

RDN

REGIONAL DISTRICT OF NANAIMO

TRANSPORTATION SERVICES BUILDING

Roof Replacement 2016



RDN

REGIONAL DISTRICT OF NANAIMO

TRANSPORTATION SERVICES BUILDING

ROOF REPLACEMENT 2016

RDN Project No. 16 - 07

SPECIFICATION PREPARED BY:

*J. WATSON ROOFING CONSULTING INC.
ROOF AND WATERPROOFING CONSULTANT
VICTORIA, BRITISH COLUMBIA*

RDN
REGIONAL DISTRICT OF NANAIMO
TRANSPORTATION SERVICES BUILDING
ROOF REPLACEMENT 2016

Project No. 16-07

TABLE OF CONTENTS

0.	Cover	1 page
1.	Project Information	1 page
2.	Table of Contents	1 page
3.	Directory	1 page
4.	Invitation to Tender/Bid Documents	7 pages
5.	Specification Index	1 page
6.	Technical Specifications	32 pages
7.	Index of Drawings	1 page
8.	Roof Plan & Detail Drawings	11 pages

RDN - Regional District of Nanaimo
TRANSPORTATION SERVICES BUILDING
2016 Roof Replacement

Project No. 16 - 07

DIVISION 0

00010 DIRECTORY

Page 1 of 1

**OWNER
REPRESENTATIVE:**

RDN – Regional District of Nanaimo
Darren Marshall
Manager, Fleet, Projects & Emergency
Planning Services.

PH: (250) 390-6516
Email: DMarshall@rdn.bc.ca

**ROOFING
CONSULTANT:**

J. WATSON ROOFING CONSULTING INC.
James (Jim) Watson
224 Seafield Road
Victoria, BC V9C 1S5

Cell: (250) 634-4392
PH: (250) 391-7887
Email: jwatson1@telus.net



J. Watson Roofing Consulting Inc.

INVITATION TO TENDER

RDN

REGIONAL DISTRICT OF NANAIMO

**TRANSPORTATION SERVICES BUILDING
ROOF REPLACEMENT 2016**

RDN Project No. 16 – 07

*Sealed tenders will be received by the owner representatives until **2:00 P.M., (local time), Thursday September 15, 2016** for the above mentioned roof replacement project.*

Copies of the tender documents and project specifications will be available on BC BID or from J. Watson Roofing Consulting Inc. (Jim Watson Consultant). A **Mandatory Site Tour** will be held between **10:00 a.m. and 11:00 a.m. on Wednesday September 07, 2016**

This **Mandatory site meeting** is provided for contractors in preparation for their project tender document submissions.

This Site Tour will convene at **Front Entrance of the Transportation Services Building** at **6400 Applecross Road Nanaimo, British Columbia.**

NOTE: The lowest or any tender may not necessarily be accepted.

ISSUE DATE: August 31, 2016

RDN Transportation Contact:

Mr. Darren Marshall
Manager, Fleet, Projects & Emergency
Planning Services.
Phone: (250) 390-6516
E-mail: DMarshall@rdn.bc.ca

Technical Inquiries:

James (Jim) Watson, PRC, RRO
J. Watson Roofing Consulting Inc.
224 Seafield Road. Victoria, BC V9C 1S5
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Phone/Fax: 250-391-7887
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**REQUEST FOR TENDER
RFT No. 16-07**

**REGIONAL DISTRICT OF NANAIMO TRANSIT SYSTEM
RDN TRANSPORTATION SERVICES BUILDING ROOF REPLACEMENTS 2016**

Closing Date: September 15, 2016
Time: 2:00 pm Main Reception Desk (2nd Floor) Administration Building
Location: Regional District of Nanaimo
6300 Hammond Bay Road
NANAIMO, BC V9T 6N2
Attention: Darren Marshall, Manager, Fleet, Projects & Emergency Services

Bidder: _____
Name of Firm Contact Name

Address Postal Code

Telephone Number

RDN TRANSPORTATION SERVICES BUILDING ROOF AREA TOTAL TENDER PRICE	
(excluding GST)	(GST)
\$ _____	\$ _____

ADDENDA

ADDENDUM NO. _____ DATED _____

It is herewith acknowledged that the foregoing Addenda have been received and form part of the Tender.

