

**MEETING DATE:** June 19, 2017, 10:00 am

**LOCATION:** Little Qualicum River Regional Park

**PURPOSE:** Little Qualicum River Regional Park Bridge Upgrades, Mandatory Site Meeting

**ATTENDEES:**

Steve Scott, P.Eng Structural - Herold Engineering. Engineer of Record  
 Brad Remillard, RP Bio - DR Clough Consulting. Environmental Monitor  
 Jonathan Lobb - RDN Recreation and Parks, Parks Operations Coordinator  
 Mark Dobbs - RDN Recreation and Parks, Superintendent of Parks Operations and Capital Projects

**REGRETS:**

John Hessels – Lewkowich Engineering Associates Ltd. Geotechnical Consultant

**CONTRACTOR ATTENDANCE:**

Company	Individual	Phone Number	Email
Heavy Metal Marine	Danny Padjen	250 720-1746	bridgemen211@hotmail.ca
Seismic 2000	Don Rogers	250 216-8011	dnrogers162@gmail.com
Pacific Industrial & Marine Ltd	Glen Mayor	250 746-7272	pimltd@telus.net
Robies Contracting	Doug Seifried	250 586-3561	robies@shaw.ca
CMF Construction Ltd.	Stuart Armstrong	250 754-6223	estimating@cmfconstruction.ca
Surespan Construction	Jessi Foote	604 998-1133	jessi.foote@surespan.com

**GENERAL MEETING SUMMARY**

- Assembled at the vehicle gate northwest of Melrose Rd entrance, sign-in completed, and group moved to the bridge location at 10:00 am. Gate was closed and manned by RDN staff until the meeting adjourned.
- Hand out of revised ITT document provided the following corrections:  
 Page 1 – Tenders must be received before 3:00 pm Pacific Time on July 11<sup>th</sup> 2017  
 Page 2 - Appendix C: Location Map  
 Page 3 - B.1. Sealed Tenders signed, executed, and dated will be received by the RDN at Oceanside Place, 830 West Island Highway, Parksville, BC, V9P-2X4 Attention: Mark Dobbs – Superintendent of Parks Operations and Capital Projects up until 3:00 p.m. PDT July 11<sup>th</sup> 2017  
 Page 9 – Proposed Substantial Completion - October 30<sup>th</sup>, 2017
- Review of Invitation to Tender Document and Critical Dates:

NOTE - Tender Close is 3:00 pm July 11<sup>th</sup> 2017

Questions will be received via email up to 7 days prior to closing date.

4. Send questions by email to [mdobbs@rdn.bc.ca](mailto:mdobbs@rdn.bc.ca)  
Questions will be answered by addendum and posted on the RDN Website.
5. Review of project scope by Steve Scott, P.Eng and Structural Engineer of Record.  
Steve Scott provided a general overview of the structural and geotechnical requirements.
6. Review of environmental requirements by Brad Remillard, RP Bio.  
In-stream works will require a cofferdam, to be provided by the contractor and included in the contract price.  
Work above the river such as deck replacement may proceed outside of the fish window (present until September 15, 2017) with provisions in place such as netting, to the satisfaction of the Environmental Monitor.  
Section 11 requirements and conditions are forthcoming from the Ministry and will be posted as addendum.
7. Jonathan Lobb reviewed site access and vandalism issues in and around the site.

**Question 1:** What are the overhead power lines and has BC Hydro been consulted?

**Answer 1:** According to BC Hydro, the overhead power lines are 25KV and located within a S.R.W. The successful contractor will be required to obtain a WorkSafe BC form **30M33**, and contact Elis Mant, BC Hydro Line Manager (Qualicum Beach) to review requirements prior to construction ([elis.mant@bchydro.com](mailto:elis.mant@bchydro.com)).

The Contractor shall complete and submit form **30M33** to the satisfaction of WorkSafe BC and BC Hydro. Compliance with all Occupational Health and Safety Regulations, Part 19 is the responsibility of the Contractor.

**ATTACHMENT: Technical Field Report (PDF)**

LQR Regional Park – Little Qualicum River Bridge, Qualicum, BC  
Geotechnical Site Observations – Bridge Foundation Assessment  
Lewkowich Engineering Associates Ltd, September 7<sup>th</sup> 2016

END.