1333, 2003 be given 1st, 2nd, & 3rd readings and proceed to counter petition pursuant to section 305.2 of the *Local Government Act*.
3. That the Regional District of Nanaimo Park Land Exchange Bylaw No. 1333, 2003 counter petition deadline be established as May 2nd, 2003.



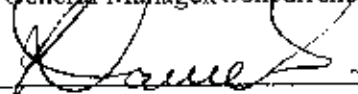
Report Writer



Manager Concurrence



General Manager Concurrence

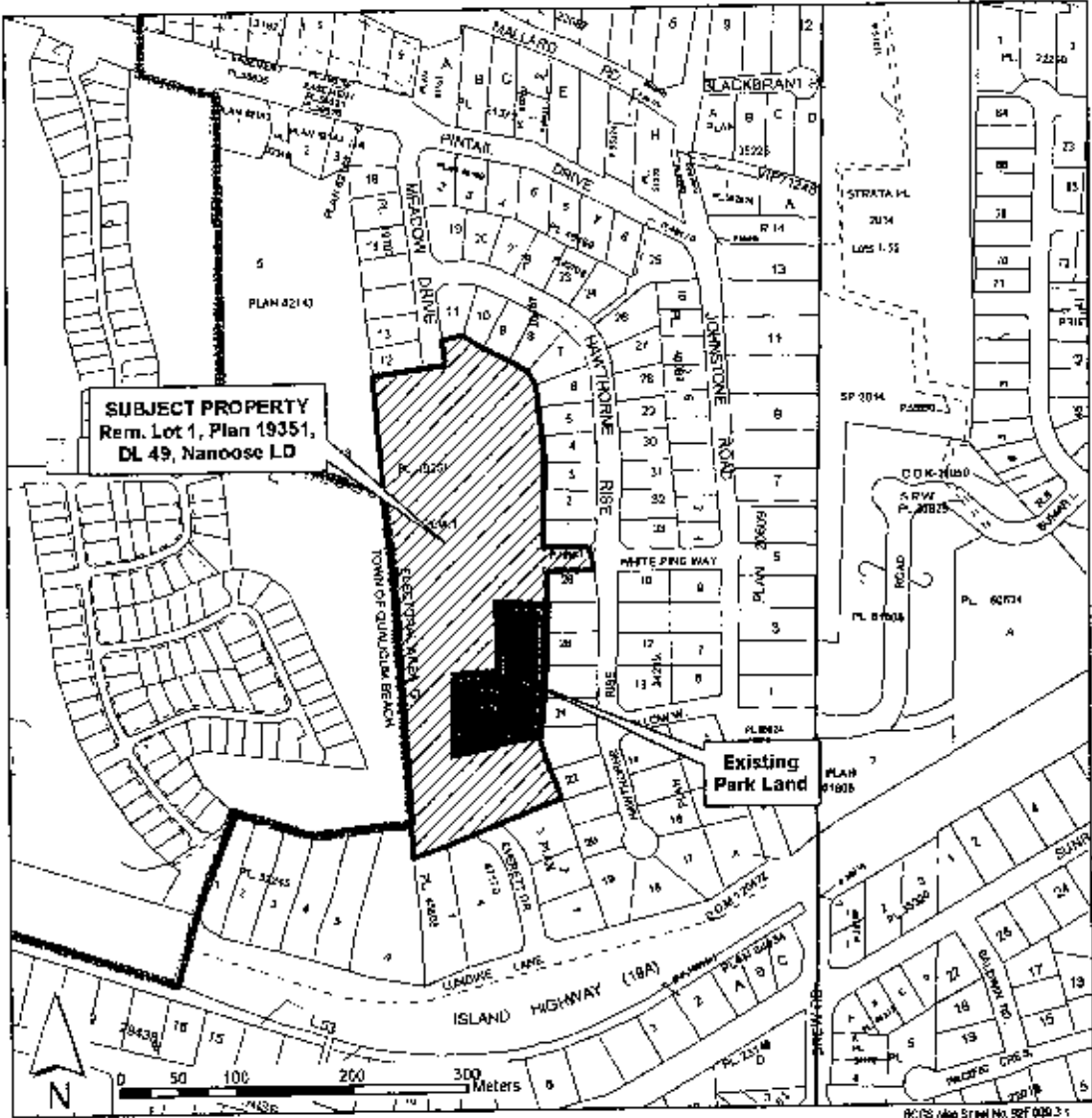


CAO Concurrence

COMMENTS:

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ATTACHMENT NO. 1
SUBJECT PROPERTY LOCATION



ATTACHMENT NO. 2

LETTER FROM APPLICANTS' AGENT

Mar 07 03 04:10p

Sims Assoc.

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Fern Road Consulting Ltd.

2003-03-07

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, B.C.
V9T 6N2

Attention: Susan Cornie

Dear Susan:

Re: Park Exchange – Todsen and McKay Holdings Ltd.

Thank you for arranging the Area G Parks Committee meeting on such short notice.

We have revised the boundaries of the Park exchange to reflect the changes we discussed at the meeting. The items are:

1. White Pine Way

The road dedication for White Pine Way has been widened to 20 m to the west of the drainage course and then it tapers to 16 m in width. The bend of the drainage course will be in Road dedication.

2. Park Calculations

The boundaries of the Park have been revised to reflect the recommendations in the staff report to the Electoral Areas Committee meeting. In addition, we have widened the panhandle of the Park access at White Pine Way an additional four metres so the total width is 17 metres. We have also tapered the east boundary of proposed Lot 14 to give additional width along the drainage course and make the boundary more uniform.

The final areas to be exchanged are:

Park to be closed	824 sq. m.
	<u>483 sq. m</u>
Total	1,297 sq. m.
Park to be dedicated	630 sq. m.
	153 sq. m
	<u>620 sq. m</u>
Total	1,403 sq. m.

This Park exchange will result in an additional 106 sq. m. of Parkland.

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Mar 07 03 04:11p

Sims Assoc.

