

NANAIMO REGIONAL HOSPITAL DISTRICT

**REGULAR BOARD MEETING
TUESDAY, FEBRUARY 13, 2001
7:30 PM**

(Nanaimo City Council Chambers)

A G E N D A

PAGES

CALL TO ORDER

MINUTES

- 2-4 Minutes of the regular Hospital Board meeting held December 12, 2000.
- 5-11 Minutes of the Central Vancouver Island Health Region meetings held November 22, 2000 and December 13, 2000. (for information)

HOSPITAL

Request for Cost Sharing – NRGH – Ultrasound Equipment.

1. *That the CVIHR be advised that the Nanaimo Regional Hospital District is prepared to cost share in the purchase by using funds from the 2001 budget approval of \$1,380,000.*
2. *That correspondence be forwarded to the Minister of Health, the CVIHR and all other Regional Hospital Districts outlining our concerns that cost sharing formulas and cost sharing requirements have not been reconsidered in light of the reinstated health care funding the Province is receiving from the Federal government.*

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

ADJOURNMENT

NANAIMO REGIONAL HOSPITAL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD
OF THE NANAIMO REGIONAL HOSPITAL DISTRICT HELD ON
TUESDAY, DECEMBER 12, 2000, AT 7:35 PM IN THE
NANAIMO CITY COUNCIL CHAMBERS

Present:

Director G. Holme	Chairperson
Director L. Elliott	Electoral Area A
Director B. Sperling	Electoral Area B
Director E. Hamilton	Electoral Area C
Director D. Haime	Electoral Area D
Director J. McLean	Electoral Area F
Director J. Stanhope	Electoral Area G
Director R. Quittenton	Electoral Area H
Director J. Macdonald	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Director L. Sherry	City of Nanaimo
Director D. Rispin	City of Nanaimo
Director G. Korpan	City of Nanaimo
Director T. Krall	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director L. McNabb	City of Nanaimo

Also in Attendance:

K. Daniels	Chief Administrative Officer
N. Connelly	Gen. Mgr. of Community Services
C. McIver	Mgr. of Solid Waste
B. Lapham	Gen. Mgr. of Development Services
C. Mason	Gen. Mgr. of Corporate Services
N. Avery	Manager of Financial Services
M. Pearse	Manager of Administrative Services

MINUTES

MOVED Director McLean, SECONDED Director Sherry, that the minutes of the regular Hospital Board meeting held November 14, 2000 be adopted.

CARRIED

MOVED Director Sherry, SECONDED Director Hamilton, that the minutes of the Central Vancouver Island Health Region Nanaimo Project Building Committee meeting held November 1, 2000 be received for information.

CARRIED

HOSPITAL

Approval for Patient Lifting System at NRGH.

MOVED Director Hamilton, SECONDED Director Stanhope, that cost sharing in the amount of \$58,000 for patient lifting equipment for Nanaimo Regional General Hospital be approved.

CARRIED

Capital Borrowing Bylaws for Capital Equipment.

MOVED Director Krall, SECONDED Director Hamilton, that "Nanaimo Regional Hospital District Capital Borrowing (1999 Major Capital Equipment) Bylaw No. 121, 2000" receive first three readings.

CARRIED

MOVED Director Krall, SECONDED Director Rispin, that "Nanaimo Regional Hospital District Capital Borrowing (1999 Major Capital Equipment) Bylaw No. 121, 2000" having received three readings, be adopted and be forwarded to the Minister of Health for approval.

CARRIED

MOVED Director Krall, SECONDED Director Rispin, that "Nanaimo Regional Hospital District Capital Borrowing (2000 Major Capital Equipment) Bylaw No. 122, 2000" receive first three readings.

CARRIED

MOVED Director Krall, SECONDED Director Rispin, that "Nanaimo Regional Hospital District Capital Borrowing (2000 Major Capital Equipment) Bylaw No. 122, 2000" having received three readings, be adopted and be forwarded to the Minister of Health for approval.

CARRIED

Temporary Borrowing Resolution.

MOVED Director Stanhope, SECONDED Director Hamilton, that the short term borrowing resolution to a maximum of \$2,000,000 in the form attached to the staff report, be adopted..

CARRIED

Year 2001 Provisional Budget.

MOVED Director Hamilton, SECONDED Director Macdonald, that the 2001 provisional Hospital District budget be approved with property taxes of \$4,516,840 and equipment grants for items costing less than \$100,000 of \$1,380,000.