Table of Contents

1.0	INSTRUCTION TO BIDDERS	3
2.0	INTENT	3
3.0	INFORMATION TO BIDDERS	4
4.0	SALES TAX	4
5.0.	MATERIALS AND WORK BY CONTRACTOR	4
6.0	ENQUIRIES	4
7.0	AWARD	4
8.0	OWNERSHIP OF RESPONSES	5
9.0	AVAILABILITY FOR ACCESS	5
10.0	FORM OF TENDER	5
11.0	SCHEDULE OF CONTRACT DOCUMENTS	5
12.0	BID BONDS	6
13.0	TENDER MEETING	6
14.0	PROJECT SPECIFICATIONS	6
15.0	Project Warranty	6
16.0	CCDC-2 STIPULATED PRICE CONTRACT	6

REGIONAL DISTRICT OF NANAIMO

REQUEST FOR TENDERS

RFT No. 16 - 07

RDN Transportation Services Building Roof Replacements 2016

1.0 INSTRUCTION TO BIDDERS

The Owner, the Regional District of Nanaimo (RDN), offers to receive Tenders for the RDN Transportation Services Roof Replacement 2016. Tenders must be sealed and signed and clearly marked RFT No. 16 - 07 and will be received by the RDN by hand, mail or delivery, up to the time and date stated on the summary sheet. No Tender submissions or amendments will be received by fax or email.

Any interpretation of, additions to, deletions from, or other corrections to the tender, will be issued as written addenda by the RDN. It is the sole responsibility of the bidders to check that all available information has been received prior to submitting a Tender.

Except as expressly and specifically permitted in these instructions, no Bidders shall have any claim for any compensation of any kind whatsoever as a result of participating in the Tender, and by submitting a proposal, each proponent shall be deemed to have agreed that it has no claim.

2.0 INTENT

The RDN is requesting tenders to replace an existing SBS/tar & gravel roof at the RDN's Transit shop facility. Work will involve the following:

2.1

- a. Removal and disposal of metal flashing, cleaning and priming of existing membrane surface.
- b. Install new asphaltic cover board in two part polyurethane adhesive, two ply SBS roof membrane system, accessory flashings, drains and sheet metal flashing.

2.2 The detailed specifications are attached.

2.3 The Owner (RDN) will enter into a CCDC 2 Stipulated Price Contract with the successful bidder (CONTRACTOR) subject to the terms and stipulations in this tender.

2.4 The Consultant is J. Watson Roofing Consulting Inc.

3.0 INFORMATION TO BIDDERS

3.1 Completion Date: December 31, 2016

The contract awarded under this Tender must be completed by no later than December 31, 2016.

4.0 SALES TAX

Any contract awarded as a result of this Tender will be subject to GST. Taxes are therefore to be shown separately and included in the Tender.

5.0. MATERIALS AND WORK BY CONTRACTOR

5.1 The Tender price shall include all labour, equipment, and materials required to complete the proposed work in response to this Tender, including any cranes required for the construction and removal and installation of the roof top units.

5.2 Tender price shall include testing under the RCABC RoofStar Guarantee program.

6.0 ENQUIRIES

<p>RDN Transportation Contact:</p> <p>Attention: Darren Marshall Regional District of Nanaimo 6400 Hammond Bay Rd., Nanaimo BC V9T 6N2 Phone 250-390-6516 E-Mail: dmarshall@rdn.bc.ca</p>	<p>Technical Inquiries:</p> <p>James (Jim) Watson, PRC, PRO J. Watson Roofing Consulting Inc. 224 Seafield Rd., Victoria, BC V9C 1S5 Cell: (250) 634-4392 Phone/Fax: (250) 391-7887 E-Mail: jwatson1@telus.net</p>
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7.0 AWARD

7.1 Award of this Tender is subject to approval of the RDN Regional Board and full funding being available for this project. After acceptance by the RDN, a written acceptance will be issued to the successful Bidder.