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3. Works and Materials Donation

My clients will assist with works and materials to help in the development of the Park. The value of this assistance will be \$7,500.00 and it will consist of works like providing and installing 2 culverts for crossing the drainage course, removing danger trees, constructing walking trail, etc. All works will be done under the approval and supervision of Mr. Jonathan Lobb, RDN Parks Department.

4. Access

My clients intend to complete the subdivision in one phase but if the Park Exchange Bylaw is not completed in time, they will proceed with 14 lots as Phase I. Should the subdivision be completed in 2 phases, access will be provided at White Pine Way by Road dedication if the Ministry of Transportation will accept the dedication. If the Ministry of Transportation will not accept the dedication on Phase I, we will provide a temporary Statutory Right of Way (SRW) for access over a portion of White Pine Way. Ministry of Transportation and/or RDN must accept all liability for the public and access is limited to the portions shown as Park, Road or SRW. Access will not be granted to private land.

For your reference, we are attaching a plan showing the above revisions.

As security for these conditions, my clients are signing this letter agreeing to the outlined conditions.

Yours truly,


Helen MacPhail Sims
HMS/ib
Encl.

We agree to the above conditions.


Tods Design & Construction Ltd. Inc. No. 417475


Melay Holdings Ltd. Inc. No. A58038

c.c. Mr. Nick Vandermolen, Ministry of Transportation
c.c. Mr. Rob Hoffman, Koers & Associates

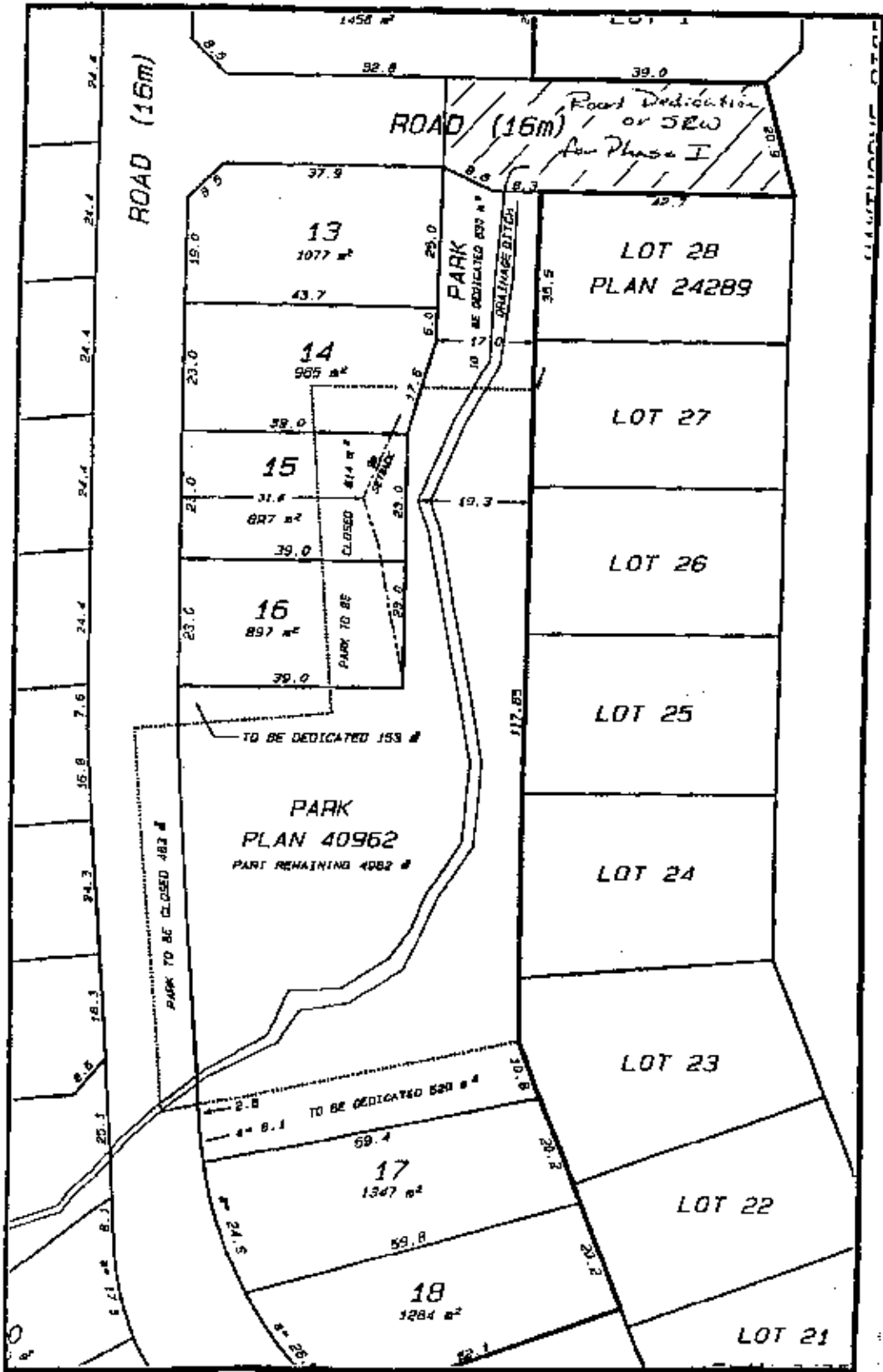
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Mar 07 03 04:11p

Sims Assoc.

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REGIONAL DISTRICT OF NANAIMO			
MAR 18 2003			
CHAIR		GMCrS	
CAO		GMDS	
GMCm8		GMES	

**Todsen Design & Construction Ltd.
McTay Holdings Ltd.**

March 17th, 2003

Planning Department
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo BC. V9T 6N2

**RE: Park Exchange, Electoral Area 'G' – Todsen Design and
Construction Ltd. and McTay Holdings Ltd.**

Dear Sirs:

We would appreciate your assistance to make the following addition to our request for Park Exchange as set out in the RDN Memorandum of March 10, 2003.