CARRIED

MOVED Director Hamilton, SECONDED Director Stanhope, that correspondence be forwarded to the Health Region, outlining the 2001 budget approvals and stating that the Regional Hospital District is not prepared to cost share in any further capital requirements in 2001.

DEFEATED

MOVED Director Westbrook, SECONDED Director Holdom, that the Board establish a contingency/reserve fund to enable negotiations with the Health Region and the Province for capital requirements or equipment up to the amount of two million dollars.

MOVED Director McLean, SECONDED Director Westbrook, that this motion be tabled.

CARRIED

ADJOURNMENT

MOVED Director Sherry, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 7:45 PM

CHAIRPERSON

GENERAL MANAGER, CORPORATE SERVICES



CENTRAL VANCOUVER ISLAND HEALTH REGION

MINUTES OF THE NANAIMO PROJECT BUILDING COMMITTEE

Held at 0830 hours, Wednesday, 22 November 2000

Administration Boardroom, Nanaimo Regional General Hospital.

Present: Jim Slater (Chair), Kevin Daniel, Phil Wright, Nancy Avery, George Holme and William Campbell.
D. Robert (Recorder)

In Attendance: Jean Chandler (via telephone)

Regrets:

1.	Call to Order The Chairman called the meeting to order at 0840 hours.
2.	Architect's Report The Architect's Report was circulated to members. ➤ P. Wright indicated that the staff is very pleased with the architects' progress to date. ➤ During the schematic design process the design team had investigated two options for the location of the two elevators. ➤ The original elevator design involved accessing three floors (G, 1&2) to be located behind the Information Booth in the front lobby. ➤ During the VA process, the VA consultant recommended moving the elevators out to the end of the nursing tower. This would require additional architectural connections to the existing nursing tower and the new Phase 2 construction. The increase in cost for this relocation is approximately \$500,000. It has also been suggested that adding an additional two floors to this elevator would greatly improve patient transfer to the nursing tower from the O.R. suite as well as providing access to the future planned nursing tower which will have different floor levels than the existing building. The additional cost of this change would be \$1.1m. These options will be submitted for funding consideration at the end of the design development phase. ➤ An investigation of the seismic upgrading was carried out by the architect, structural engineer and the City of Nanaimo. The City indicated that it does not require seismic upgrading as the renovations are within an existing building. The Ministry has suggested however that we proceed with the original plan which included upgrading of the second floor only. ➤ Discussion ensued pertaining to the costs of the two additional options to seismically upgrade the floors below and above the second floor. ➤ It was noted that the cost for the present scope was \$439,000 and additional funds of approximately \$1.1M will be required to reinforce the structure below the second floor and \$6M will be the cost of reinforcing the entire nursing tower. ➤ P. Wright recommended that seismic upgrading for the nursing tower remains a separate issue. ➤ It was agreed that any recommendations by the PBC be forwarded to the Regional Hospital District. N. Avery would seek approval in principle from the RHD once the estimated costs are determined following the design development. ➤ It was agreed that any scope changes requiring additional funding must be accompanied by a letter from MOH acknowledging their agreement before it is presented to the RHD for final approval.

	<p>> J. Slater indicated concern about the possible delays this issue may inflict on the progress of the project and indicated that he would review this matter with the CEO of the CVIHR seeking approval before proceeding.</p> <p>M/S/G. Holme/J. Chandler that the Architect's Report be received. CARRIED.</p>
	<p>Agenda/Minutes</p> <p>M/S/G. Holme/J. Chandler that the Agenda be adopted with the following amendments: Under 8. New Business 8.3 M.R.I.</p> <p>CARRIED.</p> <p>> M/S/G. Holme/J. Chandler that the minutes of November 1st, 2000 be adopted with the following amendment: 8.1 MRI: "The Ministry has indicated that a project for the construction for the structure to house the MRI must be submitted in an HCAP format for the year 2000/01 and forwarded to the Ministry."</p> <p>CARRIED.</p>
4.	<p>Business Arising from the Minutes None.</p>
5.	<p>BUDGET STATUS REPORTS</p>
5.1	<p>Emergency Generator – Project #602096 K. Daniel reviewed Budget Status Report No. 007 in detail.</p> <p>M/S/G. Holme/J. Chandler that Budget Status Report No. 007 in the amount of \$4,729 be approved</p> <p>CARRIED.</p>
5.2	<p>Phase 2 – Project #602267 (2050106)</p> <p>K. Daniel reviewed Budget Status Report No. 031 in detail.</p> <p>M/S/ G. Holme/J. Chandler that Budget Status Report No. 031 in the amount of \$85,339 be approved.</p> <p>CARRIED</p>
6.	<p>Project Reports</p> <p>6.1 Phase II – Project #2050106 8.1.1 Project Update (Schedule "A")</p> <p>The design development is on-going and there were extensive site meetings during the week of November 15th. Interviews were held with three candidates for the position of Project Manager and an additional interview is scheduled for November 25th, 2000. J. Chandler indicated that they wish to review and approve the proposed successful candidate before any decision is finalized.</p>