7.2 Proponents are required to respond to all specifications in order to be considered a valid Proposal.

7.3 The RDN reserves the right to reject any and/or all Proposals for any reason or to accept any Proposal that the RDN, in its sole unrestricted discretion, deems most advantageous to itself. The lowest or any Proposal may not necessarily be accepted. The Proponent acknowledges the rights of the RDN under this clause and absolutely waives any right of action against the RDN for

failure of the RDN to accept its proposal whether such right of action arises in contract, negligence, bad faith or any other cause of action. The acceptance of any proposal is subject to funds being legally available to complete this transaction and/or approval by the Board of the RDN or the officer or employee of the RDN having authority to accept the Proposal.

7.4 Tenders received after the tender close date and time will be rejected and returned unopened.

7.5 Unless otherwise requested in writing by the herein designated RDN employee, a proponent must not contact or communicate with any elected or appointed officer or employee of the RDN other than the designated employee in relation to the Proposal prior to the award of such Proposal as outlined herein. Any such communication will result in disqualification of the Proposal from further consideration.

8.0 OWNERSHIP OF RESPONSES

8.1 All documents, including Responses, submitted to the RDN become property of the RDN. The RDN is subject to the provisions of *The Freedom of Information and Protection of Privacy Act*. As a result, while Section 21 of the *Act* does offer some protection for third party business interests, the RDN cannot guarantee that any information provided to the RDN can or will be held in confidence.

9.0 AVAILABILITY FOR ACCESS

9.1 Access to complete the work is only available during the following times:

- Exclusive access to the roof is available from 6:00 am to 6:00 pm up to, December 31, 2016. Other times and dates may be available working around Transit Shop programming.
- The rooftop gas lines to be decommissioned by Owner.

10.0 FORM OF TENDER

The following format and sequence should be followed in order to provide consistency and ensure each Tender submitted receives full consideration. All pages should be consecutively numbered.

10.1 Summary page: Bidder information with the stipulated price.

10.2 Section 1 – Work Schedule: Confirmation the contract can be completed in the times indicated under the availability of access dates.

11.0 SCHEDULE OF CONTRACT DOCUMENTS

11.1 Form agreement CCDC 2 stipulated price contract Articles A1-A8 (not attached).

11.2 Form agreement CCDC 2 stipulated price contract definitions and general conditions (not attached).

11.3 Project specifications (attached).

11.4 Roof Layout Plan (attached)

12.0 BID BONDS

12.1 Ensure the Bid Form is accompanied by a bid bond in the amount of ten percent (10%) of the Bid Price. Certified cheques and guaranteed letters of credit will not be accepted.

12.2 Ensure the bid bond is issued on a CCDC 220 Bid Bond form or other form approved by the Surety Association of Canada and issued by a Surety acceptable to the *Owner*.

12.3 If a successful bidder declines to enter a Contract within the period set out in the Bid Form, or a further agreed period of time, the principal and surety will be required to pay to the *Owner* a sum equivalent to the difference between the principal's bid and the accepted bid or ten percent (10%) of the principal's bid, whichever is the lesser.

13.0 TENDER MEETING

13.1 A mandatory site meeting will be held on September 07, 2016 between 10:00 and 11:00 a.m., for all contractors to view the job site and calculate the extent of the work. Meet at the Transportation Services entrance, 6400 Applecross Road, Nanaimo BC, (entrance off Calinda Rd.) in the RDN Transit building right hand side of the main parking lot.

14.0 PROJECT SPECIFICATIONS

The scope of work is detailed and specified in the attached specification.

15.0 PROJECT WARRANTY

The project will be covered under the Roofing Contractor association Ten year RoofStar Guarantee programme; see specification for details. Upon completion of the contract, the Contractor shall provide a Company Workmanship Guarantee covering all workmanship defects for a period of Ten (10) Years; and an asphalt Shingle Manufacturer's Life-Time Limited Material Defects Warranty to the Owner for the roofing application completed. Cost of the Guarantee and Material Warranty are to be included in the Tender Price, and; in addition, provide a RCABC Guarantee Corp. 10 year "Roof Star" Labour and Material Guarantee inclusive of all inspection fees and administration costs.

16.0 CCDC-2 STIPULATED PRICE CONTRACT

16.1 CCDC-2 Article A-1/A-8 (successful tender).

16.2 CCD2 – Definitions and General Conditions of Stipulated Contract price (not attached)