We propose to open an additional 537 square metres of land from the remainder of Lot 1, Plan 19351, DL 49, Nanoose District, as part of our proposal for Park Exchange. This means that in total there will be a 643 square metre increase (10.2%) in the total area of the Park Lands following completion of the exchange.

We have attached a drawing showing the proposed layout of the Park, prepared by Sims Associates.

In addition we continue our previous offer regarding financial assistance to develop the Park and access to the Park as follows:

- **Works and Materials Donation**
We will assist with the works and materials to help in the development of the Park. The value of the assistance will be \$7,500.00 and it will consist of works like providing and installing 2 culverts (or bridges) for crossing the drainage course, removing danger trees, construction walking trails etc. All works will be done under the approval and supervision of Mr. Jonathan Lobb, RDN Parks Department.

- Access

We will open access to the existing Park from White Pine Way at the earliest opportunity. This can best be accomplished by preparing & registering a Reference Plan to dedicate a portion of White Pine Way as Road. We will apply to the Ministry of Transportation and they must accept this dedication. MoT &/or RDN must accept all liability for the public. Access is limited to the portions shown as Park or Road. Access will not be granted to private land.

We would appreciate your assistance in making this offer of additional land for the Park a part of the Park Land Exchange proposal presented at the Public Information Meeting to be held on March 24, 2003 and the Regional District of Nanaimo Board Meeting on March 25, 2003.

A condition of our proposal was to receive in written form, from all the members of the Board of Directors of the French Creek Residents Association, their full support and cooperation for completion of the Park Exchange.

We are pleased to have received that confirmation in a letter (copy attached), which we received dated March 17, 2003 from the French Creek Residents Association signed by the President, Thomas McArthur, on behalf of the Board Of Directors of that association. This letter satisfies the condition of our proposal.

Finally, it has been our intent from the beginning to propose and complete a Park Exchange that was fair and beneficial to all parties and that would result in an attractive Park for the residents of French Creek. Unfortunately there have been accusations that our interest, as the developer, was simply to increase the number of lot proposed for the subdivision. This is not the case. It would have been possible for us to have proposed more than 30 Lots for the planned subdivision under the RDN regulations. We hope the Region Staff will make this point clear at the Public Meeting on March 24, 2003.

Sincerely,

Richard Todsen

Cc:

Director Stanhope, Area 'G' RDN
Chair And Directors RDN
French Creek Residents Association



REGIONAL DISTRICT OF NANAIMO	
MAR 18 2003	
CHAIR	GMCrs
CAO	GMDS
GMCms	GMS
<i>[Signature]</i>	

MEMORANDUM

TO: C. Mason
General Manager, Corporate Services

DATE: March 14, 2003

FROM: N. Avery
Manager, Financial Services

FILE:

SUBJECT: A bylaw to adopt the Financial Plan covering the years 2003 to 2008

PURPOSE:

To introduce and adopt a bylaw authorizing the financial plan for the years 2003 to 2008.

BACKGROUND:

The Board has completed its review of the 2003 annual budget and the financial plan for the years 2004 to 2008. The financial plan must be adopted by bylaw on or before March 31st, 2003. Bylaw 1337 hereby attached represents the summary of the financial plan recommended for adoption.

ALTERNATIVES:

1. Adopt Bylaw 1337 and the financial plan as attached.
2. Amend the financial plan and adopt Bylaw 1337 as amended.

FINANCIAL IMPLICATIONS:

The financial plan incorporates the current years' annual budget, with the second year of the plan acting as the authority to make expenditures in the second year until an updated annual budget is substituted for that plan year. The plan represents staff's best estimates of the strategic directions set forth in the Liquid Waste, Solid Waste and to a lesser extent the Regional Growth Management planning documents as they affect individual operating budgets. In a similar way to these strategic planning documents, so too will the financial plan be a document which can and will be reviewed as new information is addressed by the Board. The financial plan may be amended at any time to provide for alternative directions approved by the Board.


The annual budget for 2003 raises total property taxes in the amount of \$21,446,412.

SUMMARY/CONCLUSIONS:

Bylaw 1337 attached represents the recommended financial plan for the years 2003 to 2008. A financial plan must be adopted on or before March 31st of the current budget year. Staff anticipate that the plan will be the subject of further review during the course of the year as it is intended to be a living document that assists the Board making in future financial decisions .

RECOMMENDATION:

1. That " Regional District of Nanaimo Financial Plan (2003 to 2008) Bylaw No. 1337, 2003 be introduced for first three readings.
2. That " Regional District of Nanaimo Financial Plan (2003 to 2008) Bylaw No. 1337, 2003 having received three readings be adopted.


Report Writer


General Manager Corporate Services


C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1337

A BYLAW TO ADOPT THE 2003 TO 2008 FINANCIAL PLAN

WHEREAS the Regional District of Nanaimo shall adopt by bylaw, pursuant to Section 815 of the *Local Government Act* a five year financial plan; and

WHEREAS an expenditure not provided for in the financial plan or the financial plan as amended is not lawful unless for an emergency that was not contemplated.

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. **TITLE**

This bylaw may be cited as the "Regional District of Nanaimo Financial Plan (2003 to 2008) Bylaw No. 1337, 2003".

3. **DEFINITION**

Emergency - means a present or imminent event that:

- a) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
- b) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property

4. Schedules 'A' to 'E' attached to this bylaw are hereby adopted as the Financial Plan for the Regional District of Nanaimo for the period January 1, 2003 to December 31, 2008.