	<p>6.2 Ambulatory Care Leakage Remediation Project #2050113 6.2.1 Project Update (Schedule "A")</p> <ul style="list-style-type: none">➤ P. Wright indicated that the bid for the contractors will be extended to November 23rd.➤ The consultant recommended this extension as it would allow contractors additional time to coordinate sub-contractor arrangements which would result in a more competitive bid process. The consultants were concerned about the media although advertising was carried out to secure bids. Following publication of the tender notice the local press investigated the story and two subsequent newspaper articles were published and these have been circulated to PBC members. <p>M/S/ J. Slater/J. Chandler that the Phase II – Project #2050106 and the Ambulatory Care Remediation Project #2050113 be received,</p> <p>CARRIED.</p> <p>M/S/ G. Homer/J. Chandler that the regular meeting be recessed and the In-Camera session convene.</p> <p>CARRIED.</p>
7.	<p>Old Business</p> <p>7.1 Project Manager Selection</p> <p><i>See 6.1 Phase II Project #2050106</i></p>
8.	<p>New Business</p> <p>8.1 MRI</p> <ul style="list-style-type: none">➤ J. Slater requested that the MRI remain a standing item on the Agenda due to political implications.➤ Approval in principle has been reached amongst the three Regional Hospital Districts and a response from the Ministry is forthcoming. The letter from the Ministry indicated approval of only \$1M for renovations which differed from the \$1.25m actually requested.➤ G. Holme indicated that the exact cost sharing formula has not been established.➤ The Nanaimo RHD has approved cost sharing on the basis of population.➤ The other two RHD's have approved the cost-sharing in principle but have not yet committed to a specific formula.➤ J. Slater indicated that the recent Joint Capital meeting involving all the Health Regions RHDs went very well. He expressed appreciation to the Regional Hospital District particularly N. Avery and G. Holme for their efforts in achieving this result. <p><i>W. Campbell joined the meeting at 0930 hours.</i></p> <ul style="list-style-type: none">➤ J. Slater will provide a verbal report to the Regional Health Board on November 25th, 2000➤ K. Daniel discussed the expenditure forecast column to be included in the Phase 2 Budget Status Report document➤ He will be applying the computer spreadsheet provided by the Ministry and agreed to provide feedback on it to J. Chandler.

	<p>➤ J Chandler discussed the new claim process required for the Ministry's sixty percent funding. Only the authorized Health Authority signature is required on the new 1555 forms before forwarding it to the MOH. Nanaimo RHD will continue with the original 1555 signature process. The other two Health Region's RHD's may have different requirements and once these have been established K. Daniel will forward information to J. Chandler.</p>
9.	<p>Correspondence</p> <p>None.</p>
10.	<p>Date and Time of Next Meeting: December 13th at 0830 hours</p>
11.	<p>Adjournment</p> <p>There being no further business, the meeting adjourned at 0950 hours.</p>

J. Slater, Chairman
 CVIHR - Nanaimo
 Project Building Committee
 PV:dr



CENTRAL VANCOUVER ISLAND HEALTH REGION
MINUTES OF THE NANAIMO PROJECT BUILDING COMMITTEE

Held at 0830 hours, Wednesday, 13 December 2000
Administration Boardroom, Nanaimo Regional General Hospital.

