



Celebrating  
50 Years  
1967-2017

December 20, 2017

File No.: 5500-20-FW-01

Dear Property Owner,

**Re: Sanitary Sewer Service - Expression of Interest Requested**

In response to several inquiries about the cost to connect to the municipal sewer system, the Regional District of Nanaimo (RDN) issued an information letter on November 16, 2017 to all property owners on Mallard Place, Remora Place, and part of Dolphin Drive, (Nanoose Bay) who may be interested in participating in a group sewer system expansion project (please see attached location plan).

A community meeting was held at Fairwinds Centre on November 30, 2017 to answer questions about the potential for sanitary sewer servicing in the area. This is a follow-up letter to the community meeting.

Sanitary sewer collection mains could be extended from Andover Road near Dolphin Drive, westward and up to the ends of Mallard Place and Remora Place. The cost of extending the sewer service and installing the sewer works would be entirely paid for by the property owners who benefit from the service. The ball-park estimate for each property owner to pay an equal share of the sewer system expansion is \$35,000 to \$40,000. A series of gravity sewer collection mains would be designed to collect sewer without the need for an expensive municipal pumpstation, however, several properties situated lower than the road would be required to purchase and install a sewer lift pump on their own property at their expense. Additional costs would be incurred by each property owner to decommission their septic tank and install a sewer service line to a new sewer stub at the road.

Community Works Funds designated for Electoral Area 'E' can be used to undertake an Engineering Design to determine the exact scope of the project and provide property owners with a more accurate cost estimate. Using the Community Works Funds to undertake an Engineering Design means that no up-front costs are payable by the property owners. However, if the project receives enough support, as later determined by a legal petition process, the Community Works Funds would be paid back to the Electoral Area 'E' account by the property owners in the project area.

At this time, the RDN is requesting an expression of interest to determine whether there is enough support to warrant the Engineering Design. Please respond to this letter by mail, fax, e-mail, telephone, or in-person at the RDN Office in Nanaimo. Only one response from each property will be considered.

6300 Hammond Bay Rd  
Nanaimo, B.C.  
V9T 6N2

Ph: (250) 390-4111  
Toll Free: 1-877-607-4111  
Fax: (250) 390-4163

RDN Website: [www.rdn.bc.ca](http://www.rdn.bc.ca)

***Do you support the expansion of the municipal sewer collection system to service Mallard Place, Remora Place, and part of Dolphin Drive as generally proposed on the attached location plan, if the cost payable to the RDN is up to \$40,000 per property?***

\_\_\_\_\_ YES      \_\_\_\_\_ NO

This is not a legally binding agreement.

If the project does not receive enough support, it will not be advanced. Property owners would then be advised to work individually or in small groups on an alternative strategy. However, if a majority of the property owners return a positive expression of interest, the RDN may proceed with an Engineering Design at the Electoral Area 'E' Director's discretion.

If the Engineering Design is completed, the RDN would inform the project area property owners by mail of the final design details and updated cost estimate of the project. Along with that correspondence, the RDN would include a formal (legally binding) petition document to be considered. The maximum project cost will be documented on the formal petition, along with the financial arrangements for cost recovery. By signing the formal petition, property owners would be agreeing to pay for an equal share of the project costs, including operations and maintenance costs, up to the maximum amount specified on the petition. Property owners who do not support the project can keep or shred their petition (i.e. not send it back).

The RDN has posted a list of questions and answers at [www.mallardsewer.ca](http://www.mallardsewer.ca) including the additional questions posed at the community meeting. We will keep this webpage up to date whether the approval process moves forward or not.

We hope this letter provides you with enough information to respond with your expression of interest in the proposed sanitary service area expansion. We look forward hearing from you. If you have any questions or concerns, please do not hesitate to contact Deb Churko or myself at 250-390-6560, or e-mail [rcu@rdn.bc.ca](mailto:rcu@rdn.bc.ca).

Yours truly,



Gerald St. Pierre  
Acting Manager, Water Services

enc: 1) Location Plan

cc: Sean De Pol, Director, Water and Wastewater Services  
Randy Alexander, General Manager, Regional & Community Utilities  
Bob Rogers, Director, RDN Electoral Area 'E'  
Jacquie Hill, Manager, Administrative Services

**Location Plan**