6. The Financial Plan may be amended in the following manner:

- a) Funds may be reallocated in accordance with the Regional District of Nanaimo's purchasing policy for new projects
- b) The Manager, Financial Services may transfer unexpended appropriations to Reserve Funds and accounts for future expenditures
- c) The Board may authorize amendments to the plan for Emergencies as defined herein,

Introduced and read three times this 25th day of March, 2003

Adopted this 25th day of March, 2003

Chairperson

General Manager, Corporate Services

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Chairperson

General Manager Corporate Services

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN 2003 TO 2008
OVERALL SUMMARY

	Budget 2003	Budget 2004	Budget 2005	Budget 2006	Budget 2007	Budget 2008	SubTotal
Revenues							
Property taxes	\$ (19,684,712)	\$ (20,252,704)	\$ (20,812,743)	\$ (21,181,414)	\$ (23,433,088)	\$ (23,875,529)	\$ (129,240,190)
Parcel taxes	(1,761,700)	(1,808,011)	(1,853,301)	(1,898,551)	(1,947,096)	(1,997,218)	(11,265,877)
Municipal agreements	(177,635)	(213,162)	(213,162)	(213,162)	(213,162)	(213,162)	(1,243,445)
Operating revenues	(1,227,899)	(1,237,353)	(1,246,161)	(1,238,576)	(1,242,601)	(1,250,238)	(7,442,828)
Interest income	(275,000)	(342,000)	(342,000)	(342,000)	(342,000)	(342,000)	(1,985,000)
Transit fares	(3,145,335)	(3,237,789)	(3,271,866)	(3,275,498)	(3,409,725)	(3,574,235)	(19,914,427)
Landfill tipping fees	(5,765,000)	(6,074,559)	(6,358,394)	(6,643,823)	(6,643,823)	(6,643,823)	(38,129,432)
Recreation fees	(338,600)	(346,133)	(357,135)	(358,244)	(364,462)	(370,792)	(2,130,366)
Recreation facility rentals	(317,670)	(401,565)	(452,727)	(461,388)	(470,217)	(479,217)	(2,582,784)
Recreation vending sales	(23,800)	(25,500)	(25,600)	(25,600)	(25,600)	(25,600)	(151,600)
Recreation concession	(46,245)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(121,245)
Recreation - other	(222,090)	(256,035)	(256,035)	(256,035)	(256,035)	(256,035)	(1,502,265)
Utility user fees	(2,513,862)	(2,579,419)	(2,660,028)	(2,747,745)	(2,819,311)	(2,893,295)	(16,213,660)
Operating grants	(3,682,961)	(3,330,361)	(3,414,461)	(3,198,877)	(3,200,321)	(3,201,794)	(20,028,775)
Planning grants	(20,000)	0	0	0	0	0	(20,000)
Grants in lieu of taxes	(97,275)	(97,275)	(97,275)	(97,275)	(97,275)	(97,275)	(583,650)
Interdepartmental recoveries	(2,548,285)	(2,625,840)	(2,690,531)	(2,756,681)	(2,824,013)	(2,892,654)	(16,338,104)
Transfer from reserves	(180,410)	0	0	0	0	0	(180,410)
Miscellaneous	(2,642,240)	(2,476,456)	(2,386,456)	(2,168,156)	(1,977,415)	(1,899,799)	(13,530,521)
Prior year surplus(deficit)	(6,945,963)	(3,135,787)	(2,774,117)	(2,995,120)	(4,222,435)	(3,581,027)	(23,654,449)
Total Revenues	\$ (51,616,482)	\$ (48,455,038)	\$ (49,202,092)	\$ (49,873,145)	\$ (53,503,579)	\$ (53,608,692)	\$ (306,259,028)
Expenditures							
Administration	\$ 1,811,618	\$ 1,939,607	\$ 1,949,380	\$ 1,959,222	\$ 1,969,388	\$ 1,979,757	\$ 11,708,972
Community grants	49,012	42,500	42,500	42,500	42,500	42,500	261,512
Legislative	292,370	272,370	337,370	272,370	272,370	272,370	1,719,220
Professional fees	1,373,614	1,146,108	1,106,390	1,103,876	1,109,317	1,114,840	6,954,145
Building Ops	1,668,099	1,703,391	1,814,365	1,625,532	1,636,894	1,648,455	9,894,736
Veh & Equip ops	3,449,256	3,509,697	3,555,597	3,578,626	3,626,354	3,724,544	21,444,074
Operating Costs	\$ 530,689	\$ 8,590,262	\$ 8,707,583	\$ 8,849,485	\$ 11,694,021	\$ 11,794,851	\$ 58,166,891
Program Costs	262,455	265,721	265,912	268,104	266,297	266,491	1,592,980
Wages & Benefits	14,044,851	14,669,708	14,949,166	15,245,337	15,503,524	15,778,218	90,191,404
Transfer to other govt/org	3,476,560	3,505,373	3,544,046	3,593,715	3,645,130	3,696,896	21,461,720
Debt financing	6,181,010	6,467,321	6,470,704	5,697,935	5,544,776	5,398,629	35,760,375
Contributions to reserve funds	2,857,507	1,691,112	1,960,158	2,912,271	1,921,677	3,437,288	14,580,013
Capital	5,373,179	2,338,896	2,258,278	975,710	3,292,950	324,785	14,563,798
SubTotal	\$ 49,268,220	\$ 46,142,066	\$ 46,761,449	\$ 46,123,283	\$ 50,525,198	\$ 49,479,624	\$ 288,299,840
New debt		292,375	16,543	97,947	7,219	7,219	421,303
Total expenditures	\$ 49,268,220	\$ 46,434,441	\$ 46,777,992	\$ 46,221,230	\$ 50,532,417	\$ 49,486,843	\$ 288,721,143
(Surplus)/deficit	\$ (2,348,262)	\$ (2,020,597)	\$ (2,424,100)	\$ (3,651,915)	\$ (2,971,162)	\$ (4,121,849)	\$ (17,490,801)

Chairperson

General Manager Corporate Services

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN 2003 TO 2008
OVERALL SUMMARY

