



Planning Department  
 6300 Hammond Bay Road, Nanaimo BC V9T 6N2  
 Phone: (250) 390-6510 or (250) 954-3798 (in District 69)  
 or 1-877-607-4111 toll free in BC Fax: (250) 390-7511  
 Email: [planning@rdn.bc.ca](mailto:planning@rdn.bc.ca) web: [www.rdn.bc.ca](http://www.rdn.bc.ca)

Date: \_\_\_\_\_

## LETTER OF AUTHORIZATION

(Representative / Agent)

As the registered owner(s) of the following property:

Civic Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

I / We hereby authorize the following person to act as agent on my / our behalf in all matters pertaining to the application for development on the above noted property and by doing so will be deemed to know of and to understand the contents of the applications and associated documents. I / We acknowledge the authority of the agent to bind me/us in all matters relating to the work to be performed under the following applications (please check all applicable):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> OCP Amendment        | <input type="checkbox"/> Rezoning                    | <input type="checkbox"/> Subdivision       |
| <input type="checkbox"/> Development Permit   | <input type="checkbox"/> Development Variance Permit | <input type="checkbox"/> Board of Variance |
| <input type="checkbox"/> Temporary Use Permit | <input type="checkbox"/> Agricultural Land Reserve   | <input type="checkbox"/> Other             |

\_\_\_\_\_  
*Owner Name (please print)*

\_\_\_\_\_  
*Owner Name (please print)*

\_\_\_\_\_  
*Signature of Owner*

\_\_\_\_\_  
*Signature of Owner*

### **Agent's Information**

\_\_\_\_\_  
 Agent's Name

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 (Address)

\_\_\_\_\_  
 City

\_\_\_\_\_  
 Postal Code

\_\_\_\_\_  
 Telephone

\_\_\_\_\_  
 Fax No.

\_\_\_\_\_  
 Cellular Phone

\_\_\_\_\_  
 Email

\_\_\_\_\_