Present: Jim Slater (Chair), Kevin Daniel, Phil Wright, Nancy Avery, George Holme and William Campbell.
D. Robert (Recorder)

In Attendance: Jean Chandler (via telephone)

Regrets:

1.	Call to Order The Chairman called the meeting to order at 0838 hours.
2.	Architect's Report The Architect's Report which had been previously circulated was briefly reviewed. M/S/G. Holme/J. Slater that the Architect's Report be received. CARRIED.
	Agenda/Minutes M/S/G. Holme/J. Chandler that the Agenda be adopted with the following amendment: 6.3 MRI – to be a standing agenda item CARRIED. J. Chandler announced that the Ministry has indicated that her role with PBC will soon be diminished. She requested that she only participate in votes related specifically to budget items. M/S/G. Holme/J. Slater that the minutes of November 22nd, 2000 be adopted with the following amendment: Item # 6.1 – last line on Page 5 should read as follows: "J. Chandler indicated that they wish to review the proposed successful candidate before any decision is finalized." CARRIED.
4.	Business Arising from the Minutes None.
5.	BUDGET STATUS REPORTS
5.1	HVAC Renovations – Project #602036 K. Daniel reviewed Budget Status Report No. 008 in detail. M/S/G. Holme/J. Chandler that Budget Status Report No. 008 in the amount of \$22,918 be approved CARRIED.

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<p>5.2</p>	<p>Phase 2 – Project #602267 (2050106)</p> <p>K. Daniel reviewed Budget Status Report No. 032 in detail.</p> <p>M/S/ G. Holme/J. Chandler that Budget Status Report No. 032 in the amount of \$57,833 be approved.</p> <p>CARRIED</p>
<p>5.3</p>	<p>Ambulatory Care Remediation – Project #602097</p> <p>K. Daniel reviewed Budget Status Report No. 602097 in detail.</p> <p>M/S/ J. Chandler/J. Slater that Budget Status Report No. 008 in the amount of \$227.00 be approved.</p> <p>CARRIED</p>
<p>5.4</p>	<p>Emergency Generator – Project No. #602096</p> <p>K. Daniel reviewed Budget Status Report No. 602096 in detail noting this was the final claim.</p> <p>M/S/ J. Chandler/G. Holme that Budget Status Report No. 008 in the amount of \$14,365 be approved.</p> <p>CARRIED</p>
<p>6.</p>	<p>Project Reports</p> <p>6.1 Phase II – Project #2050106 6.1.1 Project Update (Schedule “A”)</p> <p>P. Wright briefly reviewed the details of his report indicating that staff was pleased with the new Equipment Consultant, Caroline Webster. He referred to her report on Page 17 which was submitted along with her invoice. It is expected that she will provide an equipment list shortly.</p> <p>M/S/ G. Holme/J. Slater that the Phase II – Project #2050106 be received.</p> <p>CARRIED.</p> <p>6.2 Ambulatory Care Leakage Remediation Project #2050113 6.2.1 Project Update (Schedule “A”)</p> <p>The bids closed on this Project on November 23rd, 2000. The lowest bid was \$332,120 which is considerably higher than the Project budget which was approximately \$258,000. The designer is currently investigating ways to reduce the costs with the lowest bidder, Valliere Construction. A report is pending.</p> <p>M/S/ J. Slater/J. Chandler that the Ambulatory Care Leakage Remediation Project #2050113 be received.</p>

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	<p>P Wright indicated that approval has been granted to negotiate a contract with Mr. Morris at a rate of \$500 per day @ 3.5 days per week (or a maximum set amount per day varying on the details the Project requires). Expense reallocation will be addressed with him. P. Wright requested approval by PBC to discuss the details of remuneration and expense reallocation with the Project Manager.</p> <p>M/S/ G. Holme/J. Slater to grant P. Wright to discuss the details of remuneration and expense reallocation with the Project Manager.</p> <p>CARRIED.</p> <p>P. Wright reviewed the Ambulatory Care Centre on Page 18 document in detail indicating that we will await the recommendations from the consultant.</p> <p>M/S/ G. Homer/J. Slater that the regular meeting be recessed and the In-Camera session convene.</p> <p>CARRIED.</p>
7.	Old Business
8.	<p>New Business</p> <p>None.</p>
9.	<p>Correspondence</p> <p>None.</p>
10.	Date and Time of Next Meeting: January 17 th , 2001 at 0803 hours.
11.	<p>Adjournment</p> <p>There being no further business, the meeting adjourned at 0911 hours.</p>

J. Slater, Chairman
 CVIHR - Nanaimo
 Project Building Committee
 PW:dr

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