	Budget 2003	Budget 2004	Budget 2005	Budget 2006	Budget 2007	Budget 2008	SubTotal
Source and Application of Funds							
Capital Fund							
Source of Funds							
Transfers from Operating	\$ (5,373,179)	\$ (2,338,896)	\$ (2,258,278)	\$ (975,710)	\$ (3,292,950)	\$ (324,785)	\$ (14,563,798)
Transfers from Reserve Funds	(5,807,310)	(897,500)	(2,560,000)	(4,050,000)	(6,623,000)	(615,000)	(20,552,810)
Borrowed Funds	(8,084,045)	(132,230)	(447,230)	(507,230)	(7,230)	0	(8,071,920)
Bylaw funds on hand	0	(55,060)	0	0	0	0	(55,060)
Other sources	(43,813)	0	(217,600)	0	0	0	(261,413)
Total Sources of Funds	\$ (19,308,422)	\$ (3,432,942)	\$ (5,989,983)	\$ (5,042,080)	\$ (9,938,655)	\$ (951,760)	\$ (44,663,842)
Funds Applied							
Operating capital	\$ 11,239,777	\$ 3,251,871	\$ 5,051,353	\$ 5,041,185	\$ 9,931,425	\$ 955,260	\$ 35,470,871
Unexpended capital funds	0	55,060	0	0	0	0	55,060
Loan authorizations	8,084,045	132,230	947,230	7,230	7,230	0	9,177,965
Total Funds Applied	\$ 19,308,422	\$ 3,432,942	\$ 5,989,983	\$ 5,042,080	\$ 9,938,655	\$ 951,760	\$ 44,663,842
Reserve Funds							
Transfers from Operating Fund	\$ (2,657,507)	\$ (1,891,112)	\$ (1,980,158)	\$ (2,912,271)	\$ (1,921,677)	\$ (3,437,288)	\$ (14,576,293)
Other sources(DCC's etc)	(616,475)	(555,475)	(555,475)	(545,475)	(545,475)	(545,475)	(3,363,850)
Transfers to Capital Fund	5,807,310	897,500	2,560,000	4,050,000	6,623,000	615,000	20,552,810
Transfers to Operating Fund	0	0	0	0	0	0	0
Reserve Fund Transactions	\$ 2,533,483	\$ (1,348,932)	\$ 44,522	\$ 592,409	\$ 4,156,003	\$ (3,387,608)	\$ 2,613,597

Chairperson

General Manager Corporate Services

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN 2003 TO 2008
Community Services

	Budget 2003	Budget 2004	Budget 2005	Budget 2006	Budget 2007	Budget 2008	SubTotal
Revenues							
Property taxes	\$ (7,493,535)	\$ (7,753,955)	\$ (7,930,215)	\$ (8,076,456)	\$ (8,224,805)	\$ (8,348,392)	\$ (47,829,356)
Municipal agreements	(177,635)	(213,162)	(213,162)	(213,162)	(213,162)	(213,162)	(1,243,445)
Operating revenues	(134,603)	(140,580)	(147,345)	(149,345)	(150,981)	(152,853)	(875,504)
Transit fares	(3,140,335)	(3,237,758)	(3,271,866)	(3,275,498)	(3,409,725)	(3,574,235)	(19,914,427)
Recreation fees	(336,600)	(348,133)	(352,135)	(358,244)	(364,462)	(370,792)	(2,130,366)
Recreation facility rentals	(317,670)	(401,566)	(452,727)	(461,388)	(470,217)	(479,217)	(2,582,784)
Recreation vending sales	(23,500)	(25,800)	(25,600)	(25,600)	(25,600)	(25,600)	(151,600)
Recreation concession	(46,245)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(121,245)
Recreation - other	(222,085)	(256,035)	(256,035)	(256,035)	(256,035)	(256,035)	(1,502,265)
Operating grants	(3,164,620)	(3,164,620)	(3,381,620)	(3,168,036)	(3,187,480)	(3,188,563)	(19,213,329)
Grants in lieu of taxes	(33,725)	(33,725)	(33,725)	(33,725)	(33,725)	(33,725)	(202,350)
Interdepartmental recoveries	(493,015)	(514,305)	(521,705)	(529,216)	(538,839)	(544,577)	(3,139,657)
Miscellaneous	(4,300)	(4,300)	(4,300)	(4,300)	(4,300)	(4,300)	(26,600)
Prior year (surplus)/deficit	(580,785)	(771,926)	(799,558)	(913,065)	(1,159,574)	(1,231,200)	(5,558,086)
Total Revenues	\$ (16,275,793)	\$ (16,979,674)	\$ (17,404,991)	\$ (17,478,870)	\$ (18,031,905)	\$ (18,418,047)	\$ (104,466,214)
Expenditures							
Administration	\$ 782,451	\$ 810,418	\$ 820,158	\$ 830,114	\$ 840,259	\$ 850,607	\$ 4,834,015
Legislative	1,950	1,950	1,950	1,950	1,950	1,950	11,700
Professional fees	88,510	88,890	88,890	88,890	88,890	88,890	532,960
Building Ops	477,520	508,877	514,178	519,585	525,100	530,725	3,075,985
Van & Equip ops	2,186,495	2,255,002	2,297,217	2,340,276	2,384,188	2,478,994	13,954,180
Operating Costs	1,605,205	1,608,740	1,624,760	1,549,888	1,679,539	1,707,898	9,874,036
Program Costs	262,455	255,721	285,912	268,104	266,297	266,491	1,562,980
Wages & Benefits	7,617,961	8,064,287	8,223,355	8,385,610	8,551,170	8,719,818	49,582,236
Transfer to other gov't org	980,320	923,170	938,295	949,674	963,320	977,239	5,710,027
Debt financing	548,130	970,551	1,204,944	1,112,894	1,184,220	1,171,439	8,172,178
Contributions to reserve funds	250,940	308,940	275,940	325,940	375,940	525,940	2,071,840
Capital	1,038,090	341,436	507,118	130,065	332,885	87,685	2,435,079
SubTotal	\$ 15,838,027	\$ 16,145,989	\$ 16,760,727	\$ 16,600,980	\$ 17,173,509	\$ 17,407,177	\$ 98,927,016
New debt		249,149	7,219	51,326	7,218	7,219	922,132
Total expenditures	\$ 15,838,027	\$ 16,395,138	\$ 16,767,946	\$ 16,652,316	\$ 17,180,725	\$ 17,414,396	\$ 100,249,148
(Surplus)/ deficit	\$ (407,706)	\$ (483,538)	\$ (637,345)	\$ (826,554)	\$ (851,180)	\$ (1,003,045)	\$ (4,191,982)
Source and Application of Funds							
Capital Fund							
Source of Funds							
Transfers from Operating	\$ (1,036,090)	\$ (341,436)	\$ (507,118)	\$ (130,065)	\$ (332,885)	\$ (87,685)	\$ (2,435,079)
Transfers from Reserve Funds	0	0	0	0	0	0	0
Borrowed Funds	(7,503,000)	(32,230)	(447,230)	(7,230)	(7,230)	0	(7,996,920)
Bylaw funds on hand	0	0	0	0	0	0	0
Unexpended bylaw funds	0	0	0	0	0	0	0
Other sources	0	0	(217,600)	0	0	0	(217,600)
Total Sources of Funds	\$ (8,523,690)	\$ (367,447)	\$ (1,163,348)	\$ (130,965)	\$ (339,915)	\$ (84,185)	\$ (10,609,545)
Funds Applied							
Operating capital	\$ 1,036,090	\$ 341,436	\$ 724,718	\$ 130,065	\$ 332,885	\$ 87,685	\$ 2,652,679
Unexpended capital funds	0	0	0	0	0	0	0
Loan authorizations	7,503,000	32,230	447,230	7,230	7,230	0	7,996,920
Total Funds Applied	\$ 8,523,690	\$ 367,447	\$ 1,163,348	\$ 130,965	\$ 339,915	\$ 84,185	\$ 10,609,545
Reserve Funds							
Transfers from Operating Fund	\$ (258,940)	\$ (308,940)	\$ (275,940)	\$ (325,940)	\$ (375,940)	\$ (525,940)	\$ (2,066,990)
Other sources(DCC's etc)	0	0	0	0	0	0	0
Transfers to Capital Fund	0	0	0	0	0	0	0
Transfers to Operating Fund	0	0	0	0	0	0	0
Reserve Fund Transactions	\$ (258,940)	\$ (308,940)	\$ (275,940)	\$ (325,940)	\$ (375,940)	\$ (525,940)	\$ (2,066,990)

Chairperson

General Manager Corporate Services

**REGIONAL DISTRICT OF NANAIMO
 FINANCIAL PLAN 2003 TO 2008
 Corporate Services**

	Budget 2003	Budget 2004	Budget 2005	Budget 2006	Budget 2007	Budget 2008	SubTotal
Revenues							
Property taxes	\$ (3,545,349)	\$ (3,592,516)	\$ (3,706,929)	\$ (3,710,248)	\$ (3,760,822)	\$ (3,805,721)	\$ (22,121,585)
Operating revenues	(1,500)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(18,500)
Interest income	(275,000)	(342,000)	(342,000)	(342,000)	(342,000)	(342,000)	(1,985,000)
Planning grants	(20,000)	0	0	0	0	0	(20,000)
Grants in lieu of taxes	(30,350)	(30,350)	(30,350)	(30,350)	(30,350)	(30,350)	(182,100)
Interdepartmental recoveries	(1,913,270)	(1,969,535)	(2,026,926)	(2,085,465)	(2,145,174)	(2,206,077)	(12,348,447)
Transfer from reserves	(15,000)	0	0	0	0	0	(15,000)
Miscellaneous	(2,033,840)	(2,468,156)	(2,358,156)	(2,159,656)	(1,999,115)	(1,891,498)	(13,480,721)
Prior year surplus(deficit)	(1,195,735)	(425,653)	(319,464)	(352,927)	(415,098)	(526,877)	(3,235,754)
Total Revenues	\$ (9,630,144)	\$ (8,831,210)	\$ (8,786,825)	\$ (8,683,848)	\$ (8,665,559)	\$ (8,805,523)	\$ (53,403,107)
Expenditures							
Administration	88,083	88,089	88,092	88,095	88,098	88,101	528,558
Community grants	49,012	42,500	42,500	42,500	42,500	42,500	261,512
Legislative	280,420	270,420	335,420	270,420	270,420	270,420	1,707,520
Professional fees	262,799	225,579	225,579	225,579	225,579	225,579	1,390,154
Building Ops	388,799	389,388	289,635	289,867	290,144	290,408	1,938,259
Veh & Equip ops	202,890	204,330	205,484	182,885	184,085	184,830	1,164,504
Operating Costs	405,455	405,740	408,031	406,327	406,829	408,937	2,437,119
Wages & Benefits	1,503,769	1,533,865	1,564,542	1,595,833	1,627,750	1,660,305	9,486,084
Transfer to other gov/org	2,516,240	2,582,194	2,607,751	2,644,041	2,681,810	2,719,657	15,751,693
Debt financing	2,511,030	2,481,108	2,389,056	2,170,758	1,960,015	1,882,398	13,394,361
Contributions to reserve funds	228,980	214,862	211,908	282,626	298,852	377,963	1,615,190
Capital	811,534	109,600	117,900	69,600	62,800	73,200	1,244,634
SubTotal	\$ 9,258,491	\$ 8,547,673	\$ 8,489,898	\$ 8,288,748	\$ 8,138,682	\$ 8,222,298	\$ 50,919,788
New debt		18,073	0	0	0	0	18,073
Total expenditures	\$ 9,258,491	\$ 8,565,746	\$ 8,489,898	\$ 8,288,748	\$ 8,138,682	\$ 8,222,298	\$ 50,937,861
(Surplus)/deficit	\$ (371,653)	\$ (265,464)	\$ (302,927)	\$ (415,098)	\$ (526,877)	\$ (583,227)	\$ (2,465,246)
Source and Application of Funds							
Capital Fund							
Source of Funds							
Transfers from Operating	\$ (811,534)	\$ (109,600)	\$ (117,900)	\$ (69,600)	\$ (62,800)	\$ (73,200)	\$ (1,244,634)
Transfers from Reserve Funds	(169,810)	(50,000)	(50,000)	0	(610,000)	0	(879,810)
Borrowed Funds	(75,000)	0	0	0	0	0	(75,000)
Unexpended bylaw funds	0	0	0	0	0	0	0
Other sources	(43,813)	0	0	0	0	0	(43,813)
Total Sources of Funds	\$ (1,100,157)	\$ (159,600)	\$ (187,900)	\$ (69,600)	\$ (672,800)	\$ (73,200)	\$ (2,243,457)
Funds Applied							
Operating capital	\$ 1,025,157	\$ 159,600	\$ 167,900	\$ 69,600	\$ 672,800	\$ 73,200	\$ 2,168,457
Unexpended capital funds	0	0	0	0	0	0	0
Loan authorizations	75,000	0	0	0	0	0	75,000
Total Funds Applied	\$ 1,100,157	\$ 159,600	\$ 167,900	\$ 69,600	\$ 672,800	\$ 73,200	\$ 2,243,457
Reserve Funds							
Transfers from Operating Fund	\$ (228,980)	\$ (214,862)	\$ (211,906)	\$ (282,626)	\$ (298,852)	\$ (377,963)	\$ (1,615,190)
Other sources(DCC's etc)							
Transfers to Capital Fund	169,810	50,000	50,000	0	610,000	0	879,810
Transfers to Operating Fund							0
Reserve Fund Transactions	\$ (59,170)	\$ (164,862)	\$ (161,906)	\$ (282,626)	\$ 311,148	\$ (377,963)	\$ (735,380)

Chairperson

General Manager Corporate Services

REGIONAL DISTRICT OF NANAIMO
FINANCIAL PLAN 2003 TO 2008
Development Services

	Budget 2003	Budget 2004	Budget 2005	Budget 2006	Budget 2007	Budget 2008	SubTotal
Revenues							
Property taxes	\$ (1,052,140)	\$ (1,133,687)	\$ (1,219,122)	\$ (1,242,282)	\$ (1,265,907)	\$ (1,285,782)	\$ (7,198,920)
Operating revenues	(581,700)	(581,700)	(581,700)	(581,700)	(581,700)	(581,700)	(3,490,200)
Operating grants	(14,985)	(4,985)	(4,985)	(4,985)	(4,985)	(4,985)	(39,910)
Interdepartmental recoveries	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(140,000)	(840,000)
Miscellaneous	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	(24,000)
Prior year surplus(deficit)	(990,970)	(792,233)	(681,822)	(621,717)	(539,957)	(465,908)	(4,092,607)
Total Revenues	\$ (2,783,795)	\$ (2,658,805)	\$ (2,631,829)	\$ (2,594,684)	\$ (2,536,549)	\$ (2,482,375)	\$(15,685,637)
Expenditures							
Administration	143,560	143,560	143,560	143,560	143,560	143,560	861,360
Professional fees	208,400	168,400	148,400	148,400	148,400	148,400	970,400
Building Ops	37,000	37,000	37,000	37,000	37,000	37,000	222,000
Veh & Equip ops	57,160	57,160	57,160	57,160	57,160	57,160	342,960
Operating Costs	452,165	454,533	455,291	457,714	458,485	460,975	2,739,173
Wages & Benefits	1,352,687	1,329,740	1,344,611	1,371,503	1,386,975	1,414,715	8,200,231
Contributions to reserve funds	5,890	5,890	5,890	5,890	5,890	5,890	35,340
Capital	115,700	42,500	46,000	49,500	47,500	51,000	352,200
SubTotal	\$ 2,372,562	\$ 2,238,783	\$ 2,237,912	\$ 2,270,727	\$ 2,284,980	\$ 2,318,700	\$ 13,723,664
New debt		0	0	0	0	0	0
Total expenditures	\$ 2,372,562	\$ 2,238,783	\$ 2,237,912	\$ 2,270,727	\$ 2,284,980	\$ 2,318,700	\$ 13,723,664
(Surplus)/deficit	\$ (411,233)	\$ (417,822)	\$ (393,717)	\$ (323,957)	\$ (251,569)	\$ (163,675)	\$ (1,961,973)
Source and Application of Funds							
Capital Fund							
Source of Funds							
Transfers from Operating	\$ (115,700)	\$ (42,500)	\$ (46,000)	\$ (49,500)	\$ (47,500)	\$ (51,000)	\$ (352,200)
Transfers from Reserve Funds	0	0	0	0	0	0	0
Borrowed Funds	0	0	0	0	0	0	0
Unexpended bylaw funds	0	0	0	0	0	0	0
Other sources	0	0	0	0	0	0	0
Total Sources of Funds	\$ (115,700)	\$ (42,500)	\$ (46,000)	\$ (49,500)	\$ (47,500)	\$ (51,000)	\$ (352,200)
Funds Applied							
Operating capital	\$ 115,700	\$ 42,500	\$ 46,000	\$ 49,500	\$ 47,500	\$ 51,000	\$ 352,200
Unexpended capital funds	0	0	0	0	0	0	0
Loan authorizations	0	0	0	0	0	0	0
Total Funds Applied	\$ 115,700	\$ 42,500	\$ 46,000	\$ 49,500	\$ 47,500	\$ 51,000	\$ 352,200
Reserve Funds							
Transfers from Operating Fund	\$ (5,890)	\$ (5,890)	\$ (5,890)	\$ (5,890)	\$ (5,890)	\$ (5,890)	\$ (35,340)
Other sources(Dec's etc)							0
Transfers to Capital Fund							0
Transfers to Operating Fund							0
Reserve Fund Transactions	\$ (5,890)	\$ (5,890)	\$ (5,890)	\$ (5,890)	\$ (5,890)	\$ (5,890)	\$ (35,340)

Chairperson

General Manager Corporate Services

**REGIONAL DISTRICT OF NANAIMO
 FINANCIAL PLAN 2003 TO 2008
 Environmental Services**

	Budget 2003	Budget 2004	Budget 2005	Budget 2006	Budget 2007	Budget 2008	Total
Revenues							
Property taxes	\$ (7,593,890)	\$ (7,772,548)	\$ (7,956,477)	\$ (8,150,428)	\$ (10,181,554)	\$ (10,435,834)	\$ (52,090,329)
Parcel taxes	(1,761,700)	(1,808,011)	(1,853,301)	(1,898,551)	(1,947,096)	(1,997,218)	(11,265,877)
Operating revenues	(510,098)	(512,073)	(514,116)	(504,731)	(506,920)	(512,585)	(3,060,624)
Landfill tipping fees	(5,765,000)	(6,074,589)	(6,358,394)	(6,643,823)	(6,643,823)	(6,643,823)	(38,129,432)
Utility user fees	(2,513,862)	(2,579,419)	(2,660,028)	(2,747,745)	(2,819,311)	(2,893,295)	(18,213,660)
Operating grants	(503,356)	(160,756)	(27,856)	(27,856)	(27,856)	(27,856)	(775,536)
Grants in lieu of taxes	(33,200)	(33,200)	(33,200)	(33,200)	(33,200)	(33,200)	(198,200)
Intra-departmental recoveries	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(12,000)
Transfer from reserves	(166,410)	0	0	0	0	0	(185,410)
Prior year surplus(deficit)	(4,078,493)	(1,145,975)	(973,275)	(1,107,411)	(2,107,806)	(1,357,042)	(10,770,002)
Total Revenues	\$ (22,926,810)	\$ (20,088,549)	\$ (20,378,847)	\$ (21,115,745)	\$ (24,269,566)	\$ (23,902,763)	\$ (132,582,070)
Expenditures							
Administration	\$ 897,524	\$ 897,542	\$ 897,560	\$ 897,453	\$ 897,471	\$ 897,489	\$ 5,385,039
Professional fees	814,445	663,239	643,521	641,007	646,448	651,971	4,050,831
Building Ops	782,780	788,126	773,552	779,060	784,650	790,324	4,658,492
Veh & Equip ops	990,711	993,205	995,736	998,305	1,000,913	1,003,580	5,982,430
Operating Costs	6,067,864	6,123,243	6,221,501	6,335,556	9,149,358	9,219,041	43,116,563
Wages & Benefits	3,570,414	3,741,822	3,816,658	3,892,991	3,937,689	3,983,279	22,942,853
Debt financing	3,121,850	3,015,884	2,876,704	2,414,285	2,420,541	2,344,792	16,193,836
Contributions to reserve funds	2,163,697	1,161,420	1,466,420	2,297,816	1,240,995	2,527,495	10,857,643
Capital	3,409,855	1,845,360	1,587,260	726,345	2,849,965	112,900	10,531,685
SubTotal	\$ 21,799,140	\$ 19,209,621	\$ 19,278,912	\$ 18,982,818	\$ 22,928,030	\$ 21,530,851	\$ 123,729,372
New debt		25,153	9,324	48,621	0	0	81,098
Total expenditures	\$ 21,799,140	\$ 19,234,774	\$ 19,288,236	\$ 19,029,439	\$ 22,928,030	\$ 21,530,851	\$ 123,810,470
(Surplus)/deficit	\$ (1,127,670)	\$ (853,775)	\$ (1,090,411)	\$ (2,096,308)	\$ (1,341,536)	\$ (2,371,902)	\$ (8,871,600)
Source and Application of Funds							
Capital Fund							
Source of Funds							
Transfers from Operating	\$ (3,409,855)	\$ (1,845,360)	\$ (1,587,260)	\$ (726,345)	\$ (2,849,965)	\$ (112,900)	\$ (10,531,685)
Transfers from Reserve Funds	(5,637,500)	(847,500)	(2,510,000)	(4,050,000)	(6,013,000)	(615,000)	(19,673,000)
Borrowed Funds	(506,045)	(100,000)	(500,000)	0	0	0	(1,106,045)
Unexpended bylaw funds	0	(55,060)	0	0	0	0	(55,060)
Other sources	(15,475)	(15,475)	(15,475)	(15,475)	(15,475)	(15,475)	(82,850)
Total Sources of Funds	\$ (9,568,875)	\$ (2,883,395)	\$ (4,612,735)	\$ (4,791,820)	\$ (8,878,440)	\$ (743,375)	\$ (31,458,640)
Funds Applied							
Operating capital	\$ 9,062,830	\$ 2,708,395	\$ 4,112,735	\$ 4,791,820	\$ 8,878,440	\$ 743,375	\$ 30,287,535
Unexpended capital funds	0	55,060	0	0	0	0	55,060
Loan authorizations	506,045	100,000	500,000	0	0	0	1,106,045
Total Funds Applied	\$ 9,568,875	\$ 2,853,395	\$ 4,612,735	\$ 4,791,820	\$ 8,878,440	\$ 743,375	\$ 31,458,640
Reserve Funds							
Transfers from Operating Fund	\$ (2,163,697)	\$ (1,161,420)	\$ (1,466,420)	\$ (2,297,816)	\$ (1,240,995)	\$ (2,527,495)	\$ (10,857,643)
Other Sources (DCC's etc)	(816,475)	(555,475)	(555,475)	(543,475)	(545,475)	(545,475)	(3,363,850)
Transfers to Capital Fund	5,837,500	847,500	2,510,000	4,350,000	6,013,000	615,000	19,673,000
Transfers to Operating Fund	0	0	0	0	0	0	0
Reserve Fund Transactions	\$ 2,857,328	\$ (869,395)	\$ 408,105	\$ 1,206,709	\$ 4,228,530	\$ (2,457,970)	\$ 5,451,207